

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the City of Rancho Cordova, the City is following the state guidelines on social distancing until further notice.

This meeting will also be available to the public via the Internet using ZOOM Video Conferencing or Telephone. Please note that if you are attending the meeting via ZOOM or Telephone and you would like to speak under Public Comment, we will only be accepting public comment via email. Members of the public are encouraged to submit their public comment by email to CityClerk@cityofranhocordova.org no later than 5:00 p.m. on Monday, May 4, 2020.

Live video streams and indexed archives of meetings are also available via the Internet.

**Visit the City's official website at:
<https://ranchocordovaca.civicclerk.com/web/home.aspx>**

Monday, May 4, 2020

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

**Zoom Meeting Link: <https://cityofranhocordova.zoom.us/j/94577619570>
or Call in Number: US: +1 669 900 6833 or 888 475 4499 (Toll Free)**

Webinar ID: 945 7761 9570

AGENDA

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, McGarvey, Terry and Mayor Sander.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

There will be a moment of silence in lieu of an invocation.

5. PRESENTATIONS

- 5.1. Introduction of New Employee.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

Please note that if you are attending the meeting via ZOOM or Telephone and you would like to speak under Public Comment, we will only be accepting public comment via email. Members of the public are encouraged to submit their public comment by email to CityClerk@cityofranhocordova.org by 5:00 p.m. on Monday, May 4, 2020.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 9.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of April 20, 2020. - **Page 6**
Recommendation: Adopt the Minutes.
- 9.2. **Subject:** A Resolution Declaring the City's Intention to Impose an Annual Storm Water Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the Arista Del Sol Project. – **Page 10**
Recommendation: Adopt the Resolution.
- 9.3. **Subject:** Annexation of the Arista Del Sol Project to the City of Rancho Cordova Community Facilities District No. 2014-2 (Street, Lighting and Landscape Maintenance). – **Page 21**
Recommendation: Adopt the Resolution.
- 9.4. **Subject:** Annexation of the Arista Del Sol Project to the City of Rancho Cordova Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens). – **Page 44**
Recommendation: Adopt the Resolution.
- 9.5. **Subject:** A Resolution Rejecting All Bids for On-Call Asphalt Surface Treatment Services. – **Page 63**

Recommendation: Adopt the Resolution.

- 9.6. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 01-2019-3 to Increase the Contract Amount by \$160,000 to an Amount not to Exceed \$753,450 with Wood Rodgers, Inc. for Engineering Design and Right of Way Acquisition Support Services for the White Rock Road Safety and Improvement Project. – **Page 65**

Recommendation: Adopt the Resolution.

- 9.7. **Subject:** A Resolution Authorizing City Manager to Execute Contract No. 151-2019 with Division 5-15, Inc. in an Amount not to Exceed \$173,515 for the Rancho Cordova Neighborhood Center (RCNC) Roof and Mechanical Equipment Replacement Project. – **Page 78**

Recommendation: Adopt the Resolution.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

None.

11. PUBLIC HEARING ITEMS

- 11.1. **Subject:** California Northstate University Dormitory Conditional Use Permit and Major Design Review Permit; Project No. DD 9919. – **Page 129**

Recommendation: Continue the item to the May 18th City Council meeting.

12. REGULAR CALENDAR ITEMS

- 12.1. **Subject:** Discussion and Direction on Potential Municipal Code Amendments Related to the Tree Ordinance and Retaining Walls. – **Page 130**

Recommendation: Receive a report and provide direction to staff on potential Municipal Code amendments related to the tree ordinance and retaining walls.

- 12.2. **Subject:** Update on the Fiscal Year 2020/2021 Community Enhancement Fund Grant Applications Received, the Legacy Fund, and Internally Led Initiatives for Council Consideration. – **Page 133**

Recommendation: Staff to introduce and provide an update on the fiscal year 2020/2021 Community Enhancement Fund grant applications received, the City department led initiatives, and the Legacy Fund projects for Council consideration.

- 12.3. **Subject:** Economic Development Department Update. – **Page 880**

Recommendation: Receive the COVID-19, Rancho Cordova Chamber of Commerce partnership, and 2019/2020 Action Plan update from the Economic Development Department.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURN TO CLOSED SESSION

Mayor Sander will adjourn the regular meeting to closed session in the Titan Room.

15. CLOSED SESSION CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, McGarvey, Terry and Mayor Sander.

16. CLOSED SESSION ITEMS

Council will adjourn to closed session to discuss the following item:

CONFERENCE WITH LEGAL COUNSEL: Pursuant to Government Code Section

54956.9(d)(2) Anticipated Litigation. Significant Exposure to Litigation (One Case).

17. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in closed session.

18. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

May 12, 2020	5:30 PM Special Meeting/Work Session
May 18, 2020	5:30 PM Regular Meeting
June 1, 2020	4:00 PM Special Meeting/Regular Meeting
June 15, 2020	5:30 PM Regular Meeting
June 23, 2020	5:30 PM Special Meeting/Work Session
July 6, 2020	4:00 PM Special Meeting/Regular Meeting
August 3, 2020	4:00 PM Special Meeting/Regular Meeting
August 17, 2020	5:30 PM Special Meeting/Work Session

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the May 4, 2020 Regular Meeting of the Rancho Cordova City Council was posted and available for review on May 1, 2020 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed May 1, 2020 at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

Monday, April 20, 2020

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

DRAFT MINUTES

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Mayor Sander called the regular meeting to order in the David B. Roberts Council Chambers at 05:34 PM

Council Members Present: Linda Budge, Garrett Gatewood, Robert McGarvey, Donald Terry, and Mayor David Sander

Council Members Absent: None

Staff Members Present: Cyrus Abhar, Adam Lindgren, Stacy Leitner and Persephonie Riley

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

3. PLEDGE OF ALLEGIANCE

City Clerk Stacy Leitner led the pledge.

4. INVOCATION

There was a moment of silence in lieu of the invocation.

5. PRESENTATIONS

None.

6. PUBLIC COMMENT

Mayor Sander opened the public comment period. The following individual addressed

the Council:

1. Tera Kolvenbach

Mayor Sander closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 9.1 through 9.5 by Budge second by McGarvey;
Motion passed with a 5:0 vote.

9.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of April 6, 2020.

Recommendation: Adopt the Minutes.

9.2. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 169-2019-1 for On-Call Professional Planning Services with Interwest Consulting Group to Increase the Contract Amount from \$80,000 to an Amount not to Exceed \$194,186 for the General Plan Housing Element Update and Senior Staff Support.

Recommendation: Adopt the Resolution.

9.3. **Subject:** Resolution Appointing Authorized Agents on Behalf of the City of Rancho Cordova to Execute the Application to the California Governor's Office of Emergency Services for the Purpose of Obtaining Federal Financial Assistance for COVID-19 Response Efforts.

Recommendation: Adopt the Resolution.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Council Member Budge asked that item 10.2 be pulled for separate discussion.

10.1. **Subject:** Amendments to Construction Permit Fee Schedule.

Recommendation: Adopt the Resolution.

10.2. **Subject:** A Resolution to Approve Sunridge Lot J Village 3 Major Design Review and Rear Yard Setback Adjustment; Project DD9925 - Located South of Douglas Road and East of Rancho Cordova Parkway.

ACTION: Motion to approve item 10.2. by McGarvey second by Gatewood;
Motion passed with a 5:0 vote.

10.3. **Subject:** A Resolution to Approve Four Seasons Community Clubhouse Campus Major Design Review - Project No. DD9912 - Located within the Ranch Special Planning Area.

Recommendation: Adopt the Resolution approving the Major Design Review for the Four Seasons Community Clubhouse Campus located within The Ranch Special Planning Area.

10.4. **Subject:** A Resolution Approving the Abandonment of an Emergency Access Easement Located at 3750 Zinfandel Drive

Recommendation: Adopt the Resolution.

10.5. **Subject:** Second Reading of an Ordinance Amending Chapter 16.20 of the Rancho Cordova Municipal Code and Resolution Amending Fees Related to the Rental Housing Inspection Program

Recommendation: Waive second reading and adopt the Ordinance and the Resolution

amending program-related fees.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve items 10.1, 10.3, 10.4, and 10.5 by Budge second by McGarvey;
Motion passed with a 5:0 vote.

11. PUBLIC HEARING ITEMS

- 11.1. **Subject:** California Northstate University Dormitory Conditional Use Permit and Major Design Review; Project No. DD9919.

Recommendation: Adopt the Resolution for California Northstate University Dormitory Conditional Use Permit and Major Design Review.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to continue item 11.1 to the May 4, 2020 City Council Meeting by Budge second by McGarvey;
Motion approved with a 5:0 vote.

- 11.2. **Subject:** A Resolution to Approve a Conditional Use Permit for Turning Point Community Programs Residential Care Facility

Recommendation: Approve the Conditional Use Permit for a for a short-term mental health program (residential care facility use) located at 3440 Viking Drive. The proposed program provides services to treat adults experiencing a mental health crisis who require 24-hour support.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve item 11.2 by Terry second by Budge;
Motion approved with a 5:0 vote.

12. REGULAR CALENDAR ITEMS

- 12.1. **Subject:** Transportation Expenditure Plan for the Proposed 2020 Transportation Half-Cent Sales Tax Ballot Measure.

Recommendation: Adopt the Resolution.

Mayor Sander opened the public comment period. The following individuals submitted comments via email for the following:

Opposed	In Favor
1. Bruce Lee	1. Jofil Borja
2. Veldon Leverich	
3. Mary France Driscoll	
4. Pam Herger	
5. James Ricketts	
6. Diane Leverich	

Seeing no additional speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve item 12.1 by Terry second by Budge;
AYES: Budge, McGarvey, Terry, and Sander
NOES: Gatewood

ABSENT: None
ABSTAIN: None

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

14. ADJOURNMENT

Mayor Sander adjourned the meeting in memory of Dan Skoglund at 8:41 p.m.

Stacy Leitner, CMC
City Clerk

MEMORANDUM



DATE: May 4, 2020

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Community Development Director
Jeanette Cervantes, Management Technician

SUBJECT: **A RESOLUTION DECLARING THE CITY'S INTENTION TO IMPOSE AN ANNUAL STORM WATER UTILITY FEE FOR THE MAINTENANCE OF STORM DRAINAGE AND FLOOD PROTECTION SYSTEMS FOR THE ARISTA DEL SOL PROJECT**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will declare the Council's intention to impose the annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system for the Arista Del Sol project and sets a public hearing for May 18, 2020 on the matter.

BACKGROUND

The Council previously approved the Arista Del Sol project with a condition of approval which requires that the property owner fund operation and maintenance of the storm drainage system. This condition will be satisfied by participation in the City's Stormwater Utility Fee for storm drainage and flood protection services which is the subject of this action.

Previously, projects were required to annex to Sacramento County's Stormwater Utility. Since the City has taken over stormwater drainage maintenance and operations services from the County, it was necessary to establish the Stormwater Utility District to fund drainage services to ensure compliance with new state and federal laws and regulations. The Stormwater Utility Fee was established on September 2, 2014 by Ordinance No. 7-2014.

DISCUSSION

The property owner has submitted a petition and waiver for the City to institute the proceedings to impose the Stormwater Utility Fee. The Arista Del Sol project parcel is being annexed into the Stormwater Utility Fee (Attachment 3). The maintenance services to be funded include the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of the storm drain and flood protection improvements.

A "Rate Analysis Report" was adopted on August 7, 2014 by Resolution No. 103-2014. The report calculated the Fiscal Year 2014/2015 maximum annual Stormwater Utility Fee amount for each parcel proportionate to the estimated stormwater runoff for each parcel. The maximum annual fee increases each subsequent Fiscal Year by the annual change in the Consumer Price Index (CPI), during the preceding year, for All Urban Consumers, for the San Francisco-Oakland-San Jose areas, published by the United States Department of Labor, Bureau of Labor Statistics. A sample of the Stormwater Utility Fees for Fiscal Year 2020-2021 are summarized in Attachment 4.

In accordance with Article XIII D, the "Procedures for the Conduct of a Protest Hearing and Balloting Relating to a Proposed Stormwater Utility Fee" as set forth in Attachment 2 and incorporated herein by reference (the "Procedures").

The Resolution (Attachment 1) sets the public hearing at 5:30 p.m., or as soon thereafter as possible, on May 18, 2020 as the time and date for a hearing on the matters set forth therein and directs the City Clerk to give notice of the public hearing. Notice of the Public Hearing will be published in the Grapevine Independent as required by law.

FISCAL IMPACT AND FUNDING SOURCE

No Impact to the General Fund.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - Procedures for the Protest Hearing
3. Annexation Map
4. Stormwater Utility Fee- Rate Sheet FY20-21

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, DESIGNATING A TIME AND PLACE FOR HEARING PROTESTS
IN CONNECTION WITH THE ANNUAL STORMWATER UTILITY FEE FOR ARISTA DEL SOL
PROJECT**

WHEREAS, the Stormwater Utility Fee was established on September 2, 2014 by Ordinance No. 7-2014 to fund services and facilities furnished by the City in connection with its storm drain system. The Proposed Stormwater Utility Fee may be billed through the County Utility Billing Service (CUBS) as part of the consolidated utility bill or may be collected on the County of Sacramento tax roll, commencing in Fiscal Year 2020-2021, in the same manner, by the same persons, and at the same time as, together with and not separately from, the general taxes of the City in the manner prescribed by Sections 5471 et seq. of the California Health and Safety Code; and

WHEREAS, this Council has caused a written report entitled, "Rate Analysis Report", dated August 7, 2014, (the "Written Report") prepared by Harris & Associates and filed with the City Clerk containing a description of each parcel of real property within the City to which the Proposed Stormwater Utility Fee is applicable (collectively, the "Identified Parcels") and the amount of the Proposed Stormwater Utility Fee for each such Identified Parcel for Fiscal Year 2014-15. The Written Report is on file in the office of the City Clerk and is available for public inspection; and

WHEREAS, Article XIII D of the California Constitution and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750, et seq.) (the "Implementation Act") imposes certain procedural and substantive requirements relating to the imposition of property-related fees and charges (as defined in Article XIII D), such as the Proposed Stormwater Utility Fee, including the requirement to conduct a protest hearing and balloting for consideration of the Proposed Stormwater Utility Fee. In accordance with Article XIII D and the Implementation Act, the City Council hereby approves the "Procedures for the Conduct of a Protest Hearing and Balloting Relating to a Proposed Stormwater Utility Fee" as set forth in Exhibit A and incorporated herein by reference (the "Procedures").

WHEREAS, this Council has received petitions and waivers from the owners of 100% of the area of land proposed to be included in the Proposed Stormwater Utility Fee; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA THAT:

1. The foregoing recitals are true and correct and incorporated herein.
2. Notice is hereby given that the City Council designates Monday, May 18, 2020 at the hour of 5:30 p.m., in the Council Chambers, City Hall, 2729 Prospect Park Drive, Rancho Cordova,

ATTACHMENT 1

California, as the time and place for a public hearing on the above-described written report and protests or objections to the imposition of the proposed Stormwater Utility Fee.

At the above-described public hearing, all interested persons shall be afforded the opportunity to hear and be heard, and the City Council shall consider all protests against the Proposed Stormwater Utility Fee. If written protests against the Stormwater Utility Fee are presented by a majority of owners of the Identified Parcels, the City shall not impose the Proposed Stormwater Utility Fee. In the absence of a majority protest, the City Council may submit the Proposed Stormwater Utility Fee to a vote of the property owners in accordance with Article XIII D of the California Constitution.

3. The City Clerk is hereby authorized and directed to give notice of above-described public hearing in accordance with law and the "Procedures."

4. Reference is hereby made to the Written Report described in the Recitals herein, which is on file in the office of the City Clerk, for a full and detailed description of the Proposed Stormwater Utility Fee upon parcels of land within the City.

5. The City Council hereby designates Elizabeth Sparkman, Community Development Director, telephone number, (916) 851-8714 to answer inquiries regarding the public hearing, protest proceedings and procedural or technical matters.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May 2020 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David M. Sander, Mayor

Stacy Leitner, CMC
City Clerk

ATTACHMENT 2
Exhibit A to the Resolution

EXHIBIT "A"

**PROCEDURES FOR THE CONDUCT OF A
PROTEST HEARING AND VOTE RELATING TO A PROPOSED
STORMWATER UTILITY FEE**

The following Procedures have been adopted by the City Council of the City of Rancho Cordova for the purpose of conducting a protest hearing required by Article XIII D of the California Constitution for consideration of the imposition of a proposed Stormwater Utility Fee (the "Proposed Stormwater Utility Fee").

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A. Written Report

The City shall cause to be prepared a written report ("Written Report"), which shall contain a list of all parcels to which the Proposed Stormwater Utility Fee will apply (the "Identified Parcels") and the amount of the Proposed Stormwater Utility Fee for each Identified Parcel for Fiscal Year 2020-2021.

The Written Report shall be placed on file in the office of the City Clerk prior to the mailing of the Notice of Public Hearing on the Proposed Stormwater Utility Fee and shall remain available for public inspection.

B. Notice of the Public Hearing on the Proposed Stormwater Utility Fee

Notice of the public hearing on the Proposed Stormwater Utility Fee shall be sent, postage prepaid, by first class mail at least forty-five (45) days prior to the date set for the public hearing to the Record Owner of each Identified Parcel. The forty-five (45) day requirement may be waived with the unanimous consent of the property owners.

ATTACHMENT 2

Exhibit A to the Resolution

"Record Owner" means the owner of an Identified Parcel whose name and address appears on the last Sacramento County equalized secured property tax assessment roll (the "Assessment Roll"), or in the case of any public entity, the State of California, or the United States, means the representative of that public entity at the address of that entity known to the City.

Notices shall be mailed to the Record Owners of the Identified Parcels, addressed to the names and addresses as they appear on the Assessment Roll, and, in the case of any public entity, the State of California, or the United States, addressed to the public entity at the address of that entity known to the City. In addition, notices shall be mailed to owners of the Identified Parcels, addressed to the names and addresses known to the City Clerk, if different than shown on the Assessment Roll.

Each mailed notice shall contain all of the following:

- A reference to filing of the Written Report;
- A reference to the proposed ordinance imposing the Proposed Stormwater Utility Fee and providing for the collection of the Fee on the County tax roll;
- The amount of the Proposed Stormwater Utility Fee to be imposed upon the Identified Parcel covered by the notice;
- The basis upon which the amount of the Proposed Stormwater Utility Fee was calculated;
- The reason for the Proposed Stormwater Utility Fee;
- A statement that the Proposed Stormwater Utility Fee may be collected as part of a consolidated utility bill via CUBS or on the County of Sacramento tax roll each year, commencing with Fiscal Year 2020-2021.
- The effect of a majority protest; and
- The date, time and location of a public hearing on the Proposed Stormwater Utility Fee.

The City Clerk, or the designee of the City Clerk, may certify the proper mailing of notices by an affidavit, which shall constitute conclusive proof of mailing in the absence of fraud.

Failure of any person to receive notice shall not invalidate the proceedings.

Notice of the filing of the Written Report and the public hearing shall be published once a week for two successive weeks in the Grapevine Independent, with the first publication at least fourteen (14) days prior to the date of the public hearing, and with at least five (5) days intervening between the first and second publications. The published notice may be waived by unanimous consent of the property owners.

C. Eligibility to File a Protest

The Assessment Roll shall be presumptive evidence of ownership of an Identified Parcel for protest purposes.

ATTACHMENT 2

Exhibit A to the Resolution

If the owner of any Identified Parcel is not shown on the Assessment Roll, such owner may file a protest for such parcel by filing with the City Clerk a proxy from the Record Owner in a form satisfactory to the City Attorney or evidence of ownership satisfactory to the City Attorney. Any such proxy or evidence must be received by the City Clerk prior to the conclusion of the public hearing.

When an Identified Parcel is held by a partnership, as community property, in joint tenancy, or as a tenancy in common, any partner, spouse, joint tenant, or tenant in common, as the case may be, may file a protest for such parcel.

An executor, administrator, or guardian may file a protest for an Identified Parcel on behalf of the estate it represents. If such representative is shown on the Assessment Roll as paying taxes and assessments levied against the parcel, that fact shall establish the right of such representative to file the protest. If such representative is not shown on the Assessment Roll, the representative must file with the City Clerk written documentation satisfactory to the City Attorney establishing the legal representation. Any such documentation must be filed with the City Clerk prior to the conclusion of the public hearing.

When an Identified Parcel is held by a corporation or unincorporated association, a protest may be filed by any person authorized in writing by the board of directors or trustees or other managing body thereof to take such actions. The corporation or unincorporated association must file with the City Clerk written authorization satisfactory to the City Attorney. Any such written authorization must be filed with the City Clerk prior to the conclusion of the public hearing.

D. Submission of Written Protests

Written protests may be mailed (via U.S. mail) to the City Clerk at City Hall or delivered in person to the City Clerk at City Hall or at the public hearing.

No protests delivered via e-mail will be counted for purposes of determining whether a majority protest exists, but the City Council may, in its discretion, consider such protests in making determinations regarding the Proposed Stormwater Utility Fee

Each written protest must identify the property covered by the protest and be signed.

No protest received after the close of the public hearing shall be counted in determining the existence of a majority protest. The last pick up by the City Clerk of protests mailed or delivered to City Hall will occur at 5:30 p.m. on the date scheduled for the public hearing. To ensure that protests which are mailed or delivered to City Hall are received by the City Clerk prior to the close of the public hearing, such protests must be received by the City Clerk at City Hall prior to 5:30 p.m. on the date scheduled for the public hearing. The City Clerk shall endorse on each written protest the date it is filed with the City. The City Clerk shall identify any protests which are received after the close of the public hearing.

Written protests may be withdrawn in writing at any time before the conclusion of the public hearing by the person who submitted the written protest.

For purposes of determining whether a majority protest exists, only one protest for each Identified Parcel will be counted.

All written protests shall be considered public records.

ATTACHMENT 2
Exhibit A to the Resolution

E. Conduct of the Public Hearing; Determination of a Majority Protest

1. At the time, date and place fixed for the public hearing, the City Council shall:
 - (i) Conduct a public hearing pertaining to the Proposed Stormwater Utility Fee;
 - (ii) Hear all persons interested in the matter of the Proposed Stormwater Utility Fee; and
 - (iii) Receive all written communications regarding the Proposed Stormwater Utility Fee.
2. The public hearing may be continued from time to time, as the City Council determines is necessary to complete its consideration of the Proposed Stormwater Utility Fee.
3. If the City Council determines at the close of the public hearing that written protests have been presented, and not withdrawn, by a majority of owners of the Identified Parcels (i.e., there is a majority protest), the Proposed Stormwater Utility Fee shall not be approved.
4. If the City Council determines at the close of the public hearing that there is not a majority protest, the City Council may:
 - (i) Remedy and correct any clerical error in the Written Report or otherwise modify the Written Report; provided that any such modification or correction shall not result in a Proposed Stormwater Utility Fee for any Identified Parcel which is greater than the amount shown in the notice of the public hearing that was mailed to the Record Owner of the Identified Parcel;
 - (ii) Confirm the Written Report, as originally filed or as amended in accordance with subparagraph (i), above;
 - (iii) Adopt a resolution calling for a property owner vote regarding the Proposed Stormwater Utility Fee.

F. Conduct Property Owner Vote; Determination of a Majority Consent

Pursuant to Government Code Section 53755.5(c), the proceedings described in this section shall not constitute an election or voting for purposes of Article II of the California Constitution or of the Elections Code.

An election on the Proposed Stormwater Utility Fee shall be sent, postage prepaid, by first class mail at least forty-five (45) days prior to the date set for the election to the Record Owner of each Identified Parcel. The forty-five (45) day requirement may be waived with the unanimous consent of the property owners.

Each mailed ballot shall contain all of the following:

- On the face of the envelope in which the notice of election and ballot are mailed, there shall appear in substantially the following form in no smaller than 16-point bold type: "OFFICIAL BALLOT ENCLOSED."
- The ballot shall include the agency's address for return of the ballot, the date and location where the ballots will be tabulated, and a place where the person returning it may indicate his or her name, a reasonable identification of the parcel, and his or her support or

ATTACHMENT 2

Exhibit A to the Resolution

opposition to the proposed fee. The ballots shall be tabulated in a location accessible to the public. The ballot shall be in a form that conceals its content once it is sealed by the person submitting it. The ballot shall remain sealed until the ballot tabulation commences.

No ballot received after the time of the ballot tabulation shall be counted in determining the existence of majority consent. The last pick up by the City Clerk of ballots mailed or delivered to City Hall will occur at 1:30 p.m. on the date scheduled for the election. To ensure that ballots which are mailed or delivered to City Hall are received by the City Clerk prior to the commencement of the ballot tabulation, such ballots must be received by the City Clerk at City Hall prior to 5:30 p.m. on the date scheduled for the ballot tabulation. The City Clerk shall endorse on each ballot the date it is filed with the City. The City Clerk shall identify any ballots which are received after the commencement of the ballot tabulation.

An impartial person designated by the City who does not have a vested interest in the outcome of the proposed fee shall tabulate the ballots submitted in support of or opposition to the proposed fee. An impartial person includes, but is not limited to, the City Clerk. If the City uses City personnel for the ballot tabulation, or if the City contracts with a vendor for the ballot tabulation and the vendor or its affiliates participated in the research, design, engineering, public education, or promotion of the fee, the ballots shall be unsealed and tabulated in public view to permit all interested persons to meaningfully monitor the accuracy of the tabulation process.

The ballot tabulation may be continued to a different time or different location accessible to the public, provided that the time and location are announced at the location at which the tabulation commenced and posted by the City in a location accessible to the public. The impartial person may use technological methods to tabulate the ballots, including, but not limited to, punchcard or optically readable (bar-coded) ballots. During and after the tabulation, the ballots and, if applicable, the information used to determine the weight of each ballot, shall be treated as public records, subject to public disclosure and made available for inspection by any interested person. The ballots shall be preserved for a minimum of two years, after which they may be destroyed.

Majority approval of the Record Owners shall exist if the number of valid ballots in favor of the fee exceeds the number of valid ballots in opposition to the fee.

At the time, date and place fixed for the ballot tabulation, the City Council shall direct the City Clerk to commence the ballot tabulation.

If there is no majority approval, the Stormwater Utility Fee shall not be imposed.

If majority approval exists, the City Council may impose the Stormwater Utility Fee pursuant to the Ordinance.

CITY OF RANCHO CORDOVA
STORMWATER UTILITY FEE AREA
ANNEXATION 21
(ARISTA DEL SOL PROJECT)

DOUGLAS RD

GRANT LINE RD

ASSESSOR'S PARCEL NO.
067-0040-013



Legend



Annexation Boundary

Stormwater Utility Fee

Sample of the Stormwater Utility Fees for Fiscal Year 2020-2021:

Table 1

Land Use Description	Total Area (acres)	Sample Fee
Single Family Residential (SFR1)	0.16	\$134.93
Single Family Residential (SFR2)	0.22	\$148.42
Single Family Residential (SFR3)	0.30	\$158.55
Single Family Residential (SFR4)	0.40	\$168.65
Single Family Residential (SFR5)	1.00	\$168.65
Multi-Family Residential (MFR1)	5.00	\$1,180.74
Commercial	1.00	\$1,265.09
Industrial	1.00	\$1,349.45
Schools	5.00	\$843.40
Private Recreation	1.00	\$421.68
Parks/Greenbelts	2.00	\$168.65
Public Property (with structures)	2.00	\$506.02

MEMORANDUM



DATE: May 4, 2020

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Community Development Director
Jeanette Cervantes, Management Technician

SUBJECT: **ANNEXATION OF THE ARISTA DEL SOL PROJECT TO THE CITY OF RANCHO CORDOVA COMMUNITY FACILITIES DISTRICT NO. 2014-2 (STREET, LIGHTING AND LANDSCAPE MAINTENANCE)**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution approves Annexation Map No. 7 for the Arista Del Sol project to Community Facilities District No. 2014-2 (Street Lighting and Road Maintenance) (hereinafter "CFD No. 2014-2") and approves the recording of the annexation map and the Amended Notice of Special Tax Lien.

BACKGROUND

On April 21, 2014, the City adopted a resolution of intention to establish a Community Facilities District (CFD) and Future Annexation Area for citywide street lighting and road maintenance services. On June 2, 2014, the City adopted the resolution forming CFD No. 2014-2 pursuant to the Mello-Roos Community Facilities Act of 1982 (State of California Government Code Section 5311 et seq.) (the "Act"). The action defining the Future Annexation Area for the District provided for a more efficient process for the annexation of property when the property owners have provided unanimous consent. Defining the future annexation area provided the resolution of intention, noticing, and public hearing for the entire future annexation area so these steps do not need to be repeated for each annexation.

The annexation process for projects within the future annexation area has been simplified to receiving a petition and waiver from the property owner(s), the City Council approving the Annexation Boundary Map by resolution, followed by the recording of the Annexation Map and Amended Notice of Special Tax Lien by the City Clerk.

DISCUSSION

The project included in this action was conditioned to annex to CFD No. 2014-2 to provide

funding for maintenance services including the maintenance, repair, replacement and lighting of public streets and roads and appurtenant facilities in the public right of way. In March 2020, the property owner signed a unanimous approval of the annexation to CFD No. 2014-2. Adoption of the attached Resolution approves Annexation Map No. 7 for the project and directs the City Clerk to execute and record the Map and the Amended Notice of Special Tax Lien for the project.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact to the General Fund.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - Annexation Map # 7
3. Exhibit B to the Resolution - Notice of Special Tax

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, APPROVING THE BOUNDARY MAP FOR THE ARISTA DEL SOL
PROJECT ANNEXATION TO THE CITY OF RANCHO CORDOVA COMMUNITY FACILITIES
DISTRICT NO. 2014-2 (STREET LIGHTING AND ROAD MAINTENANCE)**

WHEREAS, the Conditions of Approval for the Arista Del Sol project requires the property owner/applicant to participate in the provision of funding to provide fair share maintenance of any existing and all new public improvements associated with the project; and

WHEREAS, on April 21, 2014, the City adopted Resolution No. 20-2014 declaring its intention to establish Community Facilities District No. 2014-2 (Street Lighting and Road Maintenance) (the "District") and Future Annexation Area for maintenance of street lighting and road maintenance services. On June 2, 2014, the City adopted Resolution No. 34-2014 forming CFD No. 2014-2 pursuant to the Mello-Roos Community Facilities Act of 1982 (State of California Government Code Section 5311 et seq.) (the "Act"); and

WHEREAS, the action defining the Future Annexation Area for the District provided for a more efficient process for the annexation of property when the property owners have provided for their unanimous consent such that the annexation process for projects within the Future Annexation Area has been reduced to receiving a petition, consent and waiver from the property owner(s); and

WHEREAS, in March 2020, the property owner executed a unanimous approval form which irrevocably consents to and votes in favor of the annexation of the property to the District and the levy of the special tax on the property to finance the services of the CFD in accordance with the Rate and Method of the District; and

WHEREAS, in the case of annexation proceedings, pursuant to Streets and Highways Code Section 3110.5 a separate map of the area proposed to be annexed is required to be prepared and adopted; and

WHEREAS, City staff has caused to be prepared Annexation Map No. 7 for the property known as the Arista Del Sol project, Exhibit A, attached hereto, for the annexation of the property to CFD No. 2014-2 (Street Lighting and Road Maintenance).

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RANCHO CORDOVA THAT:**

1. The Council so finds and determines the above recitals are true and correct.
2. Council approves Annexation Map No. 7 and finds and determines that the territory shown in the Annexation Map is hereby added to and made a part of the District with full legal effect.

ATTACHMENT 1

3. The City Clerk is directed to execute and record Annexation Map No. 7 in the office of the County Recorder of Sacramento County not later than 15 days after the adoption of this resolution.

4. The City Council finds and determines that a special tax shall be levied within the Territory to be annexed and which special tax shall be the same as the tax to be levied within the District. Collection of said tax shall commence in Fiscal Year 2020-2021, and the rate and method of apportionment of said tax shall be as set forth in the Resolution of Formation of the District.

5. The City Clerk is directed to execute and record the Amended Notice of Special Tax Lien in substantially the same form as shown in Exhibit B, attached hereto, in the office of the County Recorder of Sacramento County not later than 15 days after recordation of the Annexation Map No. 7.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David M. Sander, Mayor

Stacy Leitner, CMC
City Clerk

PROPOSED BOUNDARY OF
ANNEXATION 7 (ARISTA DEL SOL PROJECT) TO
CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2014-2
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA



CLERK'S MAP STATEMENT

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF RANCHO CORDOVA THIS ____ DAY OF _____ 2020.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

CLERK'S MAP STATEMENT

I HEREBY CERTIFY THAT THE AREA SHOWN ON THIS MAP OF THE PROPOSED ANNEXATION 7 TO COMMUNITY FACILITIES DISTRICT NO. 2014-2, (STREET MAINTENANCE, LIGHTING AND LANDSCAPING), CITY OF RANCHO CORDOVA, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AT A REGULARLY SCHEDULED MEETING THEREOF, HELD ON THE ____ DAY OF _____ 2020. BY ITS RESOLUTION NO. _____.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

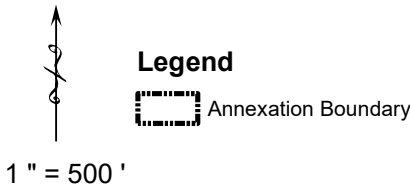
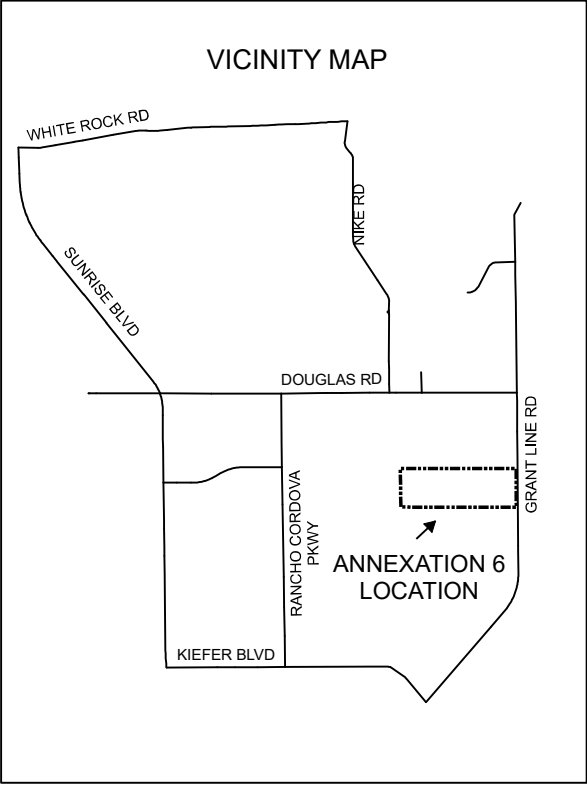
COUNTY RECORDER'S FILING STATEMENT

FILED THIS ____ DAY OF _____ 2020. AT THE HOUR OF ____ O'CLOCK ____ M. IN BOOK ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS PAGE NO. ____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SACRAMENTO, STATE OF CALIFORNIA.

DONNA ALLRED
COUNTY RECORDER OF THE COUNTY OF SACRAMENTO, CALIFORNIA

BY: _____
DEPUTY

FILE: _____



HARRIS & ASSOCIATES
22 EXECUTIVE PARK, SUITE 200
IRVINE, CALIFORNIA 92614
800-827-4901

PROPOSED BOUNDARY MAP
City of Rancho Cordova Community Facilities District No. 2014-2 ANNEXATION 7 (Arista Del Sol Project) County of Sacramento, California Sheet <u>1</u> of <u>1</u>

ATTACHMENT 3
Exhibit B to the Resolution

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

EXHIBIT B

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, California 95670
Attention: City Clerk

AMENDED NOTICE OF SPECIAL TAX LIEN

Pursuant to the requirements of Section 3114.5 of the Streets and Highways Code and Section 53328.3 of the Government Code, the undersigned clerk of the legislative body of the City of Rancho Cordova (the "City"), State of California, hereby gives notice that a lien to secure payment of special taxes is hereby imposed by the City Council of the City. The special taxes secured by this lien are authorized to be levied for the purpose of providing services as described in **Exhibit A** attached hereto and hereby made a part hereof.

The special taxes are authorized to be levied within Annexation Map No. 7 (the "Annexed Area") of the City of Rancho Cordova Community Facilities District No. 2014-2 (Street, Lighting and Landscaping Maintenance) (the "District"), which has now been officially annexed to the District, and the lien of the special taxes are a continuing lien which shall secure each annual levy of the special taxes and which shall continue in force and effect until the special taxes cease to be levied and a notice of cessation of special taxes is recorded in accordance with Section 53330.5 of the Government Code.

The rate, method of apportionment, and manner of collection of authorized special tax is as set forth in **Exhibit B** attached hereto and hereby made a part hereof. The obligation to pay the special tax may not be prepaid and permanently satisfied and the lien of the special taxes canceled.

Notice is further given that upon the recording of this notice in the office of the county recorder, the obligation to pay the special tax levies shall become a lien upon all nonexempt real property within the District in accordance with Section 3115.5 of the Streets and Highways Code.

The name of the owner and the assessor's tax parcel number(s) of the real property included within the District and not exempt from the special tax are as set forth in **Exhibit C** attached hereto.

Reference is hereby made to the Notice of Special Tax Lien with respect to the District recorded on June 17, 2014, as Document No. 20140617 page 353, in the office of the County Clerk & Recorder of the County of Sacramento, California, which contains a list of the then existing owners and assessor tax parcel numbers of the original boundaries of the District.

ATTACHMENT 3
Exhibit B to the Resolution

Reference is made to the boundary map of the District recorded at Book 116, Pages 0023-0024, Document No. 20140430 Pg0873 of Maps and Assessment and Community Facilities Districts in the Office of the County Recorder for the County of Sacramento, State of California (the "Original Boundary Map"), and the map of the Annexed Territory recorded at Book 126, Page 15, Document No. 201808090474 in the Office of the County Recorder for the County of Sacramento, State of California, which map together with the Original Boundary Map and the boundary maps of record for all prior annexations, are now the final boundary maps of the Community Facilities District including the Annexed Territory.

For further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to this special tax lien, interested persons should contact the Department of Public Works of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California 95670, (916) 851-8710.

Dated: _____

CITY CLERK OF THE CITY OF
RANCHO CORDOVA

EXHIBIT A

CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2014-2
(Streets Maintenance, Lighting and Landscaping)

DESCRIPTION OF DISTRICT MAINTENANCE SERVICES

Description of services:

Maintenance of public street, lighting, and landscaping improvements

- Maintenance means the furnishing of services and materials for the replacement of public street, lighting and landscaping improvements, and appurtenant facilities, including the administration and overhead related to the maintenance activities.

Reserve Fund

- The CFD special taxes may be collected and set-aside in designated funds, collected over several years, that may be used by the CFD to fund future replacement of public streets, lighting and landscaping improvements and other services as determined by the CFD.

ATTACHMENT 3
Exhibit B to the Resolution

EXHIBIT B

CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2014-2
(STREET, LIGHTING AND LANDSCAPING MAINTENANCE)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in Community Facilities District No. 2014-2 (Street, Lighting and Landscaping Maintenance) shall be levied and collected according to the tax liability determined by the City Council, acting in its capacity as the legislative body of CFD No. 2014-2, through the application of the appropriate Special Tax rate, as described below. All of the property in CFD No. 2014-2, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD No. 2014-2 unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre or Acreage” means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final subdivision map, a final parcel map, a final approved condominium plan, or functionally equivalent final map or instrument recorded in the Office of the County Recorder. If the area shown on said map is in square footage, Acreage shall be calculated by dividing the square footage by 43,560.

“Additional Load and Decorative Lighting Parcel” means any Parcel that is determined by the City to be both an Additional Load Parcel and a Decorative Lighting Parcel.

“Additional Load Parcel” means any Parcel of Commercial Property or Industrial Property that is determined by the City to create excessive wear and tear on the roadways and/or a high volume of vehicular traffic.

“Administrative Expenses” means the costs incurred by the City to determine, levy and collect the Special Tax, including salaries of City employees and fees of consultants and the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports, and any other costs required to administer the CFD.

“Administrator” means the person or firm designated by the City to administer the Special Taxes according to this Rate and Method of Apportionment of Special Tax.

“Annual Escalation Factor” means the annual percentage increase in the McGraw-Hill Engineering News Record Construction Cost Index (ENR CCI) for the San Francisco area from January of the previous year to January of the year that the Special Tax is levied. In the event that the

ATTACHMENT 3

Exhibit B to the Resolution

ENR CCI defined above is no longer reported, the City Council shall select a similar index to replace it.

“Assessor’s Parcel” or **“Parcel”** means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel number.

“Assessor’s Parcel Map” means an official map of the County Assessor designating parcels by Assessor’s Parcel number.

“Authorized Services” means the public services authorized to be funded by CFD No. 2014-2 as set forth in the documents adopted by the City Council when the CFD was formed.

“CFD” or **“CFD No. 2014-2”** means the City of Rancho Cordova Community Facilities District No. 2014-2 (Street, Lighting and Landscaping Maintenance).

“City” means the City of Rancho Cordova.

“City Council” means the City Council of the City of Rancho Cordova, acting as the legislative body of CFD No. 2014-2.

“Commercial Property” means, in any Fiscal Year, all Developed Property for which a building permit or use permit has been issued for a commercial establishment which includes, but is not limited to, retail stores, clothing stores, book stores, convenience stores, drug stores, professional services (i.e., barber shops, dry cleaners), restaurants, supermarkets, hospitals, movie theaters, appliance and electronics stores, home supply stores, auto parts stores, and other retail uses. The City shall make the determination if a Parcel is Commercial Property.

“County” means the County of Sacramento.

“Decorative Lighting Parcel” means any Parcel of Developed Property that is determined by the City to have or benefit from decorative lighting features.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a use permit or building permit for new construction of a residential or non-residential structure (which shall not include a permit issued solely for construction of the foundation if another permit remains to be issued for vertical construction of the building) was issued prior to June 30 of the preceding Fiscal Year.

“Fiscal Year” means the period starting on July 1 and ending on the following June 30.

“Hotel Property” means, in any Fiscal Year, all Developed Property for which a building permit or use permit has been issued for a structure that constitutes a place of lodging providing sleeping accommodations and related facilities for travelers.

“Industrial Property” means, in any Fiscal Year, all Developed Property for which a building permit or use permit has been issued for construction of an industrial, manufacturing, or warehousing structure. The City shall make the determination if a Parcel is Industrial Property.

ATTACHMENT 3

Exhibit B to the Resolution

“Maximum Special Tax” means the greatest amount of Special Tax that can be levied on an Assessor’s Parcel in any Fiscal Year determined in accordance with Section C below.

“Multi-Family Property” means, in any Fiscal Year, all Parcels of Developed Property for which a building permit or use permit has been issued for construction of a residential structure with five (5) or more Units that share a single Assessor’s Parcel number, all of which are offered for rent to the general public and cannot be purchased by individual homebuyers.

“Non-Residential Property” means, collectively, Commercial Property, Hotel Property, Industrial Property, and Office Property.

“Office Property” means, in any Fiscal Year, all Parcels of Developed Property for which a building permit or use permit has been issued for a building in which professional, banking, insurance, real estate, administrative or in-office medical or dental activities are conducted. The City shall make the determination if a Parcel is Office Property.

“Ordinary Use Parcel” means any Parcel of Taxable Property that is not an Additional Load Parcel, Decorative Lighting Parcel, Residential Alley Parcel, Additional Load and Decorative Lighting Parcel, or Residential Alley and Decorative Lighting Parcel.

“Proportionately” means that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Parcels of Developed Property.

“Public Property” means any property within the boundaries of CFD No. 2014-2 that is owned by the federal government, State of California, County, City, or other public agency.

“Residential Alley and Decorative Lighting Parcel” means any Parcel that is determined by the City to be both a Residential Alley Parcel and a Decorative Lighting Parcel.

“Residential Alley Parcel” means any Parcel of Residential Property that is determined by the City to have residential alleys that are part of the public roadways.

“Residential Property” means, collectively, Single Family Attached Property, Single Family Detached Property, and Multi-Family Property.

“Single Family Attached Property” means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure consisting of two (2) to four (4) Units that share common walls, have separate Assessor’s Parcel numbers assigned to them (except for a duplex unit, which may share an Assessor’s Parcel with another duplex unit), and are offered as for-sale Units (which shall still be the case even if the Units are purchased and subsequently offered for rent by the owner of the Unit(s)), including such residential structures that meet the statutory definition of a condominium contained in Civil Code Section 1351.

“Single Family Detached Property” means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a Unit that does not share a common wall with another Unit.

ATTACHMENT 3

Exhibit B to the Resolution

“Soundwall Parcel” means any Parcel of Developed Property whose tract boundary is encompassed by soundwalls maintained within the CFD.

“Special Tax Requirement” means the amount of revenue needed in any Fiscal Year to pay for the following: (i) Authorized Services, (ii) Administrative Expenses, and (iii) amounts needed to cure any delinquencies in the payment of Special Taxes which have occurred or (based on delinquency rates in prior years) may be expected to occur in the Fiscal Year in which the tax will be collected.

“Special Tax” means a special tax levied in any Fiscal Year on property within CFD No. 2014-2 to pay the Special Tax Requirement.

“Square Foot,” “Square Footage,” or “Square Feet” means the building square footage reflected on the original building permit issued for construction of a building.

“Taxable Property” means all Assessor’s Parcels within the boundaries of CFD No. 2014-2 which are not exempt from the Special Tax pursuant to law or Section E below.

“Taxable Public Property” means, in any Fiscal Year, all Assessor’s Parcels in CFD No. 2014-2 that had, in prior Fiscal Years, been taxed as Developed Property and subsequently came under the ownership of a public agency.

“Tax Zone” means a mutually exclusive tax zone identified in Attachment 1 of this Rate and Method of Apportionment of Special Tax, as may be updated to include new Parcels or new tax zones added to the CFD as a result of future annexations.

“Unit” means an individual single-family detached unit or an individual residential unit within a duplex, triplex, fourplex, townhome, condominium, or apartment structure. Unit shall also mean a rentable single hotel room or rentable unit on a Parcel of Hotel Property.

B. DATA COLLECTION FOR ANNUAL TAX LEVY

Each Fiscal Year, the Administrator shall identify the current Assessor’s Parcel number for all Parcels of Taxable Property within CFD No. 2014-2 and shall determine within which Tax Zone each Assessor’s Parcel is located. Upon each annexation of property into CFD No. 2014-2, the Administrator shall update Attachment 1 to include the new Assessor’s Parcel number(s). In addition, for all Parcels of Developed Property, if applicable to the Tax Zone in which the Parcels are located, the Administrator shall determine if each Parcel is an Ordinary Use Parcel, an Additional Load Parcel, a Residential Alley Parcel, a Decorative Lighting Parcel, an Additional Load and Decorative Lighting Parcel, or a Residential Alley and Decorative Lighting Parcel.

Based on review of building permit records for property within the CFD, the Administrator shall determine which Parcels in the CFD are Developed Property for purposes of levying the Special Tax pursuant to Section D below. For Single Family Attached Property, Multi-Family Property, and Hotel Property, the number of Units shall be determined by referencing the condominium plan, apartment plan, site plan or other development plan for the property. For Residential Property, the Administrator shall determine the Square Footage of each Unit. For Non-

ATTACHMENT 3
Exhibit B to the Resolution

Residential Property, the Administrator shall determine the Acreage of, and Square Footage on, each Parcel.

If a Parcel in the CFD is rezoned prior to such Parcel becoming Developed Property, the City may in its sole discretion, move the Parcel to a different Tax Zone based on the rezone. If a Parcel rezones after the Parcel has been taxed as Developed Property in prior Fiscal Years, the City can either continue to apply the Maximum Special Tax to the Parcel that had applied prior to the rezone or, in the City's sole discretion, allow for the Parcel to be moved to a different Tax Zone based on the rezone.

In any Fiscal Year, if it is determined that (i) a parcel map for a portion of property in CFD No. 2014-2 was recorded after January 1 of the prior Fiscal Year (or any other date after which the Assessor will not incorporate the newly-created Parcels into the then current tax roll), (ii) because of the date the parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the parcel map, and (iii) one or more of the newly-created Parcels meets the definition of Developed Property, the Administrator shall calculate the Special Tax for the property affected by recordation of the parcel map by determining the Special Tax that applies separately to each newly-created Parcel, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the parcel map.

C. MAXIMUM SPECIAL TAX

1. All Tax Zones

The following Maximum Special Taxes apply to all Parcels of Developed Property within each Tax Zone of CFD No. 2014-2, unless otherwise specified in Attachment 1.

a. Ordinary Use Parcels

**MAXIMUM SPECIAL TAXES
ORDINARY USE PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$374.78 per Unit
Single Family Attached Property	\$296.07 per Unit
Multi-Family Property	\$213.62 per Unit
Commercial Property	\$559.17 per 1,000 Square Feet
Hotel Property	\$221.12 per Unit
Industrial Property	\$168.65 per 1,000 Square Feet
Office Property	\$558.42 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

b. Residential Alley Parcels

**MAXIMUM SPECIAL TAXES
RESIDENTIAL ALLEY PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$406.87 per Unit
Single Family Attached Property	\$321.43 per Unit
Multi-Family Property	\$231.92 per Unit
Commercial Property	N/A
Hotel Property	N/A
Industrial Property	N/A
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

c. Decorative Lighting Parcels

**MAXIMUM SPECIAL TAXES
DECORATIVE LIGHTING PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$380.51 per Unit
Single Family Attached Property	\$300.60 per Unit
Multi-Family Property	\$216.89 per Unit
Commercial Property	\$567.72 per 1,000 Square Feet
Hotel Property	\$224.50 per Unit
Industrial Property	\$171.23 per 1,000 Square Feet
Office Property	\$566.96 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

d. Additional Load Parcels

**MAXIMUM SPECIAL TAXES
ADDITIONAL LOAD PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	N/A
Single Family Attached Property	N/A
Multi-Family Property	N/A
Commercial Property	\$580.39 per 1,000 Square Feet
Hotel Property	N/A
Industrial Property	\$175.05 per 1,000 Square Feet
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

e. Soundwall Parcels

**MAXIMUM SPECIAL TAXES
SOUNDWALL PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$390.71 per Unit
Single Family Attached Property	\$308.66 per Unit
Multi-Family Property	\$222.70 per Unit
Commercial Property	\$582.94 per 1,000 Square Feet
Hotel Property	\$230.52 per Unit
Industrial Property	\$175.82 per 1,000 Square Feet
Office Property	\$582.16 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

f. Additional Load and Decorative Lighting Parcels

MAXIMUM SPECIAL TAXES
ADDITIONAL LOAD AND DECORATIVE LIGHTING PARCELS
(FISCAL YEAR 2014-15)

Land Use Class	Maximum Special Tax
Single Family Detached Property	N/A
Single Family Attached Property	N/A
Multi-Family Property	N/A
Commercial Property	\$588.94 per 1,000 Square Feet
Hotel Property	N/A
Industrial Property	\$177.63 per 1,000 Square Feet
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

g. Residential Alley and Decorative Lighting Parcels

MAXIMUM SPECIAL TAXES
RESIDENTIAL ALLEY AND DECORATIVE LIGHTING PARCELS
(FISCAL YEAR 2014-15)

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$412.60 per Unit
Single Family Attached Property	\$325.96 per Unit
Multi-Family Property	\$235.18 per Unit
Commercial Property	N/A
Hotel Property	N/A
Industrial Property	N/A
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

h. Residential Alley and Soundwall Parcels

**MAXIMUM SPECIAL TAXES
RESIDENTIAL ALLEY AND SOUNDWALL PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$425.31 per Unit
Single Family Attached Property	\$336.00 per Unit
Multi-Family Property	\$242.43 per Unit
Commercial Property	N/A
Hotel Property	N/A
Industrial Property	N/A
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

i. Decorative Lighting and Soundwall Parcels

**MAXIMUM SPECIAL TAXES
DECORATIVE LIGHTING AND SOUNDWALL PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$396.30 per Unit
Single Family Attached Property	\$313.07 per Unit
Multi-Family Property	\$225.89 per Unit
Commercial Property	\$591.27 per 1,000 Square Feet
Hotel Property	\$233.81 per Unit
Industrial Property	\$178.33 per 1,000 Square Feet
Office Property	\$590.48 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

j. Residential Alley, Decorative Lighting, and Soundwall Parcels

MAXIMUM SPECIAL TAXES
RESIDENTIAL ALLEY, DECORATIVE LIGHTING AND SOUNDWALL PARCELS
(FISCAL YEAR 2014-15)

Land Use Class	Maximum Special Tax
Single Family Detached Property	\$428.15 per Unit
Single Family Attached Property	\$338.23 per Unit
Multi-Family Property	\$244.04 per Unit
Commercial Property	N/A
Hotel Property	N/A
Industrial Property	N/A
Office Property	N/A

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

D. METHOD OF LEVY AND COLLECTION OF SPECIAL TAX

Each Fiscal Year, the Special Tax shall be levied as follows until the amount of the levy equals the Special Tax Requirement for that Fiscal Year:

- First:** The Special Tax shall be levied proportionately on each Parcel of Developed Property up to 100% of the Maximum Special Tax determined for each category of Developed Property within the CFD and each Tax Zone until the amount levied is equal to the Special Tax Requirement for the Fiscal Year.
- Second:** If additional revenue is needed after the first step has been completed, the Special Tax shall be levied proportionately on each Parcel of Taxable Public Property up to 100% of the Maximum Special Tax that would have applied to the Parcel had the Parcel not become Public Property until the amount levied is equal to the Special Tax Requirement for the Fiscal Year.

The Special Tax for CFD No. 2014-2 shall be collected at the same time and in the same manner as ordinary ad valorem property taxes provided, however, that the City may (under the authority of Government Code Section 53340) collect Special Taxes at a different time or in a different manner if necessary to meet CFD No. 2014-2 financial obligations and the Special Tax shall be equally subject to foreclosure if delinquent.

E. LIMITATIONS

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Tax shall be levied on (i) any Parcel of Public Property that is not Taxable Public Property, and (ii) any Parcel in CFD No. 2014-2 that is not Developed Property.

F. DURATION OF SPECIAL TAX

The Special Tax shall be levied in perpetuity to fund the Special Tax Requirement, unless no longer required as determined at the sole discretion of the City Council.

G. INTERPRETATION OF SPECIAL TAX FORMULA

The City reserves the right to make minor administrative and technical changes to this document that do not materially affect the Rate and Method of Apportionment of Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. The City may make interpretations by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment of Special Taxes.

ATTACHMENT 1

**CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2014-2
(STREET, LIGHTING AND LANDSCAPING MAINTENANCE)**

IDENTIFICATION OF TAX ZONES

TAX ZONE 1

Assessor's Parcels Included in Tax Zone 1 *	Fiscal Year In Which Property Was Added to CFD No. 2014-2
067-0030-066 067-0030-067 067-0030-069 067-0030-070 067-1020-001 067-1020-002	2013-14

*** The property identified by the Assessor's Parcel Numbers listed above shall remain part of the identified Tax Zone regardless of changes in the configuration of the Assessor's Parcels or changes to APNs in future Fiscal Years. As APNs change, the City may update Attachment 1 to reflect the most current APNs and Tax Zones consistent with the categories of Developed Property set forth in the Rate and Method of Apportionment of Special Tax for CFD No. 2014-2.**

Tax Zone 1 – Maximum Special Taxes

The following Maximum Special Taxes apply to all Parcels of Developed Property within Tax Zone 1 of CFD No. 2014-2. These Maximum Special Taxes do not incorporate the long-term maintenance activities which are included as a part of CFD No. 2014-1 (Montelena).

ATTACHMENT 3
Exhibit B to the Resolution

**MAXIMUM SPECIAL TAXES
ORDINARY USE PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Ordinary Use Parcels Maximum Special Tax Zone 1	Soundwall and Decorative Lighting Parcels Maximum Special Tax Zone 1
Single Family Detached Property	\$275.49 per Unit	\$279.85 per Unit
Single Family Attached Property	\$217.64 per Unit	\$221.08 per Unit
Multi-Family Property	\$157.03 per Unit	\$159.52 per Unit
Commercial Property	\$210.00 per 1,000 Square Feet	\$210.00 per 1,000 Square Feet
Hotel Property	\$162.54 per Unit	\$165.11 per Unit
Industrial Property	\$123.97 per 1,000 Square Feet	\$125.93 per 1,000 Square Feet
Office Property	\$210.00 per 1,000 Square Feet	\$210.00 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

TAX ZONE 2

Assessor's Parcels Included In Tax Zone 2*					Fiscal Year in Which Property Was Added to CFD No. 2014-2
072-2870-001		through		072-2870-072	2014-15
072-2880-001		through		072-2880-082	
072-2890-001		through		072-2890-088	
072-2900-001		through		072-2900-080	
072-2910-001		through		072-2910-083	
072-2920-001		through		072-2920-069	
072-2940-001		through		072-2940-066	
072-2950-001		through		072-2950-063	
072-2960-001		through		072-2960-065	

*** The property identified by the Assessor's Parcel Numbers listed above shall remain part of the identified Tax Zone regardless of changes in the configuration of the Assessor's**

ATTACHMENT 3
Exhibit B to the Resolution

Parcels or changes to APNs in future Fiscal Years. As APNs change, the City may update Attachment 1 to reflect the most current APNs and Tax Zones consistent with the categories of Developed Property set forth in the Rate and Method of Apportionment of Special Tax for CFD No. 2014-2.

Tax Zone 2 – Maximum Special Taxes

The following Maximum Special Taxes apply to all Parcels of Developed Property within Tax Zone 2 of CFD No. 2014-2. These Maximum Special Taxes include the maintenance of street lighting only.

**MAXIMUM SPECIAL TAXES
ORDINARY USE PARCELS
(FISCAL YEAR 2014-15)**

Land Use Class	Street Lighting Only Maximum Special Tax Zone 2
Single Family Detached Property	\$38.00 per Unit
Single Family Attached Property	\$38.00 per Unit
Multi-Family Property	\$157.03 per Unit
Commercial Property	\$210.00 per 1,000 Square Feet
Hotel Property	\$162.54 per Unit
Industrial Property	\$123.97 per 1,000 Square Feet
Office Property	\$210.00 per 1,000 Square Feet

On each July 1, commencing July 1, 2015, the Maximum Special Taxes shown above shall be increased by the Annual Escalation Factor.

ATTACHMENT 3
Exhibit B to the Resolution

EXHIBIT C

OWNER AND THE ASSESSOR'S TAX PARCEL NUMBER(S)

Parcel No.

Property Owner

067-0040-013

Arista Del Sol JCP, LLC

MEMORANDUM



DATE: May 4, 2020

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Community Development Director
Jeanette Cervantes, Management Technician

SUBJECT: **ANNEXATION OF THE ARISTA DEL SOL PROJECT TO THE CITY OF RANCHO CORDOVA COMMUNITY FACILITIES DISTRICT NO. 2018-2 (COMMUNITY PLACES AND NEIGHBORHOOD GREENS)**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution approves Annexation Map No. 1 for the Arista Del Sol project to Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) and approves the recording of the annexation map and the Amended Notice of Special Tax Lien.

BACKGROUND

On August 6, 2018, the City adopted a Resolution of Intention to establish a Community Facilities District (CFD) and Future Annexation Area for citywide maintenance of community places and neighborhood greens. The special tax contributes to the cost of the operation and maintenance of public improvements including community plazas, neighborhood greens, and regional trails. On September 17, 2018, the City adopted the resolution forming CFD No. 2018-2 pursuant to the Mello-Roos Community Facilities Act of 1982 (State of California Government Code Section 5311 et seq.) (the "Act"). The action defining the Future Annexation Area for the District provided for a more efficient process for the annexation of property when the property owners have provided unanimous consent. Defining the future annexation area provided the resolution of intention, noticing, and public hearing for the entire future annexation area so these steps do not need to be repeated for each annexation.

The annexation process for projects within the future annexation area has been simplified to receiving a petition and waiver from the property owner(s), the City Council approving the Annexation Boundary Map by resolution, followed by the recording of the Annexation Map and Amended Notice of Special Tax Lien by the City Clerk.

DISCUSSION

The project included in this action was conditioned to annex to CFD No. 2018-2 to provide funding for maintenance of community places and neighborhood greens, including community plazas and bicycle trails, and to pay for the capital replacement of said facilities. In March 2020, the property owner signed a unanimous approval of the annexation to CFD No. 2018-2. Adoption of the attached Resolution approves Annexation Map No. 1 for the project and directs the City Clerk to execute and record the Map and Notice of Special Tax Lien for the project.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact to the General Fund.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - Annexation Map # 1
3. Exhibit B to the Resolution - Notice of Special Tax

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, APPROVING THE BOUNDARY MAP FOR THE ARISTA DEL SOL
PROJECT ANNEXATION TO THE CITY OF RANCHO CORDOVA COMMUNITY FACILITIES
DISTRICT NO. 2018-2 (COMMUNITY PLACES AND NEIGHBORHOOD GREENS)**

WHEREAS, the Conditions of Approval for the Arista Del Sol project requires the property owner/applicant to participate in the provision of funding to provide fair share maintenance of Community Places and Neighborhood Greens associated with the project; and

WHEREAS, on August 6, 2018, the City adopted a Resolution of Intention to establish Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) (the "District") and Future Annexation Area for maintenance of community places and neighborhood greens. On September 17, 2018, the City adopted a Resolution forming CFD No. 2018-2 pursuant to the Mello-Roos Community Facilities Act of 1982 (State of California Government Code Section 5311 et seq.) (the "Act"); and

WHEREAS, the action defining the Future Annexation Area for the District provided for a more efficient process for the annexation of property when the property owners have provided for their unanimous consent such that the annexation process for projects within the Future Annexation Area has been reduced to receiving a petition, consent and waiver from the property owner(s); and

WHEREAS, in March 2020, the property owner executed a unanimous approval form which irrevocably consents to and votes in favor of the annexation of the property to the District and the levy of the special tax on the property to finance the services of the CFD in accordance with the Rate and Method of the District; and

WHEREAS, in the case of annexation proceedings, pursuant to Streets and Highways Code Section 3110.5 a separate map of the area proposed to be annexed is required to be prepared and adopted; and

WHEREAS, City staff has caused to be prepared Annexation Map No. 1 for the property known as the Arista Del Sol project, Exhibit A attached hereto, for the annexation of the property to No. 2018-2 (Community Places and Neighborhood Greens).

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RANCHO CORDOVA THAT:**

1. The Council so finds and determines the above recitals are true and correct.
2. Council approves Annexation Map No. 1, attached hereto, and finds and determines that the territory shown in Annexation Map No. 1 is hereby added to and made a part of the District with

full legal effect.

3. The City Clerk is directed to execute and record Annexation Map No. 1 in the office of the County Recorder of Sacramento County not later than 15 days after the adoption of this resolution.

4. The City Council finds and determines that a special tax shall be levied within the Territory to be annexed and which special tax shall be the same as the tax to be levied within the District. Collection of said tax shall commence in Fiscal Year 2020-2021, and the rate and method of apportionment of said tax shall be as set forth in the Resolution of Formation of the District.

5. The City Clerk is directed to execute and record an Amended Notice of Special Tax Lien in substantially the same form as shown in Exhibit B attached hereto, in the office of the County Recorder of Sacramento County not later than 15 days after recordation of the Annexation Map No. 1.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May 2020 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David M. Sander, Mayor

Stacy Leitner, CMC
City Clerk

PROPOSED BOUNDARY OF
ANNEXATION 1 (ARISTA DEL SOL PROJECT) TO
CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2018-1
(COMMUNITY PLACES AND NEIGHBORHOOD GREENS)
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA



CLERK'S MAP STATEMENT

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF RANCHO CORDOVA THIS _____ DAY OF _____ 2020.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

CLERK'S MAP STATEMENT

I HEREBY CERTIFY THAT THE AREA SHOWN ON THIS MAP OF THE PROPOSED ANNEXATION 1 TO COMMUNITY FACILITIES DISTRICT NO. 2018-1, (COMMUNITY PLACES AND NEIGHBORHOOD GREENS), CITY OF RANCHO CORDOVA, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AT A REGULARLY SCHEDULED MEETING THEREOF, HELD ON THE ____ DAY OF _____ 2020. BY ITS RESOLUTION NO. _____.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

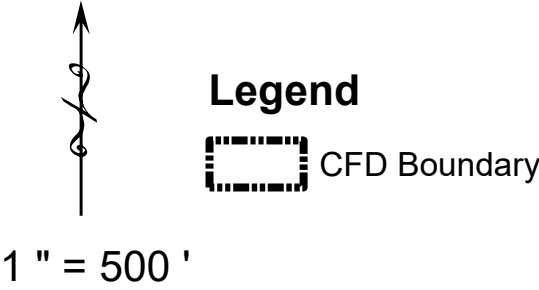
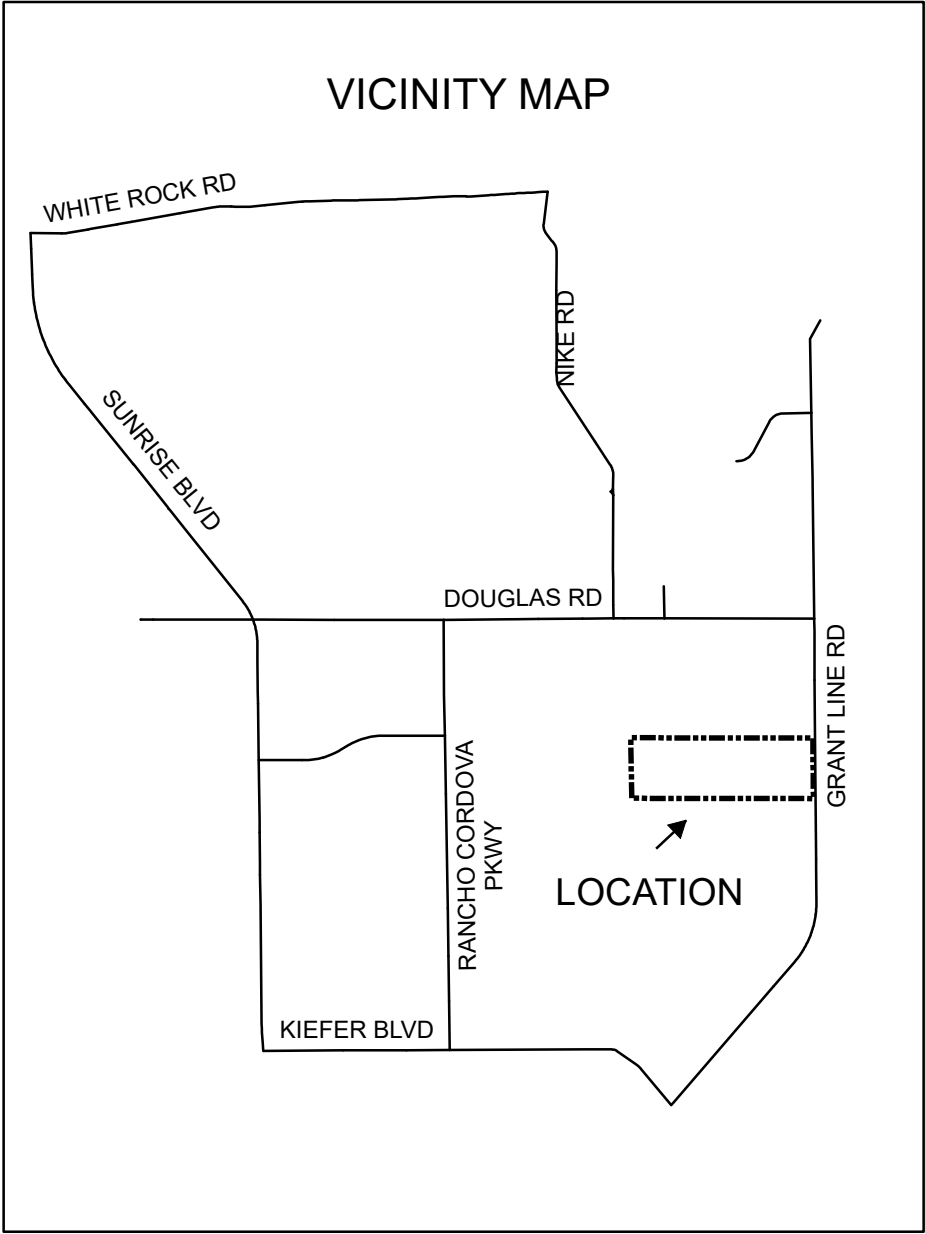
COUNTY RECORDER'S FILING STATEMENT

FILED THIS _____ DAY OF _____ 2020. AT THE HOUR OF _____ O'CLOCK _____.M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS PAGE NO. _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SACRAMENTO, STATE OF CALIFORNIA.

DONNA ALLRED
COUNTY RECORDER OF THE COUNTY OF SACRAMENTO, CALIFORNIA

BY: _____
DEPUTY

FILE: _____



HARRIS & ASSOCIATES
22 EXECUTIVE PARK, SUITE 200
IRVINE, CALIFORNIA 92614
800-827-4901

PROPOSED CFD BOUNDARY MAP

City of Rancho Cordova
Annexation 1 (Arista Del Sol)
Community Facilities District No. 2018-1
County of Sacramento, California

Sheet 1 of 1

ATTACHMENT 3
Exhibit B to the Resolution

RECORDING REQUESTED BY **EXHIBIT B**
AND WHEN RECORDED RETURN TO:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, California 95670
Attention: City Clerk

AMENDED NOTICE OF SPECIAL TAX LIEN

**COMMUNITY FACILITIES DISTRICT NO. 2018-2
(COMMUNITY PLACES AND NEIGHBORHOOD GREENS)
OF THE CITY OF RANCHO CORDOVA**

Pursuant to the requirements of Section 3114.5 of the Streets and Highways Code and Section 53328.3 of the Government Code, the undersigned clerk of the legislative body of the City of Rancho Cordova (the "City"), State of California, hereby gives notice that a lien to secure payment of special taxes is hereby imposed by the City Council of the City. The special taxes secured by this lien are authorized to be levied for the purpose of providing services as described in **Exhibit "A"** attached hereto and hereby made a part hereof.

The special taxes are authorized to be levied within Annexation Map No. 1 (the "Annexed Area") of the City of Rancho Cordova Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) (the "District"), which has now been officially annexed to the District, and the lien of the special taxes are a continuing lien which shall secure each annual levy of the special taxes and which shall continue in force and effect until the special taxes cease to be levied and a notice of cessation of special taxes is recorded in accordance with Section 53330.5 of the Government Code.

The rate, method of apportionment, and manner of collection of authorized special tax is as set forth in **Exhibit "B"** attached hereto and hereby made a part hereof. The obligation to pay the special tax may not be permanently satisfied by way of prepayment of the special tax and the lien of the special tax cannot be canceled in this manner.

Notice is further given that upon the recording of this notice in the office of the county recorder, the obligation to pay the special tax levies shall become a lien upon all nonexempt real property within the District in accordance with Section 3115.5 of the Streets and Highways Code.

The name of the owner and the assessor's parcel number(s) of the real property included within the District and not exempt from the special tax are as set forth in **Exhibit "C"** attached hereto.

Reference is hereby made to the Notice of Special Tax Lien with respect to the District recorded on October 4, 2018, as Document No. 201810040991 page 15, in the office of the County Clerk & Recorder of the County of Sacramento, California, which contains a list of the then existing owners and assessor tax parcel numbers of the original boundaries of the District.

ATTACHMENT 3
Exhibit B to the Resolution

Reference is made to the boundary map of the District recorded on August 21, 2018, as Document No. 201808210674, at Book 126 of Maps of Assessment and Community Facilities Districts at Page No.19, in the office of the County Clerk & Recorder of the County of Sacramento, California, which map is now the final boundary map of the District.

For further information concerning the current and estimated future tax liability of owners or purchasers of real property subject to this special tax lien, interested persons should contact the Department of Public Works of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California 95670, (916) 851-8710.

Dated: _____

CITY CLERK OF THE CITY OF
RANCHO CORDOVA

EXHIBIT A

CITY OF RANCHO CORDOVA

COMMUNITY FACILITIES DISTRICT NO. 2018-2

(COMMUNITY PLACES AND NEIGHBORHOOD GREENS)

LIST OF FACILITIES AND SERVICES

The City of Rancho Cordova (the "City") is establishing Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) (the "CFD") to fund, in whole or in part, the following facilities and services (the terms "facilities" and "services" shall have the meaning as given in the Mello-Roos Community Facilities Act of 1982.

AUTHORIZED FACILITIES

The CFD is being established to fund the maintenance, operations, servicing, rehabilitation and replacement of CFD Facilities. The costs associated with the initial capital improvements required for the construction or installation of the Facilities are not included in the costs to be funded by the CFD. A general list of the Facilities to be maintained by the CFD include:

1. **Community Plazas.** Community Plazas are a component of the Community Places category of City Open Space, as defined in the City's Open Space Guidelines. Community Plazas are typically located in Village and Town Centers to provide areas for congregation, socializing and community events/activities. Two Community Plazas are planned for the CFD.

Specific amenities will be determined on a site by site basis. Typical amenities may include, but are not limited to, expanded public gathering space; outdoor seating and shade structures; signage and lighting; trash and recycling receptacles; bicycle parking; features of interest such as fountains, art work, engaging landscapes and other unique structures/treatments; hardscape areas; and formal landscaping in planter boxes.

2. **Bicycle Trails.** Bicycle Trails are a component of the Green Infrastructure category of City Open Space as defined in the City's Open Space Guidelines. A system of Bicycle Trails, defined as the *Class I Bicycle Trails East of Sunrise Boulevard* in the City's Bicycle Trails Master Plan, is planned for the CFD. This system of trails will have an estimated 250,530 linear feet of bicycle trails (over 47 miles) that will be a part of the City's overall Bicycle Trail network.

Primary trails are 16' in overall width (12' of asphalt pavement with a 2' shoulder on each side). Primary trails are typically located within a corridor of at least 50 feet in width, with larger widths up to 100 feet encouraged. Corridors of less than 50 feet in width may be accepted based on the unique opportunities

ATTACHMENT 3

Exhibit B to the Resolution

and constraints within a given development project. Secondary trails feed into primary trails and provide connections to significant corridors and local trails. Secondary trails are 14' in overall width (10' of asphalt pavement with a 2' shoulder on each side) and are typically located within a corridor of at least 35 feet in width, with larger widths encouraged.

Typical amenities for Bicycle Trails may include, but are not limited to, native and/or draught tolerant plants; railings and edge protections; grade separated crossings; signage and lighting; shade trees; and trailheads where trails begin or connect to other trails. Trailheads are small open space areas that may include benches; signage and lighting; trash and recycling receptacles; maps; and other elements to assist trail users.

3. **Neighborhood Greens.** Neighborhood Greens are the most commonly occurring component of the Community Places category of City Open Space, as defined in the City's Open Space Guidelines. Neighborhood Greens are small-scale urban and suburban open spaces serving as places to meet, gather, socialize, commune with nature or otherwise participate in passive recreation activities. Neighborhood Greens are typically located in small developed and landscaped areas generally within residential neighborhoods in new development areas.

Specific amenities will be determined on a site by site basis. Typical amenities may include, but are not limited to, public gathering space; multi-purpose tables and shade structures; signage and lighting; trash and recycling receptacles; water fountains, barbeque areas and bicycle parking; walking paths, including those with special paving materials; landscape areas and hardscape areas; and distinguished areas with a special design feature such as tree variety or amenity.

4. **Other Facilities.** In addition to the facilities described above, the following features as described in the City's Open Space Guidelines may be maintained by the CFD:

Community Places	Green Infrastructure
Neighborhood Greens	Pedestrian Trails
Town Greens	Pedestrian Paseos
Community Gardens / Rose Gardens / Display Gardens	Utility Easements
Water Resources / Streams / Ponds / Lakes	Green Streets
Community Wide Open Space Facilities	Local Residential Street Landscape Enhancement
Outdoor Amphitheaters	Enhanced Detention Basins / Drainage Ways

ATTACHMENT 3

Exhibit B to the Resolution

Additionally, Facilities may include any other facilities permitted under the Mello-Roos Community Facilities Act of 1982, including the facilities described in Section 53313.5 of the California Government Code, as amended from time to time, provided that such facilities satisfy at least one of the following criteria: 1) augment, improve or expand existing CFD Facilities that are primarily for the benefit of the CFD; or 2) repair or rehabilitate existing CFD Facilities.

AUTHORIZED SERVICES

The CFD is being established to fund the cost of all authorized CFD Services which are to include, but are not limited to:

1. **Capital Replacement.** Capital Replacement includes any and all costs associated with repairing and replacing any of the Facilities described above.
2. **Maintenance.** Maintenance includes any and all costs associated with maintaining, operating and servicing all of the Facilities described above. This includes, but is not limited to the cost of labor, mechanical and automotive expenses, maintenance services, materials and supplies, water, electricity and other utilities, refuse collection, sewage disposal, security services or other costs incurred for the Facilities.
3. **General CFD Costs.** General Costs include any and all administrative costs associated with the CFD including, but not limited to, the costs of setting the annual levy and the collection of Special Taxes, such as county tax collection fees, consultant fees, legal fees and city staff costs.

Additionally, Services may include any other facilities permitted under the Mello-Roos Community Facilities Act of 1982, including the facilities described in Section 53313.5 of the California Government Code, as amended from time to time, provided that such services are related to at least one of the following criteria: 1) the augmentation, improvement or expansion of existing Facilities that are primarily for the benefit of the CFD; or 2) the reparation or rehabilitation of existing Facilities.

EXHIBIT B

City of Rancho Cordova

Community Facilities District No. 2018-2

(Community Places and Neighborhood Greens)

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax as described herein and authorized under the Mello-Roos Community Facilities Act of 1982 (the “Act”) shall be applicable to parcels of land within the Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) (the “CFD”) of the City of Rancho Cordova (the “City”), including any parcels of land subsequently annexed into the CFD unless a separate Rate and Method of Apportionment of Special Tax is adopted at the time of annexation. The Special Tax shall be levied and collected as determined by the City through the application of the Rate and Method of Apportionment as described below.

A. Definitions

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

“Age-Qualified Residential Parcel” means a Residential Parcel within an age-qualified community as defined in the Fair Housing Act of 1968 or the 1995 Housing for Older Persons Act including amendments to those Acts.

“Age-Qualified Multi-Family Residential Parcel” means a Multi-Family Residential Parcel that meets the criteria for an Age-Qualified Residential Parcel.

“Age-Qualified Single Family Residential Parcel” means a Single Family Residential Parcel that meets the criteria for an Age-Qualified Residential Parcel.

“Administrative Expenses” means the actual or reasonably estimated costs incurred by the City acting for and on behalf of the CFD as administrator thereof, to determine, levy and collect the Special Taxes, in responding to public inquiries regarding the Special Taxes, including salaries of City employees and a proportionate amount of the City’s general administrative overhead related thereto; the fees of consultants and legal counsel providing services related to the administration of the CFD; any amounts estimated or advanced by the City or CFD for any other administrative purposes; and any other costs required to administer the CFD as determined by the City.

“Annual Special Tax” means the total Special Tax levied against a Residential Parcel in the CFD in a Fiscal Year.

“Assessor’s Parcel” or “Parcel” means a lot or parcel shown in an Assessor’s Parcel Map with an assigned Assessor’s Parcel Number.

“Assessor’s Parcel Map” means an official map of the County Assessor of the County designating lots or parcels by an Assessor’s Parcel Number.

ATTACHMENT 3

Exhibit B to the Resolution

“Assessor’s Parcel Number” means the Assessor’s Parcel Number for any Parcel based on the County Assessor’s secured property tax roll as of July 1 of each Fiscal Year.

“Authorized Facilities and Services” or “Facilities and Services” means the authorized facilities, maintenance activities and/or services, and expenses that may be funded by the CFD pursuant to the Act as amended, including, without limitation, the facilities and services authorized to be funded by the CFD as set forth in the documents adopted by the City Council at the time the CFD was formed.

“Base Year” means the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

“Building Permit” means a building permit issued by the City prior to the June 30 preceding the Fiscal Year in which the Special Tax is being levied.

“Capital Replacement Reserve Fund(s)” means a fund or funds that may be maintained for the CFD to provide for the accumulation and holding of funds for long-term capital projects, asset replacement, or other large anticipated expenditures.

“CFD” or “CFD No. 2018-2” means Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens) of the City of Rancho Cordova.

“CFD Administrator” means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“City” means the City of Rancho Cordova.

“City Council” means the City Council of the City of Rancho Cordova, acting as legislative body of the CFD.

“County” means the County of Sacramento.

“Developed Residential Parcel” means any residential parcel for which a building permit has been issued by the City prior to the start of the current Fiscal Year.

“Dwelling Unit” means each separate residential dwelling unit that comprises an independent facility capable of conveyance or rental separate from adjacent residential dwelling units.

“Final Subdivision Map” means a subdivision of property creating residential buildable lots by recordation of a Final Subdivision Map or parcel map pursuant to the Subdivision Map Act (California Government Code Section 66410 et seq.), or recordation of a condominium plan pursuant to the California Civil Code 1352, that creates individual lots for which building permits may be issued without further subdivision and is recorded prior to June 30 preceding the Fiscal Year in which the Special Tax is being levied.

“Fiscal Year” means the period starting July 1 and ending the following June 30.

“Maximum Annual Special Tax” means the Maximum Special Tax that may be levied against a Taxable Parcel in a Fiscal Year determined in accordance with Section C and Section D.

“Maximum Special Tax Rate” means the amount shown in Section C that is used in calculating the Maximum Annual Special Tax that may be levied on a Residential Parcel based on its residential land use and the number of residential Dwelling Units on the Parcel for a Fiscal Year.

ATTACHMENT 3

Exhibit B to the Resolution

“Multi-Family Residential Parcel” means a Residential Parcel with authorized residential use to consist of two or more for-rent Dwelling Units that share common walls, including, but not limited to, apartments and Residential Property that are not for sale to an end user and are under common management.

“Operating Reserve Fund” means a fund that may be maintained for the CFD each Fiscal Year to provide necessary cash flow to pay for the operation, maintenance and servicing of the CFD Facilities, Administrative Expenses and any other allowable CFD costs through the first six months of each Fiscal Year, which is at or around the time in which the City will receive the first allocation from the County of the annual Special Tax levy.

“Other Land Use Parcel” means a Taxable Parcel that does not have authorized residential use that is verified by issuance of a Building Permit for residential use, secured assessment roll classification for residential land use and assessed valuation that includes the improved value of residential Dwelling Unit(s) by the County Assessor, Final Subdivision Map or other authorization of the City or County allowing the Parcel to be used for residential purposes.

“Proportionately” means that the ratio of the Annual Special Tax to the Maximum Annual Special Tax is equal for all Taxable Parcels levied within the CFD.

“Public Parcel” means any Parcel, in its entirety, that is or is intended to be publicly owned and is normally exempt from the levy of general ad valorem property taxes under California law, including, but not limited to, public streets, schools, parks, fire stations, police stations, and public drainage ways; public landscaping, wetlands, greenbelts, and public open space. These parcels are exempt from the levy of Special Taxes and classified as Tax-Exempt Parcels.

“Residential Parcel” means a Taxable Parcel that does have authorized residential use. A Residential Parcel is further classified as either a Single-Family Residential or a Multi-Family Residential Parcel depending on the type of residential use authorized for the Parcel. Once classified as a Residential Parcel, no Parcel shall be removed from the Residential Parcel classification unless the Building Permit or other authorization expires, is revoked, or is otherwise terminated.

“Resolution of Formation” means the City Council resolution establishing the CFD and authorizing the levy the Special Tax.

“Single-Family Residential Parcel” means a Residential Parcel with authorized residential use to consist of one Dwelling Unit that may or may not share common walls with one or more other Dwelling Unit(s), including, but not limited to, detached homes, duplexes, triplexes, townhomes, condominiums, and other Residential Parcels that are for sale to an end user and are not under common management.

“Special Tax” means any Special Tax authorized to be levied in the CFD under the Act and the Resolution of Formation.

“Special Tax Requirement” means the amount, as determined by the CFD Administrator, for any Fiscal Year to: (i) pay the costs for the operation, maintenance and services of the Authorized Facilities and Services during such Fiscal Year based upon the service levels established at the time of formation or as may be amended by the City in the future, (ii) pay Administrative Expenses associated with the Special Tax, (iii) establish or replenish the Operating Reserve Fund, (iv) establish or replenish the Capital Replacement Reserve Fund(s), (v) pay incidental expenses related to the Authorized Facilities and Services as authorized pursuant to the Act, and less (vi) any excess

ATTACHMENT 3

Exhibit B to the Resolution

funds available in the Operating Reserve Fund, the Capital Replacement Reserve Fund(s), or other funds associated with the CFD as determined by the CFD Administrator.

“Tax Escalation Factor” means an annual percentage increase equal to the greater of (i) the annual average Consumer Price Index (CPI), for San Francisco-Oakland-San Jose, All Urban Consumers (CPI-U) for the prior calendar year, or (ii) three percent (3%). If the CPI listed above is no longer published, the Administrator shall select a new tax escalation factor that is reasonably comparable to the CPI that is no longer published.

“Taxable Parcel” means any Parcel that is not a Tax-Exempt Parcel.

“Tax-Exempt Parcel” means a Parcel not subject to the Special Tax. Tax-Exempt Parcels are Public Parcels (subject to the limitations set forth in Section B), or privately owned Parcels that are non-developable, such as common areas, wetlands, and open space, all of which are exempt from the levy of Special Taxes as determined by the City.

“Tax Zone” means one of two (2) mutually exclusive tax zones identified in Exhibit 1 of this Rate and Method of Apportionment, which may be updated to include new assessor’s parcels or new Tax Zones added to the CFD as a result of future annexations.

“Tax Zone A” means the Tax Zone that includes parcels located in a development that has local neighborhood greens within such development that will be maintained by the City.

“Tax Zone B” means the Tax Zone that includes parcels located in a development that does not have local neighborhood greens within such development or has local neighborhood greens that will be maintained by an entity or agency other than the City.

“Total Annual Special Tax” means the total of the Annual Special Taxes levied against all Residential Parcels in the CFD in a Fiscal Year.

“Total Maximum Annual Special Tax” means the total of the Maximum Special Taxes that could be levied against all Residential Parcels in the CFD in a Fiscal Year.

“Undeveloped Residential Parcel” means any residential parcel for which a building permit has not been issued by the City prior to the start of the current Fiscal Year.

B. Data Collection for the Annual Special Tax Levy

On July 1 of each Fiscal Year, commencing with the Base Year, the Administrator shall classify the Parcels in the CFD using the Definitions in Section A, the Parcel records of the Assessor’s secured property tax roll as of July 1 and other City or County development approval records as follows:

- i. Each Parcel shall be assigned to either Tax Zone A or Tax Zone B;*
- ii. Each Parcel shall be classified as a Taxable Parcel or a Tax-Exempt Parcel;*
- iii. Each Taxable Parcel shall be further classified as a Residential Parcel or an Other Land Use Parcel;*

ATTACHMENT 3

Exhibit B to the Resolution

- iv. *Each Residential Parcel for shall be classified as a Single-Family Residential Parcel or a Multi-Family Residential Parcel;*
- v. *Each Residential Parcel that meets the criteria for an Age-Qualified Residential Parcel shall be further designated as either an Age-Qualified Single Family Residential Parcel or an Age-Qualified Multi-Family Residential Parcel*

If a Tax-Exempt Parcel is converted to a Taxable Parcel as a result of the sale of a Tax-Exempt Parcel to a private owner for residential development, it shall become subject to the Special Tax.

Conversely, if a Taxable Parcel is converted to a Tax-Exempt Parcel as a result of either (i) the sale of the Taxable Parcel to a public entity, and such entity is normally exempt from the levy of general ad valorem property taxes under California law or (ii) the inability of the private owner to develop the parcel as described in the definition of "Tax-Exempt Parcel," it shall become a Tax-Exempt Parcel.

C. **Maximum Special Tax Rates**

The annual Maximum Special Tax Rates for Residential Parcels for Base Year 2018/19 are as follows:

Residential Land Use	Maximum Special Tax per Dwelling Unit	
	Tax Zone A	Tax Zone B
Single-Family Residential Parcel		
Age-Qualified Single Family Residential Parcel	\$115.84	\$28.49
Multi-Family Residential Parcel	\$78.54	\$19.32
Age-Qualified Multi-Family Residential Parcel	\$60.48	\$14.88
	\$41.01	\$10.09

For each Fiscal Year following the Base Year, each of the Maximum Annual Special Tax Rates shall be increased from the prior Fiscal Year's respective Maximum Annual Special Tax Rates by multiplying such prior Fiscal Year Maximum Special Tax Rates by the Tax Escalation Factor.

D. Determination of Multi-Family Residential Parcel's Maximum Annual Special Tax *When a building permit is issued for a Multi-Family Residential Parcel, the Maximum Annual Special Tax for the Parcel for which such building permit has been issued for each Fiscal Year shall be determined by multiplying the number of Dwelling Units assigned to the Parcel times the Maximum Special Tax Rate for the Parcel as determined in Section C.*

ATTACHMENT 3

Exhibit B to the Resolution

E. Levy of the Annual Special Tax

Each year, the CFD Administrator shall levy the Annual Special Tax commencing with Fiscal Year 2018-2019, and for each Fiscal Year thereafter as follows:

- i.* Each Year on July 1, the CFD Administrator shall determine the Special Tax Requirement for the current Fiscal Year.
- ii.* The Annual Special Tax shall be levied proportionately on each Developed Residential Parcel within each Tax Zone up to 100% of the applicable Maximum Annual Special Tax, not to exceed the Special Tax Requirement for the current Fiscal Year.
- iii.* If additional revenue is required to equal the Special Tax Requirement for the current Fiscal Year, the Annual Special Tax shall be levied proportionately on Undeveloped Residential Parcels up to 100% of the Maximum Annual Special Tax, not to exceed the remainder of the Annual Special Tax Requirement for which a Final Subdivision Map has been approved and Authorized Facilities have been accepted for maintenance by the City.

Under no circumstances will the Annual Special Tax levied in any Fiscal Year against any Residential Parcel be increased as a consequence of delinquency or default by the owner or owners of any other parcel or parcels within the CFD by more than 10 percent above the amount that would have been levied in that Fiscal Year had there never been any such delinquencies or defaults.

F. Manner of Collection

The Annual Special Tax will be collected in the same manner and at the same time as ad valorem property taxes, provided, however, that the Administrator or its designee may directly bill the Annual Special Tax and may collect the Annual Special Tax at a different time, such as on a monthly or other periodic basis, or in a different manner, if necessary, to meet the City's financial obligations.

The Administrator shall prepare a listing of the amount of the of the Annual Special Tax levy for each Taxable Parcel and send it to the County Auditor-Controller requesting that it be placed on the County's secured property tax roll for that Fiscal Year.

G. Limitations

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Tax shall be levied on any Other Land Use Parcel, Public Parcel or Tax-Exempt Parcel.

H. Duration of the Special Tax

ATTACHMENT 3

Exhibit B to the Resolution

Parcels in the CFD will remain subject to the Special Tax in perpetuity, unless and until such time the City determines the revenues are no longer needed, in which case the Special Tax shall cease to be levied and City shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished. The Notice of Cessation of Special Tax shall additionally identify the book and page of the Book of Maps of Assessment and Community Facilities Districts where the map of the boundaries of the CFD is recorded.

I. Appeals

Any taxpayer who believes that the amount of the Special Tax assigned to a Parcel is in error may file a notice with the City appealing the levy of the Special Tax. The City will then promptly review the appeal, and if necessary, meet with the applicant. If the City verifies that the Special Tax should be modified or changed, the Special Tax levy shall be corrected and, if applicable, a refund or revised tax bill shall be granted for the current Fiscal Year.

Interpretations may be made by Resolution of the City Council for purposes of clarifying any vagueness or ambiguity as it relates to the Maximum Annual Special Tax Rate, the method of apportionment, the classification of properties or any definition applicable to the CFD.

J. Prepayment of the Special Tax Obligation

The Special Tax for a Taxable Parcel may not be prepaid. The Special Tax is collected to fund Authorized Facilities and Services in perpetuity, or until the City Council determines that the Special Tax should no longer be collected.

ATTACHMENT 3
Exhibit B to the Resolution

Rate and Method of Apportionment

EXHIBIT 1

TAX ZONE DESIGNATIONS

**PROPOSED BOUNDARY OF
CITY OF RANCHO CORDOVA
COMMUNITY FACILITIES DISTRICT NO. 2018-2
(COMMUNITY PLACES AND NEIGHBORHOOD GREENS)
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA**

**Sunridge Lot J
TAX ZONE A**

**Grant Line 208
TAX ZONE A**

CLERK'S MAP STATEMENT
FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF RANCHO CORDOVA THIS ____ DAY OF ____ 2018.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

CLERK'S MAP STATEMENT
I HEREBY CERTIFY THAT THE AREA SHOWN ON THIS MAP OF THE PROPOSED BOUNDARY OF COMMUNITY FACILITIES DISTRICT NO. 2018-2, (COMMUNITY PLACES AND NEIGHBORHOOD GREENS), CITY OF RANCHO CORDOVA, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AT A REGULARLY SCHEDULED MEETING THEREOF, HELD ON THE ____ DAY OF ____ 2018. BY ITS RESOLUTION NO. _____.

CITY CLERK OF THE CITY OF RANCHO CORDOVA

COUNTY RECORDER'S FILING STATEMENT
FILED THIS ____ DAY OF ____ 2018. AT THE HOUR OF ____ O'CLOCK ____ M. IN BOOK ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS PAGE NO. ____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SACRAMENTO, STATE OF CALIFORNIA.

DONNA ALLRED
COUNTY RECORDER OF THE COUNTY OF SACRAMENTO, CALIFORNIA

BY: _____
DEPUTY

FILE: _____

1" = 625'

HARRIS & ASSOCIATES
22 EXECUTIVE PARK SUITE 200
IRVINE, CALIFORNIA 92614
800-827-4901

VICINITY MAP

LOCATION

PROPOSED BOUNDARY MAP

City of Rancho Cordova
Community Facilities District No. 2018-2
County of Sacramento, California

Sheet 1 of 2

ATTACHMENT 3
Exhibit B to the Resolution

EXHIBIT C

COMMUNITY FACILITIES DISTRICT NO. 2018-2
(COMMUNITY PLACES AND NEIGHBORHOOD GREENS)
OF THE CITY OF RANCHO CORDOVA

NAMES OF OWNER(S) AND THE ASSESSOR'S PARCEL NUMBER(S)

**NAMES OF PROPERTY
OWNERS**

Arista Del Sol, JCP, LLC

**ASSESSOR
PARCEL NUMBER**

067-0040-013

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Steve Harriman, Public Works Division Manager
SUBJECT: **A RESOLUTION REJECTING ALL BIDS FOR ON-CALL ASPHALT SURFACE TREATMENT SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will reject all bids received for on-call asphalt surface treatment services.

BACKGROUND

The Public Works Department released a Request for Bids document for on-call asphalt surface treatment services on February 21, 2020. Two companies submitted bid documents at a public bid opening on March 12, 2020. Staff intends to revise the scope of work and re-issue the bid document to solicit increased contractor participation.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact to the City's General Fund.

ATTACHMENT(S)

1. Resolution

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO REJECT ALL BIDS RECEIVED FOR ON-CALL ASPHALT SURFACE TREATMENT SERVICES

WHEREAS, on February 21, 2020, the Public Works Department released a Request for Bids for on-call asphalt surface treatment services; and

WHEREAS, the bid was sent to Rancho Cordova Chamber of Commerce and advertised on the City website and CIPList.com; and

WHEREAS, bids were publicly opened on March 12, 2020 at City Hall, 2729 Prospect Park Drive, Rancho Cordova 95670; and

WHEREAS, two bids were received; and

WHEREAS, staff intends to revise the Scope of Services and re-issue the bid document to solicit increased contractor participation; and

WHEREAS, staff recommends that the City Council reject all bids for on-call asphalt surface treatment services.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to reject all bids for on-call asphalt surface treatment services received on March 12, 2020.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David M. Sander, Mayor

Stacy Leitner, CMC
City Clerk

MEMORANDUM



DATE: May 4, 2020

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Edgar Medina, Senior Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 01-2019-3 TO INCREASE THE CONTRACT AMOUNT BY \$160,000 TO AN AMOUNT NOT TO EXCEED \$753,450 WITH WOOD RODGERS, INC. FOR ENGINEERING DESIGN AND RIGHT OF WAY ACQUISITION SUPPORT SERVICES FOR THE WHITE ROCK ROAD SAFETY AND IMPROVEMENT PROJECT**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute the third amendment to Contract No. 01-2019-3 with Wood Rodgers Inc., increasing the contract amount by \$160,000 to an amount not to exceed \$753,450 and adding scope to accommodate additional engineering design and right of way support services for the White Rock Road Safety and Improvement Project.

BACKGROUND

White Rock Road from Fitzgerald Road to the City Limits is currently an undivided two-lane road with narrow shoulders, no bicycle facilities, and poor pavement condition with vertical & horizontal alignment challenges (See Project Site Map). At full build-out, the White Rock Road Safety and Improvement Project will include six lanes with class II bicycle lanes, sidewalks, and landscaped median and frontage. The project will increase safety and beauty of the corridor, promote economic development by improving access between 65,000 jobs in Rancho Cordova and surrounding regions, and provide an alternate route to US 50 that relieves regional congestion.

As part of the project coordination process with the Sacramento County Water Agency, it was determined that additional scope of work is required for the design of the water system along the corridor that will support future development growth. Sacramento County Water Agency will reimburse the City for costs associated with this additional scope.

Also, this contract amendment covers the additional effort required to coordinate and acquire the right of way, public utility easements and temporary construction easements for the final design.

The White Rock Road Safety and Improvement Project is not only necessary, but also aligns with City goals to promote the positive image of Rancho Cordova; ensure a safe, inviting and livable community; and ensure the availability of the best public services in the region while practicing sound financial management.

The project schedule will finalize the design in Summer 2020 with construction of the first phase tentatively scheduled to begin in Fall 2020.

FISCAL IMPACT AND FUNDING SOURCE

Funding for the White Rock Road Safety and Improvement Project consists of \$2,000,000 in SACOG Regional Grant, \$2,800,000 State Grant, \$700,000 Federal Grant and Local Funds for the delivery of this phase of the project.

The Sacramento County Water Agency is contributing \$109,000 to support the water system design component of this contract amendment.

This project is included in the City's current approved Capital Improvement Plan and in the 2019/20 budget.

ATTACHMENT(S)

1. Resolution
2. Project Site Map
3. Contract Amendment

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT
AMENDMENT NO. 01-2019-3 FOR WHITE ROCK ROAD SAFETY AND IMPROVEMENT
PROJECT, CP07-2055, WITH WOOD RODGERS, INC. TO INCREASE THE CONTRACT
AMOUNT BY \$160,000 TO AN AMOUNT NOT TO EXCEED \$753,450**

WHEREAS, on February 4th, 2019 the City of Rancho Cordova approved contract 01-2019 in the amount of \$503,450 with Wood Rodgers, Inc. for engineering design and right of way acquisition support services for the White Rock Road Safety and Improvement Project, generally from Fitzgerald Road to the eastern city limits, CP07-2055; and

WHEREAS, Amendment 01-2019-1 was executed on June 17, 2019 to amend the existing contract increasing the total compensation to an amount not to exceed \$553,450, for additional engineering design services; and

WHEREAS, Amendment 01-2019-2 was executed on December 2, 2019 to amend the existing contract, increasing the contract amount by \$40,000 to an amount not to exceed \$593,450 to cover additional scope of services related to traffic signal design and conducting a traffic analysis along the corridor; and

WHEREAS, Amendment 01-2019-3 will increase the contract amount by \$160,000 to an amount not to exceed \$753,450 to cover additional scope of services related to water system design, acquisitions and road design along the corridor; and

WHEREAS, the services will exceed the maximum amount the City Manager has authorization to approve; and

WHEREAS, funding for White Rock Road consists of \$2,000,000 in SACOG Regional Grant, \$2,800,000 State Grant, \$700,000 Federal Grant and Local Funds for the delivery of this phase of the project.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 01-2019-3 with Wood Rodgers, Inc. to increase the contract amount by \$160,000 to an amount not to exceed \$753,450 for engineering design and right of way acquisition support services for the White Rock Road Safety and Improvement Project and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May, 2020 by following vote:

AYES:

ATTACHMENT 1

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Stacy Leitner, CMC
City Clerk

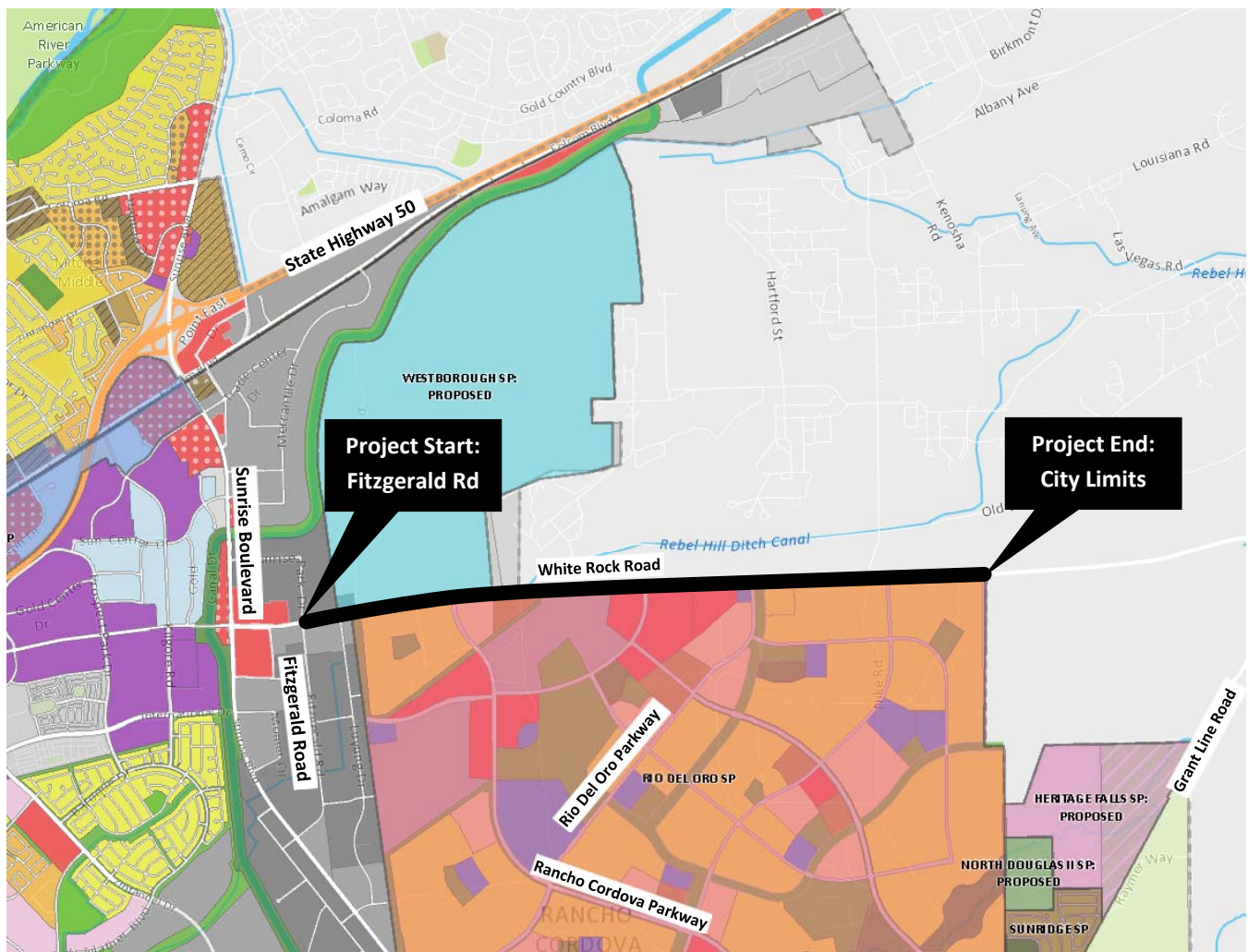
David M. Sander, Mayor



White Rock Road Safety and Beautification Project

CIP No. CP07-2055

Project Site Map



THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF RANCHO CORDOVA AND WOOD RODGERS, INC. FOR THE
WHITE ROCK ROAD SAFETY AND BEAUTIFICATION PROJECT, CP07-2055

This Third Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City" or "LOCAL AGENCY") and Wood Rodgers, Inc. ("Professional" or "CONSULTANT") as of June 17, 2019. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated February 4, 2019, for the purpose of providing engineering design services; and

WHEREAS, Amendment 01-2019-1 was executed on June 17, 2019 to amend the existing contract increasing the total compensation to a not to exceed amount of \$553,450, for additional engineering design services; and

WHEREAS, this Amendment 01-2019-2 was executed on December 2, 2019 to amend the existing contract, increasing the total compensation to a not to exceed amount of \$593,450 for additional design scope of services related to traffic signal design and conducting a traffic analysis along the corridor; and

WHEREAS, this Amendment 01-2019-3 will amend the existing contract, increasing the total compensation to a not to exceed amount of \$753,450 and will reimburse the Consultant for additional design scope of services related to water system design, right of way acquisition and road design along the corridor; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. Section 1 of the PSA, "Services," provides a description of the Scope of Work required for the project. The Parties agree to amend Section 1 of the PSA to include the revised Scoped of Work dated 04/02/2020, attached hereto as Exhibit A:
2. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed \$753,450. The Parties agree to amend Section 2 of the PSA in order to increase the compensation amount to pay Professional for additional services. The first two sentences of Section 2 of the PSA is amended to read as follows:

"City hereby agrees to pay Professional a sum not to exceed \$753,450 (Seven Hundred Fifty Three Thousand Four Hundred Fifty Dollars), notwithstanding any contrary

indications that may be contained in Professional's proposals dated January 24, 2019, May 29, 2019, November 12, 2019 and April 2, 2020, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Professional's Cost Proposals, dated January 24, 2019, May 29, 2019, November 12, 2019 and April 2, 2020, regarding the amount of compensation, this Agreement shall prevail."

3. The document entitled "Cost Proposal" attached hereto as Exhibit A dated 04/02/2020, shall be included as part of the PSA.
4. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.
5. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.
6. Contract Administration. This Agreement shall be administered by Mr. Edgar Medina, P.E. ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Professional shall be sent to:

Mr. Mark Rayback
Wood Rodgers, Inc.
3301 C Street, Building 100-B
Sacramento, Ca. 95816
mrayment@woodrogers.com

Any written notice to City shall be sent to:

Mr. Edgar Medina, P.E.
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
emedina@cityofranhocordova.org

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

PROFESSIONAL

Cyrus Abhar, City Manager

Mark Rayback, PE, Vice President

Date: _____

Date: _____

Attest:

ATTACHMENT 3

Contract No. 01-2019-3

Stacy Leitner, City Clerk

Date: _____

Approved as to Form:

Adam Lindgren, City Attorney

Date: _____



April 2, 2020

Mr. Edgar Medina, Senior Civil Engineer, Public Works
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, California 95670

Re: Request for Amendment No. 3 to Revise Term of Services in Consulting Services Agreement for the Preparation of the Plans, Specifications and Estimate for the White Rock Road to City Limits Project

Dear Mr. Medina,

Wood Rodgers, Inc. (Wood Rodgers) has been preparing the Plans, Specifications, and Estimates (PS&E) for the above referenced project. As you are aware, there have been several project changes that are beyond the current approved scope of work. In order to address these design changes into the PS&E package, additional budget funds will be required. Wood Rodgers proposes to accomplish this work as an amendment to the existing tasks in the original Scope of Work as described below. This letter is to formally request an amendment to our agreement with the City.

Wood Rodgers is proposing that the following work items be added and/or amended to the existing Scope of Work tasks as shown.

Task 4 – Final Design

WOOD RODGERS \$40,000 T&M

Subtask 4.1 – Roadway Design

There have been changes to the 90% Design that will require updates prior to submittal of the Final PS&E package. Specifically;

- Storm Drainage design, calculations, quantities and estimates are required for the installation of storm drainage from approximately Rancho Cordova Parkway intersection to STA 182+00.
- The median will be revised to address water quality purposes including swale calculations and design, and the installation of drainage inlets and cross culverts.
- Install conduit from White Rock Road to the City Corporation Yard at 3303 Luyung Drive. The conduit will terminate in a pull box placed near the front of the facility. The work will include a visual inspection of existing utilities as well as a review of any records from the City. Additional plan sheets will be required to show the conduit layout and appropriate details.
- Revisions to the design of Rancho Cordova Parkway and Collector Street due to design changes from Elliott Homes. This includes the addition of ADA compliant ramps and sidewalk landings. Additionally, the road work will extend further south than original to better accommodate transition to the proposed development.

The design revisions described above will be incorporated into the Final PS&E package.

Task 5 - Right-Of-Way Services

WOOD RODGERS \$7,500 T&M
BENDER ROSENTHAL \$3500 T&M

Subtask 5.1 - Right-of-Way Engineering

Due to several changes in R/W needs, Wood Rodgers has revised Plats and Descriptions to reflect City and property owner preferences regarding TCE, PUE, and other property descriptions. These changes have also required extra effort from Bender Rosenthal, Inc. in preparation of offers and appraisals.

Task 7 – Water Line Design

WOOD RODGERS \$109,000 T&M

The Sacramento County Water Agency (SCWA), owns and operates a 12-inch/16-inch water transmission main within the limits of the White Rock Road improvements. The SCWA water line is asbestos cement pipe (ACP) constructed around 1980. The pipeline is believed to have been installed with approximately 36-inches cover from the finished grade.

The proposed roadway improvements include road widening, partial re-aligning, adjustments to the road profile and a new pavement section. In order to construct the new pavement section, excavations of approximately 30-inch depth will be required. With the existing waterline at depths of approximately 36-inches, there are areas of the existing pipeline that will be in danger of damage during construction activities.

Approximately 6,000 LF of the existing 16-inch water line may be impacted by the proposed roadway construction. SCWA has determined that the existing pipeline impacted by the road widening project shall be replaced. The purpose of this project is to design approximately 6,000 LF of new SCWA water line to replace the existing water line within the project limits. SCWA is presently performing modeling to determine the size of the replacement mains. It is assumed that the replacement water main will be within the public ROW and under the road area that will be paved.

The water line design will include stub-outs and laterals for local distribution mains to support existing and future customers. The local distribution mains will be generally north/south stubs at approximately every quarter mile to the edge of pavement. A parallel distribution main may be needed to re-connect the existing businesses on the east end of the project. The water line design will include new fire hydrants, if required, and shall be located by SCWA in conjunction with the Fire Department.

Improvements to the SCWA waterline will be designed in accordance with SCWA's current design criteria and standards. The improvement plans will be incorporated into the White Rock Road Widening plan set.

Subtask 7.1 – Project Management

Wood Rodgers will provide the City and SCWA with the following project management services:

Task 7.1.1 – Project Management: Wood Rodgers will provide project administration and management responsibilities throughout the project duration. Project management duties will include effective tracking of schedule and budget, Quality Assurance/Control of all deliverables, communication with City and SCWA staff and timely written requests for information.

Task 7.1.2 – Meetings: Wood Rodgers will administer project meetings with the City and

SCWA staff and other stakeholders as determined necessary. Wood Rodgers will prepare a meeting agenda and meeting minutes for each project meeting. Meeting agendas will be submitted to the City and SCWA Project Manager at least one (1) business day prior to the meeting date. Meeting minutes will be submitted to the City and SCWA Project Manager within three (3) business days of the meeting date. It is assumed meetings will be held at the City office. The following meetings are assumed:

- Project Kick-off
- 60% Design Review Meeting
- 90% Design Review Meeting
- Stakeholder Meeting

Task 7.1 Deliverables:

- Meeting Agendas (pdf format)
- Meeting Minutes (Word and pdf format)

Subtask 7.2 – Data Collection

The following will be performed by Wood Rodgers:

Task 7.2.1 – Record Collection & Review: Wood Rodgers will collect and review all available information relative to the project area and the existing SCWA facilities within the project limits, such as as-built drawings, roadway improvement plans and geotechnical reports.

Subtask 7.3 – Design Services

The following tasks will be completed by Wood Rodgers to complete the construction documents:

Task 7.3.1 – Preparation of Plans, Specifications and Cost Estimate: Wood Rodgers will prepare design plans, specifications and a construction cost estimate for construction of the SCWA water line improvements. The design plans will be prepared in AutoCAD format, and be incorporated into the White Rock Road Widening plan set. The design will meet SCWA's Standards and Criteria. The design plans will include plan and profile drawings, connection details and appurtenance details. This task includes preparation of profiles to meet DDW requirements for all pipeline installations. The front-end contract documents will utilize the City's standard document. Technical specifications shall be prepared in Construction Specifications Institute format and will utilize SCWA's standard specifications when applicable and the County of Sacramento Standard Construction Specifications when applicable.

This task assumes that approximately 6,000 LF of pipeline will be re-aligned. It is assumed that the design will require six (6) plan and profile sheets, one (1) connection detail sheet, one (1) water plan sheet and two (2) detail sheets.

Due to the schedule constraints, it is assumed that three (3) design submittals will be required. Design plans, specifications and cost estimate will be submitted at a 60-, 90- and 100-percent complete phase. All City and SCWA comments will be reviewed, responded to, addressed and incorporated into the next submittal. Upon approval of the 100-percent plans, specifications and estimate, Wood Rodgers will produce signed plans and specifications for bidding.

Task 7.3 Deliverables:

- Plans, Specifications & Estimate (60-, 90- and 100-percent complete – pdf copy of plan sheets, Word document of specs, Excel file of estimate)

Subtask 7.4 – Permitting

The following agencies and stakeholders will be contacted to determine if permits are required for this project:

Task 7.4.1 – State Water Resources Control Board – Division of Drinking Water (DDW) Waiver: Wood Rodgers shall prepare all documentation necessary for SCWA to apply for a DDW Waiver from separation (parallel and crossing) requirements, if required.

Task 7.4 Deliverables:

- DDW Waiver Request (Word and pdf format)

Subtask 7.5 – Bid Services

Task 7.5.1 – Bid Support: During the bid period, Wood Rodgers shall provide support to the City and SCWA by providing updates to the design drawings. It is assumed that SCWA will provide responses to all contractor questions.

Subtask 7.6 – Engineering Services During Construction

Wood Rodgers will provide the City and SCWA with the following engineering support services during construction:

Task 7.6.1 – RFI's: Wood Rodgers will review and respond to Contractor Requests for Information (RFI). This task assumes up to four (4) RFI's will be required. This task includes time to prepare plan revisions.

Task 7.6.2 – As-Built: Wood Rodgers will prepare as-built documentation utilizing AutoCAD. It is assumed that the Contractor will provide Wood Rodgers with one (1) full-sized plan set with red-lined mark-ups of the as-built conditions. Wood Rodgers will update the design plans to reflect the as-built condition.

Task 7.6 Deliverables:

- RFI Response and Log (pdf format)
- Plan Revisions
- As-built Files (AutoCAD)

Client Provided Information

It is assumed that the City and SCWA will provide Wood Rodgers with the following information for use in performing the work:

- Water service/connection locations
- As-built plans
- SCWA Technical Specifications and Standard Details
- Other available information upon request

Exclusions / Assumptions

The following items are assumed to not be required for this project, but can be provided by Wood Rodgers at the request of the City and SCWA for an additional fee:

1. **Easement Acquisition Services** – If determined to be required, Wood Rodgers shall identify parcels that require easements and facilitate the acquisition for the City and SCWA. Wood Rodgers shall provide easement acquisition services not requiring a Real Estate license.
2. **Hydraulic Analysis** – It is assumed that SCWA will determine the proposed pipe diameter. However, if determined to be required, Wood Rodgers will utilize SCWA’s hydraulic model to verify pipeline sizing. The modeling shall include improvements proposed for the main replacement project and provide model scenarios to verify compliance with SCWA Standards for velocity and fire flows in the project area.
3. **Geotechnical Investigation** – It is assumed that the existing geotechnical investigation is adequate for the pipeline analysis and design.
4. **Construction Management and Inspection** – It is assumed that the City and SCWA will utilize City and SCWA staff or an on-call consultant to provide construction management and inspection services.
5. **Potholing** – It is assumed that potholing will be completed by the Contractor. If potholing is required during design, Wood Rodgers will subcontract with a potholing firm to perform the required work.
6. **Topographic Survey** – It is assumed that the existing topographic survey is complete and adequate for the pipeline design.
7. **Construction Staking** – If construction staking is required, a separate scope and fee will be provided at a later date.
8. **Shop Drawing Review** – It is assumed that SCWA will provide the shop drawing review for the water line portion of the project.

Wood Rodgers will complete the above work on a Time-and-Materials (T/M) basis, the not-to-exceed without prior authorization budget of \$160,000. All other terms of our agreement will apply to this amendment.

Wood Rodgers recommends your authorization of this amendment, and we look forward to continuing our involvement with you and reaching a successful completion of this Project.

If you require additional information regarding this request, please do not hesitate to contact me at (916) 440-8131.

Sincerely,
WOOD RODGERS, INC.



Mark Rayback,
PE Vice
President

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Laurel Bane, Facilities Services Coordinator
SUBJECT: **A RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT NO. 151-2019 WITH DIVISION 5-15, INC. IN AN AMOUNT NOT TO EXCEED \$173,515 FOR THE RANCHO CORDOVA NEIGHBORHOOD CENTER (RCNC) ROOF AND MECHANICAL EQUIPMENT REPLACEMENT PROJECT**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute Contract No. 151-2019 in an amount not to exceed \$173,515.00 with Division 5-15, Inc. for the RCNC Roof and Mechanical Equipment Replacement Project.

BACKGROUND

The roof and mechanical equipment at our Rancho Cordova Neighborhood Services center (RCNC) located at 2880 Gold Tailings Ct. has reached the end of its lifespan and is in need of replacement. The project will overlay existing roof with a new single ply PVC single-ply roof assembly, new flashing and coping, add new roof drains to tie into storm drain and replace four HVAC units to meet Title 24 building code requirements.

Bids were solicited in the Grapevine Independent on March 20th and 27th and advertised on the City's Website. Bids were publicly opened on April 9, 2020.

A total of three bids were received and staff determined Division 5-15 to be the lowest responsive and qualified bidder. The bid summary sheet is provided as Attachment 5.

The lowest responsive and qualified total bid amount was \$173,515.00. Staff recommends the award of the construction contract for the total bid amount of \$173,515.00 to Division 5-15. The tentative project schedule is to begin and complete construction in early summer 2020.

FISCAL IMPACT AND FUNDING SOURCE

This project has been budgeted for in our general fund operating budget for Gold Tailings Ct.

under building improvements 7300-6035-56610.

This project is included in the City's current approved Capital Improvement Plan and in the 2019/2020 budget.

ATTACHMENT(S)

1. Resolution
2. Bid Package 151-2019
3. Bid Results 4-9-20

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT
NO. 151-2019 IN AN AMOUNT NOT TO EXCEED \$173,515.00 WITH DIVISION 5-15, INC.
FOR THE RANCHO CORDOVA NEIGHBORHOOD CENTER (RCNC) ROOF AND
MECHANICAL EQUIPMENT REPLACEMENT PROJECT**

WHEREAS, the City solicited bids for the RCNC Roof Replacement project under the requirements of the state law and accepted bids on April 9, 2020; and

WHEREAS, Division 5-15, Inc. was the lowest qualified bidder; and

WHEREAS, adoption of this Resolution will allow the City Manager to execute a contract with Division 5-15, Inc. in an amount not to exceed \$173,515; and

WHEREAS, the scope of work includes overlaying the existing roof with a new PVC roof membrane, new roof drains and replacement of 4 HVAC units to comply with current building code and Title 24 requirements; and

WHEREAS, the contract amount exceeds the maximum the City Manager has authorized to approve.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 151- 2019 in an amount not to exceed \$173,515 with Division 5-15, Inc. in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of May 2020 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David M. Sander, Mayor

Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA

FACILITIES

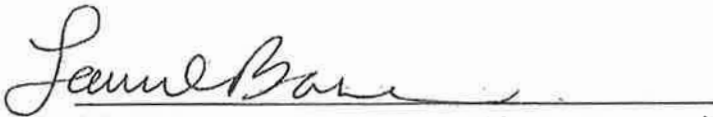
RCNC Roof Replacement Project

CONTRACT NO.: # 151-2019

SPECIAL PROVISIONS

GENERAL

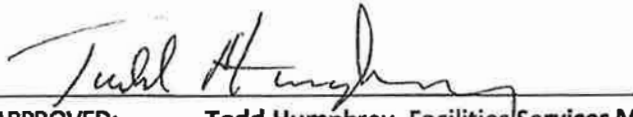
The Special Provisions and drawings contained herein have been prepared by or under the direction of the Facilities Services Manager.



SIGNED: Laurel Bane, Facilities Services Coordinator

3/19/2020

DATE



APPROVED: Todd Humphrey, Facilities Services Manager

3/19/2020

DATE

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Rancho Cordova, California, will receive sealed bids as follows:

PRE-BID MEETING:

DATE: 3/23/2020

TIME: 10:00 AM

**LOCATION: 2880 Gold Tailings Ct.
Rancho Cordova, CA 95670**

BID DATE:

DATE: 4/9/2020

TIME: 10:00 AM

SUBMIT BIDS TO:

**CITY HALL-CITY CLERK
2729 PROSPECT PARK DRIVE
RANCHO CORDOVA, CA 95670**

FOR:

**RCNC Roof Replacement Project
2880 GOLD TAILING CT.
RANCHO CORDOVA, CA 95670**

Project No.: 151-2019

ESTIMATED CONSTRUCTION COST:

\$ 200,000

**CONTRACTOR'S CALIFORNIA LICENSE
AND/OR CLASS REQUIRED:**

General B and/or C -39 Roofing Contractor

**(With the appropriate subcontractor for
the supplemental work not defined in their
classification)**

*RCNC ROOF REPLACEMENT PROJECT
CONTRACT NO. 151-2019*

To the City of Rancho Cordova, located within Sacramento County. In compliance with the call for quotations described above, the undersigned hereby proposes and agrees to furnish all labor, tools, transportation, equipment, materials and services for the work described on the attached drawings and specifications and for any items listed in any attached form at the prices specified therein.

Work to be completed and ready for acceptance no later than 30 days after notice to proceed. Total amount of quotation, including state or county sales tax, if any

\$ 173,515.00 US Dollars

Date 04/09/2020

By Division 5-15, A California Corporation
Sadnra L. Osborn, President

Address 2381 Gold River Road Suite A
Gold River, CA 95670

Telephone 916-638-1520 x 10

916-638-1521

Contractor License # 768505 Exp. Date 9/30/2021

Award of this contract requires a valid California contractor's license with the classification identified above.

Contract documents may be obtained at the Rancho Cordova City Hall, located at 2729 Prospect Park Drive, CA 95670, telephone (916) 851-8700 **between the hours of 9:00 AM - 4:45 PM Monday through Friday.**

The City Council of the City of Rancho Cordova reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in the judgment of the Council, are the lowest responsive bid of a responsible bidder.

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Note: Gaps in the above Section numbering indicate that the Section is either blank or does not apply

EXHIBITS:

- A- Architectural and Engineering Drawings/Specifications
- B- HVAC Structural Calculations
- C- Insurance Requirements

SPECIAL PROVISIONS

1-1 Standard Construction Specifications

All work performed under this contract will conform to federal, state & local city & county codes and the manufacturer's specifications. All work will be installed in the best manner of the trade. Improperly installed work will be rejected, and corrections made prior to final payment.

2-1 Subcontractors

Contractor shall list all sub-contractors as defined on the designation of sub-contractor's form provided in the invitation to bid packet and include contractor's license number if applicable.

3-1 Insurance

The Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability, auto, workers' compensation and builders' risk insurance as required by the Standard Specifications. The City of Rancho Cordova requires a minimum of two million dollars of coverage for Projects, specifically naming the City of Rancho Cordova, as the additionally insured with endorsements. Please refer to Exhibit C Insurance Requirements.

3-2 Workers' Compensation Certification.

By execution of this agreement, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract." City of Rancho Cordova requires a waiver of Subrogation for this project.

4-1 Scope of Work

The work to be done under this contract consists, in general, of furnishing all labor, materials, tools, equipment, incidentals, and for doing all work necessary to complete the Roof Replacement Project in accordance with the Contract Documents.

Project # 151-2019 Scope of Roof Replacement:
Overlay existing roof with a new single-ply roof assembly.

Prepare roof for recover by cleaning the gravel from the low -lying areas at the toe of the crickets (valley waterways). Remove the existing coping flashing from the top of the parapet flashing and replace with new metal flashings.

A. Synthetic Single Ply Vinyl coated metal:

1. Vinyl laminated on one side of metal cladding.
2. Gage: 24 ga. Hot-dipped galvanized, grade 90 metal.

B. Galvanized sheet steel perimeter edge/coping/counter-flashings/vents:

1. Galvanized pre-painted: 24 (24) gage minimum, galvanized steel; commercial quality, Fed. Spec QQ-S-775, Type 1, Class D or ASTM A 526 or lock forming quality ASTM A 527, G90 Coating in accordance with ASTM A 525. All sheet metal to be pre-painted.
 - a) Paint Finish at exposed side: factory applied baked -on two (2) coat system comprised of one (1) coat of full 70% resin fluorocarbon (polyvinylidene fluoride PVF2) by KYNAR 500 or acceptable substitute over smooth coated corrosion-resistant epoxy primer.
 - b) Color to be selected by City of Rancho Cordova.

2. Finish at underside shall wash coat over a coat of corrosion-resistant epoxy-based primer.

Augment the existing crickets with additional tapered roof insulation in order to improve drainage.

Please Note: this will improve drainage, but ponding water will not be completely eliminated.

Install one layer of barrier board to divorce the new roof membrane from the existing roof, i.e.:

"Fanfold" EPS roof insulation. Mechanically fasten with #12 screws and plates.

Install 60 Mil reinforced white single-ply roof membrane. Mechanically fasten with heavy duty screws and plates. Overlay existing roof membrane with new PVC membrane 60 mil thickness +/- 10%.

Install the sheet metal coping flashing. Fabricate new scupper liners from TPO clad sheet metal.

Flash in all curbs, skylights, mechanical units, roof hatch, and at the service panel sides of the hvac units. Install new curb and roof Jack for line sets and power for future mini-split unit at NW end (Detail to be provided).

Install walkway protection material at the roof hatch and at the service panel sides of the HVAC units.

Add new roof drains with clean-outs that will be trenched to the adjacent storm drain (see drawing).

The 2 corner roof drains (east and west) will need to run to curb and finish a 4" pop-up emitter drain and will not need to tie into the storm drain. The roofing systems shall be in conformity with Title 24 State of California Energy Compliances along with local energy provider regulatory agency standards.

Quality Control

A. Contractor shall:

1. Be experienced in the installation practices of thermoplastic roofing 5 years minimum.
2. Be acceptable by the City of Rancho Cordova.
3. Be a Manufacturer Certified Contractor.
4. Hold a C-39 license.

B. Roofing Material Supplier shall:

1. Be an Associate Member in good standing with the National Roofing Contractors' Association (NCRA) for at least five years.
2. Be national recognized in roofing and waterproofing industry.
3. Employ full-time Field Technical Services Representative available for final roof inspection.
4. Provide final roof inspection with manufacturer and City of Rancho Cordova representative present to ultimately obtain 20-year Manufacturer's warranty.

Properly prep HVAC and Evaporative cooler units for removal from roof.

Remove the three (3ea.) Carrier and one (1) Lennox HVAC Units, and both the evaporative coolers from the roof and properly dispose/recycle.

Upon completion of the roofing replacement, install the replacement HVAC & evaporative units as per the instructions on the project drawings.

All disconnection and re-connection shall be performed by mechanical and electrical contractors licensed to perform work in the State of California and work performed in the best manner of the trade

Contractor to obtain & pay for all necessary permits, fees and licenses.

Submittals

The Contractor will be required to provide the following special submittals in addition to all submittals routinely required. These submittals shall be submitted and approved prior to work, the Contractor will assume a 3-day review period for each submittal. The Schedule and List of submittals will be submitted within 2-days of notice to proceed.

1. List of ALL required Submittals, Permits, and Filings for this Project.
2. Demolition and Dust Control Plan
3. Personnel and Public Safety Plan (The Contractor is to submit its Injury and Illness Prevention Plan as well as Job Hazard Analysis)
4. Schedule (including submittals and operations)
5. Storm Water Prevention Plan
6. Site Security Plan during and after work shift
7. Disposal Records, Weights and Chain of Custody.

Pre-Construction Meeting

There will be a Pre-Construction Meeting after the Schedule and Submittal List is delivered to the City and prior to operations.

General Items

The work for this project involves operations during daily operations of an important facility and public safety functions. The Contractor's operations, schedule and methods shall be submitted for review by City staff prior to the work in order to avoid interruptions to occupants' work as well as the safety of the occupants.

The Contractor will be offered a storage area for its materials and equipment. All responsibility of the storage and use of the premises are at the sole risk of the Contractor.

Project Location:

2880 Gold Tailings Ct.

Rancho Cordova CA 95670

A Non-Mandatory Pre-Bid Meeting is scheduled for March 23, 2020 at 10:00am at the project site location. All contractors are strongly encouraged to attend. Please note social distancing measure will be in place.

Contractor must be registered with the Department of Industrial Relations (DIR).

5-1 Courtesy

The Contractor's attention is directed to Section 5-6, "Contractor's Dismissal of Unsatisfactory Employees," of the Standard Construction Specifications. The Contractor shall be polite to citizens encountered during the course of work. Loud music, foul language, and cursing are not permitted.

6-1 Prevailing Wage

The Contractors attention is directed to Section 6-1.02, "Prevailing Wage," of the Standard Construction Specification. Pursuant to Labor Code Section 1770, the Contractor and the Contractor's Subcontractors shall pay not less than the prevailing rate of per diem wages, including, but not limited to, overtime, Saturday, Sunday, and holiday work, travel and subsistence, as determined by the Director of the California Department of Industrial Relations pursuant to Labor Code Section 1773. Copies of the

prevailing wage determinations are on file in the office of the Clerk of the City Council of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California 95670, and are available upon request. The prevailing wage determinations are also available on the internet at <http://www.dir.ca.gov/DLSR/PWD>.

6-2 Existing Utilities

All existing utilities within the project limits shall remain in use during construction. The Contractor shall take adequate measures to ensure that his operations do not harm any existing underground facilities not specifically mentioned or shown on the plans.

The Contractor shall use caution during his operations so that existing utility conduits are not disturbed. The Contractor shall repair or replace, at his expense, any utilities damaged by his personnel or equipment during the course of construction work to the satisfaction of the City.

7-1 Time of Completion

The time for completion of this contract shall be No later than 30 working days from notice to proceed.

The counting of working days shall begin one day after the Contractor is notified by that the contract has been executed for the City of Rancho Cordova.

7-2 Order of Work

No work may take place prior to receipt of the executed Contract and review of the prescribed bonds and/or insurance. City will issue a notice to proceed to the contractor, once the requirements of the contract are complete.

7-3 Weekend, Holiday, and Night Work

Unless otherwise noted in the Special Provisions or approved by the Agency, no work shall be done between the hours of 6 p.m. and 6 a.m. except with written permission of the Facilities Services Manager, or in case of an emergency repair, when necessary for the proper care and protection of work already performed. Working hours are Monday through Saturday from 6 a.m. to 6 p.m.

7-4 Aesthetic Clean-Up

The contractor shall remove from the City's property and from all public property, all temporary structures, rubbish and waste materials, resulting from their operation at no additional cost to the City. All debris is to be cleared and removed within 48 hours. Contractor must keep a clear and safe area around the perimeter of the building and parking areas.

8-1 Liquidated Damages

As set forth in Section 8-10, "Liquidated Damages for Delay," of the Standard Construction Specifications, the liquidated damages for this contract shall be the sum of Two Hundred (\$200.00) for each and every calendar day beyond the number of working days **after 30 days from notice to proceed** plus any extensions of time as set forth in Section 7-18, "Extension of Time," of the Standard Construction Specifications.

CITY OF RANCHO CORDOVA

BID FORM

Contract No. **#151- 2019**

Project: RCNC Roof and Mechanical Equipment Replacement Project

SUBMIT BID TO:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

BID OPENING:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

NO LATER THAN: **10:00 A.M.**

DAY OF BID: **April 9, 2020**

TO: City Clerk
City of Rancho Cordova

RCNC ROOF REPLACEMENT PROJECT
CONTRACT NO. 151-2019

The Contractor is encouraged to submit these Bid Forms typed or neatly printed.

CITY OF RANCHO CORDOVA

Contract No. **151-2019**

Project: RCNC Roof and Mechanical Equipment Replacement Project

TO: Facilities Services Manager (Todd Humphrey)
City of Rancho Cordova
Rancho Cordova, California 95670

Name of Bidder: Division 5-15, A California Corporation

Bidder's Email: s.osborn@division515.com

Business Address: 2381 Gold River Rd., Suite A

City, State, Zip: Gold River, California 95670

Telephone No. (): 916 638-1520

The work for which this proposal is submitted is for construction in accordance with the special provisions (including the payment of not less than the minimum wage rates set forth therein) and contract annexed hereto, the project plans described below, and also in accordance with the all Federal, State and local codes, and manufacturer's specifications.

*RCNC ROOF REPLACEMENT PROJECT
CONTRACT NO. 151-2019*

Bids are to be submitted for the entire work. The amount of the bids for comparison purposes will be the total of all items.

The bidder shall set forth for each unit basis item of work an item price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for the this purposes. In the case of unit basis items, the amount set forth under the "Total" column shall be the extension of the item price bid on the basis of the estimated quantity for the item.

If the proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the two (2) bonds in the sums required by this contract, with surety satisfactory to the City of Rancho Cordova within ten (10) days, not including Sundays and Legal Holidays, after the bidder has received notice from the City that the contract has been awarded, the City may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of such security accompanying this proposal shall operate and the same shall be the property of the City of Rancho Cordova.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that the bidder has carefully examined the location of the proposed work, the attached proposed form of contract, and the plans therein referred to; and that the bidder proposed, and agrees if this proposal is accepted, that he/she will contract with the City of Rancho Cordova, in the form of the copy of the contract attached hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Facilities Services Manager as therein set forth, and that the bidder will take in full payment therefore the following amount to wit:

Base Bid Schedule		
Item #	Item Description	Amount
2.	Single Ply Roofing	44,520.00
3.	Insulation	21,200.00
4.	Flashing	19,080.00
5.	Crane Work	3,180.00
6.	Mechanical Equipment Removal/Demo	10,760.00
7.	Installation of Mechanical Equipment	53,575.00
8.	Electrical	15,900.00
9.	Permit Fees and Reporting	3,180.00
10.	Waste Hauling and Recycling	2,120.00
Total Bid Amount		\$173,515.00

Total Bid Amount One Hundred Seventy Three Five Hundred and Fifteen US Dollars

Note: For this proposal to be considered complete and responsive the bidder must complete all of the documents and certificates on pages 2, 11, 12 & 14(if necessary). The bidder must also properly execute the proposal as required on page 10.

CONTRACTOR: Division 5-15, A California Corporation

RCNC ROOF REPLACEMENT PROJECT
CONTRACT NO. 151-2019

CITY OF RANCHO CORDOVA

Roof and Mechanical Equipment Replacement Project

2880 Gold Tailings Ct.

Contract # 151-2019

*RCNC ROOF REPLACEMENT PROJECT
CONTRACT NO. 151-2019*

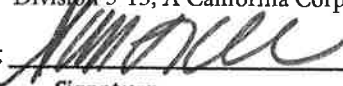
NOW, THEREFORE, if the aforesaid Principal is awarded the contract and within the time and manner required under the Specifications, after the prescribed forms are presented to him/her for signature, enters into a written contract, in the prescribed form, in accordance with the bid, and files the two bonds with the City of Rancho Cordova, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law and in all other aspects perform the agreement and obligations created by the acceptance of the Bid, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

In the event suit is brought upon this bond by the Obligor and judgment is recovered, the Surety shall pay all costs incurred by the Obligor in such suit including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 7th day of April, 2020

~~2019~~.

Division 5-15, A California Corporation

Principal By: 

Signature

SANDRAL. OSBORN

Print or Type

Title: PRESIDENT

Harco National Insurance Company

Surety

By: 

Signature

Print or Type Sara Walliser

Title: Attorney In Fact

Address: _____

702 Oberlin Road, Raleigh, NC 27605

- NOTES: 1.** Signature of those executing for the Surety must be properly acknowledged.
- 2.** The bid bonds for the three acceptable lowest bidders shall be retained until the City Council has accepted the successful bidder. All other bid bonds shall be returned to the bidder five (5) working days after bid opening.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Butte)

On April 7, 2020 before me, Samantha Watkins, Notary Public
(insert name and title of the officer)

personally appeared Sara Walliser,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

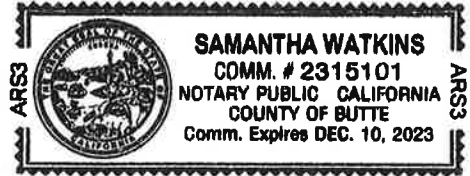
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Samantha Watkins

(Seal)



POWER OF ATTORNEY**HARCO NATIONAL INSURANCE COMPANY****INTERNATIONAL FIDELITY INSURANCE COMPANY**

Member companies of IAT Insurance Group, Headquartered: 702 Oberlin Road, Raleigh, North Carolina 27605

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

ELIZABETH COLLODI, JOSEPH H. WEBER, SARA WALLISER, STEPHANIE AGAPOFF, BREANNA BOATRIGHT, MARISSA ROBINSON, KATHERINE GORDON, RENEE RAMSEY, JOHN HOPKINS, JENNIFER LAKMANN, CLAUDINE GORDON, KRISTIE PHILLIPS, MINDY WHITEHOUSE, JOHN J. WEBER, PHIL WATKINS, STEVEN L. WILLIAMS, MICHAEL FEENEY

Sacramento, CA

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2018

STATE OF NEW JERSEY
County of Essex

Kenneth Chapman

Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance CompanySTATE OF ILLINOIS
County of Cook

On this 31st day of December, 2018, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Shirelle A. Outley a Notary Public of New Jersey
My Commission Expires April 4, 2023**CERTIFICATION**

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, April 7, 2020

A00447

Irene Martins, Assistant Secretary

CITY OF RANCHO CORDOVA

CONTRACTORS LICENSE FORM

Contract No. **#151-2019****Project: RCNC Roof Replacement Project**

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall be licensed as a contractor in accordance with the provisions of Division 3, Chapter 9 of the California Business and Professions Code. A bid submitted to the City by a contractor who is not licensed as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly licensed when the contractor submitted his/her bid on this project. In order for the City to verify the license status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's license number, name on the license, classification, and expiration date of the license.

In all contracts where federal funds are involved, no bid submitted to the City shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the City that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.

CERTIFICATION

In accordance with the Business and Professions Code, we do hereby, under Penalty of Perjury, certify that the following contractor's license information is true and correct.

Contractor's License No. 768505 Expiration Date: Exp. Date 9/30/2020

Contractor's Classification:

Division 5-15, A California Corporation

Contractor's Name (Printed)



Bidder's Signature

(same signature as on Bid Proposal)

April 9, 2020

Date

Sandra L. Osborn

Bidder's Name (Printed)

President

Bidder's Title

City of Rancho Cordova Business License Number: Will be obtained if low bidder.

CITY OF RANCHO CORDOVA

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA)

COUNTY OF SACRAMENTO)

Sandra L. Osborn, being first duly sworn, deposes and says that he or she is President of Division 5-15
A California Corporation the party making the foregoing bid that the bid is not made in the interest of, or on behalf of,

any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid

Division 5-15, A California Corporation

Contractor's Name (Printed)

04/09/2020

Date



Bidder's Signature

Sandra L. Osborn

Bidder's Name (Printed)

President

Bidder's Title

Subscribed and sworn to before me
 this 9th day of April, 2020.

C. Marvin, Notary Public

Signature of Notary Public



RCNC ROOF REPLACEMENT PROJECT

CONTRACT NO. 151-2019

CITY OF RANCHO CORDOVA

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of Section 4100-4114 of the Public Contracts Code of the State of California, and any amendments thereof, each Bidder shall set forth below the name and location of the place of business of each Subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement to be performed under these specifications in excess of one-half of one percent (0.5%) of the prime Contractor's total bid or ten thousand dollars (\$10,000.00) whichever is greater. The prime Contractor shall list the portion of the work which will be done by such Subcontractor.

If the Contractor fails to specify a Subcontractor for any portion of the work to be performed under the Contract, the Contractor shall be deemed to have agreed to perform such portion itself, and the Contractor shall not be permitted to subcontract that portion of the work except under the conditions allowed by applicable law.

SUBCONTRACTOR (Names and Location)	PORTION OF WORK	ESTIMATED DOLLAR AMOUNT
Rua and Son Mechancial, Inc.	Roofing	\$84,800.00
Console Electric	Electrical	\$15,900.00
Raglan System Balance, Inc.	Balance	\$ 1,800.00
321 Crane, LLC.	Crane	\$ 3,180.00

Division 5-15, A California Corporation
Contractor's Name (Printed)

04/09/2020

Date



Bidder's Signature
(same signature as on Bid Proposal)

Sandra L. Osborn

Bidder's Name (Printed)

President

Bidder's Title

Accompanying this proposal is Bid Bond

(Insert the words "CASH (\$Seventeen Thousand Three Hundred Fifty One & 50 Cents,"
"CASHIER'S CHECK," or "BIDDER'S BOND," as the case may be.) in amount equal to at least ten percent
(10%) of the total bid.

The names if all persons interested in the foregoing proposal as principals are as follows:

Sandra L. Osborn, President, Corporate Secretary, Manager
Tony Osborn, Vice President, Treasurer

IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual co-partners composing the firm; if bidder or other interested person is an individual, state first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors License No.
768505.

By my signature on this proposal I certify, under the Penalty of Perjury, that the foregoing Non-collusion affidavit and Contractor's License Certification along with all other statements in this proposal are true and correct.

Date: 04/09/2020


Sandra L. Osborn, President
Signature(s) of Bidder

Business Address: 2381 Gold River Road Suite A, Gold River, CA 95670

Place of Business: 2381 Gold River Road Suite A, Gold River, CA 95670

Place of Residence: 4790 Swift Road, Shingle Springs, CA 95682

CITY OF RANCHO CORDOVA

EXPERIENCE/QUALIFICATIONS STATEMENT

The Bidder has been engaged in the contracting business, under the present business name for 25 years. Experience in work of a nature similar to that covered in the proposal extends over a period of 48 years.

The Bidder, as a Contractor, has never failed to satisfactorily complete a Contract awarded to it, except as follows:

The following contracts have been satisfactorily completed in the last three (3) years for the persons, firm or authority indicated, and to whom reference is made:

Year	Type of Work	Contract Amount	Owner/Agency for Whom Work was Performed
2019	Roofing and HVAC Replacement	1,680,515.00	Elk Grove Unified School District
2019	Roofing and HVAC Replacement	1,230,515.00	Twin River Unified School District
2018	Roofing and HVAC Replacement	1,198,515.00	Elk Grove Unified School District

The following is a list of plant and equipment owned by the Bidder, which is definitely available for use on the proposed work as required.

Quantity	Name, Type and Capacity	Condition	Location
4	F150/F250 Pick Up Trucks	Good	Gold River, CA
2	American Scissor Lifts	Good	Gold River, CA
2	Conex Job Box 20 Ft.	Good	Gold River, CA

COPY AND ATTACH ADDITIONAL SHEETS AS NECESSARY

Division 5-15, A California Corporation

Contractor's Name (Printed)

04/09/2020

Date



Bidder's Signature
(same signature as on Bid Proposal)

Sandra L. Osborn

Bidder's Name (Printed)

President

Bidder's Title (Printed)

CITY OF RANCHO CORDOVA

DEPARTMENT OF INDUSTRIAL RELATIONS

CONTRACTORS REGISTRATION FORM

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall register as a contractor in accordance with the provisions of the Department of Industrial Relations (DIR). A bid submitted to the City by a contractor who is not registered as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly registered when the contractor submitted his/her bid on this project. In order for the City to verify the registration status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's registration number, name on the registration, and expiration date of the registration.

No bid submitted to the City shall be invalidated by the failure of the bidder to be registered in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. Any bidder or contractor not so registered shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the DIR. Failure of the bidder to obtain proper and adequate registration for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.

CERTIFICATION

In accordance with the DIR, we do hereby, under Penalty of Perjury, certify that the following contractor's registration information is true and correct.

Contractor's Registration No. 10000005525 Expiration Date: 06/30/2020

Subcontractor's Registration No. 1000002506 Expiration Date: 6/30/2022

Subcontractor's Registration No. 1000053632 Expiration Date: 6/30/2020

Subcontractor's Registration No. 1000001906 Expiration Date: 6/30/2022

Subcontractor's Registration No. 10000461415 Expiration Date: 6/30/20

Division 5-15, A California Corporation
Contractor's Name (Printed)

04/09/2020
Date


Bidder's Signature

Sandra L. Osborn
Bidder's Name (Printed)

President
Bidder's Title



Addendum # 1

DATE: 3/24/2020

Project Name: RCNC Roof Replacement Project
Project Number: 151-2019

FROM: Laurel Bane, Facilities Services Coordinator
2729 Prospect Park Dr.,
Rancho Cordova, CA 95670

1. In Section 4-1- Scope of Work Clarification

On Page 5-The last sentence reads:

Overlay existing roof with a new single-ply roof assembly.

This sentence shall read:

Overlay existing roof with a new single-ply PVC roof assembly.

2. In Section 4-1- Scope of Work Clarification

On Page 6 - The Third Paragraph currently reads:

Cover the entire parapet walls with new TPO roof membrane. Install the sheet metal coping flashing.
Fabric new scupper liners from TPO clad sheet metal.

The word **TPO** should be replaced with **Polyvinyl Chloride (PVC) 60 mil thickness +/- 10%**.

Please feel free to contact Todd Humphrey at (916) 851-8875 or myself if you have any questions.

Laurel Bane, Facilities Services Coordinator

Laurel Bane

lbane@cityofranhocordova.org
916-851-8953

Contractor's Signature: _____



Addendum # 2

DATE: 4/6/2020

Project Name: RCNC Roof Replacement Project
Project Number: 151-2019

FROM: Laurel Bane, Facilities Services Coordinator
2729 Prospect Park Dr.,
Rancho Cordova, CA 95670

1. Question: Fanfold EPS Insulation. What thickness is required for this installation?

Response: Use 1/2" thickness

2. Question: Roof top pipe supports. Are we to furnish and install an approved pipe block support at every 4' to support existing gas line?

Response: Contractor to verify existing pipe material

If the existing pipe is steel, supports will need to be every 6'.

If the existing pipe is plastic, supports will need to be every 4'.

Please feel free to contact Todd Humphrey at (916) 851-8875 or myself if you have any questions.

Laurel Bane, Facilities Services Coordinator

Laurel Bane

lbane@cityofranhocordova.org
916-851-8953

Contractor's Signature: _____

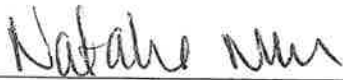
[Handwritten Signature]

PROOF OF PUBLICATION
STATE OF CALIFORNIA
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Grapevine Independent, a newspaper of general circulation printed and published in the County of Sacramento, State of California, under the date of September 18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

March 20, and 27, 2020

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Natalie Miller

DATED: March 27, 2020

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

PROOF OF PUBLICATION OF:

INVITATION TO BID

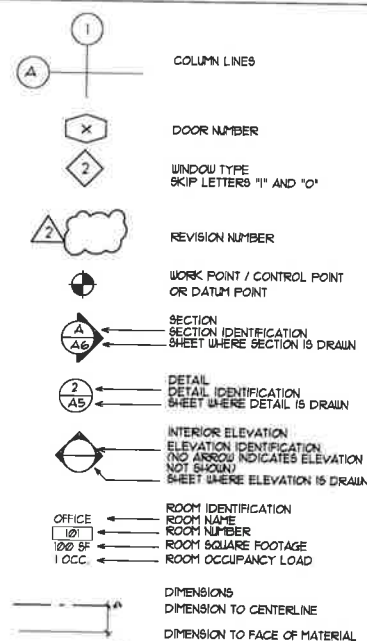
By: THE CITY OF RANCHO CORDOVA

INVITATION TO BID	
Rancho Cordova RCNC Roof and Mechanical Equipment Replacement	
Project#151-2019	
Sealed Proposals will be received at the office of the City Clerk, City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova CA 95670, up to the hour of 10:00 A.M. on April 9, 2020 and will be opened and publicly read for Roof Replacement Project consisting of installation of new mechanical equipment and overlay of existing roofing material with a single-ply roofing and flashing for The City of Rancho Cordova Neighborhood Service Center (RCNC) located at 2880 Gold Tailings Ct., Rancho Cordova, CA 95670.	
The project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete all work in a good and workmanlike manner, including: removal of existing mechanical units and roofing material and replacing with new units and single-ply roofing material and flashing on the 11,500 sq. ft. office and warehouse facility as specified in the bid package and contract documents. All work to be completed by licensed General-B contractor or C-39 roofing contractor.	
Contractors are encouraged to attend a Pre-Bid Walk and Meeting is scheduled for March 23, 2020 at 10:00 A.M. at the project site located at 2880 Gold Tailings Ct., Rancho Cordova, CA 95670.	
Copies of the contract documents and specifications, including bid proposal forms are available electronically between 9:00 A.M. - 4:00 P.M. at:	
City of Rancho Cordova 2729 Prospect Park Drive Rancho Cordova, CA	
Electronic Bid Packages and Plan are available upon request or online.	
For more information contact:	
Todd Humphrey thumphrey@cityofranchocordova.org (916) 851-8875	
Grapevine Independent March 20 and 27, 2020	

ABBREVIATIONS

AC	ASPHALT CONCRETE	GA	GAUZE	RGTR	REGISTER
ACOUS	ACOUSTICAL	GALV	GALVANIZED	REINF	REINFORCED
AD	AREA DRAIN	GB	GRAB BAR	REQ'D	REQUIRED
ADJ	ADJUSTABLE	GL	GLASS / GLAZING	REIL	RESILIENT
AF	ABOVE FINISH FLOOR	GND	GROUND	RHUS	ROUND HEAD WOOD SCREW
AGGR	AGGREGATE	GR	GRADE	RM	ROOM
AL	ALUMINUM	GYP	GYP/UM	RO	ROUGH OPENING
APPROX	APPROXIMATE	GYPBD	GYP/UM BOARD	RUD	RED WOOD
ARCH	ARCHITECTURAL			RUL	RAIN WATER LEADER
ASPH	ASPHALT				
		HB	HOSE BIB	S	SOUTH
BD	BOARD	HC	HOLLOW CORE	SC	SOLID CORE
BLDG	BUILDING	HDWD	HARDWOOD	SCD	SEAT COVER DISPENSER
BLK	BLOCK	HDR	HARDWARE	SCHD	SCHEDULE
BLKG	BLOCKING	HT	HOLLOW METAL	SD	SOAP DISPENSER
BM	BEAM	HORIZ	HORIZONTAL	SECT	SECTION
BOT	BOTTOM	HR	HOSE	SH	SHELL
		HT	HEIGHT	SHR	SHOWER
CAB	CABINET			SHT	SHEET
CB	CATCH BASIN	ID	INSIDE DIMENSION	SM	SIMILAR
CEM	CEMENT	INSUL	INSULATION	SND	SANITARY NAPKIN DISPENSER
CP	CEMENT PLASTER	INT	INTERIOR	SNR	SANITARY NAPKIN RECEPTACLE
CL	CAST IRON			SPEC	SPECIFICATION
CG	CORNER GUARD	JAN	JANITOR	SQ	SQUARE
CLG	CEILING	JT	JOINT	SS	STAINLESS STEEL
CLKG	CAULKING			S.SK	SERVICE SINK
CLR	CLEAR			STA	STATION
CMT	CONCRETE MASONRY UNIT	LAB	LABORATORY	STD	STANDARD
COL	COLUMN	LAM	LAMINATE	STL	STEEL
CONC	CONCRETE	LAV	LAVATORY	STOR	STORAGE
CONN	CONNECTION	LKR	LOCKER	STRL	STRUCTURAL
CONSTR	CONSTRUCTION	LGT	LIGHT	SUP	SUSPENDED
CONT	CONTINUOUS	Lbs	POUNDS	SV	SHEET VINYL
	CERAMIC TILE			SYM	SYMMETRICAL
CTSK	COUNTERSINK	M OR MIR	MIRROR		
CNTR	COUNTER	MAT	MATERIAL	TRD	TREAD
CTR	CENTER	MAX	MAXIMUM	TS	TOEEL BAR
		MECH	MECHANICAL	TEL	TELEPHONE
DBL	DOUBLE	MEMB	MEMBRANE	TAG	TONGUE & GROOVE
DF	DRINKING FOUNTAIN	MFR	MANUFACTURED	THK	THICK
DET	DETAIL	MH	MANHOLE	T.O.	TOP OF (W - WALL, C - CURB,
DIA	DIAMETER	MIN	MINIMUM		P - PAVEMENT, PL - PLATE
DM	DIMENSION	MISC	MISCELLANEOUS	TFD	TOILET PAPER DISPENSER
DISP	DISPENSER	MO	MASONRY OPENING	TV	TELEVISION
SN	DOWN	MTD	MOUNTED	TYF	TYPICAL
D5	DOWNSPOUT	MTL	MATERIAL		
DWG	DRAWING	MUL	MULLION	UNF	UNFINISHED
				URN	UNLESS OTHERWISE NOTED
E	EAST	N	NORTH	UR	URNAL
EA	EACH	NIC	NOT IN CONTRACT	US	UNDER SIDE
EDF	ELECTRIC DRINKING FOUNTAIN	NO OR *	NUMBER		
EJ	EXPANSION JOINT	NOT	NOMINAL		
EL	ELEVATOR	NTS	NOT TO SCALE	VCT	VINYL COMPOSITION TYPE
ELEC	ELECTRICAL			VERT	VERTICAL
ELEV	ELEVATOR			VEST	VESTIBULE
EMER	EMERGENCY	O/	OVER		
ENCL	ENCLOSURE	OA	OVERALL	W	WEST
EP	ELECTRICAL PANEL BOARD	OC	ON CENTER	W	WITH
EQ	EQUAL	OD	OUTSIDE DIAMETER	WC	WATER CLOSET
EQT	EQUIPMENT	OPNG	OPENING	WO	WOOD
EXP	EXPANSION	OPP	OPPOSITE	WO	WITHOUT
EXT	EXTERIOR			WP	WATER PROOF
		FRGCT	FIRE-CAST	WR	WATER RESILIENT
FA	FIRE ALARM	PL	PLATE	WSCU	W/SCOUT
FD	FLOOR DRAIN	PLAM	PLASTIC LAMINATE	WT	WEIGHT
FDN	FOUNDATION	PLAS	PLASTER	WUF	WELDED WIRE FABRIC
FE	FIRE EXTINGUISHER	PLYUD	PLYWOOD		
REC	FIRE EXTINGUISHER CABINET	PR	PAIR		
FF	FINISH FLOOR	PT	POINT	1	AND
PHC	FIRE HOSE CABINET	PFT	PAPER TOWEL DISPENSER	2	AT
PHUS	FLAT HEAD WOOD SCREW	PFD/R	COMBINATION PAPER TOWEL DISPENSER & RECEPTACLE	3	CENTERLINE
FIN	FINISH			4	PROPERTY LINE
FL	FLOOR	PTN	PARTITION	5	FOUND
FLASH	FLASHING	PTR	PAPER TOWEL RECEPTACLE	6	SQUARE FOOT (FEET)
FLUOR	FLUORESCENT			(a)	EXISTING
FOC	FACE OF CONCRETE	QT	QUARRY TILE	(n)	NEW
FOF	FACE OF FINISH			0	DIAMETER
FOG	FACE OF STUD				
FRPF	FIREPROOF	R	RISER		
F8	FLAT SIZE	RAD	RADIUS		
FT	FOOT / FEET	RD	ROOF DRAIN		
FTG	FOOTING	REF	REFERENCE		
FURR	FURNISHING	REFR	REFRIGERATOR		
FUT	FUTURE				

SYMBOL LEGEND



CONSULTANTS

<u>ARCHITECTS</u>	<u>BUILDING MANAGEMENT</u>
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SACRAMENTO, CA 95818	XXXXXXXXXX
PHONE: (916) 446-1741	PHONE: (xxx) xxx-xxxx
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GENERAL NOTES

- I. ALL WORK SHALL COMPLY WITH THE FOLLOWING CODES AND STANDARDS AS ADOPTED BY THE OFFICE OF THE STATE FIRE MARSHAL:
- 2016 CA BUILDING STANDARDS ADMINISTRATIVE CODE
 - 2016 CALIFORNIA BUILDING CODE
 - 2016 CALIFORNIA ELECTRICAL CODE
 - 2016 CALIFORNIA MECHANICAL CODE
 - 2016 CALIFORNIA PLUMBING CODE
 - 2016 CALIFORNIA ENERGY CODE
 - 2016 CALIFORNIA FIRE CODE
 - 2016 CALIFORNIA GREEN BUILDING CODE
 - 2016 CALIFORNIA REFERENCED STANDARDS CODE
 - CRC TITLE 19. PUBLIC SAFETY, DIVISION I. STATE FIRE MARSHAL
 - 2016 NFPA 13- INSTALLATION OF FIRE SPRINKLERS +
 - 2016 NFPA 14- INSTALLATION OF STANDPIPE AND HOSE SYSTEM +
 - 2016 NFPA 70- WET CHEMICAL SYSTEMS
 - 2016 NFPA 20- INSTALLATION OF STATIONARY PUMPS FOR FIRE PROTECTION
 - 2016 NFPA 24- INSTALLATION OF PRIVATE FIRE SERVICE MAINS AND THEIR APPURTENANCES +
 - 2017 NFPA 25 CALIFORNIA EDITION, INSPECTION, TESTING + MAINTENANCE OF WATER BASED FIRE PROTECTION SYSTEMS
 - 2016 NFPA 72- NATIONAL FIRE ALARM AND SIGNALING CODE +
 - 2016 NFPA 2001- CLEAN AGENT FIRE EXTINGUISHING SYSTEMS
- + AS ATTENDED BY CALIFORNIA

2. INFORMATION CONTAINED WITHIN THESE DOCUMENTS SHALL NOT BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO REFERENCED CODES.
3. CONTRACTOR SHALL EXAMINE THE DOCUMENTS AND THE SITE AND SHALL NOTIFY THE ARCHITECT OF ANY DISCREPANCIES FOUND PRIOR TO THE START OF WORK.
4. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT PRIOR TO ANY EXCAVATING.
5. THE CONTRACTOR SHALL PROVIDE TEMPORARY BRACES, SHORING, AND GUY'S REQUIRED TO SUPPORT ALL LOADS TO WHICH THE STRUCTURE AND COMPONENTS, ADJACENT SOILS, STRUCTURES, UTILITIES AND RIGHT OF WAYS MAY BE SUBJECT TO DURING CONSTRUCTION.
6. FLOOR AND WALL OPENINGS, SLEEVES, VARIATIONS IN THE STRUCTURAL SLAB EXCAVATIONS, DEPRESSED AREAS AND ALL OTHER REQUIREMENTS MAY BE COORDINATED BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION.
7. ALL DETAILS, SCHEDULES AND SPECIFICATIONS BOUND SEPARATELY ARE PART OF THE CONTRACT DOCUMENTS.
8. ITEMS MARKED N.C. ARE NOT IN CONTRACT. SUCH ITEMS ARE INCLUDED IN THE DOCUMENTS WHEN CONTRACTORS COORDINATION FOR CONSTRUCTION IS REQUIRED.
9. DIMENSIONS.

- A) IN NO CASE SHALL WORKING DIMENSIONS BE SCALED FROM PLANS, SECTIONS OR DETAILS ON DRAWINGS.
- B) ALL DIMENSIONS ARE TO THE ROUGH UNLESS OTHERWISE NOTED.
- C) ALL DIMENSIONS TO STUD PARTITIONS ARE TO THE FACE OF STUD UNLESS OTHERWISE NOTED.
- D) CEILING HEIGHT DIMENSIONS ARE FROM THE FINISHED FLOOR TO THE FINISHED FACE OF CEILING.
- E) ALL DIMENSIONS SHALL BE VERIFIED IN THE FIELD PRIOR TO PROCEEDING WITH CONSTRUCTION.
10. DETAILS MARKED 'TYPICAL' SHALL APPLY IN ALL CASES UNLESS SPECIFICALLY INDICATED OTHERWISE.
11. WHERE NO SPECIFIC DETAIL IS SHOWN, THE FRAMING OR CONSTRUCTION SHALL BE IDENTICAL OR SIMILAR TO THAT INDICATED FOR LIKE CASES OF CONSTRUCTION OF THE PROJECTS.
12. DOOR OPENINGS NOT LOCATED BY DIMENSIONS SHALL BE CENTER IN THE WALL AS SHOWN OR SHALL BE LOCATED 4" FROM FINISHED WALL TO FINISHED JAMB.
13. THESE PLANS ARE BEING REVIEWED AND INSPECTED UNDER THE APPLICABLE PROVISIONS OF THE CALIFORNIA BUILDING CODE (CBC) CHAPTER 10A (1)B. APPROVAL OF THESE PLANS DOES NOT SIGNIFY REVIEW OR APPROVAL OF ANY OTHER ACCESSIBILITY STANDARD (ADAS, ANSI, IBC, ETC.).

ALL CONTRACTORS PERFORMING WORK ON THIS PROJECT SHALL COMPLY WITH THE REQUIREMENTS OF THE 2006 CFC CH 4.23, AND NFPA 241 FIRE PREVENTION PROGRAM THROUGHOUT ALL PHASES OF THE DEMOLITION AND CONSTRUCTION.

NO DEMOLITION OR INSTALLATION WORK SHALL COMMENCE ON ANY FIRE SPRINKLER AND FIRE ALARM COMPONENTS WITHOUT APPROVED FIRE SPRINKLER AND FIRE ALARM DRAWINGS. ALL FIRE SPRINKLER AND FIRE ALARM DEMO OR TENANT IMPROVEMENT WORK SHALL BE PERFORMED ONLY BY THE LICENSED C-16 FIRE SPRINKLER CONTRACTOR OR C-16 FIRE ALARM CONTRACTOR RESPONSIBLE FOR THIS PROJECT TENANT IMPROVEMENT.

DRAWING INDEX

ARCHITECTURAL

C9	COVER SHEET
A11	SITE PLAN
A21	ROOF PLAN AND DETAILS

MECHANICAL

M11	SCHEDULES & LEGEND
M21	MECHANICAL PLAN

ELECTRICAL

E11	PLAN, SYMBOLS & ELEVATIONS
-----	----------------------------

SCOPE OF WORK:

ROOF AND MECHANICAL REPLACEMENT

VICINITY MAP



PROJECT DATA

2016 CBC

CONSTRUCTION TYPE:	X	FULLY SPRINKLERED:	X
OCCUPANCY GROUP :	X	TOTAL OCCUPANCY LOAD:	X
DESCRIPTION OF USE:	X		
USABLE AREA :	X		

(by ARCHITECT'S GRAPHIC ESTIMATE)

NOTE:
ALL BIDDERS ARE REQUIRED TO TOUR THE PROJECT SITE AND FAMILIARIZE THEMSELVES WITH THE EXISTING CONDITIONS. BIDDERS ARE REQUIRED TO NOTIFY THE ARCHITECT 5 WORKING DAYS PRIOR TO BID, OF ANY DISCREPANCIES TO EXISTING CONDITIONS AND / OR DOCUMENTS IF NO COMMENTS ARE RECEIVED BY THAT TIME IT IS ASSUMED ALL MODIFICATIONS REQUIRED FOR THIS BUILD-OUT IS INCLUSIVE OF THE SUBMITTED BID.

project

ROOF & MECHANICAL REPLACEMENT

880 GOLD TAILINGS
LANCHO CORDOVA, CA 95870

COVER SHEET

The undersigned architect does not represent that these plans or the specifications in connection therewith are suitable, whether or not modified for any other site than the one for which they were specifically prepared. The architect disclaims responsibility for these plans and specifications if they are used in whole or in part at any other site.

The contractor shall verify and be responsible for all dimensions and conditions on the job and this office must be notified in writing of any variation from the dimensions and conditions shown by these drawings.

This drawing is not final or to be used for construction until signed by the architect and owner.

drawings and written material appearing herein constitute the original and unpublished work of the Architect and the same may not be duplicated, used or disclosed without written consent of the Architect.

Architect of Record	LRN
Project Architect	LRN
Drawn By	GURNEET KAUR

[illegible]

No.	10122
Date	OCTOBER 2018

0000

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ROOF & MECHANICAL REPLACEMENT

880 GOLD TAILINGS
ANCHO CORDOYA, CA 95670

ROOF PLAN & DETAILS

are understood, architect does not represent that these plans or the specifications in connection therewith are suitable, whether or not modified for any other site than the one for which they were specifically prepared. The architect disclaims responsibility for any plans and specifications if they are used in whole or in part at any other site.

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It is signed by the architect and owner.

drawings and written material appearing herein constitute the original and unpublished work of the architect and the same may not be duplicated, used or altered without written consent of the Architect.

Abstract of Record **LRN**

Project Architect LBN

Written by **GURNEET KAUR**

visions

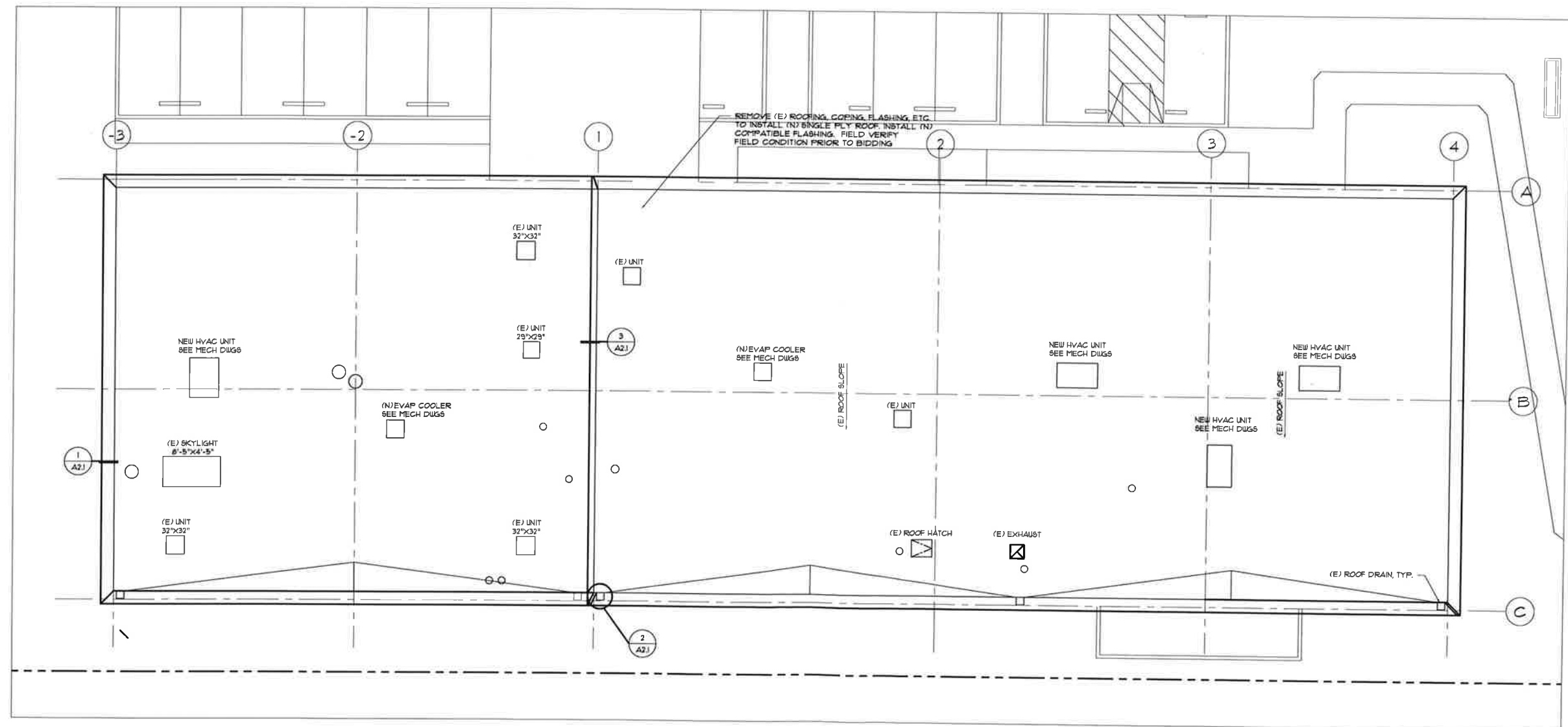
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No. 1822

OCTOBER 2018

ing no.

A2.1



SYMBOL	DESCRIPTION
	DETAIL NUMBER
	SHEET ON WHICH DETAIL IS FOUND
	DUCT RISE
	DUCT DROP
	OUTSIDE AIR
	SUPPLY AIR
	RETURN AIR
	BALANCE DAMPER
	DIAMETER OR PHASE
	FLEXIBLE DUCT
	DUCT - DIMENSION SHOWN X WIDTH OR HEIGHT NOT SHOWN
	ACOUSTICAL LINED DUCTING
	DUCT TRANSITION
	SUPPLY AIR DIFFUSER, RETURN OR EXHAUST AIR GRILLE
	THERMOSTAT
	RELOCATE
	MOTORIZED DAMPER
	EXISTING PIPING OR FIXTURE TO BE REMOVED OR ABANDONED IN PLACE
	POINT OF CONNECTION
	ABOVE CEILING
	AIR EXTRACTOR
	ABOVE FINISHED FLOOR
	ABOVE FINISHED GRADE
	ACCESS PANEL
	UNDER CUT DOOR
	CONDENSATE DRAIN
	CUBIC FEET OF AIRFLOW PER MINUTE
	CEILING
(E), EXISTING	EXISTING TO BE FIELD VERIFIED BY CONTRACTOR
FA, TA	FROM ABOVE, TO ABOVE
FB, TB	FROM BELOW, TO BELOW
FC	FLEXIBLE CONNECTION
FF.	FINISHED FLOOR
	FIRE SMOKE DAMPER
FT	PER FOOT
(N)	NEW
NMC	NOT IN MECHANICAL CONTRACT
N.T.S.	NOT TO SCALE
O.B.D.	OPPOSED BLADE DAMPER
REF	REFERENCE
	SMOKE DETECTOR
TYP.	TYPICAL

1. ALL EQUIPMENT AND MATERIALS SHALL BE NEW AND SHALL BE EQUAL IN QUALITY, TYPE, CAPACITY EFFICIENCY AND ACCESSORIES TO THE EQUIPMENT NOTED ON THE DRAWINGS. ADJUSTMENTS TO CONSTRUCTION AND ACCESSORIES ON SUBSTITUTED EQUIPMENT MAY BE REQUIRED TO ACHIEVE THIS EQUALITY, AND SHALL BE INCLUDED AT NO EXTRA COST TO THE OWNER. MAKE ANY CHANGES IN DUCTWORK, PIPING, FRAMING, ETC., AS REQUIRED TO ACCOMMODATE SUBSTITUTED EQUIPMENT.
2. INSTALL ALL EQUIPMENT AND MATERIALS AND PERFORM ALL WORK IN ACCORDANCE WITH ALL APPLICABLE CODES. APPLICABLE CODES SHALL INCLUDE, BUT NOT BE LIMITED TO THE 2016 CALIFORNIA MECHANICAL CODE, 2016 CALIFORNIA CODE OF REGULATIONS (CCR), 2016 CALIFORNIA FIRE REGULATIONS, 2016 CALIFORNIA GREEN BUILDING STANDARDS AND 2016 CALIFORNIA TITLE 24 ENERGY EFFICIENCY STANDARDS. WHERE HEAVIER GAGES OF MATERIAL, LARGER SIZES OR MORE STRINGENT REQUIREMENTS THAN THE CODES ARE REQUIRED BY THE CONTRACT DOCUMENTS, SUCH INCREASED REQUIREMENTS SHALL APPLY.
3. FABRICATE AND INSTALL ALL DUCTWORK IN ACCORDANCE WITH THE LATEST EDITION OF SMACNA GUIDELINES FOR DUCT CONSTRUCTION AND THE 2013 CALIFORNIA MECHANICAL CODE. ALL DUCT JOINTS INCLUDING MECHANICAL FLANGED JOINTS SHALL BE SEALED WITH SILVER TAPE, OR ARABOL AND CANVAS SEAL. THE JOINTS OF ALL DUCTS EXPOSED TO THE WEATHER WITH ARABOL AND CANVAS. PROVIDE ALL BRANCH DUCTS WITH VOLUME DAMPERS WITH LOCKING QUADRANTS LOCATED AT LEAST FIVE FEET (5') FROM THE GRILLE OR DIFFUSER SERVED.
4. SUPPORTS FOR ALL PIPING AND DUCTWORK SHALL BE IN ACCORDANCE WITH SMACNA "GUIDELINES FOR SEISMIC RESTRAINT OF MECHANICAL SYSTEMS". CONTRACTOR SHALL PROVIDE CALCULATIONS FOR ISOLATORS AND MOUNTING ACCEPTABLE TO THE REVIEWING AUTHORITY WHEN REQUIRED BY SAME.
5. ALL RECTANGULAR OR ROUND RIGID DUCTS SHALL BE OF SMACNA GAGE GALVANIZED STEEL OR ALUMINUM, UNLESS OTHERWISE NOTED ON THE DRAWINGS. PROVIDE FLAT SEAM CONSTRUCTION FOR ANY DUCTS EXPOSED IN OCCUPIED SPACE. NOTE: ALUMA-FLEX IS NOT ACCEPTABLE IN LIEU OF ROUND RIGID DUCTWORK.
6. FLEXIBLE DUCTS WHERE PERMITTED SHALL BE GENFLEX IL, THERMAFLEX G-KM, CASCO OR EQUAL FACTORY INSULATED. FLEXIBLE DUCT SHALL NOT EXCEED 5'-0" IN LENGTH (DOWNSTREAM OF RIGID ELBOWS), PER 2016 CMC, 603.41. INSULATE ALL SUPPLY AND RETURN DUCTS WITH 2" THICK 3/4 CF DENSITY O-C F OR EQUAL, FIBERGLASS DUCT WRAP, TYPE IV, WITH FACTORY APPLIED FLAME RETARDANT FOIL REINFORCED KRAFT FACING. LAP ALL JOINT 4" MINIMUM, AND SECURE WITH GALVANIZED STEEL WIRE.
1. LINE ALL SUPPLY AND RETURN DUCT DROPS FOR A MINIMUM OF 10' FROM THE UNIT WITH 1" THICK O-C F AEROFLEX TYPE 200 OR EQUAL ACOUSTIC DUCT LINER. INSTALL WITH 100% COVERAGE ADHESIVE, AND FURTHER APPLY MECHANICAL PIN FASTENERS WHERE DUCT SIDE SURFACE EXCEEDS 24". DUCT DIMENSIONS ARE NET INTERNAL DIMENSION. SEAL BUTT ENDS OF EXPOSED INSULATION IN THE DUCTS WITH MANUFACTURERS RECOMMENDED SEALANT OR ADHESIVE.
3. CONTROLS SHALL COMPLY WITH THE 2016 CALIFORNIA ENERGY CODE. ALL CONTROLS AND CONTROL WIRING NOT SPECIFICALLY SHOWN BUT REQUIRED FOR A COMPLETE AND WORKABLE SYSTEM SHALL BE SUPPLIED BY THE CONTRACTOR AND INSTALLED AT NO ADDITIONAL COST TO THE OWNER.
4. ALL AIR SYSTEMS SHALL BE BALANCED BY A QUALIFIED MECHANICAL CONTRACTOR USING AABC, SMACNA OR NEBB PROCEDURES. AIR QUANTITIES SHALL BE BALANCED TO NOT MORE THAN 10% ABOVE OR 0% BELOW THE QUANTITIES SHOWN ON THE DRAWINGS. CONTRACTOR SHALL SUBMIT A COMPLETE AIR BALANCE REPORT INDICATING, AS A MINIMUM, THE AIR DELIVERY FOR EACH DIFFUSER. THE FINAL OPERATING DATA FOR THE SYSTEMS AND THE AIR CONDITIONING UNITS.
2. SUBMIT FOR APPROVAL (6) COPIES OF COMPLETE SUBMITTAL DATA ON SPECIFIED AND PROPOSED EQUIPMENT AND MATERIALS. SUBMITTALS SHALL INCLUDE EQUIPMENT SIZES, CAPACITY, MOTOR LOCATIONS, PERFORMANCE CURVES AND OTHER PERTINENT DATA. EACH SUBMITTAL SHALL INCLUDE IDENTIFICATION TAGS OR SYMBOLS TO MATCH DUGS. PARTIAL SUBMITTALS OR SUBMITTALS WHICH ARE NOT MARKED WITH EQUIPMENT TAGS OR PERFORMANCE DATA WILL BE REJECTED.
3. PROVIDE PERMANENT ENGRAVED PLASTIC NAME PLATED FOR ALL EQUIPMENT INSTALLED, INDICATING THE PLAN DESIGNATION OF THE UNIT (AC-1, REF. ETC.) AND ALSO THE BUILDING AREA SERVED (CLASSROOMS 2-4, CONFERENCE ROOM, ETC.). STAMPED METAL TAPES APPLIED WITH SELF-CONTAINED ADHESIVE WILL NOT BE ACCEPTABLE.
4. CONTRACTOR SHALL VERIFY ALL WORK CONDITIONS PRIOR TO COMMENCING WORK, INCLUDING, BUT NOT LIMITED TO: DIMENSIONS, EQUIPMENT, STRUCTURAL ELEMENTS AND MATERIALS INDICATED AS EXISTING, AS WELL AS THE COORDINATED INSTALLATION OF ALL NEW WORK. MATERIALS, EQUIPMENT, ETC. COORDINATE THE LOCATION OF ALL ROOF MOUNTED EQUIPMENT WITH THE STRUCTURAL ENGINEER.
5. CONTRACTOR SHALL FIELD COORDINATE AND INSTALL PACKAGED ROOFTOP EQUIPMENT TO MAINTAIN A MINIMUM OF 10'-0" CLEARANCE FROM OUTSIDE AIR INTAKE TO ALL EXHAUST OUTLETS AND (VTR) VENT THRU ROOF, TYPICAL.
6. SUBMITTAL NOTE. MECHANICAL SYSTEMS DESIGN REFLECT EQUIPMENT SPECIFIED. WHEN EQUIPMENT SUBSTITUTIONS OCCUR AND DUCT DESIGN, DUCT DROPS, GAS INPUT AND ELECTRICAL SERVICE VARIES FROM THAT SPECIFIED, THEN IT SHALL BE THE RESPONSIBILITY OF THE MECHANICAL CONTRACTOR FOR ALL ADDITIONAL ENGINEERING FEES AND OTHER DISCIPLINE CHANGE ORDERS (STRUCTURAL, ELECTRICAL, ARCHITECTURAL, PLUMBING, ETC) WHEN SUBSTITUTED EQUIPMENT IS USED.

SYMBOL	DESCRIPTION
	PACKAGED ROOFTOP AIR-CONDITIONING UNIT WITH NATURAL GAS FIRED HEATING, ELECTRIC COOLING WITH PURON REFRIGERANT, VERTICAL DISCHARGE, LOW HEAT CAPACITY. FURNISH COMPLETE WITH ROOF CURB, BFI T-DRIVE MOTORS, FULLY MODULATING 100% OUTSIDE AIR ECONOMIZER WITH MODULATING POWER EXHAUST PROGRAMMABLE THERMOSTAT, DISPOSABLE FILTERS IN FILTER RACK, FACTORY MOUNTED DUCT SMOKE DETECTOR WIRED TO SHUTDOWN UNIT UPON DETECTION OF SMOKE. CARRIER MODEL NO.: 48HCDA06 OR EQUAL, 15.2 SEER, 80.0 AFUE, NOMINAL 5.0 TON UNIT. TOTAL COOLING CAPACITY: 56,300 BTUH SENSIBLE COOLING CAPACITY: 46,600 BTUH HEATING CAPACITY: 12,000 BTUH INPUT 56,000 BTUH OUTPUT AIR FLOW SETTING: 1350 CFM AT 0.5 E.S.P. ELECTRICAL SERVICE: 208 V/3 PH/60 HZ COMPRESSOR: 1 AT 13.3 RLA, 83.0 LRA EVAPORATOR FAN MOTOR: 1 AT 10 BHP, 16 FLA CONDENSER FAN MOTOR: 1 AT 0.25 HP, 14 FLA COMBUSTION FAN MOTOR: 1 AT 48 FLA MCA: 27.0 MOCP: 40.0 UNIT WEIGHT: 600 LBS.
	CARRIER MODEL NO.: 48HCDA07 OR EQUAL, 12 EER, 80.0 AFUE, NOMINAL 6.0 TON UNIT. TOTAL COOLING CAPACITY: 11,200 BTUH SENSIBLE COOLING CAPACITY: 95,300 BTUH HEATING CAPACITY: 12,000 BTUH INPUT 56,000 BTUH OUTPUT AIR FLOW SETTING: 2400 CFM AT 0.5 E.S.P. ELECTRICAL SERVICE: 208 V/3 PH/60 HZ COMPRESSOR: 1 AT 36.0 RLA, 135.0 LRA EVAPORATOR FAN MOTOR: 1 AT 10 BHP, 16 FLA CONDENSER FAN MOTOR: 1 AT 0.25 HP, 14 FLA COMBUSTION FAN MOTOR: 1 AT 48 FLA MCA: 37.0 MOCP: 50.0 UNIT WEIGHT: 925 LBS.
	PACKAGED ROOFTOP AIR-CONDITIONING UNIT WITH NATURAL GAS FIRED HEATING, ELECTRIC COOLING WITH PURON REFRIGERANT, VERTICAL DISCHARGE, LOW HEAT CAPACITY. FURNISH COMPLETE WITH ROOF CURB, BELT-DRIVE MOTORS, MANUAL OUTDOOR AIR DAMPER, PROGRAMMABLE THERMOSTAT, DISPOSABLE FILTERS IN FILTER RACK. CARRIER MODEL NO.: 48HCDA05 OR EQUAL, 15.6 SEER, 82.0 AFUE, NOMINAL 4.0 TON UNIT. TOTAL COOLING CAPACITY: 47,100 BTUH SENSIBLE COOLING CAPACITY: 37,000 BTUH HEATING CAPACITY: 12,000 BTUH INPUT 56,000 BTUH OUTPUT AIR FLOW SETTING: 1600 CFM AT 0.5 E.S.P. ELECTRICAL SERVICE: 208 V/3 PH/60 HZ COMPRESSOR: 1 AT 13.1 RLA, 83.0 LRA EVAPORATOR FAN MOTOR: 1 AT 10 BHP, 5.2 FLA CONDENSER FAN MOTOR: 1 AT 0.25 HP, 14 FLA COMBUSTION FAN MOTOR: 1 AT 48 FLA MCA: 24.0 MOCP: 30.0 UNIT WEIGHT: 590 LBS. OUTSIDE AIR SETTING: 400 CFM
	UNIT HEATER, NATURAL GAS, PROPELLER TYPE, 80.0 AFUE. REZNOR MODEL NO. F50 OR EQUAL. HEATING CAPACITY: 50,000 BTUH INPUT 40,000 BTUH OUTPUT AIR FLOW SETTING: 650 CFM AT 0.1 E.S.P. ELECTRICAL SERVICE: 120 V/1 PH/60 HZ BLOWER FAN: 1 AT 1/35 HP, 13 FLA, 60 WATTS WEIGHT: 79 LBS. FURNISH: SINGLE STAGE GAS CONTROL, INTERMITTENT SPARK IGNITION; FLUE VENT FAN, ROOF VENT CAP, THERMOSTAT, MOUNTING HARDWARE.
	EVAPORATIVE COOLER. CHAMPION MODEL NO. 5000DD OR EQUAL. AIR FLOW SETTING: 4000 CFM AT 0.1 E.S.P. ELECTRICAL SERVICE: 115 V/1 PH/60 HZ MOTOR: 1/2 HP, 9.8 AMPS, 330 RPM PUMP: 120 V/1 PH/60 HZ, 0.1 AMPS WEIGHT: 309 LBS.
	EVAPORATIVE COOLER. CHAMPION MODEL NO. 75/85DD OR EQUAL. AIR FLOW SETTING: 6450 CFM AT 0.1 E.S.P. ELECTRICAL SERVICE: 115 V/1 PH/60 HZ MOTOR: 1 HP, 16 AMPS, 342 RPM PUMP: 120 V/1 PH/60 HZ, 12 AMPS MOTOR: 403 LBS.

- ① REPLACE EXISTING AC UNIT WITH NEW UNIT. RECONNECT TO EXISTING PLUMBING SERVICES. RECONNECT TO EXISTING DUCTWORK. EXISTING DIFFUSERS TO REMAIN. NEW UNITS DO NOT AFFECT AIR FLOW
- ② MOUNT UNIT HEATER TO BEAM OVERHEAD. CONNECT NEW UNIT HEATER TO EXISTING GAS PIPE.
- ③ REPLACE EXISTING EVAPORATIVE COOLER WITH NEW UNIT. RECONNECT TO EXISTING PLUMBING SERVICES.

[illegible]

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Job No. 18467

project

ROOF & MECHANICAL REPLACEMENT

2880 GOLD TAILINGS
RANCHO CORDOVA, CA 95670

about

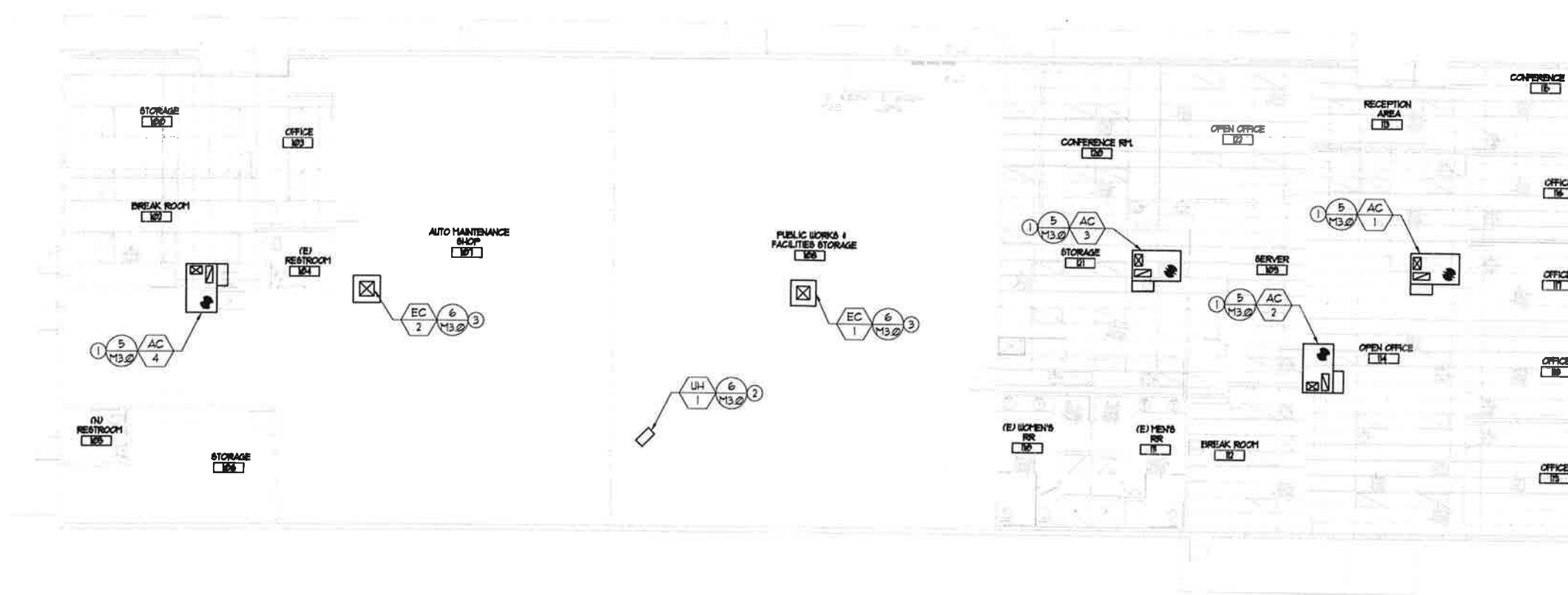


Abstract of Review LRN _____
Project Abstract LRN _____
P **R** _____
Reviews

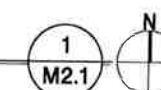
NO.	DATE	DESCRIPTION

Jefc No. _____
Date **OCTOBER 2010**

M2.1



SCALE: 1/8" = 1'-0"



	EXHAUST FAN, N.I.E.S., CONNECT AS REQUIRED
	SWITCHBOARD, SEE ONE LINE DIAGRAM
	BRANCH CIRCUIT PANEL, SEE PANEL SCHEDULES
	SIGNAL OR CONTROL PANEL, TYPE AS INDICATED
	TELEPHONE TERMINAL BOARD, SIZE AS INDICATED
	IDENTIFICATION TAG FOR EQUIPMENT PROVIDED BY M.C. CONNECTION EQUIPMENT AS INDICATED OR AS REQUIRED.
	NUMBERED NOTE TAG - SEE NUMBERED NOTES, SAME SHEET
	INDICATES DETAIL "A" AT SHEET "EI"

A	AMPERE	NTS	NOT TO SCALE
AFF.	ABOVE FINISHED FLOOR	FRI	PRIMARY
AL	ALUMINUM	PVC	POLYVINYL CHLORIDE
BC.	BARE COPPER		
C.	CONDUIT	SEC.	SECONDARY
CO.	CONDUIT ONLY, WITH FULL LINE	TID	TELEPHONE TERMINAL BOARD
		TTC	TELEPHONE TERMINAL CABINET
CU	COPPER	TYP.	TYPICAL
(E)	EXISTING	UG	UNDERGROUND
EMT	ELECTRICAL METALLIC TUBING	UN	UNLESS OTHERWISE NOTED
		V	VOLTS
GND.	GROUND	WP	WEATHERPROOF
H.D.	HIGH INTENSITY DISCHARGE	W	WIRE
J-BOX	JUNCTION BOX	WP	WEATHERPROOF
KVA	KILO VOLT AMP	W	WITH
MH	METAL HALIDE	XFMR	TRANSFORMER
MSB	MAIN SWITCHBOARD	Ø	PHASE

CONDUIT RUN CONCEALED IN WALL OR ABOVE CEILING.

CONDUIT RUN UNDERFLOOR OR UNDERGROUND.

HOME RUN, NUMBER OF ARROWS INDICATE NUMBER OF CIRCUITS IN HOME RUN.

FLEXIBLE CONDUIT

FACTORY WHIP

NO CROSSBARS ON CONDUIT INDICATE 1/2" CONDUIT WITH TWO #12 AWG CONDUCTORS. CROSSBARS INDICATE NUMBER OF #12 AWG CONDUCTORS IN CONDUIT. CONDUCTOR SIZE OTHER THAN #12 NOTED ON DRAWING. CONDUIT SIZE OTHER THAN 1/2" NOTED ON DRAWING.

CONDUIT UP.

EXAMPLE: THREE CIRCUITS IN HOME RUN - FOUR #10 AWG CONDUCTORS AND ONE #10 AWG GROUNDING CONDUCTOR IN 3/4" CONDUIT RUN CONCEALED IN WALL OR ABOVE CEILING.

NEMA 3R ENCLOSURE

U.G. FULL SECTION

METER/MAIN SECTION

DISTRIBUTION SECTION

600/13

600 AMP 120/208 VOLT, 3 PHASE, 4 WIRE BUS. VERIFY AIC

200/13

200/13

200/13

(E) SECONDARY SERVICE

(E) GROUNDING ELECTRODE CONDUCTOR

(E) EQUIPMENT BONDING CONDUCTOR

(E) PANEL '1'

(E) PANEL '2'

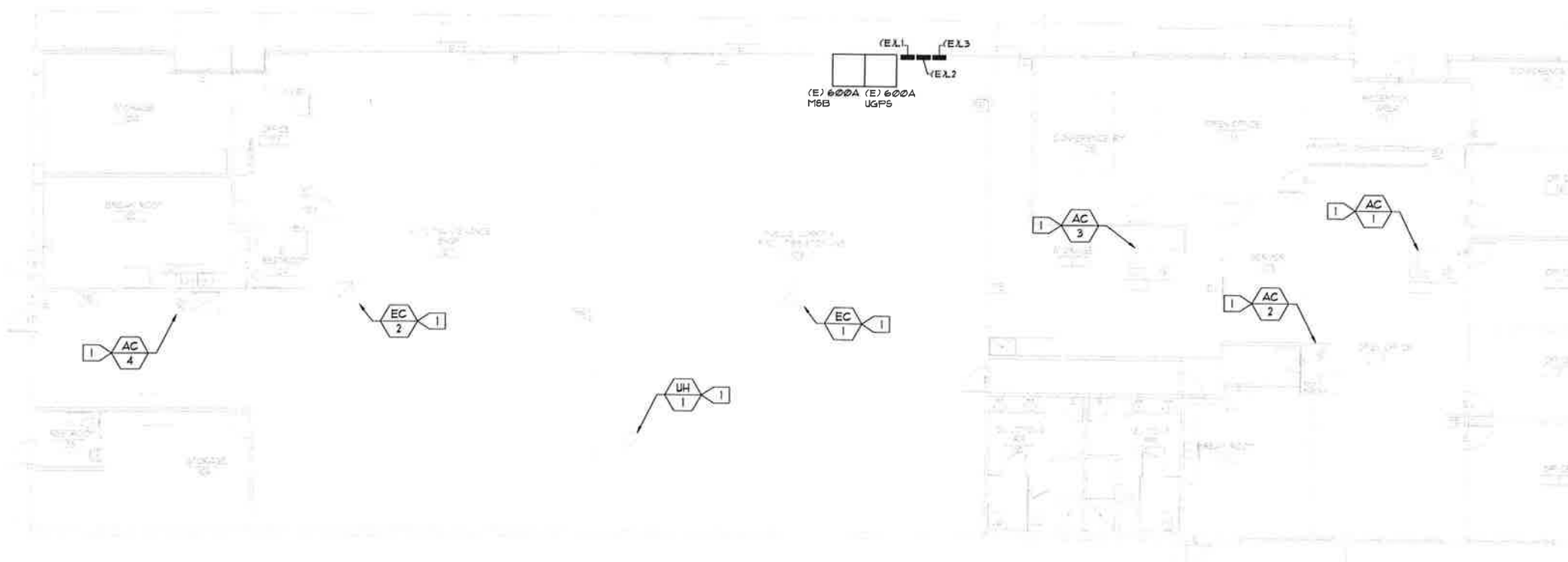
(E) PANEL '3'

ALL SHOWN EXISTING FOR
REFERENCE ONLY UNLESS
OTHERWISE NOTED

SCALE: NONE

B
E1.1

UNIT TO BE REMOVED AND REPLACED WITH SAME UNIT SIZE WITH HIGHER EFFICIENCY. EXISTING LOAD TO BE REDUCED. USE MATCHING SIZE DISCONNECT TO MANUFACTURERS RECOMMENDATION FOR NEW UNIT.



SCALE: 1/8" = 1' - 0"

A
E1.1

EXHIBIT -A

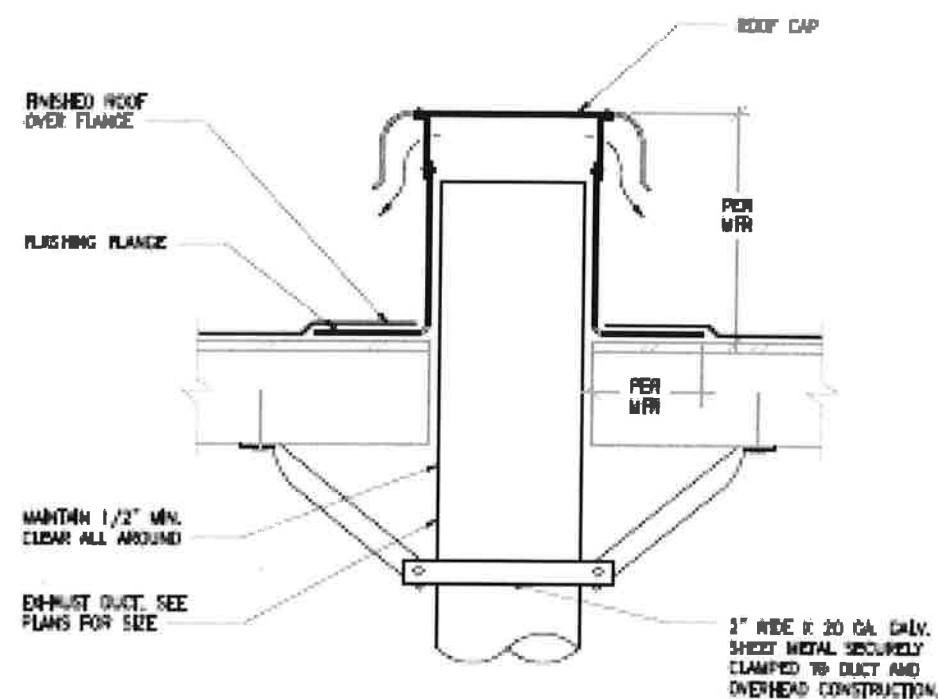


Example of Electrical Jack Box

EXHIBIT -A

MECHANICAL FLOOR PLAN

SCALE: $1/4" = 1'-0"$



NOTE:

CONTRACTOR SHALL PROVIDE AN
18 GA. SHEET METAL FLASHING
CAP OVER SLEEPERS.

www.pearsoned.com

- ③ INSTALL NEW DEF-1. ROUTE 6" UP TO ROOF TO ROOF CAP LOCATED MINIMUM 10 FEET FROM FRESH AIR INTAKES. FIELD VERIFY LOCATION OF EXISTING FRESH AIR INTAKES. ADJUST LOCATION OF ROOFCAP AND ASSOCIATED DUCTWORK AS NEEDED.

1

ROOF CAP DETAIL

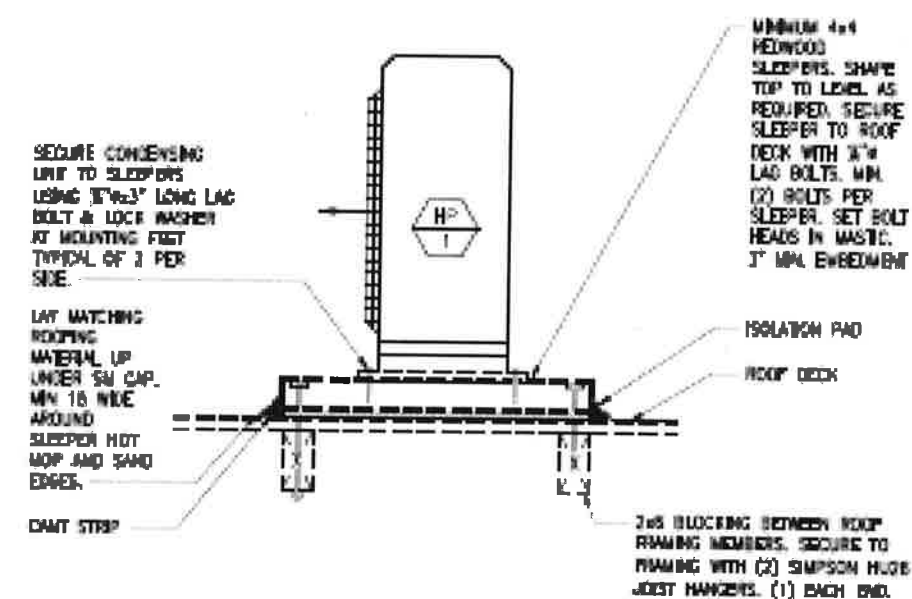
SCALE NTS

1

CONDENSING UNIT MOUNTING DETAIL

SCALE: NTS

4





Structural Calculations

Rancho Cordova HVAC Replace

**2880 Gold Tailings Ct.
Rancho Cordova, CA 95670**

BSE Job No.: 20022
March 04, 2020

Designed by: ADH

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Mechanical Unit Attachment	3-6
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Electronically Signed on 03/04/2020

JOB Rancho Cordova HVAC Replace 20022
 CLIENT CH&D JOB NO.
 DESIGNED BY ADH DATE 3/4/20 PAGE



2479 Sunrise Blvd. 2
 Gold River, CA 95670
 Tel: (916) 631-3030
 Fax: (916) 631-8996
 Web: www.bevier.net

Check (e) Trusses

#28" TJI/SSPT @ 8'0" CC

$D_L = 11 \text{ psf}$ $L_R = 20 \text{ psf}$ (reducible)

$$L_R = 1.2 - 0.001(8' \times 30') = 0.96 (20 \text{ psf}) = 19.2 \text{ psf}$$

(e) HVAC

$$(e) \text{ Load to trusses} = (11 + 19.2) \text{ psf} (8') (30') + \frac{700}{2} = 7598 \#$$

$$(n) \text{ load to trusses} = 7248 \# + \frac{925}{2} = 7711 \#$$

(n) mech. unit

$$\frac{7711 \#}{7598 \#} = 1.015 = 1.5\% < 5\% \text{ increase } \underline{\underline{OK}} \checkmark$$

$\therefore$ (E) trusses are
 okay by inspection

project : Rancho Cordova HVAC Replace
 client : CH&D

date: 3/4/2020
 BSE #: 20022
 prepared by: ADH

Seismic (unit to curb)

F_p	198 #	(13.3-1)
$F_{p,max} \leq$	633 #	(13.3-2)
$F_{p,min} >$	119 #	(13.3-3)
E_h	198 #	
E_v	79 #	13.3.1.2
$0.6D - 0.7E_v + 0.7E_h$ (ASD)		2.4.5-10
$M_{overturning}$	2771 #-in	From E_h
$M_{resisting}$	13598 #-in	From self-weight
V_{ASD}	139 #	
Net Uplift	0 #	Along long edge of mechanical unit (from $E_h + E_v$)

Seismic (curb to structure)

F_p	219 #	(13.3-1)
$F_{p,max} \leq$	702 #	(13.3-2)
$F_{p,min} >$	132 #	(13.3-3)
E_h	219 #	
E_v	88 #	13.3.1.2
$0.6D - 0.7E_v + 0.7E_h$ (ASD)		2.4.5-10
$M_{overturning}$	4913 #-in	From E_h
$M_{resisting}$	15068 #-in	From self-weight
V_{ASD}	154 #	
Net Uplift	0 #	Along long edge of mechanical unit (from $E_h + E_v$)

JOB Rancho Cordova HVAC Replace 20072
 CLIENT CH&D JOB NO.
 DESIGNED BY ADH DATE 3.4.20 PAGE



2479 Sunrise Blvd.
 Gold River, CA 95670
 Tel: (916) 631-3030
 Fax: (916) 631-8996
 Web: www.bevier.net

* Uplift of curb to structure

$$\text{Uplift} = 16\# \uparrow (\text{ASD})_{\text{wind}} < 305\# \quad \underline{\text{okay}} \checkmark$$

$$3/8" \phi \text{ lag bolt} = 305\# / \text{inch of penetration}$$

$\therefore$ (1) $3/8" \phi$ lag screw
 w/ only 1" embedment into
 main member is adequate

* Shear of curb to structure to resist the uplift

$$V = 603\# (\text{ASD})_{\text{wind}}$$

$$3/8" \phi \text{ lag screw w/ 2" min side member} = 130\# (1.6) \quad \downarrow \text{cd}$$

$$= 208\#$$

$$2 \text{ sides} - 2 \text{ screws per side} = 208\# \times 4 = 832\# > 603\#$$

$\therefore$ 2 - $3/8" \phi$ lag screws
 each side of unit is
adequate

* Shear of unit to curb

$$V = 467\# (\text{ASD})_{\text{wind}}$$

$$1\# 10 \text{ in } 20\text{ga} = 177\#$$

$$6\# 10 = 1062\# \times 2 \text{ sides} = 2124\# > 467\#$$

$\uparrow$
 3 in each clip
 (2 per side)

$\therefore$ 6-#10 SMS each side
of unit is adequate

Table 11J LAG SCREWS: Reference Lateral Design Values, Z, for Single Shear (two member) Connections^{1,2,3,4}

for sawn lumber or SCL with both members of identical specific gravity
(tabulated lateral design values are calculated based on an assumed length of lag screw penetration, p, into the main member equal to 8D)

Side Member Thickness Lag Screw Diameter	Lag Screw Diameter D In.	G=0.67 Red Oak				G=0.65 Mixed Maple Southern Pine				G=0.60 Douglas Fir-Larch				G=0.49 Douglas Fir-Larch(N)				G=0.46 Douglas Fir(S) Hem-Fir(N)			
		Z ₁ lbs.	Z ₂ lbs.	Z ₃ lbs.	Z ₄ lbs.	Z ₁ lbs.	Z ₂ lbs.	Z ₃ lbs.	Z ₄ lbs.	Z ₁ lbs.	Z ₂ lbs.	Z ₃ lbs.	Z ₄ lbs.	Z ₁ lbs.	Z ₂ lbs.	Z ₃ lbs.	Z ₄ lbs.	Z ₁ lbs.	Z ₂ lbs.	Z ₃ lbs.	Z ₄ lbs.
1/2	1/4	160	110	110	110	130	90	100	90	120	90	90	80	120	90	90	80	110	80	90	80
	5/16	170	130	130	120	150	110	120	100	150	100	110	100	140	100	110	90	140	100	100	90
	3/8	180	130	130	120	160	110	110	100	150	100	110	90	150	90	110	90	140	90	100	90
5/8	1/4	160	120	130	120	140	100	110	100	130	90	100	90	130	90	100	90	120	90	80	90
	5/16	180	140	140	130	160	110	120	110	150	110	110	100	160	100	110	100	150	100	110	90
	3/8	190	140	140	120	170	110	120	100	160	100	110	100	180	100	110	90	150	100	110	90
3/4	1/4	160	140	140	130	160	110	120	110	140	100	110	100	140	100	110	90	130	90	100	90
	5/16	210	160	160	140	180	120	130	120	170	110	120	100	160	110	120	100	160	100	110	100
	3/8	210	140	160	130	180	120	130	110	170	110	120	100	170	110	120	100	160	100	110	90
1	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	140	150	130	190	130	140	120	190	120	140	120	180	120	130	110
	3/8	230	130	170	160	210	130	150	120	200	120	140	110	190	120	140	110	180	110	130	100
1-1/4	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	130	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
1-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
1-3/4	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
2-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
3	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
3-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
4	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
4-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
5	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
5-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
6	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
6-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
7	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
7-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
8	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
8-1/2	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150	110	110	100
	5/16	230	170	170	160	210	150	160	140	200	140	140	130	200	140	140	130	190	140	140	120
	3/8	230	170	170	160	210	150	150	140	200	140	140	130	200	140	140	130	190	140	140	120
9	1/4	180	140	140	140	180	120	120	120	150	120	120	110	150	110	110	110	150			

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Physical data



48HC 3 TO 6 TON PHYSICAL DATA

48HC UNIT	48HC**04	48HC**05	48HC**06	48HC**07
NOMINAL TONS	3	4	5	6
BASE UNIT OPERATING WT (lb)*	505	590	600	925
REFRIGERATION SYSTEM				
No. Circuits/No. Compressors/Type	1/1/Scroll	1/1/Scroll	1/1/Scroll	1/1/2-Stage Scroll
Puron® Refrigerant Charge (lb-oz)	9-0	12-8	13-8	14-0
Humid-Mizer® Puron Refrigerant Charge	11-0	19-12	20-0	22-8
Metering Device	TXV			
High Pressure Trip/Reset (psig)	630/505			
Low Pressure Trip/Reset (psig)	54/117			
EVAPORATOR COIL				
Material (Tube Fin)	Cu/Al			
Coil Type	3/8-in. RTPF			
Rows/FPI	3/15	3/15	4/15	3/15
Total Face Area (ft²)	5.5	7.3	7.3	8.9
Condensate Drain Connection Size	3/4-in.			
HUMIDI-MIZER COIL				
Material (Tube Fin)	Cu/Al			
Coil type	3/8-in. RTPF			
Rows/FPI	1/17	2/17	2/17	2/17
Total Face Area (ft²)	3.9	5/2	5/2	5/2
ENERGYX RECOVERY WHEEL				
Type	Enthalpy Lightweight Polymer with Silica Gel Desiccant Coating			
Model (AirXchange)	ERC-1904	ERC-2513C	ERC-2513C	ERC-2513C
Size (Dia. X Depth) (in.)	19 x 1	25 x 3	25 x 3	25 x 3
Nominal Drive Motor Hp	0.1	0.1	0.1	0.1
ENERGYX SUPPLY FAN #1				
Qty - Type	1 - Backward Curved			
Drive Type	Direct			
Blower Size (Diameter) [in. (mm)]	9.8 (250)	15.75 (400)	15.75 (400)	15.75 (400)
Nominal Motor Hp	0.2	1.2	1.2	1.2
ENERGYX EXHAUST FAN #1				
Qty - Type	1 - Backward Curved			
Drive Type	Direct			
Blower Size [in. (mm)]	15.75 (400)			
Nominal Motor Hp	1.2			
ENERGYX WHEEL FILTERS				
TYPE	2-in. Pleated, 30% Efficiency			
Outside Air (Qty) - Size (in.)	(1) 10 x 20 x 2	(1) 16 x 25 x 2	(1) 16 x 25 x 2	(1) 16 x 25 x 2
Exhaust Air (Qty) - Size (in.)	(1) 10 x 20 x 2	(1) 16 x 25 x 2	(1) 16 x 25 x 2	(1) 16 x 25 x 2
TYPE	Aluminum Water Filter			
Water Entrapment (Qty) - Size (in.)	(1) 28.75 x 12.25 x 1	(1) 28.75 x 14.75 x 1	(1) 35.75 x 15.25 x 1	

City of Rancho Cordova- RCNC Roof and Mechanical Equipment Replacement Project 151-2019

Rancho Cordova City Hall
2729 Prospect Park Drive
April 9, 2020-10:00am



	Contractor	Total Bid Amount	Proposal Signed	Addenda 1	Addenda 2	Bidders Bond	Contractor's License	Non-Collusion	Designation of Subs	Experience Qualification	DIR Form
1	DIVISION 1515	\$173,515.00	✓	✓	✓	✓	768505	✓	✓	✓	✓
2	Stratus Construction	\$216,400.00	✓	✓	✓	✓	973827	✓	✓	✓	✓
3	Madsen Roofing	\$201,880.00	✓	✓	✓	✓	519488	✓	✓	✓	✓
4											
5											
6											
7											
8											
9											
10											
11											

Attendees:

Stacy Leitner
Stacy Leitner, City Clerk

4/9/20
Date

Laurel Bane
Laurel Bane, Facilities Coordinator

4/9/2020
Date

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Darcy Goulart, Planning Manager
SUBJECT: **CALIFORNIA NORTHSTATE UNIVERSITY DORMITORY
CONDITIONAL USE PERMIT AND MAJOR DESIGN REVIEW
PERMIT; PROJECT NO. DD 9919**

RECOMMENDATION

Open the public hearing and continue the item to the May 18th City Council meeting.

RESULT OF RECOMMENDED ACTION

No action will be taken. The public hearing will be opened and the item will be continued to the May 18th City Council meeting.

BACKGROUND

The applicant is requesting that the item be continued to the May 18th City Council meeting to allow additional time to resolve outstanding issues.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact.

ATTACHMENT(S)

None

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Darcy Goulart, Planning Manager
SUBJECT: **DISCUSSION AND DIRECTION ON POTENTIAL MUNICIPAL CODE AMENDMENTS RELATED TO THE TREE ORDINANCE AND RETAINING WALLS**

RECOMMENDATION

Receive a report and provide direction to staff on potential Municipal Code Amendments related to the tree ordinance and retaining walls.

RESULT OF RECOMMENDED ACTION

No action will be taken by the City Council. Staff will provide an overview of the potential amendments to the Municipal Code related to the tree ordinance and retaining walls and request direction from the City Council to prepare the amendments for a future public hearing and action.

BACKGROUND

Periodically, amendments to the Municipal Code are necessary to address ambiguities, provide clarification, or to be consistent with customary practice. This discussion will focus on a few issues raised recently relating to current standards in the Municipal Code that are posing challenges to development and whether there are alternatives to current practices related to these issues.

ANALYSIS

Tree Ordinance

The City of Rancho Cordova Municipal Code Section 19.12 recognizes the importance of preserving and protecting private trees as a community asset. The Code as currently written does not address present or former commercial orchards, including Soil Born Farms and the Kassis Property. The Kassis property has approximately 335 trees on the property, the majority consisting of walnut and pecan trees part of a former orchard. The proposed project would remove about 150 protected trees totaling over 4,000 inches, consisting primarily of walnut/pecan trees with trunks larger than 24-inches in diameter, and seven oak trees. The project proposes to plant approximately 500 trees with project development. Mitigation is required on an inch-for-inch basis, and fees for the removals would exceed \$600,000. An

alternative for Council consideration would be to modify the municipal code by adding sub-paragraph 4 to municipal code 19.12.120, paragraph E as follows:

E. Waiver Replacement Requirement. The public works director, in his or her discretion, may waive the tree replacement requirements in this section, for the following reasons:

1. The tree removal is required to mitigate overcrowded, overlapping and compromised tree canopies, and the removal of the protected tree would not significantly reduce the property's tree canopy cover;
2. The condition of the tree with respect to disease, danger of falling, or interference with utility services, is such that the public health, safety, or welfare requires its removal. The tree shall be replaced with at least one tree unless replacement of the tree would be ineffective due to environmental conditions such as disease or contamination; or
3. The tree or its roots are causing, or threatening to cause, damage to any main structure on the property or on any adjacent property and there are no reasonable alternative means to mitigate the damage or threatened damage while minimizing the impact on the tree. Reasonable alternative means of mitigation include, but are not limited to, cutting tree roots, trimming the tree canopy, or installing a root barrier. Removing, relocating, or in any way altering any main structure on the property shall not be considered a reasonable alternative means of mitigation. The tree shall be replaced with at least one tree unless replacement of the tree would be ineffective due to environmental conditions such as disease or contamination.
4. The trees proposed for removal are, or were, a part of a commercial orchard. For purposes of this subsection, "commercial orchard" shall mean fruit or nut-producing trees planted and grown for commercial production. Each removed tree shall be replaced with at least one tree.

This modification to the municipal code would alleviate the need to mitigate trees part of a former orchard on an inch-for-inch basis and it would be applied City-wide.

Chapter 23.731 regulates fences, walls and screening for all zoning designations within the City. For purposes of this discussion, the report will focus on the use of retaining walls, with fences placed on top and the allowable height and placement. Section 23.731.060B. states that if a fence is placed on top of a retaining wall, the maximum height of the wall is 3 feet and the maximum height of the fence is 7 feet. Furthermore, if the retaining wall exceeds 3 feet, the fence shall be separated from the retaining wall by a horizontal distance of at least 3 feet with landscaping. The issue that has been raised is that the 3 foot horizontal separation reduces the usable space in the rear yard of residential lots. While there are some alternative options to the use of retaining walls and/or taller walls, in some cases the use of walls is the best option.

When considering the possibility of amending the code to provide a little more flexibility, staff researched how other jurisdictions in the region handle the use/location of retaining walls and fences. Some that have varying topography and grade elevations, address the use of retaining walls through the grading permit review process. They work with the developer to try and minimize the height of the walls, but in some cases a taller wall is the only solution. Other jurisdictions handle the use of retaining walls above a specified height (3 ft. - 5ft.), with a fence on top through a discretionary permit process. One other jurisdiction in the region takes a

similar approach as the current code, in that a horizontal separation is required, but when the retaining wall reaches a height greater than 5 feet.

While review of height and location through a grading permit allows the most flexibility, it also leaves it up for interpretation without any guidance or limits. Permitting greater heights and determining the appropriate location through a discretionary permit, just adds another layer of review and costs that should be avoided if possible. The preferred option would be increasing the height of the retaining wall to 5 feet before having to utilize the horizontal separation. This is similar to the other jurisdiction in the region and sets standards to follow.

SUMMARY

Staff is seeking discussion and direction from the City Council on the potential of amending two areas of the Municipal Code as discussed above.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact.

ATTACHMENT(S)

None

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Stacy Delaney, Community Enhancement Analyst
SUBJECT: **UPDATE ON THE FISCAL YEAR 2020/2021 COMMUNITY ENHANCEMENT FUND GRANT APPLICATIONS RECEIVED, THE LEGACY FUND, AND INTERNALLY LED INITIATIVES FOR COUNCIL CONSIDERATION**

RECOMMENDATION

Staff to introduce and provide an update on the fiscal year 2020/2021 Community Enhancement Fund grant applications received, the City department led initiatives, and the Legacy Fund projects for Council consideration.

RESULT OF RECOMMENDED ACTION

Council will receive a summary of Community Enhancement Fund grant applications, copies of all applications and supplemental documents received, and a summary of internally led initiatives and the Legacy Fund projects for Council consideration. Staff will return with an update on May 12, 2020, and provide Council with an adjusted summary of the grant applications received including evaluation of each application for compliance with the established criteria and an overall recommendation.

BACKGROUND

The application period for the fiscal year 2020/2021 Community Enhancement Fund opened on February 10, 2020 and closed on April 3, 2020. During this time, we received 83 grant applications. Due to extenuating circumstances of the coronavirus, the deadline to apply was extended by two weeks. One additional grant application was received after the application deadline. Two applications were withdrawn from consideration by staff. One of the two applications was related to personal home repairs and that resident was referred to programs that may be of assistance. The other application was for personal college tuition assistance and therefore, was not considered by staff under the Community Enhancement Fund grant application process.

Staff is in the process of reviewing each application according to the application criteria and prioritization method listed within the fiscal year 2020/2021 Grant Application Process and Criteria document and in light of COVID-19 impacts to the budget. Staff is also looking at the probability of a program or project's ability to move forward due to the latest available

information on social distancing requirements and the stay at home order. This information is being monitored closely to provide the best recommendation possible.

For an education related application to be considered complete, each applicant interested in having their project/program operate or take place at a public K-12 school site must have requested the endorsement of the applicable school superintendent. The school superintendents had the option of giving their endorsement or withholding their endorsement. Similarly, projects or programs that are proposed on property owned or operated by outside agencies or a private party required the coordination with and potentially approvals from outside agencies, organizations, and/or the private party. This information, in conjunction with things such as the priority within each school district and the recommendation of the review committee, will be shared at a future City Council meeting. Staff plans on sharing recommendations on all grant applications under consideration starting at a May Work Session. A complete set of applications under consideration are available for Council review. It is anticipated that the Community Enhancement Fund process will run concurrent with the City's budget process with adoption planned in June of 2020.

FISCAL IMPACT AND FUNDING SOURCE

The COVID-19 pandemic will have an impact to municipal budgets including the Community Enhancement Fund revenues in Fiscal Year 2020/2021.

ATTACHMENT(S)

1. Community Enhancement Fund Presentation
2. Application Matrix for FY 2020 2021 Community Enhancement Fund
3. FY 2020 2021 Community Enhancement Fund Grant Applications Received



Community Enhancement Fund

May 4, 2020 Regular Meeting



CityOfRanchoCordova.org



Agenda

Update on
the FY
2020/21
Community
Enhancement
Fund

Background/Overview
Budget Update
Overview of Applications
Department Initiatives
Legacy Fund Projects

OVERVIEW

COMMUNITY ENHANCEMENT FUND



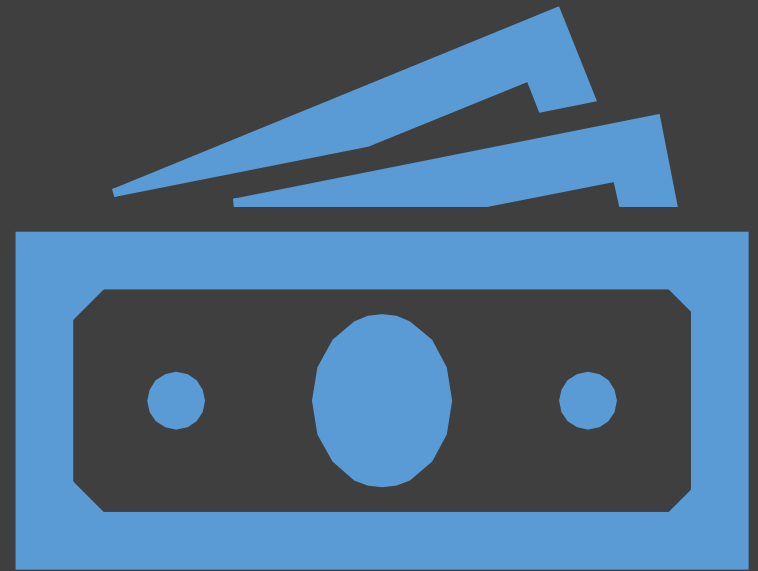
Revenue Forecast

FY 2019/20 Budget: \$8.2 million

FY 2019/20 Estimated Actual: \$7.8 million

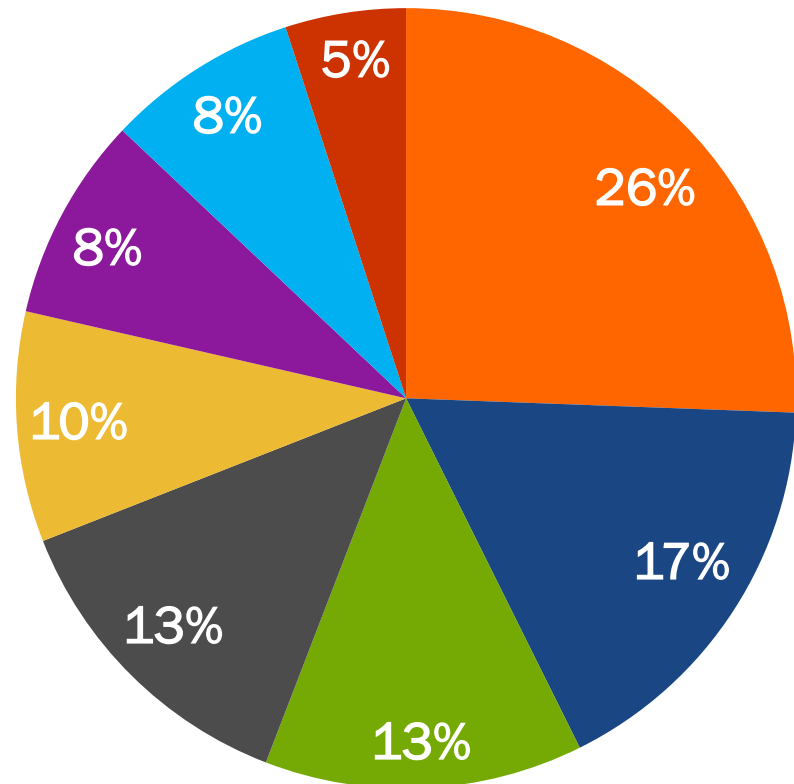
FY 2020/21 Original Estimate: \$8.7 million

FY 2020/21 Adjusted Estimate: \$7.2 million



Allocation by Key Community Priority FY 2019/20

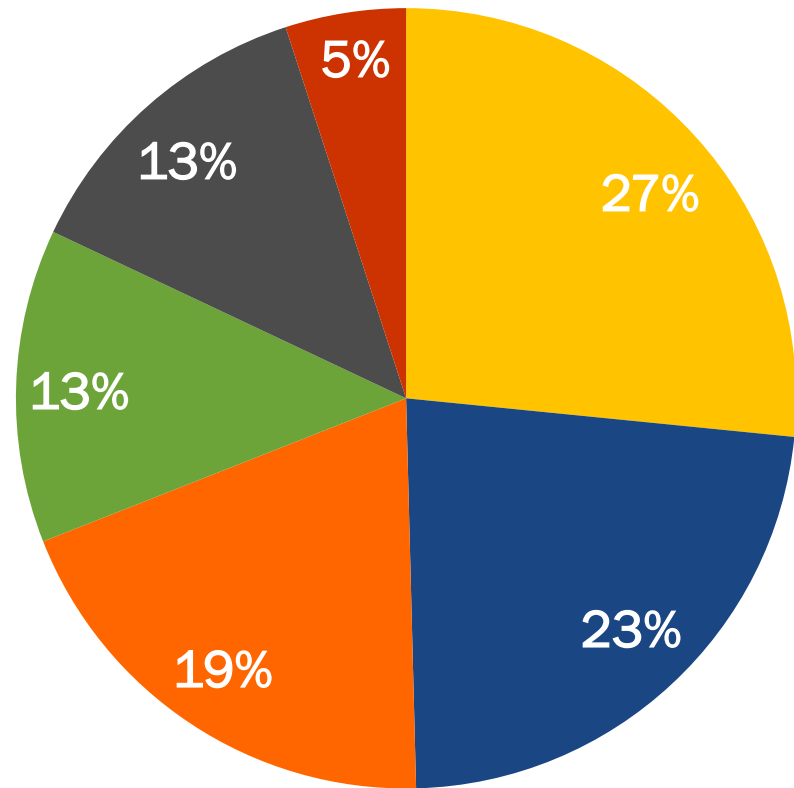
- Legacy Fund
- Public Safety
- Public Works
- Community & Economic Development
- Arts, Culture, History, Entertainment & Sports
- Education, After School Programs & School Gardens
- Other Community Priorities
- Administration & Communications



This is based on a
\$8.2 million budget

Estimated Allocation by Key Community Priority FY 2020/21

- **Community Grants**
(Roll-up of Arts, Sports, Education, Other, etc.)
- **Public Safety**
- **Legacy Fund**
- **Public Works**
- **Community & Economic Development**
- **Administration & Communications**



This is based on a
\$7.2 million
estimated budget

Budget Amounts

Funding Categories	Original Adopted Budget FY 2019/2020	Estimated Fiscal Year 2020/2021
Community Grants <i>(FY 2020/21 recommendations will be shared 5/12)</i>	2,128,475	1,915,000
Public Safety	1,400,000	1,658,106
Legacy Project Allocation <i>(FY 2019/20 is now lowered to \$1.5 M)</i>	2,098,000	1,400,000
Infrastructure/Public Works	1,081,763	936,000
Community Development/Economic Development	1,081,762	936,000
Administration of Fund	410,000	360,000
Total	\$8,200,000	\$7,205,106

Public Safety Projects Proposed for FY 2020/2021 Funding

ATTACHMENT 1

Public Safety Project Title	Project Summary	Staff Recommended	Council Approved
Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding of four officers and two marked patrol cars for the CSU	1,224,906	
Rancho Cordova Police Department Folsom, Olson, Zinfandel (FOZ) Officer	Funding of a RCPD Problem Oriented Policing (POP) Officer focusing on FOZ and businesses	264,064	
Rancho Cordova Police Department School Resource Officer (SRO)	Funding of 50% of one School Resource Officer (SRO), a contraband detection K9, and one marked patrol car. FCUSD pays the other 50%.	160,136	
Rancho Cordova Police Department School Youth Programs	Funding for RCPD student award programs, Holiday STAR, and youth outreach events	9,000	
Total		\$1,658,106	\$

Public Works/Infrastructure Projects Proposed for FY 2020/2021 Funding

ATTACHMENT 1

Project Titles	Project Summary	Staff Recommended	Council Approved
Pavement Rehabilitation	Funding for road rehabilitation	590,000	
Enhanced Litter and Graffiti Abatement	Enhanced trash and graffiti abatement on City arterials, train stations and Highway 50 interchanges	130,000	
Enhance the City's Urban Forest	Programs to enhance the City's urban forest in collaboration with Sacramento Tree Foundation. Includes plantings, education, and addressing maintenance of the urban forest's long-term health	115,000	
Sidewalk Repair	Replacement and repair of existing sidewalk to continue the work towards eliminating the approximately \$10 M backlog	101,000	
Total		\$936,000	\$

Community/Economic Development Projects Proposed for FY 2020/2021 Funding			
Economic Development Project Titles	Project Summary	ATTACHMENT 1	
		Staff Recommended	Council Approved
Economic Development Incentive Programs and Jobs & Talent Program	Business Incentive Program, Sign & Façade Program, Jobs and Talent Program	300,000	
Economic Development	COVID-19 recovery efforts, market feasibility analysis, program implementation and business promotion for potential corporate growth (Business Park competitive analysis), corridor revitalization & industry expansions	195,000	
Neighborhood Services	Trash removal and nuisance property abatement	152,000	
Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs and Incentives	Community reinvestment and beautification including, but not limited to, landscape improvements, dead tree/stump removals and property enhancement, community micro-grants, community and cultural events, and other projects. Estimated breakdown: \$75,000 beautification \$15,000 community cultural events \$10,000 small residential micro-grants \$10,000 tree stump removal \$5,000 community service projects	115,000	
Rancho Cordova Chamber of Commerce	Partnership with Rancho Cordova Chamber of Commerce to assist in business retention, technology taskforce and micro-grants	80,000	
Manufacturing Workforce Development Initiative	New software tool to maximize workforce growth in Rancho Cordova	69,000	
City Banner Place Making	Seasonal banners/change outs along corridors	25,000	
Total		\$936,000	\$

Legacy Fund Projects



Legacy Fund

Estimated Legacy Fund Available for Fiscal Year 2020/2021	8,300,000
Community Pool Rehabilitation	(3,000,000)
Mills Station Civic Center Project (pre-development and site prep)	(1,000,000)
Estimated Legacy Fund Available as of 6/30/2021	4,300,000

Additional Legacy Fund Considerations for Fiscal Year 2020/2021

Rancho Cordova Little League (design, outreach, consulting, and 1 field)	1,000,000
Rancho Cordova Little League (future construction phases)	6,000,000
Rancho Cordova Youth Center	2,000,000
Sacramento Children's Museum (design and basic building improvements)	2,000,000
Soil Born Farms Center for Food, Health & Env. <u>(new request)</u>	480,000
Mills Station Civic Center Project	34,000,000

Applications Received

PLANNING FOR THE FUTURE



Community Enhancement Fund grant applications were accepted from February 10, 2020 to April 3, 2020:

- 83 grant applications received during this time totaling nearly \$6.3 million dollars
- Anticipate recommending \$1.9 million dollars in projects
 - Of that amount, Council has already approved \$393K
- Recommendations will be shared at the May 12th Work Session



Recap of
Applications
Received

Timeline to CEF Budget Adoption

- At tonight's meeting reviewed internal department allocations, legacy fund, and broad area allocations. **ATTACHMENT 1** applications received
- **May 12 Work Session** to review recommendations on the community grant applications and Council requested items for consideration
- **May 18 Regular Meeting** continue the review of community grant applications and any other sections as needed
- **June 1 Regular Meeting** make preliminary budget decisions by this date
- **June 15 Regular Meeting** adopt CEF Resolution concurrent with the City's budget process



#	Category	Application Name	Project Description	FY 2020/2021 Requested
N/A	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: The MACC Operations and Enhancements	<u>This project is already approved</u> and provides funds to the Cordova Community Council to be expended on a project to evolve and enhance operations and programming at The MACC. This is the third year of a three-year request for the funding of staff and exhibit resources. FY 2020/21: \$164,000	\$164,000
N/A	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Rehearsal Space for Community Bands and Orchestra	<u>This project is already approved</u> and provides funds to the Cordova Community Council to be expended for the rental of rehearsal and/or performance space on property owned by the Folsom Cordova Unified School District and/or other locations, for the Rancho Cordova River City Concert Band, the Rancho Cordova Civic Light Orchestra, and the RC Swing Band. This is the third year of a three-year request for funding of rehearsal space. FY 2020/21: \$13,000	\$13,000
N/A	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Art for Kids "Art Ark"	<u>This project is already approved</u> and continues the funding of the Crocker Art Museum's Art Ark program to public elementary schools in Rancho Cordova. Each of the schools host the Art Ark for approximately one to two weeks. The experience culminates at each school with a community art night for parents and siblings. This is the second year of a two-year request for funding. The project takes two school years to visit each campus. FY 2020/21: \$28,375	\$28,375
N/A	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Positive Coaching Alliance 3.0	<u>This project is already approved</u> and continues the funding of a project to train all coaches in Rancho Cordova youth sports leagues in techniques which adhere to the "Better Athletes, Better People" philosophy represented by the Positive Coaching Alliance. This project provides funds to the Cordova Community Council to be expended on the training program for 12 workshops. This is the second year of a two-year request for funding. FY 2020/21: \$8,750	\$8,750

Recommendations are anticipated to be shared on May 12th

N/A	Arts, Culture, History, Entertainment & Sports	Arts in Public Places Bucket	Under prior Council direction, established funding for future public art projects in the City.	\$50,000
N/A	Arts, Culture, History, Entertainment & Sports	Performing Arts Bucket	Under prior Council direction, established funding for performing arts projects in the City.	\$30,000
N/A	Arts, Culture, History, Entertainment & Sports	Youth Sports Growth and Startup Fund Bucket	Under prior Council direction, established funding for youth sports for the purpose of growing an existing league or starting a new league in Rancho Cordova, including, but not limited to, the purchase of new equipment, purchase of new uniforms, fees, and other required costs.	\$30,000
1	Arts, Culture, History, Entertainment & Sports	Harris Center for the Arts: Let's Go to the Show	This proposed project will provide 500 tickets for people within Rancho Cordova for free admission to performing arts events taking place at the Harris Center. This is a multi-year request.	\$25,000
2	Arts, Culture, History, Entertainment & Sports	Gujarati Samaj of Sacramento (GSS): Navratri and Diwali Functions	This proposed project will fund two cultural events: Navratri, a traditional autumn festival with an expected attendance of 1,000 people, and Diwali, the festival of lights with an expected attendance of 300 people. GSS is a nonprofit organization whose mission is to preserve and promote Gujarati heritage by providing exposure and opportunity to the community. Both events will be free and open to the public. This is a multi-year request.	\$22,000
3	Arts, Culture, History, Entertainment & Sports	The Art of Yoga Project: Yoga and Art at Mitchell Middle School	This proposed project intends to deliver yoga and creative arts curriculum to the students at Mitchell Middle School (3 classes per week) during the school year. Each class is for 15-20 students. The Art of Yoga Project (AYP) sends specially-trained yoga teachers and creative arts educators into schools to teach mindfulness-based practices. AYP provides programming with highly structured activities that teach pro-social skills, anger-management and emotional regulation techniques, and healthy alternatives to self-destructive behavior.	\$24,235

Recommendations are anticipated to be shared on May 12th

4	Arts, Culture, History, Entertainment & Sports	EGUSD: CommUNITY Multi-cultural Faire	This proposed project intends to provide Sunrise Elementary School and Robert J. McGarvey School with a CommUNITY Multi-Cultural Faire for both schools. As partner schools, they share the same community of Rancho Cordova and they would like to strengthen the relationships highlighting the unity of the neighborhoods and school community.	\$2,000
5	Arts, Culture, History, Entertainment & Sports	CLARA: CORE Arts Integration at Sunrise and McGarvey Elementary Schools	This proposed project brings teaching artists from CLARA, a performing arts studio that provides education and resources, to Sunrise and Robert J. McGarvey Elementary Schools. They will bring dance, music, and theatre into school-day learning for approximately 250 students.	\$15,000
6	Arts, Culture, History, Entertainment & Sports	Inner Athlete Foundation: Discover Your Inner Athlete	This proposed project supplies breathing bracelets to Cordova High School's Cross Country Team and others. The project would also bring after-school drum circles to campus as well as during daytime special ed classes. Funding also supports the purchase of a van to transport the supplies.	\$50,000
7	Arts, Culture, History, Entertainment & Sports	Mather Wrestling Club	This proposed project intends to sponsor a summer wrestling club offered to boys and girls ages 8-14 who attend Mills and Mitchell Middle Schools and Cordova High School during the school year. Funding includes program equipment, uniforms, and scholarships for students who cannot afford the participation fee. The club teaches basic and fundamental skills and plans on operating at Mitchell Middle School.	\$9,500
8	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Elementary School Baseball Field Improvement	This proposed project will update the hardware maintained at the Rancho Cordova Elementary School baseball field as well as make field upgrades such as grass removal and adding loose dirt.	\$1,500
9	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: All Kids Play Youth Sports Fee Assistance Project	This proposed project would establish a fee assistance program in which young participants can apply for reimbursement to cover fees associated with sports. With an average of \$100 per sport per child, this program would support approximately 200 children a year.	\$22,000

Recommendations are anticipated to be shared on May 12th

10	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Movable Electronic Message Board	This proposed project intends to provide funds to the Cordova Community Council to purchase one movable electronic sign/message board to enhance outreach for community public events. Feedback given to the Cordova Community Council tells them that people like reminders about community events on large format signs and electronic signs when available.	\$20,000
11	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Renovations and Maintenance of Youth Sports Facilities	This application intends to continue the funding of a similar project addressing Folsom Cordova Unified School District and Cordova Recreation and Park District fields. Rounds of prior funding have been successful in improving playing conditions for participating youth sports leagues. The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Lancer Rugby, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers, Rancho Cordova Track Club, and community youth basketball leagues.	\$80,000
12	Arts, Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Youth Sports Leagues Promotion Campaign 2020-21	This application intends to continue the funding of the promotion of youth sports leagues in Rancho Cordova. This project would provide funds to the Cordova Community Council to engage consultants to assist with digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts, and the development of high-quality and effective signage. Additionally, if funded, it includes traditional outreach including signage and bilingual flyers distributed to elementary schools.	\$40,000
13	Arts, Culture, History, Entertainment & Sports	SCUSD: Abraham Lincoln Elementary Arts	This proposed project will supply Abraham Lincoln Elementary School with art and music supplies as well as stipends for art and music instructors. Additionally, this project will allow teachers to receive training on research-based practices in mindfulness, emotional intelligence, belonging and connection, engagement, leadership, positive psychology, and well-being.	\$26,000

Recommendations are anticipated to be shared on May 12th

14	Arts, Culture, History, Entertainment & Sports	SCUSD: Bowls to Hold	This proposed project brings ceramics and sculpture to the art classes at George Washington Carver. Funding allows the purchase of related supplies. The project also offers an indirect benefit to St. John Vianney's Food Bank by creating a mechanism to fundraise through a fundraising event where students can donate ceramic bowls.	\$5,000
15	Arts, Culture, History, Entertainment & Sports	Ankur: Festival of Knowledge (Basant Panchami)	This proposed project intends to bring cultural event of Basant Panchami: the Festival of Knowledge to Rancho Cordova anticipating approximately 300 attendees. Ankur is a nonprofit organization that promotes South East Asian culture through community service and socio-cultural events.	\$7,970
16	Arts, Culture, History, Entertainment & Sports	NIMBUS Films, Inc: History of Rancho Cordova Film and Education Campaign	This proposed project produces "Rancho Cordova - from Mayhew's Crossing to a City of Innovation," a 30-minute documentary film that will focus on the innovation of Aerojet's contribution to landing astronauts on the moon and Rancho Cordova's role in it. The film will be shown throughout the Sacramento Region (potentially at school sites) with a special premier showing in Rancho Cordova.	\$72,500
17	Arts, Culture, History, Entertainment & Sports	Sacramento Theatre Company (STC): School Partnership Program (SPP)	This proposed project intends to provide White Rock Elementary School with a semester long, after school theatre arts program that is organized and taught by Sacramento Theatre Company artists as well as arts integration classes during the school day in every classroom (5 sessions in each classroom). Sacramento Theatre Company is in their third year at White Rock Elementary School and funding would allow the expansion and continuation of the program.	\$20,000
18	Arts, Culture, History, Entertainment & Sports	California Capital Arts Foundation: CalCap Performing Arts Operations & Programming	This proposed program, in collaboration with Hummingbird Theatre Company, brings a full-year of theatrical programming that includes an improvisational group, a seven-production one-person-show series, educational workshops focused on self-discovery and performing arts engagement, and a youth playwriting class. Sponsorship would also include new equipment, instructor and technician fees, space rental, marketing, and a part-time office manager.	\$115,942

Recommendations are anticipated to be shared on May 12th

19	Arts, Culture, History, Entertainment & Sports	Rancho Cordova River City Concert Band: Enhancements	This application intends to continue the funding of the Rancho Cordova River City Concert Band for the procurement of equipment, musical talent, and other items to enhance access to high-quality musical performances in the community, and to equip the Rancho Cordova River City Concert Band to be a musical ambassador of the City within the region. The request includes concert venue fees, performance materials, equipment protection, funding for musical guests, publicity, musical equipment and festival participation fees.	\$20,000
20	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Flowers (Multicultural Integration Project)	This application intends to continue the funding of the Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers and human beings in a community to integrate and live in harmony. The event draws approximately 2,500 attendees each year. Sacramento Telangana Association is a nonprofit organization that promotes the culture and arts of India. This event will be free and open to the public.	\$12,000
21	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: International Kite Festival & Festival of Colors (Holi)	This application intends to continue the funding of the Festival of Color (Holi) and provide funding to host a kite festival. Holi marks the arrival of Spring and will be celebrated in partnership with the Sacramento Children's Museum for a second time and expecting over 500 attendees. The new Kite Festival will invite kite enthusiasts to compete in multiple categories and will be celebrated in partnership with Rancho Cordova Travel and Tourism. Both events will be free and open to the public.	\$5,000
22	Arts, Culture, History, Entertainment & Sports	Sacramento Valley SPARK: Sacramento Playa Art Park	This proposed project intends to bring Burning Man to Rancho Cordova through an art park that will run for one year. The art park will include the temporary placement of art from regional artists, active art created by local artists, and performances. Different art forms such as sculptures, painted murals, and temporary art will be included. Funding will go towards marketing, consultants, security, storage, permits, and equipment rental.	\$38,000

23	Arts, Culture, History, Entertainment & Sports	Rancho Cordova New Music Initiative: Enhancing Access to Musical Performances	This proposed project would provide funds to the Rancho Cordova New Music Initiative for the procurement of venues, equipment, and other expenditures to enhance access to high-quality musical performances in the Rancho Cordova community. Unique to this project, a virtual series will be created allowing maximum accessibility. Funding allows equipment, venue costs, music purchases, guest artists, and outreach. In addition, the proposed project offers workshops designed to bring composers, performers, and interdisciplinary artists together.	\$15,000
24	Arts, Culture, History, Entertainment & Sports	FCUSD: Athletic Improvement Plan	This proposed project intends to improve the athletic program at Cordova High, Mills Middle, Mitchell Middle, and Kinney High Schools with enrichment and updated equipment/supplies needed to maintain a high-caliber program. Funding will cover transportation for athletes, meet the increasing coaching needs, upgrade items such as visual displays of outdated scoreboards, provide security during events, expand outdoor courts, and add new or replacement equipment/supplies. If funded, a prioritized list of needs will be updated annually to ensure all athletic programs benefit.	\$221,000
25	Arts, Culture, History, Entertainment & Sports	FCUSD: Prospect Mural	This proposed project would install a mural at Prospect Day School. The mural would promote connectedness, hope, and progress and be a visual reminder to students about expectations while delivering the "We Are Present, Positive, and Productive" motto.	\$1,500

Recommendations are anticipated to be shared on May 12th

26	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Track Club (RCTC)	This proposed program would help to launch a Rancho Cordova Track Club with the purchase of materials and necessary services. Rancho Cordova Track Club (RCTC) is a USATF/AAU Youth developmental running club with a 501(c)(3) status. The Rancho Cordova Track Club will provide youth with a positive outlet for building stronger community connections, promote physical fitness, and enhance participation in sporting activities. Funds will be spent on storage, a trailer, timing equipment, marketing/branding materials, and other related equipment.	\$30,000
27	Arts, Culture, History, Entertainment & Sports	Hummingbird Theatre Company: 2020-2021 Season	This proposed program will provide a full theatrical season provided by the Hummingbird Theatre Company. The program will 1) expand access to theatre arts opportunities for local performers in dance, music, and acting with coaching from expert and professional actors, dancers, and dance instructors supporting the development of artist and technical skills; and 2) engage the community in artistic programming and civic engagement, culminating in performances to the public. Program elements include a musical in the fall, musical theatre cabaret, a spring play, and an elementary school touring show.	\$78,280
28	Arts, Culture, History, Entertainment & Sports	Symphony d'Oro: Continuation and Expansion	This application intends to continue the funding of equipment and related expenses, thereby enhancing Symphony d'Oro's ability to continue to bring and expand music offerings in traditional and non-traditional venues in the City of Rancho Cordova. The request includes storage rental charges, funding for guest artists/composers, concert venue fees, additional rehearsal space, outreach expenses, music purchases, and equipment.	\$21,900

29	Arts, Culture, History, Entertainment & Sports	iSound: Sound Rancho Music Camps 2020	This proposed program will allow the City to co-sponsor four week-long summer camps for as many as 125 students each that will provide intensive instruction in instrumental and vocal music, dance, and drama culminating in a showcase performance. Sponsorship includes renting/purchasing equipment, marketing and promotion expenses, meals for students, and staff and teaching support.	\$19,050
30	Arts, Culture, History, Entertainment & Sports	Sacfit: Parkway Half Marathon	This project intends to bring the finish line of the Parkway Half Marathon into Rancho Cordova City limits for the 2020 race. The finish line pavilion would provide space for other community organizations, beer garden, music, and activities for children. Additionally, it would support the Kid's Otter 1K run (that will start and finish in Rancho Cordova) as a free event and propose to have it align with Kid's Day in the Park. A 5K run/walk and a vendor fair would also happen inside city limits. Parkway Half Marathon is produced by Sacfit - a charitable nonprofit 501(c)(3). Parkway Half Marathon is unique in that it has a course for walkers and separate course for runners.	\$10,000
N/A	Education	Folsom Lake College: Folsom Lake College/Rancho Cordova College Promise Program	<u>This project is already approved.</u> The Folsom Lake College/Rancho Cordova Promise Program enables recent high school graduates who live in the City of Rancho Cordova and take a full class load (12 units or more) at Folsom Lake College to attend college virtually fee-free for their first year. For those students whose fees are covered by other forms of financial aid, Promise dollars can be applied towards items such as books and required supplemental materials at the Folsom Lake College Store. This is the second year of a three-year approved request. Additionally, it's proposed to open this funding up to veterans. FY 2020/21: \$150,540	\$150,540

Recommendations are anticipated to be shared on May 12th

N/A	Education	FCUSD: Meet the Masters	<u>This project is already approved.</u> Meet the Masters project provides visual arts experience for elementary students in Rancho Cordova schools within the Folsom Cordova Unified School District. The program introduces students to a variety of masters from the visual arts field, learn techniques from the masters through hands-on lessons. There are five tracks available and each track has seven different artist units. Each track of seven artists is designed to cover a school year. They will purchase Track E this year. This is the third year of a three-year approved request. FY 2020/21: \$28,000	\$28,000
N/A	Education	Field Trips & Assemblies Bucket	Under prior Council direction, established funding for future field trips/assemblies for Rancho Cordova public school students/schools.	\$40,000
31	Education	SCUSD: Sixth Grade Field Trip to Sly Park	This proposed project will send sixth grade students from A.M. Winn and Abraham Lincoln Elementary Schools to an overnight five-day trip to the Sly Park Environmental Education Center.	\$31,750
32	Education	EGUSD: Sixth Grade Field Trip to Science Camp for Sunrise Elementary	This proposed project will send sixth grade students from Sunrise Elementary School to the Alliance Redwoods week-long science camp.	\$5,500
33	Education	EGUSD: Garden at Sunrise Elementary	This proposed project continues the funding for the construction of a garden at Sunrise Elementary School into Phase 3, which includes a shed and garden bed end caps.	\$6,000
34	Education	EGUSD: Full STEAM Ahead - Science Literacy through Field Experiences	This proposed project will give TK-6th grade students from Robert J. McGarvey Elementary School an opportunity to attend STEAM-focused field trips and/or participate in an on campus hands-on science activity at Robert J. McGarvey Elementary School. The proposed project also sponsors a Family Science Night at Robert J. McGarvey Elementary School designed to inspire parents to discover science with their children.	\$10,925

Recommendations are anticipated to be shared on May 12th

35	Education	EGUSD: Growing Minds in a Garden Classroom	This proposed program includes garden education during school hours, an after school garden club, and gardening workshops for Robert J. McGarvey Elementary School. This project will also fund the replacement of a shed to maintain the outdoor living classroom.	\$13,925
36	Education	Cordova Lancers Leaders & Legends (CL3): Mentors at Cordova High (MACH)	This application intends to continue the funding of the Cordova Lancers Leaders & Legends (CL3) Mentors at Cordova High Program, a free community-based mentoring program focused on promoting positive behavior, academic improvement, and improved attendance at school, while also engaging participants in community service, and vocational skill development. The program will serve up to 125 participants in total from Cordova and Kinney High Schools. The application also requests the expansion of the program to Mills Middle School for up to 40 participants.	\$83,000
37	Education	Boys & Girls Clubs of Greater Sacramento- Serving the youth of Rancho Cordova	This application intends to continue the funding of the Boys & Girls Club located at Navigator Elementary School for the 2019-20 school year and the 2020 summer months. The daily after school programs are comprised of academic, social, and recreational activities. If funded, the goal is to serve a minimum of 150 unduplicated youth (club members), approximately 10 teen members will be paid interns, and a minimum of 75 youth will participate in the summer program. The program will be free of charge for Rancho Cordova residents.	\$133,712

38	Education	Soil Born Farms: School Garden Program	This application intends to continue the funding to support technical assistance, training, and the continued improvement and expansion of a comprehensive and coordinated school garden program in target schools throughout the City. The program will continue to work with three elementary schools (White Rock, A.M. Winn, and Cordova Gardens), one middle school (Mills), and the Cordova High School Agriculture and Culinary Academies. This year the program will: 1) continue to facilitate garden and nutrition lessons and after school garden programs; 2) increase the capacity of teachers and garden teams through trainings; 3) strengthen and refine a comprehensive food and agriculture career pathway; and 4) continue to deepen the level of garden and nutrition education provided to elementary/middle school students.	\$30,000
39	Education	Folsom Cordova Community Partnership (FCCP): Rancho Cordova Goes to College	This application intends to continue the funding to provide college savings accounts to 5th graders at Abraham Lincoln Elementary and includes the proposed expansion of the program to Williamson Elementary School.	\$55,945
40	Education	916 Ink: Find Your Voice Creating Writing Workshop	This application intends to continue the funding of an arts-based literacy program that provides creative writing workshops to youth ages 8-18. The program will have 175 local students participate in the 2020-21 school year. If funded, workshops will take place at three Rancho Cordova high schools and two Rancho Cordova elementary schools. During each session students learn about the creative process and have a unique opportunity to engage playfully with words. Students then write to a variety of visual and tactile prompts. The writing prompts are sequenced to build upon each other as part of 916 Ink's storytelling curriculum.	\$59,491

Recommendations are anticipated to be shared on May 12th

41	Education	PRO Youth and Families: Governments Engaging Youth in the City of Rancho Cordova	This application intends to continue the funding of a civic engagement program by PRO Youth and Families. The three-pronged approach for 100 youth between the ages of 12 and 18 to engage in government and civic education in the City of Rancho Cordova includes: 1) Youth @ City Council Program a 12-month civic education program; 2) Summer @ City Hall Academy a four to five week intensive summer program to learn about local government, careers, and how to advocate for community change. Paid internships are also offered for approximately 15 youth; and 3) the Community Investment Project a youth-led project designed to empower youth with the skills and motivation to become advocates for change.	\$81,168
42	Education	SCUSD: School Supplies for A.M. Winn Elementary School	This proposed project affords A.M. Winn Elementary School to purchase school supplies that would not otherwise be possible. Due to recent budget restraints, the school is short on providing necessary items to live up to its Waldorf inspiration. The school supplies to be purchased are beeswax stick and block crayons, modeling beeswax, watercolor paint and paper, drawing paper, wool and felt, pencils, and specialty chalk congruent with the Waldorf method. Other desired purchased include lesson books for first through eighth grade.	\$39,033
43	Education	Children's Choice for Hearing & Talking (CCHAT): Summer Camp Counselors in Training (CIT) Expansion	The proposed project intends to continue the annual Summer Camp Program for the 2019-20 academic year for Children's Choice for Hearing and Talking (CCHAT) by increasing the number of Counselor in Training (CIT)/Camp Counselor opportunities for local teens and young adults. This expansion would allow for 16-24 CITs. CCHAT, the only listening and spoken language program of its kind northeast of San Francisco, serves children who are deaf and hard of hearing under the age of 7. The Summer Camp Program runs for 3 weeks in July and serves 70+ children. CCHAT's mission is to teach children with hearing loss to listen, talk, and read. This is a multi-year request.	\$25,000

44	Education	Folsom Cordova Community Partnership (FCCP): Youth Career Centers	This application intends to continue the funding of on-site youth career centers for a third year. If funded, the centers will provide staff assisted services to help students explore career pathways, develop career plans, build career readiness skills, and connect to workplace experiences in the local business community through internships, job shadowing, and part time employment. The goals of this project are for continued career services for students at Cordova and Kinney High School, to graduate with exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continued education and achieving their career goals. In FY 2018/2019, the Career Center assisted 89 unduplicated youth resulting in 10 jobs achieved. In FY 2019/2020 to date, the Career Center has assisted 87 unduplicated students with a total of 212 visits.	\$40,000
45	Education	Guardian Group: Online Human Trafficking Education & Training Program	This proposed project will provide Rancho Cordova residents with research-based and survivor-informed training courses specializing in domestic human trafficking. Participants of the proposed training program will learn how to recognize and respond to trafficking. Each course is crafted for the specific needs of an audience such as law enforcement, first responders, health care workers, and the general public.	\$6,000

Recommendations are anticipated to be shared on May 12th

46	Education	Campus Life Connection: Point Break Anti-Bullying Workshops	This application intends to continue the funding of Point Break Workshops. If funded, approximately 600 students will participate in an anti-bullying, pro-empathy program generally held off-site from the school campus. Campus Life Connection (CLC) a 501(c)(3) nonprofit has served thousands of youth with the goals of developing character, confidence and responsibility in youth through educational, social and physical programs. In each Point Break workshop, participants move through a variety of high-energy games, small group discussions, and personal reflection time. Each workshop is complemented with four weeks of follow-up. The program seeks to serve students from Cordova High School, Kinney High School and Mills and Mitchell Middle Schools.	\$25,000
47	Education	A Touch of Understanding: In-School Disability-Awareness Workshop	The proposed project intends to provide a three-hour in-school disability-awareness workshop to some students at Cordova Gardens, Cordova Meadows, Cordova Villa, Navigator, Rancho Cordova, White Rock, and Williamson Elementary Schools and Riverview STEM Academy. Students are guided through experiences in which they build life skills that enable them to understand and relate to people with disabilities.	\$18,255
48	Education	The Sacramento Performing Arts Conservatory (SPAC): From Microscope to Canvas: The Art of Pathology	This proposed program brings science and art together through courses during which 100 participating high school students in the Folsom Cordova Unified School District with the cognitive, affective, kinesthetic, and physical means to create art and narratives from a scientific understanding of human lung and heart pathology and the COVID-19 virus. Normal student fees cost \$500 per student and with funding, the price becomes \$300 per student.	\$127,180

49	Education	California Capital Film Office: Live, Camera, Action!	This proposed program will provide Rancho Cordova youth an opportunity to develop skills in script writing, camera operation, and post-production through a course provided by the Rancho Cordova film office. As their final project, the students will create a PSA about an obstacle affecting the youth of our community and will culminate in Rancho Cordova's first Youth Film Festival. As many as twelve students will meet for a five-hour intensive workshop each week for ten weeks.	\$26,370
50	Education	FCUSD: Career Choices and Changes	This proposed project intends to continue funding for a "Career Choices and Changes" course. The 17-week class is open to 30 adult students in the community per year. The course guides learners through the process of making some of life's most important decisions about family and work and culminates in a researched and actionable employment and lifestyle plan. If funded, the course will be offered at the Rancho Cordova Folsom Cordova Adult School.	\$18,972
51	Education	FCUSD: Cordova High College Access Fund	This proposed project is seeking to establish a college access fund so students are able to apply for a small grant to pay the cost of college entrance exams and college application fees. Eligibility would include not only students who receive free and reduced lunch, but also undocumented students. The project aims to benefit Rancho Cordova youth by increasing the amount of students taking college entrance exams and therefore applying to 4-year colleges. It eliminates barriers of application costs and encourages eligible students to apply. This is a multi-year request.	\$12,270

52	Education	FCUSD: Garden's TV STEAM Initiative	The proposed program will support STEAM integration methods into Cordova Gardens Elementary School. Through a data-driven approach, students will have opportunities to develop critical thinking, collaboration, creativity, and communication skills. In partnership with the Sacramento Educational Cable Consortium, exposure to fields with media applications become available. The program will be comprised of subjects such as using digital media, photography/videography/sound engineering, video and sound editing, and participation in video production competitions. Collaboration between Mills Middle School and Cordova High School will expose program participants to student mentors. Student-made videos of a variety of topics will be created and featured on their own YouTube channel.	\$14,771
53	Education	FCUSD: Mills Middle School Positive Behavior Intervention Support (PBIS)	The proposed program will support student engagement and behavioral success through a merit and rewards program, behavior expectation and promotion system, restorative infrastructure, and student engagement activities such as guest speakers and field trips. This is a multi-year request.	\$10,000
N/A	Other	Local Community Service Partnerships Bucket	Under prior Council direction, established funding to grow and strengthen community partnerships in Rancho Cordova. Small community grants are available through an ongoing application process for up to \$5,000 each and no more than \$10,000 per organization in a calendar year. Other details and restrictions are found on our website by searching "Rancho Cordova Community Grants Program from our Home page."	\$75,000
54	Other	Interfaith Project at the United Methodist Church of Rancho Cordova: Feeding the Hungry	This proposed project will provide fresh and perishable foods for families and seniors through an existing monthly farmer's market style food distribution.	\$25,710

55	Other	Whisker Warriors Animal Defense Fund: Spay, Neuter, and Vaccine Program	This application intends to continue the funding of the spay/neuter program for canines and felines (and a small number of rabbits) in Rancho Cordova and the continuation of the caring of community (homeless) felines. The program includes: 1) spay/neuter and vaccinations for Rancho Cordova community felines; 2) support a return to field program in Rancho Cordova; 3) support spay/neuter, vaccinations, microchips and flea prevention for resident canines and felines; 4) support spay/neuter for domesticated rabbits owned by residents; and 5) support the costs of caring for community feline populations in Rancho Cordova.	\$49,000
56	Other	Blessings in a Backpack: Ending Weekend Hunger	The proposed project will continue to send weekend food home to approximately 380 elementary children attending a Folsom Cordova Unified School District school every Friday of the school year. These children all receive free breakfast and lunch Monday thru Friday. If funded, Blessings in a Backpack will send meals and snacks home with each child every Friday of the school year. This is a multi-year request.	\$20,000
57	Other	Mills Middle School Parking Lot Resource Officer	This proposed project will provide 40 weeks of a Traffic Resource Officer placed in Mills Middle School's parking lot along with the purchase of traffic cones.	\$6,350
58	Other	Cordova Senior Activities Advisory Board: Purchase Laptops, Equipment, and Software	This proposed project funds the purchase of computers, equipment, and software that will be used in computer classes with an emphasis on senior development. Programming would be held at the Neil Orchard Senior Center.	\$14,090
59	Other	Kiwanis Rancho Cordova: Book Buddies	This proposed project will purchase or secure donations of at least 1,000 books serving approximately 500 children. It also includes the distribution of the books at FCUSD summer meal sites and other venues such as the free Kiwanis breakfasts. The Kiwanis will also provide family literacy information/activity guides with each book, and assist recipients to apply for Sacramento Public Library cards.	\$3,000

60	Other	Sacramento Ballet: Fall Prevention Through Movement for Seniors	This proposed project provides two one-hour, eight-week sessions for 18 senior citizens. Activities in the class include movement and music that incorporate contemporary, modern, classical and other forms of dance tied to medical and therapy protocols.	\$11,990
61	Other	Cordova Community Council Foundation: Water Service Lines for Fourth of July Celebration	This proposed project installs permanent, underground water lines to replace the temporary lines that were placed above ground to serve Hagan Park during its annual Fourth of July Celebration. The temporary lines are regularly damaged during installation and the event itself. Cordova Recreation and Park District's swimming facility improvements presents a unique opportunity for an installation of this nature.	\$11,127
62	Other	SCUSD: Digital Marquee at Abraham Lincoln Elementary School	This proposed project will purchase and install a low-energy LED digital marquee to replace the existing manual marquee in front of Abraham Lincoln Elementary School. The new sign will be used for announcing special events, fundraising, and other program needs such as PTO meetings, Saturday academy, and effectively relaying emergency communication to the community. The sign will also cut costs because it will reduce printed communications.	\$30,000
63	Other	SCUSD: Playground Shade at Abraham Lincoln Elementary School	This proposed project will purchase and install an industrial "hip canopy style" shade to cover the playground at Abraham Lincoln Elementary School. Made with durable steel posts and sturdy fabric, the shade is certified weatherproof for year-round use. The shade will contribute to the safety and health of students as well as prolong the life of the existing playground structure by protecting them from inclement weather.	\$76,000
64	Other	The Sunriver Neighborhood Association: Sunriver Park Enhancement	The Sunriver Neighborhood Association is proposing three changes to the Sunriver Park play area: 1) installation of a shade structure 2) replacement of the loose bark with poured rubber surfacing for safety and 3) the removal of a sandbox and replacement with a spring rider feature. Amended application received after deadline.	\$150,000

65	Other	Rancho Cordova Chamber of Commerce: Explore Rancho Cordova	This application intends to continue the fifth year of the Explore Rancho Cordova Program. The program provides a heartfelt and professional invitation to "Explore" Rancho Cordova from our City to its residents, employees, and visitors. The Rancho Cordova Chamber of Commerce is seeking funding to support resident welcome receptions, mailings, resource fairs, outreach at community events, new hire events, welcome bags, online presence, and more. This is a multi-year request.	\$50,000
66	Other	Rancho Cordova Homeless Assistance Resource Team (HART): Winter Shelter and Housing Services	This application intends to continue the funding of Rancho Cordova HART's winter shelter and homeless assistance program, which includes reserving an intake site, new sleeping bags and cots, providing transportation to host churches, bus passes for homeless guests that need assistance with transportation in order to get documents ready, and housing counseling services for HART clients.	\$23,000
67	Other	Rebuilding Together Sacramento: Home Improvement Project	This application intends to continue the funding of Rebuilding Together Sacramento's neighborhood impact project to strengthen residents and neighborhoods in a concentrated geographic area in the City. If funded, this would include improvements to 30 homes during the Rebuild Day event in 2021. The home improvements include improving the quality of life by increasing the health, safety, efficiency, and curb appeal as well as minor safety modifications for older adults and those with disabilities. The work will vary by home, but will address those issues.	\$150,000

Recommendations are anticipated to be shared on May 12th

68	Other	Rancho Cordova Food Locker: Operational Enhancements and Capacity Building	This proposed project intends to fund the facility upgrades and operational upgrades at the Cordova Community Food Locker. The three components are 1) facility upgrades including the replacement of a leaking roof, maintenance on their existing box truck and forklift, and maintenance to their existing walk-in cooler and walk-in freezers; 2) the hiring of a paid Executive Director for a two year duration; and 3) strategic guidance by means of a feasibility study to determine the practicality and identification of next steps towards moving to a new site and to aid a transition from a volunteer model to more of a business model. This is a multi-year request.	\$175,000
69	Other	Salvation Army Rancho Cordova: Community Hub Youth Expansion Program	This proposed project will expand the existing Community Hub program. The Community Hub provides musical education and cultural opportunities to bring awareness and love of the arts, culture, and diversity. The Hub has been able to provide piano, guitar, Jiu-Jitsu, and Korean language classes either for free or at reduced rates to children in low-income households. Participation demand has grown more rapidly than the Salvation Army can accommodate so additional funding can fill the gap.	\$30,400
70	Other	Soil Born Farms: Center for Food, Health and the Environment	This proposed project intends to proceed with the next phase of the Center for Food, Health, and the Environment. Improvements include an improved two-vehicle entrance, paved and lighted parking lot with ADA-friendly stalls, dedicated bike and pedestrian path, new Farm Stand and Kitchen building, new visitor center building, new animal learning barn, and new pedestrian crossing over Cordova Creek. The 55-acre American River Ranch is the home-base for Soil Born Farms. Soil Born Farms is a nonprofit organization based in Rancho Cordova, whose mission to create an urban agriculture and education project that empowers youth and adults to discover and participate in a local food system that encourages healthy living, nurtures the environment and grows a sustainable community.	\$479,550

71	Other	3Strands Global Foundation: Employ + Empower Program	This proposed program connects human trafficking survivors and at-risk individuals in Rancho Cordova with jobs at regional employers. The program would also provide individualized training, health, and other needs through trauma-informed services. Eighteen people will be served by connecting them with at least one service breaking down barriers to employment and approximately 75% being placed into a job. Participants will attend bi-weekly case management meetings. Five Rancho Cordova businesses will also be engaged by becoming trauma-informed employers for the program. 3Strands Global Foundation is a nonprofit serving the Sacramento region that mobilizes communities to combat human trafficking through prevention education and reintegration programs. Since 2016, it has facilitated the employment of 170+ survivors and at-risk individuals.	\$30,000
72	Other	Meals on Wheels by ACC: Senior Nutrition Program	This application intends to continue the wholesome, nutritionally balanced meals and safety net services 250 days per year to an average of 63 home delivered meal participants and as well as making food available at their café. This proposed project allows seniors living in Rancho Cordova in need of nutritional support to receive the community support and meal services they need to stay independent and in the Rancho Cordova community. The goals are to serve meals to an estimated unduplicated 150 senior residents of the City of Rancho Cordova and to prepare, deliver and serve nutritious noontime meals daily, 250 days per year. This is a multi-year request.	\$10,000

Recommendations are anticipated to be shared on May 12th

73	Other	Sierra Service Project (SSP): Rancho Cordova Neighborhood Beautification Program	This application intends to continue the funding of the neighborhood beautification program at no cost to Rancho Cordova homeowners with a focus on: 1) enhancing the quality of life of residents of the City of Rancho Cordova; 2) beautifying neighborhoods and increasing community pride; 3) increasing civic engagement through the extensive use of volunteers from local churches, schools, businesses, civic organizations and the general public; and 4) giving all volunteers a very positive volunteer experience and a positive impression of the City and its residents. The program runs from July to June.	\$45,353
74	Other	SVMl Workforce: On-demand Labor Market Information for Manufacturing-Related Occupations	The proposed project develops and pilots a new methodology and software tool for determining labor market information on demand. This tool would be a showcase for a more efficient process to guide people through the appropriate education plan for current career opportunities and make Rancho Cordova a regional leader for proactive innovation in workforce development.	\$150,000
75	Other	American River Grange: ADA Stairlift	The proposed project will purchase a straight rail stairlift with a 400-pound weight capacity to replace the existing one. The new stairlift will give every visitor access to the upstairs meeting room.	\$6,449
76	Other	FCUSD: Beautification of Walnutwood High School, Student Support Services, Adult Education, the Folsom Cordova Community Partnership Job Center	The proposed project will enhance the shared campus facility by 1) removing the chain-link fence in front of the school and replacing it with a 6 ft. ornamental iron fencing with gates; and 2) installing a marquee along the face of a building easily seen by students as they arrive to school. The marquee will allow students and community members to become aware of important school and community events, such as graduation, school closures, job fairs, etc., and will be displayed in multiple languages.	\$175,000

Recommendations are anticipated to be shared on May 12th

77	Other	FCUSD: Cordova Agriculture Complex	The proposed project is for the construction of a Cordova Agriculture Complex that will in turn bring education programs to Mills Middle School, Cordova High School, and the community. The proposed location of the complex is on the Mills Middle School campus adjacent to Chase Drive and Cordova High School. The complex will include a small barn for animals and a greenhouse. The complex will also feature indoor and outdoor spaces and encourage a learning environment through learning labs, outdoor classrooms, and other community events.	\$899,658
78	Other	FCUSD: Cordova High School Construction Tiny House Project	The proposed project will allow students enrolled in Cordova High School's construction class to complete an industry certified tiny house. Under the supervision of their teacher and certified inspector, students will utilize their new skills in specialized framing techniques, electrical work, plumbing, roofing, finish work, and appliance installation. These skills are in high demand and offer well-compensated careers directly out of high school.	\$38,000
79	Other	Alchemist CDC: Alchemy Kitchen Microenterprise Academy and Food Business Incubator Program	The proposed project will give commercial kitchen space within Rancho Cordova to Alchemist CDC allowing the Alchemy Kitchen program to operate. Alchemy Kitchen is a food-based incubator that strives to dismantle the roadblocks often confronted by talented food entrepreneurs in low-income and vulnerable communities. Alchemist CDC is a nonprofit dedicated to making neighborhoods vibrant, equitable, healthy and diverse.	\$1,000,000
80	Other	Alchemist CDC: CalFresh at Sunrise Light Rail Station Farmers' Market	The proposed project will expand access to produce for low-income households and simultaneously increase sales for small regional farmers enhancing Alchemist CDC's CalFresh (formerly known as Food Stamps) program. The goal for the grant is to conduct at least 410 CalFresh transactions. Alchemist CDC is a nonprofit dedicated to making neighborhoods vibrant, equitable, healthy and diverse.	\$10,000

Recommendations are anticipated to be shared on May 12th

81	Other	sonder SOLUTIONS: Rancho Rises Up	The proposed program will address unemployment due to the COVID-19 pandemic by providing workforce development services designed to promote self-sufficiency and independence. Services will include both one-on-one coaching and trainings in a group setting. The program would create a job club and employment preparation meetings that cover topics such as application review, creating a resume, and interview techniques. The program's goal is to serve approximately 500 participants annually.	\$100,000
82	Other	LATE SUBMITTAL: Sacramento Area Bicycle Advocates (SABA): Bicycling Activities in Rancho Cordova (carry over existing funding)	The proposed program will continue Sacramento Area Bicycle Advocates (SABA) and Bicycling Advocates of Rancho Cordova (BARC) efforts in making Rancho Cordova a bicycle-friendly community. Bike valet parking, bike maintenance pop-up clinics, social rides, bike education classes, and educational pop-up experiences for youth are all part of the program.	\$19,737
N/A	Arts, Culture, History, Entertainment & Sports	Sacramento Children's Museum Operational Budget	Funding of anticipated general operating expenses.	\$130,000
83	Other	Home Repairs	Application was withdrawn from consideration by staff since it was related to personal home repairs. The resident was referred to programs that may be of assistance.	N/A
84	Education	College Tuition	Application was withdrawn from consideration by staff since it was for personal college tuition assistance and therefore, is not being considered by staff under the Community Enhancement Fund grant application process.	N/A
Community Grants		Total		\$6,319,792

Recommendations are anticipated to be shared on May 12th

LP1	Legacy Fund	Legacy Fund FY 2020/21	Estimated Legacy Fund Available for FY 2020/2021: \$8.3M - Community Pool Rehabilitation: (\$3,000,000) - Mills Station Civic Center Project (pre-development and site prep): (\$1,000,000) Estimated Legacy Fund Available as of 6/30/2021: \$4.3M Additional Legacy Fund Considerations for FY 2020/2021: - Rancho Cordova Little League (design, outreach, consulting, and 1 field): \$1,000,000 - Rancho Cordova Little League (future construction phases): \$6,000,000 - Rancho Cordova Youth Center: \$2,000,000 - Sacramento Children's Museum (design and basic building improvements): \$2,000,000 - Soil Born Farms Center for Food, Health & Env. (New Request): \$480,000 - Mills Station Civic Center Project: \$34,000,000	\$1,400,000
PS1	Public Safety	Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding of four officers and two marked patrol cars for the CSU	\$1,224,906
PS2	Public Safety	Rancho Cordova Police Department Folsom, Olson, Zinfandel (FOZ) Officer	Funding of 100% of a RCPD Problem Oriented Policing (POP) Officer focusing on FOZ and businesses	\$264,064
PS3	Public Safety	Rancho Cordova Police Department School Resource Officer (SRO)	Funding of 50% of one School Resource Officer (SRO), a contraband detection K9, and one marked patrol car. FCUSD pays the other 50% of this position.	\$160,136
PS4	Public Safety	Rancho Cordova Police Department School Youth Programs	Funding for RCPD student award programs, Holiday STAR, and youth outreach events	\$9,000
Public Safety		Total		\$1,658,106

Recommendations are anticipated to be shared on May 12th

ED1	Economic Development	Economic Development Incentive Programs and Jobs and Talent Program	Business Incentive Program, Sign & Façade Program, Jobs and Talent Program	\$300,000
ED2	Economic Development	Economic Development	COVID-19 recovery efforts, market feasibility analysis, program implementation and business promotion for potential corporate growth (Business Park competitive analysis), corridor revitalization and industry expansions	\$195,000
ED3	Economic Development	Neighborhood Services	Trash removal and nuisance property abatement	\$152,000
ED4	Economic Development	Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs and Incentives	Community reinvestment and beautification including, but not limited to, landscape improvements, dead tree/stump removals and property enhancement, community micro-grants, community and cultural events, and other projects. Estimated breakdown: \$75,000 beautification \$15,000 community cultural events \$10,000 small residential micro-grants \$10,000 tree stump removal \$5,000 community service projects	\$115,000
ED5	Economic Development	Rancho Cordova Chamber of Commerce	Partnership with Rancho Cordova Chamber of Commerce to assist in business retention, technology taskforce and micro-grants	\$80,000
ED6	Economic Development	Manufacturing Workforce Development Initiative	New software tool to maximize workforce growth in Rancho Cordova	\$69,000
ED7	Economic Development	City Banner Place Making	Seasonal banners/change outs along corridors	\$25,000
Economic Development		Total		\$936,000

Community Enhancement Fund FY 2020/2021 Applications Received
Recommendations are anticipated to be shared on May 12th

ATTACHMENT 2

PW1	Public Works	Pavement Rehabilitation	Funding for road rehabilitation	\$590,000
PW2	Public Works	Enhanced Litter and Graffiti Abatement	Enhanced trash and graffiti abatement on City arterials, train stations and Highway 50 interchanges	\$130,000
PW3	Public Works	Enhance the City's Urban Forest	Programs to enhance the City's urban forest in collaboration with Sacramento Tree Foundation. Includes plantings, education, and addressing maintenance of the urban forest's long term health	\$115,000
PW4	Public Works	Sidewalk Repair	Replacement and repair of existing sidewalk to continue the work towards eliminating the approximately \$10 million backlog	\$101,000
Public Works		Total		\$936,000
AD1	Administration	Administration	Funding for the administration of the Community Enhancement Fund (5% of total CEF)	\$360,000
Total of grants submitted, proposed internal department allocations, and legacy fund allocation for FY 2020/21				\$11,609,898

Submission #	204934
IP Address	165.196.162.5
Submission Recorded On	02/11/2020 2:42 PM
Time to Take Survey	4 minutes, 5 seconds

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Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Harris Center for the Arts: "City of Rancho Cordova's, Let's Go to the Show Arts Access Program".

*Project Description ?

The City of Rancho Cordova's "Let's Go to the Show Arts Access Program" aims to proactively address barriers of attendance and participation in the performing arts among underserved residents of the City. Working with city departments and programs, together with nonprofit social service agencies in the city, Let's Go to the Show will provide tickets for underserved populations within Rancho Cordova for free admission to performing arts events taking place at the Harris Center.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Dave Pier, Executive Director of the Harris Center for the Arts Lisa Burrage, Ticket Office Supervisor of the Harris Center for the Arts Harris Center Arts Education Coordinator Harris Center, Marketing Director Folsom Lake College, Director of Donor Relations

*Project Goals ?

The Let's Go to the Show will provide access for at least 500 patrons per year or 1000 for two if. Harris Center will work with the City on developing a system for ticket allocation and distribution. This will likely include an application process to identify and determine eligibility of community service organizations interested in participating in the program. Tickets provided will be subject to availability of specific performances, quantities and seat locations.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

50,000

*Estimated breakdown of project expenditures

\$50,000 total, \$25,000 a year for two years. \$22,500 per year for show tickets (approximately 500 tickets at an average ticket price of \$45) \$2,500 per year for program support including overhead, advertising, promotion & program coordination.

*Matching Funds ?

n/a

*Include any other funding contributions ?

The Harris Center is looking for funds for this program to serve other areas of the region. The City of Folsom, Sacramento & El Dorado Counties are all being pursued

*Ongoing operations and maintenance costs if applicable ?

The Harris Center employees a part time temporary Arts Education Coordinator who will be responsible for coordinating this program.

*Total Community Enhancement Funds requested ?

50,000

Is this a multiyear request?

Yes

*Number of years ?

2

*If you answered yes above, describe your plan. ?

This program, if funded, would provide 500 tickets a year, or 1000 over two years to help underserved populations who live in the City of Rancho Cordova experience live performing arts shows at the Harris Center. The program can be scaled with more or less funding and can be one, two or more years in length.

***How many years have you received funding for this project?** ?

****SKIPPED****

***When will your request for funding sunset for ongoing programs?** ?

n/a

***Project Schedule** ?

Program planning and design: July 1-August 30, 2020. Program Start: September 2020 Program End: June 2021

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

10 College Parkway
CA Folsom 95630
United States

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Sally Buchanan

Title

Director of Donor Relations

Submitting as

Non-Profit
Public Agency

Phone

(916) 608-6643

***Email**

sally.buchanan@flic.losrios.edu

Mailing Address of Submitter

10 College Parkway
CA Folsom 95630
United States

Signatory's Name ?

Director of Donor Relations Sally Buchanan

Signatory's Affiliation

Signatory is part of a public agency

Signatory's Phone

(916) 608-6643

***Signatory's Email Address**

sally.buchanan@flic.losrios.edu

Signatory's Mailing Address

10 College Parkway
CA Folsom 95630
United States

Attach any additional documents here ?

Measure H Expanded Grant Application wBudget.docx

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Harris Center for the Arts: "City of Rancho Cordova's, Let's Go to the Show Arts Access Program"

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

While the Harris Center for the Arts has significantly increased access to the arts on the eastern side of Sacramento County, with upwards of 180,000 residents per year participating in its programs, not everyone in the region has yet fully realized the benefits of having a major performing arts center in their community. Let's Go to the Show aims to address this by proactively addressing barriers to participation among underserved residents of Rancho Cordova. Working with county departments and programs, together with nonprofit social service agencies in the region, Let's Go to the Show will provide tickets for underserved populations within Rancho Cordova for free admission to performing arts events taking place at the Harris Center. A 2015 National Endowment for the Arts study, when asking why people did not attend a performing arts event they wanted to, found that cost was the number one barrier to attendance. Let's Go to the Show addresses this and other issues head on. By making free tickets available to those of limited means in our community, the primary cost factor of attendance is removed. It is anticipated that Let's Go to the Show will provide access for at least 1,000 tickets over two seasons/years to otherwise underserved people to have positive theater going experiences improving their quality of life, well being, and connection with the larger community. Harris Center staff will work with the City on developing a system for ticket allocation and distribution. This will include a process to identify and determine eligibility of county agencies as well as community service organizations interested in participating in the program. Tickets provided through the Let's Go to the Show program will be subject to availability of specific performances, quantities, and seat locations. Available shows will include Harris Center presents shows and potentially FLC Productions.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Dave Pier, Executive Director of the Harris Center for the Arts
Lisa Burrage, Ticket Office Supervisor of the Harris Center for the Arts
Harris Center Arts Education Coordinator
Harris Center Marketing Director
Folsom Lake College Director of Donor Relations

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

This project will provide access to live performing arts events taking place at the Harris Center for the Arts at Folsom Lake College for at least 1000 underserved people over two season/years who reside in City of Rancho Cordova.

By collaborating with other programs and organizations already serving underserved constituencies, and with proper marketing, we expect to be able to provide access at least 1000 city residents over two seasons who reside within the City of Rancho Cordova likely would not otherwise have an opportunity to attend a performance at the Harris Center. Evaluation will include numbers served, a list of agencies served, and survey's of both to gauge the value and impact

ATTACHMENT 3

of the program. Perhaps just as importantly, an important outcome of this pilot program will be establishment of relationships with entities interested in expanding service to their constituencies in this way, and the many lessons that will be learned along the way, particularly as it relates to other challenges participants face in attending performing arts events at the Harris Center. These lessons learned will inform future efforts in this area.

1

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$50,000 for two years or \$25,000 per year

Estimated breakdown of project expenditures:

\$22,500 per year for show tickets (approximately 500 tickets at an average ticket price of \$45)

\$2,500 per year for program support including advertising, promotion and program coordination.

Matching funds (including any in-kind contributions): None

Include any other funding contribution to include your own: The Harris Center employees a part time Arts Education coordinator who will help coordinate this program. The Harris Center Marketing Director and Ticket Office Manager will also help coordinate the program.

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: The program will not

Total Community Enhancement Funds requested: \$50,000 over two years or \$25,000 a year.

Is this a multiyear request? Yes ☒ No ☐ If yes, number of years: 2 years

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

The funds being requested will allow us to design and implement this program to serve at least 1000 underserved county residents over two seasons. If funding is less than the requested amount, the program will be scaled down to service a smaller number of people. We believe at least \$25,000 per year is required to launch a viable program of this nature.

This program will not be offered without funding.

How many years have you received funding for this project? This is a new program.

When will your request for funding sunset for ongoing programs? n/a

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

Program planning and design: July 1-August 30, 2020.

Program Start: September 2020

Program End: June 2021

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: Harris Center for the Arts, 10 College Parkway, Folsom, CA 95630

Have you received a letter of support for the project/program from the property owner? Not needed

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): Not needed

ATTACHMENT 3

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: _____ Sally Buchanan _____ **Title:** _____ Director Donor Relations _____

Individual ☒ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: _____ 916-608-6643 _____ **Email:** _____ sally.buchanan@flc.losrios.edu _____

Mailing Address: _____ 10 _____ College _____ Parway, _____ Folsom, _____ CA
95630 _____

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Same as above. _____ **Title:** _____

Organization Name: Harris Center for the Arts			
Project Name: City of Rancho Cordova, Let's Go to the Show Program			
PROJECT EXPENSES PER YEAR	Amount Requested from Measure H Grant 20/21	Amount Requested from Measure H Grant 21/22	Two Year Grant Request
Personnel: List project Personnel Expenses. Be specific and identify if employee is full time, half-time or a consultant.			
Title: Arts Education Coordinator	Paid for by Harris Center	Paid for by Harris Center	None
Operating/Production Expenses:			
Printing, Materials, Supplies	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00
Advertising, Promotion	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
Other (specify): ticket cost 500 tix per yr @\$45.00 avg cost	\$ 22,500.00	\$ 22,500.00	\$ 45,000.00
TOTAL PROJECT EXPENSES	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
SOURCES OF PROJECT REVENUE: Please list sources	Pending Funding Yr 1	Pending Fundin YR 2	Total Revenue
Measure H Grant	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
TOTAL PROJECT REVENUE	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
TOTAL REVENUE LESS EXPENSES	\$ -	\$ -	\$ -

Submission #	221604
IP Address	135.26.144.228
Submission Recorded On	02/24/2020 9:46 AM
Time to Take Survey	33 minutes, 27 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Gujarati Samaj of Sacramento (GSS) - Navratri Function and Diwali Function

*Project Description ?

GSS celebrates the Navratri Function whereby the young, adults and elders (both male and female) come together to dance as part of the celebrations of the female Goddess that destroyed evil and established the good, faith and happiness. Last year we celebrated the event in the Mather Sports Complex soccer field and the membership absolutely enjoyed the celebrations. In addition, we celebrate the Diwali Function on an annual basis and have had the celebrations at Rancho Cordova High School

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Hari Patel - President Navin Naik - Treasurer Dipti Desai - Secretary Ashok Patel - Value Administrator 12 other male and Female Committee members and dozens of volunteers

*Project Goals ?

Center for last 10 years which will be attended by more than 600 people. In addition, Annual Cultural Music (Navaratri) event at Mather Sports Center outdoor on Soccer Ground as well as Folsom High School which will be attended by more than 400 people. Our organization actively involve in fund raising for different natural disasters like wild fire, flood, earth-quake etc. We organize and/or participate in marathon 5K/10K walk for noble cause.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

28,000

*Estimated breakdown of project expenditures

Field Rentals - \$1,500.00 Stage Rental - \$ 6,500.00 Generator Cost - \$ 1,200.00 Music Company Rental - \$ 8,000.00 Orchestra -- \$ 10,000.00 Other Misc. -- 800.00

*Matching Funds ?

We would appreciate your support to the community at large with matching funds of approximately \$18,000.00

*Include any other funding contributions ?

We ask the community to support the events and volunteer with contributions and get approximately \$6,000.00 to \$7,000.00

*Ongoing operations and maintenance costs if applicable ?

On going costs are usually supported by volunteers contributions and membership dues.

*Total Community Enhancement Funds requested ?

22,000

Is this a multiyear request?

Yes

*Number of years ?

5

*If you answered yes above, describe your plan. ?

We look forward to support from Rancho Cordova City Council to help the youth and greater community learn of our heritage and culture. We hope to have our own home in the next five years to do many of the functions in-house. We sincerely appreciate your support and help. Thank You, Hari Patel President of GSS

*How many years have you received funding for this project? ?

****SKIPPED****

***When will your request for funding sunset for ongoing programs? ?**

2024

***Project Schedule ?**

We celebrate the Festival of colors in March, Picnic in June/July, Navratri from October to November and Diwali in October to November time frame.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

2160 Auburn Boulevard
Sacramento CA 95821
USA

Other physical addresses if project/program is at multiple sites ?

We use the above address as a temporary address until we have our own home.

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

outside 3.jpg

Application submitted by

Hari Patel

Title

President

Submitting as

Non-Profit

Phone

(916) 595-3370

***Email**

HPSamaj@yahoo.com

Mailing Address of Submitter

2160 Auburn Boulevard
CA Sacramento 95821
United States

Signatory's Name ?

Gujarati Samaj of Sacramento Hari Patel

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 595-3370

***Signatory's Email Address**

HPSamaj@yahoo.com

Signatory's Mailing Address

2160 Auburn Boulevard
Sacramento CA 95821
United States

Attach any additional documents here ?

Ladies 2.jpg

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.







**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FESTIVAL OF LIGHT(DIWALI) AND FESTIVAL OF CULTURAL MUSIC/DANCE(NAVARATRI)

Name of Applicant: HARI PATEL, GUJARATI SAMAJ OF SACRAMENTO **Applicant's Title:** PRESIDENT

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 595 3370 **Applicant's Email:** GUJSAC@GMAIL.COM ,HPSAMAJ@YAHOO.COM

Applicant's Mailing Address: 2160 Auburn Boulevard, Sacramento, CA - 95821, USA

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich, City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

April 20, 2020

RE: Letter of Support from Cordova Recreation & Park District for Gujarati Samaj of Sacramento

Dear Mr. Leonardich,

The Cordova Recreation & Park District gives its whole-hearted support to Gujarati Samaj of Sacramento for their application to the Community Enhancement Program for the Navratri community event to be held at Mather Sports Center.

Last year the Cordova Recreation & Park District enjoyed working with this organization on the same successful event at the same location, Mather Sports Center.

Assuming that the District is back to normal operations and the County is allowing large gatherings to occur by the time the festival is going to be held, we would love to work with the folks from the Gujarati Samaj of Sacramento again.

Thank you for your consideration,
Cristina James
Landscape Architect/Park Planner
Cordova Recreation & Park District
2729 Prospect Park Drive, Ste. 230
Rancho Cordova, California 95670
P: 916-842-3312



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FESTIVAL OF CULTURAL MUSIC/DANCE(NAVARATRI)

Name of Applicant: HARI PATEL, GUJARATI SAMAJ OF SACRAMENTO **Applicant's Title:** PRESIDENT

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 595 3370 **Applicant's Email:** GUJSAC@GMAIL.COM ,HPSAMAJ@YAHOO.COM

Applicant's Mailing Address: 2160 Auburn Boulevard, Sacramento, CA - 95821, USA

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 24, 2020 12:44 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck
Subject: Measure H Endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement,

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Gujarati Samaj of Sacramento (GSS): Navratri and Diwali Functions
- Sacramento Theatre Company (STC): School Partnership Program (SPP)
- Sacramento Telangana Association: Festival of Flowers (Multicultural Integration Project)

Sincerely,

Sarah Koligian, Ed.D.

Sent from my iPad

Submission # 223078
 IP Address 70.181.83.59
 Submission Recorded On 02/20/2020 11:18 AM
 Time to Take Survey 6 days, 22 minutes, 29 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

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If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

The Art of Yoga Project at Mitchell Middle School

*Project Description ?

The Art of Yoga Project (AYP) will deliver 3 weekly yoga enrichment classes (2 girls and 1 boys) to students at Mitchell Middle School. AYP provides highly structured programming combining yoga and creative arts that teach youth pro-social skills, anger-management and emotional regulation techniques. We incorporate mindfulness-based practices that give students a foundational shift in their thinking, ultimately affecting short and long-term decision-making and behaviors.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

• The Art of Yoga Project, Lisa Pedersen, Executive Director • The Art of Yoga Project, Site Director/Lead Yoga Teacher - Christina Martin RYT, PRYT • 3-4 Additional Art of Yoga Project - Yoga Teachers

*Project Goals ?

Program goals are to help students learn self-awareness, self-respect and self-control in order to make better choices for themselves. It is our intent to provide students with the practical tools they need to implement effective change. After participating in AYP classes, we anticipate at least 75% students will self-report using tools for emotional regulation outside of class, an improvement in interpersonal skills and pro-social behavior, and will have more self-awareness and self-respect.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

24,375

*Estimated breakdown of project expenditures

The direct service cost of implementing The Art of Yoga Project in Rancho Cordova for 2020-2021 is \$24,375. Class 1: Girls Group 1, 25 Classes x \$325 per class (Including creative arts) = \$8,125 Class 2: Girls Group 2, 25 Classes x \$325 per class (Including creative arts) = \$8,125 Class 3: Boys Group 1, 25 Classes x \$325 per class = \$8,125 Classes are all 75 minutes. Program costs include salaries for 2 teachers per class plus Site Director and all yoga & art supplies.

*Matching Funds ?

There are no matching funds for this program.

*Include any other funding contributions ?

There are no other funding contributions for this program.

*Ongoing operations and maintenance costs if applicable ?

There are no other ongoing operation or maintenance costs associated with this program.

*Total Community Enhancement Funds requested ?

24,235

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

3

*When will your request for funding sunset for ongoing programs? ?

We do not foresee a funding sunset for any of our ongoing programs. AYP receives funding from a variety of sources, including fee-for-service contracts with county partners,

grants from private and corporate foundations, and, contributions from individual donors. We are committed to the continued delivery of all of our programs and actively seek the funds necessary to support them.

*Project Schedule ?

Start Date September 1, 2020 - May 31, 2021 Tentative* Schedule: Yoga Class 1 (Group 1 girls/ 15-20 students) Wednesdays (Rotational weekly Period (1, 3, 5, 7) Yoga Class 2 (Group 2 girls /15-20 students) Wednesdays (Rotational weekly Period (3, 5, 7, 1) Yoga Class 3 (Group 1 boys/ 15-20 students) Thursdays (Rotational weekly Period (1, 2, 3, 4, 5) *NOTE: Times are tentative and will be finalized before the start of the school year.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

W.E. Mitchell Middle School, 2100 Zinfandel Drive
Rancho Cordova CA 95670
United States

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

2018 AYP MMS Letter of Support .pdf

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

2018 AYP MMS Letter of Support .pdf

Application submitted by

Lisa Pedersen

Title

Executive Director

Submitting as

Non-Profit

Phone

(650) 924-9222

*Email

lisa@theartofyogaproject.org

Mailing Address of Submitter

555 Bryant Street
#232
Palo Alto C 94301
United States

Signatory's Name ?

Executive Director Lisa Pedersen

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(650) 924-9222

*Signatory's Email Address

lisa@theartofyogaproject.org

Signatory's Mailing Address

555 Bryant Street
#232
Palo Alto CA 94301
United States

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Mitchell Middle School

2100 Zinfandel Drive, Rancho Cordova, CA 95670
Phone 916-294-9050; Fax 916-294-2477

<http://fcusd.org/Mitchell>



Principal
Jim Huber
jhuber@fcusd.org

Assistant Principals
Brian Botsford
bbotsfor@fcusd.org

Christy Wilkerson
cwilkers@fcusd.org

International
Baccalaureate
Coordinator
Amy Strawn
astrawn@fcusd.org

Administrative
Assistant
Stacey Michelini
smicheli@fcusd.org

Counselors
Melissa Means
mmeans@fcusd.org

Barbara Eklund
beklund@fcusd.org

Athletic Director
David Sewell
dsewell@fcusd.org

Student Body Advisor
Chelsea Gaynor
cgaynor@fcusd.org

Account Clerk
Ashling Gaffney
agaffney@fcusd.org

Christina Martin
Art of Yoga Project

March 8, 2018

Dear Christina,

This is our second year collaborating with the Art of Yoga and it continues to be a gift to our campus. We expanded our program this year from one group of girls to two. Several of the girls were involved in the program last year and started this year by asking us "when is yoga starting?" The girls are committed and look forward to meeting each week; they enjoy having a consistent group and connecting to their peers. Yoga offers them a safe place to learn about themselves, and gain confidence to grow and take risks.

We are most grateful this year for including a group for boys to Mitchell. We have a consistent group of boys that look forward to class each week. I often hear how they come in excited and full of energy at the start of class, and leave with a sense of calm after having time to relax and be still. The boys report to being more aware of their emotions and have greater control over their behaviors. Learning to breath through difficult situations is a skill they have developed through this program.

This is a very unique opportunity that we feel so privileged to offer at our site. Many of our students come from chaotic home situations only to arrive at school carrying all that inner baggage with them. One hour a week of time to connect to themselves and learn some coping skills is time well spent. Students report that through yoga, they are better able to focus at school and get along better with peers and staff. That kind of feedback is priceless.

We look forward to our continued collaboration in the future and are always open to new ways to offer this experience to our students. This is exciting work – so grateful for your service to our community.

Sincerely,

Christy Wilkerson

Christy Wilkerson
Assistant Principal

ATTACHMENT 3
City of Rancho Cordova
Enhancement Fund



Link to Video: <https://www.youtube.com/watch?v=WU243D4eC1w&feature=youtu.be>

The City of Rancho Cordova (Vice-Mayor) Linda Budge and Cody Stark (Reporter from "Good Day Sacramento") filmed a live broadcast with our students while we taught yoga. The segment was aired live on "Good Day Sacramento" ABC News. We crafted a lesson that would be accessible to our guests and students at Mitchell. Since it was a live show; Cody and the Vice Mayor talked on camera while doing yoga; as we had the girls keep moving. There was a lot of energy in the room, a buzz of excitement, but all the girls were on their best behavior and participated to the best of their abilities. It was a large class, so it was wonderful to have all the girls focused and attentive. The Vice-Mayor, Ms. Budge spoke to the girls about how wonderful she thinks this program is, and how important it is to inspire, empower, and support each other.



Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/20 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION**

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sunrise Elementary School and Robert J. McGarvey Elementary School are proposing to co-sponsor a CommUNITY Multi-cultural Faire for both schools during the fall of 2020. There is on-going need to be explicit in communicating to our students and families an inclusive mindset centered on our pluralistic and multi-cultural community. We are fortunate to be in a part of the world where literally families from every corner of the globe come to live and share life with others.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to nearly 1,500 students split between Sunrise Elementary and Robert J. McGarvey Elementary, which opened July of 2017. As partner schools sharing the same community and Rancho Cordova neighborhood, the idea of building a community event and highlighting the unity in our neighborhood and school communities is very important to us.

The Sunrise and Robert J. McGarvey parent communities take an active role in the schools through elected positions on the Parent Faculty Organization and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program.

Despite these many assets, Sunrise Elementary and Robert J. McGarvey do not have the surplus resources to build and host an extensive multicultural faire and learning opportunity. We know that with recent events that our students, families and staff would benefit from a message of inclusion of all people and a message on not allowing hate on our campuses is vital to a thriving neighborhood and school culture. Understanding our differences and seeing our cultural overlaps will help our community see our multi-ethnic and multi-cultural community as an asset instead of a point of division or frustration.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise and Robert J. McGarvey Elementary Schools will continue to partner with our Leadership Teams, National Elementary Honor Societies and our Parent Faculty Organizations to develop our ideas and to secure some funding and refine all of the planning. Direct school site supervision will be provided by principals Mr. Michael Gulden, Robert J. McGarvey Principal and Mr. Martin Hock, Sunrise Elementary Principal, ensuring safety and quality instruction for all students. There will be no fees for this program for all participating students, families and staff. Mr. Martin Hock, Sunrise Elementary Principal, will provide overall administrative oversight to program, ensuring program and fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Participating in lessons designed to expose children to different cultures, learning about differences and similarities in cultural values and viewpoints increases positive social/emotional development among children in a pluralistic society. Intermediate students will be researching and writing persuasive essays centered on inclusivity and the benefits of living in a multicultural society and sharing their knowledge with our school and wider community. Community members will be sought out to participate in sharing a cultural craft, food item, dance or song to highlight the experiences of those in our community. Unfortunately, this grant is not a research project and does not afford us the resources to clearly track longitudinal attitudes among participating students. However, we also know that when children are involved in meaningful learning experiences, they are more connected to school which is evidenced through stronger positive feelings about school. We also know that children's attitudes towards learning will be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and talents. For these reasons, we have selected changes in 5th and 6th grade student attitudes as reflected in the EGUSD annual Culture and Climate survey to measure of the program's positive impact on student learning. 5th and 6th grade students were selected as they represent students with the developmental readiness to approach societal issues like inclusion and multicultural education. The topics fit nicely within US History and World History curricula for both groups, as well.

We propose the following measurable goal for the school multi-cultural program:

- Participating 5th and 6th grade students' attitudes towards the learning environment and their connectedness to the school will improve, as well as their understanding of different cultures represented on our campuses, as measured by the EGUSD annual Culture and Climate survey.

Funding Request

Total Project cost: \$2,500

In-kind contributions: Sunrise Elementary or Robert J. McGarvey Elementary will provide all facility space and both schools will contribute relevant classroom instruction as well as site supervision and administration from school staff at no cost to the grant. Both schools will also manage family and community engagement and communication efforts at no cost to the grant.

Matching Funds: \$500 jointly will be provided from the schools' PFO budgets to support the cost of securing presenters, renting tables, decorations and other supplies.

Total Community Enhancement Funds "Measure H" requested: \$2,000

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded multi-cultural instruction will begin during the first week of the 2020/21 school year, and continue throughout the fall of 2020 with an anticipated CommUNITY Multi-cultural event in late September 2020.

Submitted by:

Name: Martin Hock (on behalf of Sunrise and McGarvey Elementary Schools)

Title: Principal

Telephone: 916-985-4350

E-mail: mhockiii@egusd.net

Mailing Address: 11821 Cobble Brook Drive, Rancho Cordova, CA 95742

School Affiliation: Sunrise Elementary and Robert J. McGarvey Elementary in the EGUSD

Stacy Delaney

From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Tuesday, March 3, 2020 11:14 AM
To: Stacy Delaney
Cc: Bindy Grewal in Elem Ed; Janet Anderson in Elem Ed; Michael Gulden at McGarvey
Subject: Community Enhancement Grant- Sunrise & McGarvey Anatolia CommUNITY
Multicultural Faire proposal
Attachments: City of Rancho Cordova - Multi-cultural Program 20-21.docx

Hello Stacy,

This is a third request on behalf of Sunrise and McGarvey Elementary Schools. I will provide direct oversight and management of the funds.

Thank you,

Marty Hock

Principal, Sunrise Elementary
(p)916.985.4350 ext. 17600
(f)916.985.8927

*"We live in a world in which we need to share responsibility. It's easy to say,
'It's not my child, not my community, not my world, not my problem.' Then
there are those who see the need and respond. I consider those people my heroes." -Fred Rogers*





**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: SUNRISE & MCGARVEY ELEMENTARY SCHOOLS' MULTICULTURAL FAIRE

Name of Applicant: MARTIN HOCK

Applicant's Title: PRINCIPAL

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 985-4350

Applicant's Email: mhockiii@egusd.net

Applicant's Mailing Address: 11821 COBBLE BROOK DRIVE, RANCHO CORDOVA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: Bindy Grewal

Date: 3-3-2020

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Submission # 226099
 IP Address 207.231.65.206
 Submission Recorded On 03/03/2020 11:59 AM
 Time to Take Survey 45 minutes, 22 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

CORE Arts Integration at Sunrise and McGarvey Elementary Schools

*Project Description ?

CLARA teaching artists will partner with grade-level teams of teachers at Sunrise and McGarvey Elementary Schools to bring dance, music and theatre into school-day learning. This year-long program brings artists and teachers together to design a series of arts-integrated units that are customized to the needs of each teacher and classroom. The program benefits over 250 students in arts, education and youth development annually with teachers building curriculum that can be used for years to come.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

CLARA's Education Director, Emili Danz, will lead all professional development training and curriculum design. School principals Marty Hock and Michael Gulden will all coordinate scheduling, communication and program implementation with teachers. One grade level team from each site will be selected based on classroom needs and interest level (serving 8-10 teachers total). CLARA teaching artists will be selected once learning goals and arts disciplines are identified.

*Project Goals ?

Through this program, teachers will incorporate more arts-based learning into their core curriculum to achieve the following outcomes: -Increased student engagement in learning -Access to high quality arts learning -Improved focus and attention in classroom -Increased understanding of classroom subjects Outcomes will be measured by pre- and post- surveys, interviews, and feedback from teachers, students and parents and include a comparison to the non-participating grade levels at both sites.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

20,220

*Estimated breakdown of project expenditures

Teaching artist wages: \$7,620 (includes 84 classes and 11 hours of planning meetings) Classroom teacher planning meetings: \$2,000 (10 teachers x 2 hours -- cost for substitute teachers) Education Outreach Director: \$8,800 (includes 84 classes, planning meetings, professional development workshops and curriculum development) Equipment and Materials: \$1,200 Space rental for meetings and professional development: \$600

*Matching Funds ?

N/A

*Include any other funding contributions ?

\$600 is an in-kind space rental for meetings and workshops. \$5,220 is matching funds provided by contributions through CLARA.

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

15,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

This will be the pilot year for the CORE Arts Integration program. Upon program evaluation, CLARA and the partner school sites will plan for subsequent years in which other grade level teams can participate in this program. The goal is to give all interested teachers the opportunity to participate in the program over the next 5 years.

*Project Schedule ?

Jul 14, 16: Planning meetings with teachers and artists Jul 20-Sept 4: Building Community through Dance, Music and Theatre (3 classes in each) Oct 14: Planning meeting Oct 26-Dec 11: Unit 1 (Each unit is 3 lessons/classroom with a gradual release of responsibility from artist to classroom teacher Jan 13: Planning meeting Feb 1-Mar 19: Unit 2 (same format, different subject area and arts discipline) Mar 24: Planning meeting Apr 12-May 14: Unit 3 (final subject and art form)

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

Sunrise Elementary: 11821 Cobble Brook Dr.
Rancho Cordova CA 95742
USA

Other physical addresses if project/program is at multiple sites ?

Robert J. McGarvey Elementary 4350 Sophistry Dr. Rancho Cordova, CA 95742

Have you received a letter of support for the project/program from the property owner? ?

Requested, and will submit to City by March 20, 2020

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Elk Grove Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Emili Danz

Title

Education Outreach Director, CLARA

Submitting as

Non-Profit

Phone

(916) 572-9382

*Email

edanz@claramidtown.org

Mailing Address of Submitter

2420 N St.
Suite 110
CA Sacramento 95816-5859
United States

Signatory's Name ?

Mrs. Megan Wygant

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 823-5078

*Signatory's Email Address

mwygant@claramidtown.org

Signatory's Mailing Address

2420 N St.
Suite 110
Sacramento CA 95816
USA

Attach any additional documents here ?

CORE Arts Integration Summary.pdf

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

2020

ARTS EDUCATION



LEARN MORE & SEE
OUR PROGRAMS
IN ACTION:

[ARTS ED VIDEO](#)
[CLARAMIDTOWN.ORG](#)

ATTACHMENT 3

CLARA



"PERFORMING MAKES ME FEEL LIKE I CAN DO ANYTHING IN THE WORLD."
-ZOEY, AGE 12

Artist Residencies

10-week residencies **bring artists into the classroom** and include:

- custom curriculum
- all class materials
- performance demo
- certificate ceremony

Arts Up Front

Go **behind-the-scenes** with the musicians, directors, designers, choreographers, and production staff of professional **live theatre and dance** performances.

Experience includes:

- 4 in-class workshops
- 1 digital field trip
- 40 performance tickets
- Bus transportation to event

Assemblies

Schools can experience the performing arts through **interactive, hands-on** assemblies presented by professional artists.

After-School Classes

Engage students beyond the school day with performing arts instruction that strengthens **friendships**, build **confidence**, and inspires **creativity**.

Professional Development

CLARA partners with the Sacramento County Office of Education to offer monthly professional development workshops for educators to effectively incorporate art into the classroom. Custom workshops available.

Arts Integration Support

CLARA creates standards-aligned lessons and activities for educators looking to deepen their classroom learning by integrating arts into Math, ELA, Science and Social Studies.

Teaching Artist Training

CLARA's teaching artist workshops cover a variety of topics, from classroom management to developing lesson plans.

**PROGRAMMING IS OFFERED
IN THE FOLLOWING ARTS
DISCIPLINES:**

DANCE

HIP HOP
BALLET

JAZZ
IRISH

CHOREO
CAPOEIRA

MUSIC

GUITAR
DRUMS

UKULELE
SONGWRITING

BROADWAY
VOICE

THEATRE

ACTING
MUSICAL

PLAYWRITING
STAND-UP

POETRY
IMPROV

UNLEASH YOUR STUDENTS'
CREATIVE POTENTIAL:

EMILI DANZ

EDUCATION OUTREACH DIRECTOR

edanz@claramidtown.org

916-572-9382

CORE Arts Integration

"We are still teaching the disciplines our children need to thrive, but in a far different world...If our goal is for children to become knowledgeable, critical thinkers who are good at solving problems, we need to pay attention to the "how" of teaching. We need to stimulate curiosity. We need to teach children how to analyze problems on their own and let them practice solving these problems creatively. We need to help them energetically absorb, remember, and apply skills and knowledge. And the arts can help us do this."

-Linda Crawford, Author of *Lively Learning: Using the Arts to Teach the K-8 Curriculum*

Vision:

To create a model in which classroom teachers and teaching artists can work side by side to create arts-integrated curriculum to support social and emotional development and deepen learning in ELA, Math, Science and Social Studies.

Program Summary:

CLARA teaching artists will partner with grade-level teams of teachers at Sunrise and McGarvey Elementary Schools to bring dance, music and theatre into school-day learning. Led by CLARA's Education Director, the artists and teachers will design a series of arts-integrated units that are customized to the needs of each teacher and classroom.

All participating classrooms will receive a 3-lesson introduction into each art form at the start of the school year to build classroom community and culture through the arts. This will be followed by quarterly lessons that highlight a single academic subject area and arts discipline (see sample outline below).

Sample Outline:

Quarter:	Subject Area (Unit):	Arts Discipline(s):
1 (July – September)	Community and Culture	Music, Dance, and Theatre
2 (October – December)	Math (Fractions)	Music (Rhythm + Percussion)
3 (January – March)	Science (Water Cycle)	Dance (Choreography)
4 (April – June)	ELA (Reading Comprehension)	Theatre (Acting Scenework)

Timeline:

July 14th, 2020 – Planning meeting with Facilitator and Grade Level Teams (2 hours)

July 16th, 2020 – Planning meeting with Facilitator and Teaching Artists (2 hours)

*July planning meetings will focus on Q1 Community and Culture goals with an introduction to each of the 3 arts disciplines and an overview of the year arts integration plan.

July 20th – September 4th, 2020 – Building Community through the Arts

(Each classroom teacher will receive a 1 hour lesson Monday, Wednesday and Friday in each discipline)

October 14th, 2020 – Planning meeting with Facilitator and Teaching Artists (3 hours)

*October planning meeting will build integrated curriculum for Quarter 2 and create a 3 lesson unit with a gradual release of responsibility from artist to classroom teacher.

October 26th – December 11th, 2020 – Arts Integration Unit 1

(Each classroom will receive a 1 hour lesson on Monday, Wednesday, and Friday on their designated week. The teaching artists will introduce the art form (Lesson 1), use the art form to enhance and contribute to the integrated subject area (Lesson 2), and transfer the arts instruction to the classroom teacher for sustained arts learning (Lesson 3).

January 13th, 2021 – Planning meeting with Facilitator and Teaching Artists (3 hours)

*January planning meeting will build integrated curriculum for Quarter 3 and create a 3 lesson unit with a gradual release of responsibility from artist to classroom teacher.

February 1st – March 19th, 2021 – Arts Integration Unit 2

(Each classroom will receive a 1 hour lesson on Monday, Wednesday, and Friday on their designated week. The teaching artists will introduce the art form (Lesson 1), use the art form to enhance and contribute to the integrated subject area (Lesson 2), and transfer the arts instruction to the classroom teacher for sustained arts learning (Lesson 3).

March 24th, 2021 – Planning meeting with Facilitator and Teaching Artists (3 hours)

*March planning meeting will build integrated curriculum for Quarter 4 and create a 3 lesson unit with a gradual release of responsibility from artist to classroom teacher.

April 12th – May 14th, 2021 – Arts Integration Unit 3

(Each classroom will receive a 1 hour lesson on Monday, Wednesday, and Friday on their designated week. The teaching artists will introduce the art form (Lesson 1), use the art form to enhance and contribute to the integrated subject area (Lesson 2), and transfer the arts instruction to the classroom teacher for sustained arts learning (Lesson 3).

Quarter 1 Class Breakdown and Schedule

*Schedule for quarters 2, 3 and 4 available upon request

Dates:	Sunrise Elementary:	McGarvey Elementary:
Tracks B, C, D	Tracks B, C, D	Tracks B, C, D
July 20 th , 2020	Intro to Theatre	Intro to Dance
July 22 nd , 2020	Intro to Theatre	Intro to Dance
July 24 th , 2020	Intro to Theatre	Intro to Dance
July 27 th , 2020	Intro to Music	Intro to Theatre
July 29 th , 2020	Intro to Music	Intro to Theatre
July 31 st , 2020	Intro to Music	Intro to Theatre
August 3 rd , 2020	Intro to Dance	Intro to Music
August 5 th , 2020	Intro to Dance	Intro to Music
August 7 th , 2020	Intro to Dance	Intro to Music
Track A	Track A	Track A
August 17 th , 2020	Intro to Theatre	Intro to Dance
August 19 th , 2020	Intro to Theatre	Intro to Dance
August 21 st , 2020	Intro to Theatre	Intro to Dance
August 24 th , 2020	Intro to Music	Intro to Theatre
August 26 th , 2020	Intro to Music	Intro to Theatre
August 28 th , 2020	Intro to Music	Intro to Theatre
August 31 st , 2020	Intro to Dance	Intro to Music
September 2 nd , 2020	Intro to Dance	Intro to Music
September 4 th , 2020	Intro to Dance	Intro to Music



Robert J. McGarvey Elementary School

4350 Sophistry Drive
Rancho Cordova, CA 95742
Phone (916) 793-3400
Fax (916) 689-7640

Michael Gulden, Principal (mgulden@egusd.net)
Josephine Patria Lal, Vice Principal (jpatria@egusd.net)

March 1, 2020

Dear City of Rancho Cordova Community Enhancement Fund Grant Committee,

Robert J. McGarvey and Sunrise Elementary Schools submit this letter of support for CLARA's CORE Arts Integration at Sunrise and McGarvey Elementary Schools. Through this grant, CLARA teaching artists will partner with grade-level teams of teachers at both Sunrise and McGarvey Elementary Schools to bring dance, music and theatre into school-day learning. The yearlong program will bring artists and teachers together to design a series of arts-integrated units that are customized to the needs of each teacher and classroom. The program will benefit over 250 students in arts, education and youth development annually with teachers building curriculum that can be used for years to come.

Our two schools share a unique collaborative relationship with our Parent Faculty Organizations partnering to host an annual community carnival, combined athletics, and, of course, visual and performing arts programming. We are always looking at ways to increase awareness in the arts, inspire creativity, and help our children fall in love with artistic endeavors. As you know, schools have very little discretionary money to invest in the arts. We are grateful to the City of Rancho Cordova, through the Community Enhancement Fund Grant program, for your consideration of CLARA CORE Arts Integration. Again, we are in support of this application to receive the grant funds to support the program. If you have any questions, please feel free to call Michael Gulden at 916-793-3400.

Thank you for supporting our students,



Michael Gulden, Principal
Robert J. McGarvey Elementary School
Email: mgulden@egusd.net



Martin Hock III, Principal
Sunrise Elementary School
Email: mhockiii@egusd.net



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: CORE Arts Integration

Name of Applicant: E. Claire Raley Studios for the Performing Arts (CLARA) **Applicant's Title:** Non-Profit

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-823-5078 **Applicant's Email:** edanz@claramidtown.org

Applicant's Mailing Address: 2420 N St. Suite 110, Sacramento, CA 95816

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: B. Grewal

Date: 3-5-20

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Stacy Delaney
Sent: Wednesday, March 4, 2020 9:17 AM
To: Emili Danz
Cc: Daniel Leonardich (dleonardich@cityofranchocordova.org)
Subject: RE: *NEW SUBMISSION* Apply for Community Enhancement Fund Grant Funding
Attachments: Grant Application_Supplemental Endorsement Form.docx

Hi Emili,

This confirms receipt of your grant application submittal. As a reminder, you must submit a copy of the grant request along with the supplemental endorsement form to the EGUSD contact by this Friday, March 6, 2020. The supplemental endorsement form is attached and the contact for the school district is listed on the form. The City will receive all signed supplemental endorsement forms back from the district contact by the March 20, 2020 deadline.

Regards,

Stacy

Stacy Delaney, CAP, OM, PM

Community Enhancement Analyst II
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)

www.cityofranchocordova



From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Tuesday, March 3, 2020 3:45 PM
To: Stacy Delaney <sdelaney@cityofranchocordova.org>; Daniel Leonardich <dleonardich@cityofranchocordova.org>
Subject: *NEW SUBMISSION* Apply for Community Enhancement Fund Grant Funding

Apply for Community Enhancement Fund Grant Funding

Submission #: 226099
IP Address: 207.231.65.206
Submission Date: 03/03/2020 3:45
Survey Time: 45 minutes, 22 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Application Questions and Answers

Project Name Assign a project name to your project/program.

Discover Your Inner Athlete!

Project Description

This project is the culmination of years spent working with the Folsom Cordova Unified School District. I began making Breathing Bracelets with Theodore Judah Elementary school students as an after school program. Its success led me to workshops at Sutter Middle School, then eventually Vista Del Lago High School. Each time the children were thankful they received bracelets and during follow up visits said they were helpful when focusing on breathing during stressful situations. Through demonstrating the Breathing Bracelets effectiveness to FCUSD leadership, I was able to set up a meeting with Cordova High School Principal Jerad Hayden. We decided on two student populations to begin using Breathing Beads, the Cross Country team and the in house suspension and detention students. We will teach students to make and use their own bracelets, the fundamentals of breathing anatomy, and demonstrate various exercises while using the bracelet technology.

The drum circles began at Vista Del Lago High School with three student populations. One group was a dance class with 45 students, another with 20 special needs students, and another with 20 general students during FLEX time. All of these were great opportunities to demonstrate the fun of group drumming, with many children finding themselves energized yet serenely calm after the experience. Upon presenting this as an activity for Cordova High School students, Principal Hayden felt the best way to start a drum circle would be an after school activity promoted by the school, as well as during school days for special needs students. Historically I have driven my own 15 drums to schools using my personal car, however I can only supply drums for 15 students. The van will give me the ability to transport 30 drums to school events and host more students. Drum circles are all about creating a positive space for people to express themselves, and with more attendees comes more positive energy and participation!

Project Team Individuals or organizations responsible for the development and delivery of the project.

Preston Sandbakken, Founder of Inner Athlete Foundation

Chris Clark, President of Folsom Cordova Unified School District

Josh Gruver, Head Cross Country Coach at Cordova High School

Brittany Bressler, Dignity Health, Inner Athlete Board Member

Lynn LePage, Folsom Athletic Association, Inner Athlete Board Member

Christina Bremner, Prairie City Landing, Inner Athlete Board Member

Justin Raithel, Revolutions Naturopathic, Inner Athlete Board Member

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goals:

Demonstrate the effectiveness of conscious breathing for optimizing physical and mental performance to students and staff via in person demonstrations and practice sessions.

Make sure every student and staff member of Cordova High School receives a bracelet and is instructed on how to use it. I have a 6 month plan for how to build enough bracelets for every person on campus.

Begin a weekly drum circle on campus, encouraging students to attend so they can either listen or participate in the drumming.

Work with the special needs teachers to create drum circles during the school day.

Metrics:

We will interview 20 students after the first 6 months of use, recording their impressions about the effectiveness of breathing bracelets. We will ask students to rate the bracelets from 1-10 on a variety of categories, in order to get a clear idea of their effectiveness and potential spreading to other schools within Rancho Cordova.

We will interview 20 students after the first 6 months, recording their impressions about their experience at the drum circles. We will ask students to rate their experience from 1-10 on a variety of categories, in order to get a clear idea of their effectiveness and potential spreading to other schools within Rancho Cordova.

Team Focus:

Preston Sandbakken will begin creating workshop kits for making bracelets, then schedule times with Cordova High School to begin working with select student populations.

Preston will also establish the day of the week and time of the drum circle, then bring the instruments for students to play.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$50,000

Estimated breakdown of project expenditures:

Drums \$250 x 30 drums = \$7,500

Cases \$50 x 30 drums = \$1,500

Van x 1 = \$25,000

Breathing Beads \$4 x 2,000 students and staff = \$8,000

Travel Kits \$40 (eye mask, ear plugs, sand timer, water bottle, journal) x 200 students = \$8,000

Matching funds (including any in-kind contributions): None

Include any other funding contribution to include your own: Inner Athlete Funds

Ongoing operations and maintenance costs if applicable: None

Total Community Enhancement Funds requested: \$50,000

Is this a multiyear request? No

Project Schedule

Cordova High School will begin these programs during Summer School 2020 to work out logistical plans so we are fully prepared for the start of the 2021 school year. The program is intended to run for the entire school year, following their in-school/holiday schedule.

Project Location

Cordova High School

Vista Del Lago High School said they are open to two monthly drum events at their school during the 2021 school year.

Physical Address: 2230 Chase Drive Rancho Cordova, CA 95670

School District (if applicable, check all that apply): FCUSD

See Endorsement Document attached

Application Submitted by:

Name: Preston Sandbakken **Title:** Founder of Inner Athlete Foundation ☐ Non Profit

Phone: 916 320 5200 **Email:** preston@innerathletes.org

Mailing Address: 1209 Knopfler Circle Folsom, CA 95630

Signatory

Signatory's Name: Preston Sandbakken **Title:** Founder of Inner Athlete Foundation ☐ Non-Profit

Phone: 916 320 5200 **Email:** preston@innerathletes.org

Mailing Address: 1209 Knopfler Circle Folsom, CA 95630

Stacy Delaney

From: Preston Sandbakken <preston@innerathletes.org>
Sent: Tuesday, March 3, 2020 3:03 PM
To: Stacy Delaney; agriffin@fcusd.org
Subject: Measure H Grant Application, Needs FCUSD Superintendent Signature
Attachments: Measure H Application with Endorsement.pdf

Hello Stacy,

Please see my completed application and supplemental endorsement form attached and ready for signature.

I am so glad I called you, otherwise I would have thought the web form application was submitted, then missed the deadline!

Please let me know if I can be of any further help to the process.

Regards,

Preston Sandbakken

Founder
Inner Athlete Foundation
Folsom, California
innerathletes.org



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Discover Your Inner Athlete!
Name of Applicant: Preston Sandbakken **Applicant's Title:** Founder
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
Applicant's Phone: 916-320-5200 **Applicant's Email:** preston@innerathletes.org
Applicant's Mailing Address: 1209 Knopfler Circle Folsom, CA 95630

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 3:40 PM
To: Daniel Leonardich
Cc: Angela Griffin; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H Grant request from FCUSD - endorsement withheld

Dear Daniel,

Please see the following Measure H grant request for which I am withholding my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Measure H Grant request: Endorsement Withheld by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Discover Your Inner Athlete!

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,
Sarah Koligian

Submission # 227224
 IP Address 12.88.73.126
 Submission Recorded On 03/05/2020 11:39 AM
 Time to Take Survey 43 minutes, 15 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Mather Wrestling Club

*Project Description ?

Conduct a wrestling club for up to 50 participants during the summer of 2021. The club shall be open to girls and boys ages 8-14 and. Club activities will take place at Mitchell Middle School in Rancho Cordova. The Club program is meant to supplement the wrestling programs at Mills and Mitchell Middle Schools, as well as Cordova High School, in Rancho Cordova and memberships shall be open to girls and boys who are residents of Rancho Cordova or who attend school in Rancho Cordova.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Coach: Joe Zilles

*Project Goals ?

The goals of the project include developing an on-going program that teaches youth the fundamentals of wrestling technique to prepare them for becoming part of the athletic programs at Mills and Mitchell Middle Schools and Cordova High School. The program is geared toward building self esteem, community pride, and provide for a sense of accomplishment.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

9,500

*Estimated breakdown of project expenditures

Club shirts \$1500 Take home gear \$1500 Insurance \$2000 Equipment and materials \$500 Website \$500 Club fees for RC participants \$2500 Cost assoc w/non-profit set up \$1000

*Matching Funds ?

N/A

*Include any other funding contributions ?

N/A

*Ongoing operations and maintenance costs if applicable ?

Website maintenance monthly fees.

*Total Community Enhancement Funds requested ?

9,500

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

1

*When will your request for funding sunset for ongoing programs? ?

August, 2021

*Project Schedule ?

Summer 2021. June- July (exact dates to be established).

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

2100 Zinfandel Drive
Rancho Cordova CA 95670
USA

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

Requested, and will submit to City by March 20, 2020

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Joe Zilles

Title

Coach

Submitting as

Individual

Phone

(916) 719-6017

***Email**

jzilles@kleinfelder.com

Mailing Address of Submitter

11126 Graeton Circle
Mather CA 95655
USA

Signatory's Name ?

Coach Joe Zilles

Signatory's Affiliation

Signatory is an individual

Signatory's Phone

(916) 719-6017

***Signatory's Email Address**

jzilles@kleinfelder.com

Signatory's Mailing Address

11126 Graeton Circle
Mather CA 95655
USA

Attach any additional documents here ?

****SKIPPED****

ATTACHMENT 3

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

**CITY OF RANCHO CORDOVA FISCAL YEAR
2020/2021 GRANT APPLICATION COMMUNITY
ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Rancho Cordova elementary school baseball field improvement

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

Updating the Rancho Cordova Elementary(RCE) baseball field is beneficial to the sports civic engagement in local neighborhoods, the students at Rancho Cordova Elementary school and local youth sports clubs . Minor upgrades to field backstop, field materials and bases will bring a usable sports field for physical education at RCE campus. Also, local sports groups for youth such as Rancho Cordova Athletic Association(RCAA), Rancho Cordova Little League and Cordova Girls Softball can contract time at RCE location outside of FCUSD school hours for use. Economic development potential for further youth sports growth: local youth sports tournament style play, growth of local youth sports. An additional Rancho Cordova athletic field at Rancho Cordova Elementary campus builds on the purpose behind RCAA, "to foster lifelong values of good sportsmanship, teamwork and healthy active lifestyles through development of excellent youth sports facilities and organizations"
(1) _____

(1) <https://www.cordovacouncil.org/rancho-cordova-athletic-association>

Project Team Individuals or organizations responsible for the development and delivery of the project.

__Jessica Hutchinson, Principal Rancho Cordova Elementary school __

__Lea Hernandez, 20 year Rancho Cordova Resident and Optimist Club Board Member __

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

__Hardware for replacement and/or reattachment of deteriorated baseball diamond backstop at RCE site __

__Removal of grass in baseball diamond to look like traditional baseball field of play__

__Addition of loose dirt as is traditionally placed on baseball field of play__

__Purchase of bases for placement on baseball field, RCE will keep safeguard of bases on site to be used at specified and FCUSD approved times.__

__Clean up rules established for participants, when fields are approved for use__

__Email communication to RCLL, RCAA and CGS leaders that field can be used as practice location under approval of FCUSD RCE administration

2614764.1 1

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: __\$1,500__

Estimated breakdown of project expenditures: __\$250__material purchase to repair field backboard, \$250 dirt for center of baseball diamond, \$250 labor to remove existing grass and replace with loose dirt, \$800 bases, pitchers plate and home plate for existing baseball diamond

Matching funds (including any in-kind contributions): __0__

Include any other funding contribution to include your own: __0__

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: __0__

Total Community Enhancement Funds requested: __\$1,500__

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: N/A

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. N/A

How many years have you received funding for this project? NONE

When will your request for funding sunset for ongoing programs? N/A

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

 JULY 15 - AUGUST 12, 2020

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2562 Chassella Way, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒ If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

2614764.1 2

Application Submitted by

Name: Lea Colwell Hernandez **Title:** Resident and Optimist Club Board Member

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-598-8663 **Email:** LCHERNANDEZFS@GMAIL.COM

Mailing Address: 2620 SARDA WAY, RANCHO CORDOVA, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____Lea Colwell Hernandez_____ **Title:** _____Resident and Optimist Club Board Member_____

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____916-598-8663_____ **Email:** _____LCHERNANDEZFS@GMAIL.COM_____

Mailing Address: _____2620 SARDA WAY, RANCHO CORDOVA, CA 95670_____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

Stacy Delaney

From: L Hernandez <lchernandezfs@gmail.com>
Sent: Friday, March 6, 2020 4:12 PM
To: Stacy Delaney
Subject: Re: Rancho Cordova Elementary Backstop
Attachments: image001.png; image002.jpg; image003.jpg; image004.png

Stacy~

In calling Shelly, I found out the grant writing group is currently in application renewal process.

There for she suggested I still submit RC Enhancement app as planned for FCUSD site.

Attached is Google doc of application email to FCUSD for endorsement of RCE field project.



RCEfieldGrantApplication20202021 (1)

Respectfully~

Lea Colwell Hernandez, JSM
Business financial consultant

"We live by faith not by sight"
2 Corinthians 5:7

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 3:39 PM
To: Daniel Leonardich
Cc: Kelly Goldsmith; Angela Griffin; Rhonda Crawford
Subject: Measure H grant requests from FCUSD - Endorsement withheld

Dear Daniel,

Please see the following Measure H grant request for which I am withholding my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Measure H Grant request: Endorsement Withheld by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Rancho Cordova Elementary school baseball field improvement

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,
Sarah Koligian

Received 3/11/2020 12:18 PM

SM



'All Kids Play' Youth Sports Fee Assistance Project

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



'All Kids Play' Fee Youth Sports Fee Assistance Project

Project Description

This project would provide funds to the Cordova Community Council for expenditure by the Rancho Cordova Athletic Association to create and manage a fee assistance program for needy children unable to participate in youth sports programs due to family financial barriers.

Cordova Community Council will work with RCAA to establish criteria for assistance, operational guidelines for distribution of funds, as well as bookkeeping and reporting operations.

Most RCAA partner leagues already have league-specific opportunity funds to cover children who wish to play, but whose families cannot afford the fees. Some leagues offer payment plans and others have "volunteer trade" programs, wherein parents can offset fees by providing volunteer services. The Cordova Recreation and Park District has recently established a similar fund for programs they offer to respond to this community need.

However, it is also recognized that these programs in some cases limit families with multiple children as there is simply not enough volunteer time, nor dollars, to cover the costs. League leaders shared anecdotes of families where one sibling a year will be supported by the family, while the others are sidelined; or families make the decision to opt out entirely, rather than play favorites. In other instances, absentee parents are simply unwilling to do what is needed to make the alternate arrangements work, leaving a considerable number of children unable to participate. In addition to participation fees, which are critical to league success, there are additional costs for uniforms and equipment.

One model that has worked is the allocation of fee assistance dollars to the PAL program, where officers assess the balance between the need for a subsidy and the benefit to the participating child. In their experience, the removal of a financial barrier has paid big dividends in providing sports enrichment and activity, giving at-risk children the same opportunities as those whose families are able to pay.

If approved, the Cordova Community Council/RCAA would develop a system wherein sports leagues could apply for reimbursement for a whole or partial subsidy from the fund. While youth sports fees vary from \$75 to \$300, depending upon sport, using \$100 as an average, this

project would support 200 children a year. The reimbursements would need approval of the RCAA governing board.

In addition, the RCAA will match this fund with \$2,500 received from the Cordova Community Golf Classic, which listed the RCAA as a beneficiary of the 2019 charity golf tournament, directing funds be used for this purpose.

Project Partners

- Cordova Community Council, Shelly Blanchard, Executive Director
- Rancho Cordova Athletic Association
- League Leadership from:
 - Rancho Cordova Soccer
 - Rancho Cordova Little League
 - Rancho Cordova Girls Softball
 - Rancho Cordova Jr. Lancers Football and Cheer
 - Rancho Cordova Youth Basketball
 - Cordova Blue Marlins
 - Cordova Cordettes
 - Lancer Rugby
 - Crossover Basketball
 - Rancho Cordova Track Club
 - Cordova Recreation and Park District rec leagues
 - Others

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

This project leverages considerable volunteer effort of all youth sports leagues, well-documented evidence of the positive results of sports activities for children, and well-established outreach and organizational and publicity tools of the Cordova Community Council Foundation.

Project Goals

Goal #1 Open opportunity for play to children from families who cannot afford to pay
Goal #2 Assist leagues which are offering fee assistance to the detriment of operating budgets to maintain high quality play for all children
Goal #3 Live up to the vision that Rancho Cordova is an inclusive community "Where All Kids Play."
Goal #4 Build enrollment among participating leagues

History of support and sunset strategy

This is a new project of the RCAA, although most leagues are currently offering alternatives to allow for the widest participation possible. In some cases, it is not enough, and rather than

excluding these children from participation, this project would help leagues assist more families without destroying their own financial stability.

Further need and sunset

It is unknown at this time what the future need might be, however the vision is for the RCAA to seek ways to help replenish the fund, either through donations or other fundraising efforts, capitalizing on lessons learned during the first year of the project.

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, sports and entertainment in the community. The project leverages existing community assets among youth sports leagues and the Cordova Community Council and builds on prior investments by the city to improve youth sports opportunities.

The work outlined in this proposal supports the prioritization criteria of the Community Enhancement Fund by:

- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, and RCAA management. Rancho Cordova Youth Sports Leagues bring massive volunteer time and expertise to youth and families in the community.
- **Return on Investment:** A rich sports environment bolsters the value of the community to young family home buying consumers, which brings value to the community as a whole. Investments in needy youth have proven value which pays off for a lifetime.
- **Capacity:** Cordova Community Council has a long record of successful execution of its projects. Working with the RCAA member organizations, and with the help qualified consultants, execution capacity is in place.

Metrics

The overarching goal of this project is to further Rancho Cordova as the home of quality youth sports experiences which are available to all, regardless of ability to pay.

Goal	Metric
Goal #1 Open opportunity for play to children from families who cannot afford to pay	Compare with existing league assistance data
Goal #2 Assist leagues which are offering fee assistance to the detriment of operating budgets to maintain high quality play for all children	Obtain league feedback

Goal #3 Live up to the vision that Rancho Cordova is an inclusive community "Where All Kids Play."	Illicit testimonials through simple survey of participants
Goal #4 Build enrollment among participating leagues	Compare before and after utilizing league data

Project Timeline

This is a one-year campaign that would begin upon funding approval and continue for 12 months.

Funding request

This improvement leverages previous city investments in youth sports field renovations and Positive Coaching Alliance training. The project would utilize the outreach and publicity activities that have been developed through the Youth Sports Promotion Campaign to publicize the opportunities for fee assistance.

Total Measure H funds requested:

\$22,000

Breakdown of Expenses

Description	Estimated total cost	Matching Donation	Community Funds Requested
Fee Assistance Distributions	\$22,500	\$2,500	\$20,000
Cordova Community Council services	\$2,000		\$2,000
TOTALS	\$24,500	\$2,500	\$22,000

Received 3/11/2020 12:18 PM SMO



Moveable electronic message board

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Movable electronic message board

Project Description

This project would provide funds to the Cordova Community Council to purchase a movable electronic sign/message board to enhance outreach for community public events.

The Cordova Community Council and other organizations have built up an impressive schedule of public events for the citizens and business owners of Rancho Cordova. One of the biggest challenges is alerting citizens to the wealth of opportunities that exist. While Cordova Community Council has a strong outreach plan, which includes an email list of 17,500 addresses, social media, flyer distribution and more, feedback from our constituents tells us they like the reminders presented by our strategically placed 4x8 large format signage and especially electronic signs when available.

For some period, the Cordova Community Council relied on borrowing electronic signage owned by the Rancho Cordova Police Department to fill this need. While their use was somewhat spotty, we know that it was effective. Those are no longer operational.

In 2017, the Cordova Community Council rented a single electronic message board which was placed on Zinfandel Drive near White Rock Road. The board was also sub-loaned to the PAL Holiday Run and the Holiday Light Parade. Both credited that single sign with helping them populate those events. The cost to the Cordova Community Council for that single month was \$1,100.

In 2018, The Cordova Community Council purchased with Community Enhancement funding a single electronic message sign and placed it at the intersection of Zinfandel Drive and White Rock Road. This enhanced visibility of event and alert details for thousands of residents, visitors, and passersby.

In 2019, the Cordova Community Council was informed that the sign needed to be moved around the community and has complied with that request. During this time, Cordova Community Council has also been requested to support a rising number of activities, including requests from the City of Rancho Cordova itself.

To maximize the use of this technology, enhance notification visibility, continue to increase the number of viewers from different locations, and expand the geographic range of outreach opportunities, the Cordova Community Council is proposing purchase of one additional unit

which could be strategically placed within the city to alert citizens to upcoming events and activities. Our strategy would be to locate one unit south of Folsom Boulevard and one unit north of Folsom Boulevard, working with the City of Rancho Cordova and property owner partners when needed, to define acceptable locations.

Project Team

- Cordova Community Council, Shelly Blanchard, Project Manager

Project Goals

Goal #1 Provide information to Rancho Cordova citizens about public events
Goal #2 Build new audiences among new residents and business commuters
Goal #3 Elevate the image of Rancho Cordova as a vibrant and robust community with lots to do and see

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Provide Rancho Cordova residents with information inviting them to partake in events and activities offered within the city
- **Quality of Life:** Uplift families within the city by increasing awareness of activities open to them
- **Arts and Culture:** Alert the community to arts and cultural activities
- **Children and Youth:** Alert the community to activities especially entertaining to children

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, arts and culture in the community.

The request for funding supports the goals of the Community Enhancement Fund and meets the prioritization by:

- **Promoting community pride:** exciting local experiences generate increased community understanding, appreciation and involvement, and drives economic activity
- **Increasing the quality of life:** through engagement with a variety of experiences community well-being is enhanced
- **Providing high-quality entertainment:** by providing exciting art and entertainment events locally, many people who cannot access events outside of our area will be aware of activities available in our community
- **Leverage:** The signage leverages in-kind contributions which include Cordova Community Council eblast and promotions. Volunteer contributions can be grown and

the impact of individual volunteer contributions are amplified when event awareness builds audiences.

- **Return on Investment:** Increased community event participation drives economic activity and capitalizes on existing investments used to create the activities in the first place.

History and Sunset

The Cordova Community Council received funding for the purchase of one unit in 2018. This is an equipment purchase and does not require continuing funding.

Metrics and Efficiency

The overarching goal of this project is to enhance Rancho Cordova as a vibrant, robust community with diverse exceptional public activities.

The Cordova Community Council did explore rental options. Year-round rental leases are available for the larger construction-style units at a cost of \$12,000 per year or higher. At that rate, the purchase option becomes more viable in less than two years, and the smaller, more streamlined models are less obtrusive and in better condition than the larger construction-style models.

Goal	Metrics
Goal #1 Provide information to Rancho Cordova citizens about public events	Well-situated signage will be a reminder of upcoming events and support other outreach activities, measured by turnout and attendance
Goal #2 Build new audiences among new residents and business commuters	Strategic placement could target new neighborhoods, with success measured by turnout and attendance
Goal #3 Elevate the image of Rancho Cordova as a vibrant and robust community with lots to do and see	The posting of such signage illustrates the large number of offerings to the public

Funding request

Total Measure H funds requested: **\$20,000**

Estimated Breakdown of Project Expenditures

- | | |
|---|----------|
| • One unit at \$16,000 | \$16,000 |
| • Maintenance, insurance, repairs, message changing, unit relocation and other related expenses | \$4,000 |

Matching Funds including in-kind contributions:
Cordova Community Council Administration and Support

\$6,000
\$6,000

Project schedule

The unit would be purchased upon funding of the request, with placement to follow in consultation with City of Rancho Cordova Police Department and Public Works officials to assure location safety and appropriateness.

Received 3/11/2020 12:18pm

SAD



Renovations and Maintenance of Youth Sports Facilities

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Renovations and Maintenance of Youth Sports Facilities

**Folsom Cordova Unified School District
Cordova Recreation and Park District**

Overview

This project would provide funds to the Cordova Community Council to be expended for materials and services to improve and maintain youth sports fields and facilities located on property owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District using labor provided by either the property owner or approved labor source.

The project duplicates a program already operating in the City of Rancho Cordova, wherein the school district or park district provides labor or other services for field or facility improvements and repairs on their property with material and other services costs covered by the Rancho Cordova Athletic Association (RCAA). The projects are selected by a consortium of Rancho Cordova youth sports league presidents organized under the RCAA, a project of the Cordova Community Council, which provides coordination, reporting, bookkeeping and oversight.

The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Lancer Rugby, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers, Rancho Cordova Track Club, community youth basketball leagues and possibly others.

Objectives

Goal #1: Continue to address safety problems, such as rodent infestations and other turf issues including insufficient play-condition dirt on playing surfaces; insufficient and unsafe playing conditions in area gymnasiums such as wall padding and safety cages; curing of unsightly conditions at sports fields which generally improve the facility and are of benefit to the surrounding neighborhood; and other restoration and maintenance issues at public sports facilities owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District.

Goal #2: Attract and retain tournament play through upgrading sports facilities

Goal #3: Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues

Goal #4: Leverage this fund through matching grant opportunities benefitting youth sports

Project Team

Rancho Cordova Athletic Association
Cordova Community Council Foundation
Folsom Cordova Unified School District
Cordova Recreation and Park District

History of support and sunset strategy

The RCAA has received support for sports facility improvements under the Community Enhancement Grant program since 2015. During that period, the funds have been used to correct long-neglected safety problems at facilities across the city, including recovery of the former Mills Little League site located on Dawes Street.

This project enabled both Cordova Girls Softball and Rancho Cordova Little League to continue to offer playing locations during other renovations. In particular, it sustained the Cordova Girls Softball league through the construction of their new facility. Not only have families in both leagues benefitted, but the neighborhood has benefitted, as well. The massive clean-up of the property corrected dangerous conditions created by long-neglected tree trimming, and clearing of over-growth has calmed homeless activities in the area – appreciated by the neighborhood and Cordova Gardens Elementary School community.

The minor investment in the Cordova Blue Marlins for a travel trailer has enabled that program to continue operations during the period that Hagan Park Community Pool has been unavailable. In the case of Little League, the fund has allowed for incremental improvements to their Ahlstrom Park home fields while the City of Rancho Cordova wrestles with the many challenges which need to be resolved to provide for a modern, updated facility for this legacy organization.

The funds have also assisted in the long-desired launch of basketball offerings for youngsters in the elementary grades and has boosted care of turf at Stone Creek Park, home to Rancho Cordova Soccer, the largest youth sport league in Rancho Cordova which is offering excellent recreational play to more than 1,000 children each year.

The program has recently provided a small investment in the Rancho Cordova PAL Jr. Giants Program, which serves the neediest children in the community, and is expanding each year, by providing funds for a storage container for Jr. Giants program needs and equipment.

Indeed, this program has filled gaps for virtually every Rancho Cordova youth sport league and is sparking the development of new leagues. While relatively minor in terms of dollars, these small investments in volunteer-driven recreational sports leagues which are providing the backbone for youth sports in the community have been transformative over the years, providing an excellent investment in the families of Rancho Cordova. We can think of no greater community enhancement than that.

Finally, the project represents community collaboration at its best. Because the youth sports community works together through RCAA to set spending priorities, competition for resources is replaced by a collegial and collaborative approach that considers wide community needs over a more singular perspective. The project has also built new partnerships between community taxpayers and user groups and school and park district officials, with each gaining new understanding of the challenges faced by all involved in providing recreational sports opportunities for children.

What is the future need?

Large projects which have replaced the Girls Softball complex at Mills Middle School, and eventually will renovate the Rancho Cordova Little League home fields should, over time, reduce the need for renovation projects. However, new facilities also come with a higher standard of care and maintenance, and until participation growth catches up with these costs, youth leagues are likely to require continued support of this kind.

In addition, as the renaissance of youth sport leagues in Rancho Cordova continues, greater participation is likely to drive the need for additional space and maintenance efforts. Until some sort of equilibrium is reached wherein paid participation is able to offset these costs, it is likely some subsidy will be needed into the future. RCAA has discovered that unwinding years of neglect at many of these publicly-owned facilities has been daunting and on-going.

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and by providing growth and education opportunities for youth and children in the community through quality sports programs.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

Goal	Metrics
Goal #1 Address safety problems at CRPD and school sports facilities	Safety issue improvements repaired with the help of this fund are reported annually in a report to the City
Goal #2 Attract and retain tournament play through upgrading sports facilities	Report on progress in this area in an annual report to the City, measured by participation levels

Goal #3 Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues	Report on progress in this area in an annual report to the City Council, measured by participation levels
Goal #4 Leverage this fund through matching grant opportunities benefitting youth sports	Report on progress in this area in an annual report to the City, measured by grant application activity and success

Funding Request

- **In-Kind Contributions:** Volunteer time provided by parent coaches and volunteers in youth sports is huge. Improvements which support this volunteer pulse point further leverages an enormous community asset, and improved field conditions grows the leagues. Here are the numbers for the Rancho Cordova sports leagues represented by RCAA:
 - \$8.086 million: 900 coaches/volunteers @ 300 hours per season
 - \$22,462: RCAA volunteers 15 @ 50 volunteers hours per year

(Value of volunteer time calculated at \$29.95 per hour in California/Independent Sector, a national membership organization that brings together the charitable community, foundations and corporations to advance the common good.)

Community Enhancement Grants Funding Request: \$80,000

- \$72,000 for materials and services match, to be determined by leagues actively participating in the RCAA
- \$8,000 for administrative, coordination, oversight and bookkeeping (Cordova Community Council)

Timeline for Execution

This fund would be accessible to meet existing needs immediately upon funding and would be expended upon project approval.



Daniel Leonardich, City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 23, 2020

RE: Letter of Support from Cordova Recreation & Park District to Cordova Community Council for the Application for the Maintenance and Renovation of Youth Sports Fields

Dear Mr. Leonardich,

I am writing this letter to give our whole-hearted support to the Cordova Community Council's application to the Community Enhancement Program for funding to improve fields and support local youth sports groups in Rancho Cordova.

This program was previously funded through the Community Enhancement Program and has been a great success. It benefits the school district and park district, but most of all it provides additional resources for the youth of Rancho Cordova.

Thank you for your consideration,

Cristina James

Landscape Architect/Park Planner
Cordova Recreation & Park District
2729 Prospect Park Drive, Ste. 230
Rancho Cordova, California 95670
P: 916-842-3312



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Renovations and Maintenance of Youth Sports Facilities
Name of Applicant: Cordova Community Council Found. **Applicant's Title:** Exec Director
Shelly Blanchard

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-213-5707 **Applicant's Email:** Shelly@CordovaCouncil.org

Applicant's Mailing Address: 2729 Prospect Park Dr. Ste. 117, Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

*Received 3/11/2020 12:18 AM**SHB*

2020-21 Youth Sports Leagues Promotion Campaign

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Youth Sports Leagues Promotion Campaign

Project Description

This project would provide funds to the Cordova Community Council to engage consultants to continue efforts to improve and expand promotion for youth sports leagues in the City of Rancho Cordova.

Consultants will assist with digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts which include mass distribution of flyers, development of high quality and effective signage and other means to extend information regarding what Rancho Cordova sports leagues have to offer.

This project would build upon previous upgrading of youth sports leagues digital profiles at www.rcathletics.org.

While the one-stop digital clearinghouse concept and social media training has advanced outreach to target audiences, at the urging of league leaders, the program was expanded in 2018-19 to include traditional outreach including signage and flyers distributed by elementary schools.

This is now occurring at Folsom Cordova elementary schools. Each month, fliers pre-packed in classroom sized packets are delivered to the schools and teachers distribute to the students. In addition, a 4 ft x 4 ft coordinating sign is posted in the drop off area to alert parents. Before these actions were taken, a representative visited each school, conferred with the site principal on the sign location and the best way to deliver the flyers. This has been running smoothly.

One side of flyers is printed in English and the other is printed in Spanish. Flyer information includes no price information. Rather, it directs those interested to the RCAA website at rcathletics.org, which in turn directs them to specific leagues. Under this strategy, parents who are interested in one sport are exposed to the entire range of offerings available, and in theory, raises the profiles of all.

This proposal would continue to expand the outreach to schools in Rancho Cordova that are part of the Elk Grove Unified School District and Sacramento City Unified School District. With

up to 40 percent of some leagues now drawing participation from the Anatolia neighborhoods, it is essential that outreach to those schools be included.

Funds would also be used to continue upgrades to league collateral to more appealing, attention-getting and polished levels which are beyond the normal scope of volunteers and require professional advice on graphic arts, creative marketing ideas and mass distribution and promotional events.

This project will also seek to capitalize upon previous City investments by continued upgrades and utility of digital assets.

Getting the word out has posed challenges for youth sports leagues in Rancho Cordova, and remains **THE TOP PRIORITY** for correction by local leagues participating in the program through the Rancho Cordova Athletic Association. While local leagues have moved further and further to dependence on social media, it is also now widely recognized that tried and true efforts through the schools and signage are also needed – only it needs to be of higher quality.

Rancho Cordova youth sports leagues are fighting many battles and barriers to participation. However, growth opportunity is immense. A single comparison is instructional: Folsom Youth Soccer has 4,000 players, while Rancho Cordova Youth Soccer trails with 1,000. Wider publicity is needed to not only inform and attract new participants, but coaches and volunteers, as well. A recent on-site visit by the outreach team at Mills Middle School not only introduced RCAA sports to parents, it snagged a new volunteer coach, as well!

Project Partners

- Cordova Community Council, Shelly Blanchard, Executive Director
- Rancho Cordova Athletic Association
- Project Consultant(s)
- League Leadership from:
 - Rancho Cordova Soccer
 - Rancho Cordova Little League
 - Rancho Cordova Girls Softball
 - Rancho Cordova Jr. Lancers Football and Cheer
 - Rancho Cordova Youth Basketball
 - Cordova Blue Marlins
 - Cordova Cordettes
 - Lancer Rugby
 - Crossover Basketball
 - Rancho Cordova Track Club
 - Cordova Recreation and Park District rec leagues
 - Others

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Continue website updates and improvements using clearinghouse concept to guide users to Rancho Cordova youth sports leagues

Goal #2 Develop engaging content on Facebook and sponsored posts

Goal #3 Improve and expand traditional forms of outreach, including signage programs, flyer distributions and improved special event profiles

Goal #4 Build enrollment among participating leagues

History of support and sunset strategy

The RCAA has received support sports promotion under the Community Enhancement Grant program since 2015. During that period, the funds have been used to create a website “traffic direction” website, linking all youth sports for improved visibility and impact. Flyers in both English and Spanish have enjoyed wide distribution through the schools, supported by high quality signage posted outside schools which enjoys full cooperation by school leadership.

In 2018, the project began tracking registration data to measure the success of the project. While there has been overall growth in youth sports participation as a result of these efforts, there is still work to be done.

Data shows that the alarming deterioration in participation has been halted and growth is now occurring. Demands for new offerings are also arising and new leagues are being formed in response. The greater participation at the youth level may be leading to greater success at the Cordova High School team sports level as these young players move into interscholastic competition. While scraping the bottom level of achievement in recent years, a stunning four of five varsity winter sports teams at Cordova High School won their league in the winter of 2019-2020.

Youth sports leaders are convinced that registration lags have been attributable to lack of information by parents, and lack of cooperation between sports leagues and the schools. Now that trust building has occurred with the evolution of the Rancho Cordova Athletic Association, including active participation by both the Folsom Cordova Unified School District and Cordova Recreation and Park District, collaboration has improved, setting the stage for healthy growth.

What is the future need?

The publicity campaign project has been one of trial and error, however great strides were made in 2019 to rounding out the project and bringing in the newer growth area in the southern part of the city. These neighborhoods now produce 40 percent of sports league registrations.

It is anticipated that the continued support of the Community Enhancement Fund will be needed as this system is perfected and registrations catch up with the costs of the promotion efforts.

One lesson which has been learned through this process is that the complex effort required of sports league leaders in preparing facilities for play, recruiting coaches and volunteers, meeting safety and parent league requirements, fundraising and so much more, has left them with virtually no time to perform the critical task of player recruitment through marketing. In this scenario, the support of the City of Rancho Cordova through the Community Enhancement Fund is likely to be required until such time as the volunteer base can be expanded and trained to take over, or registrations are sufficient to fund paid assistance in this area.

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, sports and entertainment in the community. The project leverages existing community assets among youth sports leagues and the Cordova Community Council and builds on prior investments by the city to improve youth sports opportunities.

The work outlined in this proposal supports the prioritization criteria of the Community Enhancement Fund by:

- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, and RCAA management. Rancho Cordova Youth Sports Teams bring massive volunteer time and expertise to youth and families in the community.
- **Return on Investment:** A rich sports environment bolsters the value of the community to young family home buying consumers, which brings value to the community as a whole.
- **Capacity:** Cordova Community Council has a long record of successful execution of its projects. Working with the RCAA member organizations, and with the help of qualified consultants, execution capacity is in place.

Metrics

The overarching goal of this project is to further Rancho Cordova as the home of rich, quality youth sports experiences.

Goal	Metrics
Goal #1 Continue website updates and improvements using clearinghouse concept to guide users to Rancho Cordova youth sports leagues	Compare year-to-year enrollment data and click-through data to measure effectiveness
Goal #2 Develop engaging content on Facebook and sponsored posts	Compare year-to-year click-through data to measure effectiveness

Goal #3 Improve and expand traditional forms of outreach, including signage programs, flyer distributions and improved special event profiles	Utilize year-to-year enrollment data to measure effectiveness
Goal #4 Build enrollment among participating leagues	Utilize year-to-year enrollment data to measure effectiveness
Goal #5 Social Media Advertising Management. Create highly engaging advertising campaigns that raise awareness of the youth sports options	Utilize year-to-year enrollment data to measure effectiveness

Project Timeline

This is a one-year campaign that would begin upon funding approval and continue for 12 months.

Funding request

This improvement leverages previous city investments in youth sports field renovations and Positive Coaching Alliance training.

Total Measure H funds requested:

\$40,000

Breakdown of Expenses

Description	Estimated total cost	In Kind Donation	Community Funds Requested
Website League Pages Updates	\$5,000	0	\$5,000
Social Media Content Creation and Page Management	\$10,000	\$2,500	\$7,500
100,000 double-sided flyers (5-7 runs and distributions)	\$8,500	0	\$8,500
Upgraded temporary sign program (6 rotations, 12-15 large format signs)	\$7,000	0	\$7,000
Project collateral giveaways	\$2,000	0	\$2,000
Graphic Artist services	\$4,000	0	\$4,000
Cordova Community Council services	\$6,000	0	\$6,000
TOTALS	\$42,500	\$2,500	\$4,000



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Youth Sports Promotion Campaign
 Name of Applicant: Cordova Community Council Applicant's Title: Exec Director
Shelly Blanchard
 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Youth Sports League Publicity Campaign
Name of Applicant: Cordova Comm Council Foundation **Applicant's Title:** Exec Director
Shelly Blanchard
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916-273-5707 **Applicant's Email:** shelly@cordovacouncil.org
Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Youth Sports League Publicity Campaign
 Name of Applicant: Cordova Comm Council Foundation Applicant's Title: Exec Director
Shelly Blanchard
 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒
 Applicant's Phone: 916-213-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐
 Endorsement Withheld ☒
 Conditional approval of facility rental only ☐
 Superintendent's Printed Name: BINDY GREWAL, Ed.D.
 Superintendent's Signature: Bindy Grewal
 Date: 3-5-20
 School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
 Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Daniel Leonardich
Sent: Friday, March 13, 2020 5:02 PM
To: Stacy Delaney
Subject: FW: Endorsement Withheld: Youth Sports Leagues Promotion Campaign

Forgot to CC you. I will include her response in the scan

From: Daniel Leonardich
Sent: Friday, March 13, 2020 5:01 PM
To: Cassie Townsend <CJTownse@egusd.net>
Subject: Endorsement Withheld: Youth Sports Leagues Promotion Campaign

Hi Cassie,

Endorsement was withheld for Cordova Community Council's Youth Sports Leagues Promotion Campaign. To be clear, the reason they requested endorsement was they wanted permission to distribute fliers or banners for their leagues on your school sites. They have no intention of operating any sports activity on EGUSD school property. Please note that EGUSD did endorse this project last year.

Can you confirm that EGUSD would still like to withhold endorsement?

Thanks,

Daniel Leonardich, MBA

Community Enhancement Management Technician
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8904 (Direct)
(916) 851-8787 (Fax)

www.cityofranhocordova.org



Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies



Abraham Lincoln Elementary School

3324 Glenmoor Drive ♦ Sacramento, CA 95827

Phone: (916) 228-5830 ♦ Fax: (916) 228-5834

Laura Butler, Principal
laura-butler@scusd.edu

CITY OF RANCHO CORDOVA COMMUNITY ENHANCEMENT GRANT APPLICATION FISCAL YEAR 2020/2021

Project Description:

Due to budget constraints on school districts in California, we are forced to make difficult decisions regarding funding. Often times programs that are considered non-essential, such as music and art programs, are the first to be cut. Currently at Abraham Lincoln, we do not have an art or music teacher so it is up to the classroom teachers to provide opportunities for the students to have experiences with art and music. We believe that including art and music is essential to a student's development.

Students are coming to school every day with significant needs both academically and social-emotionally. All of our resources are dedicated to helping students achieve their academic goals as well as building the social-emotional competencies such as self-awareness, self-management, social awareness, relationship skills and responsible decision-making. A teacher who is well-trained in not only cultivating a culture conducive to learning, but also providing learning opportunities in the area of social emotional learning (SEL) is integral to a student's development.

Our school climate improvement project is two-fold. We want to provide enrichment opportunities for students in art and music through after-school clubs. We also want to provide training for teachers to successfully implement social-emotional learning in every classroom to improve educational conditions for students.

Project Team:

Laura Butler – Principal

Tracy Hirschinger – Office Manager

Colleen Devine, Lanie Cabanlit, Josette Schumaker – Leadership Team

All classroom teachers

Project Goals:

Our goal is to support the growth and development of youth in the community by giving them an opportunity to experience art and music related content that may help them to feel a connection to school, inspire, and expose them to experiences in art and music that they may not otherwise receive. In addition, our goal is to equip our students with the tools they will need to be more successful in school and life.

Based on our most recent data from the school climate survey, students responded most negatively in the area of relationship skills and self-efficacy. In addition, there were many negative responses in the area of self-awareness. We hope by dedicating more time, and being more strategic with our SEL instruction, students will build these much needed skills to be successful in school and in life.

Funding Request:

Total project cost: \$26,000

Estimated breakdown of project expenditures:

- \$2000 – art & music supplies
- \$4000 – stipend for art & music instructors
- \$20,000 – teacher training through Thriving YOUiversity. Teachers will learn research-based practices in mindfulness, emotional intelligence, belonging and connection, engagement, leadership, positive psychology and well-being.
- School will pay for either substitutes or pay teachers for training outside their contracted time

Total community enhancement funds requested: \$26,000

Project Schedule:

Art and music experiences to be completed by May 2021

Teacher training is ongoing and will be completed by May 2021

Project Location:

Abraham Lincoln Elementary School
3324 Glenmoor Drive
Sacramento, CA 95827

Application Submitted by:

Laura Butler – Principal
Abraham Lincoln Elementary School
3324 Glenmoor Drive
Sacramento, CA 95827
916-395-4500: Office
916-752-3199: Cell
laura-butler@scusd.edu

Signatory:

Thank you for your consideration,





CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM

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One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: School Climate Improvement Project at Abraham Lincoln Elementary _____

Name of Applicant: Laura Butler _____ Applicant's Title: Principal _____

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-395-4500 _____ Applicant's Email: laura-butler@scusd.edu _____

Applicant's Mailing Address: 3324 Glenmoor Drive, Sacramento, CA 95827 _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: _____

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Received
3/13/20
10:37 AM
DL

Online Grant Application for the Community Enhancement Fund

Apply for Community Enhancement Fund Grant Funding

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*** Project Name ?**

Bowls To Hold

*** Project Description ?**

As a high school that focuses on Arts and Science, we want to develop our program to bring ceramics and sculpture to the art classes. This grant will enable us to develop a ceramics studio. Our project will begin with installing the kilns we have on campus to build a clay studio. The program will consist of students learning to throw clay, to create a variety of vessels by hand and on pottery wheels. Students will also explore clay sculpture. Students will each make a bowl to donate.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*** Project Team ?**

Philip Roberto, Art teacher Allegra Alessandri, Principal

*** Project Goals ?**

This project creates an opportunity for a whole community event hosted at Carver. It also provides financial support to St John Vianny's Food Bank. The bowls ~125 will be collected for a fundraiser to benefit the food bank. We will sell \$20 tickets for an evening of soup, music and art. Each person who purchases a ticket will choose a Bowl to Hold to fill with a variety of soups. All proceeds will be donated to the food bank ~\$2500. Guests will take home their handmade bowl as a thank you gift.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*** Total project cost ?**

N/A

*** Have you received a letter of support for the project/program from the property owner?**
?

Requested, and will submit to City by March 20, 2020

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Sacramento City Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

*** Application submitted by**

Philip Roberto

Title

Teacher

*** Submitting as**

Non-Profit

Public Agency

*** Phone**

(916) 395-5266

*** Email**

philip-roberto@scusd.edu

*** Mailing Address of Submitter**

10101 Systems Parkway
Rancho Cordova Ca 95827
Sacramento

5,000

*** Estimated breakdown of project expenditures**

Clay: \$274.60 Plaster: \$30 Glaze: \$597.40 Kiln Wash 50#: \$17 Calipers (2): \$18.78 Pottery Tool Kit (10) \$97.40 Cone Large (Std) Box of 50-7 \$16.79 Raku Tongs with Teeth: \$58.99 Glaze Dipping Tongs (2): \$24.98 Rubbing Brick: \$34.39 Welding Gloves: \$18.80 Pottery Wheel (2): \$2,958.00 (+ \$35.00 Lift Gate Delivery Fee) Total materials: \$4,091.12 Labor: 908.88 Total grant request: \$5000 Please See attached Document.

*** Matching Funds ?**

There are no matching funds.

*** Include any other funding contributions ?**

Parent Guild (PTO) will assist in the installation of the studio. The district and school support the art programs.

*** Ongoing operations and maintenance costs if applicable ?**

District, School, and PTO funds for purchase of consumable materials.

*** Total Community Enhancement Funds requested ?**

5,000

*** Is this a multiyear request?**

No

*** How many years have you received funding for this project? ?**

0

*** When will your request for funding sunset for ongoing programs? ?**

June 30th 2021

*** Project Schedule ?**

August 2020 - May 2021

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

*** Physical address of project location ?**

10101 Systems Parkway
Rancho Codova Ca 95827
Sacramento

Other physical addresses if project/program is at multiple sites ?

Signatory's Name ?

Dr Allegra Alessandri

*** Signatory's Affiliation**

Signatory is part of a public agency
Signatory represents a non-profit

*** Signatory's Phone**

(916) 395-5266 ext. 011

*** Signatory's Email Address**

Allegra-Alessandri@scusd.edu

*** Signatory's Mailing Address**

10101 Systems Parkway
Rancho Cordova Ca 95827
Sacramento

Attach any additional documents here ?

Project Budget.docx

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

[Cancel](#)

[Submit](#)

Project Budget

Item	Cost
Clay: Navajo Regular Wheel 1000# (20 Boxes)	\$274.60
Plaster K59 Pottery Plaster 100# (2 bags)	\$30.00
Kiln Wash 50#	\$17.00
Kemper 12 Aluminum Calipers AL12 (2)	\$18.78
Kemper 9-Piece Pottery Tool Kit (10)	\$97.40
Orton Cone Large (Std) Box of 50-7	\$16.79
Kemper RK45 Raku Tongs with Teeth	\$58.99
Kemper DTA Glaze Dipping Tongs (2)	\$24.98
Marshalltown Rubbing Brick	\$34.39
Orton Grey Welding Gloves	\$18.80
Brent CXC Pottery Wheel (2 wheels)	\$2,958.00 (+ \$35.00 Lift Gate Delivery Fee)
Glaze PC-23 Indigo Float 1 Gallon	\$64.00
Glaze PC-32 Albany Slip Brown 1 Gallon	\$87.00
Glaze PC-33 Iron Lustre 1 Gallon	\$64.00
Glaze PC-20 Blue Rutile 1 Gallon	\$64.00
Glaze PC-30 Temmoku 1 Gallon	\$64.00
Glaze C-10 Snow 1 Gallon	\$64.00
Glaze C-1 Obsidian	\$64.00
Glaze R-18 Lustrous Copper	\$15.60
Glaze R-16 Copper Patina	\$15.60
Glaze R-13 Smokey Blue	\$15.60
Glaze R-20 Red Crackle	\$15.60
Total materials	\$4,091.12
Labor	\$908.88
Total grant request	\$5000



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Bowls to Hold @ George Washington Carter
Name of Applicant: Allegra Alessandri **Applicant's Title:** SAS Principal
 Individual ☐ Public Agency ☒ Non-Profit ☒ Other ☐
Applicant's Phone: 916-395-5266 **Applicant's Email:** allegra-alessandri@gcusd.edu
Applicant's Mailing Address: 10101 Systems Pkwy, Sacramento 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: _____

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Submission # 233105
 IP Address 73.185.65.139
 Submission Recorded On 03/15/2020 7:56 PM
 Time to Take Survey 30 minutes, 25 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Festival of Knowledge: Basant Panchami

*Project Description ?

Festival of Knowledge: One whole day/night event, symbolizing and celebrating education, arts, and culture. In 2020 the event was held on February 1. Everybody is invited and welcome to attend. The event displays the talent that Kids and Adults have in various Arts and Cultural Areas. This includes Essay Competition, Music, Dance Performances, Drawing Exhibitions, Public Speaking, External Artist Performances etc.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Ankur consist of 4 Board Members as follows: Jeet Poddar: President Sudd Ghosh: Vice President Goutam Panda: Treasurer Krishna Datta: Secretary Apart from them there are 3 Community Council Members, and 11 Executive Committee Members.

*Project Goals ?

Goal 1: Hold cultural events and festivals for promoting culture, history and tradition. Goal 2: Provide entertainment, while building self confidence in kids. Goal 3: Bring Community Pride: Our event received an overwhelming popularity enticing other entities to show high interest in associating themselves with us. This includes Board member(s) from Folsom Cordova Unified School District, Sacramento Metropolitan Arts Commission, and Sacramento Municipal Utilities District etc.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

10,970

*Estimated breakdown of project expenditures

1 Rental charges for the Event facility \$1,270 2 Extnal Artist for Musical Performance \$1,000 3 Event Promotion (Flyers, Video, Photography, Website updates) \$250 4 Event Setup (Decoration, Sound, Lighting, etc.) \$750 5 Insurance Compliance \$700 6 Festive Dinner \$2,000 7 Festive Lunch and Snacks \$1,000 8 Cultural Program \$1,000 9 Storage Space Rentals and Delivery Logistics \$2,500 10 Event Cleanup \$500 Total Project Cost \$10,970

*Matching Funds ?

Member contribution in Matching Funds \$3,000

*Include any other funding contributions ?

none

*Ongoing operations and maintenance costs if applicable ?

none

*Total Community Enhancement Funds requested ?

7,970

Is this a multiyear request?

No

*How many years have you received funding for this project ?

2

*When will your request for funding sunset for ongoing programs ?

We expect to request for funding sunset by year 2025. We are requesting only partial funding. Our events makes use of existing funding, resources, and partnerships, which

cludes: • Individual annual membership; • Corporate grants for volunteer hours and employee donation match; • Requesting grants; • Fundraising activities like Picnic etc. • Advertisement revenue from Vendors, Business owners for providing space during our Cultural events and on our website

*Project Schedule ?

Event Rehearsals: July 2020 till January 2021 Festival of Knowledge Event: February 20, 2021.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

Hagan Community Center, 2197 Chase Dr
Rancho Cordova CA 97670
USA

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

Hagan Reservation 2021.pdf

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Jeet poddar

Title

president

Submitting as

Non-Profit

Phone

(916) 705-0277

*Email

jeetpoddar@yahoo.com

Mailing Address of Submitter

6601 Coyle Avenue
CA Carmichael 95608
United States

Signatory's Name ?

Jeet poddar

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 705-0277

*Signatory's Email Address

jeetpoddar@yahoo.com

Signatory's Mailing Address

6601 Coyle Avenue
CA Carmichael 95608
United States

Attach any additional documents here ?

Fest of Know.pdf

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

3/15/2020

Yahoo Mail - Re: Hagan Reservation 2021

Re: Hagan Reservation 2021

From: Ankur Sac (ankursacpr08@gmail.com)

To: pwickens@crpd.com; jeetpoddar@yahoo.com; goutampus@gmail.com

Date: Saturday, March 14, 2020, 01:12 PM PDT

Thanks much Pam, really appreciate the quick reply.
Jeet Poddar, fyi..

Regards, Sudd

On Fri, Mar 13, 2020 at 3:48 PM Pam Wickens <pwickens@crpd.com> wrote:

Hi Sudd,

I have you estimate for 2021. These numbers are based on current fees but they are subject to change.

Deposit	\$200
Building One 12 hours	\$804
Building Three 6 hours	\$216
Kitchen	\$ 50
Total	\$1270

Please let me know if you have any additional questions. Looking forward to working with you again in the upcoming months.

Best Regards,

Pam Wickens*Administrative Assistant*

Cordova Recreation & Park District

916-369-9844

Connect with us!

3/15/2020

Yahoo Mail - Re: Hagan Reservation 2021

Support ANKUR by shopping at Amazon:

If you are using Amazon for your personal purchases, request you to use Amazon Smile (

URL: <https://smile.amazon.com/ch/26-2948609>) and designate Ankur Inc as choice of charity. Ankur gets small percentage of the transaction from Amazon.

We request all members and friends to Bookmark this <https://smile.amazon.com/ch/26-2948609> and support ANKUR every time you shop Amazon. Your donation can make a difference.

ANKUR PR**(916) 57 - ANKUR**<http://www.ankurinc.org>

Ankur is your organization and Ankur board continues to seek your feedback on what we do well and areas of improvements to build a stronger organization. If you have any question, comment, concern or feedback, please contact any Ankur Board member or email to ankursacpr08@gmail.com

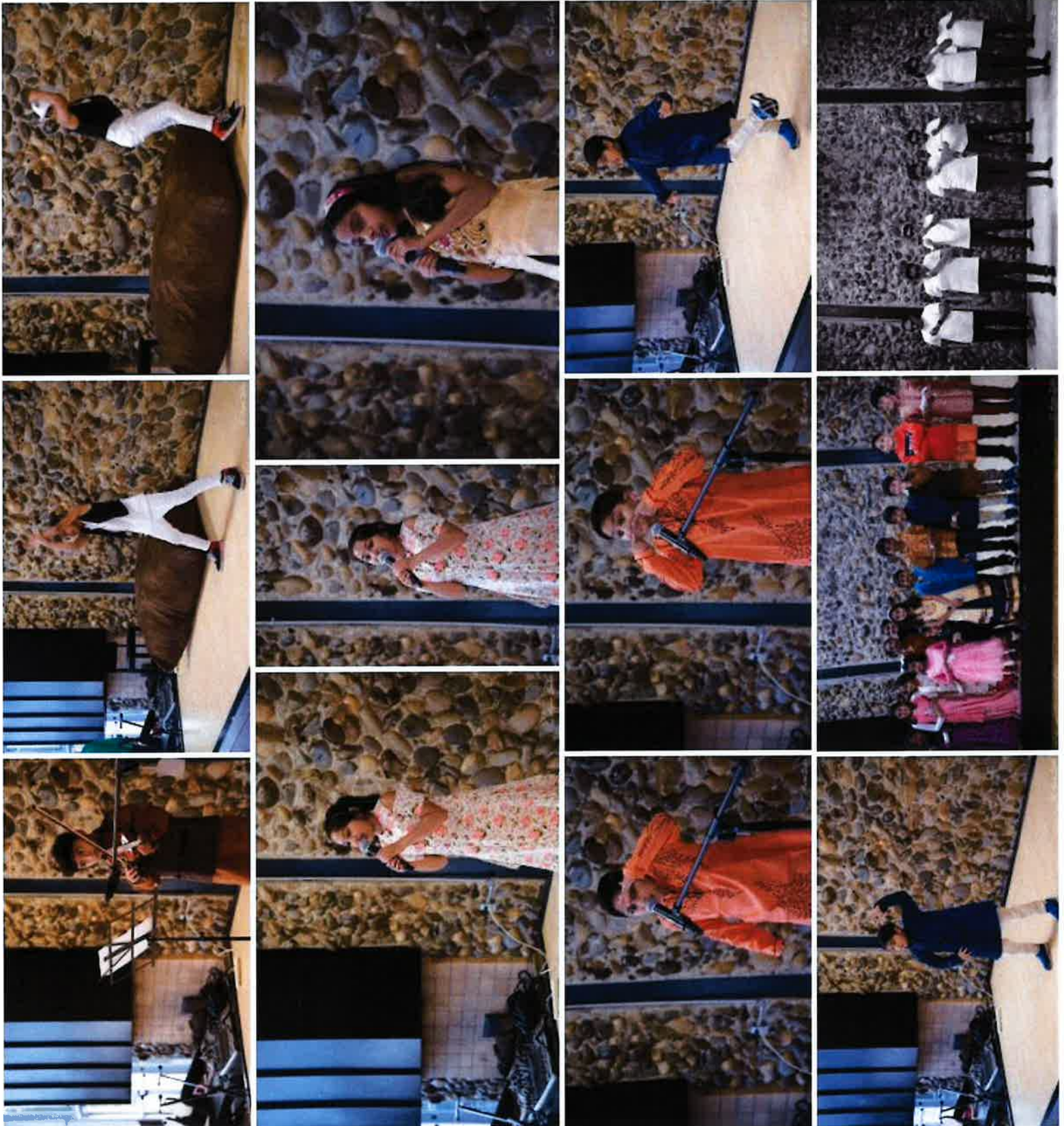
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Festival of Knowledge Moments









**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

March 16, 2020

PROJECT NAME/Assign a project name to your project/program

History of Rancho Cordova Film and Education Campaign

Working Title:

History of Rancho Cordova: From Mayhew's Crossing to a City of Innovation

PROJECT DESCRIPTION

NIMBUS Films, Inc. presents *Rancho Cordova – from Mayhew's Crossing to a City of Innovation* (working title) a poignant and timeless thirty-minute documentary film that will give viewers a front-row seat at the creation of one of California's major success stories.

Rancho Cordova was one of Sacramento's early suburbs and provided a tremendous regional economic boost as the region was developing in the 1960s. In addition, Nimbus films will arrange film showings throughout the Sacramento Region, with a special premier showing in Rancho Cordova. The film will also be offered to Rancho Cordova schools so students may know of the awesome accomplishments of those who came before them. Many viewers harboring outdated views and conceptions about Rancho Cordova will be surprised to see the gleaming city now rising.

Established in the 1850s as a result of the California Gold Rush, the film captures Rancho Cordova's contribution to the western expansion of the United States. The film will take viewers to Rancho Cordova's early days as Mayhew's Crossing and Hangtown Crossing; along the early Transcontinental Railroad, and on through the 1900s to Mills Station and Mayhew Station. Producer and noted historian Bill George journeys through time that includes several historical stopovers: Mather Field (1920s), which becomes Mather Air Force Base and today is Mather Airport, a major cargo airport; the Federspeil vineyards of the 1940s, which were situated in

the area near Zinfandel Drive and Cordova Lane; the influence of nearby Lake Natoma and NIMBUS Dam (early 1950s) and, the Menke Hop Farm of the 1930s, near Terra Loma Drive.

The film reflects the excitement and innovation at nearby Aerojet on a project that captured the nation's imagination: the U.S. Apollo Space Program that ultimately landed Astronauts on the Moon. Aerojet and Rancho Cordova were inextricably linked at a time when the nation was focused on meeting President Kennedy's goal of placing an Astronaut onto the Moon before the end of the 1960s. The endeavor became a source of community pride and achievement that helped put Rancho Cordova onto the national stage. The film will feature interviews with team members, friends and neighbors of the people who put men on the moon. Archival footage of President Lyndon John's visit to Rancho Cordova and Sacramento will be featured.

Along the way, filmgoers will experience the explosive growth Rancho Cordova saw during the 1960s-1980s. People emigrated here from the East Coast and Midwest, as several new schools and school districts began dotting the landscape to accommodate an influx of families, including refugees from Cambodia who were warmly welcomed and became successful entrepreneurs and valued members of the community.

Education plays a starring role. Historian George connects the building of a sprawling, futuristic high school campus on Chase Drive that later produced some of the nation's most notable achievers in a wide range of disciplines, from Superior Court Judge Peter Joseph Shields, co-founder of UC Davis, to NBC News Anchor Lester Holt, and several in between.

Throughout the film, community achievement is a cornerstone to the Rancho Cordova success story that culminated in Cityhood in 2003. For example, Mather is home to the California Capital Air Show; the Sacramento Children's Museum is here, and the state-of-the-art Mather Sports Complex is home to several state and national tournaments – all of which helped propel Rancho Cordova to All America City status in 2010, a designation the City holds today.

Today, the City of Rancho Cordova is a key economic driver in the Sacramento region. Advanced manufacturing, clean energy, information technology and biotechnology firms have dotted the landscape. The planned Capital SouthEast Connector, a 34-mile expressway connecting Interstate 5 to Highway 50, will create more than 5,000 new jobs and offer a 21st Century transportation network that will relieve congestion, spur economic development and generate more than \$1 billion in economic output.

PROJECT TEAM

Bill George, producer/director and president of NIMBUS Films is an award-winning film producer, noted local author and historian known for his deep

knowledge of California history, geography and geology. His films give viewers a front-row seat into history through the lens of events that helped shape California and the nation.



Bill has traveled throughout the Golden State and the Western United States, speaking to a wide range of groups on various historical topics of interest.

In 2010, George founded Nimbus Films, to tell the story of the building of the first transcontinental railroad over the Sierra Nevada, and then wrote the book "Rails, Tales and Trails" that explained how to find the old railroad sites, along with museums, towns and restaurants in the area. The book became the basis for 2013's *The Transcontinental Railroad from Sacramento to Reno*, his first of several documentaries of historical importance, including:

- Hidden Wonder of the World: the Making of the Transcontinental Railroad;
- Chinese Builders of Gold Mountain;
- Sacramento and the Transcontinental Railroad;
- Newcastle, Gem of the Foothills

Bill has many years experience with local and regional Sacramento history. He currently is President of the Sacramento Historical Society, and has been a member of many historical societies in the region. Previously, he worked for more than 35 years in television news, public relations and marketing, winning numerous awards. He previously tenured as a reporter and producer at Sacramento's KCRA-TV, and led Ford Motor Company's Broadcast News Department.

Aundrea Gibson, associate producer. Aundrea is a skilled researcher and interviewer who has experience on a number of historical films, books and historical archival projects.



Aundrea was in charge of arranging interviews, obtaining archival images and selecting filming locations for the Nimbus Films production of Sacramento and the Transcontinental Railroad.

Aundrea is the production designer for many books and historical documents for the Sacramento Historical Society, and curates the Society's image and archival collections.

Aundrea earned a B.A. degree in history from Sacramento State University.

Michael Marando, research and marketing specialist. Mike has more than 35 years experience in communications, public affairs, marketing and media relations. A local product, Mike grew up in Rancho Cordova, attended local elementary (Peter J. Shields), junior high (Mills) and is a 1973 graduate of Cordova High School.



During a 30-year career with the State of California, Mike served in a variety of high-level communications, media relations and marketing capacities, in particular with the California Trade and Commerce Agency and the California Department of Motor Vehicles. Mike also worked in a research and marketing capacity on two NIMBUS Films, *Chinese Builders of Gold Mountain*, and *Empire of Agriculture*.

Since 2015, Mike has served on the Selection Committee to the Rancho Cordova Sports Hall of Fame and is also the voice of the Hall of Fame inductee highlight reel. In addition, Mike sits on the Marketing Committee and Fund Development Committee for Asian Senior Services. He is a former sports writer for the Sacramento Union and Rancho Cordovan (The "Green Sheet").

Brendan Compton, Videographer is accredited and sought after cameraman and editor with a respected track record working on many aspects of television production.



With more than 25 years experience, he has created promotional, educational, and training programs for major corporations and government entities. Brendan has been the principal photographer for all of Nimbus Films documentaries.

Brendan's eye for composition has resulted in multiple awards for cinematography on various network broadcast and corporate film productions.

Jamie Judd, Graphic designer and production supervisor.



Jamie creates show opens, full screens, and animations for programming that includes documentaries about history, health, education, and the arts.

Jamie is a multiple Emmy Award winner who brings historical images to life stunning animation.

Since 1997, Jamie has served in several film production

capacities at PBS/KVIE Channel 6, the last 18 as Art Director/Designer. Jamie is a 2000 graduate of Brigham Young University.

PROJECT GOALS

The over-arching goal of the film is to celebrate the community and rich educational, historical and community roots of Rancho Cordova, and understand and appreciate its many achievements.

With this in mind, NIMBUS will work with the City of Rancho Cordova and the Rancho Cordova Historical Society to showcase the City's natural beauty and articulate why Rancho Cordova is a great place to live, work and play. Contributions to not only the greater Sacramento region, but Rancho Cordova's preeminent role in several achievements of significance will play a starring role.

FUNDING REQUEST:

Total Project Cost: \$82,500

Estimated Breakdown of Project Expenditures

Research and archival matter acquisition, including all rights fees to secure usage of the material in the film: \$12,000.

Music production/rights for use in film: \$7,500.

- Animation, graphic production and special effects production: \$15,000
- Photography and editing: \$25,000
- Script development and writing: \$12,000
- Post-production \$6,000
- Premiere event, Theatre rental and reception: \$5,000 (Note: this includes Space rental, other rentals, light appetizers and refreshments associated with a premier event, including rental fees for the Cordova High School Performing Arts Center.

Matching Funds (include any in-kind contributions)

PBS/KVIE Channel 6 -- A digital film lasts forever, and would be a lasting record of the City of Rancho Cordova and its achievements. The film will be aired several times by our broadcast partner, PBS KVIE, which reaches nearly 1.4 million households in a 16-county television market, the nation's 20th largest. KVIE also serves viewers in 12 additional counties, reaching 28 of California's 58 counties in total. KVIE's mission since it began broadcasting in 1959 is to inspire viewers to explore the world and connect with community through the integrity of public media.

As a landmark documentary that captures the achievements and history of Rancho Cordova, NIMBUS Films will give marketing rights to the City of Rancho Cordova to sell and distribute the film in perpetuity; DVD reproduction costs are approximately \$2 per copy and will be delivered to the City or location of its choice.

NIMBUS Films will target local schools by providing DVD copies to any and all schools within the Folsom-Cordova Unified School District, the Rancho Cordova Historical Society, and any other groups selected by the City of Rancho Cordova.

Include Any Other Funding Contributions

Phil Johnson, CEO

Pacific Regional Group - \$10,000

Johnson currently manages a large portfolio of Sacramento-area real estate and consults with various start-up companies on strategic positioning, operations and business development. He recently retired as senior partner in a real estate corporation with ownership and management of over 1,000 apartment units in Sacramento County and Reno.

He is also active in community projects, serving as co-chair of the regional community park, Feist Park, construction in Granite Bay; Co-Chair of the St. Brendan's Parish Center in San Francisco, President of the Eureka School Foundation (9 schools) and recipient of the Placer County Heroes award. He holds a Mechanical Engineering degree from Santa Clara University and an MBA from San Jose State University.

Ongoing Operations and Maintenance Costs

Bill George will publicize and coordinate a speaking tour at no cost.

Tours will be arranged through NIMBUS' public relations efforts, Facebook page, and personal network of contacts in the film, historical, civic and educational communities. He will provide annual reports to the City and also respond to and fulfill speaking and film showing requests.

Total Community Enhancement Funds Requested: \$72,500

Is this a Multi-Year request? No

How many years to receive funding for this project? One

When will your request for funding sunset for ongoing programs? This is a singular request for one year (2020).

Project Schedule

NIMBUS Films propose a nine-month production schedule. Research on the film will be completed by the end of the second month. Filming and interviewing will be conducted from month two to month seven. Editing will be done in months 7-8, with the film premier scheduled for anytime during or after the ninth month.

Project Location/Physical address:

The documentary will be filmed on location at various spots in Rancho Cordova and other venues as needed.

Have you received a letter of support for the project/program from the property owner? Not Applicable

If approved for funding, we would acquire the necessary approvals from various site locales to do the video shooting, if applicable.

School District (If applicable)
Not Applicable

Completed supplemental endorsement form
Not applicable

Project letters of support (attached)

- KVIE/PBS Channel 6
- Cordova Community Council

Application submitted by:

Name:

Michael Marando, on behalf of Bill George, CEO and Executive Producer

NIMBUS Films is a sole proprietorship owned and operated by Bill George, CEO and Executive Producer.

Phone: 916.899.9871

Email: Nimbusbill@icloud.com

Mailing address: 4521 Shari Way
Roseville, CA 95746

Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's name: Bill George

Title: CEO and Executive Producer

Phone: 916.899.9871

Email: Nimbusbill@icloud.com

Mailing address: 4521 Shari Way
Roseville, CA 95746

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March 12, 2020

2729 Prospect Park Dr. Ste. 117 Rancho Cordova CA 95670 (916) 273-5707 www.cordovacouncil.org

March 12, 2020

Rancho Cordova City Council
2729 Prospect Park Drive
Rancho Cordova, CA
95670

SUBJECT: Documentary Film about Rancho Cordova

The Cordova Community Council Foundation is delighted to support a film project by NIMBUS Films, Inc., which is working to produce a television documentary that captures the rich history and contributions of Rancho Cordova. The film will depict Rancho Cordova from its early beginnings in the 1850s through Cityhood in 2003, and beyond.

NIMBUS Films, Inc., is a Sacramento-area producer of historical documentary films. Its most recent work includes *Beyond a Miracle, Creating California's Empire of Agriculture*, which tells the dynamic story of pioneers in agriculture who shaped California's farm heritage; and, *Chinese Builders of Gold Mountain*, which took viewers to places where Chinese immigrants built levees, temples, and railroads. The documentary was screened at Rancho Cordova City Hall by the Rancho Cordova Historical Society.

The new undertaking traces Rancho Cordova's past back to Mayhew's Crossing in the 1850s; captures the early days of Mather Field, the precursor to Mather AFB and today's Sacramento Mather Airport; the pioneering work at Aerojet that had a lasting influence on the U.S. Space Program, and the historic movement that led to Cityhood in 2003, and beyond.

Our view is that the film brings historical and educational assets and opportunities for the City of Rancho Cordova and surrounding communities. Once completed, the Cordova Community Council Foundation supports its promotion, broadcast and distribution.

The Cordova Community Council Foundation and its board of directors supports NIMBUS's request for a grant through the Community Enhancement Fund and encourages favorable consideration and support by the Rancho Cordova City Council.

Sincerely,

A handwritten signature in black ink that reads "Shelly Blanchard". The signature is written in a cursive, flowing style.

SHELLY BLANCHARD
Executive Director
Cordova Community Council



PBS KVIE
2030 W. El Camino Avenue
Sacramento CA 95833
916 929 5843
kvie.org

March 10, 2020

To Whom It May Concern:

On behalf of KVIE PBS Sacramento, it is my pleasure to express interest in and support for ***History of Rancho Cordova: From Mayhew's Crossing to a City of Innovation (w.t.)***, a documentary film proposed by producer Bill George.

Rancho Cordova is envisioned as a an evocative thirty-minute documentary that will give viewers a front-row seat at the creation of one of California's major success stories. Rancho Cordova was one of Sacramento's early suburbs, and provided a tremendous regional economic boost as the region was developing in the 1960s.

At PBS, our goal is to broadcast content rich in education and historical significance. Rancho Cordova brings those attributes to the table, from its early days in the 1850s known as Mayhew's Crossing, through the 1900s and beyond. Producer and noted historian Bill George journeys through time, making historical stopovers at places like Mather Field/Mather Air Force Base (1920s-1990s); the explosion of economic growth along the way, and, Aerojet, whose pivotal role in the Apollo Space Program ultimately sent astronauts to the moon.

The program will also chronicle Rancho Cordova's current achievements, including the annual Capital Airshow, the Sacramento Children's Museum, Mather Sports Complex, and other sites. It will also celebrate its status as an All-America City and a key economic driver in the region, with an abundance of advanced manufacturing, clean energy, IT, and biotechnology enterprises.

Mr. George has a long history of producing exceptional programs for KVIE PBS, including several on the history of the Transcontinental Railroad and early California agriculture, including the state's predominant strawberry industry. Many programs have been aired on other PBS stations across the U.S.

I would sincerely encourage your full support for this topical and interesting program. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in dark ink that reads "Michael Sanford". The signature is fluid and cursive, with the first name "Michael" and last name "Sanford" clearly legible.

Michael Sanford
Associate General Manager – Production
KVIE Public Television
Sacramento, California
msanford@kvie.org

City of Rancho Cordova Community Enhancement Fund**1. Project Name:** Sacramento Theatre Company (STC) School Partnership Program (SPP)

After school Musical Production and Theatre Arts Integration classes during the school day serving the entire school of White Rock Elementary.

2. Project Description:

With the support of the City of Rancho Cordova, STC's School Partnership Program would provide White Rock Elementary School a semester long, after-school theatre arts program that is organized and taught by professional STC teaching artists as well as an increased number of Theatre Arts Integration Classes during the school day in every classroom (5 sessions in each classroom whereas last year we provided 3 in each classroom.) The project proposal includes professional development for the teachers on Theatre Arts Integration strategies for the classroom. STC's School Partnership Program is currently in 14 schools across several districts including SCUSD, River Delta Unified School District as well as Folsom-Cordova school district. In the 2019-2020 School year STC was funded at White Rock Elementary School through the City of Rancho Cordova Enhancement Fund and funding would ensure our presence for another year.

The program begins with theatre classes in every classroom for the purpose of engaging student interest in theatre arts prior to the start of the after-school program as well as to provide alternative arts integration methods to teach math, english and science through the arts to reach multiple learning styles. As STC teaching artists work alongside classroom teachers, they will introduce theatre arts integration concepts and techniques that will also enhance the teachers' ability to teach their students. This program also engages parent and community participation with set building days, creating props and costumes, and helping with publicity. The format of this program provides a multitude of positive student, educator and community benefits.

K-12 STUDENTS

Decades of research demonstrates participation in theatre arts offers students a toolbox of fundamental skills that will enhance their ability to succeed in school and beyond. The benefits of theatre arts education for low income children are especially profound. Specifically, studies have shown that theatre arts instruction and the creative process associated with theatre helps students to better succeed at school as they garner new ways of learning, creating, and focusing. They also gain life skills such as enhanced empathy, greater sense of confidence, a deeper understanding of their identity which for many, has the impact of alleviating mental health issues. Since theatre instructions nurtures creative thinking, it encourages students to unlock the possibilities and to foster innovations toward solutions in all areas of their life. Students also become more proficient at many skills that will help them later in the job market, including: Public Speaking, Time Management, Project Management Skills, Communication and Collaborations Skills. *These student achievements offered by the STC SPP meets the*

Enhancement Funds criteria for Education, Children and Youth, and for Arts, Culture, History and Entertainment.

EDUCATORS

In knowing that everyone has a different learning style and that we all better respond to different types of teaching techniques, STC's teaching artists work with teachers on how to recognize the most effective learning needs of their students. In doing so, the STC teaching artists provide the in-class teachers with associated learning techniques to make it easier for their students to learn all subject matters, including core material. For example, it has been discovered many students are *aural* learners, meaning that learning is easier for them when it is combined with music. So when a student struggles to memorize their math facts, we may suggest trying the tactic of providing the times tables within a rap music format. In response, this has helped many students to quickly learn their math facts. More importantly, these students now recognize their most effective way to learn and no longer feel as if they are incapable. *These education achievements offered by the STC SPP meets the Enhancement Funds criteria for Education and Arts, Culture, History and Entertainment.*

COMMUNITY

Studies have shown theatre provides a community experience that educates and enhances community identity, a sense of connection, and raises social awareness for others. A perfect example is Sacramento Theatre Company's 2019 showing during Black History Month of the production of "Oh Freedom." This production was a great educational reflection piece conveying how free African Americans, along with some members of the white population, all at great risk to themselves, helped black slaves navigate the Underground Railroad to find freedom.

<http://www.capradio.org/news/insight/2019/02/26/oh-freedom-sacramento-theatre-companys-new-production-honors-the-underground-railroad/?fbclid=IwAR2BenOPwI66aYrt1p1flibO8Fq8OiEoiUuiX7zu0-dfgJ8GtGgLbWcn3fU>

'Oh, Freedom!': Sacramento Theatre Company's New Production Honors The Underground Railroad

www.capradio.org

Sacramento Theatre Company will produce "Oh, Freedom! The Story Of The Underground Railroad" beginning on Feb. 27. The play traces the history of chattel slavery and the brave lengths some Americans went to in the name of liberation.

https://www.facebook.com/pg/SacramentoTheatreCompany/photos/?tab=album&album_id=10156058672106127

By getting children involved earlier in theatre, they better understand their world and the value of theatre in developing common values within the context of their community. Moreover,

studies have shown that theatre not only provides our children with positive after-school activities but also leads to other responsible civic engagement and has a direct correlation to a reduction of crime and delinquency. *These community achievements offered by the STC SPP meets your criteria for Community Pride, Civic Engagement, Children and Youth, Public Safety, and Arts, Culture, History and Entertainment.*

3. Project Team:

Teaching Artist Bios

Miranda Lawson is a busy teaching artist within the STC School of the Arts, and recently was the Director of the Pre-Professional Ensemble spring play, *The Lion, the Witch and the Wardrobe*, as well as the musical *Mulan Jr.*, *Midsummer Night's Dream* for Kids, *Twelfth Night* for Kids and *Oh Freedom! The Story of the Underground Railroad*. Miranda works as a Director/Choreographer in the School Partnership Production and last year was the Director for *The Jungle Book* at a local elementary school. She was recently seen in *The Pirates of Penzance* and played the Fairy Godmother in *Cinderella* on STC's Main Stage. Prior to that, she was seen in *Nunsense* at STC. She recently played *Effie White* in *Dreamgirls* at Broadway by the Bay, which earned her a Theatre Bay Area Award nomination. The funds from this grant will cover Miranda Lawson as a teaching artist for this proposal.

Judith Morgan has been involved in theater and the arts for most of her life. Through the years she explored opera, jazz, classical, and most of all musical theater! Directly after high school she began an intensive program training to be a singing teacher. After 6 years of getting her teaching career off the ground, she branched out a bit and applied for a job with STC! In her first year working for them she had the amazing pleasure to musical direct and become an arts integration teacher. Living in and teaching the arts and music is the most rewarding experience, and Jude can't wait to see what the future holds.

Sabrina Fiora is a Teaching Artist and a Teaching Artist for the School Partnership Program at STC. She worked as a counselor for spring, summer and winter camps and she was thrilled to be offered the opportunity to become the Camp Program Manager. Sabrina has been a performer for over 20 years, an educator in Theatre Arts for the past 7 years and holds a BFA in Drama from Switzerland. She is very passionate about arts education and she thrives to create a fun, inclusive learning environment for all. Prior to moving to the USA, Sabrina worked as an actor in Europe and Russia before relocating to Sacramento where she can also be seen on various stages around town. The funds from this grant will cover Sabrina Fiora's participation.

Key Administrative Biographies

Michael Laun, STC's Executive Producing Director, is a native of Southern California and has been involved in theatre all his life. Having grown up in Hollywood, California, he began working professionally in the theatre at the age of 19 as an actor and singer. He later integrated his creativity with his organizational skills and became a union stage manager and eventually became a stage director, forming his own production company, One Step Productions. In 2001

he worked exclusively for the International City Theatre ("ICT") in Long Beach, California working with award winning West Coast directors like Jessica Kubzansky and Jules Aaron, and Tony Award winning actors such as Carol Lawrence, Susan Egan, Rory O'Malley, and Nell Carter. Michael moved to Sacramento, California in 2005 to work as the production manager for the Sacramento Theatre Company. Michael has led STC to develop new works, resulting in such previous successful world premiere productions like *A Little Princess*, *Kate – The Unexamined Life of Katherine Hepburn*, and the recent *The Donner Party – A New American Musical*. The new works Michael has developed and produced here at STC are currently being produced at various theatres across the United States. Michael has overseen and contributed his artistic talents to the creation of a successful Broadway Cabaret Series and directing such diverse productions over the last 7 years as *A Christmas Carol*, *Bark – The Musical*, *The Pirates of Penzance*, *The Hound of the Baskervilles*, and the aforementioned *The Donner Party*. No funds from this grant will go towards covering Michael Laun's salary.

Michele Hillen-Noufer, M.Ed. is the Executive Director for Sacramento Theatre Company (STC) School of the Arts where she oversees programming such as the Young Professionals Conservatory, the Pre-Professional Ensemble, Camp Programs and the School Partnership Program (which she created in 2011.) In also overseeing the Education Department at STC, she partners with STC's Executive Producing Director to implement STC's mission to integrate professional theatre with Theatre Arts Education. She is a member of Actors Equity Association as well as SAG/AFTRA. Michele has been working as a professional actor for 25 years doing theatre, film, and television across the country and internationally. She has directed, taught, produced and choreographed professional theatre, as well as theatre for young people for the past 18. Michele has a passion for helping young people achieve their goals in the performing arts as well as providing Theatre Arts Education to schools through STC's School Partnership Program and arts integration during the day. Michele is an arts integration specialist and keeps her skills current by teaching at STC, local elementary schools as well as providing workshops and professional development opportunities for conferences and in-services for Educators. She has been a member of the Sacramento State University's, Academic Talent Search faculty since 2012. A small percentage of funds will go to cover Michele's involvement in assessing and providing professional developments for the teaching artists.

Dawn Spinella is the Development Manager at STC and an award-winning writer, director, actor and producer. Ms. Spinella discovered the world of creative arts in high school when she auditioned for *The Diary of Anne Frank*. She was instantly hooked and has spent much of her creative pursuits in the theatre as well as in the filmmaking world. She holds an MFA in Screenwriting from UCLA, and an MA in Creative Writing/English from SFSU. She's taught Screenwriting at UCLA and UOP, as well as workshop events. She's thrilled to watch her students win screenwriting accolades, but more than that – she loves to inspire them and watch that transfer to the page.

Dawn's background includes acting (both stage & film), directing (stage & film), producing, writing, photography and teaching. Having experience in front of, and behind the camera

gives Dawn a comprehensive view of storytelling and filmmaking. When she is not involved in artistic projects she is helping to raise money for Sacramento Theatre Company in the Development Department.

Franchesca Sonoyama, M.Ed, is the School Partnership Program Manager at STC and has taught Acting for STC's Pre-Professional Ensemble classes and for STC Camps. She has worked as an after-school educator teaching ELA through Theatre, a Theatre Artist-in-Residence with Sacramento Metropolitan Arts Commission, and as a substitute teacher at various schools in the Sacramento City Unified School District. She has a BA in Dramatic Art and Communications from UC Davis. Franchesca has her Masters in Education in Integrated Teaching Through the Arts in Sacramento through Lesley University. Franchesca is an advocate for the arts and interactive learning as well as a musical theatre performer in the Sacramento community. A small percentage of the funds from this grant will cover Franchesca's time in coordination of the program.

4. Project Goals:

In addition to professional productions, STC School of the Arts offers a host of theatre arts training and engagement opportunities that reach over 5000 students. With STC's School Partnership Program currently in 14 schools, it is one of the most notable programs in California. In 2016, STC's School Partnership Program was selected as one of the top arts and humanities based programs in the country and in recognition, received a National Arts and Humanities Youth Program Finalist Award. To maintain our high standards, we are committed to continually assessing and evaluating the services we provide to the students and educators in our community.

STC's SPP goals for White Rock Elementary are to train and offer professional development to teachers on theatre arts integration techniques for the classroom to further support engagement of students with multiple intelligences and teach core subjects: Social Studies, Science, ELA through theatre arts strategies. STC's School Partnership Program has a goal to provide students with a comprehensive after school theatre program to help them become more proficient at many job skills, including: Public Speaking, Time Management, Project Management, Communication and Collaborations Skills. Student involvement in STC's School Partnership Program after school and in class theatre program will provide students the fundamental building blocks for success in school and beyond. Learning through the arts positively impacts cognition and understanding and impacts learning in key areas: cognition, creativity, communication and culture.

An annual impact report is created by the STC SPP Manager, Franchesca Sonoyama and is shared with key stakeholders along with a video and photo documentation of teaching artists in the classroom/rehearsal room and the final presentation. The impact report contains attendance records, weekly lesson plans with the specific ELA and VAPA standards achieved as well as survey results.

STC management also conducts regular observations of STC's teaching artists and their students using a standardized metric. STC's teaching artists submit daily reports and note student progress as students identify skills that are obtained based on a rubric crafted at the beginning of the residency. To guide reporting, they use standard STC evaluation tools, which include quantitative and qualitative assessment guidelines that are mapped to state standards: VAPA and ELA common core. STC teaching artists also measure impact through the observation and documentation at the beginning and the end of the residency. School site and classroom teachers are also involved in the evaluation process through a written survey.

The impact of STC SPP's previous evaluations show students are building their writing, listening and oral expression skills. These evaluations also indicate that students are increasing their ability to concentrate and make helpful learning connections between their theatre lessons and other academic areas. Consequently, students are building key academic and social emotional skills that have led to a positive impact on their oral and written development, especially for English Language Learners and students with special needs and learning disabilities.

Another measure of our success is the increase in inquiries from educators and principals to have STC's School Partnership Program come to their schools along with the requests of current schools to have STC's School Partnership Program remain at their school site. Given the long list of schools that want STC SPP at their school, STC is currently engaged in strategic planning to prepare for its continued growth of the SPP program.

5. Funding Request:

Total Project Cost: \$22,500

Estimated Breakdown of Project Expenditures:

see excel spreadsheet in attachment

Matching Funds \$2500 Curtains Up Fundraiser

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

see excel spreadsheet in attachment

Total Community

Enhancement Funds

Requested: \$20,000

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule:

The workshops and the entire program will be at no cost to the student and is open to every student in the school to participate in accordance with the following schedule organized by Sacramento Theatre Company's (STC) School Partnership Program (SPP):

After School Program:**October**

Meet with school principal and after-school programming personnel to work out scheduling, space availability, show title (if not a devised piece) and the overall curriculum.

November/December

STC SPP provides:

Three theatre workshops/classes in every classroom to:

- 1) Introduce the program to all students to and generate excitement and interest in participating
- 2) After-school theatre workshops on how to audition
- 3) Information about the STC SPP theatre residency.

KINDER classes begin (STC Teaching artists go into the Kinder classrooms once a week for a theatre class throughout the residency.) The workshops and entire program will be at no cost to the student and open to every student in the school to participate.

STC SPP solicits parent/community engagement with organized parent meetings that are held to explain program details, rehearsal schedules, time commitment, and to solicit parent engagement (community building).

September

STC SPP organizes and oversees:

Student registration and auditions

October-January

STC SPP oversees:

Student Rehearsals begin 3-4 days a week, After-school, 3 to 4 days a weeks for 1-2 hours of rehearsal each day.

Community and parent engagement by actively getting them involved in building sets, creating costumes and props, and helping with publicity. days over two weekends. to engage parents and community to support the final production

January/February

STC SPP oversees:

Dress and tech rehearsals, final presentation, performance, & assessments

**Dates are subject to each school's calendar and space availability.*

Theatre Arts Integration Classes during the school day (5 classes for each classroom)

At White Rock Elementary, the principal, Canen Peterson, is committed to bringing arts integration to the school. This school does not have the on-going resources to fund arts integration, so this grant will help fund a continuation of STC's after school program to include the time during school. There will be no cost to the students. STC has been doing theatre arts integration at several other schools for the past four years. STC hopes to continue to reach all grades and extend our time at the school next year so the students can go deeper into the theatre curriculum, while addressing the common core standards.

The timeline for each classroom includes:

Step 1: (Sept) Teacher Training (1 Session) Includes a professional development seminar on arts integration and why is it effective in engaging students in both the standard being addressed as well as the art form & teacher meetings to establish and discuss standards classroom teachers would like addressed through the theatre arts integrative experience.

Step 2: (Oct-Dec) Lessons (3 Sessions with each classroom) Created by the teaching artist, lessons will describe the activities and what the teaching artist, students, and classroom teacher will be doing throughout the activities. The lesson plan will also list the standards addressed (ELA or math, science, civics and VAPA) as well as describe the formative assessments as well as a rubric to specify the goals of the learning outcomes.

Step 3: (Dec) Evaluation (1 Session) After the lessons are completed, the students and teachers will be asked to fill out an evaluation form. Throughout the process the teaching artist will weave formative assessments into the lessons.

Activities during Lessons to include a combination of the following, depending on grade level and classroom topics:

- Physical and vocal exercises
- Improvisation games & music games and songs to teach rhythm, notes, key signatures, etc...
- Creative movement and blocking to bring text/music to life
- Discussions led by the teaching artist on the text for understanding plot points, character objectives, beat changes, emotional inner life of the characters and character relationships
- Theatricalizing a story or piece of history the class is studying
- Bringing a poem/text to life by reciting and adding movement

7. Project location:

White Rock Elementary School
 10487 White Rock Rd.
 Rancho Cordova, CA 95670

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**10. Application Submitted By**

First and Last Name Michele Hillen
Title Executive Director, Sacramento Theatre Company,
 School of the Arts
Phone Number (916) 446-7501 ext. 110
Email Address hillenm@sactheatre.org
Mailing Address 1419 H Street Sacramento, CA 95814

11. Type of Applicant

☐ Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name Michele Hillen
Title Executive Director, Sacramento Theatre Company
 School of the Arts
Phone Number (916) 446-7501 ext. 110
Email Address hillenm@sactheatre.org
Mailing Address 1419 H Street Sacramento, CA 95814

13. Type of Signatory

☐ Non-Profit

14. Additional Supporting Documents

Attach here [SPP Brochure July 2017\(1\).pdf](#)
Attach here [White Rock Elementary SPP Budget 2020-21 school year.xlsx](#)
Attach here [SI&A Impact Report WR 2018-2019.pdf](#)
Attach here Letter from Canen Peterson, Principal at White Rock Elementary

AFTER SCHOOL PROGRAM

Expenses	Job Title & # of Staff	Rate of Pay	Request
1.) Artistic	Teaching Artists	\$(40)/rehearsal hr x (68) Hours per site @17 weeks per site	\$9,500.00
	2-3 teaching artists per site	1 TA, 1 choreographer 2-3X wk, 1 music director 2-3X wk	
	includes planning sessions for TA's and school staff		
2.) Administrative	Education Director		\$2,000
show and Arts Integration	School Partnership Program Manager	\$(X) - Full time staff, %10 of annual salary on this project	\$5,000.00
3.) Technical	School Partnership Program Production costs to include lights, sound, design, teaching supplies, etc	\$1000 per site	\$1,000
	TOTAL		\$17,500.00
ARTS INTEGRATION DURING SCHOOL DAY			
1.) Artistic	Art integrative Teaching Artists	\$(40)/rehearsal hr x 5 sessions in 18 classrooms per site	\$5,000.00
	2-3 teaching artists per site	1-2 teaching artists	
	Prep meetings		
	TOTAL		\$5,000.00

TOTAL for both Programs \$22,500.00
 Matching funds from STC Curtains Up Fundraiser \$2,500.00
 Funding Request to City of Rancho Cordova \$20,000.00



SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

School Partnership Program

IMPACT REPORT

2019-2020



White Rock Elementary

*Supported in part by Measure H Community Enhancement Fund from the
City Of Rancho Cordova*



“My child's time during rehearsal was a happy one
and they loved singing and playing games.”

-White Rock Parent

“We love STC's program. It has made a big difference
in my child's way of interacting in public.”

-White Rock Parent

“I learned lots of songs, and dances.
I also learned games.”

-White Rock Student

“I learned to get along with people and
to be yourself”

- White Rock Student

“My favorite part of rehearsals
and the shows were Ka the Snake,
Bear Necessities, and Sheer Khan the Tiger.”

- White Rock Student

“My favorite part of rehearsals
and the shows were pulling Sher Khan
by the tail and wrapping him up in a rope.”

- White Rock Student

Student Surveys (Theatre Classes)

“I learned that in theater they play many games
to get into character to get ready to go on the stage.
I also learned that the games that they play can be fun
and exciting and if you're interested in theater
you could use these games to help you out
if you're about to perform on the stage.”

-White Rock Student

“I felt more confident in front of people and made
me feel like I was actually in a theatre play or movie play.

Took away my shyness and makes me feel relieved.”

-White Rock Student

“That even tho there's a lot of people in front of you,
you shouldn't be scared, just act as if you were backstage
practicing by yourself except you can't get anything messed up.”

-White Rock Student

ATTACHMENT 3

“That even though there’s a lot of people doesn't mean they are going to laugh at you unless it's a funny play and just pretend as if you were practicing backstage.”

-White Rock Student

“I learned that you don't always have to be afraid of big crowds just be brave and do your thing.”

-White Rock Students

“When we played these games: Bus stop, refrigerator, bananarama, birthday party.”

-White Rock Student

“The bus stop game because it was funny to watch and to make people laugh and it was also fun to be the person that was trying not to laugh.”

-White Rock Student

“My favorite part of the class was acting and being funny and entertaining people.”

-White Rock Student

“We sometimes forget the importance of extracurricular activities for students. The ability to bring theater into our school, gives students the opportunity to grow their self-esteem, their confidence and learn the importance of listening and team building. Theater opens up a whole new world for them and may give some, the strength and courage to step out of their comfort zone and try something that will help them grow. Working with STC has always been a great partnership and White Rock is grateful to have the donations and help to bring Theater to our students.”

Clerk/Parent Coordinator
White Rock Elementary

Disney's Jungle Book Kids Performances















SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

MISSION STATEMENT

The Sacramento Theatre Company (STC) strives to be a leader in integrating professional theatre with theatre arts education. STC produces engaging professional theatre, provides exceptional theatre training, and uses theatre as a tool for educational engagement.

BOARD OF DIRECTORS

President

Carol Wieckowski Dreyer
Evans Wieckowski and Ward LLP

Vice President

Betsy Wood
Intel

Secretary & Treasurer

Cynthia Ward
LeadingAge California

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Linda J. Clifford
Arts Patron

Kelly L. Pope
Downey Brand

Patrick Harbison
PHPR

Jeff Williams
School Innovations & Achievement

Beth Hassett
WEAVE Inc.

Cindy Lawton
Patron of the Arts

Scot Crocker
CEO, Crocker Branding & Communications

Sue Olson
*Coldwell Banker Residential Brokerage
Sacramento Metro Office*

Thomas Edwards
Beneficial State Bank

Andrea Rogozinski
Crossroads

Malcolm Hotchkiss
Golden Pacific Bank

Honesto Vargas
VSP



1419 H Street | Sacramento, CA 95814

916.446.7501

<http://www.sactheatre.org>

LEADERSHIP

Michael Laun, *Executive Producing Director*

Michele Hillen-Noufer, M.Ed. *Executive Director School of the Arts*

EDUCATION DEPARTMENT

Michele Hillen-Noufer, M.Ed. *Executive Director School of the Arts*

Francesca Sonoyama, M.Ed. *School Partnership Program Manager*

Lyn Alessandra, *Education Production Coordinator and Stage Manager*

Jennifer Augusta, *PEC Program Manager*

Tori Johnson, *YPC Program Manager*

Lisa Dillon, *Camp Program Manager*

KC Odell, *SPP Assistant Program Manager*

Sierra Nevin, *SPP assistant*

School Partnership Program

Through formal partnerships, STC's School Partnership Program establishes in-school theatre residency programs that bring arts to the greater school-community. Moreover, each program is tailored to the educational needs of the site. Drama education offerings include, but are not limited to, college and career readiness, 21st century skills, Common Core ELA curricula, STEM, parent-community involvement, youth development, social-emotional learning, healthy living, community advisories and mentoring. Because STC is committed to a harmonious, seamless partnership, we make every effort to align with School Districts' strategic initiatives.

PROGRAM ADMINISTRATION

Michele Hillen-Noufer, M.Ed, AEA, SAG
STC M.Ed. Executive Director School of the Arts

Michele Hillen-Noufer, M.Ed. is the Education Director for Sacramento Theatre Company (STC) and oversees the STC School of the Arts which includes the Young Professionals Conservatory, the Pre-Professional Ensemble, Camp Programs and the School Partnership Program (which she created in 2011.) As the Director of Education for STC she partners with STC's Executive Producing Director to implement STC's mission to integrate professional theatre with Theatre Arts Education. She is a member of Actors Equity

Association as well as SAG/AFTRA. Michele has been working as a professional actor for 25 years doing theatre, film, and television across the country and internationally. She has directed, taught, and choreographed professional theatre, as well as theatre for young people. Michele has a passion for helping young people achieve their goals in the performing arts as well as providing Theatre Arts Education to schools through STC's School Partnership Program and arts integration during the day. Michele is an arts integration specialist and keeps her skills current by teaching at STC, local elementary schools as well as providing workshops and professional development opportunities for conferences and in-services for Educators. She has been a member of the Sacramento State University's, Academic Talent Search faculty since 2012.

Francesca Sonoyama M.Ed.

School Partnership Program Manager

Francesca is STC's School Partnership Program Manager and has also taught acting for STC's Pre-Professional Ensemble classes and STC Camps. She has worked as an after-school educator teaching ELA through Theatre, a Theatre teaching artist doing arts integration residencies with Sacramento Metropolitan Arts Commission's *Any Given Child* program developed by the John F. Kennedy Center for Performing Arts, and as a substitute teacher at various schools in the Sacramento City Unified School District. She has a BA in Dramatic Art and Communications from UC Davis and a Masters in Education in Integrated Teaching Through the Arts through Lesley University. Francesca is an advocate for the arts and interactive learning as well as a musical theatre performer in the Sacramento community.



INTRODUCTION

STC's School of the Arts had the great honor of serving Sacramento City, Folsom-Cordova, and River Delta Unified School District Communities. In our 2018-2019 season, STC school of the Arts provided:

Direct Service to 1,265 students with over 1,870 instructional hours.

~6,900 students, families, and school communities were impacted through attendance to the performances and who provided technical support for the theatre program (e.g. building sets/props, volunteering backstage, etc.).

Theatre is a community practice.

Our team is delighted to share the work of the community we served. We strongly believe that our efforts have ignited an everlasting impact for our sites and we are honored to offer our quantitative and qualitative deliverables.

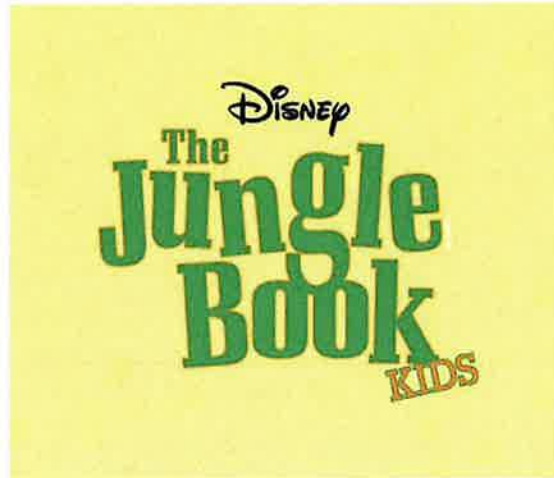
This report is divided as follows:

- Program Breakdown: Logistics
 - Instruction/Rehearsal Hours
 - Performance Dates/Times
- Site Team
 - STC team
 - Site Collaborators: School day and after school team
 - Community Partners: The site systems that allowed our program to flourish
- Highlights & Innovations: Aspects of program unique to this site
- Educational Standards (CCSS, VAPA, etc.)
 - Shows: Rehearsals Plans / Rehearsal Reports
 - Classes: Unit Plans / Syllabi / Lesson Plans
- Quantitative Findings
 - Attendance Rosters
 - Survey graphs: Data Collected sharing findings from post program surveys and community feedback (if received)

The second section focuses on our alignment with district initiatives and how our work as performing arts educators naturally aligns to Common Core State Standards (CCSS) and Visual and Performing Arts (VAPA) standards. Additionally, because the collaborative nature of theatre inherently fosters 21st century skills, we worked tirelessly to adopt and train our staff in Social Emotional Learning. Our staff worked alongside after-school staff in its implementation.

Finally, our third section verifies our quantitative findings. These documents are shared in the form of attendance rosters and survey graphs.

WHITE ROCK ELEMENTARY SCHOOL



Spring Musical

Disney's Jungle Book Kids

January 30, 2020 at 6:00pm

January 31, 2020 at 6:00pm

Theatre Classes

*3-sessions of theatre for
every classroom*

Monday

Kinder 8:30-9:15, 9:15-10:00, 1:45-2:30

1st Grade 1:05-1:45

2nd Grade 10:45-11:15

Tuesday

Kinder 12:45-1:30

3rd Grade 8:30-9:30

4th Grade 11:30-12:30 & 1:30- 2:30

Wednesday -

1st Grade 10:05-10:45

2nd Grade 10:45-11:45

3rd Grade 8:30-9:30

Thursday

5th Grade 8:30-9:30, 11:00-12:00,

1:15-2:15

Friday

3rd Grade 8:30-9:30

2nd Grade 10:45-11:45

PROGRAM BREAKDOWN

Program 1: *Disney's Jungle Book Kids – Musical*

Show Dates: January 30, 2020 at 6:00pm
January 31, 2020 at 6:00pm

Parent Meeting: October 10, 2019 at 8:30-9:30am / 5:30-6:30pm

Rehearsals: October 15, 17, 18, 2019 at 2:00 - 4:30pm (auditions)
October 22, 2019 – January 31, 2020
T,TH,F 2:00 – 4:30pm
(some extended rehearsals closer to show)

Students Served: **30 students (1-5th grade)**
Instructional Hours **102.5 hours**

Program 2: **Theatre Classes**

Class Schedule: **October/November 2019**

Monday
Kinder 8:30-9:15, 9:15-10:00, 1:45-2:30
1st Grade 1:05-1:45
2nd Grade 10:45-11:15

Tuesday
Kinder 12:45-1:30
3rd Grade 8:30-9:30
4th Grade 11:30-12:30 & 1:30- 2:30

Wednesday
1st Grade 10:05-10:45
2nd Grade 10:45-11:45
3rd Grade 8:30-9:30

Thursday
5th Grade 8:30-9:30, 11:00-12:00, 1:15-2:15

Friday
3rd Grade 8:30-9:30
2nd Grade 10:45-11:45

Students Served: **482 students (K-5th)**
Instructional Hours **39.75 hours**

SITE TOTAL:

Students Served: **482 students**
Instructional Hours: **142.25 hours**

SITE TEAM

STC Team:	Michele Hillen-Noufer M.Ed. <i>STC Executive Director School of the Arts</i>
	Franchesca Sonoyama M.Ed. <i>School Partnership Program Manager</i>
	Cindy Stanley <i>Teaching Artist Director/Choreographer</i>
	Hannah Kile <i>Teaching Artist Musical Director</i>
	Sierra Nevin / KC Odell <i>STC Teaching Artist, Rehearsal Support</i>
	Shannon McCoy <i>Lighting Designer</i>
	Savion Battle <i>Sound Technician</i>
	Tyler Allin <i>SPP Technical Coordinator</i>
School Staff:	Canen Peterson, <i>Principal</i> Kimberly Christerson, <i>Assistant Principal</i> Doreen Muscott, <i>Office Staff</i> Concha Cortes, <i>Office Staff</i>
After-School Staff:	Jordan Harris, <i>STARS Program Manager</i>

INNOVATION & HIGHLIGHTS:

- Many students were returning from last year and proved their growth in performance art and professionalism as they went into rehearsal and performance this year. They were good examples to those who were new this year.
- Parents attended theatre informational meeting to learn about the theatre program and how their support will be needed. Parents were kept updated on information through flyers and the REMIND system where they communicated directly with teaching artists about the program.
- Incorporated Common Core and Visual and Performing Arts standards in rehearsals as is reflected in the rehearsal plans and daily reports.

Educational Standards:

Sample *Jungle Book Kids* Rehearsal Plan

SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

School / Production	Jungle Book Kids White Rock Elementary
Teaching Artist(s):	Cindy Stanley Hannah Kile Sierra Nevin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space Whiteboard Chart Paper and Marker Pens
Weekly Call:	Date Range: 1/27-1/31/20 Monday: All Called Tuesday: All Called Wednesday: All Called Thursday: Show Friday: All Called
Common Core State Standards (CCSS) http://www.corestandards.org	CCSS.ELA-LITERACY.L.5.5 Demonstrate understanding of figurative language, word relationships, and nuances in word meanings. CCSS.ELA-LITERACY.L.3.4 Determine or clarify the meaning of unknown and multiple-meaning word and phrases based on grade 3 reading and content, choosing flexibly from a range of strategies. CCSS.ELA-LITERACY.L.1.5 With guidance and support from adults, demonstrate understanding of word relationships and nuances in word meanings. CCSS.ELA-LITERACY.RL.7.9

	Compare and contrast a fictional portrayal of a time, place, or character and a historical account of the same period as a means of understanding how authors of fiction use or alter history. CCSS.ELA-LITERACY.RL.7.4 Determine the meaning of words and phrases as they are used in a text, including figurative and connotative meanings; analyze the impact of rhymes and other repetitions of sounds (e.g., alliteration) on a specific verse or stanza of a poem or section of a story or drama. Comprehension and Collaboration: CCSS.ELA-LITERACY.SL.7.1 Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 7 topics, texts, and issues, building on others' ideas and expressing their own clearly. CCSS.ELA-LITERACY.SL.7.1.B Follow rules for collegial discussions, track progress toward specific goals and deadlines, and define individual roles as needed.
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/st/ss/documents/vpastandards.pdf	2.0 CREATIVE EXPRESSION Creating, Performing, and Participating in Music Students apply vocal and skills in performing repertoire Apply Vocal Skills 2.1 Sing with accuracy in a developmentally appropriate range. 2.2 Sing age-appropriate songs from memory. 4.0 AESTHETIC VALUING Responding to, Analyzing, and Making Judgments About Works of Music Students critically assess and derive meaning from works of music and the performance of musicians according to the elements of music, aesthetic qualities, and human response <i>Development of the Vocabulary of Theatre</i> 1.1 Use the vocabulary of theatre, such as playwright, rehearsal, dress rehearsal, run-through, and cold reading, to describe theatrical experiences. Development of Theatrical Skills 2.1 Use improvisation in rehearsal to discover character and motivation 2.2 Maintain a rehearsal script/notebook to record directions and blocking. 2.3 Create characters, environments, and actions that exhibit tension and suspense. Careers and Career-Related Skills 5.2 Demonstrate projection, vocal variety, diction, gesture, and confidence in an oral presentation. Dance <i>Development of Motor Skills, Technical Expertise, and Dance Movements</i> 1.1 Demonstrate increased focus, physical control, coordination, skill, and accurate reproduction in performing locomotor and axial movement

	.
Key Vocabulary:	VAPA vocab: Rehearsal, blocking, narration, stage directions (up stage/down stage - stage left/right etc. , physicality, gesture, vocal choices, tone of voice, accent. Tension.
Social Emotional Learning (SEL): 5 Life Skills http://www.scusd.edu/social-emotional-learning-sel	4A. Demonstrate ability to collaborate with others. 4B. Demonstrate the ability to communicate positively using affective language to solve problems 2A. Demonstrate ability to be self-disciplined. 2B. Demonstrate ability to set and achieve goals. 2C. Demonstrate ability to regulate and manage one's emotions. Establish and maintain positive relationships Make responsible decisions Nurture a growth mindset
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Recognize a student who showed BOLDNESS • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	<i>Students are engaged in warm-ups - demonstrated by listening for instructions, performing the movements enthusiastically and using their voice without inhibition.</i> <i>Students are able to explain their characters' desires and motivations. Students are able to discuss their character's relationships to other characters.</i> <i>Students show boldness in their vocal and physical choices. They can maintain vocal and physical traits - i.e not dropping character choices mid scene.</i> <i>Self assessment and teacher verbal assessment on vocal and physical choices. How different is your character from you? Vocally and physically? Practice the physical transformation regularly.</i> <i>Script check for notations</i>

Adaptations / Accommodations:	<i>I have a student who clearly doesn't like it when I interrupt him mid scene to give feedback. He gets quite angry with me and is rude. He has mild autism and has some issues regulating his reactions. So I am working on more subtle ways to give him feedback. I spoke with him after rehearsal on Friday about his outbursts, and he admitted he can get angry. I said I would try to interrupt him less during a scene, and he said he would try to be more flexible if I needed to stop him.</i>
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REHEARSAL PLAN

Monday, Dec 27 CHARACTERS CALLED <i>Monday</i> <i>ALL called</i>	Snack (15mins) Vocal and physical warm-up (10-15mins) <i>Get in costume/announcements (10-15min)</i> run show (1hr) Reflection(10 minutes)
Tues Dec 28 CHARACTERS CALLED All Called	Snack (10-15mins) Vocal/Physical warm up (10-15mins) get in costume/announcements (10-15) run show (1 hr) Reflect (10-15mins)
Wed, Dec 29 CHARACTERS CALLED all called	Snack (10-15mins) Warm up (10-15mins) get in costume/announcements (10-15) run show (1hr) Reflect (10 -15minutes)

Sample *Disney's Jungle Book Kids* CAST Rehearsal Report

PRODUCTION: <i>Jungle Book Kids</i> Rehearsal Report			
Date	Rehearsal Number	Time	Location
1-14-20	24	2:30-5pm	MPR
Submitted by	Absent/Ill/Late		Visitors
Sierra Nevin			
Students Present	Students in Company	Students enrolled in ASES / ASSETS	STC Team Present
31	31		Cindy Stanley Sierra Nevin
General Summary		Next Meeting	Plan for next Meeting
1. Introduction of myself, STC standards review, Description of the next three weeks leading up to show to. 2. Physical and Vocal Warm up 3. Choreograph Sheer Kan The Tiger 4. Choreograph Mowgli's Run 5. What are you Doing? (game) 6. Choreograph That's What Friends are For Part 1 and Part 2 7. Clean Up and dismiss kids		Unknown	1. Unknown

VAPA STANDARDS

3.0 HISTORICAL AND CULTURAL CONTEXT Understanding the Historical Contributions and Cultural Dimensions of Music Students analyze the role of music in past and present cultures throughout the world, noting cultural diversity as it relates to music, musicians, and composers. Role of Music 3.1 Explain the relationship between music and events in history. Diversity of Music 3.2 Identify music from diverse cultures and time periods. 3.3 Sing and play music from diverse cultures and time periods. (Grade 4, p. 66)

1.0 ARTISTIC PERCEPTION Processing, Analyzing, and Responding to Sensory Information Through the Language and Skills Unique to Music Students read, notate, listen to, analyze, and describe music and other aural information, using the terminology of music. Read and Notate Music 1.1 Read, write, and perform simple rhythmic patterns using eighth notes, quarter notes, half notes, dotted half notes, whole notes, and rests. 1.2 Read, write, and perform pentatonic patterns, using solfège. Listen to, Analyze, and Describe Music 1.3 Identify melody, rhythm, harmony, and timbre in selected pieces of music when presented aurally. (Grade 3, p. 62)

SOCIAL EMOTIONAL LEARNING (SEL) INITIATIVE

The ability to manage your own behaviors to achieve your goals

COMMON CORE ELA STANDARDS**Common Core
State Standards (CCSS)****Comprehension and Collaboration:**CCSS.ELA-LITERACY.SL.3.1

Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on *grade 3 topics and texts*, building on others' ideas and expressing their own clearly.

CCSS.ELA-LITERACY.SL.3.1.B

Follow agreed-upon rules for discussions (e.g., gaining the floor in respectful ways, listening to others with care, speaking one at a time about the topics and texts under discussion).

Presentation of Knowledge and Ideas:CCSS.ELA-LITERACY.SL.3.4

Report on a topic or text, tell a story, or recount an experience with appropriate facts and relevant, descriptive details, speaking clearly at an understandable pace.

CCSS.ELA-LITERACY.SL.3.5

Create engaging audio recordings of stories or poems that demonstrate fluid reading at an understandable pace; add visual displays when appropriate to emphasize or enhance certain facts or details.

Education | STC

We got through things we needed to get finished with choreo.

There was a bunch of talking but we were able to push through it and get things done.

We still have 1 big number to get done, we will finish by the Thursday and then next week be able to run through the show.

SCENIC

REQUEST:

QUESTION:

CLARIFY:

INFORM:

PROPS

REQUEST:

QUESTION:

CLARIFY:

INFORM:

COSTUMES

REQUEST:

QUESTION:

CLARIFY:

INFORM:

ELECTRICS

REQUEST:

QUESTION:

CLARIFY:

INFORM:

SOUND

REQUEST:

QUESTION:

CLARIFY:

INFORM:

Sample Theatre Class Syllabus

2019-2020 School Partnership Program



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

FALL THEATRE CLASSES
(White Rock Elementary)

Teaching Artist: Jane McGinnes
Program Manager: Franchesca Sonoyama
Program Email: schoolpartners@sactheatre.org
Schedule: (October/November 2019)

Location: (White Rock Elementary grade K, 2, 3)

OBJECTIVE

- To build foundational skills in theatre.
- To gain confidence in performing in front of peers
- To learn basic theatre vocabulary
- To explore the body and voice as tools of expression

VAPA STANDARDS (k-Grade 3)

Development of the Vocabulary of Theatre

- 1.1 Use the vocabulary of theatre, such as actor, character, cooperation, setting, the five senses, and audience, to describe theatrical experiences.
- 1.2 Identify differences between real people and imaginary characters.

Comprehension and Analysis of the Elements of Theatre

- 1.2 Observe and describe the traits of a character.

Development of Theatrical Skills

- 2.1 Perform imitative movements, rhythmical activities, and theatre games (freeze, statues, and mirrors).
- 2.2 Perform group pantomimes and improvisations to retell familiar stories.
- 2.3 Use costumes and props in role playing.

Creation/Invention in Theatre

2.2 Retell familiar stories, sequencing story points and identifying character, setting, and conflict.

2.3 Use improvisation to portray such concepts as friendship, hunger, or seasons.

Role and Cultural Significance of Theatre

3.1 Retell or dramatize stories, myths, fables, and fairy tales from various cultures and times.

Connections and Applications

5.1 Dramatize information from other content areas. Use movement and voice, for example, to reinforce vocabulary, such as fast, slow, in, on, through, over, under.

5.2 Demonstrate the ability to participate cooperatively in performing a pantomime or dramatizing a story.

EXPECTATIONS

At the beginning of each class, students and staff will commit to follow the following STC agreements:

Be Professional
Be Respectful
Stay Present
Be Bold
Have fun!

These agreements will serve as the foundation our theatre practice and invaluable tools for emerging performers.

Day One

Introduce the STC agreements stated above. Teach the chant and several call and responses.

What is a gesture?

Demonstrate and have them copy different gestures

Name and gesture

Say name and make your own gesture - big or small. Everyone copies

The body is an actor's tool and so is the voice:

Demonstrate sounds and voices and have them copy

Everyone explore a way to say your name in a different way. Robotic, squeaky, husky, etc.

One at a time with everyone copying.

Part of performance is working together in a group - called a **cast** or an **ensemble**.

Can this group make shapes: circle, triangle, letter x, circle inside a circle. As a whole group?

Into **Tableau** - demonstrate a tableau using 4 volunteers.

Tableaux of familiar places:

Zoo

Park

Cafeteria

Intro idea of **characters**:

Who might we meet at a zoo

Brainstorm list of characters

Add characteristics - brainstorm adjectives.

Intro idea of **conflict or problem**

What problem might there be at a zoo.

Brainstorm ideas.

Have some ideas as back up.

In groups make a tableau of a problem.

Watch tableaux taking ideas for thought or speech bubbles.

Intro idea of **dialogue**.

Write down their ideas for dialogue and tell students you'll come back next time with some **scenes scripted**.

Reflect on what we've done.

Game to close the session

Count to three around the room. Replace number 1 with a clap. (Concentration game)

Day Two

Recap agreements and chant

Repeat name and gesture from day one - this time putting the name, gesture and vocal quality together.

Introduce idea of **mime** - what is mime?

Mime an action and have them copy - brush teeth etc, pour a glass of water, etc.

Give them a minute to think of their own short mime - put up some ideas to help.
Things to do in the kitchen, in the garden, in the classroom, at the dinner table, etc

Add in emotion
What is emotion? Brainstorm some emotions.

Act out your mime and choose an emotion. Watch each other. Note the vocal and physical changes.

Play a mime game - families of: angry cats, sad bears, nervous penguins, etc.

Revisit our Zoo scenes
Put up on the board the scene list you developed from their ideas.

Kinder will be very basic.

Narration to introduce the animals: Students create the animal enclosures in small groups - sounds and small movements to create the different enclosures.

The "people" scenes.
Split into groups to plan the scenes around the lines or scenarios you gave them.

Watch the scenes: group discussions on emotion, volume of voice, gestures and movement.

Introduce the idea of props. What props would you want to make your play more interesting?

Tell them next time we'll put the it all together to make our play.
(Before next lesson make a plan of how the animal scenes fit with the people scenes. Maybe in class they can make some props??)

Reflect on lesson
Game to finish
Count to three - this time replace 1 with a clap, and 2 with a gesture
"Dude" - concentration, eye contact

Day Three
Vocal and physical warm-up - extension of day 1 and 2 name and gesture

Pass the noise and gesture around the circle.
Pass the noise and gesture starting very small getting more exaggerated each time.

Physical tag - person who is IT decides a way to walk and all have to copy.
(No running)

If time - recap what is a tableau
Fairy Tale in four tableaux
Give each group a fairy tale,
They have to tell the tale using only four tableaux

Watch and guess the fairy tale (Cut this activity if not enough time)

ZOO Scenes

Get into groups to practice zoo scenes.
Perform the animal and people scenes together - for the teacher. Maybe invited administration?
Integrate props if they made any.

Reflect on skills learned
Game to finish- what are you doing? (Mime, concentration, quick thinking)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

2019-2020 School Partnership Program
FALL THEATRE CLASSES
White Rock Elementary School

Teaching Artist: Nicole Martin
Program Manager: Franchesca Sonoyama, schoolpartners@sactheatre.org
Schedule: Oct. 14th- 31st, 2019
Grades: Kinder-5th

Location: White Rock Elementary

OBJECTIVE

- To build foundational skills in theatre.
- To gain confidence in public performance and making bold choices on stage.
- To establish a working vocabulary that all theatre professionals use.
- To provide an opportunity to participate in a theatre rehearsal process and perform in front of an audience.
- To prepare students for informal presentations for invited audiences.
- To collaborate as a team and learn from others.

ATTENDANCE

- For the safety of your child, we ask that parents, guardians and designated pick-ups sign students out at the end of class.
- Advance notice of absences in-person or via email would be greatly appreciated.
- Please make every effort to have your child present each class because each class builds and relates to the next class.

EXPECTATIONS

At the beginning of each class, students and staff will commit to follow the following STC agreements:

Be Professional
Be Respectful
Stay Present
Be Bold
Have fun!

These agreements will serve as the foundation our theatre practice and invaluable tools for emerging performers. Students will also create their own agreements, and will be expected to abide by them.

COURSE SCHEDULE White Rock Elementary		
Date	Plan	Preparation
OCT. 14 Intro to Theatre	• What is theatre? • Warming Up • Movement • Environment • Working as a group • Physical Warm ups • Vocal Warm ups • Introduction to games • Worked on confidence through activities	Arrive ready to participate and have fun!
OCT. 21 Confidence, Imagination, & Building Character	• Imagination exploration • Discussed the five scenes • Students learned about character work • I introduced them to fun improv games to help show them step a bit out their comfort zones	Arrive ready to participate and have fun!
OCT. 28 Continuing Character Building & Theatre Improv w/ Props	• Continued with new games, improv, etc. • For my younger students, we explored use of some props and incorporated them in our games • Had a discussion on what we learned in class • Played some new theatre games • Regrouped	Arrive ready to participate and have fun!

Sample Theatre Classes Lesson Plan (KINDER)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week #_3_

School	White Rock Elementary
Teaching Artist(s):	Nicole Martin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space
Common Core State Standards (CCSS) http://www.corestandards.org	• CCSS.ELA-Literacy.RL.K.1 With prompting and support, ask and answer questions about key details in a text. • CCSS.ELA-Literacy.RL.K.2 With prompting and support, retell familiar stories, including key details. • CCSS.ELA-Literacy.RL.K.3 With prompting and support, identify characters, settings, and major events in a story.
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/si/ss/documents/vpstandards.pdf	THEATRE • Development of the Vocabulary of Theatre (PG.84) 1.1 Use the vocabulary of theatre, such as actor, character, cooperation, setting, the five senses, and audience, to describe theatrical experiences. (P.84 Kinder) • Comprehension and Analysis of the Elements of Theatre 1.2 Identify differences between real people and imaginary characters. • Development of theatrical Skills 2.1 Perform imitative movements, rhythmical activities, and theatre games (freeze, statues, and mirrors). • Creation/Invention in Theatre • 2.2 Perform group pantomimes and improvisations to retell familiar stories. • 2.3 Use costumes and props in role playing.
Key Vocabulary:	Actor, Character, Cooperation, Setting, Audience
Social Emotional Learning (SEL): 5 Life Skills http://www.scusd.edu/social-emotional-learning-sel	• The ability to show understanding and empathy for others (social awareness) • The ability to form positive relationships, work in teams and deal effectively with conflict (relationship skills) • The ability to make constructive choices about personal and social behavior



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week # 3

	(responsible decision-making) • The ability to recognize your own emotions, values, strengths and limitations (self-awareness) • The ability to manage your own behaviors to achieve your goals
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	• <i>Goal is to help kids with confidence to participate in a certain activity</i> • <i>The students are excited to try something new with movement and sounds in warm ups</i> • <i>Kids are engaged in activity and focused</i>
Adaptations / Accommodations:	• <i>Getting to know each student individually/the tools they need for success</i> • <i>Take notes on students each week</i> • <i>Understanding how each child learns</i>



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week #_3_

LESSON PLANS	
DAY, DATE, TIME: MONDAY 1:05-1:45 TUESDAY 12:45-1:30	• Warm up (5 mins) • Animal Movement (5-10 mins) • Rhythm Activity (10 mins) • Act out a book (15 mins) • Freeze dance (5 mins)

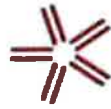
Sample Rehearsal Plan Theatre Classes (1st Grade)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan**Week #_3_**

School	White Rock
Teaching Artist(s):	Nicole Martin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space
Common Core State Standards (CCSS) http://www.corestandards.org	● CCSS ELA-LITERACY.RL.1.1 Ask and answer questions about key details in a text. ● CCSS ELA-LITERACY.RL.1.2 Retell stories, including key details, and demonstrate understanding of their central message or lesson. ● CCSS ELA-LITERACY.RL.1.3 Describe characters, settings, and major events in a story, using key details.
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/si/ss/documents/vpastandards.pdf	● Development of the Vocabulary of Theatre 1.1 Use the vocabulary of the theatre, such as play, plot (beginning, middle, and end), improvisation, pantomime, stage, character, and audience, to describe theatrical experiences. ● Comprehension and Analysis of the Elements of Theatre 1.2 Observe and describe the traits of a character. ● Development of Theatrical Skills 2.1 Demonstrate skills in pantomime, tableau, and improvisation. ● Creation/Invention in Theatre 2.2 Dramatize or improvise familiar simple stories from classroom literature or life experiences, incorporating plot (beginning, middle, and end) and using a tableau or a pantomime.
Key Vocabulary:	play, plot (beginning, middle, and end), improvisation, pantomime, stage, character, audience
Social Emotional Learning (SEL): <i>5 Life Skills</i> http://www.scusd.edu/social-emotional-learning-sel	● The ability to show understanding and empathy for others (social awareness) ● The ability to form positive relationships, work in teams and deal effectively with conflict (relationship skills) ● The ability to make constructive choices about personal and social behavior



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week #_3_

	(responsible decision-making) • The ability to recognize your own emotions, values, strengths and limitations (self-awareness)
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	• <i>Students are focused and engaged in activity</i> • <i>Goal is to help students with confidence</i>
Adaptations / Accommodations:	• <i>Learning what each student needs to learn/have fun</i> • <i>Asking them what they need for improv</i>
LESSON PLANS	
DAY, DATE, TIME: WEDNESDAY- 1:05-1:45 FRIDAY- 1:05-1:45	• Warm up (5 mins) • Animal Movement (5-10 mins) • Rhythm Activity (10 mins) • Act out a book (15 mins) • Freeze dance (5 mins)

Sample Rehearsal Plan Theatre Classes (3rd Grade)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week # 3

School	White Rock
Teaching Artist(s):	Nicole Martin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space
Common Core State Standards (CCSS) http://www.corestandards.org	CCSS.ELA-LITERACY.RL.3.1 Ask and answer questions to demonstrate understanding of a text, referring explicitly to the text as the basis for the answers. CCSS.ELA-LITERACY.RL.3.2 Recount stories, including fables, folktales, and myths from diverse cultures; determine the central message, lesson, or moral and explain how it is conveyed through key details in the text. CCSS.ELA-LITERACY.RL.3.3 Describe characters in a story (e.g., their traits, motivations, or feelings) and explain how their actions contribute to the sequence of events
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/s/t/ss/documents/vpastandards.pdf	<i>Development of the Vocabulary of Theatre (Pg 92)</i> 1.1 Use the vocabulary of theatre, such as character, setting, conflict, audience, motivation, props, stage areas, and blocking, to describe theatrical experiences. <i>Comprehension and Analysis of the Elements of Theatre</i> 1.2 Identify who, what, where, when, and why (the five Ws) in a theatrical experience. <i>Development of Theatrical Skills</i> 2.1 Participate in cooperative scriptwriting or improvisations that incorporate the five Ws. <i>Creation/Invention in Theatre</i> 2.2 Create for classmates simple scripts that demonstrate knowledge of basic blocking and stage areas.
Key Vocabulary:	character, setting, conflict, audience, motivation, props, stage areas, and blocking



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week # _3_

Social Emotional Learning (SEL): <i>5 Life Skills</i> http://www.scsd.edu/social-emotional-learning-sel	• The ability to show understanding and empathy for others (social awareness) • The ability to form positive relationships, work in teams and deal effectively with conflict (relationship skills) • The ability to make constructive choices about personal and social behavior (responsible decision-making) • The ability to recognize your own emotions, values, strengths and limitations (self-awareness)
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	• Goal is for students to be engaged and learning something new • Help students with confidence on stage
Adaptations / Accommodations:	• Get to know each student • Learn what they need to have a successful class • Keep a positive attitude towards each student
LESSON PLANS	



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week # _3_

DAY, DATE, TIME: <i>Tuesday 10/29</i> <i>8:30-9:30</i>	• Warm-up silly sounds, vocal exercise (10 mins) • Vacation improv game (15 mins) • "Will you buy my donkey?" (10 mins) • Freeze Improv (10 mins) • Oscar Speech (5 mins)
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Sample Rehearsal Plan Theatre Classes (4th Grade)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week #_3_

School	White Rock Elementary
Teaching Artist(s):	Nicole Martin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space
Common Core State Standards (CCSS) http://www.corestandards.org	• CCSS.ELA-LITERACY.RL.4.1 Refer to details and examples in a text when explaining what the text says explicitly and when drawing inferences from the text. • CCSS.ELA-LITERACY.RL.4.2 Determine a theme of a story, drama, or poem from details in the text; summarize the text. • CCSS.ELA-LITERACY.RL.4.3 Describe in depth a character, setting, or event in a story or drama; drawing on specific details in the text (e.g., a character's thoughts, words, or actions).
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/s/t/ss/documents/vpastandards.pdf	THEATRE • Development of Theatrical Skills 2.1 Demonstrate the emotional traits of a character through gesture and action. • Creation/Invention in Theatre 2.2 Retell or improvise stories from classroom literature in a variety of tones (gossipy, sorrowful, comic, frightened, joyful, sarcastic). 2.3 Design or create costumes, props, makeup, or masks to communicate a character in formal or informal performances.
Key Vocabulary:	• plot, conflict, climax, resolution, tone, objectives, • motivation, and stock characters
Social Emotional Learning (SEL): <i>5 Life Skills</i> http://www.scsd.edu/social-emotional-learning-sel	• The ability to show understanding and empathy for others (social awareness) • The ability to form positive relationships, work in teams and deal effectively with conflict (relationship skills) • The ability to make constructive choices about personal and social behavior (responsible decision-making) • The ability to recognize your own emotions, values, strengths and limitations


SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

DAILY Lesson Plan
Week # 3

	(self-awareness)
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	• <i>Students are challenging themselves</i> • <i>Students are participating in daily lessons</i>
Adaptations / Accommodations:	• <i>Keep a positive attitude</i> • <i>Accommodate to students needs</i>
LESSON PLANS	
DAY, DATE, TIME: <i>Tuesday</i> <i>11:30-12:30.</i> <i>1:30-2:30</i>	• Warm up-physical/vocal exercises (10 mins) • Sit, Stand, Kneel (10 mins) • "The Sky is Blue today" (5 mins) • Action/emotion work (15 mins) • Repetitive sound-Machine game (10 mins) • "Pass the Secret" (5 mins)

Sample Rehearsal Plan Theatre Classes (5th Grade)



SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan**Week #_3_**

School	White Rock Elementary
Teaching Artist(s):	Nicole Martin
Materials: (e.g. open space, piano, CD player, poster paper, etc.)	Open Space
Common Core State Standards (CCSS) http://www.corestandards.org	• CCSS.ELA-LITERACY.RL.5.1 Quote accurately from a text when explaining what the text says explicitly and when drawing inferences from the text. • CCSS.ELA-LITERACY.RL.5.2 Determine a theme of a story, drama, or poem from details in the text, including how characters in a story or drama respond to challenges or how the speaker in a poem reflects upon a topic; summarize the text. • CCSS.ELA-LITERACY.RL.5.3 Compare and contrast two or more characters, settings, or events in a story or drama, drawing on specific details in the text (e.g., how characters interact).
Visual & Performing Arts Standards (VAPA) http://www.cde.ca.gov/be/si/ss/documents/vpstandards.pdf	• <i>Development of the Vocabulary of Theatre (PG.97)</i> • 1.1 Use the vocabulary of theatre, such as sense memory, script, cue, monologue, dialogue. • protagonist, and antagonist, to describe theatrical experiences. <i>Comprehension and Analysis of the Elements of Theatre</i> • 1.2 Identify the structural elements of plot (exposition, complication, crisis, climax, and resolution) in a script or theatrical experience. • <i>Creation/Invention in Theatre</i> • 2.3 Collaborate as an actor, director, scriptwriter, or technical artist in creating formal or informal theatrical performances. • <i>Role and Cultural Significance of Theatre</i> • 3.1 Select or create appropriate props, sets, and costumes for a cultural celebration or pageant. • 3.2 Interpret how theatre and storytelling forms (past and present) of various cultural groups may reflect their beliefs and traditions. • <i>History of Theatre</i> • 3.3 Analyze ways in which theatre, television, and film play a part in our daily lives. • 3.4 Identify types of early American theatre, such as melodrama and musical theatre. • <i>Critical Assessment of Theatre</i>

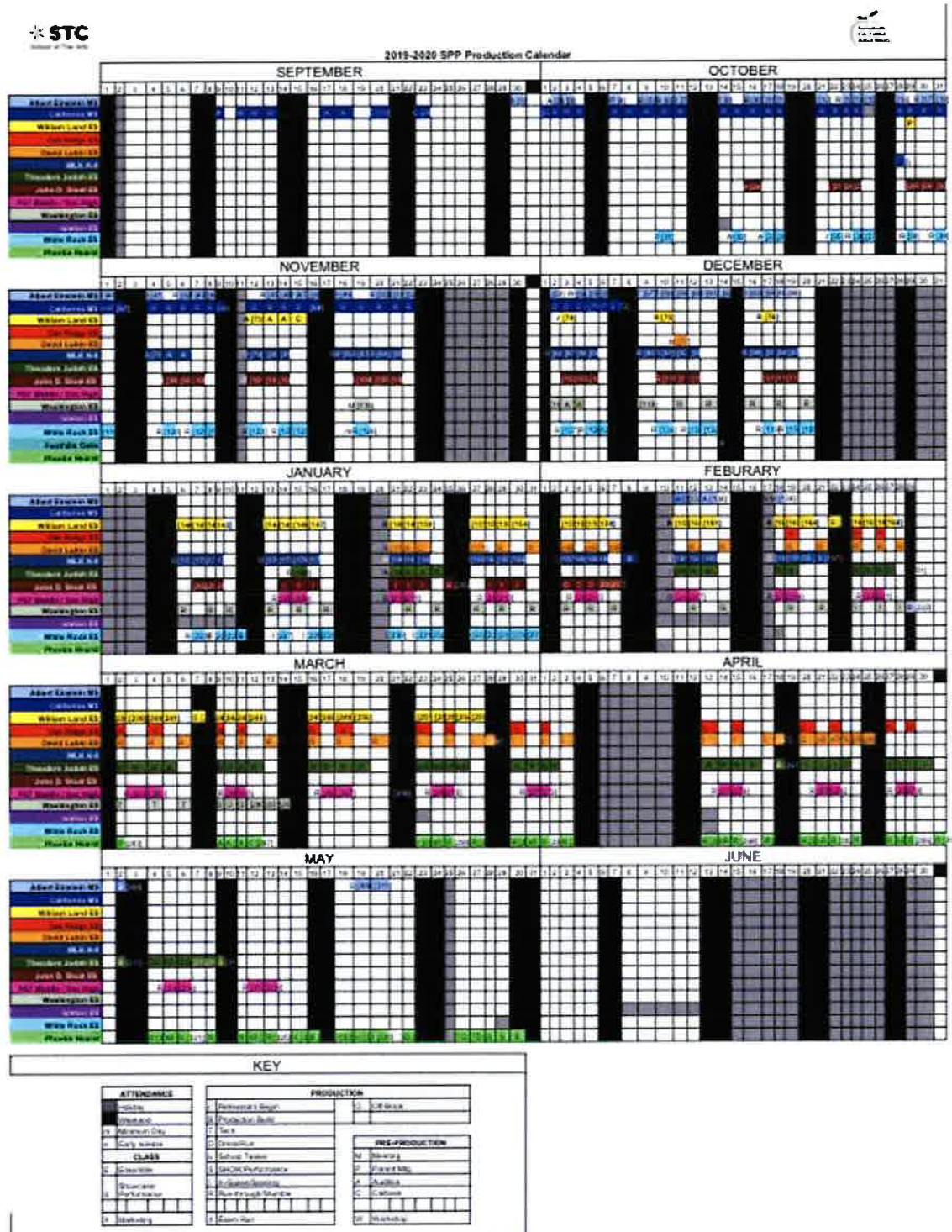


SACRAMENTO THEATRE COMPANY
SCHOOL OF THE ARTS

DAILY Lesson Plan
Week #_3_

Key Vocabulary:	sense memory, script, cue, monologue, dialogue, protagonist, and antagonist
Social Emotional Learning (SEL): <i>5 Life Skills</i> http://www.scusd.edu/social-emotional-learning-sel	• The ability to show understanding and empathy for others (social awareness) • The ability to form positive relationships, work in teams and deal effectively with conflict (relationship skills) • The ability to make constructive choices about personal and social behavior (responsible decision-making) • The ability to recognize your own emotions, values, strengths and limitations (self-awareness)
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	• <i>Students are challenging themselves</i> • <i>Students are participating in daily lessons</i>
Adaptations / Accommodations:	• <i>Keep a positive attitude</i> • <i>Accommodate to students needs</i>
LESSON PLANS	
DAY, DATE, TIME: <i>Thursday</i> <i>8:30-9:30am</i> <i>11a-12</i> <i>1:15-2:15</i>	• Warm up-physical/vocal exercises (10 mins) • Sit, Stand, Kneel (10 mins) • "The Sky is Blue today" (5 mins) • Action/emotion work (15 mins) • Repetitive sound-Machine game (10 mins) • "Pass the Secret" (5 mins)

13 schools partnered with STC in 2019-20



Quantitative Findings:

NICHE.COM

Academics

Percent Proficient - Reading

26%

Percent Proficient - Math

24%

Students

Students

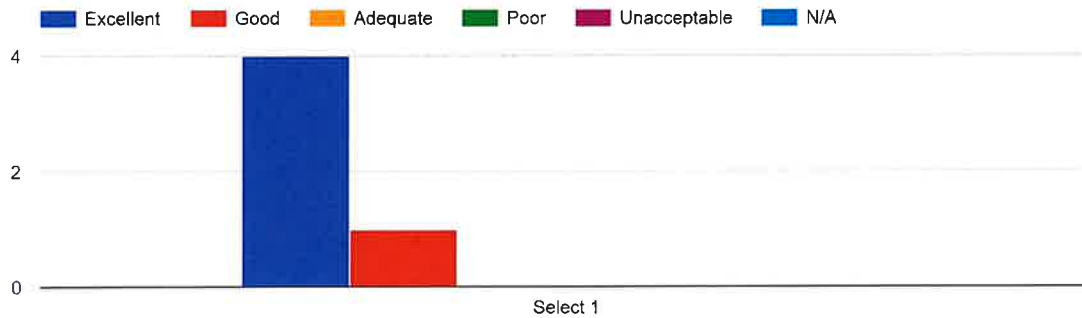
476

Free or Reduced Lunch

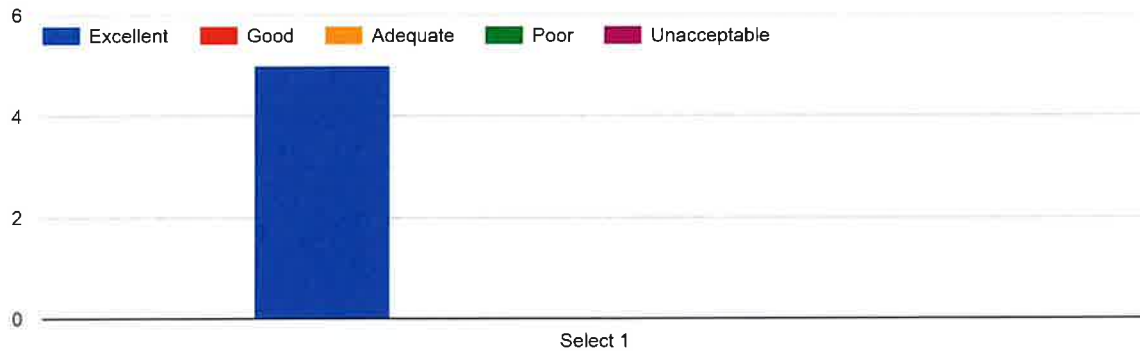
92%

Parent Surveys (musical):

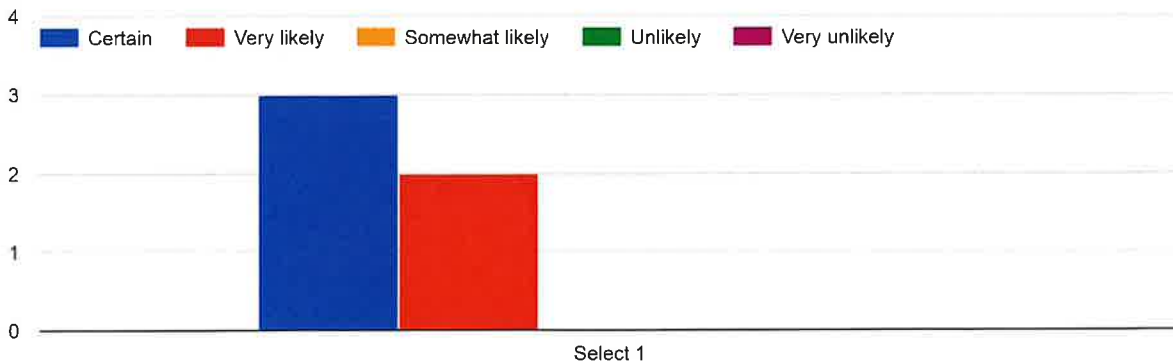
Communication with parents



What level of confidence do you think STC's School Partnership Program provides a safe place where young people can explore their creativity, gain new skills, and make new friends?

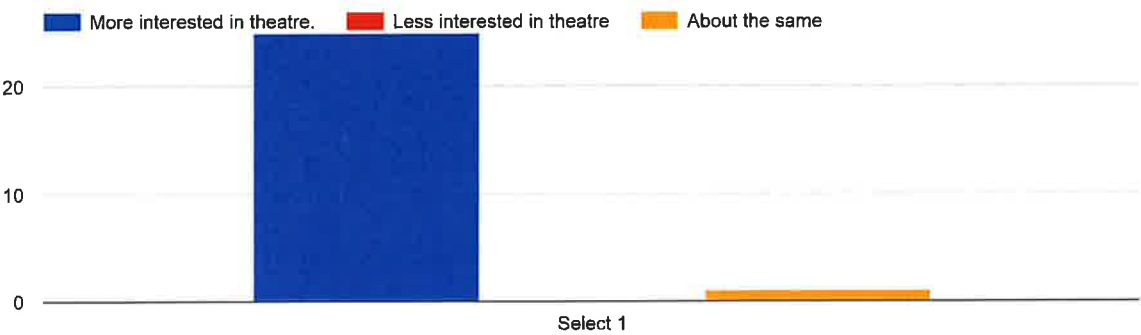


Based upon your child's experiences with STC's School Partnership Program, how likely is it that you will join us in the future?

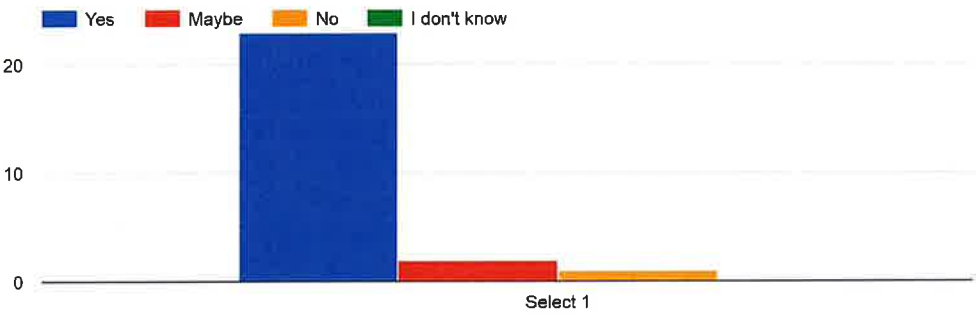


Student Surveys (musical):

After doing this show, I am...

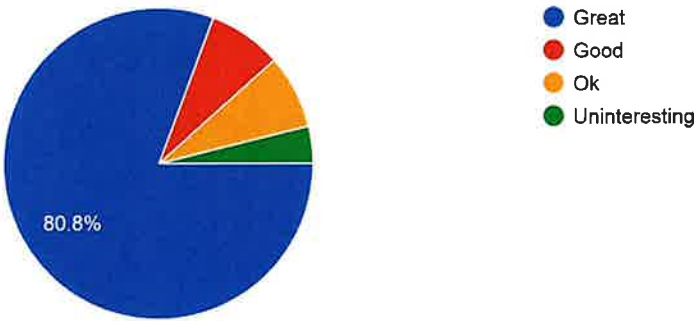


Would you audition next year for another show?



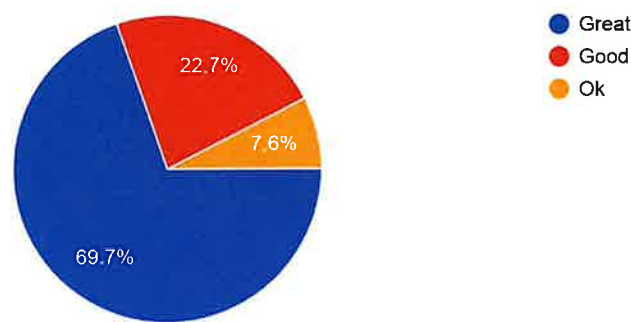
Rehearsals were..

26 responses

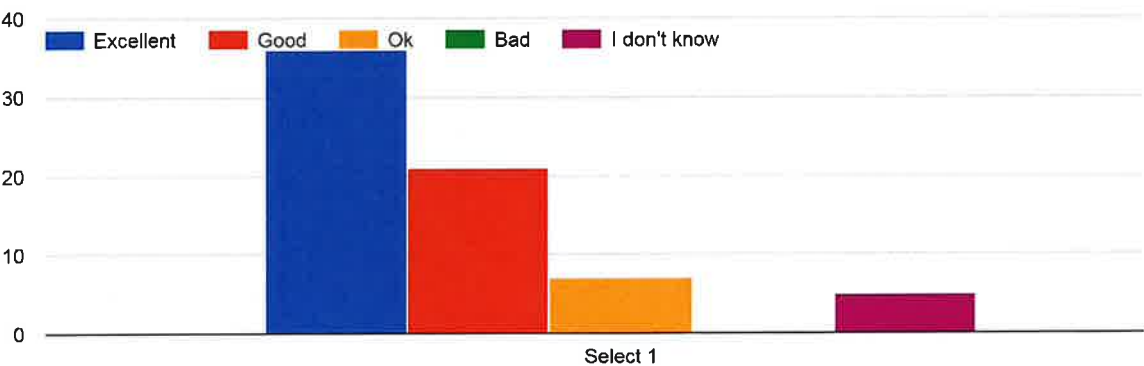


Student Surveys (Theatre Classes):

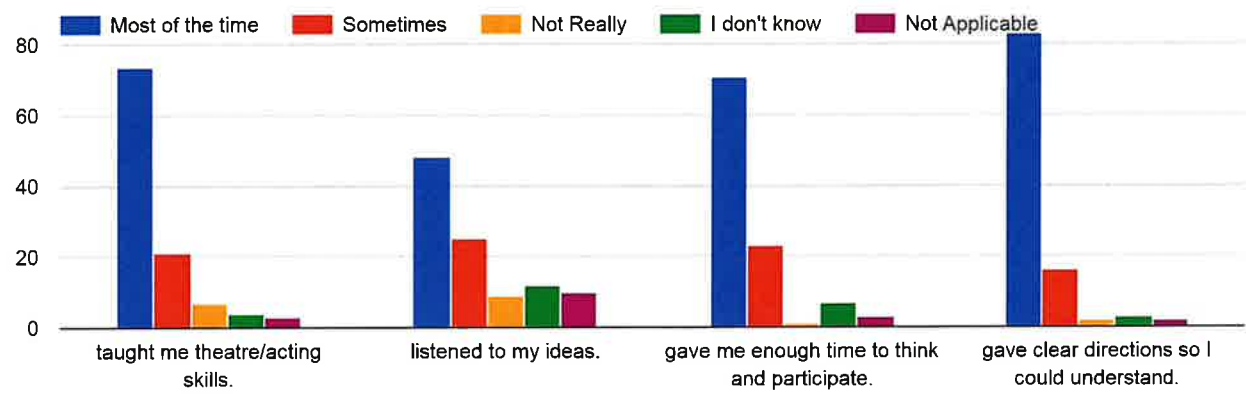
Classes were..
66 responses



Overall, your experience during the classes have been...



The theatre instructor



Thank you
City Of Rancho Cordova Community
Enhancement Fund
for your support!



SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

SCHOOL PARTNERSHIP PROGRAM



Sacramento Theatre Company's School Partnership Program offers after-school and in-school theatre residencies at elementary, middle and high schools in the greater Sacramento region. After school programs culminate in either a final presentation or a fully produced play or musical. During the school day, theatre integration classes include collaboration with the school faculty to address common core and visual and performing arts (VAPA) standards.



High quality instruction is provided by professional theatre artists and is sequential and standards-based with thorough assessments to continually evaluate impact.



The program was created by STC's Michele Hillen-Noufer in 2011 to provide outreach to culturally, linguistically and economically diverse populations in communities with limited arts access.



The program draws on research and incorporates best practices in the fields of arts education and child/youth development.



Decades of research demonstrates that arts participation strengthens children's skills in critical thinking, problem solving, collaboration and communication.



"Working with STC **has been transformational at Einstein**. Through their collaborative work with our teachers, students read plays deeply and discover talents they never knew they had. Students have become actors, masters of technical theatre, and participants in projects larger than themselves."

STC SCHOOL OF THE ARTS DIRECTOR
Michele Hillen-Noufer, M.Ed
 hillenm@sactheatre.org

SCHOOL PARTNERSHIP PROGRAM MANAGER
Francesca Sonoyama, M.Ed
 schoolpartners@sactheatre.org

WWW.SACTHEATRE.ORG | 916.446.7501 X110 | SCHOOLPARTNERS@SACTHEATRE.ORG

SCHOOL PARTNERSHIP PROGRAM



THEATRE ARTS INTEGRATION CLASSROOM RESIDENCIES

- ◇ Sessions are held during the school day
- ◇ Professional Development offered for faculty to facilitate the collaboration of teaching common core standards through the arts
- ◇ Meetings with teachers prior to the residency to target standards
- ◇ Teaching artists create lesson plans that are interactive and involve the classroom teacher
- ◇ Formative and summative assessments are implemented
- ◇ Follow up sessions for teachers and students to evaluate impact of the program

AFTER-SCHOOL THEATRE ARTS RESIDENCIES

- ◇ STC School of the Arts Director and SPP Program Manager meet with principals and key stakeholders to create a program that best meets the needs of the school site
- ◇ Final presentation or production is decided upon to support a backward design approach to curriculum and instruction
- ◇ After school rehearsals and classes are provided for anywhere from 3-8 months
- ◇ Teaching artists (1-3 per site) provide weekly lesson plans to address VAPA & ELA standards
- ◇ Culminates in final community performance
- ◇ Backstage, technical theatre & design opportunities available for students interested in behind-the-scenes roles
- ◇ Family members volunteer for play production committees, set building, backstage assistance & rehearsal monitors

PROFESSIONAL DEVELOPMENT FOR TEACHERS

- ◇ STC's School of the Arts Director and STC's School Partnership Program Manager provide Arts Integration workshops for educators
- ◇ STC invites teachers to attend a professional show on STC's Mainstage every spring at Educator's Night

2018-2019 STC SCHOOL PARTNERSHIP SEASON – AFTER SCHOOL PROGRAMS



- ◇ **David Lubin Elementary** ~ *Annie Jr.*
- ◇ **William Land Elementary** ~ *Alice In Wonderland Jr.*
- ◇ **Theodore Judah Elementary** ~ *Peter Pan Jr.*
- ◇ **John D. Sloat Elementary** ~ *Willy Wonka Kids*
- ◇ **Oakridge Elementary** ~ Musical Theatre Classes
- ◇ **California Middle School** ~ *Aladdin Jr.* & Technical Theatre Classes
- ◇ **Albert Einstein Middle School** ~ Charles Dicken's *A Christmas Carol* & Shakespeare's *A Midsummer Night's Dream*
- ◇ **West Campus High School** ~ *The Greek Mythology Olympiaganza*
- ◇ **Martin Luther King, Jr. K-8** ~ *The Jungle Book Kids*
- ◇ **Washington Elementary** ~ *Seussical Kids*
- ◇ **White Rock Elementary** ~ *Willy Wonka Kids*
- ◇ **Phoebe Hearst Elementary** ~ Spring Drama Classes

ARTS INTEGRATION RESIDENCIES – SCHOOL DAY

- ◇ Washington Elementary
- ◇ William Land Elementary
- ◇ Isleton Elementary



WWW.SACTHEATRE.ORG | 916.446.7501 X110

CANEN PETERSON, PRINCIPAL
KIM CHRISTIERSON, ASST. PRINCIPAL

**10487 White Rock Road
Rancho Cordova, CA 95670
Phone 916-294-9180
Fax 916-294-9072
www.fcusd.org/wre**

To whom it may concern:

The response to STC over the last couple years with our teachers and our community has received rave reviews for not just their dedication for the arts but the support and the nurturing aspect that the arts brings to our students. The teachers have seen that bringing the arts into our school deepens the concepts that they are trying to teach in their class. It has opened up their world in terms of understanding the terms and vocabulary that the arts bring.

Best Regards,

Carlos Ruiz

Page 342 of 904

Daniel Leonardich

From: Michele Hillen <hillenm@sactheatre.org>
Sent: Tuesday, March 17, 2020 2:00 PM
To: Stacy Delaney
Cc: Daniel Leonardich
Subject: Sacramento Theatre Company School Partnership Program at White Rock Elementary
Attachments: White Rock Elementary Canen Peterson letter of endorsement.pdf; R.C. Endorsement Form.pdf; WR Impact Report 2019-2020 (UPDATED 3-13).pdf; SPP-Brochure.pdf; City of Rancho Cordova Community Enhancement Fund 2020.pdf; White Rock Elementary SPP Budget 2020-2021 school year.pdf

Hello Stacy and Daniel,

Here is STC's application for the City of Rancho Cordova Enhancement fund so we can return to White Rock Elementary to provide the students with Theatre Arts Integration classes during the day as well as an after school Theatre program. Last year, we did Theatre Arts integration classes during the school day and Jungle Book Kids funded by the Enhancement fund and it was a huge success. See impact report attached. Please note, I took out all names and rosters.

Also, we are asking for funding for more arts integration classes per classroom so that is why the ask is for more money than we were funded for last year. Thanks so much for your consideration.

<https://www.sactheatre.org/wp-content/uploads/2019/12/SPP-Brochure.pdf>

<https://www.sactheatre.org/school-of-the-arts/school-partnership-program/>



School Partnership Program -
STC - Sacramento Theatre
Company

School Partnership Prog

Thanks so much!

Michele

Michele Hillen-Noufer M. Ed
 Executive Director, STC School of the Arts



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Sacramento Theatre Company School Partnership Program
Name of Applicant: Michelle Hillen-Noufer **Applicant's Title:** Executive Dir. STZ School of the Arts
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916.446.7501 ext. 110 **Applicant's Email:** hillenm@sactheatre.org
Applicant's Mailing Address: 1419 H Street Sacramento, CA 95814

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 24, 2020 12:44 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck
Subject: Measure H Endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement,

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Gujarati Samaj of Sacramento (GSS): Navratri and Diwali Functions
- Sacramento Theatre Company (STC): School Partnership Program (SPP)
- Sacramento Telangana Association: Festival of Flowers (Multicultural Integration Project)

Sincerely,

Sarah Koligian, Ed.D.

Sent from my iPad

ATTACHMENT³
Received 3:54 PM
on 3/19/20
JL



CALCAP PERFORMING ARTS OPERATIONS & PROGRAMMING

APPLICATION SUBMITTED BY

Charles Lago
President
California Capital Arts Foundation
Clago@CalCapArts.Org
(916) 706-2000
9845 Horn Road Suite 100
Sacramento, CA 95827

Type of Application: Non-Profit

SIGNATORY

Charles Lago
President
California Capital Arts Foundation
Clago@CalCapArts.Org
(916) 706-2000
9845 Horn Road Suite 100
Sacramento, CA 95827

Type of Signatory: Non-Profit



PROJECT DESCRIPTION

This project would provide funds to the California Capital Arts Foundation to be disbursed for projects to enable programming and operations for CalCap Performing Arts at the historic Old Mill's Winery.

CCPA (CalCap Performing Arts) is an extension of the California Capital Film Office in Rancho Cordova, CA. CCPA's mission is to expand access for the Performing Arts to Rancho Cordova and its surrounding communities and to increase visage and attendance to Rancho Cordova events through live performance programming, through encouraging youth engagement in the arts, and through quality performing arts workshops. These requested funds would permit CCPA to promote Rancho Cordova as "The City of the Arts" by taking advantage of preeminent theater programming, and to allow attainment of high-caliber seminar instructors. This program would augment current visual arts and events programming by the Cordova Community Council and the MACC.

Through a collaboration with Hummingbird Theatre Company, CCPA will offer a full-year of theatrical programming. Our schedule includes a new improvisational group, "The Cordova Players," a seven-production one-person-show series, "Solo in the Sun," and a youth playwriting class, "Write. Rehearse. Perform." We will also be providing an exceptional scholarship opportunity for highschool students who are preparing to further their education in the performing arts.

With the help of the Community Enhancement Fund, CCPA will encourage an artistic avenue of self-exploration, discovery, and enhanced recreational experience for the citizens of Rancho Cordova and surrounding areas.

BACKGROUND

In 2014, Rancho Cordova voters approved Measure H, which adds a ½ cent to all generated sales tax, to enhance the community of Rancho Cordova. As Arts, History, Culture, Entertainment, and Sports had received 9% of the funding during the 2018/19 fiscal year, we believe CCPA is offered a perfect opportunity to provide alternative artistic outlets for the community of Rancho Cordova and surrounding areas.

Also, the performing arts assist in establishing confidence, higher academic achievement, and increased expectation amongst young adults for competitive colleges and career aspi-



CALIFORNIA CAPITAL
ARTS FOUNDATION

rations. As *The Arts and Achievement in At-Risk Youth: Findings from Four Longitudinal Studies* has concluded, “High-arts, low-SES students were 15 percent more likely to enroll in a highly or moderately selective four-year college than low-arts, low-SES students (41 percent versus 26 percent).”

STRATEGY & GOALS

The California Capital Arts Foundation is focused on providing an influx of access to the performing arts in Rancho Cordova and its surrounding communities and to promote Rancho Cordova as a city of the arts. For FY 2020-21, our goals and strategies are outlined below:

- Design a full year of theatrical events, aimed at providing the community with high-quality education and heightened recreational opportunities.
- Create an audience through branding, marketing, and community engagement
- Schedule and book a one-man-show series, titled “Solo in the Sun,” complete with seven renowned solo shows
- Provide planning for each event to ensure fundamental logistical needs are met
- Ensure prominent and professional theatrical programming to secure community interest and to build a following
- Form a seminar series of seven different educational workshops focused on offering opportunities for self-discovery and performing arts engagement to the community
- Introduce a two-month youth playwriting class, titled “Write. Rehearse. Perform.” concentrated on engaging the youth of Sacramento to explore their creativity with a team-building mentality
- Build an improvisational group, titled “The Cordova Players,” to encourage a heightened awareness of quality entertainment for the citizens of Rancho Cordova
- Secure high-caliber instructors for Write. Rehearse. Perform., The Cordova Players, and our workshop series
- Build a solid foundation for CCPA to plant a firm footing into the future of the Performing Arts in Rancho Cordova



CALIFORNIA CAPITAL
ARTS FOUNDATION

PROJECT PARTNERS

California Capital Arts Foundation
 California Capital Film Office
 Hummingbird Theatre Company
 City of Rancho Cordova Facilities Management
 Cordova Community Council
 County of Sacramento

CHARLES LAGO | CALIFORNIA CAPITAL ARTS FOUNDATION - PRESIDENT

Charles Lago is a Talent Manager, Theatre and Film Producer and Publisher. Charles started his career in the entertainment industry as a theatre producer after working 25 years in Law Enforcement in London, England. He manages several well known actors; Tom Sizemore, Doug Hutchison, Robert Lasardo, Britt Ekland, Cloris Leachman to name a few. Charles has three produced feature films and two documentaries under his belt and has produced dozens of plays and solo shows at the two theaters he owned and operated in San Diego and Palm Springs. In 2006 he started a publishing imprint under the DTLA brand and has published several books including books by former White House Counsel, John Dean. Josh Flagg star of BRAVO's Million Dollar Listing, *Beware of the Cable Guy* by Jeff Kaye, and *School Safety Management* also by Jeff Kaye. Charles will oversee all activities at CCPA and is the Director of the California Capital Film Office at Rancho Cordova.

BRYCE NICASTRO | CALIFORNIA CAPITAL ARTS FOUNDATION - SECRETARY

Bryce Nicastro has served the San Diego, Los Angeles, and Sacramento counties as a Voice/Violin/Piano Teacher, Musical Director, and Graphic Designer since 2013. After attending university in New York City, Bryce's studies brought him to Los Angeles with a passion for Vocal Performance and Music Education. Here, Bryce was trained in operatic singing and to teach General Music in Public Schools. After finishing schooling at UCLA, Bryce continued a career in professional opera, musical theater, and marketing. Bryce has also had an extensive career in graphic art and marketing. For the last six years, Bryce has designed custom product packaging, created customized websites for small businesses, and has created countless marketing materials for film production companies. Bryce will provide musical theatre training, staffing needs, and marketing services for CCPA.



CALIFORNIA CAPITAL
ARTS FOUNDATION

REBECCA SLOAN | COUNTY OF SACRAMENTO - CHIEF OF STAFF

Rebecca Sloan will provide management support including serving liaison to the City, CRPD, FCUSD, and EGUSD. Sloan will also assist with community engagement/outreach to expand community and volunteer support. Sloan served as the Measure P (School) bond campaign co-chair and was a parent volunteer in the Folsom High School Theater Program from 2012-2016. Sloan has a Bachelor of Arts in Communications/Minor in Drama and a Masters' Degree in Public Policy and Administration.

DANIELLE MERCADO | HUMMINGBIRD THEATRE COMPANY - FOUNDER

Danielle Mercado, holder of a Master of Arts in Directing and a B.A. in Theater Arts, has been professionally directing since 2010 and is arguably the most promising upcoming talent on the local theatre scene. With years of experience directing both children and adults, Danielle brings substance, humor and quality to her performances, all while dedicating herself to developing her performers' talents and cast bonding. Her approach to story telling is unique in that it appeals to the greater public who are not regular theatre goers or Shakespeare experts. Making the arts accessible and enjoyable for everyone is part of her ongoing mission. Danielle will head our Improvisational group and offer directing services for the playwright project, "Write. Rehearse. Perform."

RICKY BORBA | CALIFORNIA CAPITAL FILM OFFICE - EXECUTIVE DIRECTOR

Ricky Borba, a Sacramento resident for 11 years, having been born and raised in the San Francisco Bay Area, has been involved with film and television for the last 30 years. His feature-film directorial debut, *The Talking Tree*, produced by Charles Lago, was filmed in the Sacramento area in 2018. The film brought together a cast of Oscar, Emmy and Golden Globe nominated talent, as well as employed a local crew of over 50 people. Ricky has also acted in numerous independent films, as well as hosted a nationally syndicated television show on the WB Network. His credits include commercials and media for major companies such as Disney, The Game Show Network, Comcast, SMOSH, the city of Sacramento and IGN. Ricky will be teaching our Children's Introduction to screen acting workshop as well as assist with staffing needs.



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RICHARD BROADHURST | PLAYWRIGHT

Richard Broadhurst is a writer and educator whose plays have been performed at professional theaters across the country and even abroad. As an instructor, Richard has worked with a broad spectrum of students from pre-teens through college age. As a guest playwright at the prestigious William Inge Theatre Festival, part of Richard's responsibilities involved teaching playwriting at Independence Community College, as well as at a local high school. In addition, over the past 20 years, Richard has taught creative writing at a number of California State Prisons, under the auspices of the William James Association. Richard will be leading the playwright project, "Write. Rehearse. Perform."

STEPHEN WOLWORTH | CINEMATOGRAPHER

Stephen Wollwerth entered the world of film production in 2010 with the development of aerial platforms before anybody knew what drones were. His innovations were featured in Scientific American magazine and many other publications for being the first person to ever fly a cinema camera on an RC platform for a high profile multi-million dollar Fox Sports Ad. Stephen is a director of photography and editor and is supremely passionate about making quality productions that grip the viewer and call to action. Stephen will be the instructor for our cinematography workshop.

DOUG HUTCHISON | ACTOR

Doug Hutchison is an American actor. His extensive film credits include playing "Percy Wetmore" in the Academy-Award-nominated *The Green Mile* (w/Tom Hanks) and starring roles in *Bait* (w/Jamie Foxx), *I Am Sam* (w/Sean Penn), and *The Salton Sea* (w/Val Kilmer), to name a few. Memorable television guest star appearances include *CSI*, *24*, *Lost*, *Law&Order:SVU*, and *The X-Files*. Doug will be teaching his "Art of Stillness" workshop as part of our Seminar Series.



CALIFORNIA CAPITAL
ARTS FOUNDATION

SCHEDULE

**JULY-
FEBRUARY
2020-21**

SOLO IN THE SUN Solo in the Sun will create a platform in which the most diverse and creative solo performers from around the country and world, (France), have an opportunity to showcase their talent. Extraordinary solo theatre is unique in its ability to deliver life-changing stories. It speaks with passion and intimacy that compels us to lean in, learn, relate, and revel, while offering a range of topics and experiences as diverse as humankind itself that audiences will relate to. Our audiences, will see one-person performances and learn the perspectives of people from various walks of life which in itself, is educational and cultural. Each show will play for one weekend, with a total of three performances each.

**DIVA DISH - WITH LUKE YANKEE
(BOOKED)**

Most people only get to see Hollywood stars on screen. Luke Yankee got to see them up close. As the son of Academy Award winning actress, Eileen Heckhart, Luke Yankee got up close and personal with some of the biggest stars the world has ever known. This live multimedia event is like a fabulous party with the biggest stars of Broadway and Hollywood in attendance.

**TIED UP IN KNOTTS - WITH KAREN KNOTTS
(BOOKED)**

A must see for kids of the 50's, 60's, and 70's who grew up laughing at Don Knotts, Barney Fife on the Andy Griffith show! It's a father-daughter story about growing up in a celebrity "Diva" world with the love of Mayberry. Karen Knotts tells stories about her legendary comedian dad, Don Knotts. 'Tied Up in Knotts' is a self contained, multimedia one-woman show which has played to rave reviews in 32 states around the United States.

**DEAR YOKO - WITH ANZU LAWSON
(BOOKED)**

DEAR YOKO is a highly charged, hilarious yet deeply revealing one-woman show that interweaves the lives of actress/playwright Anzu Lawson and her late tiger mother Keiko with the wisdom and legendary life of Yoko Ono... as they navigate xenophobia, self-worth, and identity through multiple eras.



**CALIFORNIA CAPITAL
ARTS FOUNDATION**

SCHEDULE CONTINUED

**TALES OF MODERN MOTHERHOOD - WITH PAM LEVIN
(BOOKED)**

Tales of Modern Motherhood is Pam Levin's brutally funny comedy about the FEAR of becoming a parent, and why she seriously considered just settling for a dog. To birth or not to birth, that is the question, but what if "to NOT" is a deal breaker? Pam had managed to convince her husband Brett to postpone parenting for 5 years, but now times up and her husband's biological clock is ticking. But Pam has a different strategy SPERM ASSASSINATION!! Tales of Modern Motherhood addresses the good, bad and ugly truth of what happens behind closed doors and gives a very honest perspective on the hardest job in the world, PARENTING!

**MY JANIS - WITH ARIANNA VERONESI
(BOOKED)**

My Janis is a window into Janis Joplin's private world as she struggles to find her identity in the summer of 1966. This one-woman show is a heartbreaking and riveting play. Arianna Veronesi captures Janis Joplin in exquisite detail and looks uncannily like her. Everything she poured into her music, her vulnerability, her self-consciousness and her pain, is there on stage in all their raw beauty. Veronesi's Janis is full of life and wonder.

**WILD SON: THE TESTIMONY OF CHRISTIAN BRANDO - WITH JOHN MESE
(BOOKED)**

Set under the white-hot glare of Hollywood and Celebrity, Wild Son: The Testimony of Christian Brando tells the story of Marlon Brando's troubled, headline-making son...in his own words. Written by Champ Clark and featuring John Mese as Christian, this 59-minute one-act-based on personal interviews conducted by Clark and populated by the likes of Jack Nicholson, Michael Jackson, Johnny Depp, Sean Penn, Anjelica Huston, Robert Blake and others--is, most importantly, the story of father and son. Says Pulitzer Prize-winning playwright Beth Henley: "Champ Clark's play is a burning jewel. John Mese is mesmerizing. A rare theatre experience where the magic shimmers."



**CALIFORNIA CAPITAL
ARTS FOUNDATION**

SCHEDULE CONTINUED

**BILLIE: BACKSTAGE WITH LADY DAY - WITH SYNTHIA L. HARDY
(BOOKED)**

Billie - Backstage with Lady Day is an intimate and revelatory evening with the Lady Day herself, as played by the brilliant Synthia L. Hardy. We encounter Billie backstage before a performance, her piano man as her sidekick, she holds court to a couple of journalists, and the audience assumes those roles for the duration. As she changes and primps for the show to come, she drinks a little and then a little more and the stories flow: stories about her childhood, her mother, her bouts with depression and love and heartbreak, and the hardships of being a woman on the road and a black woman in any situation in America.

**AUGUST-
SEPTEMBER
2020**

WRITE. REHEARSE. PERFORM. Instructed by renowned playwright Richard Broadhurst (bio enclosed), students are given the opportunity to write their stories, in their own voice, regardless of experience in theatre. While working with professional theatre artists, students further develop their writing skills. With ongoing revision and reflection, students strengthen these skills in providing and receiving critical feedback.

1ST MONTH

- A professional theatre artist works with students to build skills in character creation, dialog development, and scene and story structure
- Students learn the standard practice for script writing
- Students learn to give and receive critical feedback
- Each student writes an original 10-minute one-act play

2ND MONTH

- The teacher and professional theatre artist choose 6-8 scripts for further development
- These students continue to hone their script writing and deepen their storytelling skills
- On the last day professional actors from the Hummingbird Theatre Company bring students' pieces to life for a presentation for friends, family and school community



SCHEDULE CONTINUED

**ALL
YEAR**
2020-21

THE CORDOVA PLAYERS The soon to be formed Cordova Players will be Rancho Cordova's own Improvisation Group made up primarily by people from Rancho Cordova and surrounding area, directed by Danielle Mercado, Hummingbird's Theatre Company Director.

Improvisation, or improv, is a form of live theatre in which the plot, characters and dialogue of a game, scene or story are made up in the moment. Often improvisers will take a suggestion from the audience, or draw on some other source of inspiration to get started. ... Improv is different every time.

The Cordova Players will be based and perform at CalCap Studios once a week offering shows for both adults and children alike. Often inviting audience members to participate, Cordova Players will quickly become a staple of the Sacramento Theatre scene.

**ALL
YEAR**
2020-21

SEMINAR SERIES CCPA will host a series of seven different workshops, free to the public, three times per year. These workshops will focus on different aspects of the performing arts industry from theatre to film.

SHAKESPEARE SEMINAR - WITH DANIELLE MERCADO [HUMMINGBIRD THEATRE Co]

This workshop uses active movement, vocal exercises, rehearsal techniques, and games to explore differences between Shakespeare's verse and prose, rhetorical structure, punctuation, world picture, and historical relevance. Find the living thought the actor needs to bring Shakespeare "off the page" in an immersive exploration that will bind together the text of Shakespeare and the heightened awareness that brings the plays to life. Participants should come prepared to be active and on their feet.

AUDITION WORKSHOP - WITH BRYCE NICASTRO

From the basics of slating to the advanced technical aspects of the audition process, this workshop will prepare aspiring performing artists for their next big opportunity. This seminar will train the performers how to make a difference in a musical theater audition. Each student will have the oppor-



CALIFORNIA CAPITAL
ARTS FOUNDATION

SCHEDULE CONTINUED

tunity to perform a rehearsed piece to the class and receive constructive critiques from industry professionals.

CHILDREN'S INTRO TO FILM ACTING - WITH RICKY BORBA

As a former child actor, Ricky Borba has spent most of his life in theater television and film. Ricky will take the skills he's learned over his career and import them upon a new generation. The fundamentals of acting in theater, or for film and television, never change. Ricky's classes will be at the beginner/intermediate skill level, and teach a wide variety of methods and approaches specifically geared towards children. By the end of the course, children will be well-prepared to audition and perform on a high level. Each participant will receive a video audition recording.

CINEMATOGRAPHY SEMINAR - WITH STEPHEN WOLWORTH

Stephen's workshop will educate aspiring filmmakers about how lighting, camera, and lens technologies can help them achieve their artistic intentions. The workshop is designed for aspiring DPs, directors, and anyone with an interest in the film industry.

WARDROBE WORKSHOP - INSTRUCTOR TBD

This workshop will focus on the departments of film production which collaborate with and around the costume departments as well as the duties, responsibilities and theories for those positions. An extensive dive into the principles of Colour Theory, Fashion History and Fabric Technology create a foundation for special techniques and practices exclusive to the world of TV, Film, and Theatre.

HAIR AND MAKEUP WORKSHOP - INSTRUCTOR TBD

Learn the required skills to work on set from film and theatre industry professionals in our Hair & Makeup Workshop. This workshop will include skills and techniques needed for advancing in the industry, on-set etiquette, shoot day work-flows, chain of command, and working with other departments on a production.



SCHEDULE CONTINUED

JUNE
2021

ACTORS' ACCESS SCHOLARSHIP CCPA will provide a scholarship opportunity, in the form of a contest, for aspiring young actors. Each applicant will prepare two contrasting monologue(s) and/or musical selection(s) to compete for a \$5,000 scholarship. Specific criteria and guidelines will be created to ensure an appropriate educational experience. Adjudicators will consist of local theatre aficionados, celebrities, and industry leaders.

COMPETITION CRITERIA

- Monologues/songs must be published material written specifically for theatre
- Maximum length of both pieces combined must be four minutes or less
- No inappropriate content (PG-13)
- Each student must present their pieces to the panel of adjudicators with the following information:

▶ Student's Name | Play's Title | Composer's or Playwright's Name | Name of Character Being Portrayed

PROJECT LOCATION

CalCap Performing Arts will be located at 9845 Horn Road Suite 100, Sacramento, CA 95827. This will be an extension of the offices at the California Capital Film Office, in the historic Old Mill's Winery.

- With an introduction to the public for our Entertainment Literary Series, CCPA is confident that the space lends itself to a perfect black-box theater experience.
- We have solidified plans and permits to convert the space into a public assembly location
- Facility upgrades will improve the caliber of theater presented to the community and will allow for increased building usage through event and rehearsal space rentals. Upgrades will include lighting, staging, video-projection capabilities, and miscellaneous hardware (paint, flooring repair, etc.).
- This programming will introduce the Old Mill's Winery as a focal point for the arts.

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CALIFORNIA CAPITAL
ARTS FOUNDATION

PRIORITIZATION METHOD

LEVERAGE Contributions include the California Capital Arts Foundation's connections in the entertainment industry, an event execution team, and a management/back-up work-force. Also, CCPA has formed a collaboration with Hummingbird Theatre Company in order to ensure fortified delivery of our performing arts services, and to amplify the reach of our program and its results.

RETURN ON INVESTMENT Through theatrical programming and communal workshops, CCPA provides a valuable benefit for the citizens of Rancho Cordova, and beyond, in creating local involvement for our community within the performing arts. Success of CCPA will encourage economic growth in Rancho Cordova as entrepreneurs witness the widening of the performing arts community. It will also drive much-needed traffic to the historic Old Mill's Winery and surrounding areas to support local businesses (eg Brookside Restaurant).

CAPACITY Our team consists of members from the California Capital Film Office, an organization that has a track record of successfully producing films, events, and theatrical productions. Joined with the members of the Hummingbird Theatre Company, Cordova Community Council, County of Sacramento, and locally renowned instructors, we are confident in our ability to offer a high-quality performing arts experience. We will also be making use of alternative sources of funding to ensure a bright future for CalCap Performing Arts.

METRICS The metrics of CCPA's success will be measured by:

- Number of attendees at performances
- Number of students enrolled in workshops and seminars
- Positive media coverage recognizing the benefit that CCPA delivers to the community of Rancho Cordova and surrounding areas
- Receipt of additional sponsorships, grants, and/or donations through fundraising
- Public interest in our events and classes through feedback and requests for further programming.

TIMELINE CCPA has fully booked seven solo shows and has received instructors' committed interest in accordance to our proposed schedule above. We are confident in our timeline of events and intend for our programming to encompass a full fiscal year.



FUNDING REQUEST

Equipment		
Quote enclosed/Sacramento Theatrical	\$14,242.00	
TV's x 2	\$1,600.00	
<u>Equipment Totals</u>		<u>\$15,842.00</u>
Solo in the Sun		
Performers (\$2k x 7)	\$14,000.00	
House Manager (21 perf x \$100)	\$2,100.00	
Light/Sound tech (21 perf x \$100)	\$2,100.00	
Marketing/Graphics/Social Media	\$5,000.00	
Space Rental	\$5,000.00	
<u>Solo in the Sun Totals</u>		<u>\$28,200.00</u>
Write, Rehearse, Perform		
Instructors	\$5,000.00	
Materials	\$1,000.00	
Hummingbird Actors	\$500.00	
Amphitheater Rental	\$500.00	
Marketing Social media	\$750.00	
Space Rental	\$500.00	
<u>Write, Rehearse, Perform - Total</u>		<u>\$8,250.00</u>
The Cordova Players		
Cordova Players/Auditions/Director	\$3,000.00	
Marketing/Social Media	\$1,000.00	
Space Rental	\$500.00	
<u>Cordova Players Total</u>		<u>\$4,500.00</u>



Scholarship		
Scholarship Award	\$5,000.00	
Marketing/Graphics/Social Media	\$2,500.00	
Celebrity Judges - Travel/Housing	\$2,500.00	
Venue Rental	\$1,000.00	
Scholarship - Total		\$11,000.00
Workshops/Seminars		
Shakespeare/Instructor X 3	\$2,250.00	
Audition/Instructor x3	\$2,250.00	
Childrens TV/Film/Instructor x 3	\$2,250.00	
Art of Stillness/Instructor x 3	\$2,250.00	
Hair and Make Up/Instructor x 3	\$2,250.00	
Wardrobe /Instructor x 3	\$2,250.00	
Videography/Editing/Instructor x3	\$2,250.00	
Marketing/Social Media	\$2,500.00	
Space Rental	\$1,500.00	
Workshops Total		\$19,750.00
Administration		
Office/Operations/Scheduling Manager (Part Time)	\$23,400.00	
(\$15/hr 30hrs/wk)		
Administration Total		\$23,400.00
Opportunity		
Potential Additional Programming	\$5,000.00	
Opportunity Total		\$5,000.00
Grant Requested		\$115,942.00



OBJECTIVES

Every great outcome starts with a vision. CCPA's mission is to ensure that the Performing Arts will thrive in Rancho Cordova and will continue to grow and expand to truly position Rancho Cordova as "The City of the Arts." We will accomplish our goals with the following objectives in-mind:

- Continue to introduce innovative theatre and performing arts to the community of Rancho Cordova
- Encourage business development with the persistent growth of a Performing Arts community in Rancho Cordova
- Expand access for creative outlets through performance art for the community of Rancho Cordova
- Build a strong relationship with the community and local affiliates/partners to ensure an active future for the Performing Arts in Rancho Cordova
- Introduce the Old Mill's Winery as a viable arts complex within the city, as it will heighten the vision of the newly forming "Arts District" that is 1.5 miles away





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Fax (916) 447-5012

Agent:	John Ehلمان	Quote Number:	22947	
Customer:	California Capital Film Office	Contact:	Charles Lago	
Address:	9841 Horn Road	Phone:	(916) 696-7741	Ext:
City / St / Zip:	Sacramento CA 95827-	Fax:		
Project:	Portable Lighting System	Mobile:	(310) 663-4226	
Date Quoted:	2/24/2020	E-Mail:	clago@calcapfilm.com	

Qty	Unit	Description
1	ea	-- ColorSource 20 Lighting Controller
	w/	-- DMX Extension, 5-pin, 5'-0" long
	w/	-- ColorSource Wireless DMX Transmitter
2	ea	-- Lighting Tree, 12' max ht., 80 lb cap
	w/	-- ColorSource Relay w/ Wireless DMX Receiver
	w/	-- PowerCON ->- Edison Adapter, 5'-0" long
	w/	-- Edison Extension, 12/3 SJT, 25' Long
8	ea	-- ColorSource PAR LED Washlight Fixture
	w/	-- DMX Extension, 5-pin, 5'-0" long
	w/	-- PowerCON Extension, 12/3 SJO, 5'-0" long
	w/	-- Spread Filter, TBD
2	ea	-- ColorSource Linear Striplight Fixture
	w/	-- DMX Extension, 5-pin, 10'-0" long
	w/	-- PowerCON ->- Edison Adapter, 5'-0" long
	w/	-- Edison Extension, 16/3 SJT, 10' Long
	w/	-- Spread Filter, TBD

PLEASE NOTE THE FOLLOWING:

- Pricing is valid for 30-days from today's date
- Pricing INCLUDES applicable sales tax and estimated ground shipping to the jobsite, prepaid, FOB Origin
- Setup and Operation Training is EXCLUDED; Such services may be added for an additional charge of \$750.00

TOTAL PURCHASES

\$14,242.01



March 19, 2020
Stacy Delaney
Community Enhancement Analyst II
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670

Dear Stacy,

Please find enclosed two copies of a Community Enhancement Grant application for the California Capital Arts Foundation, the non-profit arm of the California Capital Film Office at Rancho Cordova.

If, after reviewing, you or the City Council have any questions or concerns, we will be happy to come in and address them.

Thank you for the opportunity and we look forward to hearing from you.

Sincerely,

Charles Lago
Director
California Capital Film Office @ Rancho Cordova.





Rancho Cordova River City Concert Band Enhancements

Continuing Expansion for Community Musical Performance Programs

Project Description

This project provides funds to the Rancho Cordova River City Concert Band (RCRCCB) for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events in the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors within the region.

The goal of the volunteer-driven RCRCCB is to engage with and represent the community of Rancho Cordova with superior musical performances, foster musical interest among children, bring world-class guest artists, conductors and composers to the Rancho Cordova stage, and to provide performance opportunities for skilled community musicians. We strive to provide a rich social environment to those seeking life enrichment through musical interaction while providing connection through our community. The band performs a wide range of music from traditional band literature to contemporary arrangements in addition to premiering new compositions.

The RCRCCB continues to partner with the community of Rancho Cordova to provide an extensive range of music to multiple venue types including full band concerts and small ensemble presentations. The band has continued to cooperatively engage and support multiple events within Rancho Cordova such as the 15th Birthday of Rancho Cordova event, artist receptions at Rancho Cordova City Hall, the Pop-up Gallery at the MACC, and Memorial Day and Veterans' Day observances. The band looks forward to continuing this partnership with the City of Rancho Cordova and the Cordova Community Council Foundation.

Objectives

Goal #1: Bring high-quality musical performance events to Rancho Cordova's citizens and visitors

Goal #2: Strengthen Rancho Cordova's Arts profile

Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"

Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community

Project Team

The Band is currently an incorporated volunteer performing group operating as an independent 501(c)(3) federal tax-exempt nonprofit organization in the State of California.

The implementing team will be led by Tom Seaton, Conductor; Melanie Freer, Vice President; and the Board of Directors of the organization. Members of the band, consisting of 50-70 volunteer musicians will participate in implementation.

Project Criteria

This project meets multiple factors of the Community Enhancement Fund criteria as follows:

- **Community Pride:** Represent Rancho Cordova as musical ambassadors both within the city and touring abroad.
- **Civic Engagement:** Community outreach to bring engaging quality musical events to children, families, and the community.
- **Quality of Life:** Provide performance opportunities for skilled community musicians who seek enrichment through musical interaction while providing musical art experiences to families in Rancho Cordova.
- **Arts and Culture:** Bring exciting arts and culture to Rancho Cordova families through this musical outreach.
- **Growth and Education:** Support and recruit skilled local volunteer musicians to continue to grow and develop as lifelong learners of music. This unique platform allows us to foster the same growth and development in the youth of Rancho Cordova.
- **Children and Youth:** Foster musical interest in children with live musical art experiences.

Prioritization Criteria

- **Leverage:** This project leverages existing community assets, previous City investments, and the musical art expertise of the Rancho Cordova River City Concert Band.
- **Return on Investment:** The value of positive publicity through proper, effective promotion could bring Rancho Cordova the notoriety it seeks as a pioneer in supporting its community through arts. This positive value easily has the capacity to exceed the investment.

- **Capacity:** The Project Team has a proven track record and well-documented capacity for delivery of this project.
- **Timeline for Execution:** This fund would be accessible to meet existing needs immediately upon funding and would be expended by the Rancho Cordova River City Concert Band during the grant period 2020-2021.

Metrics

Goal	Metrics
Goal #1: Bring high-quality musical performance events to Rancho Cordova's citizens and visitors	Quality musical performances will be presented by the full ensemble and small ensembles in a wide variety of venues, measured by attendance.
Goal #2: Strengthen Rancho Cordova's Arts profile image	Elevate RCRCB's ability to serve as an ambassador of the city as measured by audience growth and an expanded performance calendar to include more and new venues both within Rancho Cordova and through touring.
Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"	Incorporation of unique, world-class guest musical talents will further enhance the audience attendance measured by publicity outcomes found in digital and traditional media which result in audience growth, feedback and news coverage.
Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community (especially with our youth)	By expanding RCRCB's performance materials, musicians will have the tools and repertoire of music necessary to provide a diversity of music that is both engaging and enjoyable for musicians and audiences alike. This will be measured by attendance.

Our Proposal

The Rancho Cordova River City Concert Band Enhancements Project builds upon successes initiated under the 2017-18 Community Enhancement Fund allocations which have brought stability and musical improvement to this valuable volunteer organization by providing support for music stands and percussion equipment.

Building the band to equity with other musical performing groups in the region will require continued effort. This request continues to leverage prior investments in a unique community asset which has proven to be a critical tool in improving community image, engages new sectors of the Rancho Cordova community and lifts the city through high quality classical music and contemporary musical performances.

Funding Request

Total Project Cost:

\$50,676.50

Estimated Breakdown of Project Expenditures:

Operating budget (materials, storage, music, consultants, and maintenance): \$47,039.00

In-kind contributions for operational materials: \$3,637.50

How many years have you received funding for this project?

We have received funding for this project in three prior years.

When will your request for funding sunset for ongoing programs?

As RCRCCB intends to continue to perform, afford educational opportunities, and provide a space for local musicians to enhance their skills for years to come, sunsetting for this project is not anticipated. We would not have been able to achieve success without financial support in prior years and anticipate applying for funding in the future to maintain operations, invest in enhanced performance opportunities, and continue to develop the music community in Rancho Cordova and beyond.

Project Location:

Rehearsals occur Monday evenings 6:45pm – 9:15pm at W.E. Mitchell Middle School; 2100 Zinfandel Dr.; Rancho Cordova, CA 95670.

Performances will take place in a variety of locations including, but not limited to: the Cordova High School Performing Arts Center, Koreana Plaza Market, Soil Born Farms, Rancho Cordova City Hall, Mills Station Art & Culture Center, and Carmichael Park.

On February 28, 2020 we submitted a supplemental endorsement form with a request for the FCUSD superintendent to endorse the Rancho Cordova River City Concert Band to rehearse on school property.

Matching Funds (including any in-kind contributions):**In-Kind Contributions:****Rancho Cordova Food Locker**

The Rancho Cordova Food Locker has generously allowed the band to use their 26 foot, liftgate truck for movement of sensitive equipment to and from our concerts. The use of a liftgate truck is essential for safe transportation of our equipment.

\$3,637.50: Estimated value of the in-kind donation usage of the truck is calculated as follows:

- 10 concerts x \$350/truck rental for each concert = \$3,500.00
- 10 concerts x 25 miles/concert x \$0.25/mile (Enterprise Truck rental rate) = \$62.50
- 10 concerts x 25 miles/concert x 15 miles/gallon of gas x \$4.50/gallon gas = \$75.00

The Rancho Cordova River City Concert Band Members

Band members contribute thousands of volunteer hours throughout the year to the community and provide a minimum of four concerts by the full band, and a minimum of four additional performances by ensemble groups. It is projected the band will be central performers in the following events during the grant period:

- "Brushes & Beats" concert event at Soil Born Farm*
- Veterans Day event at the RC Performing Arts Center 2020*
- Community Concert Koreana Plaza in Rancho Cordova Fall/Winter 2020
- Holiday Concert series 2020
- Community Concert Koreana Plaza in Rancho Cordova Spring 2021
- Memorial Day event at the RC Performing Arts Center 2021*
- Music ensembles at Rancho Cordova events and gatherings including City Hall Events, Rancho Cordova Artist Receptions* and Rancho Cordova Santa Pancake Breakfast

* These events are in collaboration with the Cordova Community Council

\$320,465: Value of in-kind annual contributions from the Rancho Cordova River City Concert Band, calculated at the most recent California standard of \$29.95 per volunteer hour* include:

- 10 concerts x 3 hours per concert x 70 musicians: 2100 hours
- 40 rehearsals x 2.5 hours per rehearsal x 70 musicians: 7000 hours
- 50 ensemble concerts/rehearsals x 2 hours x 10 musicians: 1000 hours
- Executive Council meetings and bookkeeping: 600 hours

* Rate obtained from the state-level value of volunteer time breakdown from https://www.thenonproffitimes.com/npt_articles/volunteer-time-value-hits-all-time-high/

Cordova Community Council

RCRCCB has partnered with the Cordova Community Council Foundation (CCC) for several years to provide high-quality musical performances in Rancho Cordova. The CCC generously contributes consulting services as well as a financial stipend for operational expenses.

Community Enhancement Funding Request Total: \$20,000

Performance Venues	\$2,000
Production Materials	\$2,000
Equipment Protection	\$6,000
Musical Guests and Local Talent Partnership	\$4,000
Outreach/Publicity	\$1,000
Musical Equipment	\$1,500
Festival Participation	\$3,500
TOTAL	\$20,000

Performance Venues: Our band has successfully performed in multiple outdoor and indoor venues; however, attaining concert venues which provide a stage large enough for our 50-70 member ensemble, appropriate lighting, appropriate sound and technical staff can be very costly to rent and very challenging to find. Securing venues which can provide these amenities will enhance the quality of our performances, attract guest performers, conductors and composers which will in turn attract a broader audience.

Production Materials: The band uses production materials to continue to provide high level performances to the Rancho Cordova community. We typically perform over ten concerts per year and hold weekly rehearsals. We also have increased our membership by recruiting new members. As such, some of the materials we have been using over the past several years have been worn down and need replacement or supplementation. It is necessary to provide appropriate equipment and supplies to all musicians at performances and rehearsals. Our schedule of performances for the upcoming season is very busy and diversified and will require a variety of music for smaller ensemble groups and for the whole band. Funds will be used for supplies which may include additional chairs, stands, music folders, and lighting equipment as well as sheet music and music books.

Equipment Protection: With a growing arsenal of delicate musical instruments, a paper music library, and other equipment, it is essential to maintain storage space which provides adequate protection which is secure, climate controlled and rodent proof. It is necessary to ensure that the equipment purchased in prior years is protected during transportation to performances and while being stored in a facility. Cases – specifically, for brass and percussion – are needed to protect existing instruments as well as the volunteers handling instruments during transport to and from rehearsal and concert venues.

Musical Guests and Local Talent Partnership: The band brought the 2015 National Association of Concert Bands' Convention to Rancho Cordova. The band has proudly performed and maintains in its library "River City" by world-renowned composer Jacob de Haan commissioned specifically for the band. With the composer in attendance and actively interacting with the audience, the band performed the 2019 West Coast premiere of "The Sword of Titan" a composition by renowned and prolific band and movie score composer/orchestrator Rossano Galante.

Continuing the momentum of bringing the City of Rancho Cordova to the national and world stage, the band strives to attain and bring exclusive compositions, arrangements, guest artists, composers and conductors to our community. Currently, the band is working with world-renowned composer/arranger Jerry Brubaker for a commissioned piece to be premiered in Rancho Cordova. Jerry Brubaker is a prolific and well known composer and arranger of over 200 works who was a member of the US Navy band for over 30 years as French horn soloist. Additionally, the band wants to support and collaborate with local

artists and musicians to showcase the amazing talent we have here in the Rancho Cordova area. Funding for additions original compositions, arrangements suited specifically for the band's membership, and for guest artists, conductors and composers to visit Rancho Cordova would enhance the Rancho Cordova Arts' goal of making the City an arts destination.

Outreach/Publicity In order to enhance community outreach efforts, increase civic engagement, increase community pride, and be a visible manifestation of the community enhancement funds locally and abroad, it is essential for us to produce high-quality promotional materials and to consult with public relations and marketing professionals. Outreach materials to help the band engage the audience to participate in our performance fosters the sense of community and stimulates the interest of individuals to become involved in music. The band has the opportunity to encourage people to want to play a musical instrument (especially young persons) or to dust off an instrument that may have not been used in some time to play once again.

Musical Equipment Many compositions require specific percussion instruments in order to perform them. While most band members provide their own instruments, larger items such as marimbas, xylophones, wind chimes, etc. are not typically owned by the percussionists but provided by the band.

Festival Participation The band was invited to represent the Rancho Cordova Community at the 43rd National Association of Concert Bands Convention in 2021. The band also plans on performing as Rancho Cordova's musical ambassadors in the June 2021 San Francisco Golden Gate Park Band Festival. There are associated costs involved with the application process for both of these events including application fees, recording fees, and photography suitable for promotional materials. Additional costs may include safe, and appropriate equipment transportation for which our in-kind truck partner is unavailable.

Application Submitted by:

Name: Melanie Freer **Title:** Vice President, Rancho Cordova River City Concert Band
501(c)(3) Non-profit
Phone: 916-878-6161
Email: floutistfreer@gmail.com and/or melanie.freer@comcast.net
Mailing Address: P.O. Box 1433; Rancho Cordova, CA 95741-1433

Signatory's Name: Melanie Freer **Title:** Vice President, Rancho Cordova River City Concert Band
501(c)(3) Non-profit
Phone: 916-878-6161
Email: floutistfreer@gmail.com and/or melanie.freer@comcast.net
Mailing Address: P.O. Box 1433; Rancho Cordova, CA 95741-1433

Daniel Leonardich

From: Melanie Freer <melanie.freer@comcast.net>
Sent: Thursday, March 19, 2020 9:31 PM
To: Daniel Leonardich; Stacy Delaney
Subject: 2020-2021 Rancho Cordova River City Concert Band request for Measure H Grant
Attachments: 2020-21 Band Enhancements RCRCCB Final.pdf

Dear Mr. Leonardich and Ms. Delaney,

Please find the enclosed 2020-2021 community enhancement fund request on the behalf of the Rancho Cordova River City Concert Band. Thank you so much for your assistance in processing our request for the Measure H Grant funds. Should you need any further information, please contact me. I look forward to working with you.

Sincerely,

Melanie Freer
Vice President, Rancho Cordova River City Concert Band
916-878-6161

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 237519
 IP Address 73.41.118.175
 Submission Recorded On 03/20/2020 12:40 PM
 Time to Take Survey 11 minutes, 53 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Festival of Flowers (Multicultural Integration Project)

*Project Description ?

Project Description Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and arts of India and bridge the gap between the multi ethnic and integrate the multiple cultures into the community by active civic engagement. Every year during the September - October timeframe Sacramento Telangana Association organizes the festival called "Bathukamma"-Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flow

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Project Team Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders. 1. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader- Founder 2. Laxma Legala – IT Professional/Community Volunteer 3. Anil Reddy – Community Volunteer 4. Srinivas Reddy Kumbam –Entrepreneur 5. Srinath Babu – Sr.Engineer,State o

*Project Goals ?

Project Goals Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing experience of arts, music, culture, education and. This festival is connecting the different sectors of the community by active civic engagement and provides a strong sense of place for residents as a community pride and promoting the community relations through the arts, music, culture, education and entertainment. This festival is an open event

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

25,000

*Estimated breakdown of project expenditures

Project Cost Estimated breakdown of project expenditures for 2020: Total Project Cost: \$25000 Matching Funds: \$13000 Total Measure H Funds request for 2020: \$12000 Expense Estimated breakdown Forecast -2019 Rental for Event facility \$4000 Event promotion \$3,000 Event Setup \$4,000 Educational work shop \$1,000 Festive Dinner \$12,000 Cleaning after the event \$1000 Total Project Cost \$25000 Matching Funds \$13000 Measure H grant request \$12000

*Matching Funds ?

13000

*Include any other funding contributions ?

N/A

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

12,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

4

***When will your request for funding sunset for ongoing programs? ?**

N/A

***Project Schedule ?**

Project Schedule October 17th /24th 2020 3PM -10PM

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

10679 Bear Hollow Dr, Rancho Cordova, CA 95670
California California 95670
USA

Other physical addresses if project/program is at multiple sites ?

3625 Spoto Dr, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? ?

Requested, and will submit to City by March 20, 2020

Letter of Support ?

FCUSD-Endorsment-Measure H-GrantApplication.pdf

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

SKIPPED

Application submitted by

Anil Kondakrindi

Title

Sacramento Telangana Association

Submitting as

Non-Profit

Phone

(916) 588-5900

***Email**

anilkondakrindi@gmail.com

Mailing Address of Submitter

3722 ROCKDALE DR
California RNCHO CORDOVA 95742
United States

Signatory's Name ?

Sacramento Telangana Association Anil Kondakrindi

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 588-5900

***Signatory's Email Address**

anilkondakrindi@gmail.com

Signatory's Mailing Address

3722 ROCKDALE DR
California RNCHO CORDOVA 95742
United States

Attach any additional documents here ?

Measure H-Festival of Flowers-Multicultural Integration Project-2020.docx

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2020-2021

Name of the Organization	: Sacramento Telangana Association (STA)
501(c) Number	: 46-5556147
Address	: 3722 Rockdale Dr, Rancho Cordova, CA 95742
Phone no	: 916-588-5900
Email	: anilkondakrindi@gmail.com
Contact Person	: Anil Reddy, Co -Founder & Chief Financial Officer
Total Project Cost -2020	: \$25000
Matching Funds -2020	: \$13000
Measure H Grant Amount Requested -2020	: \$12000
Project Title	: Festival of Flowers (Multicultural Integration Project)
Project Timeframe	: October 17 th or 24 th 2020
Project Location	: Navigator Elementary School/CRPD Parks

Project Description

Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and arts of India and bridge the gap between the multi ethnic and integrate the multiple cultures into the community by active civic engagement.

Every year during the September - October timeframe Sacramento Telangana Association organizes the festival called "Bathukamma"-Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers and the human beings in a community to integrate and live in harmony.

The festival heralds the beauty of nature, collective spirit of people, the indomitable spirit of women folks and the scientific approach of the agrarian people towards preserving the resources of nature in a celebrative way.

Sacramento Telangana Association request community enhancement grant funds to celebrate festival of flowers. This festival encourages and helping active civic engagement and provides a strong sense of place for residents through the arts, music, culture, education and entertainment and in last 6 years this festival become medium of integration for different cultures into the community.

For the year 2020 we are partnering with Cordova Community Council and Interfaith Council for wider community outreach.

In the last 6 years during celebration we were able to invite, attract approximately ~9000 community members to participate and to part of this festival from different ethnic and culture backgrounds, which includes elected representatives, public officials, business leaders and community leaders and

volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capitol.

Project Team

Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader-Founder
2. Laxma Legala – IT Professional/Community Volunteer
3. Anil Reddy – Community Volunteer
4. Srinivas Reddy Kumbam –Entrepreneur
5. Srinath Babu – Sr.Engineer,State of California
6. Dr.Venu Bellum, MD Kaiserpermanete, Rancho Cordova
7. Dr.Nataraj Podishetty - Plant Sciences ,UC Davis

Project Goals

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing experience of arts, music, culture, education and. This festival is connecting the different sectors of the community by active civic engagement and provides a strong sense of place for residents as a community pride and promoting the community relations through the arts, music, culture, education and entertainment.

This festival is an open event and free for all the community members, it indeed remains a celebration of the women's glory the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

It's important to educate our future generations about different cultures, traditions and diverse world. The world is becoming increasingly small and cultural understanding is important. Bathukamma festival helps our community children learn to accept and respect different cultures and traditions of other countries which makes them better citizens. This festival includes several exciting programs like Dancing, Art exhibition, educational work shop on making bathukamma and tasting authentic Telangana food which will be served free.

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life.

Project Cost

Estimated breakdown of project expenditures for 2020:

Total Project Cost: \$25000

Matching Funds: \$13000

Total Measure H Funds request for 2020: \$12000

Expense	Estimated breakdown Forecast -2019
Rental for Event facility	\$4000
Event promotion	\$3,000
Event Setup	\$4,000
Educational work shop	\$1,000
Festive Dinner	\$12,000
Cleaning after the event	\$1000
Total Project Cost	\$25000
Matching Funds	\$13000
Measure H grant request	\$12000

Project Schedule

October 17th /24th 2020 3PM -10PM

Project Location

STA requested endorsement from FCUSD to take place at a public K-12 school site in Rancho Cordova City. An alternate back up location will be on one of the CRPD parks with in the City of Rancho Cordova limits.

Financial Sustainability

The continued success and growth of Festival of Flowers means that places City of Rancho Cordova as cultural capital of this region and it provides the quality of life, since last 5 years our active community engagement increasing, and we are able to attract more business community with generous sponsorships.

Sacramento Telangana Association (STA) is developing a sustainability plan, considering the success we have experienced in last 6 years in terms of membership and events we conducted year over year which helped to forecast the anticipated growth and expansion for future.

STA Board of Directors, trustees, advisory council members and other core members of the organization developed plan and strategies helping organization with financially stability with steady source funds from various like sponsorships from business community, member community and other tickets-based events.

1. STA board of trustees contributed total of \$10000 for organization.
2. STA will collect membership fee \$100 per core members for 2 years terms from 50+ members
3. Enhance/Expand Non-Profit volunteer grants (\$6000) from corporation like Intel, HP, Esurance, and other technology business.
4. STA will expand our vendor/sponsor base contributions (\$13000) for the active marketing purpose for sponsoring the event
5. STA is committed to expand the community outreach contributions with our members and the surrounding metropolitan area
6. STA will enhance the private partnerships with corporations who are actively supporting the Non-Profit Organizations.

Sacramento Telangana Association strongly believe with the above strategy we will be self-sustainable financially in celebrating the Festival of flowers in the future.

March 20, 2020
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Stacy Delaney,

Thank you for the opportunity to apply for the community enhancement fund grants program for the fiscal year 2020/2021. City of Rancho Cordova support to the Festival of Flowers will contribute towards achieving our common goal of promoting the City of Rancho Cordova image in terms community pride, Civic engagement and quality of life. This festival became a huge cultural attraction in the region and making the city as a cultural capitol of the region with multicultural integration.

For the year 2020 we are partnering with Cordova Community Council and Interfaith council for wider community outreach.

I would like to invite to all our fellow citizens of community to participate in our yearly cultural art Festival -Festival of Flowers.

Thank You for your consideration, should you have any question please feel free to contact me at 916-588-5900.

Sincerely,
Anil Reddy
Co -Founder
Sacramento Telangana Association



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

Due to the extenuating circumstances of the coronavirus, the deadline to apply has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Festival of Flowers

Name of Applicant: Sacramento Telangana Association **Applicant's Title:**

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 9167436768 **Applicant's Email:** mailtolaxma@gmail.com

Applicant's Mailing Address: 3722 Rockdale Dr, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by April 3, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. The internal deadline for school endorsement has not changed. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name:

Superintendent's Signature:

Date:

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than April 3, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 24, 2020 12:44 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck
Subject: Measure H Endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement,

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Gujarati Samaj of Sacramento (GSS): Navratri and Diwali Functions
- Sacramento Theatre Company (STC): School Partnership Program (SPP)
- Sacramento Telangana Association: Festival of Flowers (Multicultural Integration Project)

Sincerely,

Sarah Koligian, Ed.D.

Sent from my iPad

Submission # 237543
 IP Address 73.41.118.175
 Submission Recorded On 03/20/2020 12:55 PM
 Time to Take Survey 10 minutes, 58 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

International Kite festival & Festival of Colors(Holi)

*Project Description ?

Project Description -I(Festival of Colors-Holi) & Project Description -II (International Kite festival) Attached the details in the word document

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Project Teams for both Projects STA ,RTC,and SCM board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders. 1. Sharon Smith – Executive Director -SCM 2. Anil Kondakrindi – Community Organizer 3. Marc Sapoznik – RCTT Executive Director 4. Leena Riggs -RCTT Marketing Manager 5. Sri Pulipati -Community Volunteer 6. Srinath Babu -STA Board member

*Project Goals ?

In partnership with Sacramento Children Museum we can spark a passion for life-long learning, entertainment and education. This event provides a venue where children's will have opportunity to explore to the new environment and exercise both their bodies and their minds Attached document

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

6,500

*Estimated breakdown of project expenditures

Attached Document with details Project Cost -Festival of Colors Expense Estimated Expenditure Breakdown -2020 Rental for Event Facility CRPD Park \$500 Event promotion,Setup,Materials and Supplies \$1250 Refreshments \$1500 Cleaning after the event \$250 Total Project Cost \$3500 Matching Funds \$1000 Measure H grant request \$2,500 Project Cost International Kite festival -\$2500 Matching Funds :\$500

*Matching Funds ?

1500

*Include any other funding contributions ?

N/A

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

5,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

1

*When will your request for funding sunset for ongoing programs? ?

N/A

***Project Schedule ?**

January & March 2021

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

3141 Bridgeway Dr, Rancho Cordova, CA 95670
California CA 95670
USA

Other physical addresses if project/program is at multiple sites ?

3625 Spoto Dr, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?****SKIPPED******School District (if applicable, check all that apply) ?**

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?****SKIPPED******Application submitted by**

Anil Reddy Kondakrindi

Title

Sacramento Telangana Association

Submitting as

Non-Profit

Phone

(916) 588-5900

***Email**

anilkondakrindi@gmail.com

Mailing Address of Submitter

3722 ROCKDALE DR
California RNCHO CORDOVA 95742
United States

Signatory's Name ?

Sacramento Telangana Association Anil Reddy Kondakrindi

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 588-5900

***Signatory's Email Address**

anilkondakrindi@gmail.com

Signatory's Mailing Address

3722 ROCKDALE DR
California RNCHO CORDOVA 95742
United States

Attach any additional documents here ?

Community Enhancement Fund-Festival of-Holi-Kite-2021.docx

ATTACHMENT 3

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2020-2021

Name of the Organization	: Sacramento Telangana Association (STA) Sacramento Children's Museum (SCM) Rancho Cordova Travel and Tourism (RCTT)
501(c) Number	: 46-5556147 -STA 20-2673935 -SCM 27-4663529 -RCTT
Address	: 3994 Borderlands Dr, CA 95742-STA 2701 Prospect Park Dr, CA 95670 -SCM 2729 PROSPECT PARK DR, CA 95670 -RCTT
Phone no	: Anil- 916-588-5900 & Sharon -916-638-7225
Email	: anilkondakrindi@gmail.com Sharon@sackids.org marc@visitranhocordova.com
Contact Person	: AnilReddy, Co-Founder - STA Sharon Smith; Executive Director -SCM Marc Sapoznik Executive Director
Total Project Cost	: \$6500 (\$3500 -Holi and \$3000 -Kites)
Matching Funds	: \$1500
Measure H Grant Amount Requested	: \$5000
Project Title	: Festival of Colors (Holi International Kite Festival (iKFest)
Project Timeframe	: January & March 2021
Project Location	: CRPDParks

Project Description -I(Festival of Colors-Holi)

Sacramento Telangana Association(STA) and Sacramento Children's Museum(SCM) will be partnering In celebrating the Festival of Colors(Holi) for the year 2020, this festival marks the arrival of spring and is a celebration of fertility, color, and love, mostly we see this festival as a time for people to get together and enjoy themselves with friends, families and communities without any concern for caste, creed region, religion, men, women, children's or ethnicity of the community which intern connects the communities of the City of Rancho Cordova.

During 2018,2019 this festival was celebrated with help of City of Rancho Cordova community enhancement funds, this was well received by the community and generated huge enthusiasm and encouragement.

STA active partnership with children's museum is helping us to reaching to greater community participation, especially children in our community and for 2019 event invite projecting there is greater level enthusiasm and participation.

This is first time we are successfully collaborating and partnership with other community organizations and showing the results how successfully we can unify and bring the community on to a one unifying platform to promote the great civic engagement and broader community outreach.

Festival of Colors is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

NOTE: Due to Corona Virus outbreak and based on the CDC & Sacramento County Health department guidelines on social distancing's, Organization canceled the scheduled (3/14/2020) Colors event for the year 2020.

Project Description -II (International Kite festival)

Sacramento Telangana Association (STA)and Rancho Cordova Travel and Tourism (RCTT) will be partnering in introducing first ever International Kite Festival to the City of Rancho Cordova for the year 2021.

We would like to bring a new International Kite festival to the city of Rancho Cordova, across the world and USA many cities have similar festivals held annually and this kite festival attracts kite flyers from all over the world.

There are several internationally recognized and respected kite festivals taking place in the USA. From those voted best kite festivals in the world by Kite Trade Association International such as the Washington State International Kite Festival, to those attracting hundreds of thousands of kite enthusiasts every year, there are more kite festivals in the USA than most realize.

This will be our first International Kite festival can include largest kite, smallest kite, most unique kite, highest flying kite, and most colorful kite.

STA will be partnering with RCTT in promoting and working in collaboration with an objective of promoting tourism to the city of Rancho Cordova. We are anticipating greater level enthusiasm and participation.

International Kite Festival is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

Project Teams for both Projects

STA ,RTC,and SCM board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Sharon Smith - Executive Director -SCM
2. Anil Kondakrindi - Community Organizer
3. Marc Sapoznik - RCTT Executive Director
4. Leena Riggs -RCTT Marketing Manager
5. Sri Pulipati -Community Volunteer
6. Srinath Babu -STA Board member
7. Srinivas Reddy Kumbam - STA Board of Trustee & Entrepreneur
8. Satish Pasupulati - Sr. Engineer/Entrepreneur/Community leader
9. Dr.Venu Bellum -Kaiser Permanente, Rancho Cordova
10. Shantha Gadam - STA Women's Committee Chairman
11. Laxma Legala - STA Board President

Project Goals -Festival Of Colors: City of Rancho Cordova sponsoring this color festival as part of community enhancement funds for last 2 years, during festival there were lot of kids participated and enjoyed this event at Stone Creek Park and Children's Museum this years, with the past experiences we strongly believe this festival reaching more kids in the community in providing the entertainment and education to next generations.

In partnership with Sacramento Children Museum we can spark a passion for life-long learning, entertainment and education. This event provides a venue where children's will have opportunity to explore to the new environment and exercise both their bodies and their minds

1. Helps to build cultural connections
2. offers opportunities for children to play with colors which will help in fulfilling the sensory needs which are very important for kids over all development.
3. Community Engagement
4. Education and Entertainment

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life.

Project Cost -Festival of Colors

Expense	Estimated Expenditure Breakdown - 2020
Rental for Event Facility CRPD Park	\$500
Event promotion,Setup,Materials and Supplies	\$1250
Refreshments	\$1500
Cleaning after the event	\$250
Total Project Cost	\$3500
Matching Funds	\$1000
Measure H grant request	\$2,500
STA will provide the matching funds of \$1000	

Project Schedule: March -2021

Project Location: Any available CRPD parks within the City of Rancho Cordova limits or Sacramento Children's Museum.

Project Goals - International Kite festival

Our goal is to have 200+ colorful kite flies in City which can provide us platform to show the creativity and bringing community together. Kiting is truly a universal activity, limited only by the imagination

International Kite festival helps the community to introduce people to the fun of kite flying, the rich history of kites, the stunning artistry of kite makers, and how kites can be used as educational tools.

In partnership with Rancho Cordova Travel and Tourism with an objective of promoting tourism to the city of Rancho Cordova.

1. Helps to build cultural connections
2. Community Engagement
3. Education and Entertainment

Project Cost International Kite festival

Expense	Estimated Expenditure Breakdown - 2021
Rental for Event Facility CRPD Park	\$500
Event promotion, Setup, Materials and Supplies	\$1250
Refreshments	\$1250
Total Project Cost	\$3000
Matching Funds	\$500
Measure H grant request	\$2,500
STA will provide the matching funds of \$500	

Project Schedule: January/April -2021

Project Location: Any available CRPD parks within the City of Rancho Cordova limits.



Daniel Leonardich, City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 26, 2020

RE: Letter of Support from Cordova Recreation & Park District for the Sacramento Telangana Association to have two events at our parks: Kite Festival and Festival of Colors at Stone Creek Park and Village Green Park

Dear Mr. Leonardich,

The Cordova Recreation & Park District gives its whole-hearted support to Sacramento Telangana Association to have two events at our parks: Kite Festival and Festival of Colors at Stone Creek Park and Village Green Park.

The mission of these events is in line with our own agency mission to promote health and well-being of youth and the community. We are happy to support an organization that fosters creativity, culture, and education in our region.

Thank you for your consideration,
Cristina James
Landscape Architect/Park Planner
Cordova Recreation & Park District
2729 Prospect Park Drive, Ste. 230
Rancho Cordova, California 95670
P: 916-842-3312

Submission #	242906
IP Address	67.174.46.5
Submission Recorded On	03/26/2020 5:33 PM
Time to Take Survey	17 minutes, 4 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Sacramento Playa Art Park

*Project Description ?

Our art park will contain 6-8 imaginative, whimsical sculptures created for or inspired by Burning Man. In addition to the sculptures placed for the one-year duration, at least 2 pads will be dedicated for short-term installations. Local artists will be recruited to paint murals and create other temporary art (like chalk). Benches within the park encourage reflection and contemplation. Community groups, from dance troops to chess clubs are encouraged to use this newly invigorated public space.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

The project is being executed by the 501(c)3 nonprofit Sacramento Valley Spark (SVS). Formed in 2012, the organization is inspired by the 10 Principles of Burning Man with the mission of uniting the community through art and positive change. The organization is run by a seven member board with Ed Fletcher serving as the president. The project team includes project planner Michael Halverson, arts consultant Kathy Zwern, arts handler Brian Gardner, and architect Genevieve Marsh.

*Project Goals ?

We aspire to create an invigorated public space that brings together people, programming and collaborating with other civic-minded organizations in the Sacramento. We hope visitors will take in the works and bring their inspiration back to their social groups and the community at large. Through programming, we hope to inspire others to promote the Burning Man principles of Civic Responsibility and Communal Effort leading to greater awareness of our inter-connectivity and creative resources.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

73,000

*Estimated breakdown of project expenditures

Please see attached spreadsheet

*Matching Funds ?

Municipality = \$38,000.00 Corporate Sponsor = \$25,000.00

*Include any other funding contributions ?

Individual donors/crowdfund = \$10,000.00

*Ongoing operations and maintenance costs if applicable ?

None

*Total Community Enhancement Funds requested ?

38,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

1

*When will your request for funding sunset for ongoing programs? ?

2020/2021 budget cycle [current]

***Project Schedule ?**

May 10: Initiate submission process Apr-May: Site Selection May: Crowdfunding begins May-Jun 2020: Schematic/ Maquette Jun-Jul: Fundraising Events Jun-Jul: Contracts: Contingent upon receiving fundraising proceeds Jul-Aug: Site Permits, Insurance, etc Aug-Sep: Burning Man Event: solicit temporary artists for remaining year Sept-Oct: Solicit final rotating artist, 2D artists, Performance Artists for Cycle 1 Oct-Nov: Install Nov 2020: Public Opening Nov - Oct 2021: Cycle 1-4 Nov 2021: Deinstall

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

TBD
Rancho Cordova CA 97542
USA

Other physical addresses if project/program is at multiple sites ?

Hagan Park has been selected for the 2019/2020 Funded "Summer of Spark" fundraising event and celebration. Location of installation TBD; currently under discussion regarding the Mineshaft site off HWY 50. Executive Director of Cordova Community Council is enthusiastic and is currently engaging her Board regarding our proposal.

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

Letter of support for Sacramento Playa Art Park.pdf

Application submitted by

Kathryn Zwern

Title

Arts Consultant

Submitting as

Non-Profit

Phone

(408) 315-9052

***Email**

kathy.zwern@yahoo.com

Mailing Address of Submitter

5118 Cashmere Court
CA Fair Oaks 95628
United States

Signatory's Name ?

President Ed Fletcher

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 524-0775

***Signatory's Email Address**

president@Sacvalleyspark.org

Signatory's Mailing Address

president@Sacvalleyspark.org
4221 56th Street
Sacramento CA 95820

USA

Attach any additional documents here ?

SPAP - Rancho CEF App Budget.pdf

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Project Name: 2020 Sacramento Playa Art Park ("Playa to Plaza")
Artist / Art Collectives: SPARK
Location (if known):
Dates (Approx.): Summer 2020 - November 2021
Primary Contact Name: Ed Fletcher
Email: Ed Fletcher <majorfletcher@gmail.com>

Expenses	Art Park Project Phases						Reporting / Documentation	Total Expense
	Planning	Production	Installation	Exhibition	De-Installation			
Artist Fees								
Short-term art installations	\$2,500.00	\$0.00	\$10,000.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$15,000.00
Long-term art placement	\$2,500.00	\$0.00	\$10,000.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$15,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Artist Fees Total								\$30,000.00
Communications / Publicity								
Design signage	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
PR and marketing	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Printing	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Communications Total								\$5,000.00
Community Outreach								
Face Book ads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Food and services	\$50.00	\$100.00	\$200.00	\$200.00	\$50.00	\$0.00	\$0.00	\$600.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Outreach Total								\$650.00
Consultants and labor								
Contractor /electrician	\$0.00	\$0.00	\$5,125.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$7,125.00
Project Management	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consultant / Labor Total								\$12,125.00
Equipment Rental								
Herc	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Tractor for gravel	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Rental total								\$900.00

Project Name:	2020 Sacramento Playa Art Park ("Playa to Plaza")
Artist / Art Collective:	SPARK
Location (if known):	
Dates (Approx.):	Summer 2020 - November 2021
Primary Contact Name:	Ed Fletcher
Email:	Ed Fletcher <majorfletcher@gmail.com>

Expenses	Art Park Project Phases						Reporting /	
	Planning	Production	Installation	Exhibition	De-Installation	Documentation	Total Expense	
Security Fees								
Security services	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Webcam	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Security Fees Total								\$5,000.00
Materials								
Gravel	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Concrete (footing)	\$0.00	\$2,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Materials Total								\$12,000.00
Overhead								
SPARK Art Storage	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead Total								\$500.00
Permits / Licenses								
Special event	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits / Licenses Total								\$200.00
Travel								
Artists - to Sac	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,000.00
Hotel rooms 5 artists	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Total								\$1,000.00

Project Name: 2020 Sacramento Playa Art Park ("Playa to Plaza")
Artist / Art Collective: SPARK
Location (if known):
Dates (Approx.): Summer 2020 - November 2021
Primary Contact Name: Ed Fletcher
Email: <a href="mailto:Ed.Fletcher<majorfletcher@gmail.com>">Ed.Fletcher<majorfletcher@gmail.com>

Expenses	Art Park Project Phases					Reporting /		Total Expense
	Planning	Production	Installation	Exhibition	De-Installation	Documentation		
Transportation								
Art from BM	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other								
Insurance	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00
Sanitation			\$1,600.00					\$1,600.00
Contracts/attorney	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Opening reception & quarterly events	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00
Other Total								\$5,300.00
Total Expenses	\$5,050.00	\$7,100.00	\$50,425.00	\$3,050.00	\$7,550.00	\$0.00	\$0.00	\$73,175.00
In-Kind Support								
Hotel rooms	\$0.00	\$0.00	\$1,500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$2,000.00
Equipment	\$0.00	\$0.00	\$1,000.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,500.00
Gravel			\$2,000.00					\$2,000.00
Attorney	\$200.00							
SMUD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction donor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total In-Kind Support	\$200.00	\$0.00	\$4,500.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$5,700.00

Project Name:	2020 Sacramento Playa Art Park ("Playa to Plaza")
Artist / Art Collective:	SPARK
Location (if known):	
Dates (Approx.):	Summer 2020 - November 2021
Primary Contact Name:	Ed Fletcher
Email:	Ed.Fletcher <majorfletcher@gmail.com>

Expenses	Art Park Project Phases						Reporting /	
	Planning	Production	Installation	Exhibition	De-Installation	Documentation	Total Expense	
Sources of Revenue:								
Municipality	\$0.00	\$0.00	\$38,000.00	\$0.00	\$0.00	\$0.00	\$38,000.00	
Corporate Sponsor	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	
Individual donors/crowdfund	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
Total Revenues:	\$0.00	\$0.00	\$73,000.00	\$0.00	\$0.00	\$0.00	\$73,000.00	
Remaining underwriting	-\$5,050.00	-\$7,100.00	\$22,575.00	-\$3,050.00	-\$7,550.00	\$0.00	-\$175.00	

Burning Man

www.burningman.org

March 12, 2020

To Whom it May Concern,

Burning Man's Regional Network Committee is excited about the proposed Sacramento Playa Art Park and sees great potential social benefit in terms of community building, artist support, and creative activation of public space.

Burning Man applauds the vision of this project and has seen other locally organized initiatives like this succeed when they have city partnership and support. While Burning Man is not directly involved in this initiative and the organizing team is acting independently, we would be pleased to help spread word of the project once completed via our regional network, and our volunteer Sacramento regional contact is excited about this project and plans to be supportive with communications in the region.

Thank you for your interest and potential support of the Sacramento Playa Art Park project.

Sincerely,

A handwritten signature in black ink that reads "Steven Raspa". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Steven Raspa
Regional Network Committee
Burning Man Project

Received 4/3/2020
@ 11:47am.
via email JD

**Rancho Cordova Measure H Community Enhancement Fund
Grant Proposal**

1. Project Name

Rancho Cordova New Music Initiative

2. Project Description

The Rancho Cordova New Music Initiative (RCNMI) seeks to provide composers and classical musicians with opportunities to collaborate on and perform new music, while also expanding the classical music offerings available to the Rancho Cordova community. Thus far, citizens have had access to more standard repertoire performed by relatively large ensembles, in relatively traditional settings (i.e. concert halls, large open air venues). This project would focus on "New Music", by which we mean work that is: a) generally more "avant-garde" or experimental in nature, b) is more classifiable as chamber music, as opposed to symphonic or concert (thus requiring smaller, more intimate venues), and c) because of the first two considerations, demands a more novel mode of presentation (i.e. virtual concerts, public sound installations, interactive performances, etc.)

This project would provide funds to the Rancho Cordova New Music Initiative for the procurement of venues, equipment and other expenditures to enhance access to high-quality musical performances in the Rancho Cordova community and to establish the city as a destination for world-class musicians. The city already hosts many high-quality ensembles that have attracted a plethora of talented musicians, and this Initiative would seek to build upon that pool, while also offering more opportunities for smaller ensembles and solo artists to engage in music-making. This would also diversify the musical offerings for the Rancho Cordova community.

This would take the form of not just a physical concert series, but also a virtual concert series, in order to make this music more accessible. In addition, we would curate educational workshops, pre-concert talks, pop-up performances and other forms of community engagement. This would showcase the work of living composers, local and national performers, and give insight into a niche of classical music.

3. Project Team

Founder/Creative Director: Andy Leggett
Co-Founder/Project Manager: Isaiah Rich-Wimmer
Finance/Fundraising Director: Jamila Clemons

4. Project Goals

The goals of the Rancho Cordova New Music Initiative are:

- 1) To expand opportunities for local composers to have their music performed
- 2) To expand opportunities for professional musicians interested in New Music
- 3) To expand musical offerings in the Rancho Cordova community
- 4) To educate and spread awareness of New Music to the community
- 5) To improve accessibility to New Music concerts and educational resources

1. The city already offers many wonderful free concerts, artshows, theatrical engagements and other quality community events. Rancho Cordova has been traditionally a very working-class community, who did not have access to things like a symphony orchestra or live theatre. This city has already been aggressive in bringing this kind of cultural enhancement to this community; this project would seek to build upon that work. New Music is about reaching an audience and breaking down the walls of classical elitism. Our main goal is to build interest and accessibility for New Music, and also to show that Rancho Cordova can be a destination for the arts and arts professionals.

2. Opportunities for living (and especially young) composers are sadly limited. Once many composers graduate music school, they struggle not only to find jobs, but to find collaborators and chances to hear their work performed. This project would curate concerts and connect composers to performers and other potential collaborators. In addition, it would help develop an audience and base of support for these up and coming composers.

3. While the classical music scene is well-established in Sacramento, many arts organizations have been struggling to stay afloat. Rancho Cordova has been on the forefront of supporting exciting new arts and music projects, and has the potential to attract a wide variety of arts professionals, hungry for opportunities and communities to invest in. Music programs from CSU: Sacramento, UC: Davis and the Los Rios Community Colleges are turning out record numbers of professional-level musicians--many of whom end up leaving the area, for want to opportunities. Programs like Sac State's annual Festival for New American Music have also created a pool of talented musicians interested in performing this kind of music, some of whom already live in Rancho Cordova. This project would thus attract many of these professionals and demonstrate that this city could be a destination and center for cutting-edge musical activities.

4. In order to educate the Rancho Cordova audience about New Music, and why this music is important, we will be hosting various workshops. One potential project is a New Music Improvisation Workshop: Andy Leggett has already been experimenting with this workshop format, integrating aspects of both music therapy, yogic meditation and communal music-making. Rather than being tailored to just musicians, this workshop would be open to all community members. Other ideas include: Composer-Performer Speed Dating,

event would also attempt to bring local music-makers together. Other workshops and master classes would also be tailored towards including members of the Rancho Cordova Community.

5.. As part of increasing accessibility to New Music for the Rancho Cordova community, we will be engaging in a variety of community outreach projects. First and foremost will be our virtual series, which will include both livestreaming of concerts and educational videos that will showcase and spotlight individual composers/performers. We will be using our digital platform to augment educational resources to reach and inform audiences about new forms of music-making. In addition, our New Music Improvisation Workshop will give members of the community (including non-musicians) a chance to engage with healing musical meditation.

5. Funding Request

a) Electronic Equipment -- \$5000

Equipment costs related to the virtual series, as well as electronic pieces/installations that require mics, video, PAs, lighting equipment, digital interfaces, etc.

b) Venue rental costs -- \$2000

Venues for both physical concert series, and spaces for the virtual concert series

c) Piano/instrumental rental -- \$2000

Most local venues lack a grand piano, so this would cover transport/service/tuning costs.

d) Music Purchase -- \$2500

Purchase of scores/parts, either through publishers or composers directly

e) Guest Artists/Master Class -- \$2500

Composers/performers for master classes or to lead other workshops

f) Administrative/Outreach costs -- \$1000

Costs associated with organizing community outreach

Total requested -- \$15,000

6. Project Schedule

1. Chamber Concert Series

A) Physical Chamber Concert Series: 4 concerts (Fall 2020-Summer 2021) at local, mid- to small-sized Rancho Cordova venues, featuring a variety of artists (from solo performers to established chamber ensembles). The dates of these concerts would range from Fall 2020 to Summer 2021.

B) Virtual Micro-concerts, (Summer 2020-Summer 2021) to be streamed over a publically accessible online platform. These would consist of various artists, both local and

international, performing short sets (1-3 pieces) and educational segments marketed towards the Rancho Cordova audience.

2. Workshops

Under the auspices of this project, we would organize and host several workshops, designed to bring together composers, performers and interdisciplinary artists, both locally and from abroad. Examples of potential events include:

- a) New Music Improvisation Workshop -- guided group improvisation and musical "meditation", exploring a more holistic, therapeutic approach to mutual music-making. Open to non-musicians.
- b) Composer-Performer Speed Dating
- c) Film Festival -- performance of short- and long-films featuring scores by local composers
- d) Master Classes -- open to the community
 - i) Visiting and resident composers/performers
 - ii) Reading series of new works by local composers (free concerts), including High School and Community members

7. Project Location

The goal is to highlight venues unique to Rancho Cordova; most of the large spaces are not conducive to chamber music offerings, and there is a lack of mid-sized to small venues in the area. The following list represents a starting point:

- a) **The MACC (Mather Arts and Culture Center):** there is already a wonderful gallery and second-floor performance space, conducive to chamber music (though there is no grand piano, severely limiting possible chamber music offerings).
- b) **Cordova Community Center:** like the MACC, the lack of a grand piano is an issue (especially if we want to attract singers), but the space could be useful for a variety of both musical and performance-art offerings.
- c) **Breweries:** there are considerations of space and acoustics, but these spaces offer many great opportunities for community outreach. **Louie's Bar** also has a stage, and could offer some possibilities for pop-up performances.
- d) **Soil Born Farms:** this would be an excellent space for a holistic, therapeutic event like New Music Improvisation or more experimental pop-up performances.

The following spaces are accessible to the community, but are less than ideal for our needs:

- e) **Cordova High Performing Arts Center:** this space is more appropriate for large ensembles, but we would like to explore possibilities for chamber music offerings here.
- f) **City Hall:** there are several spaces that would be excellent for offering Composition Master Classes or other Symposium-style events. But they are not appropriate, acoustically, for live music.
- g) **George Washington Carver High School:** with a black box and other facilities, there is a lot of potential here to connect both students and the community to experimental musical performances.

- h) **Rancho Cordova Library:** the meeting room here offers many possibilities for community outreach and workshops. We could potentially do some chamber music or installation work here.

For the **virtual series** (sites for impromptu performances):

- a) Private homes and spaces
- b) Warehouse or studio spaces
- c) Public or outside spaces (the Village Green, the River, Mather Field, etc.)

We are applying as a non-profit (currently working on our tax exempt status).

Grant Preparer and Signatory

Andrew Leggett, Founder and President

(916) 912-5408

andy.leggett@gmail.com

11145 Eel River Ct

Rancho Cordova, CA 95670

Project Name

Athletic Improvement Plan for Cordova High School (CHS), Mills Middle School MMS), Mitchell Middle School (MtMS) and Kinney High School (KHS).

The athletic programs at all four secondary school in our community have struggled to gain financial parental support and ability to conduct robust fundraising activities at a level that would allow them to be equitably competitive with their peers at other schools. Last year's Measure H Grant provided our four secondary schools with opportunities to compete and enhance the athletic programs in our community. With the level of support gained from Measure H Grant, our student-athletes were able to excel at every level. Kinney High School was able to provide students with a basketball team to compete in the SAVA league against like schools. KHS student-athletes not only succeeded in sports, they have improved in their academic programs. Both Mills and Mitchell provided additional student opportunities to participate and succeed in winning Twin Rivers Athletic League Championships; soccer, basketball, volleyball and track and field. Cordova High School probably experienced the most success, winning the Greater Sacramento League in Boys and Girls Basketball, Wrestling, and Soccer (spring sports data is not available at the time of this request). CHS was able to send the school's first female wrestler to the state finals. Our students on all four campuses were able to see the support our community provided with Measure H funds. School pride banners were placed all over campus at CHS which enhanced all students' experience. Kinney students wore new uniforms that helped them bond as a team and instill school pride in a common effort to represent their community. Middle school programs were able to flourish without funding challenges for the first time in many years. The impact that the Measure H Grant in 2019-20 made is truly visible across our schools when you see the change in the climate and culture on each campus, not just in athletic competition but in attendance and connection to peers and staff.

Project Description

The Athletic Improvement Plan will support the increased opportunities for student-athletes for afterschool sports. The plan is to support and encourage physical fitness as a positive outlet for afterschool sports. This project will enhance the educational programs and athletic programs at our four secondary schools in Rancho Cordova. Evidence supports that one of the best Positive Behavior Intervention and Supports (PBIS) for students is athletics. Ensuring our athletic programs have the necessary equipment / supplies and means to support our students is paramount to the success of our community.

Project Team

The Team responsible for ensure that this project is implemented will be made up of site administrators and district representation. Team members: Principal Jerad Hyden, CHS, Principal Dana Carrigan, MMS, Principal Dan Anklam, MtMS, and Principal Michelle Flowers, KHS, and Peter Maroon, District Director of Athletics.

Project Goals

Our goals are to ensure that students have access to after school athletic programs and remove financial barriers. State and district general funding only provide coaching stipends and funds for safety items. Working with the policies of the school district and the CIF, we want to encourage student-athletes to participate in local school sports programs. We can accomplish these goals by:

- Updating equipment and supplies to maintain and improve competitive edge
- Cover transportation cost for athletics (reducing financial barrier)
- Provide a safe environment during the largest community gatherings
- Provide additional funds for stipends and increase enrichment needs
- Upgrade / update visual displays of outdated scoreboards
- Pay for costs of outside security at sporting events
- Promote school pride and recognition
- Expand outdoor courts for alternative school

Use of Fund in the following areas:

\$2,000	Advertising / marketing
\$26,000	Employee salaries (including additional coaches, trainers, and enrichment staff)
\$6,000	Employee payroll taxes and benefits
\$15,000	Recognition awards (certificates, awards, supplies, varsity blocks, banners and championship t-shirts)
\$60,000	Scoreboards (new stadium scoreboard at CHS and new softball scoreboard at CHS)
\$5,000	Travel and meals
\$10,000	Security for football games
\$47,000	Inventory / Sports equipment (uniforms, sports machines)
<u>\$50,000</u>	Student-Athlete Transportation Fee (\$125 per high school student and \$75 per middle school student)
\$221,000	Total

Below is a chart of where the funds would be allocated based upon needs:

CHS	Mills	Mitchell	Kinney
\$168,000	\$16,000	\$16,000	\$21,000

The allocation for each of the schools is based upon the plan to increase participation and needs for the athletic programs. Kinney needs to increase the number of basketball courts which is a large project.

The FCUSD is able to provide the four secondary schools with \$191,790 matching funds for athletics which only covers stipends, safety equipment and limited supplies.

This would be the second request for Measure H Grant funds for athletics and would build on the success of the 2019-2020 year. The grant funds for 2020-21 would provide for additional athletic needs with the exception of transportation, security and travel and meals. The request for funds would sunset when the schools are able to sustain booster clubs to support the needs and meet the equitable difference. Currently Cordova Community Council is working with CHS to develop a viable Athletic Booster Club for sustainability.

Project Schedule

The timeline for this project would start in July 15, 2020 and be completed by the June 30, 2021. Pending on the spoke of the new courts at Kinney and the installation of the scoreboards at CHS, would like to see both projects complete by early August. Other items would be completed during the course of the school year.

Project Location

This project would be on all four secondary campuses:

Cordova High School, 2239 Chase Dr., Rancho Cordova

Kinney High School, 2710 Kilgore Rd., Rancho Cordova

Mills Middle School, 10439 Coloma Rd., Rancho Cordova

Mitchell Middle School, 2100 Zinfandel Dr., Rancho Cordova

Athletic Improvement Plan



Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
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- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.
Prospect Mural

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.
Prospect is very visible to the community. This mural would be a positive addition to our campus while promoting

connectedness and hope and progress. It will be a visual reminder to students about our expectations and how they can make review and return to their home school.

"At Prospect, We Are Present, Positive, and Productive!"

Project Team Individuals or organizations responsible for the development and delivery of the project.
Michelle Flowers, Principal and Natalie Eck, Artist

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.
We will determine it successful when the mural is completed over the summer.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$1500

Estimated breakdown of project expenditures: \$1000 for the design and work \$500 for the supplies.

2614764.1

Matching funds (including any in-kind contributions): None _____

Include any other funding contribution to include your own: _____ None _____

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: No ongoing costs _____

Total Community Enhancement Funds requested: \$1500 _____

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

How many years have you received funding for this project? First time request _____

When will your request for funding sunset for ongoing programs? One time request _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

The mural would be planned and completed during the 2020 Summer _____

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2710 Kilgore Road, Rancho Cordova _____

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Michelle Flowers _____ Title: Principal _____

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 530-979-7011 _____ Email: mflowerswilson@fcusd.org _____

Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670 _____

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Title: _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____ Email: _____

Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 20 Regular City Council meeting, we anticipate that applicants will **not** be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Prospect Mural
Name of Applicant: Michelle Flowers **Applicant's Title:** Principal
 Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐
Applicant's Phone: 530-979-7011 **Applicant's Email:** mflowerswilson@fcusd.org
Applicant's Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
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Rancho Cordova Youth Track Club Start-Up

**Rancho Cordova Track Club (RCTC)
Folsom Cordova Unified School District**

Overview

This project would provide funds to the Rancho Cordova Track Club to be expended for materials and services needed to establish a strong foundation to launch the Rancho Cordova Track Club. The club will practice on property owned by the Folsom Cordova Unified School District.

Rancho Cordova Track Club (RCTC) is a USATF/AAU Youth developmental running club based here in the All-America City of Rancho Cordova.

The Rancho Cordova Track Club (RCTC), Inc. is a 501(c)(3) non-profit organization, supporting the athletic development of youth in the City of Rancho Cordova. The Rancho Cordova Track Club will provide the youth with a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities. The Rancho Cordova Track Club will provide coordination, reporting, bookkeeping and oversight.

Over Rancho Cordova sports leagues stand to be enhanced from the training received from the Rancho Cordova Track Club. The sports leagues which stand to benefit include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Lancer Rugby, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers, community youth basketball leagues and possibly others.

Objective

Goal #1: To correct the lack of access to a youth track club. We will provide a safe and structured fitness environment for youth ages 6-18. We will develop youth in running, jumping and throwing. The youth will develop life skills, community engagement, and character development as well. Coaches will create a positive environment by motivating the youth and safe development space, by focusing on using sports to teach life lessons. We will enhance sporting activities for other youth sports organizations and schools in Rancho Cordova.

Goal #2: Provide/develop youth in the Rancho Cordova community an outlet to have a positive experience for training and competition at the local and national levels.

Goal #3: Provide an outlet for running, jumping and throwing to Rancho Cordova youth athletes who are migrating to other leagues in other communities due to no access of a youth track club.

Goal #4: Provide Rancho Cordova youth healthy activity which can be enjoyed for a lifetime.

Project Team

Rancho Cordova Track Club

- Board of Directors
 - Dennis Lamantia
 - David Sander
 - Lena Barcus
 - Cassie Reyes
- Coaching Staff
 - Josh Gruver (Executive Director, Race Director, Head Coach Distance)
 - Anthony Davis (Head Coach Sprints, Clerk of the Course)
 - Joaquin Orejel (Assistant Coach Sprints/Jumps)
 - Kamilah Vanterpool (Assistant Coach Throws)
 - Kyle Barcus (Head Coach Strength and Conditioning)

Partners

- Rancho Cordova Athletic Association (RCAA)
- Cordova Community Council
- Capital Road Race Management (CRRM)
- Sacramento Running Association (SRA)
- USA Track & Field (USATF)
- USA Track & Field Pacific Association (USATFPA)
- Amateur Athletic Union (AAU)
- Peninsula Distance Club (PDC)

History of Support and Sunset Strategy

This is a start-up organization which will enhance sports offerings to youth in the community. There has been no previous investment by the CEF. Once established, it is expected the Rancho Cordova Youth Track Club will be self-sustaining. The Rancho Cordova Youth Track Club will be a contributing member of the Rancho Cordova Athletic Association, providing assistance to the organization as needed and benefitting from the many opportunities for excellence provided by the RCAA.

Project Criteria And Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, enhancing opportunities for youth and children in the community through a quality sports program.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, and Rancho Cordova Athletic Association, the Project Team has proven capacity to deliver the project.

Metrics

Goal #1 Establish a a youth track club in Rancho Cordova	Success will be measured by number of members participating.
Goal #2 Attract and retain local and national level competitions in Rancho Cordova	Report on progress in this area in an annual report to the Rancho Cordova City Council, RCAA, FCUSD, and CRPD, measured by participation levels
Goal #3 Provide more opportunities for training and events to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to need of a youth track club	Report on progress in this area in an annual report to the Rancho Cordova City Council, RCAA, FCUSD, CRPD measured by participation levels
Goal #4 Leverage this fund through matching grant opportunities benefitting youth sports	The RCTC will seek sponsorships to support the club, using city investment as seed money.

Funding Request

In-Kind Contributions: Volunteer time provided by parent coaches and volunteers in youth sports is huge. Improvements which support this volunteer pulse point further leverages an enormous community asset, and expanded opportunities grows the leagues participation. Here are the numbers for volunteers at RCTC:

Volunteer Coaches and Business Administration:

- 5 Coaches 200+ Hours per season
- 200 volunteer Business Administration

(Value of volunteer time calculated at \$29.95 per hour in California/Independent Sector, a national membership organization that brings together the charitable community, foundations and corporations to advance the common good.)

Community Enhancement Grants Funding Request: \$30,000

Budget:

- Storage: C-tainer - \$4,000
- Trailer: 6 x 14 Enclosed Cargo Trailer: - \$3,000
- Timing Equipment: Finishlynx Silver Model - \$11,000
- Marketing/Branding (Popup Tents, Banners, Tables) - \$8,000
- Equipment and Equipment Rental (Starting Blocks, Cart, Generator) - \$4,000

Timeline for Execution

Significant organizational work has been accomplished, including appointment of a board of directors, adoption of by-laws, and governmental filings with the State of California and federal government. We expect an IRS Determination letter on the 501(c)(3) request in March, 2020. We have established a website and social media platforms.

The timeline for execution of the project would be one year. The schedule of events for 2020 is as follows:

- The All-America Mile
- Veterans Mile
- The Thrive Mile
- RCTC Track Carnival
- RCTC Summer Track series
- PAL Road Mile Circuit
- PAL Holiday Run
- All-America Run
- RCTC presents SRA Youth XC Series
- RCTC Community XC Meet

Daniel Leonardich

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- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

ATTACHMENT 3
Received 1/13/2020
@ 3:00 pm
SD
Dropped off at
City Hall

**Rancho Cordova Community Enhancement Fund
Proposal for Hummingbird Theatre Company 2020/2021 Season**

OVERVIEW We are requesting \$78,280 in Community Enhancement Funds to provide a full theatrical season offered to the citizens of Rancho Cordova. The program will be located in the City of Rancho Cordova at various locations, and will offer entertainment, culture and nightlife to the residents of Rancho Cordova. Young adults as well as older performers from all over the Sacramento and Rancho Cordova areas will participate in helping bring this vision to life.

This program serves two main purposes:

- To expand access to theater arts opportunities for local performers in dance, music, and acting with coaching from expert and professional actors, directors, and dance instructors supporting the development of artistic and technical skills; and
- To engage the community in artistic programming and civic engagement, culminating in performances open to the public.

BACKGROUND Hummingbird Theatre Company was established in Rancho Cordova in 2017 by longtime resident, Danielle Mercado. Mercado holds her Master of Arts in Theatre Directing from Roosevelt University- Chicago College of Performing Arts. Prior to that, she obtained her Bachelor of Arts degree in Theatre Arts from Sacramento State University. She also taught theatre and ran the Theatre Program at Bradshaw Christian School for six years. She began Hummingbird as a passion project, merely wanting to put on a Shakespeare in the Park style show at the amphitheater just 200 feet from her house. Her first year, she put on "A Midsummer Night's Dream" with 30 cast members, costumes, choreography, and over 800 people attending over two weekends. Hummingbird has grown since putting on other plays at the MACC in addition to a Musical Theatre Gala and a Traveling Children's Hospital Touring Show. With Community Enhancement Fund support, Hummingbird can sustain a broader community theatre presence and grow larger audiences.

PURPOSE The purpose of this project is to provide high-quality, professional level entertainment to the residents of Rancho Cordova, as well as make a name for our town artistically, which will increase arts engagement in our City. Hummingbird Theatre currently generates program funding by teaching classes at the Cordova Recreation & Park District and doing face-painting booths at community events. As a result, we must wait a long time in between performances in order to save the funds necessary to do a show. We cannot plan a season in advance as we do not have the means to finance it. We are also forced to do our sets, costumes, tech and other production needs as cheap as possible. This undermines the quality of our performances and can reflect poorly on our community's artistic abilities.

Our grant proposal will strengthen Rancho Cordova's only community theatre with a fully funded season. This would help attract high numbers of audiences, create exceptional quality performing arts, and entice some of the greater Sacramento area's best talent to come play here in Rancho Cordova. We are also offering a wide variety of shows: a musical, a cabaret, a straight play, and a school touring show. We can capture input from our audiences and assess what types of performances best fit the needs of our community.

PROGRAM ELEMENTS**Fall Musical “Into the Woods” October 2020**

A big-budget, famous Sondheim Musical that deals with the plot and fate of famous storybook characters. A baker and his wife meet Cinderella, Rapunzel, Jack of the Beanstalk, Little Red, the Wolf, and the Witch in their quest to have a child. Fairytales go dark and awry in Act II. This won the Tony award for Best Original Score and Best Book of a Musical in 1987. This is a Broadway favorite and will be a big draw for the actors as well as the community. We are partnering with the River City Concert Band for a live orchestra accompaniment and are planning on an outdoor performance at the Village Green Park Amphitheater.

Musical Theatre Cabaret - December 11 & 12th, 2020

Our Musical Theatre Cabaret features talented performers singing, dancing, and acting out songs from musical theatre favorites, such as Phantom of the Opera, Hamilton, and Rent. This is a one-weekend ticketed event that includes appetizers and drinks.

Spring Play – Clue: The Murder Mystery - March 2021

Our Spring Play “Clue” is an adaptation of the classic cult film. It’s an overly-dramatic, campy, mystery/comedy. This will run for three weekends in March. We would like to offer it as a dinner theatre show. We would like to take a look at the former “Tommy T’s” located near the Spaghetti Factory.

Rancho Cordova Children’s Elementary School Touring Show- May 2021

Classic children’s stories and tales adapted and written for the stage. A one-hour touring show best suited for children. Performed by actors 15+ who stay in character and interact with the kids. Will tour local Elementary Schools in Rancho Cordova for free assembly performances. Will also have one (or more) performance(s) for the broader public.

PROGRAM GOALS AND COMMUNITY BENEFITS

This program brings expanded access to performing arts and a broader vision to our community.

The goal is to model community performing arts programs in Folsom, El Dorado Hills and Elk Grove. Each of the cities listed above have established community and/or youth theatre programs that are well known and a huge draw to the public. By investing in live theatre programs, the City of Rancho Cordova sends a message that art is important to our community. With this investment, minds are changed and hearts won as they make their way into Rancho Cordova to see what we have created. Our city becomes more attractive to buyers, investors, and by reputation.

A city-funded theatre program shows support of artists, who will come from all over the Sacramento area in order to be involved with any of Hummingbird’s productions. Their friends and family will come see them perform. By providing stipends for key roles, we can make for more talented casts and by default, better live shows. The community benefits from competition amongst actors for the best roles and we can afford to pick the best actors we can, therefore, making the experience better for everyone involved.

We will also have the means to provide our audiences with elevated sets, sound, lights, props, costumes, and special effects. This will enhance the experience as a whole and keep our fans coming back and clamoring for more. This will drive business into the community, as people coming here for rehearsal or shows will spend money on restaurants and recreational shopping.

Our productions will also use residents within Rancho Cordova as cast members, including youth and seniors. Our specialty is “bridging the gap” between high school and college, giving young adults a purpose and sense of belonging in the theatre group. This creates a civically engaged youth that is not turning to more illicit means to fill their time. Seniors are the largest growing segment of our community. Providing opportunities for them to stay civically engaged brings vibrancy to our community and enhances their overall health.

Hummingbird Theatre Company will provide a summary report of the program goals and impacts. Our outcomes will include an assessment of:

- o Number of people participating and demographic information
- o Number of hours of additional coaching (acting, voice, movement, and technical theater skills)
- o Number of audience members attending
- o Number of volunteers and hours participating
- o Summary of outreach and marketing strategies
- o Summary report of lessons learned and any leveraged opportunities with partners

Production revenues and program savings will be used to support future community performances including additional dance, acting and voice coaching. The production photos will be used in promotions by program partners and bring greater exposure to the culturally diverse talent in the Rancho Cordova community. Program outcomes may also be used to advance other grant opportunities expanding on the benefits to the performing arts community.

PARTNER COMMITMENTS

Each of the partners and participating professionals will bring unique expertise to the production and the opportunity for actor and audience skill development.

The program is a collaborative effort between the City of Rancho Cordova, Cal Cap Studios, River City Concert Band, theatre professionals from the greater Sacramento area, and Hummingbird Theatre Company. The partners who helped develop the proposal and program for the 2020-21 season include: Rebecca Sloan (Executive Producer - Cordova Accelerated Performing Arts); Shelly Blanchard (Executive Director - Cordova Community Council); Bryce Nicastro (Musical Director - Cal Cap Studios); Lydia Bredin (River City Concert Band); Natalie Quilici (Choreographer); Amber Fletcher (Sound Engineer); Danielle Mercado (Director); Sarah Feuerbach (Costumer); Beth Beam (Set and

Lighting Designer)); and Jennifer Reeves, Tay Marchelle, Nath Maghinay, Jarod Wiggins, Stephan de la Rosa, and Cole Winslow (Acting Company Members-Hummingbird Theatre Company).

Danielle Mercado is Hummingbird Theatre Company's Founder and Mainstage Director. She has been directing shows for over a decade and is an expert at working with all ages. She will lead the season as she has for many years, being the main contact for all communication and leading all productions. Mercado holds a Master of Arts in Directing from Roosevelt University Chicago College of Performing Arts, Bachelor of Arts in Theatre Arts Sacramento State University, Imagination Theatre Director Scholarship, Capital Stage Assistant Director- Sacramento State University Teaching Artist and Assistant Director, Miss Sacramento County Board of Directors, Bradshaw Christian School Drama Teacher and Director from 2010-2015.

Rebecca Sloan will provide management support including serving as liaison to the City, CRPD, FCUSD, SCUSD, and EGUSD. Sloan will assist with budget management, outcomes reporting, and community engagement/outreach to expand community participation. Sloan was the Executive Producer for the Cordova Accelerated Performing Arts youth summer program in 2019. Sloan also served as the Measure P (School) bond campaign co-chair and was a parent volunteer in the Folsom High School Theater Program from 2012-2016. Sloan has a Bachelor of Arts in Communications/ Minor in Drama and a Master of Arts in Public Policy and Administration.

FINANCIAL ASSUMPTIONS

Expenditures	Estimate	Total
Rehearsal Space	\$11,600 Assumes rehearsal space costs \$25/hr. If we are able to secure donated space, the program will realize savings.	
Production Space	\$5,100 Rental of the Village Green Park Amphitheater, Building 1 at the Hagan Community Center or a similarly-priced location for the Spring play.	
Staff	\$24,000	
Production Expenses	\$32,900	
Miscellaneous Expenses	\$4,680	
Estimated Expenses	\$78,280	\$78,280
Revenues	Estimate	Total
City of Rancho Cordova Grant		\$78,280
Donation of Rehearsal Space Assumes commitment of Cal Cap Studios or other vacant commercial space		\$10,000 in kind
Donation of Producing/Advising by Rebecca Sloan	10 hours/month at \$50/hour= \$6,000	\$6,000 in kind
Donation of Professional Services	Directing 310 hrs at \$50/hr= \$15,500 Dramaturgy 39 hrs at \$50/hr= \$1,950 Costuming 210 hrs at \$50/hr= \$10,500 Sewing 140 hrs at \$25/hr= \$3,500 Musical Directing 130 hrs at \$50/hr= \$6,500 Choreography 130 hrs at \$50/hr= \$6,500 Carpenter 70 hrs at \$50/hr= \$3,500 Set/Lighting Designer 75 hrs at \$60/hr= \$4,500 Skilled Building 212 hrs at \$40/hr= \$8,500 Fabricating Props/Sets 42 hrs at \$60/hr= \$2500 Acting \$15/hr Musical- \$2,700 per actor x 17 actors = \$45,900 Cabaret- \$1,230 per actor x 10 actors = \$12,300 Spring Comedy- \$1,890 per actor x 15 actors = \$28,350 Children's Tour- \$1,230 per actor x 14 actors = \$17,220 TOTAL ACTING = \$103,770 Sound Design/Engineer 300 hrs at \$25/hr= \$7500	\$167,720 in kind

	Advertising 68 hrs at \$50/hr= \$3,400 Graphic Design 40 hrs at \$60/hr= \$2,400 Print 133 hrs at \$18/hr= \$2,400 Secretarial 130 hrs at \$20/hr= \$2,600 Tech/ Manual Labor 115 hrs at \$20/hr= \$2,300 per person 4 on Musical, 2 on all other productions = \$6,200 TOTAL IN KIND = \$191,720 - \$24,000 budgeted for Staff Stipends	
Production Revenues	(Ticket and concession sales) <i>Into The Woods</i> = Est. \$4,000 Musical Theatre Cabaret = Est. \$1,800 Spring Play = Est. \$2,500 Children's Hospital Tour = \$0 <i>*Number will actually be less because of credit card and online processing fees</i> <i>**assumes ticket sales to support additional actor stipends and coaching classes.</i> <i>After year one, HTC will have assessment of audience response and can assume ticket sales revenue in budget</i>	\$8,300*
Estimated Total Revenues		\$86,580

Hummingbird Theatre Company Community Enhancement Fund proposal is flexible with multiple program elements across the 12-month year. The proposal includes individual program elements and individual budgets for each community production. The City can decide to grant funding for any or all program proposals. The planning funding is essential to growing a sustainable community theatre program supported by community volunteers and audiences. Ticket revenues are not assumed for year one to create the flexibility to provide for free performances for the community or reduced price tickets to help expand audiences. An assessment of audience demand in year one would allow for better revenue forecasts for future year budgeting.

FINANCIAL BREAKDOWN

Project Name: Hummingbird Theatre Company 2020/2021 Season

PLANNING

Community engagement, partnership and relationship building including FCUSD, EGUSD, SCUSD, CRPD, Cordova Community Council, Arts Council, other Cordova community organizations and professional theatre community to establish performing arts presence in the Rancho Cordova community. The planning element includes the Managing Program Director working in collaboration with the Managing Program Producer. The producer's time is estimated at 120 hours/annually as an in-kind contribution.

Total Planning Costs: \$6,000

FALL MUSICAL- "Into The Woods" by Stephan Sondheim

October 15-24th at the Village Green Park Amphitheatre

Expenditures	Estimate	Total
Rehearsal space	5 days/week for 10 weeks at CRPD 170 hours/\$50 hour	\$8,500
Production Space	Venue- Village Green Park Amphitheater- CRPD- \$1400	\$1,400
Staff	Costumer: \$1400 2 Sewing Assistants: \$400 Director: \$2000 Musical Director: \$1500 Choreographer: \$1200 Sets and Lights: \$4000 - See attached renderings Master Carpenter: \$400 Set Designer/Main Builder: \$1000 Stipend for Actors: 17 actors at \$250 = \$4250 Sound Engineer: \$800 stipend	\$16,950
Production Expenses	Costume Budget: \$2500 25 Characters at roughly \$100 each- see attached renderings Storage Facility: \$2880 2 at \$120 a month x 12 months Props: \$300 Actor Facilities: \$500 - Tents, Tables, Chairs, Backstage Mirrors, Wall Covering Sound System/Board: - 8 more mics = \$2250	\$8,130
Miscellaneous Expenses	Advertising - Signage, ads, photos, social media boosts = \$800	\$1,300

	Print - Programs, Posters, Scripts, Tickets = \$500	
Musical Rights		\$2,000
Insurance		\$1,800
Estimated total expenditures		\$40,080
Revenues	Estimate	Total
Ticket Sales		\$4,000
Donation of Rehearsal Space 5 days/week for 10 weeks		In Kind

MUSICAL THEATRE CABARET

December 11th & 12th 2020 at Building 1 at Hagan Community Center

Expenditures		
Rehearsal Space	3 days a week, 3 hours a day for 8 weeks= 72 hrs. of rehearsal x \$25 an hour = \$1800	\$1,800
Production Space		\$1,200
Musical Rights Free as per Cabaret rules		0
Staff Costumer: \$500 Director: \$500 Choreographer: \$500 Musical Director: \$500 Sound Engineer: \$400 Actor Stipend: 10 at \$100 = \$1000		\$3,400
Production Expenses Costume Budget: \$1000 Venue: \$1200 Lights: \$700		\$2,900

Miscellaneous Expenses Advertising: \$400 Print: \$300		\$700
Total Estimated Expenditures		\$10,000
Revenues		
Ticket Sales <i>2 performances of 75 audience members 150 adults x \$12 adults = \$1800</i>		\$1,800

SPRING PLAY- Clue: The Murder Mystery
March 11-28th. Location to be determined.

Expenditures		
Rehearsal Space	4 days a week, 3 hours a day for 8 weeks= 96 hrs. of rehearsal x \$25 an hour = \$2400	\$2,400
Production Space	Venue: Est. \$2000 (TBD)	\$2,000
Play rights	\$85 a show x 8 shows + shipping and materials = \$900	\$900
Staff	Costumer: \$1000 Director: \$1500 Movement: \$500 Master Carpenter: \$300 Set Designer/Main Builder: \$700 Sound Engineer: \$800 Actor Stipend: approx. 10 cast members at \$150 = \$1500	\$6,300
Production Expenses	Costume Budget: \$1200 Sets and Lights: \$3000 Props: \$300 Actor Facilities: \$500	\$5,000
Miscellaneous Expenses	Advertising- signage, ads, photos, social media boosts \$700 Print: Programs, Posters, Scripts, Tickets \$600	\$1,300
Total Estimated Expenses		\$17,900
Revenues		

RANCHO CORDOVA CHILDREN'S ELEMENTARY SCHOOL TOURING SHOW

May 1-29th, 2021. Children's Stories adapted into stage plays. Tours local Elementary Schools here in Rancho Cordova for free assembly performances, plus one or more performances open to the public.

Expenditures		
Rehearsal Space	4 days a week, 3 hours a day for 8 weeks = 96 hrs. of rehearsal x \$25 an hour = \$2400	\$2,400
Production Space	Public show- \$500	\$500
Play rights	Free adaptations	
Staff	Costumer: \$500 Director: \$500 Choreographer: \$200 Master Carpenter: \$200 Set Designer/Main Builder: \$300 Actor Stipend: approx. 15 cast members at \$100 = \$1500	\$3,200
Production expenses Costume Budget: \$500 Sets and Lights: \$1000 Sound Engineer: \$400 Props: \$200		\$2,100
Miscellaneous expenses Advertising- signage, ads, photos, social media boosts- \$300 Print: Programs, Posters, Scripts, Tickets \$200		\$500
Total Estimated Expenses		\$ 8,700
Revenues		
Ticket Sales	0	0

TOTAL SEASON COST \$78,280

City Council can decide to fund any one, two, three, or all four projects. We also ask for 5% of whatever budget allotted to compensate the Cordova Community Council to act as our Fiscal Agent and Non-Profit Partner.

TEAM

Danielle Mercado
Managing Program Director & Theatre Director
hummingbirdtheatreco@gmail.com
(530) 306-4182

Rebecca Thornton Sloan
Managing Program Producer
rebeccatsloan@gmail.com
(916) 798-0777

Shelly Blanchard
Fiscal agent and Non-Profit Partner
shelly@cordovacouncil.org
(916) 273-5704

Sarah Feuerbach
Costumer & Assistant Director
sarah.feuerbach@live.com
(916) 960-7733

Beth Beam
Set/Lighting Designer, Artisan and Fabricator
bethbeam@rocketmail.com
(530) 368-0808

Bryce Nicastro
Musical Director, Cal Cap Studios
bnicastro@dtlaent.com
(760) 519-5779

Lydia Bredin
President- River City Concert Band
lydia.bredin@gmail.com
(415) 793-3663

Amber Fletcher
Sound Engineer
ambernicolesound@gmail.com
(209) 658-8020

Hummingbird Theatre Company Members

Jennifer Reeves
Tay Marchelle
Nath Maghinay
Jarod Wiggins
Stephan de la Rosa
Cole Winslow
Contact information available upon request

SUPPLEMENTAL MATERIALS

SEASON SCHEDULE

Fall Musical “Into the Woods” Oct 2020

- Obtain Staff (ASAP)
- Announce and advertise auditions (June 10th)
- Hold Auditions (July 10, 11, 12)
- Cast the Show (July 12th)
- Begin Rehearsals (July 15TH for 12 weeks)
- Start Costumes, Props, and Sets
- Keep rehearsing (July/Aug/Sept)
- Finish Costumes, Props, and Sets
- Obtain Tech equipment and other elements needed
- Tech the show (Oct 10TH-15TH)
- Perform the Show (Oct 15-25TH)

Musical Theatre Cabaret- December 11, 12th, 2020

- Obtain Staff (Aug 1st)
- Announce and advertise auditions (Sept 19th)
- Hold Auditions (Oct 17th)
- Cast the Show (Oct 17th)
- Begin Rehearsals (Oct 20th for 8 weeks)
- Start Costumes, Props, and Sets
- Keep rehearsing (Oct/Nov/Dec)
- Finish Costumes, Props, and Sets
- Obtain tech equipment and other elements needed
- Tech the show (Dec 10 & 11)
- Perform the Show (Dec 12th)

Spring Play- Clue: The Murder Mystery- March 2021

- Obtain Staff (November 6th)
- Announce and advertise auditions (Dec 6th)
- Hold Auditions (Jan 6 & 7)
- Cast the Show (Jan 7th)
- Begin Rehearsals (Jan 11th for 8 weeks)
- Start Costumes, Props, and Sets
- Keep rehearsing (Jan & Feb)
- Finish Costumes, Props, and Sets
- Obtain Tech equipment and other elements needed
- Tech the show (Mar 7-10)
- Perform the Show (Th/Fri/Sat, March 11-28th)

Rancho Cordova Children’s Elementary School Touring Show- May 2021

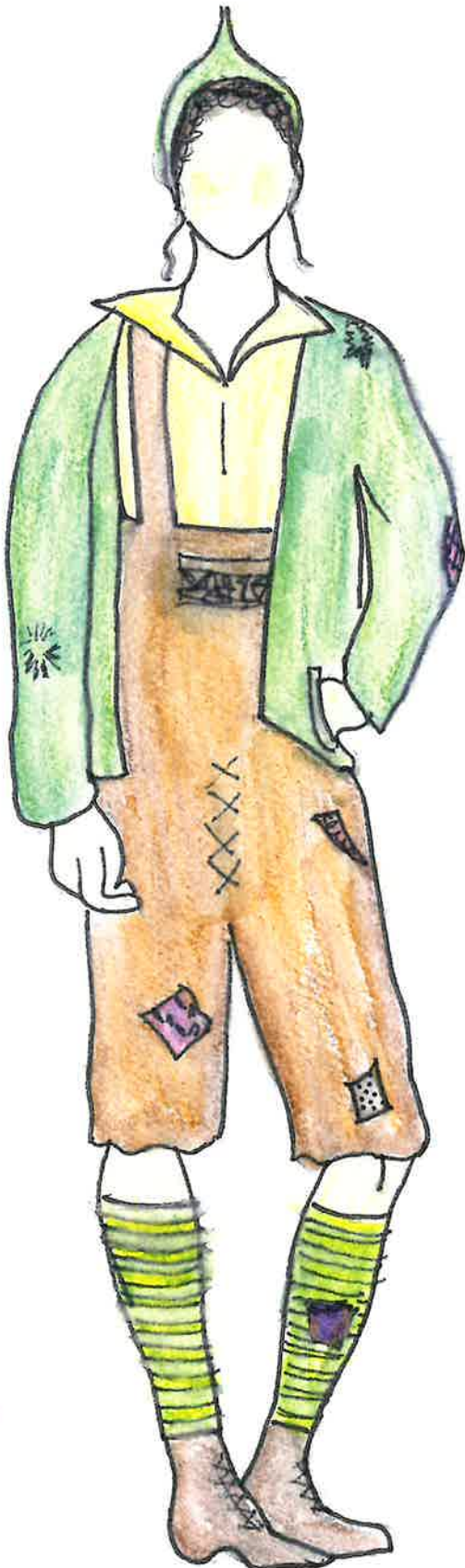
- Obtain Staff, decide on content, write scripts (Feb 3rd)
- Announce and advertise auditions (March 3rd)
- Hold Auditions (Apr 2 & 3)

- Cast the Show (Apr 3rd)
- Begin Rehearsals (Apr 10th for 6 weeks)
- Start Costumes, Props and Sets
- Keep rehearsing (Apr & May)
- Finish Costumes, Props, and Sets
- Obtain Tech equipment and other elements needed
- Tech the show (May 16-19)
- Perform/ Tour the Show (May 1st- 29th, depending upon school availability)

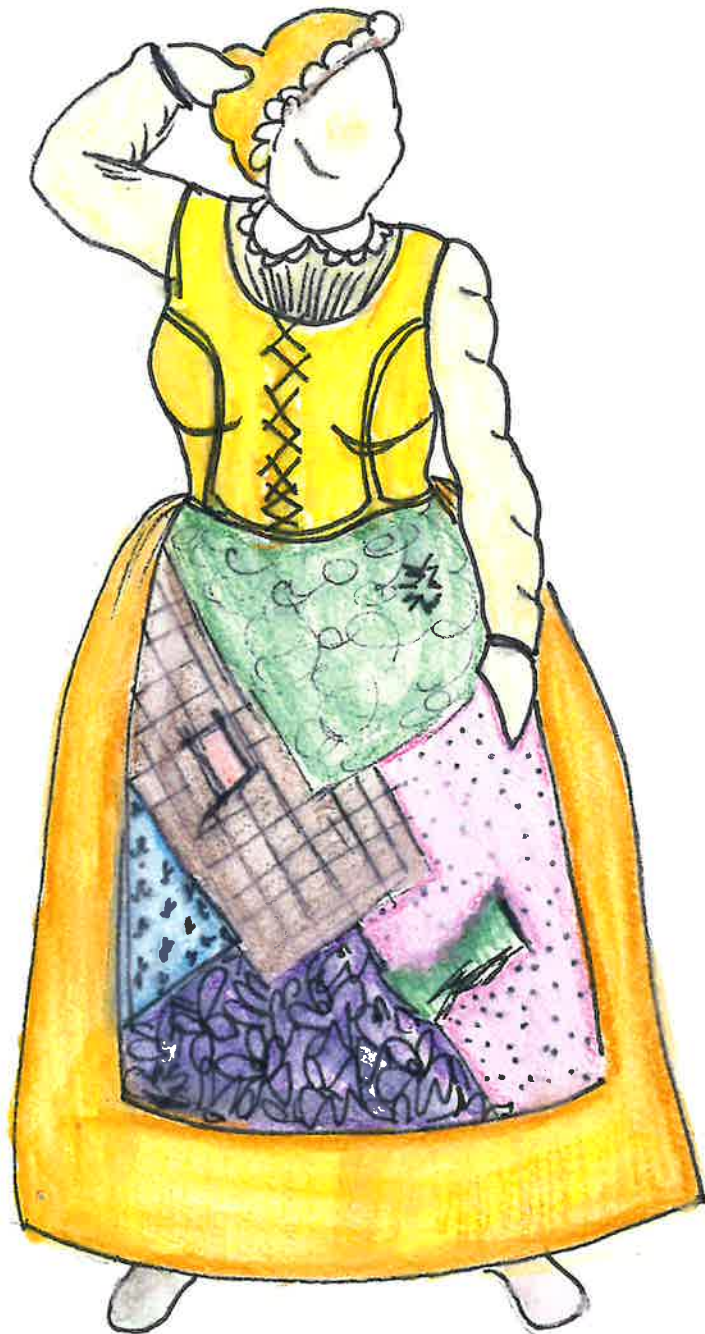
PLEASE SEE ATTACHED COSTUME RENDERINGS AND SET DESIGN

We have prepared some visual aids for Costume and Set Designs for our proposal of "Into The Woods" at the Village Green Park Amphitheater, designed for an outdoor musical production this Fall. You will see a sampling of some of the characters in the Musical, as well as a custom set design made for the Village Green Amphitheatre. Subject to change.

HUMMINGBIRD THEATRE COMPANY ATTACHMENT 3
FALL MUSICAL "INTO THE WOODS"

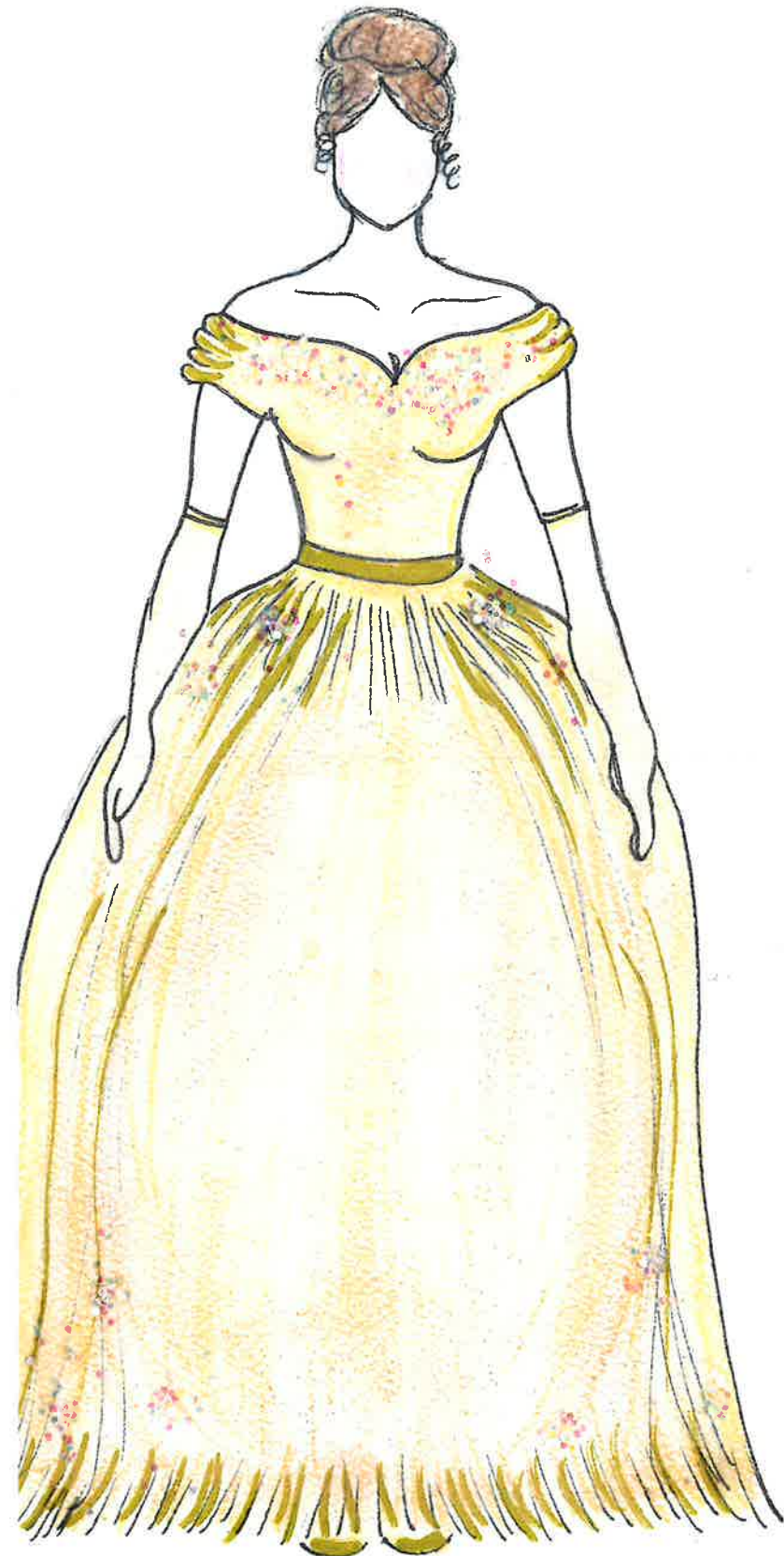


"TACK"

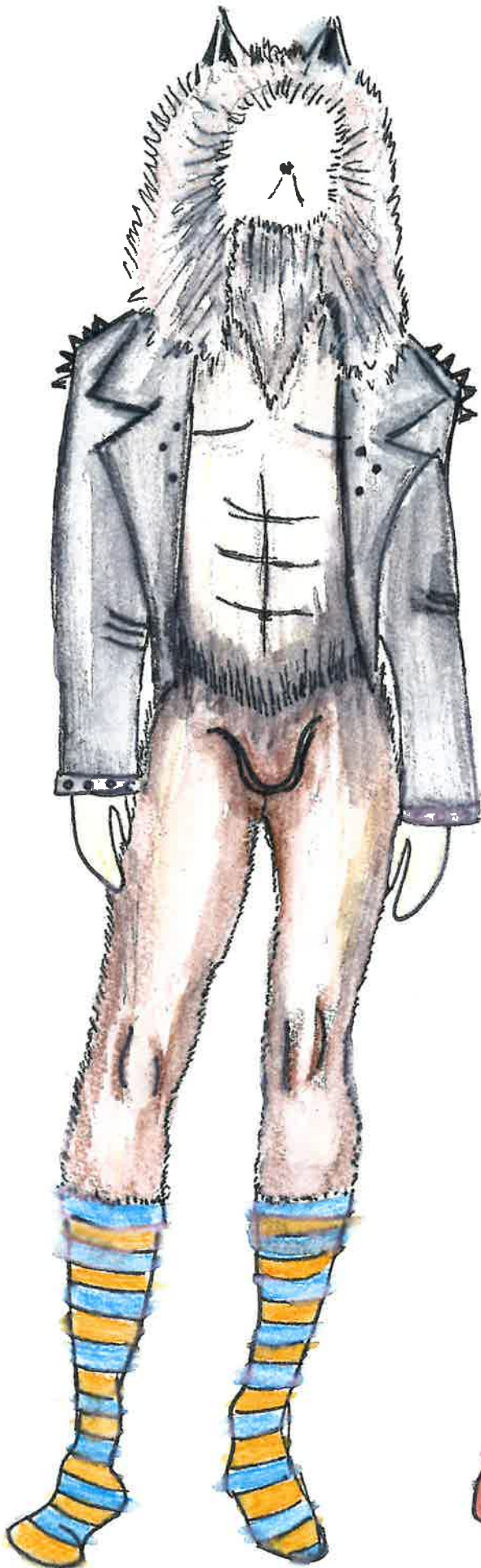


"TACK'S MOTHER"

HUMMINGBIRD THEATRE COMPANY ATTACHMENT 3
FALL MUSICAL PROPOSAL
" INTO THE WOODS "



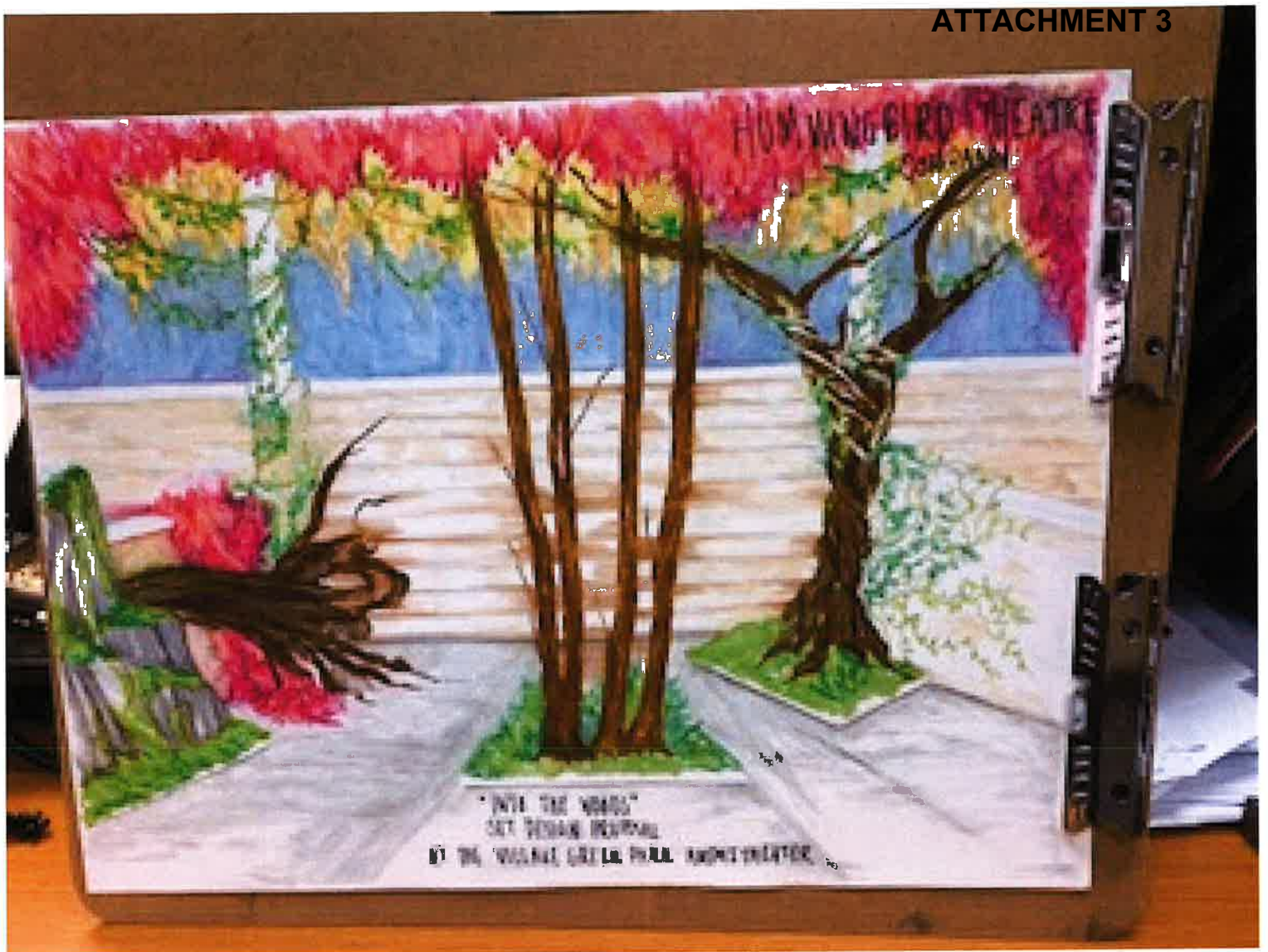
HUMMINGBIRD THEATRE COMPANY
ATTACHMENT 3
"INTO THE WOODS" PROPOSAL
PART OF OUR 2020 SEASON



"WOLF"



"LITTLE RED"





Symphony d'Oro Rancho Cordova 2020-2021 Community Enhancement Application

Application Submitted by:

Lorraine Crozier
President, Symphony d'Oro Rancho Cordova
(916) 718-4375
lwcrozier@hotmail.com
2426 G Street
Sacramento, CA 95816

Type of Applicant: Non-Profit

Signatory

Lorraine Crozier
President, Symphony d'Oro Rancho Cordova
(916) 718-4375
lwcrozier@hotmail.com
2426 G Street
Sacramento, CA 95816

Type of Signatory: Non-Profit



Symphony d'Oro Rancho Cordova, Community Enhancement Project

Project Description

This project provides funds to the Symphony d'Oro Rancho Cordova to be expended for equipment, performance venue rental, guest performing artist fees and related expenses to continue and expand orchestral music offerings in traditional and non-traditional venues in the City of Rancho Cordova. The Symphony d'Oro is a versatile orchestral ensemble which has entertained audiences in Rancho Cordova with concerts and productions featuring all types of music including: classical; jazz; pop; cinematic; Broadway; patriotic; cabaret style and even a drag show. We perform any kind of good music – and good music is everywhere.

In the spirit of bringing live music to unusual places to engage the public, the Symphony frequently performs in the “public square” of the Koreana Plaza Food Court, and will continue to do so in 2020-2021. Additionally, the Symphony’s numerous small ensembles have performed at art galleries, City Hall, museums, churches, and civic buildings in Rancho Cordova and the greater Sacramento Metropolitan area.

The Symphony continues to see high levels of support from, and integration with, the community of Rancho Cordova. As noted in previous applications, this support is remarkable. Rancho Cordova continues to be justifiably proud of its support for the arts and its musical performing organizations, including the Symphony d'Oro. Musicians outside of Rancho Cordova are impressed with the support Rancho Cordova provides to the Symphony. The Symphony is confident that its partnership with Rancho Cordova will continue for many years to come.

This request seeks to maintain and improve the quality and frequency of music performed, by providing the means to perform high quality performances in community venues such as the performing arts theater at Cordova High School, Rancho Cordova City Hall, and Koreana Plaza. Each venue has unique cost requirements for rents, transport and/or rental of performance equipment, and insurance. Similarly, each venue serves a different type of audience and supports different varieties and styles of music. This allows the symphony to continue to provide and educate the community with the unlimited variety of music that exists by performing at a high level, and by bringing in superior local musicians to perform with, and compose for the orchestra.

The symphony carries out its mission with a high level of support from, and integration with the Cordova Community Council Foundation.

Project Team

The Symphony d'Oro Rancho Cordova (formerly the Rancho Cordova Civic Light Orchestra) incorporated in July 2013, is a 501(c)(3) tax exempt, amateur orchestra serving the citizens of Rancho Cordova. It is an informal-audition, developmental orchestra with a mission to entertain and educate Rancho Cordova community audiences by providing high quality, free musical performances. We have performed for audiences that collectively total in the thousands of residents, and we will continue to seek innovative ways to bring music to the community.

Individually, the implementing team will be led by Pete Nowlen, Conductor; Lorraine Crozier, President (and point of contact); and the Board of Directors of the Symphony d'Oro Rancho Cordova. Members of the ensemble, consisting of 50+ musicians, will of course, jointly implement the project.

The Symphony d'Oro will manage financial transactions in support of this grant, provide oversight for the expenditure of funds and be responsible for reporting requirements of the grant.

Project Goals

Goal #1 Open the world of high-quality, high variety, orchestral music to Rancho Cordova citizens and visitors;

Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination;

Goal #3 Engage the community and enhance community pride

Goal #4 Improve the image of Rancho Cordova

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring classical musical arts to families within the city free of charge in approachable locations within the city. Free concerts allow families with children to attend concerts without undue cost.
- **Community Pride:** A symphony orchestra provides a focus for, and support of, community gatherings and is a source of pride and accomplishment for Rancho Cordova.
- **Quality of Life:** Provide family arts experiences not otherwise available to the families of Rancho Cordova, uplifting all.
- **Arts and Culture:** This is an arts outreach project aimed at Rancho Cordova families and businesses, and social groups, and volunteer organizations.
- **Children and Youth:** Educating and inspiring children with musical arts experiences within their community.
- **Education:** The Symphony's "down to earth" presentation style and variety of performances demystifies classical music and allows for enjoyment by everyone. Music speaks to everyone and doesn't require formal training to be enjoyed.

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and volunteer contributions by Rancho Cordova Arts where needed and the artistic expertise of the Symphony d'Oro team.
- **Return on Investment:** With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs. The Symphony receives regular recognition from regional print, radio and television media.
- **Capacity:** The project team will be led by the Symphony d'Oro Rancho Cordova which has a proven track record and well documented capacity for delivery of a project of this scope.

Project Metrics

Goal	Metrics
Goal #1 Open the world of high-quality orchestral music to all Rancho Cordova citizens and visitors	Quality musical experiences are presented during a schedule of free concerts by the full orchestra and small ensembles
Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination	Rancho Cordova's deliberate actions as a cutting-edge arts community is enhanced and recognized measured by community attendance, feedback and news coverage
Goal #3 Engage the community and enhance community pride – work in tandem with other volunteer organizations	Rancho Cordova's deliberate actions as a cutting-edge arts community is enhanced and recognized measured by community attendance at symphony performances and by Symphony and small ensemble performances in support of other organizations such as Whisker Warriors; Food Locker; Rancho Cordova Arts; Chamber of Commerce
Goal #4 Improve the image of Rancho Cordova	Amenities such as a community orchestra are well-documented as improving the image of the communities in which they are located

Funding request

Total Measure H funds requested: \$21,900

Description/breakdown of proposed expenditures

Storage rental charges:	\$3,300
Portable Copier for use on site and miscellaneous equipment:	\$ 300
Equipment Transportation/Rental, technical support:	\$2,500
Funding for guest artists and composers:	\$6,500
Concert Venue and rehearsal space fees	\$6,500
Social Media and Technical Outreach Development	\$ 800
Music Purchases and Rental:	\$2,000

Specific Justification for the Request

Storage Rental Charges: We rent climate-controlled storage space on Coloma Road not far from our rehearsal location, allowing us to keep everything in one place in a protected environment. As we upgrade our equipment and acquire more music, we believe it is money well spent and brings long-term benefits to the symphony and community.

Portable Copier for on site copying: There are lots of notes in our music! Often, we need to make a few copies while we are in rehearsal or even at performance sites. A portable copier will allow our librarian to provide music to musicians in such cases while reducing risk of damage to our large and heavy copier in transport. It will also reduce the risk of injury to our librarian who carries the equipment when necessary.

Equipment Transportation and Rental, technical support: Each of our performance sites have special requirements and provide different amenities. As such transportation of chairs and music stands is often required for performances. One of our most successful and enjoyable performance venues is Koreana Plaza. We typically perform twice per year at this venue and when we do so we hire a moving crew and rent a vehicle for transporting the heavy equipment, including keyboard, portable organ, chairs and stands for all musicians, percussion cabinet and equipment, timpani and other electronic equipment to the performance site. This is a significant logistical cost. The same cost would apply to the performances going forward at City Hall. Without the equipment we cannot perform our concerts and it is important that the equipment be transported, set up and returned to storage in a way which preserves the equipment and our investment. Occasionally, we need to rent specific equipment (typically instrumental such as expensive percussion equipment which we do not own) or hire someone to provide technical or recording services. The recordings are used for

appropriate publicity on our website and support our visual displays at events. If we have learned one valuable lesson recently it is that technical support of any enterprise is essential.

Funding for Guest Artists and Composers: We have been extremely fortunate in our ability to bring local world class performers (singers, violinists, a performer on the Native American flute, and a world class drag queen) to our concerts, providing a rare treat to Rancho Cordova audiences. We have presented three world premiere compositions since our inception. Two of the compositions were created specifically for the Symphony and were composed by local musicians who were raised in the Rancho Cordova community. The funding we seek will allow us to be able to continue funding for these artists and the music they bring. Our programming for the 2020-21 season is projected to include: local musicians performing solos in “Mozart Madness” which has been revamped from a fundraising concert for the Symphony to a free concert celebrating the return to live music upon the raising of restrictions imposed upon community gatherings due to the Covid-19 pandemic. We will offer a free holiday concert at the Performing Arts Theater featuring vocalists performing parts of “Hansel and Gretel”. “Poperetta!” is back by popular demand in April 2021 featuring an all new show and will be the Symphony’s fundraiser. It should be noted that the Symphony’s fundraiser concerts always offer tickets in affordable price ranges providing an excellent value to the audience while still raising funds to support the Symphony’s endeavors. There is no reason for anyone to go to the Bay Area for entertainment when “Poperetta!” is featured in Rancho Cordova. Finally, in the late spring the Symphony will perform “Hot Latin Nights” featuring jazz music from Cuba, tangos from Argentina, and the exquisite “Nights In The Gardens of Spain” by deFalla and featuring acclaimed pianist Brenda Tom performing with the Symphony at the Performing Arts Theater. This is a world class line up for next season.

Concert & Rehearsal Venue Fees: Rancho Cordova has a limited number of concert-quality facilities, and with the exception of the “public square” Koreana Plaza, and Rancho Cordova’s City Hall, there are charges to use the performance venue. The state of the art Performing Arts Center is a wonderful place to bring music to the community, but it is expensive -- (the charge is \$2,000.00 for performances, including afternoon rehearsal), and we hope to perform there three times during the term of this grant. Shows like “Poperetta!” and “Hansel and Gretel” require a stage for appropriate audience viewing, lighting and the sophisticated sound management which is available only at the theater.

Thanks to an existing Measure H Grant, we are rehearsing at the Mitchell Middle School in Rancho Cordova, paying the Folsom-Cordova school district about \$100 for each weekly rehearsal in preparation for concerts put on by the full orchestra. Our individual ensembles rehearse regularly as well – allowing them, for example, to play at Arts Openings, the December Pop-Up Art Gallery, and the Rancho Cordova Luncheons. And at least twice during preparations for full-orchestra concerts, we have divided the orchestra into two groups for rehearsals, also requiring a separate rehearsal venue. In the coming year, we will be rehearsing in December when Mitchell Middle School will

not be available; and historically, we have been denied use at least once a concert set due to school activities, such as an open house. These events require us to rent alternate space. We will use additional funds to pay for the additional space when needed.

Social Media and Technical Outreach Development

The beginning of this past season the Symphony staff revamped the organization's Facebook and Twitter sites, created new links and more visually appealing information on its webpage. We also had new professional photographs taken to keep the website and our social media accounts current and appealing. An attractive and relevant online presence is essential for any enterprise. We wish to continue in this vein next season by reaching higher numbers of people through Google advertising, emailing, and social media. Additionally, we want to maintain our very recently implemented Zoom presentations. The Zoom presentations have added a crucial "staying in touch" link with the musicians to each other, but also to the community we serve. During the Covid-19 sequestration we plan to conduct twice-monthly outreach sessions where the public can interact with the musicians and our conductor Pete Nowlen about various topics including: favorite composers; how conducting works and practice conducting sessions; how various instruments are played and practice tips for musicians. This will require that the Symphony open its own Zoom account – at this time we are using the accounts which belong to one of our musicians.

Music Rentals and Purchases

A critical component of any performing musical ensemble is music. Without a library of music we cannot perform. We have been slowly building our library so that when we are asked to perform we are ready to go with old favorites and fresh new repertoire. Occasionally, there is a piece we wish to perform but it is not available for performance and must be rented.

In-kind contributions

Orchestra members contribute a conservatively-estimated 4,925 hours annually to bring music to the City of Rancho Cordova. They volunteer their time in private practice, rehearsals, performances (including setting up, taking down, and transporting equipment, often in their own vehicles), board meetings, and interfacing with venue owners, the press, and city government. They serve as a member of the Cordova Community Council Board of Directors, and additionally on its Arts Advisory Board. In addition to full-orchestra concerts, they perform in numerous small ensembles at Rancho Cordova Artist Receptions, and they perform at the pop-up gallery associated with the Tree Lighting festivities in November.

The Corporation for National and Community Service, valued a volunteer service hour at \$25.43 in April 2019. Based on that value, the **volunteer contribution of the Symphony d'Oro Rancho Cordova is \$125,242.75.**

In addition, each member contributes \$100 in dues per year, with exceptions for full-time students.

Additionally, the Symphony participates in the Sacramento region Big Day of Giving campaign each May, and produces annual creative fundraisers which not only offset expenses but also bring the name of Rancho Cordova to the fore as a center for the Arts in the region. Unfortunately, the Covid-19 pandemic caused our fundraiser to be cancelled this year so the Symphony is in a delicate financial circumstance, as are all arts groups. By popular demand the Symphony will perform the third installment of "Poperetta!" in April 2021 as its fundraiser. We are hoping that the popularity of this highly successful drag show musical will help us to turn the corner and we are looking forward to bringing this stellar production to Rancho Cordova.

Prior Grant Funding

Symphony d'Oro has participated in the Measure H grant program since the inception of the program. We are certain that it has helped us to grow rapidly into a well-managed, high-quality, and versatile musical ensemble. The program has allowed us to become integrated into the City of Rancho Cordova in service to the community. Specific numerical information is available upon request.

When Will Request Sunset

The Symphony is committed to performing free concerts and providing high quality musical access to all members of the communities, but particularly families. It is financially difficult for a family with three to four children to bring them to a musical event. The need for rehearsal and performance venue fees, transportation and technical recording expertise, as well as funding for guest artists and commissioned music is not something which the Symphony can afford to provide on its own without charging for attendance at the event. Thus, we do expect to make an appropriate request in the following grant period.

Project schedule

All acquisitions and performances covered under this application would take place between July 1, 2020 and June 30, 2021.

Respectfully submitted,

Lorraine Crozier
President, Symphony d'Oro

Submission # 250825
 IP Address 67.187.250.216
 Submission Recorded On 04/03/2020 11:22 PM
 Time to Take Survey 23 minutes, 21 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

I Sound Rancho Music Camps 2020

*Project Description ?

We give young people opportunities to express themselves through the arts. In doing so we bring a positive light to the communities most affected by poverty, violence and inequality. A series of neighborhood music camps is proposed. Our camps provide intensive instruction in instrumental and vocal music, dance, and drama. Each camp ends with a showcase performance. We plan on weeklong camps in July, October and December, 2020.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

James Jackson, President, Founder and public face of iSound. Douglas Wolfe, VP Operations. Valerie Aldridge, Family and community liaison. Sommer Hayes, Secretary. Angel Cox, Treasurer. Justin Gourley, Media Producer. Kayla Howard, Creative Director.

*Project Goals ?

75-125 students at each camp 300-500 in attendance at each showcase concert. When our kids bring their joy and energy into the public eye, they project a positive excitement that will naturally enhance the quality of life in Rancho Cordova. Our families will point with pride at what their children have accomplished. Those considering making their homes here will be attracted by the upbeat attitude they project.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

24,050

*Estimated breakdown of project expenditures

Admin Salaries 4100 Teachers 4300 Support Staff 3800 Equipment Purch/Rent 4750 Supplies 2850 Marketing & Promotion 2400 Meals for Students 1850 Total Project Cost 24,050 Matching funds -5000 Total Request 19,050

*Matching Funds ?

We currently hold \$5000 from previous donors.

*Include any other funding contributions ?

We expect \$500 - \$1500 of in-kind contributions from local restaurants for meals to be served to our students.

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

19,050

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

1

*When will your request for funding sunset for ongoing programs? ?

We currently receiving no regular outside funding

***Project Schedule ?**

Weeklong Camps: July 13-27 October 9-11 December 21-23, 26-30,

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

9249 Folsom Blvd
Rancho cordova CA 95826
Sacramento

Other physical addresses if project/program is at multiple sites ?

10212 Stations Dr

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

James jackson

Title

President

Submitting as

Non-Profit

Phone

(678) 507-6971

***Email**

isoundperforming@gmail.com

Mailing Address of Submitter

2075 W El Camino Ave
830
California Sacramento 95833
United States

Signatory's Name ?

President JAMES JACKSON

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(678) 507-6971 ext. 76971

***Signatory's Email Address**

isoundj@gmail.com

Signatory's Mailing Address

2075 W El Camino Ave
830
California Sacramento 95833
United States

Attach any additional documents here ?

I Sound Performing Arts FLYer new.jpg

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



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BY APRIL 15, 2020 BY 5PM**

CITY OF RANCHO CORDOVA
 FISCAL YEAR 2020/2021 GRANT APPLICATION
 COMMUNITY ENHANCEMENT FUND

Due to the extenuating circumstances of the coronavirus, the deadline to apply has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name **Parkway Half Marathon.**

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

1. **Maintain the start and finish line configuration from the previous year's grant, which considers the start line in William Pond Park (to facilitate larger volume parking accommodations) and all finish lines and the entire Kids Otter Dash within the Rancho Cordova City limits, similar to the Eppie's Great Race configuration (and what is now the Great American Triathlon). The section along the American River Parkway, from River Bend to Sunrise, is the main route for the Parkway Half Marathon, and travels through the most pristine, remote, and expansive portions of the Parkway. As such, a grant to continue the Parkway Half Marathon route and finish line within the Rancho Cordova city limits aligns the city with a major running event, as well as a meets the goal of having a community health a fitness event. The Parkway Half also raise awareness for, as well as greatly contributes and promotes, Rancho Cordova as an active lifestyle community in concert with other local jurisdictions health resources and environments. The alignment of the Parkway Half Marathon with Rancho Cordova elevates the City as a primary regional supporter of the Parkway, as proceeds from the race are donated to fund projects and improvements along the Parkway. Having the race route and finish line within the City and connected to other existing events should be beneficial to all local residents.**
2. **Maintain support for the Kid's 1k "Otter Dash." This is known as the Otter Run. The goal is to align this event to the morning of Kids' Day in the Park. As Kids' Day is no cost to participants, the object is to continue with keeping the Otter run at no charge to all Rancho Cordova children as well. The participants in the event have all the safety, supervision and environmental needs of a race event. Plus they are provided with a shirt and medal.**
3. **We would like to advance this element again this year, by proposing modest honorariums to youth groups who staff aid stations. This is an opportunity for local youth organizations to have a fund raiser in a safe environment while supporting a major running event. It, also, expands the awareness of the sport of running. Youth group would primarily be identified as those associated with the Rancho Cordova Alethic Association.**

Project Team Individuals or organizations responsible for the development and delivery of the project.

Parkway Half Marathon is produced by Sacfit, a charitable non-profit 501(c)(3) organization. Tax identification number 11-3782144. The race committee is primarily volunteer experts working with industry specialists in producing race events, including Rich Hanna's Capital Road Race Management (CRRM). Sacfit, aligned with CRRM, has a track record of success for the past 13 years.

The race is unique in that it has a separate half marathon runners and walkers course. There is, also, a 5k run/walker and 1k kids Otter Dash. The Parkway Half Marathon is an established, first class race, and is the third largest in the region. Over 30,000 participants, mostly first time half marathoners, have enjoyed the race over the past 13 years. It is the only race that provides: full color shirts, finisher medals, full lunch, more aid stations of any other half marathon, and nearly two dozen bands along the course. The finish line pavilion provides space community organizations, beer garden, music and activities for children.

The primary goal of the race is to provide a positive race experience for the participants to inspire regular fitness engagement. The secondary is to help upgrade and improve the Parkway. The race has raised over \$340,000, with 100% of those proceeds used to benefit the Parkway. The most recent project was a collaborative effort with the City of Rancho Cordova, the Cordova Recreation and Park District, the Rotary Club of Rancho Cordova and the Parkway Half Marathon, led the project to install an ADA accessible, dog friendly, bike safe and runner/walker useable water fountain in Hagan Community Park next to the Parkway bike and pedestrian path.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

- 1. The goal of keeping the finish line inside the City limits is to provide a vehicle where the event is recognized as a City event. Provide opportunity to rebrand race. Provide the best affordable half marathon race to the community. Drive out-of-town participants to use Rancho Cordova's hospitality services.**
- 2. The goal of sponsorship of the 1k Kids race is to provide a free event with all the excitement of a race event in concert with the existing Kids Day event in the afternoon.**
- 3. The sponsorship of aid stations staffed by youth organizations as a direct follow through of funds from the grant to local youth programs**

Funding Request

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: **Approx. \$80,000**

Estimated breakdown of project expenditures:

- **Race Timing and Event Management - \$30,000**
- **Aid Stations - \$2,500**
- **Shirts - \$12,000**
- **Medals - \$18,000**
- **Food - \$4,000**
- **Permits - \$7,500**
- **Insurance - \$1,000**
- **Marketing - \$5,000**
- **Equipment Rental - \$3,000**

Matching funds (including any in-kind contributions): **3500 bottles of water, food samples for participants, goodie bag items.**

- Include any other funding contribution to include your own: **N/A**
- Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: **N/A**
- Total Community Enhancement Funds requested: **\$10,000**
 - **\$8,000 to partially offset costs associated with finish line elements, mile markers, marketing (print and electronic), age division medals, and race costs, including, but not limited to, timing, bibs, shirts, medals, and snacks. •**
 - **\$2,000 Printing costs for flyers, posters, photography, and neighborhood advertisements**
- Is this a multiyear request? Yes No **X** If yes, number of years:
- If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.
- How many years have you received funding for this project? **1 year**
- When will your request for funding sunset for ongoing programs? **N/A**

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

- **Permitting with County Parks – September 2020**
- **Website update and registration opening – October 2020**
- **Recruitment of volunteers, timing management – October 2020**
- **Securing sponsors – October 2020 thru March 2021**
- **First email broadcast – October 2020**
- **Second email broadcast – December 2020**

- Medal and shirt design – January 2021
- Securing vendors, additional permits – Jan thru March 2021
- Third email broadcast – March 2021
- Medal cast and Shirt printing – April 2021
- Race event – April 24, 2021

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Physical Address:

American River Parkway – Finish line – Riverbend Park

Have you received a letter of support for the project/program from the property owner? Yes No **X**
Will follow up with letter of support, if necessary

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district. School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☐ Other ☐ **N/A**

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: **Ken Press** Title: **Race Director**

Individual Public Agency Non-Profit **X** Other

Phone: **916-212-9925** Email: Sacfit@gmail.com

Mailing Address: **PO box 19301 Sacramento, CA 95819**

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: **Ken Press** Title: **Race Director**

Individual Public Agency Non-Profit **X** Other

Phone: **916-212-9925** Email: Sacfit@gmail.com

Mailing Address: **PO box 19301 Sacramento, CA 95819**

Submission # 225849
 IP Address 207.166.7.229
 Submission Recorded On 03/03/2020 9:46 AM
 Time to Take Survey 17 minutes, 17 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Sly Park 6th grade Field Trip

*Project Description ?

Each year, many Sacramento City Unified School District sixth grade students participate in an overnight five-day field trip to Sly Park Environmental Education Center, run through the Sacramento County Office of Education and certified by the California Outdoor School Association.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Project teams include Lincoln Principal Laura Butler and her staff and parent chaperones and Winn Principal Nisha Turturici and her staff and parent chaperones.

*Project Goals ?

#1. Sixth grade students have the opportunity to participate in a week-long sleepaway science camp experience. Objective: Over 95% of students participate. Measurement: Attendance at camp #2. Students gain a deeper understanding of science concepts within the California Next Generation Science Standards. Objective: Over 75% of students will improve their knowledge of science concepts presented during the camp. Measurement: pre-and-post tests.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

31,750

*Estimated breakdown of project expenditures

The average cost of attendance for each student is \$250. Transportation costs to and from Sly Park range from \$1,000 for district buses to \$1,800 for charter busses. Additionally, families may spend up to \$75 to purchase outdoor wear that students may need in inclement weather. • Student participation - \$28,750 • Transportation - \$3,000

*Matching Funds ?

Students participate in some fundraising, which helps to offset costs. The amount varies each year.

*Include any other funding contributions ?

n/a

*Ongoing operations and maintenance costs if applicable ?

n/a

*Total Community Enhancement Funds requested ?

31,750

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

June 30, 2021

*Project Schedule ?

Sixth grade students will attend Sly Park Environmental Education Camp for one week during the school year.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

5600 Sly Park Road
Pollock Pines California 95726
United States

Other physical addresses if project/program is at multiple sites ?

n/a

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Sacramento City Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

DiAnne Brown

Title

Grants Coordinator

Submitting as

Public Agency

Phone

(916) 643-9101

***Email**

dianne-brown@scusd.edu

Mailing Address of Submitter

5735 47th Ave
Sacramento CA 95824
United States

Signatory's Name ?

Sacramento City Unified School District Jorge Aguilar

Signatory's Affiliation

Signatory is part of a public agency

Signatory's Phone

(916) 543-9101

***Signatory's Email Address**

Superintendent@scusd.edu

Signatory's Mailing Address

5735 47th Ave.
CA Sacramento 95824
United States

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the

ATTACHMENT 3

application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Sly Park 6th grade Field Trip – Lincoln & Winn students _____

Name of Applicant: DiAnne Brow Applicant's Title: Grants Coordinator - SCUSD_

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-643-9010 _____ Applicant's Email: Dianne-brown@scusd.edu _____

Applicant's Mailing Address: 5735 47th Ave., Sacramento, CA 95824 _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: _____

Date: 3/12/20

School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☐ **Sacramento City Unified** ☒ **Other** ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Received 3/3/2020 SAP
10:28 AM



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/21 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION**

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sunrise Elementary School is proposing to continue to send 6th grade students, teachers and chaperones to the Alliance Redwoods weeklong science camp in Occidental, California in 2021, but financial support is needed to continue this "rite-of-passage" field trip and experiential science learning opportunity.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to over 1,425 students at our height, and currently at just over 780 students served through a year-round calendar.

The Sunrise Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organizations and School Site Councils, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program. The Watch DOGS program (Dads of Great Students) has more than 50 active participants at Sunrise. The PFO currently allocates several complete or partial scholarships to help families in financial need who want their student to attend this trip.

Despite these many assets, our parent community and school does not have the resources to sustain and the rising costs of transportation for field trips like this of over 100 miles. We believe this science camp field trip is an important step in the growth and development of our pre-teen students, and the excellent curriculum which supports both academic and social-emotional growth is exceptional.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise Elementary School and our families currently pay roughly \$5,300 for two charter busses to transport students, staff and chaperones to Alliance Redwoods. These costs have continued to see annual increases causing our staff to reconsider even offering the opportunity. With rising camp costs, new fees for chaperones, and the articulated transportation costs, our community is seeking support. Direct school site supervision will be provided by our administrative team and our 6th grade teachers and staff. They will be tasked with ensuring safety, security, and quality instruction for all students. We will continue to ask for a student fee of \$340 (\$200/chaperone) and positive parent permission will be required for all participating students. Mr. Martin Hock, Sunrise Elementary Principal will provide overall administrative oversight to the opportunity, ensuring fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

A University of Arkansas educational research study (<https://www.forbes.com/sites/frederickhess/2019/08/19/the-research-based-case-for-field-trips/#23074f416f5e>) clearly documents that when children are involved in meaningful learning experiences,

they are more engaged and connected to school and their retention of content increases. Keeping the price down for learning opportunities like this will encourage more families to participate. For these reasons, we have selected student participation rate as the measure of the field trip's positive impact on student learning.

We propose the following measurable goals for the Alliance Redwoods science camp opportunity:

- A greater percentage of families will elect to participate and send their child to camp with the reduced fee per family due to grant-funded transportation costs. Currently 9% of families do not send their children to camp. We hope to decrease this number to 0-5% of students not attending.

Funding Request

Total Project cost: \$39,060 (student and chaperone fees) + \$5,500 (two charter busses)
= **\$44,360**

In-kind contributions: Sunrise Elementary will provide all administrative responsibilities for the trip at no cost to the grant.

Matching Funds: \$340/student will be collected to pay for the weeklong trip.

Total Community Enhancement Funds "Measure H" requested: \$5,500

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded transportation for the spring 2021 Alliance Redwoods science camp will likely occur in March and April 2021 (still to be determined), but before June 2021.

Submitted by:

Name: Martin Hock III

Title: Principal

Telephone: 916-985-4350

E-mail: Mhockiii@egusd.net

Mailing Address: 11821 Cobble Brook Drive, Rancho Cordova, CA 95742

School Affiliation: Sunrise Elementary

Stacy Delaney

From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Tuesday, March 3, 2020 10:28 AM
To: Stacy Delaney
Cc: Bindy Grewal in Elem Ed; Janet Anderson in Elem Ed; Michael Gulden at McGarvey
Subject: Measure H grant request-Sunrise Elementary
Attachments: City of Rancho Cordova - Alliance Redwoods Transportation Cost proposal.docx

Good morning Stacy,

Please find the attached grant proposal for Sunrise Elementary to help offset the cost of our 6th grade Alliance Redwoods science camp.

Thank you,

Marty Hock

Principal, Sunrise Elementary

(p)916.985.4350 ext. 17600

(f)916.985.8927

"We live in a world in which we need to share responsibility. It's easy to say, 'It's not my child, not my community, not my world, not my problem.' Then there are those who see the need and respond. I consider those people my heroes." -Fred Rogers



Stacy Delaney

From: Stacy Delaney
Sent: Tuesday, March 3, 2020 10:48 AM
To: Martin Hock III at Sunrise
Cc: Bindy Grewal in Elem Ed; Janet Anderson in Elem Ed; Michael Gulden at McGarvey
Subject: RE: Measure H grant request-Sunrise Elementary
Attachments: Grant Application_Supplemental Endorsement Form.docx

Hi Marty,

This confirms receipt of the grant application. Don't forget to submit the supplemental endorsement form to Bindy and she in turn will send it to the City. She needs to receive the form from you by Friday, March 6th and the City needs to receive the signed version back by March 20th at the latest.

The form is attached for your convenience. Fill out the top portion and send it to Bindy by this Friday. This form is needed in addition to the grant application for any school related item that you or Michael submit.

Regards,

Stacy

Stacy Delaney, CAP, OM, PM

Community Enhancement Analyst II
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)

www.cityofranhocordova



From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Tuesday, March 3, 2020 10:28 AM
To: Stacy Delaney <sdelaney@cityofranhocordova.org>
Cc: Bindy Grewal in Elem Ed <BGrewal@egusd.net>; Janet Anderson in Elem Ed <JAnderso@egusd.net>; Michael Gulden at McGarvey <MGulden@egusd.net>
Subject: Measure H grant request-Sunrise Elementary

Good morning Stacy,

Please find the attached grant proposal for Sunrise Elementary to help offset the cost of our 6th grade Alliance Redwoods science camp.

Thank you,



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: SUNRISE ELEMENTARY ALLIANCE REDWOODS TRANSPORTATION GRANT

Name of Applicant: MARTIN HOEK Applicant's Title: PRINCIPAL

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 985-4350 Applicant's Email: mhoekiii@egusd.net

Applicant's Mailing Address: 11821 COBBLE BROOK DRIVE, RANCHO CORDOVA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dlanne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: *Bindy Grewal*

Date: 3-3-2020

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/21 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION**

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sunrise Elementary School began construction of a school garden beginning in the fall of 2018. The plumbing, electrical, and fencing have all been installed. Our community partners are planning to help build our garden beds and install the drip line and irrigation on March 14, 2020. While our Phase 2 grant funding was supposed to go towards a storage shed and other ancillary components, our community partnerships failed and we ended up spending the grant on supplies to build the physical garden beds, fill them with soil and necessary building materials. So we are looking to add Phase 3 to our garden- a storage shed and used wine barrels for garden bed end caps.

There is a wealth of research regarding the "Nature Deficit Disorder", the condition in which modern human beings have a lack of connection to the earth. Many students do not understand or realize where food sold in markets actually comes from. Our teaching staff wants to help students with this connection to our planet, and they want to leverage a school garden for cross-curricular objectives as well as for the inherent goodness and physical and mental health associated with gardening.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to over 1425 students at our height, to just over 780 students this year served through a year-round calendar.

The Sunrise Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organization and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program. The Watch DOGS program (Dads of Great Students) has more than 50 participants. Several parents have reached out in support of the garden project, as well as an alum and local Boy Scout for his Eagle Scout project.

Despite these many assets and challenges, Sunrise Elementary does not have adequate resources to build a fully functional school garden and outdoor learning classroom. We know that the inclusion of hands on science with extensions in to mathematics, writing and art in a child's educational program inspires and engages them in the learning environment and also elicits the inherent gifting that some children have for talents, like horticulture. Because public school budgets are so constrained, many children are never exposed to the world of growing and tending to plants and vegetable bearing plants. The ability to offer gardening gives them a place in the Sunrise Elementary community to express these interests, and build a culture of urban gardens. While our garden project is in process, we are still needing Phase 3 items like the above. A school garden also will enrich the larger community of Rancho Cordova as students offer "Sunrise Farmers' Markets" that parents and community members can attend and enjoy.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise Elementary will continue to partner with our Parent Faculty Organization to develop our ideas and to provide funding. Direct school site supervision will be provided by Mr. Martin Hock, Sunrise Elementary

Principal, Mrs. Robyn Fulgham, Sunrise Vice Principal, and Mrs. Moira Young, overseeing teacher ensuring safety and quality instruction for all students. There will be no fees for this program for all participating classrooms and students. Mr. Martin Hock, Sunrise Elementary Principal, will provide overall administrative oversight to program, ensuring program and fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that hands on science education positively impacts student learning in a wide range of content areas (specifically mathematics and language arts) and also increases social/emotional development among children. Unfortunately, this grant is not a research project and does not afford us the resources to clearly track longitudinal academic achievement among participating students. However, we also know that when teachers have students write about their content learning in areas like science instruction, which a garden supports, that students make deeper connections to grade level standards. Our grant and instructional focus will be on increasing the number of teachers utilizing the garden to teach in a cross-curricular way to teach writing through science instruction.

We propose the following measurable goal for the school garden program:

- Participating teachers will begin intentional expository and analytical writing with the science content from our garden as the basis for writing. We currently have 0% of teachers intentionally leveraging a cross-curricular asset like this, and we hope to increase this by 50%.

Funding Request

Total Project cost: \$6,000 (shed), \$500 (\$50/wine barrel x 10 wine barrels) = **\$6,500**

In-kind contributions: Sunrise Elementary will provide all facility space and classroom instruction as well as site supervision and administration from school staff at no cost to the grant.

Matching Funds: \$500 will be provided from the Sunrise Elementary PFO budget to support the cost of building materials, labor costs, and other materials.

Total Community Enhancement Funds "Measure H" requested: \$6,000

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded gardening projects will begin the summer of 2020.

Submitted by:

Name: Martin Hock III

Title: Principal

Telephone: 916-985-4350

E-mail: Mhockiii@egusd.net

Mailing Address: 11821 Cobble Brook Drive, Rancho Cordova, CA 95742

School Affiliation: Sunrise Elementary

Stacy Delaney

From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Tuesday, March 3, 2020 11:02 AM
To: Stacy Delaney
Cc: Bindy Grewal in Elem Ed; Janet Anderson in Elem Ed; Michael Gulden at McGarvey
Subject: Community Enhancement grant- Sunrise Elementary Phase 3 Garden Project
Attachments: City of Rancho Cordova - Phase 3 School Garden Program 20-21.docx

Hello Stacy,

Please find attached Sunrise Elementary School's Phase 3 of our Garden Project request. Please also note that we finally have secured the building materials for the actual garden beds and have a planned community work day next Saturday, March 14 from 8:00-12:00. While community partners failed in providing us the promised materials, the Phase 2 dollars provided by the city will help offset the cost to build. I'm excited to say that after March 14 you should be able to see a working school garden. You are welcome any time to visit our site.

Thank you for your partnership!

Marty Hock

Principal, Sunrise Elementary

(p)916.985.4350 ext. 17600

(f)916.985.8927

"We live in a world in which we need to share responsibility. It's easy to say, 'It's not my child, not my community, not my world, not my problem.' Then there are those who see the need and respond. I consider those people my heroes." -Fred Rogers





**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: SUNRISE GARDEN PROJECT - PHASE 3

Name of Applicant: MARTIN HOCK Applicant's Title: PRINCIPAL

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 985-4350 Applicant's Email: mhockiii@egusd.net

Applicant's Mailing Address: 11821 COBBLE BROOK DRIVE, RANCHO CORDOVA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianna-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, EDD.

Superintendent's Signature: B. Grewal

Date: 3-3-2020

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/21 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION**

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Full STEAM Ahead: Science Literacy through Field Experiences

Robert J. McGarvey Elementary School is proposing to provide all our students as well as our families with relevant science, technology, engineering, arts, and math (STEAM) learning experiences at school and around the greater Sacramento community. There are three essential elements of this project:

1. Every student in grades TK-6th (about 815 students) will have the opportunity to attend a grade level appropriate STEAM field trip to an interactive science center such as Monterey Bay Aquarium, Explorit Science Center, Sacramento Splash, Alliance Redwoods Outdoor School, and Sacramento Children's Museum and/or to participate in an on campus hands-on science activity such as the ones offered by the Lawrence Hall of Science and Sierra Nevada Journeys.
2. All RJMES families will be invited to attend an evening Family Science Night designed to inspire parents to discover science together with their children.

Robert J. McGarvey Elementary (RJMES) opened in July 2017 as Elk Grove Unified School District's 41st and newest elementary school. We serve the southern Anatolia and Kavala Ranch housing developments and our opening this past summer eased the crowding at Sunrise Elementary where the student body exceeded 1360 students in the 2016-17 school year. RJMES is a place where student inquiry is a guiding principle for our faculty. Our children are involved and curious, and our school is a place where learner profile values are taught and valued. In addition to strong character and academic programs, families are attracted to the strong sense of community that prevails on campus. As a year-round school, we offer activities twice to be inclusive of children on all schedules. The intention is to use these activities as a springboard for generating lasting interest in sciences, particularly among girls.

The McGarvey Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organization (PFO) and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips, helping organize student activities like our Yearbook Club, and encouraging environmentally friendly school transportation by organizing the Active4Me walk and bike-to-school program. Our PFO strongly supports our school wide initiatives focusing on STEAM; in particular, those that stimulate girls to become actively engaged in STEAM related activities.

We know that the inclusion of science, technology and engineering, along with art and music in a child's educational program inspires and engages them in the learning environment. Scientific inquiry encourages children to wonder and engage more in the natural environment. Stimulating this interest is crucial at this age, especially among girls, to inspire their future pursuits in STEAM content. Because public school budgets are so constrained, many children are only exposed to the world of science through reading. Misconceptions about the way the world works may not be corrected. The ability to offer these STEAM experiences nurtures these emerging engineers and scientists, creating strong connections for students to their world, their local environment, and their school. A series of STEAM experiences that engages our students as well as their families also will enrich the larger community of Rancho Cordova as students become more aware of the unique features and needs of our region, and therefore become more engaged citizens who knowledgeably participate in the civic process.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

- RJMES teachers and administrators will establish partnerships with STEAM organizations such as the Monterey Bay Aquarium, Alliance Redwoods Outdoor School, Explorit! Science Center, and Sacramento Splash.
- RJMES teachers and administrators passionate about science will organize the in-school events and Family Science Night, while all classroom teachers will take part in organizing the field trips with support from our school secretary.
- Direct school site supervision will be provided by Mrs. Josephine Lal, RJMES Vice Principal, ensuring safety, security and quality instruction for all students.
- There will be no fees for these programs except the cost of transportation, but positive parent permission will be required for all participating students.
- Mr. Michael Gulden, RJMES Principal, provide overall administrative oversight to the program, ensuring program and fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that STEM education positively affects student learning in a wide range of content areas other than mathematics and science, and increases social/emotional development among children. We know that when children are involved in meaningful learning experiences, they are more engaged they are in school. We also know that children's attitudes about science may be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and interests. This seems particularly evident in the development of STEAM interest among girls. For these reasons, we have selected *changes in student knowledge* and *attitudes towards science among participating students and families* as measures of the program's positive impact on student learning.

We propose the following measurable goals for the STEAM project:

- Student's interest and knowledge of the grade level material they engage with will improve as measured by pre- and post-tests of student participants.
- Participation and participants attitudes towards STEAM will improve, as measured by pre-post surveys of all participants (adult and child). Particular focus will be on the attitudes of female participants.

Funding Request

Total Project cost: \$21,535

In-kind contributions: McGarvey Elementary will provide all facility space in the multi-purpose room and

classrooms as well as site supervision and administration from school staff at no cost to the grant.

Matching Funds: \$1,500 will be provided from the McGarvey Elementary site budget to support the cost

of Family Science Night and in class science leading up to and after the grant funded science experiences. PFO will subsidize up to \$500 per grade level, TK-6, for the costs of transportation associated with field trips.

Total Community Enhancement Funds "Measure H" requested: \$10,925

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded Family Science Night will take place in Fall 2020. Field Trips will take place during the 2020-21 school year depending on facility availability, beginning August 2020. Site-based experiences will take place during Winter 2020-21. All activities will be completed by June 15, 2021

Submitted by:

Name: Michael Gulden

Title: Principal

Telephone: 916-793-3400

E-mail: mgulden@egusd.net

Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

School Affiliation: Robert J. McGarvey Elementary School, Elk Grove Unified School District



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM

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One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Full STEAM Ahead: Science Literacy through Field Experiences

Name of Applicant: Michael Gulden

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-793-3400

Applicant's Email: mgulden@equsd.net

Applicant's Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@equsd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: *Bindy Grewal*

Date: 3-4-2020

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Michael Gulden at McGarvey <MGulden@egusd.net>
Sent: Wednesday, March 4, 2020 10:51 AM
To: Bindy Grewal in Elem Ed; Stacy Delaney
Cc: Janet Anderson in Elem Ed; Martin Hock III at Sunrise
Subject: Applications for the Community Enhancement Fund Grants
Attachments: grant application - supplemental endorsement form - STEAM Ahead science field trips final.docx; grant application - supplemental endorsement form - garden growing minds final.docx; City of Rancho Cordova - Garden 2020-21.docx; City of Rancho Cordova - STEAM 20-21.docx

Good morning Bindy and Stacy,

Attached are two grant proposals from Robert J. McGarvey Elementary for the City of Rancho Cordova's Measure H "Community Enhancement" grant. I have two grant proposals- Full STEAM Ahead and Growing Minds. Attached also are the supplemental endorsement forms for each. Marty completed an application for our collaboration on this years Multicultural fair. Please let me know if you have any questions. We appreciate your support and advocacy!

Have a "wonder-full" day!



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/21 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION**

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Growing Minds in a Garden Classroom

Robert J. McGarvey Elementary School is proposing to provide all our students as well as our families with relevant science, technology, engineering, and math (STEM) learning experiences at school and around the greater Sacramento community. There are three essential elements of this project:

Childhood obesity rates are high in Sacramento County. According to the California Department of Education (2018), 38.1% of 5th grade students were categorized as being overweight or obese. The McGarvey Garden Education program engages school age children in activities designed to teach them the importance of living healthy. The program includes garden education during school hours, an after school garden club, and gardening workshops. K-12 students learn science, math, nutrition and other subjects by participating in gardening activities. McGarvey Capital Region Engineering Science and Technology (C.R.E.S.T) students will be trained in gardening techniques and basic nutrition education to work with other K-6 students as we turn our already vibrant school garden into an outdoor living classroom. A small but sturdy shed will replace one that was provided through a DonorsChoose grant awarded to our Garden Club advisor in 2018. The shed will house and protect the tools and materials necessary for garden operation. A garden-based curriculum from University of Georgia will provide lessons on topics including recycling, plant science, life cycles, photosynthesis, seed germination, composting, worms, soil components, bees and pollination, greenhouses, climate change, and the water cycle. For the nutrition component of the Garden Project, we will use UC Davis Center for Nutrition in Schools' *Nutrition to Grow On* curriculum, an innovative curriculum created by UC Davis professor Dr. Sheri Zidenberg-Cherr and Jennifer Morris. *Nutrition to Grow On* is for grades four through six and offers teachers and other garden instructors a direct link between the garden and nutrition education.

Robert J. McGarvey Elementary (RJMES) opened in July 2017 as Elk Grove Unified School District's 41st and newest elementary school. We serve the southern Anatolia and Kavala Ranch housing developments and our opening this past summer eased the crowding at Sunrise Elementary where the student body exceeded 1360 students in the 2016-17 school year. RJMES is a place where student inquiry is a guiding principle for our faculty. Our children are involved and curious, and our school is a place where learner profile values are taught and valued. In addition to strong character and academic programs, families are attracted to the strong sense of community that prevails on campus. As a year-round school, we offer activities twice to be inclusive of children on all schedules. The intention is to use these activities as a springboard for generating lasting interest in sciences, particularly among girls.

The McGarvey Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organization (PFO) and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips, helping organize student activities like our Yearbook Club, and encouraging environmentally friendly school transportation by organizing the Active4Me walk and bike-to-school program. Our PFO strongly supports our school wide initiatives focusing on STEM; in particular, those that stimulate girls to become actively engaged in STEM related activities.

We know that the inclusion of science, technology and engineering, along with art and music, in a child's educational program inspires and engages them in the learning environment. Scientific inquiry encourages children to wonder and engage more in the natural environment. Stimulating this interest is crucial at this age, especially among girls, to inspire their future pursuits in STEAM content. As kids grow up in a world ruled by

technology and spend less and less time outdoors, they are losing the important connection all humans should have with nature. Having a strong connection with the outdoors is especially important today with the climate issues our world is experiencing. Working in a garden can teach kids about life, water and energy cycles, food webs, and the living creatures and plants in the garden.

Gardens offer hands-on learning experiences across multiple subjects, including social sciences, math, language arts, visual arts, and nutrition. A school garden provides kids with a different way of learning science and math that may resonate more with them. In fact, there is evidence that children who participate in school gardening actually score higher on standardized science achievement tests. Additionally, gardening will teach children the nutritional benefits and importance of eating fruits and vegetables. Evidence shows that learning about healthy foods in a participatory space like gardens transforms kid's eating habits.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

- Ms. Thien Huynh, RJMES CREST Advisor, will help train her students in the skills necessary to support garden education efforts
- Mrs. Kristin Mullard, RJMES garden advisor, will organize and instruct students during the after school Garden Club.
- Direct school site supervision will be provided by Mrs. Josie Lal, RJMES Vice Principal, ensuring safety, security and quality instruction for all students.
- There will be no fees for these programs except the cost of transportation, but positive parent permission will be required for all participating students.
- Mr. Michael Gulden, RJMES Principal, provide overall administrative oversight to the program, ensuring program and fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that STEM education positively affects student learning in a wide range of content areas other than mathematics and science, and increases social/emotional development among children. We know that when children are involved in meaningful learning experiences, they are more connected to school. We also know that children's attitudes about science may be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and interests. This seems particularly evident in the development of STEM interest among girls. For these reasons, we have selected *changes in student knowledge and attitudes towards science among participating students and families* as measures of the program's positive impact on student learning.

We propose the following measurements of project impact, as measured through student surveys. Specifically, we will determine if student participants report:

- eating more fruit because of their gardening experience
- eating more vegetables because of their gardening experience
- if they could garden on their own because of Garden Education
- Garden Education lessons helped them be more successful in academic subjects including math, science, and writing

Funding Request

Total Project cost: \$21,535

In-kind contributions:

- McGarvey Elementary will provide all facility space in the multi-purpose room and classrooms as well as site supervision and administration from school staff at no cost to the grant.

- EGUSD's Food and Nutrition Services will provide nutritionist to meet with Garden Club and CREST students at no additional cost to the school.
- UGA Garden Curriculum and UCD Garden Nutrition Science are made available for copy. School will provide paper and binders for these materials.

Matching Funds:

- Advisors for CREST and Garden Club receive a nominal stipend for their work (two x \$500).
- Our parent organization provides \$1000 annually for garden supplies.
- Through another grant, Raleys has provided funding for four tower gardens to allow garden science to continue indoors during the winter months (approx. \$7000).
- A DonorsChoose donation provided a 2'x4' plastic garden shed, a class set of trowels, and a composting bin (\$500). The shed was destroyed in a wind event in January 2020.
- An earlier Eagle Scout project provided six raised garden beds and necessary irrigation and some tools in 2017 ((\$2000) with support of our PFO and other donors.

Requested Funds:

- | | |
|--|--------|
| • Plexiglas Outdoor Dry Erase Boards (2) | \$500 |
| • 6' x 10' Tuff Shed Lean To | \$2900 |

Total Community Enhancement Funds "Measure H" requested: \$13,925

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded Family Science Night will take place in fall 2018. Field Trips will take place during the 2018-19 school year depending on facility availability, beginning July 2018. Site-based experiences will take place during winter 2019. All activities will be completed by June 15, 2018

Submitted by:

Name: Michael Gulden

Title: Principal

Telephone: 916-793-3400

E-mail: mgulden@egusd.net

Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

School Affiliation: Robert J. McGarvey Elementary School, Elk Grove Unified School District



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FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Growing Minds in a Garden Classroom

Name of Applicant: Michael Gulden

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-793-3400

Applicant's Email: mgulden@egusd.net

Applicant's Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: *Bindy Grewal*

Date: 3-4-2020

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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Stacy Delaney

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Subject: Applications for the Community Enhancement Fund Grants
Attachments: grant application - supplemental endorsement form - STEAM Ahead science field trips final.docx; grant application - supplemental endorsement form - garden growing minds final.docx; City of Rancho Cordova - Garden 2020-21.docx; City of Rancho Cordova - STEAM 20-21.docx

Good morning Bindy and Stacy,

Attached are two grant proposals from Robert J. McGarvey Elementary for the City of Rancho Cordova's Measure H "Community Enhancement" grant. I have two grant proposals- Full STEAM Ahead and Growing Minds. Attached also are the supplemental endorsement forms for each. Marty completed an application for our collaboration on this year's Multicultural fair. Please let me know if you have any questions. We appreciate your support and advocacy!

Have a "wonder-full" day!

Community Enhancement Fund Fiscal Year 2020/2021 Grant Application

Name Assign a project name to your project/program.

CL₃ Mentors at Cordova High (MACH) Program with expansion to Mills Middle School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used. **Project Team** Individuals or organizations responsible for the development and delivery of the project.

The Cordova Lancers Leaders & Legends (CL₃) Mentors at Cordova High (MACH) Program is a FREE community-based mentoring program based at Cordova High School focused on promoting positive behavior, academic improvement, community service, and vocational skill development while rewarding participants for their accomplishments.

The mission of the MACH program is to empower youth in our community to make positive life choices that enables each participant to maximize their personal potential both at school and in the community. We believe this can be achieved by providing participants with the opportunity to earn while they learn and serve, through the provision of supplemental educational, social, and vocational opportunities. Our motto is "Earn your way to a memorable high school year!" CL₃ MACH envisions a community in which every youth experience encouraging relationships and an overwhelming sense of academic and community support.

This program continues to address the acute need for strong schools and strong communities, through a partnership involving the City of Rancho Cordova (including not only city government, but its residents, local businesses and community organizations), the Folsom-Cordova Unified School District (FCUSD), and the Cordova Lancers Leaders & Legends Organization (CL₃).

Students, identified by school staff, teachers, and the MACH program coordinator, are invited to participate in the program. Students are then assigned a team of mentors comprised of alumni, teachers/staff, and community members. Students receive guidance and direction to help get them on or keep them on a positive path. Participants earn rewards for demonstrating improvement in their attendance, grades, and/or behavior as well as for participating in community service opportunities. Rewards include Educational Experiences (i.e. field trips to Shasta Caverns, Chabot Space & Science Center, etc...), School based rewards (i.e. tickets to school dances and sporting events, school spirit items, yearbooks, etc..), and Social rewards (i.e. group activities for bowling, movies, sporting events, individual gift cards, restaurant experiences, etc..). MACH participants attend weekly "Meet, Eat, & Brag" sessions on Thursdays where expectations are set, guest speakers share their story, and program participants share and celebrate their successes. Participants also attend Saturday Support sessions twice a month on Saturdays, where they receive homework support or where guest speakers from the community, vocational trades, or alumni deliver life skill or vocation messages to help MACH participants set goals and focus their efforts on succeeding at school and beyond.

In our fourth year, this All-America City Award winning program, continues to see successes. Current program year results (August thru January) show 33% of participants have increased their GPA, chronic absenteeism amongst program participants is 11% better than the school average and 22% better than the district average, 90% of participants have improved behavior on campus resulting in reduced school suspensions and severity of offenses, and 70% of program participants have participated in one or more community service activities. We have had many other successes with the MACH Program that cannot be quantified such as keeping students from dropping out of high school and/or helping them graduate; keeping students from joining gangs or helping them walk away from negative activity; showing students who become homeless or whose parents are incarcerated or involved in drugs, that in spite of their family circumstances they can still succeed; helping students learn to combat peer pressure when encouraged to experiment with drugs; teaching students to care about something beyond themselves; and helping students understand one choice or mistake does not define them and every day is a new opportunity to succeed. All these things are difficult to quantify, but they are real, and they are life changing!

This year, funding is being requested for the continuation of the year-round program at Cordova High School, and we are requesting funding to expand the Mentors at Cordova High (MACH) program to include Mills Middle School. We believe expanding the MACH program to include middle school children in Rancho Cordova will enable us to affect greater long term change by addressing academic, attendance, and behavioral issues earlier in students educational careers so they are better prepared to deal with the social and educational pressures that occur when they enter high school.

If funding is approved, a modified version of the MACH program will be implemented at Mills, with the focus being on engaging 25 to 40 under-performing/under-supported students in weekly meetings where they will hear messaging about the importance of positive behavior, attendance, and academic improvement, and be given opportunities to engage in school based service projects. The MACH Program Coordinator, pre-identified staff members at Mills Middle School, and current MACH mentors will support the program as will student in the CHS MACH program who have demonstrated significant growth. For the expanded program at Mills Middle School, it will coincide with the school year with recruitment occurring in August and September, and meetings being held October through May. A Mills MACH Program Coordinator will be identified who will work in partnership with staff at Mills, to establish a program schedule that provides participating middle-schoolers with opportunities to earn the chance to be included on MACH educational field trips, receive school-based rewards, and social rewards each semester. Measurements of success for this program will be primarily based on the level of student engagement/participation in the program, and anecdotal evidence of changes in participants attitudes and behaviors based on the observations of mentors and staff.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Ensure the continuation of the year-round CL₃ MACH Program, with a continued focus on promoting positive behavior, improved academics and attendance, community service involvement, and vocational skill development, while rewarding participants for their accomplishments.

Establish a modified version of the MACH program at Mills Middle School.

Maintain between 75 and 125 participants in the MACH Program and between 25 and 40 participants in the MACH program at Mills Middle School.

Engage the greater community in various roles with this mentoring program.

Encourage parental involvement by providing specific parent engagement activities.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement. Total project cost: \$260,275 annually

Estimated breakdown of annual project expenditures – see below table

Matching Funds (includes in kind) – \$177,275 (see below table)

Other Funding Contributions Secured (includes in kind) – see table below

Expense Category	Measure H Funding	FCUSD In Kind Contributions	CL3 and Other In Kind Contributions and/or monetary donations
MACH Program Coordinator rate of \$35 per hour (757 hours)	\$26,500	\$0	\$33,600 (960 hours)
MACH @ Mills Program Coordinator rate of \$35 per hour (300 hours)	\$10,500	\$0	\$10,500 (300 hours)
School Psychologist, Counselor, Resource Officer, and/or PBIS Administrator Support	\$0	\$15,000 (estimated in kind value for up to 1 day per week of services as needed)	\$0
District Interventions and/or Specialized Tutoring Support	\$0	\$4,000 (estimated in kind value)	\$0

CL ₃ Program Mentors and volunteers	\$0	\$0	\$63,575 (estimated in kind value of 2500 donated hours @ \$25.43 per hour)
MACH Program Support	\$33,500	\$0	
- Educational Activities & Rewards			
- School Based Activities & Rewards			
- Social Rewards			\$26,100 (combined total monetary and in-kind contributions)
- Parent Engagement Activities			- \$5000 CCCF
- Materials/Website			- \$5000 RC Community Golf Classic
Mills MACH Program Support	\$12,500	\$0	- \$16,100 to be determined
- Educational Activities & Rewards			
- School Based Activities & Rewards			
- Social Rewards			
- Materials			
Facility & Transportation Use	\$0	\$20,000 (estimated in kind value)	\$1,000 (donated use of other facilities)
Program Insurance	\$0	\$0	\$3,500
Total	\$83,000	\$39,000	\$138,275

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable:

We anticipate the above outlined cost projections will be applicable for the next three years with adjustments made as further program expansion occurs.

Total Community Enhancement Funds requested: \$83,000

Is this a multiyear request? No If yes, number of years: N/A

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. N/A

How many years have you received funding for this project? 4 for the original MACH program at Cordova High, 0 for the expansion to Mills Middle School

When will your request for funding sunset for ongoing programs? Based on continuing need in our community to create equity and offer support services for some of our most vulnerable populations – at risk and under-performing students from single parent and low income households, we expect we will continue to need funding for ongoing programs and for further expansions to other feeder schools.

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

August 1, 2020 through July 31, 2021

- Continue existing MACH Program
- Establish modified MACH Program at Mills Middle School
- Invite students to join both programs
- Establish program calendars
- Develop and implement fundraising plan
- Provide mentoring on daily/weekly basis year-round for MACH and during school year for Mach at Mills
- Host regularly scheduled Saturday Support sessions
- Participate in monthly community service projects in support of existing City sponsored community enhancement projects and/or community events
- Administer rewards
- Participate in school-based service projects
- Host a minimum of two specific parent engagement activities
- Provide regular updates to CHS & Mills Administration

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address:

Cordova High School, 2239 Chase Dr, Rancho Cordova, CA 95670

Mills Middle School, 10439 Coloma Rd, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner?

Yes. See attached letter from Jared Hyden, Principal Cordova High School

If yes, submit the letter of support with your application. If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): FCUSD

I have requested the endorsement of the school superintendent – see attached supplemental endorsement form.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by Name:

Conrade Mayer on behalf of Cordova Lancers, Leaders & Legends

Title: MACH Program Coordinator

Non-Profit: Cordova Lancers, Leaders & Legends

Phone: 916-247-8242

Email: cl3mentees@gmail.com and conrademayer@gmail.com

Mailing Address: 2236 River Trails Circle, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Conrade Mayer

Title: MACH Program Coordinator

Non-Profit: Cordova Lancers, Leaders & Legends

Phone: 916-247-8242

Email: cl3mentees@gmail.com and conrademayer@gmail.com

Mailing Address: 2236 River Trails Circle, Rancho Cordova, CA 95670



Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 <http://www.fcusd.org/CHS>



Folsom Cordova Unified School District

Jerad Hyden
Principal

Ann Botsford
Michele Brown
Joel Francisco
Assistant Principals

Heidy Naderi
Admin. Assistant

Michele Cooper
Academic Coach

Erin Muse
ELD Program Manager

Josh Creeger
Activities Director

Mark Beamish
Athletic Director

Kitty White
Head Counselor

Amy Strawn
IB Coordinator

Zandi Llanos
IB CP/DP Coordinator

Tracey Jacobs
School Resource Officer

March 3rd, 2020

To Whom It May Concern:

I have had the distinct pleasure of working directly with the CL₃ Mentors at Cordova High (MACH) Program during my tenure as Principal and Assistant Principal of Cordova High School. During this time, I have worked directly with Mr. Mayer in his role as Program Coordinator tasked with both driving a continued focus on the promotion of positive behavior, as well as enhancing the academic vision needed to positively impact both teachers and students for our most disenfranchised learners.

From my experience, Mr. Mayer and his dedicated team is immediate value added to Cordova High with an unwavering focus on student achievement grounded in high expectations for learning that scaffolds the behavioral demands for a diverse set of learners. As witnessed, Mr. Mayer has continued to partner with our community to ensure our students have both positive role-models and an opportunity to develop key vocational skills, enhance community service involvement, and establish a critical rapport that rewards participants for their accomplishments.

I have found Mr. Mayer and his team to be both driven and compassionate individuals who has been an absolute pleasure to have working and supporting our school. It is my true belief, that this partnership can be extended to benefit our Mills Middle School campus and will afford incredible opportunities to build critical connections with students that have measurable outcomes for all involved. It is without hesitation that I offer this strong letter of support for the submitted Community Enhancement Fund to expand the CL₃ Mentors at Cordova High (MACH) Program to Mills Middle School.

If you have any questions or require additional information, please do not hesitate to call.

Respectfully submitted,

Jerad A. Hyden

Principal
Cordova High School
(916) 294-2450 x810150
jhyden@fcusd.org



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: CL3 Mentors at Cordova High Program with Expansion to Mills Middle School
Name of Applicant: Conrad Mayer (on behalf of Cordova) **Applicant's Title:** Program Coordinator

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-247-8242 **Applicant's Email:** cl3mentees@gmail.com
conrademayer@gmail.com

Applicant's Mailing Address: 2236 River Trails Circle, Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Melody Granger-Mayer <cl3mentees@gmail.com>
Sent: Friday, March 6, 2020 8:29 AM
To: agriffin@fcusd.org
Cc: Stacy Delaney; Daniel Leonardich; Conrade Mayer
Subject: CL3 MACH Program 2020 CEF Application for your signature
Attachments: LOR - MACH.pdf; 2020 CEF Application CL3 MACH Program with expansion to Mills.pdf; CEF Supplemental Endorsement Form.pdf

Good morning Angela,

Attached please find the 2020 CEF Application, Supplemental Endorsement Form, and a Letter of Support for the CL3 Mentors at Cordova High (MACH) Program with Expansion to Mills Middle School. As per the City of Rancho Cordova's guidelines, we are submitting these to you for the endorsement of the School Superintendent. The completed Supplemental Endorsement Form will need to be submitted to Stacy Delaney no later than March 20, 2020.

Thank you!

Stacy Delaney

From: Angela Griffin <agriffin@fcusd.org>
Sent: Friday, March 6, 2020 8:33 AM
To: Melody Granger-Mayer
Cc: Stacy Delaney; Daniel Leonardich; Conrade Mayer
Subject: RE: CL3 MACH Program 2020 CEF Application for your signature

Hi Melody,

Thank you for your submission and the supporting documents. We will be keeping in touch with you during this application period.

Sincerely,

Angela Griffin Ankhelyi, APR
Community Engagement Specialist
Communication & Community Engagement
Folsom Cordova Unified School District
916-294-9000 ext.104541

From: Melody Granger-Mayer [mailto:cl3mentees@gmail.com]
Sent: Friday, March 6, 2020 8:29 AM
To: Angela Griffin <agriffin@fcusd.org>
Cc: Stacy Delaney <sdelaney@cityofranchocordova.org>; Daniel Leonardich <dleonardich@cityofranchocordova.org>; Conrade Mayer <conrademayer@gmail.com>
Subject: CL3 MACH Program 2020 CEF Application for your signature

CAUTION: [EXTERNAL EMAIL]

Good morning Angela,

Attached please find the 2020 CEF Application, Supplemental Endorsement Form, and a Letter of Support for the CL3 Mentors at Cordova High (MACH) Program with Expansion to Mills Middle School. As per the City of Rancho Cordova's guidelines, we are submitting these to you for the endorsement of the School Superintendent. The completed Supplemental Endorsement Form will need to be submitted to Stacy Delaney no later than March 20, 2020.

Thank you!

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 229041
 IP Address 66.7.250.87
 Submission Recorded On 03/09/2020 12:29 PM
 Time to Take Survey 50 minutes, 6 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Boys & Girls Clubs of Greater Sacramento-Serving the youth of Rancho Cordova

*Project Description ?

The Boys & Girls Clubs of Greater Sacramento, in an effort to meet the needs and interests of the Rancho Cordova community, is requesting funding for support of the Boys & Girls Club located at Navigator Elementary School for the 2020/2021 school year and the 2020 summer months. Our goals center around supporting the growth and development of young people; especially those that need us the most.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Kimberly Key, Chief Executive Officer Jon Rango, Chief Operating Officer Lisa Spiegler, Area Director, Elementary Services Adreana Peterson, Navigator Elementary Site Coordinator

*Project Goals ?

*A minimum of 150 unduplicated youth will become Boys & Girls Club members for the 20/21 school year. *Approximately 10 Rancho Cordova Boys & Girls Club members will receive paid summer internships at the Club's Summer Camp Program. *A minimum of 75 elementary-aged youth will participate in the Club's Summer Camp program. The program will be free of charge for Rancho Cordova residents.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

157,308

*Estimated breakdown of project expenditures

School Year (SY): Salaries - \$84,284 SY: Taxes & Benefits - \$14,542 SY: Operating Expenses - \$10,000 SY: Subtotal - \$108,826 SY: Indirect Cost (10%) - \$10,882 SY: Total - \$119,709 SY: BGC In-Kind Match - \$17,956 SY: Total Request - \$101,752 Summer (S): Salaries - \$26,442 S: Taxes & Benefits - \$4,740 S: Operating Expenses - \$3,000 S: Subtotal - \$34,182 S: Indirect Cost (10%) - \$3,418 S: Total - \$37,600 S: BGC In-Kind Match - \$5,640 S: Total Request - \$31,960

*Matching Funds ?

Boys & Girls Club In-Kind Match - \$23,596

*Include any other funding contributions ?

See above.

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

133,712

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

3

*When will your request for funding sunset for ongoing programs? ?

With a more established presence in Rancho and the potential of the Youth Center, the Club foresees sunseting of funds within 3 years.

***Project Schedule ?**

June-August 2020: Summer Camp operating at Navigator Elementary August 2020-May 2021: School year program operating at Navigator Elementary

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

10679 Bear Hollow Dr.
Rancho Cordova CA 95670
USA

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

20.21 Navigator Principal Letter of Support.pdf

School District (if applicable, check all that apply) ?

Elk Grove Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Jon Rango

Title

Chief Operating Officer

Submitting as

Non-Profit

Phone

(916) 392-1350

***Email**

jrango@bgcsac.org

Mailing Address of Submitter

5212 Lemon Hill Ave.
Sacramento CA 95824
USA

Signatory's Name ?

COO Jon Rango

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 392-1350

***Signatory's Email Address**

jrango@bgcsac.org

Signatory's Mailing Address

5212 Lemon Hill Ave.
Sacramento CA 95824
USA

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



NAVIGATOR ELEMENTARY SCHOOL

10679 BEAR HOLLOW DRIVE
RANCHO CORDOVA, CA 95670
916-294-2420 | WWW.FCUSD.ORG/NE

LARRY MAHONEY, PRINCIPAL

To Whom it May Concern;

It's my pleasure to write this letter in support of the Boys and Girls Club at Navigator Elementary School. The Boys and Girls Club serves nearly 75 students daily at our school. Their after-school program supports students academically and socially with a variety of enrichment opportunities.

Our students really enjoy this program and benefit from the mentorship of its club's leaders. We often have a waiting list of students who wish to join due to the positive reputation the program has in our community.

The collaboration and partnership we have with the Boys and Girls Club is lucrative for both students and staff. They provide a safe, productive program for our students after school and work closely within the behavioral systems we have in place during the school day. Their program provides a valuable service to our community.

We look forward to continuing our partnership with the Boys and Girls Club here at Navigator Elementary because we know that it benefits our students and their families.

If you have any questions, please feel free to reach out to me.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Mahoney", is written over a horizontal line.

Larry Mahoney
Principal



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Rancho Cordova Boys & Girls Club at Navigator Elementary

Name of Applicant: Jon Rango Applicant's Title: COO

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: (916) 392-1350 Applicant's Email: jrango@bgcsac.org

Applicant's Mailing Address: 5212 Lemon Hill Ave. Sacramento, CA 95824

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

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Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
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- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Received 3/9/20
ATTACHMENT 3
1:31 PM
DL

2020 City of Rancho Cordova – Community Enhancement Fund Application

Soil Born Farms

Project Name

Folsom-Cordova School Garden Program

Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

PURPOSE

The purpose of this project is to provide support, technical assistance, training and expertise to the City of Rancho Cordova and the Folsom Cordova Unified School District toward the continued improvement and expansion of a comprehensive and coordinated school garden program in target schools throughout the district. The project team will continue to work with three elementary schools (White Rock, AM Winn and Cordova Gardens), one middle school (Mills Middle School), and the Cordova High School Agriculture and Culinary Academies. Although the number of school sites has decreased from previous years the programming is growing in depth at each school site, while also helping us to narrow our focus on training and career pathway development work. With support from the Community Enhancement fund, this year the Growing Together program will: 1) Continue to facilitate garden and nutrition lessons and after school garden programs in partnership with school staff; 2) Increase the capacity of teachers and garden teams through trainings; 3) Strengthen and refine a comprehensive food and agriculture career pathway through coordination of cross-grade mentoring between school sites; 4) Continue to deepen the level of garden and nutrition education provided to elementary/middle and high school students through consistent and varied exposure including but not limited to cooking in the garden, taste testing and veggie promotion in the cafeteria, student designed garden education materials, student interns/mentors, 6-8 week STEM units that relate to garden; and 5) Increase exposure to garden learning for college students in the areas of environmental studies, sustainable ag, community health and teaching programs through internships, apprenticeships and college level training opportunities.

ACTIVITIES

The project team will provide training and support for identified schools by working directly with classes in the school gardens, and by building teachers' capacity to utilize garden curriculum. Support from the Community Enhancement Fund will allow us to increase the depth of garden education that kids participate in, strengthen the leadership team at each campus, and help schools develop district guidelines and agreements that facilitate garden learning and support garden coordinators. "Digging In" teacher trainings will be hosted at Soil Born Farms' headquarters on the American River Ranch, where teachers will practice curriculum, learn about

garden development and maintenance, and create goals as a school garden team. We are working hand in hand with principals and district staff to improve the design/functionality of garden installations in FCUSD and SCUSD. We have seen one garden expanded and hope to see another this summer at White Rock Elementary, including the first orchard installation. Teacher trainings will also be conducted at school sites. Classes from across Folsom-Cordova Unified School District will attend field trips at Soil Born Farms to strengthen their understanding of gardening, healthy eating and environmental stewardship. Our project team will continue to develop our partnership with Sacramento State University and UC Davis to fund student intern positions, which provide important support during almost every school garden lesson that we facilitate. We will also continue to expand our collaboration with Cordova High School's Ag and Culinary Academies by providing an expanded 7 week long, 4 day per week intensive summer job training program, an effort that was launched in 2018 with great success. New pilot sessions of cross-grade mentorship activities will be coordinated between High School, Middle School and Elementary School students – another step toward the ultimate goal of developing a cohesive K-12 educational pathway of food and agriculture-based learning experiences. In addition to sustaining the work we have been doing and deepening each of the above programs, we would like to especially look at the training we are doing at all levels. This year we have developed and tested a monthly staff/intern garden training that has proven very effective. We will continue to use this model and further refine the process. We will look to increase the work with high school students next school year to prepare them for mentorship and teaching opportunities. In addition we are developing our relationships with various departments at Sac State and Rios Community Colleges to not only increase our interns, but create a structure that facilitates significant impacts in their learning. In summary, although our numbers of campuses we are working with may decrease just slightly, the depth of training, teaching and connection will increase and encourage meaningful change.

LEVERAGE

Successful and sustainable school garden programs depend on collaboration between teachers, students, educators, parents, business and community members. Our approach to school garden cultivation leverages many resources including university interns, grant funding, donations, community volunteers, school staff time and school district funding. This broad-based approach to school garden support is the key to our program's success.

COMMUNITY BENEFIT

The Folsom-Cordova School Garden Program benefits the Rancho Cordova community on many levels, fostering an environment at school, at home and in the community that supports healthy eating, physical activity, and environmental stewardship. The proposed project specifically fulfills 2020/21 Community Enhancement Fund criteria in the following ways:

- Children and Youth/Education: Our comprehensive school garden programs integrate experiential learning in the garden with academic and common core standards. The use of hands-on activities greatly enhances and supports a child's academic education and social-emotional learning.

- **Community Pride:** Children develop a connection to place through the satisfaction of creating and caring for beautiful school gardens. The Mills Middle School garden in particular is in a highly visible location, enhancing the neighborhood and allowing students to show off their work.
- **Quality of Life:** School gardens inspire students and their families to grow, prepare, and eat fresh food, leading to increased health and decreased prevalence of diet-related diseases. Studies have found that children are five times more likely to eat vegetables when they have played a role in growing them. Food production and culinary experiences help to balance unhealthy environmental factors, including the abundance of processed and fast food outlets in our community, and the 7+ hours per day of screen time that the average middle and high school students log.
- **Arts, Culture, History and Entertainment:** School garden curriculum and crops reflect and celebrate the diverse ethnicities of our youth. As kids plant, harvest and cook, they learn about the agricultural and culinary traditions of a variety of cultures, connecting to their own heritage and those of their classmates. Soil Born Farms' Youth Education program staff purposefully think through garden planting plans to ensure that crops represent the cultures present in the school community.
- **Business/Economic Development:** Our youth education programs work in partnership with local school districts to create a continuum of garden- and farm-based education from elementary through high school. Soil Born Farms' job training partnership with the Cordova High School Agriculture and Culinary Academies provides teens with practical work experience and key job, life and leadership skills, positioning them for future employment or post-secondary education in the booming food and agriculture sector of the Sacramento region.

Project Team

Individuals or organizations responsible for the development and delivery of the project.

Soil Born Farms is a non-profit organization based in Rancho Cordova, whose mission is to create an urban agriculture and education project that empowers youth and adults to participate in a local food system that encourages healthy living, nurtures the environment and grows a sustainable community. Our Youth Education programs – the Growing Together School Garden Initiative and our on-farm Roots and Wings education program - will be responsible for the development and delivery of the proposed project. Since 2012 our Youth Education team has worked to develop and support school garden experiences that provide standards-based nutrition, science and common core education to low-income schools throughout the Sacramento region.

Soil Born Farms' Youth Education team has a combined 35 years of garden education experience. Youth Education Manager Shannon Hardwicke will be responsible for overall management of the project, coordinating efforts with the City of Rancho, FCUSD, SCUSD, and individual schools. The project team also includes Youth Educators Emily Hain, Beatriz Monterola, Gao Ly Yang and Lacey Carlson. This team will implement all aspects of the project,

including field trips, garden and nutrition lessons, teen job training, technical assistance, and teacher training and support.

Project Goals

List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Increased capacity of FCUSD/SCUSD to implement school garden programs as measured by:
 - a. Systems, policies, guidelines and agreements within the School Districts that facilitate the building and use of gardens as a learning tool;
 - b. Working relationships between Soil Born Farms and Folsom Cordova and Sacramento City Unified School Districts facilities departments to implement a shared vision of garden operation and maintenance;
 - c. Support from FCUSD and SCUSD for implementation of Growing Together curriculum; and
 - d. A system for sustaining garden education coordinators that increases the number of Sacramento State and UC Davis garden education interns by developing collaborative relationships, training goals and potential funding streams in partnership with these universities.
2. Increased capacity of school sites to implement best practice school garden programs as measured by:
 - a. Maintaining and/or increasing the number of teachers involved in garden programs at each partner school site
 - b. Increased student mentorship experiences between Cordova High, Cordova Gardens Elementary and Mills Middle school students.
 - c. Strong school site leadership teams of teachers, parents, community members;
 - d. Increased number of teachers from Rancho Cordova who attend trainings - at Soil Born Farms and at school sites - on school garden design and management, gardening skills and curriculum development;
 - e. At least 17 classrooms from 7 Rancho Cordova schools attending field trips at Soil Born Farms

3. Increased student exposure to agriculture, environmental stewardship, and healthy food services classes and careers as measured by:

- a. A pipeline of interconnected programs at the elementary, middle and high school level;
- b. Increased student mentorship experiences between Cordova High, Cordova Gardens Elementary and Mills Middle school students.
- c. Development of at least 2 projects that involve student leadership at the farm, for example Flower Power – flower growing, arranging and selling flowers in partnership with the floral program at Cordova High.

Funding Request

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$60,430

Estimated breakdown of project expenditures:

Project team wages, benefits and taxes: \$28,000

Garden instruction supplies: \$1,500

Fuel and mileage: \$500

Matching funds (including any in-kind contributions): \$30,430

Ongoing (beyond FY 20120/2021) operations and maintenance costs if applicable: None

Total Community Enhancement Funds requested: \$30,000

Is this a multiyear request? Yes ☐ No ☒

If yes, number of years:

This request is for one year, but establishing a comprehensive and sustainable school garden program throughout the district is a multiple year project.

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

Support from the City of Rancho Cordova and Folsom Cordova and Sacramento City Unified School Districts will be needed for ongoing training and technical assistance and, if desired, expansion of school garden programs.

Our approach to sustainability involves empowering schools to gradually take on more ownership and responsibility for their school gardens. We start by providing support through teacher training, class instruction, and advocacy at the school and District level. This support helps school sites build their own expertise in garden operation and garden-based curriculum, and creates increased buy-in at the District level. The long-term goal is for Soil Born Farms to provide ongoing curriculum support and technical assistance. In addition we are hoping to increase sustainability of this work/movement by training students from elementary through high school and finally in partnership with colleges and universities, with the hopes this trained workforce will sustain this work on a much greater level.

We will work with the District to facilitate consistent funding of intern positions through UC Davis and Sacramento State University to support school garden sites and lessons. The Folsom-Cordova Unified School District and Rancho Cordova school sites have taken the initiative to secure grant funding and donations to support school gardens and Soil Born Farms' services, an indicator of their commitment to sustaining garden education. Soil Born Farms' school garden initiative has also secured additional program funds through a multi-year partnership with the Sprouts Foundation and with current and potential funding through farm to school grants. In addition we are seeking to gain support from secondary institutions that would support our training program with interns and apprentices and will in turn provide support for the program.

How many years have you received funding for this project? Four Years

When will your request for funding sunset for ongoing programs? N/A

Project Schedule

Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

The requested funds will support one year of project implementation running July 2020 - June 2021.

- Host teacher trainings at Soil Born Farms – Summer 2020
- Facilitate garden team meetings for each school site - Summer 2020
- Recruit Youth Education Apprentices, Interview and Hire - August 2020

- Recruit interns for 1st Semester. - Aug/Sept 2020
- Host School Garden Harvest Workday – August/September 2020
- Provide continued educator training at school sites - during the 2020-21 school year
- Conduct school lesson programming at all partner sites - during the 2019-2020 school year
- Coordinate cross-age mentor experiences between Cordova High, Mills Middle School and an Elementary School - during the 2020-21 school year
- Provide one-on-one teacher support as needed – ongoing
- Host class field trips at Soil Born Farms - during the 2020-2021 school year
- Host teen empowerment leadership experiences at the farm - 2020-2021 school year
- Host teen job training and empowerment program at Soil Born Farms – Summer 2020
- Coordinate student interns from Sacramento State and UC Davis to support school garden education – ongoing

Project Location

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: The project will take place at the American River Ranch, 2140 Chase Drive, Rancho Cordova, CA 95670 and multiple school sites in Rancho Cordova. Soil Born Farms has permission to operate programs at the American River Ranch site through our long-term lease with the County of Sacramento (attached).

Have you received a letter of support for the project/program from the property owner?

Yes ☐ No ☐

If yes, submit the letter of support with your application. Lease agreement on file with City of RC.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district. School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☒
Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by**Name:** Shawn Harrison**Title:** Founder and Co-DirectorIndividual ☐ Public Agency ☐ **Non-Profit** ☐ Other ☐**Phone:** 916-363-9685**Email:** sharrison@soilborn.org**Mailing Address:** PO Box 661175, Sacramento, CA 95866**Signatory**

If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Shawn Harrison**Title:** Founder and Co-DirectorIndividual ☐ Public Agency ☐ **Non-Profit** ☐ Other ☐**Phone:** 916-363-9685**Email:** sharrison@soilborn.org**Mailing Address:** PO Box 661175, Sacramento, CA 95866**Additional Attachments:** None

Next Steps

Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall. At the April 20th Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below. <http://www.cityofranchocordova.org/Index.aspx?page=641>. We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session. It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Growing Together School Garden Program.
Name of Applicant: Soil Born Farms **Applicant's Title:** Director
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shawn Harrison

Applicant's Phone: 916-363-9685 **Applicant's Email:** sharrison@soilborn.org
Applicant's Mailing Address: PO Box Sacramento Ca. 95866

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Growing Together School Garden Program.

Name of Applicant: Soil Born Farms **Applicant's Title:** Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shawn Harrison

Applicant's Phone: 916-363-9685 **Applicant's Email:** sharrison@soilborn.org

Applicant's Mailing Address: PO Box Sacramento Ca. 95866

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

**City of Rancho Cordova
Fiscal Year 2020/2020 Grant Application
Community Enhancement Fund**

Applicant - Folsom Cordova Community Partnership

Project Name: Rancho Cordova Goes to College!

Project Description: As requested by the City of Rancho Cordova, Folsom Cordova Community Partnership has worked with Abraham Lincoln Elementary School during the 2019-2020 school year to pilot providing College Savings Accounts to 5th graders. This pilot year has provided a wealth of knowledge and systems creation to allow us to build and expand this program. FCCP is requesting funds to provide College Savings Accounts to 5th grade students at Abraham Lincoln Elementary and Williamson Elementary Schools during the grant period.

Researchers believe that children's savings accounts are a powerful tool to help combat challenges faced by low income families and promote equity. (Better Together: Policies that Link Children's Savings Accounts with Access Initiatives to Pave the Way to College, The Institute for Higher Education Policy (IHEP) and the Corporation for Enterprise Development (CFED), May 2017. The difference is tremendous, even when the savings are small. Children with college savings between \$1 and \$499 are three times as likely to attend college and four times as likely to graduate as those without any college savings. A simple children's savings account can dramatically increase students' expectations for college because they have money invested for the intended purpose of higher education, thus developing a college mindset. When combined with community engagement strategies, such as college promise programs and social services, a college-going culture develops in which more low-income students see college as an achievable goal and equity gaps in college access and affordability are narrowed for low-income families. Providing College Savings Accounts in conjunction with already existing Rancho Cordova Promise and Los Rios Promise programs can yield a significant return on investment for future self-sufficiency for youth and their families in Rancho Cordova. The overall purpose for the College Savings Account project is to increase the likelihood of low income students pursuing post-secondary education, reducing student debt, increasing earnings potential and promoting life-long self-sufficiency. This project will positively impact **Community Pride** and enhance **Education** while improving the **Quality of Life** for **Children and Youth** of Rancho Cordova. This connects to four of the project criteria identified for priority of funding.

The components of this project include:

- Youth Financial Education – Fifth grade students in this project will receive financial literacy education using a curriculum by Everfi. Everfi is an online learning curriculum that has proven interesting and engaging to the target age group. Each module includes a pre and post assessment to measure knowledge attainment.

- College Savings Accounts – FCCP will coordinate with SAFE Credit Union, students and parents to set up College Savings Accounts (CSAs) for fifth grade students. SAFE Credit Union is committed to coming onsite to the two participating elementary schools to open accounts at Back to School Nights. Parents will also have an option to open the accounts at the Rancho Cordova branch.
- Parent Financial Education – Parents will be provided an opportunity to “earn” deposits into their children’s CSAs by attending financial education workshops including financial goal setting, budgeting, understanding debt and credit and understanding cash flow.
- Field Trips – Students will visit SAFE Credit Union in Rancho Cordova and participate in at least one field trip to a college, either Folsom Lake College – Rancho Cordova or California State University Sacramento to reinforce and build college mindset. Participation on these field trips will “earn” deposits into their College Savings Accounts.

Project Team: The project team will include Robert Sanger-Executive Director of Folsom Cordova Community Partnership, Renee John-Director of Programs, Cailen Woodward-Youth Employment Program Manager, Hayley Cox-Youth Mentor Coordinator and Anthony Lacayo who would be brought on as an AmeriCorps Youth Career Mentor. Folsom Cordova Community Partnership has been operating youth and adult employment programs in Rancho Cordova for the past ten years. For the past three years FCCP has provided workshops in financial literacy to adult community members. This project will receive strategic design and oversight by Robert Sanger and Renee John. Robert Sanger has led FCCP as Executive Director for the past nine years with a total thirteen-year history with FCCP serving Rancho Cordova families and youth. He participates in the City’s Education Stakeholders Committee and many other endeavors to improve the quality of life for Rancho Cordova residents. Renee John has ten years of youth development experience and three years of experience working in financial institutions. She has led project implementation for various youth, financial literacy and employment projects in Rancho Cordova over her tenure with FCCP. The day to day project management will be conducted by Cailen Woodward. Cailen has worked in youth, financial literacy and employment programs in Rancho Cordova for ten years. She is also a long time community volunteer coaching various youth sports in Rancho Cordova. Primary onsite staff will include Hayley Cox, Youth Mentor Coordinator, with four years of experience in education, youth development and support, and AmeriCorps member Anthony Lacayo, a Rancho Cordova resident and student of Walnutwood High School who has taken leadership roles in the community as a youth mentor and participated in this year’s pilot as a Spanish translator and assistant. Staff included in this proposal has been providing student financial literacy services throughout this past pilot year. This project will be executed in collaboration with SAFE Credit Union who was our partner throughout the pilot project. SAFE Credit Union has prior experience with College Savings Accounts having worked with the Robla School District and Assemblymember Kevin McCarty’s office. Additionally, this project will partner with Abraham Lincoln and Williamson Elementary Schools. FCCP has received full support from the administrators of both sites who have expressed a desire to participate in this project. Letters of support from Laura Butler, Principal of Abraham Lincoln Elementary School and Angi Carlomagno, Principal of Williamson Elementary School are attached.

Project Goals: The goals of this project include:

- Approximately 150 5th graders at two Rancho Cordova elementary schools will have access to the establishment of College Savings Accounts
- All 5th grade students at Williamson and Abraham Lincoln Elementary schools will receive interactive, staff assisted, online financial literacy education to build healthy financial habits, set financial goals and improve financial decision-making.
- Parents of 5th graders at Williamson and Abraham Lincoln Elementary schools will have access to financial education classes taught onsite at their neighborhood schools. Attendance will earn deposits into their children(s) college savings accounts.
- All 5th grade students will participate in at least two field trips per year including one to SAFE Credit Union where students with accounts can make a deposit, and one to a college (Folsom Lake College Rancho Cordova extension or California State University Sacramento).
- Teachers/Administrators will have access to student knowledge assessment information from financial literacy education.
- 5th grade students and parents of these students will receive education and information about Rancho Cordova and Los Rios Promise programs to develop a better understanding of how the students can pursue the first two years of post-secondary education for free.
- Students participating in this program will develop a college mindset. At the end of the program year at least 85% of students surveyed will see themselves going to college or trade school after high school.

Funding Request:

- Total Project Cost: \$116,803.38
- Estimated Breakdown of Project Expenditures: Provided on attached spreadsheet
- Matching Funds: \$60,858.19
- Ongoing (beyond FY 2018/2019) Operations and Maintenance Costs, if applicable: N/A
- Total Community Enhancement Funds Requested: \$55,945.19
- Is this a multi-year request? No If yes, number of years: N/A
- If you answered yes above, describe your sustainability plan: N/A
- How many years have you received funding for this project? 1 (pilot at City Council request)
- When will your request for funding sunset for ongoing programs? Services are specific to the community of Rancho Cordova. This project is dependent on City of Rancho Cordova Measure H funds. We will continue to explore sustainable funding for this project, however, because the geographical scope is very narrow, it is difficult to find alternative funding sources.

Project Schedule

- July 1, 2020 to August 11, 2020 – Meet with administrators, schedule timeline of events, plan field trips and secure transportation, coordinate with SAFE Credit Union.

- August 12, 2020 to September 30, 2020 – Develop promotional flyers, coordinate activities for Back to School Nights, attend and present at Back to School Nights, conduct events to open accounts at both sites, first parent financial literacy activity provided at both sites.
- October 1, 2020 - May 27, 2021 – Financial Literacy education occurs in the classrooms on a monthly or bimonthly basis depending on school choice. Parent financial education is provided. Field trips occur during this time period as well. Student deposits are made at completion of financial education modules.
- May 28, 2021 to June 30, 2021 – Measurement of project success including number of accounts opened, any additional funds added by parents, knowledge attainment measures in financial education for both students and parents collated and analyzed, reports prepared.

Project Location and Physical Address: This project will be primarily located at Williamson and Abraham Lincoln Elementary Schools at 2275 Benita Drive and 3324 Glenmoor Drive respectively. Preparation activities will take place at Folsom Cordova Job Center at 10826 Gadsten Way, Rancho Cordova on the Community Education Center Campus. Activities for this project will take place within Folsom Cordova Unified School District and Sacramento City Unified School District. Letters of support are attached and Supplemental Endorsement Forms will arrive to the City of Rancho Cordova directly.

School Districts: Folsom Cordova Unified School District and Sacramento City Unified School District

Application Submitted by: Renee John, Director of Programs, Folsom Cordova Community Partnership

Phone: 916-294-9107 ext. 840503

Email: RJohn@TheFCCP.org

Non-Profit

Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Signatory: Robert Sanger, Executive Director, Folsom Cordova Community Partnership

Phone: 916-361-8684 ext. 290

Email: RSanger@TheFCCP.org

Non-Profit

Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Folsom Cordova Community Partnership
Community Enhancement Grant
Rancho Cordova Goes to College
Budget 2020 - 2021

LINE ITEM	CE	Matching / In Kind Funds	Source of Matching / In Kind Funds	Narrative	Total Funds
Salaries	Youth & Employment Development Manager	\$ 5,500.00	Alternative Grants	Youth & Employment Development Manager: Calculated at .10 FTE for CE and .10 FTE for In-kind	\$ 11,000.00
	Youth Mentor Coordinator	\$ 4,160.00	Alternative Grants	Youth Mentor Coordinator: Calculated at .10 FTE for CE and .10 FTE for In-kind	\$ 8,320.00
	Youth Career Mentor (Americorps) 1.0 FTE	\$ 13,125.00	Alternative Grants	Youth Career Mentor: 1.0 FTE Americorps Member	\$ 23,125.00
	Director of Programs	\$ 1,531.60	Alternative Grants	Director of Programs: Calculated at .02 FTE for CE and .02 for In-kind	\$ 3,063.20
	Executive Director	\$ 1,023.25	In-kind	Executive Director: Calculated at .01 FTE for CE and .01 for In-kind	\$ 2,046.50
	Accounting / Admin Manager	\$ 1,286.40	In-kind	Accounting / Admin Manager: Calculated at .02 FTE for CE and .02 for In-kind	\$ 2,572.80
Benefits	Accounting / Admin Assistant	\$ 861.20	In-kind	Accounting / Admin Assistant: Calculated at .02 FTE for CE and .02 for In-kind	\$ 1,722.40
			Alternative Grants / In-kind	Benefits expensed to this grant include 30% of salaries for staff positions. In-kind Benefits provided for additional FTE associated with this grant.	\$ 8,617.48
Space		\$ 4,308.74	In-kind	Matching/In-kind Funds, Activity Space for parent financial education at Williamson and Abraham Lincoln Elementary Schools, average \$75 per day for 6 Days = \$450.00	\$ 450.00
Mileage		\$ 400.00		Mileage Reimbursement: (60 miles per month x \$55 per mile x 12 months)	\$ 400.00
Communications		\$ 467.00	Alternative Grants / In-kind	Landline and cell Phone share of costs for 1.27 FTE expensed to this grant	\$ 934.00
Computer and Printer Equipment		\$ 30,000.00	In-kind	Usage of 150 ChromeBooks at the elementary schools estimated as follows & provided as In-kind match to this project. Chromebooks \$200 x 150 = \$30,000.00	\$ 30,000.00
Program Supplies		\$ 1,012.00		Program supplies include earbuds, healthy snacks for field trips, paper for outreach flyers and general office supplies to support this project.	\$ 1,012.00

Insurance and Audit Fees						Share of Insurance and Audit Fees for 1.27 FTE associated with this grant are expensed-1.27 FTE x \$1,000.00 (\$500.00 Audit + \$500.00 Insurance per FTE). Additional insurance and Audit fees for In Kind Staffing are provided as an In Kind Donation	\$ 2,540.00
CSA Deposits	\$	1,270.00	\$	1,270.00	Alternative Grants	Estimated deposits into College Savings Accounts based on student and parent activity = \$15,000.00 (100 accounts at average of \$150 each)	\$ 15,000.00
Field Trip Transportation Costs		\$15,000.00				Estimated 6 Charter bus for transportation to and from SAFE Credit Union and College Field Trips \$750 estimate per bus x 2 busses x 4 field trips = \$6,000.00	\$ 6,000.00
Totals	\$	55,945.19	\$	60,858.19			\$ 116,803.38



Williamson Elementary School

Home of the Wildcats

3/9/2020

To Whom It May Concern,

I would like to express support for the Folsom Cordova Community Partnership's (FCCP) application for the City of Rancho Cordova's Community Enhancement Fund – Rancho Cordova Goes to College project. This funding would allow the Folsom Cordova Community Partnership to coordinate the establishment of college savings accounts for 5th graders at Williamson Elementary School who opt in and provide financial education to students and their caregivers resulting in contributions.

College savings accounts are a powerful motivator to help students develop a college mindset at a young age. With money specifically set aside for college, students can envision themselves moving toward and reaching this goal. In addition to providing College Savings Accounts, FCCP will educate our 5th graders about the Rancho Cordova and Los Rios Promise programs and encourage them to use these resources to attend college and increase their lifetime earnings potential.

When combined College Savings Accounts and College Promise Programs create a college-going culture in which more low-income students see college as an achievable goal. The result is equity gaps in college access and affordability are narrowed for low-income families. This program can yield a significant return on investment for future self-sufficiency for youth and their families in Rancho Cordova and provide a direct benefit to the students at Williamson Elementary School.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at (916) 294-9185.

Sincerely,

Angie Carlomagno
Principal

Williamson Elementary School



March 5, 2020

Abraham Lincoln Elementary School

3324 Glenmoor Drive ♦ Sacramento, CA 95827

Phone: (916) 395-4500 ♦ Fax: (916) 228-5834

Laura Butler, Principal
laura-butler@scusd.edu

To Whom It May Concern,

I would like to express support for the Folsom Cordova Community Partnership's (FCCP) application for the City of Rancho Cordova's Community Enhancement Fund – Rancho Cordova Goes to College project. This funding would allow the Folsom Cordova Community Partnership to coordinate the establishment of college savings accounts for 5th graders at Abraham Lincoln Elementary School who opt in and provide financial education to students and their caregivers resulting in contributions.

College savings accounts are a powerful motivator to help students develop a college mindset at a young age. With money specifically set aside for college, students can envision themselves moving toward and reaching this goal. In addition to providing College Savings Accounts, FCCP will educate our 5th graders about the Rancho Cordova and Los Rios Promise programs and encourage them to use these resources to attend college and increase their lifetime earnings potential.

When combined College Savings Accounts and College Promise Programs create a college-going culture in which more low-income students see college as an achievable goal. The result is equity gaps in college access and affordability are narrowed for low-income families. This program can yield a significant return on investment for future self-sufficiency for youth and their families in Rancho Cordova and provide a direct benefit to the students at Abraham Lincoln Elementary School.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at (916) 395-4500.

Sincerely,

Laura Butler

Principal

Abraham Lincoln Elementary School



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Rancho Cordova Goes to College
Name of Applicant: Folsom Cordova Community Partnership **Applicant's Title:** Director
 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒ Renée John
Applicant's Phone: 916-294-9107 **Applicant's Email:** RJohn@TheFCCP.org
Applicant's Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/13/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 236733
 IP Address 107.219.40.20
 Submission Recorded On 03/19/2020 5:47 PM
 Time to Take Survey 36 minutes, 13 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Find Your Voice Creative Writing Workshops

*Project Description ?

With the support of the City of Rancho Cordova, 916 Ink will provide high-quality, hands-on, English language arts learning experiences for 175 students at 5 school sites. Each student participating will receive 18 hours of California Arts and Common Core standards-aligned instruction with professionally trained teaching artists and become a published author in an anthology. Students will learn storytelling, introductory poetry forms, and the craft of creative nonfiction.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Ian Hadley, 916 Ink Executive Director Nikki Cardoza, 916 Ink Director of Programming Paulette Greenhouse, 916 Ink Program Manager Emma Hoppough, 916 Ink Production Coordinator Angela Caldwell, 916 Ink Creative Director 916 Ink Workshop Facilitators

*Project Goals ?

Participants will: Gain understanding and respect for people and their challenges; learn effective communication skills and basic storytelling; make creative decisions and solve problems critically; engage joyfully with language and art; polish 3-5 pieces of writing for publication; receive 18 hours of English Language Arts instruction; experience emotional health gains through reflection and self-expression; 140 (80%) report improved attitudes towards academics and social-emotional development.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

88,209

*Estimated breakdown of project expenditures

PERSONNEL Administrative Staff (1 FTE) - \$3911 Programming/Production Staff (3 FTE staff) - \$20,417 Teacher Stipend, 7 workshops - \$13,305 Total Personnel - \$37,633
 PROGRAM 7x book printings - \$7000 7x book design - \$9450 7x book release event - \$0 Supplies/materials for 175 youth - \$0 Travel @.54 per mile - \$0 Final book distribution - \$0 Total Program - \$16,450 Personnel plus Program - \$54,083 Indirect Administration costs (10%) - \$5408 Total Funding Request - \$59,491

*Matching Funds ?

PERSONNEL Administrative Staff (1 FTE) - \$4489 Programming/Production Staff (3 FTE staff) - \$8983 Teacher Stipend for 7 workshops - \$0 Total Personnel - \$13,472
 PROGRAM 7x book printing - \$0 7x book design - \$5600 7x book release event - \$2800 Supplies/materials for 175 youth - \$2275 Travel@.54 per mile - \$910 Final book distribution - \$1050 Total Program - \$12,635 Personnel plus Program - \$26,107 Indirect Administration costs (10%) - \$2611 Total Matching Funds - \$28,718

*Include any other funding contributions ?

California State Library Student Authors Program - awarded The County of Sacramento - awarded Golden 1 Credit Union Community Grant - pending

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

59,491

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

4

***When will your request for funding sunset for ongoing programs?** ?

N/A

***Project Schedule** ?

Fall semester (August 24, 2020 – November 20, 2020) Robert J. McGarvey Elementary Kinney High School Walnutwood High School George Washington Carver High School
 Spring semester (January 11, 2020 – April 9, 2020) AM Winn Elementary Kinney High School Walnutwood High School *Book release parties will be scheduled in consultation with school site partners approximately 6 weeks after each program is complete.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

3301 37th Ave, Suite 14
 Suite 14
 CA Sacramento 95824
 United States

Other physical addresses if project/program is at multiple sites ?

Robert J. McGarvey Elementary, 4350 Sophistry Dr, Rancho Cordova, CA 95742 Kinney High School, 2710 Kilgore Rd, Rancho Cordova, CA 95670 Walnutwood High School, 10850 Gadsten Way, Rancho Cordova, CA 95670 AM Winn Elementary, 3351 Explorer Dr, Sacramento, CA 95827 White Rock Elementary, 10487 White Rock Rd, Rancho Cordova, CA 95670 George Washington Carver High School, 10101 Systems Pkwy, Sacramento, CA 95827

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

916 Ink Measure H Support Letters 2020_21.pdf

School District (if applicable, check all that apply) ?

Elk Grove Unified
 Folsom Cordova Unified
 Sacramento City Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

916 Ink letter_kinney 2020_21_Measure H.docx
 AM Winn Letter of Support 20_21 Measure H.pdf
 916 Ink support_GWC_2020.doc
 McGarvey_LETTER OF SUPPORT 3-10-2020.pdf
 Measure H_Walnutwood_916 Ink 2020.pdf
 916 Ink Measure H Support Letters 2020_21.pdf

Application submitted by

Nikk Cardoza

Title

Director of Programming

Submitting as

Non-Profit

Phone

(916) 826-7323

***Email**

nikki@916ink.org

Mailing Address of Submitter

3301 37th Ave
 Suite 14
 California Sacramento 95824-2418
 United States

Signatory's Name ?

Executive Director Ian Hadley

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 826-7323

***Signatory's Email Address**

ian@916ink.org

Signatory's Mailing Address

3301 37th Ave, Suite 14

Suite 14

CA Sacramento 95824

United States

Attach any additional documents here ?

916 Ink Anthology Samples 2019_20 Programming A.pdf

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



KINNEY HIGH SCHOOL and Prospect Community Day School

2710 Kilgore Road
Rancho Cordova, CA 95670
(916) 294-9060

Michelle Flowers, Principal

Allen Sims, Assistant Principal

February 11, 2020

Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,
Kinney High School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Kinney High School, in school year 2020/21 will host 916 Ink on our campus to provide a literacy-based creative writing program serving two classrooms of 15-25 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we will be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

We are always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our students fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 395-4505. Thank you for supporting our Rancho Cordova students.

Respectfully,

Michelle Flowers

Principal of Kinney High School and Prospect CDS
mflowerswilson@fcusd.org



GEORGE WASHINGTON CARVER SCHOOL OF ARTS AND SCIENCE

10101 Systems Parkway • Sacramento, CA 95827

(916) 395-5266 • FAX (916) 228-5760

www.carverartsandscience.edu

Allegra Alessandri, Ed.D., Principal

February 11, 2020

Rancho Cordova City Council – Measure H Funds Committee

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

George Washington Carver High School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

George Washington Carver High School has enjoyed the excellent work of 916 Ink for the past two years. In school year 2020/21 we will host 916 Ink on our campus to provide a literacy-based creative writing program serving 15-25 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

We are always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our students fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 395-4505

Thank you for supporting our Rancho Cordova students,

Most sincerely,

A handwritten signature in blue ink that reads "Allegra Alessandri". The signature is fluid and cursive, with the first name "Allegra" and last name "Alessandri" clearly distinguishable.

Allegra Alessandri
Principal

A.M. Winn
3351 Explorer Drive
Sacramento, CA 95827

February 11, 2020

Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

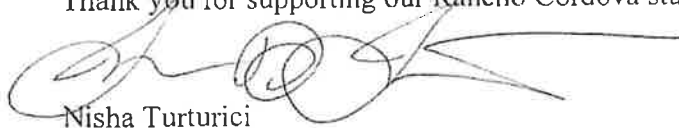
Dear Rancho Cordova City Council,

A.M. Winn Elementary submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

A.M. Winn Elementary, in school year 2020/21 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 15-25 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

We are always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 395-4505

Thank you for supporting our Rancho Cordova students,



Nisha Turturici

PRINCIPAL

A.M. Winn
3351 Explorer Drive
Sacramento, CA 95827
(916) 228-5880



Robert J. McGarvey Elementary School
ELK GROVE UNIFIED SCHOOL DISTRICT

4350 Sophistry Drive
Rancho Cordova, CA 95742
Phone (916) 793-3400
Fax (916) 689-7640

Michael Gulden, Principal (mgulden@egusd.net)
Josephine Lal, Vice Principal (jpatria@egusd.net)

February 11, 2020

Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Robert J. McGarvey Elementary submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Robert J. McGarvey Elementary, in school year 2020/21 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 15-25 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

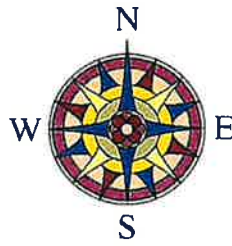
We are always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our students fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 395-4505

Thank you for supporting our Rancho Cordova students,

Michael Gulden
Principal

WALNUTWOOD HIGH SCHOOL

10848 Gadsten Way
Rancho Cordova, CA 95670-6198
Phone (916) 294-9105 Fax (916) 294-2479
www.fcusd.org/whs



Annie Conover, Principal
Sara Cavero, Counselor
Shelley Raffaelli, Administrative Assistant

February 11, 2020

Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Walnutwood High School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Walnutwood High School, in school year 2020/21 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 15-25 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

We are always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our students fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 395-4505

Thank you for supporting our Rancho Cordova students,

Annie Conover
PRINCIPAL

NO SUGAR- COATING

Poetry and prose by the
young writers from Kinney High School
in conjunction with 916 Ink

COMFORT*Anthony Beard*

My old house is a special place to me because it's where the majority of my life was spent. I can still remember what my whole street looked like. If I go inside, I see my little sister running around. I smell food cooking.

My most comfortable place is probably my house, especially my room. It's a place where I can relax. I don't have to worry about much of anything. At home I can do basically what I want and not have to hear anyone's opinions on what I'm doing. Anywhere else, I can't exactly do whatever. I constantly have to be aware of my surroundings.

YOUNG AND BROKEN

Denise Arnold

I am young and broken
I wonder how 2020 is going to be
I hear crying
I want this generation to change
I am young and broken

I pretend not to care
I feel alone
I touch my face
I worry about my life
I cry when I think about the past
I am young and broken

I understand people change
I say bad things happen for a reason
I dream to make it out
I try to better myself
I hope I'm worth fighting for
I am young and broken

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The Albert and Elaine Borchard Foundation



Supported by the Sacramento Metropolitan Arts
Commissions' Cultural Art Awards Program, funded
by the City and County of Sacramento.

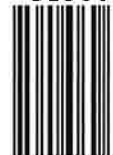


Youth Writers

ISBN 9781952127007



51500 >



9 781952 127007

www.916ink.org

STORIES BY THE CAMPFIRE



Poetry and prose by the young writers from Robert J. McGarvey
Elementary School in conjunction with 916 Ink



THE SUNCATCHER

Emma Hull

Up in the clouds,
And higher than the birds,
Lies something so great,
I can't put it into words.
On top of a cloud,
High by the sun,
Sits a small child,
With the company of none.
His hair is pure white
And his skin is lemon yellow,
He says no words,
And he's very, very, mellow.
They say his name
Is Bobby Thatcher,
But no one knows
For sure so they call him the Suncatcher.
The Suncatcher watches
Over everyone
Until the Moonchaser comes,
Then his job is done.

DEAR STARS, BOB SAYS HELLO

Gabrielle Ocean Zhang

"I promise." Those were the last words Nova had given me. It had been two months. Just the thought of it made me bitter and angry all over again. I scaled the ladder up to the top and sat down on the slanted roof. It was a beautiful night, and the stars glittered more intensely than ever, as if they wanted to remind me. As if I needed reminding. I searched the constellations Nova had taught me so many years ago, but I didn't see a sign. About to come down in distaste, I sighed. And then I saw it. A small, maybe irrelevant star to some, but I knew better.

The only way I had recognized it was the pattern it flashed in. Morse code, over and over and over again. I filled with hope again. My two months of waiting were over. I quickly intercepted the message—a series of long and short flashes: "Remember." I waited for more, but all the message did was repeat itself. "Remember. Remember." What a stupidly pointless word. Remember. As if it was going to do the world any good. As if it was going to do me any good. Memories, along with promises and rainbows and glitter, are some of the most useless things in the world. Memories leave you angry; they make you think the world owes you something.

THIS BOOK WAS PRODUCED IN PARTNERSHIP WITH



WITH MAJOR SUPPORT FROM



AND FUNDED IN PART BY

The Albert and Elaine Borchard Foundation



Supported by the Sacramento Metropolitan Arts Commissions' Cultural Art Awards Program, funded by the City and County of Sacramento.



ISBN 9781952127021

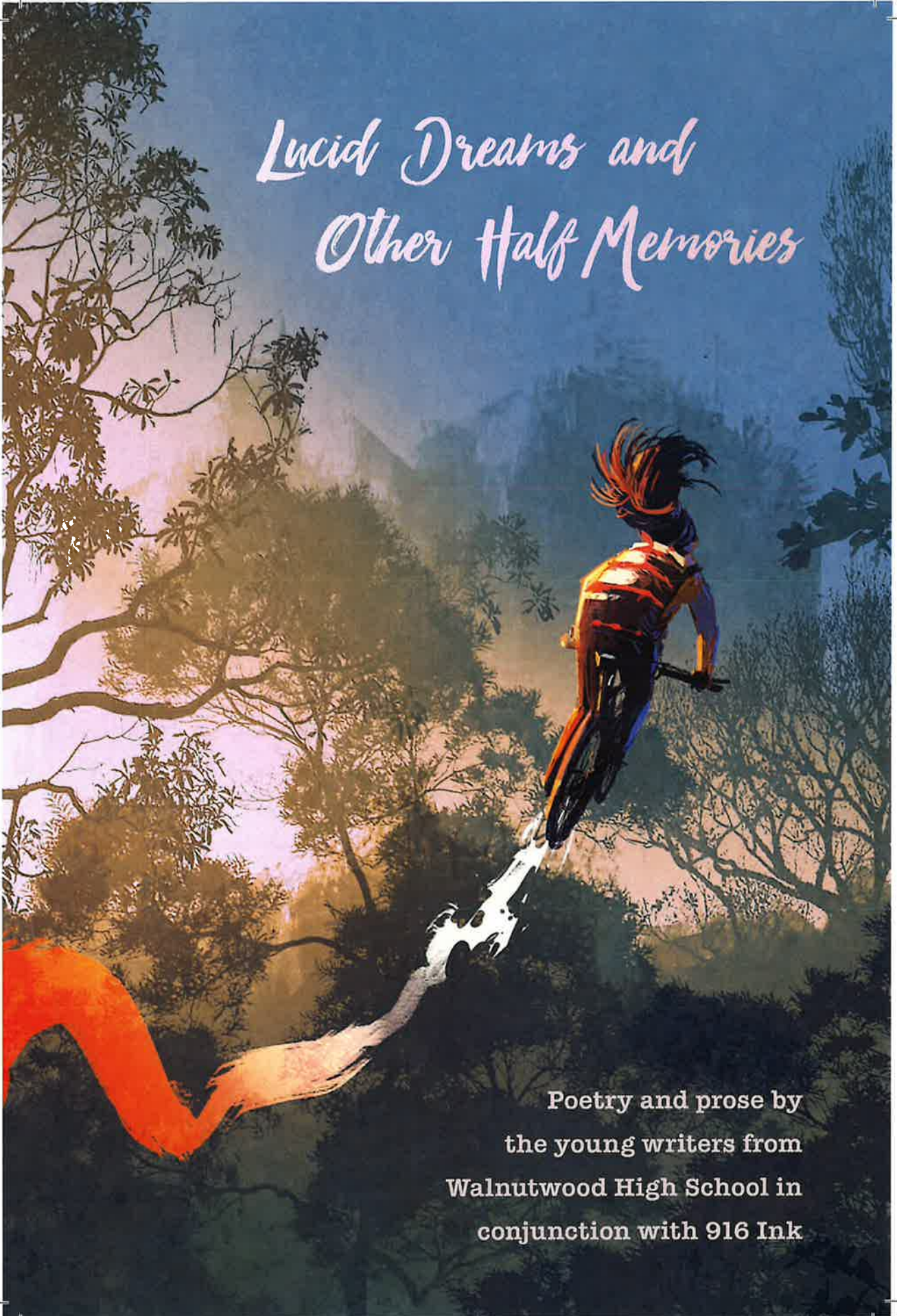


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9 781952 127021

www.916ink.org



Lucid Dreams and Other Half Memories

Poetry and prose by
the young writers from
Walnutwood High School in
conjunction with 916 Ink

My Heart, A Tart

Allison Krause

I start with the basics: sugar, butter. Cream them together.

Add the eggs, vanilla, and extra extract.

Slowly add in the flour and rising agents.

Gently fold in the chopped Oreos, fruits, chocolate, and love.

Preheat the oven and watch the creation, golden, baked with my heart in the middle.

I'll scrub the remnants and my troubles off the dirty dishes.

My Love

Allison Krause

A tiny, warm baby; pink, plush skin, looking as if he stepped out of a scalding hot shower. Eyes closed, tiny plump lips hanging open, revealing a velvet tongue. Silky hairs cascading over his smooth-as-pie head, lying peacefully on my mom's chest, hands wrapping in her dark brown hair. A moment so peaceful, one feels as though nothing else in the world matters. No sounds are needed to help us feel secure; blank brains. Our bodies at peace as we watch the little newborn sleep.

Seven years later, you've grown. Your hair was brown and curly. Your nose small and perfect, smooth cheeks, and small eyes that seem to conceal my key to happiness. We are coloring. You reach for a marker; my eyes fall on your fingers with perfectly clipped nails, and I realize how much I love you. My sweet brother, still so innocent against a society teaching kids to be grown up by kindergarten.

Bob the Bill

Hannah Richardson

Bob the bill is a...well, a dollar bill. His life tends to be quite dull at times. Traveling from cash register to cash register. But sometimes his life can be quite exciting. Like the time a young girl drew a pink heart on his backside, giving him to her crush. It didn't go very well, though. He broke her heart, and she wanted revenge. She wanted to get the bill back and burn it on a stove fire. But to Bob's relief, the boy spent him on a Coke at the vending machine. It was dark for a long time—minutes turned to hours, hours turned to days. Bob could hear fellow paper bills and coins groan and cry. They'd been there for too long, wishing for the light of the heavens.

Bob sighed and looked up as far as he could. Looking into the dark abyss. Until another bill fell on top of him.

He sighed again. So much for an adventurous life.

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AND FUNDED IN PART BY

The Albert and Elaine Borchard Foundation



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by the City and County of Sacramento.

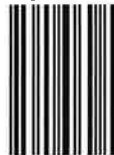
**916
ink**

Youth Writers

ISBN 9781952127014



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www.916ink.org



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Find Your Voice Creative Writing Workshops
Name of Applicant: 916 INK (Nikki Curdoza) **Applicant's Title:** Director of Programming
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: (916) 826-7323 **Applicant's Email:** Nikki@916ink.org
Applicant's Mailing Address: 3301 37th Ave, Suite 14, Sacramento, CA 95824

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: Bindy Grewal

Date: 3-5-20

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



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Project/Program Name: Find Your Voice Creative Writing Workshops
Name of Applicant: 916 INK (Nikki Cordova) **Applicant's Title:** Director of Programming
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: (916) 826-1323 **Applicant's Email:** Nikki@916ink.org
Applicant's Mailing Address: 3301 37th Ave, Suite 14, Sacramento, CA 95824

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
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- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies



PROPOSAL

GOVERNMENTS ENGAGING YOUTH IN THE CITY OF RANCHO CORDOVA

YOUTH @ CITY COUNCIL - SUMMER @ CITY HALL - COMMUNITY INVESTMENT PROJECT

A. Project Name: PRO Youth - Governments Engaging Youth in the City of Rancho Cordova

B. Project Description: PRO Youth and Families is proposing to provide a three-pronged approach for 100 youth (ages 12-18) to engage in government and civic education in the City of Rancho Cordova through the Youth @ City Council Program, Summer @ City Hall, and Community Investment Project. Each of these programs provide high-quality, meaningful and engaging opportunities for youth to become civically-engaged city advocates and develop skills to grow into innovators, business owners, employees, neighbors, and leaders.

The proposed programs and projects will allow Rancho Cordova's youth to learn more about the robust, proud history of Rancho Cordova and be provided with opportunities to share their views and suggestions for continuing to improve community relationships by making the city a welcome and safe place for all. Youth participants will meet and interact with local and regional leaders in the private, public, and non-profit sectors to learn about these leaders' views of the business/economic climate in Rancho Cordova and share their own views on innovative and creative ways the city can thrive.

Youth @ City Council is a civic engagement program designed to develop young leaders and foster civic engagement. The program provides education related to the values of democracy and local, county and state government. It utilizes a wide range of first-hand opportunities, including participating in City Council meetings. Participants initiate and develop a culminating project which requires each of them to identify an issue which they research, compose a legislative proposal for and present that proposal during a program graduation ceremony. This program takes place throughout the academic school year.

Summer @ City Hall is a four-week intensive summer program where youth learn about local government, careers in local government, and how to advocate for community change. It includes classes and field trips to city facilities. Fifteen to twenty participants will earn a paid internship three afternoons each week during which they will job shadow a city employee. Student interns with at least 90% attendance receive a \$400 stipend at the end of the four weeks. Financial literacy modules will be included as a component of the program if the City participates in the U.S. Conference of Mayors DollarWise incentive program.

The Community Investment Project is a youth-led project designed to empower youth with networking skills and motivation to leverage their voice and become strong advocates for positive change. Students will have the opportunity to research, analyze, and advocate around issues that affect their families, their schools and neighborhoods. The group will complete one youth-driven advocacy project.

C. Project Team: Windy Ly, Program Manager, has a passion for working with at-risk youth in her community. She is committed to educating young people on the importance of civic engagement and advocacy through leadership, life skills, and professional development. Last year she ran Youth @ City Council and Summer @ City Hall in Rancho Cordova, Participatory Budgeting Project at Hiram

Johnson H.S., and the Mentoring Program at Valley H.S. Windy has a Bachelor's Degree in Government from CSUS.

- D. Project Goals:** The goals for these programs are to: (1) build civically engaged young people who become involved stakeholders in the success of Rancho Cordova, (2) support the healthy development of youth in the city, and (3) develop employable young people. The goals were established to create environments where youth feel safe, are encouraged to make healthy decisions, be productive citizens, and become connected to their schools and communities.
- E. Total Project Cost: \$102,583**
- 1. Estimated breakdown of project expenditures:**

Program Coordinator (1.0FTE)	\$45,760
Program Director (.50FTE)	\$40,000
Benefits @11%	\$9,804
Rent - \$12,000 - In-kind	\$12,000
Travel (3000 x .51) = \$1,530 - In-kind	\$1,530
Nutritious Snacks = \$3,000 - In-kind	\$3,000
Intern Stipends	\$6,000
Indirect @ 5% = \$4,885 - In-kind	\$4,885
 - 2. Matching Funds: \$21,415**
 - 3. Include any other funding contributions: \$21,415**
 - 4. Ongoing operations and maintenance cost if applicable: \$0**
 - 5. Total community enhancement funds requested: \$81,168**
 - 6. Is this a multi-year request? No**
 - 7. Number of years: N/A**
 - 8. If you answered yes above, describe your plan. N/A**
 - 9. How many years have you received funding for this project? 4**
 - 10. When will your request for funding sunset for ongoing program? 9/30/2020**
- F. Project Schedule:** October 1, 2020 - September 30, 2021. Evaluations will be complete and available by October 31, 2021.
- G. Project Location:** Rancho Cordova City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA
- H. Submitted By:** This application is submitted on behalf of PRO Youth and Families: a nonprofit agency with a 39-year history in the Sacramento region. PRO's President/CEO is Staci Anderson and the signatory for this project PRO's CFO, Phyllis Deats. PRO Youth and Families is located at the Fruit Ridge Community Collaborative (4625 44th Street, Sacramento, CA 95820). For questions or comments, please contact Staci Anderson at 916-576-3300 or stacia@proyouthandfamilies.org.



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Project/Program Name: Governments Engaging Youth in the City of Rancho Cordova

Name of Applicant: PRO Youth & Families **Applicant's Title:** _____

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-576-3300 **Applicant's Email:** stacia@proyouthandfamilies.org

Applicant's Mailing Address: 4625 44th St. Sac, 95820

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: _____

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

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Daniel Leonardich

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Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
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Sarah Koligian

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- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Stacy Delaney

From: Daniel Leonardich
Sent: Friday, March 13, 2020 5:10 PM
To: Cassie Townsend
Cc: Stacy Delaney
Subject: Endorsement Withheld: Governments Engaging Youth

Cassie,

Endorsement was withheld from PRO Youth & Families' Governments Engaging Youth application. To clarify, PRO Youth & Families will not operate on EGUSD campuses. They sought your endorsement as a mechanism to distribute fliers and allow outreach across the school district. The programs are free and available to all Rancho Cordova residents and because EGUSD serves a portion of them, they are seeking your endorsement.

Can you confirm that EGUSD would still like to withhold endorsement?

Thanks,

Daniel Leonardich, MBA

Community Enhancement Management Technician
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8904 (Direct)
(916) 851-8787 (Fax)

www.cityofranchocordova.org





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Project/Program Name: PRO Youth - Governments Engaging Youth in the City of Rancho Cordova

Name of Applicant: PRO Youth and Families - Staci Anderson **Applicant's Title:** President/CEO

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-576-3300 **Applicant's Email:** stacia@proyouthandfamilies.org

Applicant's Mailing Address: 4625 44th Street, Sacramento, CA 95820

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To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Conditional approval of facility rental only ☐

Superintendent's Printed Name: BINDY GREWAL, Ed.D.

Superintendent's Signature: *Bindy Grewal*

Date: 3-5-20

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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Received
3/13/2010:32 AM
DL

The Community Enhancement Fund Fiscal Year 2020/2021 grant application period is open from February 2020 through March 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

Project Name

1. School Supplies

Project Description

2. Due to recent budget restraints, our school is short on providing the necessary items to create the best possible educational experience for our students and teachers. Since 2015, our budget has gone through continuous decline, however, our enrollment continues to grow. We have seen our Title 1 budget decrease by 20 thousand dollars and our LCFF by over 30 thousand dollars. Although our community has been actively engaged in fundraisers and donation drives to encourage parents to financially support our low income, Title 1 School, we are still short on the critical items needed to allow students to fully engage in the curriculum, embrace their artistic independence and connect to the diverse community, which represents AM Winn and the surrounding Rancho Cordova area.

A.M. Winn is proud of working with Rancho Cordova community businesses. We look forward to connecting with various companies within our location and continuing to grow our Waldorf School by providing our students with high quality school supplies that are recommended by experienced Waldorf educators. This one-time funding source will support us in filling a financial gap in the funding of school supplies and resources until our community is able to bump up fundraising efforts to support our ongoing growth.

As a Waldorf school, we greatly value each child's work. Each student in grades 1-8 invests time in creating main lesson books or portfolios for each subject block throughout the year. Each book displays the child's creativity and knowledge. It is a compilation of work that builds pride in what students can achieve as demonstrated by what they have created. In addition to academic concepts specific to math, language arts, history and science, students display their knowledge through imagery conveyed through multiple art modalities. Upon graduation from AM Winn, students promote with a collection of rich experiences as well as a physical collection of main lesson books that chronicle their journey and evolution through the grades.

Project Team

3. Nisha Turturici (Principal)
Karen McColloch (Office Manager)
Cary Lewis (PTO/Guild President)
AM Winn Teachers (Ranging from grades Kindergarten – 8th Grade)

Project Goals

- Create original works of art that represent student learning
- Connect with authors and literature that reflect a multi-cultural perspective.
- Cultivate pride in one's own work and the work of others
- Fine tune personal and creative expression
- Process learning through a heightened sense of thought
- Invest in the knowledge, creativity and education of our youth

Funding Requests

4. \$40,000 Total

Estimated Breakdown

100% beeswax stick crayons (12 count box \$10ea)

- o Red (2 per class)
- o Umber (2 per class)
- o Orange (2 per class)
- o Lemon yellow (2 per class)
- o Yellow/Green (2 per class)
- o Green (2 per class)
- o Blue (2 per class)
- o Violet (2 per class)
- o Pink (2 per class)
- o Black (2 per class)

Total for 1 Class _____ \$200

School Total _____ 15 Classes (Grades K-5 + 2 SDCs) _____ **\$3,000**

100% beeswax block crayons (12 count box \$10ea)

- o Red (2 per class)
- o Umber (2 per class)
- o Orange (2 per class)
- o Lemon yellow (2 per class)
- o Yellow/Green (2 per class)
- o Green (2 per class)
- o Blue (2 per class)
- o Violet (2 per class)
- o Pink (2 per class)
- o Black (2 per class)

Total for 1 Class _____ \$200

School Total _____ 15 Classes (Grades K-5 + 2 SDCs) _____ **\$3,000**

Modeling beeswax (4 sheet box \$30)

- o Red (2 per class)
- o Orange (2 per class)
- o Yellow (2 per class)

- Green (2 per class)
- Blue (2 per class)
- Pink (2 per class)

Total for 1 Class _____ \$360

School Total _____ 13 Classes (Grades K-4 + 2 SDCs) _____ **\$4,680**

Watercolor Paint (Concentrate \$40ea)

- Red (2 per class)
- Yellow (2 per class)
- Blue (2 per class)

Total for 1 Class _____ \$240

School Total _____ 21 Classes (Grades K-8 + 2 SDCs) _____ **\$5,040**

Watercolor paper (500 sheets \$160)

- 1 per class

School Total _____ 21 Classes (Grades K-8 + 2 SDCs) _____ **\$3,360**

Drawing paper (500 sheets \$45.50)

- 2 per class

Total for 1 Class _____ \$91

School Total _____ 21 Classes (Grades K-8 + 2 SDCs) _____ **\$1,911**

Crown paper (24 sheets \$10)

- 1 per class

School Total _____ 3 Classes (Kindergarten) _____ **\$30**

Felt 100% Heavy Wool (54 sheets \$92.50)

- 1 per class

School Total _____ 10 Classes (Grades K-3 + 1 SDC) _____ **\$925**

Felt assorted colors (54 sheets \$50)

- 2 per class

Total for 1 Class _____ \$100

School Total _____ 10 Classes (Grades K-3 + 1 SDC) _____ **\$1000**

Lyra Color Giant Pencils (12 in a box \$18 ea)

- Red (3 per class)
- Yellow (3 per class)
- Blue (3 per class)
- Green (3 per class)
- Violet (3 per class)
- Black (3 per class)
- Orange (3 per class)
- Pink (3 per class)
- Flesh (3 per class)
- Brown (3 per class)

Total for 1 Class _____\$540

School Total _____12 Classes (Grades 1-5 + 2 SDCs)_____ **\$6,480**

Lyra Rembrandt Aquarelle (12 in a box \$16 ea)

- Red (3 per class)
- Yellow (3 per class)
- Blue (3 per class)
- Light Blue (3 per class)
- Green (3 per class)
- Light Green (3 per class)
- Violet (3 per class)
- Black (3 per class)
- Orange (3 per class)
- Pink (3 per class)
- Flesh (3 per class)
- Brown (3 per class)

Total for 1 Class _____\$200

School Total _____7 Classes (Grades 6-8 + 1SDC)_____ **\$1,400**

Hagoromo Fulltouch Color Chalk (12 pieces \$10)

- 1 per class (for writing)

School Total _____21 Classes (Grades K-8 + 2 SDCs)_____ **\$210**

Hagoromo Fulltouch White (12 pieces \$10)

- 1 per class (for writing)

School Total _____21 Classes (Grades K-8 + 2 SDCs)_____ **\$210**

Prang Chalk Gallery Chalk (12 pieces \$10)

- 1 per class (for Drawing)

School Total _____21 Classes (Grades K-8 + 2 SDCs)_____ **\$210**

Prang Freart Colored Large Chalk (12 pieces \$15)

- 1 per class (for Drawing)

School Total _____21 Classes (Grades K-8 + 2 SDCs)_____ **\$315**

Main Lesson Books by Grade

FIRST GRADE

Portrait 32x38

- Red ELA
- Blue MATH
- Green LETTERS
- Orange FORMS

Handwriting Practice Book

Total for 1 Class _____\$1021

School Total _____ 2 Classes (Grade 1) _____ **\$2,042**

SECOND GRADE

Portrait 32x38

- Red ELA (X2)
- Blue MATH
- Green LETTERS
- Orange FORMS

Handwriting Practice Book

Cursive Practice Book

Total for 1 Class _____ \$1280

School Total _____ 3 Classes (Grade 2 + 1 SDC) _____ **\$3840**

THIRD GRADE

Landscape 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Handwriting Practice Book

Grid Math Practice Book

Total for 1 Class _____ \$961

School Total _____ 2 Classes (Grade 3) _____ **\$1922**

FOURTH GRADE

Portrait 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Grid Math Practice Book

Total for 1 Class _____ \$830

School Total _____ 3 Classes (Grade 2 + 1 SDC) _____ **\$2,490**

FIFTH GRADE

Portrait 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Handwork Book

Total for 1 Class _____ \$830

School Total _____ 2 Classes (Grade 5) _____ **\$1,660**

SIXTH GRADE

Portrait 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Astronomy Book

Total for 1 Class _____ \$842

School Total _____ 2 Classes (Grade 6) _____ **\$1,660**

SEVENTH GRADE

Portrait 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Renaissance Book

Total for 1 Class _____ \$787

School Total _____ 2 Classes (Grade 7) _____ **\$1,574**

EIGHTH GRADE

Portrait 32x24

- Red ELA (X2)
- Blue MATH
- Green HISTORY
- Orange SCIENCE

Renaissance Book

Total for 1 Class _____ \$787

School Total _____ 2 Classes (Grade 7) _____ **\$1,574****ESTIMATED TOTALS** _____

Subtotal \$48,533

Estimated Shipping \$500

School Budget Contribution (-\$10,000)

TOTAL NEED \$39,033

- May – June 2020 – Once funds are granted, meet with office manager to place orders for items
- June 2020- August 2020 – Begin receiving items and distributing them to classes



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: A.M. Winn School Supplies and Resources

Name of Applicant: Nisha Turturici Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-228-5880 Applicant's Email: Nisha-Turturici@scusd.edu

Applicant's Mailing Address: 3351 Explorer Dr., Sacramento CA 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



11100 Coloma Road • Rancho Cordova, CA 95670 • (916) 361-7290 • Fax: (916) 361-8613 • info@cchatsacramento.org • www.cchatsacramento.org

Project Name:

The Summer Camp Counselors in Training (CIT) Expansion program is designed for teens who want to develop their leadership and communication skills, and gain valuable workforce experience focused on planning and leading activities for young children.

Project Description :

By way of a three-week summer camp in July, CCHAT supports the growth and development of Rancho Cordova children and youth. The program benefits 16-24 CITs and more than 70 children with hearing loss and their families. CITs work closely with CCHAT staff, engaging students who are deaf or hard of hearing (DHH) during a rotating schedule of music, art, math/science, PE and language/story/dramatic play each day of the camp.

Project Team:

Rancho Cordova is home to CCHAT, a unique listening and spoken language program for DHH children (birth-third grade). Teachers, speech therapists, instructional aides, CITs and volunteers work together to make summer camp an impactful experience for the children involved. CCHAT's Executive Director, Laura Covello, is responsible for CIT application review and hiring. CCHAT staff play a key role in mentoring CITs and supporting their leadership growth and professional development.

Project goals:

The goal of summer camp is to reduce the potential learning deficit for each child with hearing loss in attendance and prepare students for the next year's curriculum. It also provides leadership and workforce development opportunities for more than a dozen CCHAT alumni, Rancho Cordova teens and college students looking to enter the profession. CITs work with staff to develop testimonial videos to raise awareness about the opportunities for DHH children and the CIT program.

Funding Request:

Total Project Cost:

\$123, 219.90

Estimated breakdown of project expenditures: See attached budget

Scholarships for Summer Camp - \$25,000

- Personnel (wages and benefits) - \$22,000 (Teachers, Program Director and % of support staff)
- Operating costs (including but not limited to program supplies, CIT stipends, shirts, marketing and other related CIT expansion items) - \$3,000

Matching funds (including any in-kind contributions): N/A

Any other funding contributions:

Local Education Agency tuition and development income

Ongoing (beyond FY 2018/2019) operations and maintenance costs if applicable:

Total Community Enhancement Funds requested: \$25,000

Is this a multiyear request? Yes

Number of years? Two additional years

If you answered yes above, describe your plan (247/500).

A multi-year request allows for project evaluation and CIT follow-up to measure impact over time. Future grants support ongoing expansion of the CIT program and the ability to recruit more Rancho Cordova teenagers for this development opportunity.

How many years have you received funding for this project? One

When will your request for funding sunset for ongoing programs (321/500)?

If a multi-year request is granted, CCHAT will determine at the end of this period whether additional funding for the CIT Expansion Program is desirable. This decision will be based on the impact of the program as demonstrated by CIT interviews, survey results and the input of CCHAT staff members who work with the CITs.

Project Schedule (July):

April/May 2020

- Prepare CIT marketing and launch open application period
- Promote opportunity utilizing Anna Beaslin's recruitment video
- Communicate with local schools to promote program

June 19, 2020 - Deadline to submit CIT application

July 1-10, 2020

- Review, interview and hire CITs
- Conduct pre-survey
- Train CITs

July 13-31, 2020

- Supervise and mentor CITs during summer camp
- Create testimonial/recruitment videos
- Complete post-survey
- Distribute CIT certificates of completion and process stipends

August 2020

- Post and promote CIT videos, testimony and survey findings

Project Location:

Physical Address: 11100 Coloma Road, Rancho Cordova, CA 95670

Application Submitted by:

Licia Green, Development Director

Phone: 916-361-7290 x2

Email: liciak@cchatsacramento.org

Mailing Address: 11100 Coloma Road, Rancho Cordova, CA 95670

Signatory

Laura Covello, Executive Director

Phone: 916-361-7290 x3

Email: laurac@cchatsacramento.org

Mailing Address: 11100 Coloma Road, Rancho Cordova, CA 95670

**Budget Extended School Year 2020
Income and Expenses Budget Projections & Actuals**

Program	Methodology	Projected Cost 15 days of summer school
Personnel	Administration	\$14,762.15
	ESY STAFF	\$65,342.76
	Payroll Taxes	\$6,489.00
Personnel Benefits	Current Year for 3 weeks	\$13,184.00
Facilities	Current Year for 3 weeks	\$5,200.00
Teaching Expenses	\$20 per teacher plus SLP supplies	\$220.00
Business Expenses	Current Year for 3 weeks	\$10,918.00
Snacks		\$1,854.00
Field Trip		\$1,500.00
Tshirts		\$1,950.00
CIT Stipends		\$1,800.00
	Total:	\$123,219.90

	BUDGET
Total District Tuition Income	\$97,000.00
Total Parent Paid Tuition Income	\$1,500.00
City of Rancho Cordova	\$25,000.00
Total Income	\$123,500.00
Total Expenses	\$123,219.90
NET Profit	\$280.10

**WORKFORCE DEVELOPMENT AND LEADERSHIP
TRAINING OPPORTUNITY FOR RANCHO CORDOVA
RESIDENTS, 13-18 YEARS OLD**



**SUMMER CAMP COUNSELOR IN TRAINING (CIT)
VOLUNTEER POSITIONS AVAILABLE**

Help a child with hearing loss learn to listen and talk by
becoming a CIT at CCHAT's annual Summer Camp

11100 Coloma Road, Rancho Cordova

July 2020 | 8:30am-1:00pm DAILY

Earn Community Service Hours



Interested in applying? Contact CCHAT Development Director,
Licia Green at licia@cchatsacramento.org
for more information

ATTACHMENT 3

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 15 2014

CHILDRENS CHOICE FOR HEARING AND
TALKING SACRAMENTO
11100 COLOMA ROAD
RANCHO CORDOVA, CA 95670

Employer Identification Number:
46-1362294
DLN:
17053156329033
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(ii)
Form 990 Required:
Yes
Effective Date of Exemption:
September 13, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

-2-

CHILDRENS CHOICE FOR HEARING AND

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script that reads "Tamera Ripperda". The signature is written in dark ink and is positioned above the printed name.

Director, Exempt Organizations

Letter 947



501(c)(3) History

Children's Choice for Hearing and Talking Sacramento (CCHAT) received its own 501(c)(3) designation on July 15, 2014. Prior to this date, CCHAT worked under the Foundation for Hearing Research, Inc. (FHR) 501(c)(3) designation and FHR had fiscal responsibility for our organization. Foundation for Hearing Research, Inc. was founded in 1967 when eight families organized an auditory/oral program for their profoundly deaf children. The 501(c)(3) was acquired in 1973 under the name Foundation for Hearing Research, Inc. The program grew, hired teachers of the deaf and was given the name Peninsula Oral School for the Deaf (POSD). The name Jean Weingarten was added in 1989 (JWPOSD). The sole purpose of the Foundation for Hearing Research, Inc., at that time, was to give guidance and support to JWPOSD. FHR later became the umbrella and guiding organization for the CCHAT Center-Sacramento.



Our Mission

The CCHAT Center is a listening and spoken language program for children who are deaf or hard of hearing. Our children use hearing aids and cochlear implants to listen and develop spoken language. With intensive classroom instruction and individualized speech therapy, sounds begin to take on meaning, children learn to think about what they are hearing and spoken language develops.

Children from birth through third grade are enrolled with the goal of becoming competent in oral communication to achieve successful mainstreaming in their neighborhood schools, often by kindergarten or first grade. The CCHAT Center also provides education, support and encouragement for the parents and families of the children we serve.

Funding

The CCHAT Center is a non-profit 501(c)(3) organization serving children and families from the Sacramento Valley and across Northern California. Our intensive, early intervention program is staffed by highly trained specialists in education, audiology and speech pathology. The cost of this education is not fully absorbed by school districts or early intervention programs. Therefore, CCHAT must raise a minimum of \$10,000 through community support for each child we serve.



Charitable Contributions

You have the opportunity of a lifetime to make a difference in the lives of children who are deaf or hard of hearing. No donation is too small to help ensure these children succeed in the mainstream of life. Thank you for giving generously!

CCHAT also offers Newborn Hearing Diagnostic Evaluations & Mainstream Support Services.



For more information:

CCHAT Center • (916) 361-7290 www.cchatsacramento.org
Laura Covello, Executive Director, laurac@cchatsacramento.org
Licia King, Development Director, liciak@cchatsacramento.org

Please send contributions to:
 CCHAT Center
 11100 Coloma Road
 Rancho Cordova, CA 95670

United Way/Our Promise #11117
 Tax ID #46-1362294

Daniel Leonardich

From: Licia King <liciak@cchatsacramento.org>
Sent: Tuesday, March 17, 2020 2:20 PM
To: Stacy Delaney; Daniel Leonardich
Subject: Community Enhancement Grant Application
Attachments: CCHAT_Community Enhancement Grant Application_2020.pdf

Hi Stacy and Daniel,
Please find attached CCHAT's application for consideration. Thank you!

Licia

Licia King
Development Director
CCHAT Center

CCHAT Center
11100 Coloma Road
Rancho Cordova, CA 95670

P 916-361-7290 x2
F 916-361-8613
C 916-768-3185

liciak@cchatsacramento.org
www.cchatsacramento.org

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**City of Rancho Cordova
Fiscal Year 2020/2020 Grant Application
Community Enhancement Fund**

Applicant - Folsom Cordova Community Partnership

Project Name: Youth Career Centers

Project Description: Folsom Cordova Community Partnership has provided Rancho Cordova high school students with on-site Youth Career Centers at Cordova and Kinney High School campuses for the past two years. These Youth Career Centers have provided staff assisted services to help students explore career pathways, develop career plans, build career readiness skills, and connect to workplace experiences in the local business community through internships, job shadowing and part time employment. In first year of funding FY 2018-2019, FCCP assisted 89 students with the above activities with a resulting ten jobs achieved. In the current year of funding, FY 2019-2020, FCCP has assisted 87 unduplicated students year to date with a total of 212 visits to the Youth Career Centers.

Policy experts agree early exposure to a range of career and higher education information and opportunities are associated with better post-secondary outcomes. (What Works In Job Training: A Synthesis of the Evidence, July 2014, U.S. Departments of Labor, Commerce, Education, Health & Human Services) High school teachers, counselors and administrators have an extraordinary amount of work to accomplish in meeting the educational needs of their student populations. The goal of this project is to continue providing career services for students at Cordova and Kinney High Schools, allowing them to graduate with exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continuing education and achieving their career goals. FCCP also seeks to partner with Rancho Cordova's new Youth Center in providing youth career center services. FCCP has exceeded outcomes in the two previously funded fiscal years and continues to see the number of students we assist grow each year. Our presence on campus has become a valuable asset to the school community and community at large. FCCP seeks continued funding to serve Rancho Cordova youth. This project will also continue to connect students to work opportunities in the local community including paid and unpaid internships, job shadowing and part time jobs to develop technical and professional skills for their future success. This project also addresses the needs of Rancho Cordova's business community by developing a ready labor force, interns and a referral system for connecting youth to local employment opportunities. This will positively impact Rancho Cordova's business climate and create opportunities for businesses to grow with a talented, local workforce. These components address the City of Rancho Cordova's criteria of valuing the development of children and youth, enhancing education services, improving quality of life for high school age community members, and providing jobs to community residents.

The components of this project include:

- **Intentional Career Planning** – Through conducting career exploration and career assessments FCCP staff will assist students with building an employment plan that reinforces educational goals and sets them on viable career pathways.
- **Integrated Workplace Experiences** – FCCP staff will utilize our ever-growing network of local business connections to connect youth to job shadowing opportunities, part-time jobs and internships to help students begin their career pathways, develop marketable technical and professional skills and connect their educational plans to their career development and future self-sufficiency.
- **Adulting Skills** – FCCP staff will teach students valuable skills they are requesting including financial goal setting, understanding debt and credit, healthy relationships, nutrition and understanding insurance.

Project Team: The project team will include Robert Sanger-Executive Director of Folsom Cordova Community Partnership, Renee John-Director of Programs, Cailen Woodward-Youth Employment Program Manager, Hayley Cox-Youth Mentor Coordinator and Parisa Bana-AmeriCorps Youth Career Mentor and Cordova High School graduate. Folsom Cordova Community Partnership has been operating youth and adult employment programs in Rancho Cordova for the past ten years. For the past three years FCCP has operated a full service Job Center offering a wide range of employment support to Rancho Cordova community members. This grant continues our successful extension of these services tailored to high school students by bringing the services directly to them. With transportation a major barrier for many of our students, bringing services into their high schools is a necessity. This project will receive strategic design and oversight by Robert Sanger and Renee John. Robert Sanger has led FCCP as Executive Director for the past nine years with a total thirteen-year history with FCCP serving Rancho Cordova families and youth. He participates in the City's Education Stakeholders Committee and many other endeavors to improve the quality of life for Rancho Cordova residents. Renee John has ten years of workforce development and youth development experience having managed various youth and employment projects in Rancho Cordova over her tenure with FCCP. Additionally, Renee has three years of prior experience working in community and business development with a regional Chamber of Commerce providing supports to businesses and the overall business climate. The day to day project management will be conducted by Cailen Woodward. Cailen has worked in youth and employment programs in Rancho Cordova for ten years with training specific to working with high risk youth including foster youth, parenting, criminal justice involved and youth with disabilities and/or behavioral challenges. Primary onsite staff will include Hayley Cox, Youth Mentor Coordinator, with four years of experience in education, youth development and support, and AmeriCorps member Parisa Bana, a Rancho Cordova resident and graduate of Cordova High School with youth mentor and career exploration experience. Staff included in this proposal has been providing career mentoring services at Kinney and Cordova High School over this past fiscal year.

This project will be executed in collaboration with Cordova and Kinney High Schools. FCCP has received full support from the administrators of both sites who have expressed a desire for the continuation of this project. Letters of support from Jerad Hyden, Principal of Cordova High School and Michelle Flowers, Principal of Kinney High School are attached.

Project Goals: The goals of this project include:

- FCCP will serve a minimum of 150 unduplicated high school youth in this program per year. This will be measured by sign in sheets at each Youth Career Center locations (Cordova and Kinney High Schools).
- Career Exploration - 80% of youth will take Career Interest Assessments providing information about potential careers matching their interests and abilities. Upon completing these assessments students will research job openings, labor market information, and educational pathways in their areas of career interest. Career Interest Assessment information will be given to students and recorded in secure student Youth Career Center database to track areas of career interest for reporting and internship development.
- Pathway/Goal Setting – 80% of youth will receive assistance developing a My Action Plan (MAP) identifying short, medium, and long range goals and action steps necessary to pursue their area of career interest. The MAP will be given to students with a copy maintained by Youth Career Center staff to track student progress toward identified goals.
- Resume Development/Job Attainment - 80% of youth will receive training on resume development, interviewing skills, and job attainment including how to complete online applications and pre-employment assessments. A minimum of 80 youth will develop a professional resume each program year.
- Adulting Workshops – A minimum of 30 youth will attend Adulting workshops and receive education related to financial literacy, healthy relationships, nutrition and understanding insurance. Youth will be pre- and post-tested to measure gains. We expect 75% of youth will improve in understanding of one or more components.
- Employer Engagement - FCCP will develop 20 new employer relationships sites per program year including educating employers about opportunities to partner with the high schools and employ students. This information will be tracked in an employer spreadsheet.
- Student Jobs/Internships – FCCP will assist students seeking internships or part time work to provide financial resources for themselves and their families. A minimum of 15 youth will receive internships and/or paid, part time work. This information will be captured in a student employment spreadsheet.

Funding Request:

- Total Project Cost: \$132,670.55
- Estimated Breakdown of Project Expenditures: Provided on attached spreadsheet
- Matching Funds: \$92,670.55
- Ongoing (beyond FY 2018/2019) Operations and Maintenance Costs, if applicable: N/A
- Total Community Enhancement Funds Requested: \$40,000.00
- Is this a multi-year request? No If yes, number of years: N/A
- If you answered yes above, describe your sustainability plan: N/A
- How many years have you received funding for this project? 2

- When will your request for funding sunset for ongoing programs? Services are specific to the community of Rancho Cordova. This project is dependent on City of Rancho Cordova Measure H funds. We will continue to explore sustainable funding for this project, however, because the geographical scope is very narrow, it is difficult to find alternative funding sources.

Project Schedule

- July 1, 2020 to August 11, 2020 – Provide Adulting, Job Readiness and Financial Literacy Workshops at FCCP's Job Center for out of school youth. Develop new employer host sites for internships, job shadowing or part time employment for students in a variety of career fields.
- August 12, 2020 to May 27, 2021 – Youth Career Centers will operate onsite at Cordova and Kinney High Schools. Students will receive assistance with career exploration, pathway/goal setting, resume development, job application assistance and financial literacy training. FCCP staff will continue to develop employer relationships and internship sites, matching students based on areas of career interest.
- May 28, 2021 to June 30, 2021 – Youth Career Services will be provided at FCCP's Job Center on the Walnutwood/Adult Education Campus until school restarts in August. Youth Career Center staff will provide ongoing activities including financial literacy and adulting workshops. Students will also receive ongoing assistance with resume development, job applications and interview preparation. Youth Career Center staff will continue to conduct employer outreach to develop internship sites and part time job opportunities for Cordova and Kinney High School youth. Graduated youth will receive priority enrollment in FCCP's Out of School Youth Program for 18 to 24 year olds which includes a paid work experience component in their career field of interest.

Project Location and Physical Address: This project will be primarily located at Cordova and Kinney High Schools at 2239 Chase Drive and 2710 Kilgore Road, Rancho Cordova respectively. Preparation activities and summer services will be offered at Folsom Cordova Job Center at 10826 Gadsten Way, Rancho Cordova on the Community Education Center Campus. Activities for this project will take place within Folsom Cordova Unified School District. Letters of support are attached and Supplemental Endorsement Form will arrive to the City of Rancho Cordova directly.

School District: Folsom Cordova Unified School District

Application Submitted by: Renee John, Director of Programs, Folsom Cordova Community Partnership

Phone: 916-294-9107 ext. 840503

Email: RJohn@TheFCCP.org

Non-Profit

Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Signatory: Robert Sanger, Executive Director, Folsom Cordova Community Partnership

Phone: 916-361-8684 ext. 290

Email: RSanger@TheFCCP.org

Non-Profit

Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Folsom Cordova Community Partnership
Community Enhancement Grant
Youth Career Center
Budget 2020 - 2021

LINE ITEM	CE	Matching / In Kind Funds	Source of Matching / In Kind Funds	Narrative	Total Funds
Salaries	Youth & Employment Development Manager \$ 5,500.00	\$ 5,500.00	In Kind	Youth & Employment Development Manager: Calculated at .10 FTE for CE and .10 FTE for In-kind	\$ 11,000.00
	Youth Mentor Coordinator \$ 4,992.00	\$ 4,992.00	In Kind	Youth Mentor Coordinator: Calculated at .12 FTE for CE and .12 FTE for In-kind	\$ 9,984.00
	Youth Career Mentor (Americorps) 1.0 FTE \$ 13,125.00	\$ 10,000.00	Alternative Grants	Youth Career Mentor: 1.0 FTE Americorps Member. Partial funding provided by alternative grants.	\$ 23,125.00
	Director of Programs \$ 2,297.40	\$ 2,297.40	In Kind	Director of Programs: Calculated at .03 FTE for CE and .03 for In-kind	\$ 4,594.80
	Executive Director \$ 2,046.50	\$ 2,046.50	In Kind	Executive Director: Calculated at .02 FTE for CE and .02 for In-kind	\$ 4,093.00
	Accounting / Admin Manager \$ 1,286.40	\$ 1,286.40	In Kind	Accounting / Admin Manager: Calculated at .02 FTE for CE and .02 for In-kind	\$ 2,572.80
Benefits	Accounting / Admin Assistant \$ 861.20	\$ 861.20	In Kind	Accounting / Admin Assistant: Calculated at .02 FTE for CE and .02 for In-kind	\$ 1,722.40
			Alternative Grants / In-kind	Benefits expensed to this grant include 30% of salaries for staff positions. In Kind Benefits provided for additional FTE associated with this grant.	\$ 10,190.10
Space		\$ 18,000.00	In-kind	Matching/In-Kind Funds, Activity Space @ FCUSD Campuses, Cordova and Kinney High School, average \$75 per day for 1.5 hours x 160 Days per year (80 Kinney, 80 Cordova)	\$ 18,000.00
Mileage	\$ 400.00	\$ 400.00	Alternative Grants / In-kind	Mileage Reimbursement: (60 miles per month x \$.55 per mile x 12 months) In kind mileage expense is provided through alternative grants for business internship development activities	\$ 800.00
Communications	\$ 482.00	\$ 482.00	Alternative Grants / In-kind	Landline and cell Phone share of costs for 1.31 FTE expensed to this grant	\$ 964.00
Computer and Printer Equipment		\$ 4,400.00	In-kind	Usage of 10 ChromeBooks at Kinney High School, 10 ChromeBooks at Cordova High School & 2 printers estimated as follows & is provided as In Kind match to this project. Chromebooks \$200 x 20 and Printers \$200.00 x 2 = \$4,400.00	\$ 4,400.00

Program Supplies	\$	1,354.45				Program supplies include paper, toner, resume paper, thumbnail drives, after school healthy snacks for students, supplies for job readiness, career orientation activities, and workshops to support the Youth Career Center project	\$	1,354.45
Insurance and Audit Fees						Share of Insurance and Audit Fees for 1.31 FTE associated with this grant are expensed-1.31 FTE x \$1,000.00 (\$500.00 Audit \$500.00 Insurance per FTE). Additional insurance and Audit fees for In Kind Staffing are provided as an In Kind Donation	\$	2,620.00
Stipends to Participants						Stipends provided for summer Auditing workshops to incentivize continued engagement and practical money management experience - Estimated \$10 x 5 workshops x 30 students = \$1,250.00	\$	1,250.00
Wages from Internships and Jobs	\$	-	\$	36,000.00	In Kind	15 paid internships and/or student part time work estimated at 200 hours per student at \$12.00 per hour = \$36,000.00	\$	36,000.00
Totals	\$	40,000.00	\$	92,670.55			\$	132,670.55



Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 <http://www.fcusd.org/CHS>

Folsom Cordova Unified School District



Jerad Hyden
Principal

Ann Botsford
Michele Brown
Joel Francisco
Assistant Principals

Heidy Naderi
Admin. Assistant

Michele Cooper
Academic Coach

Erin Muse
ELD Program Manager

Josh Creeger
Activities Director

Mark Beamish
Athletic Director

Kitty White
Head Counselor

Amy Strawn
IB Coordinator

Zandi Llanos
IB CP/DP Coordinator

Tracey Jacobs
School Resource Officer

March 4th, 2020

To Whom It May Concern:

I would like to express support for the Folsom Cordova Community Partnership's application for the City of Rancho Cordova Community Enhancement Fund. This funding would allow the Folsom Cordova Community to continue to operate a Youth Career Center on the Cordova High School campus. The presence of a Youth Career Center on our school campus, housed in our College and Career Center in the CHS Library, has proved extremely beneficial to supporting our most disenfranchised learners. With an expediential increase in the number of newly immigrated students, the Youth Career Center has proactively worked to offer their assistance each week through dedicated services and supports which are truly invaluable to our team.

To date the Youth Career Center has served 48 Unduplicated Youth and have had 143 Total Youth Visits to get assistance with resume development, interview preparation, career and college exploration, job applications and understanding employer expectations.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities to expose student to a wider array of career opportunities, help them develop a more informed sense of their career direction and build a strong correlation between continued education and achieving their career goals. Additionally, the Youth Career Center will connect students with work opportunities in the local community including internships, job shadowing and part time jobs to help develop technical and professional skills for their future success.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please do not hesitate to call.

Respectfully submitted,

Jerad A. Hyden

Principal
Cordova High School
(916) 294-2450 x810150
jhyden@fcusd.org



KINNEY HIGH SCHOOL

2710 Kilgore Road
Rancho Cordova, CA 95670
(916) 294-9060
www.fcusd.org/khs

Michelle Flowers, Principal
Allen Sims, Assistant Principal



March 3, 2020

To Whom It May Concern,

I would like to express support for the Folsom Cordova Community Partnership's application for the City of Rancho Cordova's Measure H - Community Enhancement Fund. This funding would allow the Folsom Cordova Community Partnership to continue to operate a Youth Career Center on the Kinney High School campus. The presence of a Youth Career Center on our school campus has proved beneficial to the student population. Students have developed positive relationships with the staff and many have gained employment due to their support.

Many students have accessed services this past year. To date the Youth Career Center has served 40 unduplicated students and have had 98 total visits from our students. They have received assistance with resume development, career exploration, job applications and understanding employer expectations.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities that expose students to a variety of career opportunities, help them map a career direction and build a strong correlation between continuing their education and achieving their career goals. Additionally, the Youth Career Center connects students with internships, job shadowing and part time jobs to gain work experience toward their career goals and begin achieving financial independence.

I urge you to give this application your most serious consideration. They have made a profound difference in our learning community. They have proven to be compassionate and acutely aware of what our kids need most. Should you or your staff have any questions regarding this letter, please contact me at (916) 294-9060.

Sincerely,

Michelle Flowers 

Michelle Flowers
Principal – Kinney High School



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Youth Career Centers
Name of Applicant: Folsom Cordova Community Partnership **Applicant's Title:** Director
 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒ Renée John
Applicant's Phone: 916-294-9107 ext. 840503 **Applicant's Email:** RJohn@TheFCCP.org
Applicant's Mailing Address: P.O. Box 3227, Rancho Cordova, CA 95741

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 243638
 IP Address 208.100.169.68
 Submission Recorded On 03/27/2020 12:49 PM
 Time to Take Survey 26 minutes, 54 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Online Human Trafficking Education & Training Program

*Project Description ?

Guardian Group specializes in domestic human trafficking research, education, and training. We have developed a curriculum specifically for law enforcement, first responders, health care and the general public. Participants will learn how to recognize & respond to trafficking. Each course is crafted for the specific needs of the audience. Our training is research-based and survivor informed. Our curriculum will be provided free to any agency or person completely free through this grant.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Guardian Group is a "Team of Teams," comprised of former special operations military and intelligence community professionals, working to disrupt sex trafficking in the United States. The offensive team utilizes the skills and expertise of these elite veterans to act as a force multiplier for law enforcement nationwide while reinvesting in our nation's veterans. Our defensive team is staffed with acclaimed trainers and educators who teach and design the highest quality curriculums available.

*Project Goals ?

Our goal is to provide the highest quality training tools to equip the members of Rancho Cordova to address the issue of human trafficking. Within our communities, there exists a lack of awareness and understanding of how to recognize and respond to potential trafficking. Victims of human trafficking are interacting with us every day, they are members of our communities and they are going unnoticed. This is happening because we simply do not know the warning signs.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

25,000

*Estimated breakdown of project expenditures

Learning Management System: \$7,000 Marketing & Awareness: \$3,000 Direct Service Staff: \$12,000 IT: \$3,000

*Matching Funds ?

NA

*Include any other funding contributions ?

We have private donors who are supporting the remainder of the project cost.

*Ongoing operations and maintenance costs if applicable ?

NA

*Total Community Enhancement Funds requested ?

6,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

NA

***Project Schedule ?**

Implementation can begin immediately. We will work directly with the city to ensure the training is made available to every department and the community at large. Once training is completed online each participant will be supported by Guardian Group with additional tools, resources, and guidance on how to implement strategies depending on their need. For example: parents and caregivers will be given tools on how to talk with young people, information about social media apps and other support.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

20380 Halfway Rd
Oregon Bend 97701
United States

Other physical addresses if project/program is at multiple sites ?

NA

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Amanda Gow

Title

Vice President of Development

Submitting as

Non-Profit

Phone

(541) 610-5826

***Email**

amanda.gow@guardiangroup.org

Mailing Address of Submitter

20380 Halfway Rd
Oregon Bend 97701
United States

Signatory's Name ?

Amanda Gow

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(541) 610-5826

***Signatory's Email Address**

amanda.gow@guardiangroup.org

Signatory's Mailing Address

20380 Halfway Rd
Oregon Bend 97701
United States

Attach any additional documents here ?

Guardian Group Fact Sheet.pdf

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

WHAT DOES SEX TRAFFICKING LOOK LIKE HERE IN THE UNITED STATES?

15

is the average age of entry into the sex trade. It is believed to be younger for males. 83% of these victims are US citizens.

Most 15 year olds are simply looking for love and acceptance which traffickers will exploit.



7

Is the average number of attempts a victim will have to make to get out of the Life.

The lies, threats and violence traffickers use to control their victims alongside the severe trauma they endure makes it extremely difficult to break free.



44%

Of victims report never being offered help while in the Life, another 26% say they were rarely offered help.

Meaning we as a community must do better!



THIS IS ABUSE & RAPE. HUMAN TRAFFICKING IS MODERN-DAY SLAVERY.



Our mission is to prevent and disrupt the sex trafficking of women and children while enabling partners to identify victims and predators in the United States.

THE TWO-PART STRATEGY



OFFENSE

The Pursuit team is comprised of former elite military and intelligence professionals, that provide free services and training to Law Enforcement, enabling them to proactively pursue the crime of sex trafficking in the US. The intelligence support our team provides results in more victims recovered and more winnable cases built to stop these predators.

Working with Guardian Group on sex trafficking cases has led to multiple arrests, convictions and the identification of gang related trafficking in our area and other states. The information they provide is timely, valuable, credible and always a huge time save. Partnering with them allows us to focus efforts on a successful recovery of a victim and the possible identification of a trafficker."

- Detective



DEFENSE

Our defensive team is staffed with acclaimed corporate trainers and educators, traveling throughout the United States providing the vital training necessary to disrupt sex trafficking here in the United States. The team provides sector specific recognition and response training to law enforcement, the hospitality industry, healthcare and general community. No one person can stop human trafficking but everyone partnering together can end this social injustice.

"When it comes to ORLA's relationship with our vendors, Guardian Group is a provider of crucial training so as an association we try and focus on the things we do best and let our partners do what they do best and in this case we are very fortunate that Guardian Group has excellent working relationship to law enforcement."

-Jason Brandt

President + CEO Oregon Restaurant & Lodging Association



Submission # 246803
 IP Address 162.72.38.89
 Submission Recorded On 03/31/2020 12:58 PM
 Time to Take Survey 4 minutes, 18 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Point Break Anti-Bullying Workshops (www.Pointbreakonline.com) (<https://m.youtube.com/watch?v=4jFEk7EadnQ>)

*Project Description ?

Funding will provide 5 nationally-recognized, evidence-based, anti-bullying workshops & up to 20 follow-ups for schools such as Cordova/Kinney High & Mills/Mitchell, engaging up to 600 teens. Aligning with the City's FY 20/21 Project Criteria of "Children & Youth: The City seeks projects that support the growth & development of children & youth," the workshops support mental/emotional growth/development of Rancho Cordova teens as we teach empathy & provide them with a hopeful life outlook.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

•Amber Pexa, Point Break Workshop Director •Mike Edwards, CLC Business Manager & Grant Manager (1999 to present). He's had over-site on numerous government grants over the past 12 years including: City of Rancho Cordova Community Enhancement Fund, City of Citrus Heights Community Dev. Block Grant, City of Citrus Heights Community Support Funding, City of Roseville Citizens' Benefit Fund, Federal Community Dev. Block Grant, City of Sacramento Gang Prevention/Intervention Taskforce Grant & more.

*Project Goals ?

Point Break's goal is to decrease bullying & foster empathy among teens & through its day-long workshop & up to 4 follow-ups, it also adds 25 Developmental Assets (www.search-institute.org/) to the teens. Point Break is a nationally-recognized, evidence-based program school administrators can use & it has a statistically significant impact on teens' attitudes & behaviors. 5 workshops & up to 20 follow-ups at Rancho Cordova middle/high schools will engage up to 600 Rancho Cordova teens.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

25,000

*Estimated breakdown of project expenditures

POINT BREAK WORKSHOPS BUDGET SUMMARY: Total Grant Request for 5 Workshops & up to 20 Follow-Up Sessions (for up to 600 students): \$25,000 Benefitting Rancho Cordova middle/high-schools, such as Cordova & Kinney High Schools and Mills & Mitchell Middle Schools. STAFFING Project Manager: \$1,000 Speakers/Staff (3): \$2,500 TOTAL STAFFING: \$3,500 SUPPLIES Program Supplies: \$200 Breakfast: \$200 Lunch: \$600 Contingency/Overhead: \$500 TOTAL SUPPLIES: \$1,500 EACH WORKSHOP COST: \$5000

*Matching Funds ?

\$0

*Include any other funding contributions ?

Not applicable.

*Ongoing operations and maintenance costs if applicable ?

Not applicable.

*Total Community Enhancement Funds requested ?

25,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

2

***When will your request for funding sunset for ongoing programs? ?**

Point Break is an ongoing program and will continue for as long as schools continue to request our services for their students.

***Project Schedule ?**

Point Break workshops are held during the school year, between September and April, based on schools' schedule & preference. The timeline for the 5 workshops is the 2020-2021 school year. Point Break also implements a follow-up aspect to each workshop, consisting of up to 4 sessions to continue the workshop's momentum. Follow-ups are held depending on the schools' need.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

Mills Middle School
10439 Coloma Road
Rancho Cordova CA 95670
United States

Other physical addresses if project/program is at multiple sites ?

Cordova High School (2239 Chase Drive, Rancho Cordova, CA 95670); Kinney Continuation High School (2710 Kilgore Road, Rancho Cordova, CA 95670); Mills Middle School (10439 Coloma Road, Rancho Cordova, CA 95670); Mitchell Middle School (2100 Zinfandel Drive, Rancho Cordova, CA 95670); River City Christian (10933 Progress Court, Rancho Cordova, CA 95670)

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

Combined Letters of Support.pdf

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

Supplemental Endorsement Form.jpeg

Application submitted by

Sarah Weimer

Title

Grant Writer

Submitting as

Individual

Non-Profit

Phone

(719) 313-7137

***Email**

aspen0512@outlook.com

Mailing Address of Submitter

PO Box 277728
Sacramento CA 95827
United States

Signatory's Name ?

Executive Director Dan Palmer

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 833-0467

***Signatory's Email Address**

dpalmer@campuslifeconnection.org

Signatory's Mailing Address

PO Box 277728
Sacramento CA 95827
United States

Attach any additional documents here ?

Point Break Endorsements.pdf

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

MILLS MIDDLE SCHOOL

10439 Coloma Road

Rancho Cordova, CA 95670-2198

916-294-9045

Fax 916-294-2476

Dana Carrigan, Principal

Jenna Schuette, Vice Principal



Keith Shields, Vice Principal

Cheryl Blower, Admin. Assistant

March 4, 2020

To Whom It May Concern:

I am writing to the City of Rancho Cordova for the purpose of supporting Point Break at Mills Middle School. Over the past several years, the Point Break staff has supported Mills by bringing Point Break to our campus, specifically targeting 100 7th graders each year. If additional funding is approved, our entire 7th grade would benefit from participating in this interactive, fast paced, empathy building workshop.

Based upon follow-up interviews with both students and staff, I fully believe that Point Break is a life changing experience. Words cannot adequately express how valuable Point Break is to Mills – the Point Break staff never fail to inspire, challenge and encourage every single participant. The commitment that Point Break staff bring to our site is incredible – their stories are powerful and their interactions with students are caring and deeply moving.

Again, I highly recommend continued funding for Mills. If you require any additional information, please call me at 916-294-9045.

Sincerely,

A handwritten signature in cursive script that reads "Janice Shippy". The signature is fluid and stylized, with the first name being more prominent.

Janice Shippy, Counselor
Mills Middle School

Eric Mejia

March 5, 2020

To whom it may concern,,

My name is Eric Mejia and I am one of two academic counselors at Mitchell Middle School. This school year I was in charge of organizing an annual event called Point Break, which has been held on several occasions at Mitchell, as well as other Rancho Cordova schools. The event is an important opportunity for our students to learn about themselves and each other to break down barriers. Point break staff offers guidance from trained professionals that share their own personal stories about overcoming adversity.

As a counselor we witness students picking on each other, teasing, and bullying on a daily basis. The event allows us the opportunity to invite students from our site so that they can work on becoming more empathetic towards each other. Many in the past have mentioned that it is much tougher to be difficult towards others, when you know their back story.

For this reason, our school site would like to have more of our students participate. At the present moment, we are only able to invite 100 students max. We target 7th graders, it would be nice if we could invite most of our 7th grade class in the future. I have talked to our administration team to see if they would be open to the idea of having more of our students participate. They all feel it is something they would like to pursue, meaning they are all on board.

Sincerely,



Eric Mejia



March 24, 2020

City of Rancho Cordova
Community Enhancement Fund

Re: Point Break Workshop Letter of Support

To Whom It May Concern:

River City Christian has been a Rancho Cordova collaborative partner with Campus Life Connection for many years. We have hosted their Point Break Anti-Bullying workshops on our grounds when Kinney High School have requested an off-site venue. We have always been open to assisting them in their work with the young people in our community.

We care about our city and are happy that Campus Life Connection is so active in Rancho Cordova. They've had Campus Life clubs at Mills and Mitchell Middle Schools as well as at Cordova High School. We are impressed with their Point Break evidence-based empathy workshops and are happy to host them on our facilities. We enthusiastically support their work and will continue to partner and collaborate with them in the future.

Please contact us if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jesse Smith', with a long, sweeping horizontal line extending to the right.

Jesse Smith
Senior Pastor
River City Christian
jsmith@rivercitychristian.org



Point Break Endorsements

What School Administrators, Teachers, Counselors and Parents are saying...

"Every year Point Break has made a tremendous impact upon our school climate. The Point Break staff create a safe environment for our students; they do this by speaking to the heart about real life experiences and then giving students opportunities for intimate conversations with a caring facilitator. Students and staff are incredibly moved by the openness of one another. The repeated feedback from students is that 'they no longer feel alone.' I can't say enough to recommend Point Break!"

— Janice Shippy, Counselor, Mills Middle School

"Point Break has touched the lives of thousands of teenagers and helped make our campuses safer and more welcoming for students."

— Ron Severson, retired Superintendent, Roseville Joint Union High School District

"Point Break has increased staff empathy of students and increases student awareness of each other and has allowed the discussion of tolerance to permeate throughout our campus."

— Bridgette Dean, former Assistant Principal, Adelante High School

"It is very hard to put into words the experience of yesterday's Point Break workshop. It was one of those times where you walk into a room one person, and you walk out changed...the world looks just a little different than it did 8 hours before. I've been processing the experience since leaving yesterday and am still marveling at and working through what I saw, heard and felt. I forget that I have worked hard for many years to make my life a safe place for myself and for those who share it with me. Yesterday reminded me that our kids are still living there, in those spaces that are not safe or sane. I was able to leave yesterday and appreciate the life that I have that is safe and away from all of that darkness, but I am very aware that the kids who shared yesterday walked right back into the dark and dangerous places from which they had emerged yesterday morning. I am inspired to continue our work and ensure that we create supports for our kids that reach beyond academics, that we reach into those dark and dangerous places and pull out of them the spirits and souls of the children that live there, and to help those kids heal and grow into the people that we know they can be."

— Gloria White, Teacher, Sacramento High School

"Point Break is a life changing event in the life of students. Students who participate in the Point Break event learn to break down walls and see others differently. It has been an immense pleasure of mine to watch each student feel part of something bigger than their self and to return to their campus with new eyes and a new heart. I recommend that every student attend the workshop at least once. "

— Valerie Erb, Teacher, Roseville High School

"Two months after our Point Break Workshop a parent approached me to discuss her child. She said, 'Ever since she went to the workshop you did with Point Break my daughter has been different; more hopeful and kinder at home. I feel like that day really helped her.' When a program helps a kid at school AND at home, it's a huge success."

— Lori Sipkovich, Teacher, Lincoln High School

"Point Break is an outstanding program. From start to finish students are involved with games, engaging activities, and breaking down social barriers. Lincoln High School has participated in the program many times and has had outstanding feedback from students and staff. They return feeling connected and part of the high school. Any school that is interested in breaking down walls and bringing students and staff together need to participate in the Point Break Program."

— Jim Spratling, Counselor, Lincoln High School



"Initially, I was skeptical when I first heard about Point Break. I knew that we had a need but I was unsure if this program was the way to meet that need. And then I participated in Point Break. I was a believer. It was truly eye opening watching students 'Cross the Line'. To see the number of our students letting other students see that they were not alone was so powerful. We have a diverse student population; I know that Point Break has done much towards breaking down the barriers between students and student groups. I wholeheartedly recommend Point Break; I also recommend that every adult on campus participate with the students. It is a great program."

— **Jon Coleman, Assistant Principal, Roseville High School**

"The world we live in has changed drastically in the last decade, and our teens face brutal realities that most of us never had to deal with—slurs of intolerance, cyber bullying and 'sexting,' crushing pressure to do drugs, to binge drink, to have sex, to be cool, to imitate media icons, to excel. Kids need to know that they are not alone, that they are not the only one facing these problems that seem so insurmountable to them. My experience as a participant in the Point Break program made absolutely clear to me that many of our kids are hurting and they need help."

— **Judi Daniels, Teacher, Granite Bay High School**

"Point Break was the perfect workshop at the perfect time for our school. We have seen a beautiful shift in our campus culture since the workshop. Point Break has opened doors to respect, kindness, and empathy among all those that attended. It was the most important and effective workshop we've ever had on our campus."

— **Leslie Redkey, Principal, Herbert Green Middle School and Point Break Workshop Group Leader**

"For our small school, Point Break has a tremendous impact on our staff and students. Our students share that Point Break allows them to understand each other and staff, but most importantly, know that they are not alone. With an increase in use of social media, students lack the one-on-one connection and interactions, and Point Break helps refocus and renew the importance of in-person conversations. This day helps staff connect with students and learn more about what each of them is experiencing outside the classroom and how this could have an impact inside the classroom. It also helps our students learn a very valuable skill: self-reflection. Many of them come back thinking about the words they say and the impact that words have on others. Point Break is more than just a day workshop for our students and staff; it helps direct and guide our school year. Many times we reference Point Break as a reminder to students of a time when they were focused on compassion and understanding."

— **Kimberly Wolfe, School Counselor, Adelante High School and Point Break Workshop Group Leader**

"Many thanks to you and your wonderful staff for the most awesome experience with Point Break! As I meet with many of our 8th graders, I am hearing such positive things about their experience! Some of them have asked whether you all will come back...I'm so glad you will have the follow up sessions during lunch! As we look to 7th grade next, please let me know if you need anything additionally."

— **Dee Cutter, MS, PPS, Counselor, Rolling Hills Middle School (916-933-9290, ext. 3020)**

"Thank you....The overwhelming feedback I have received has been very positive. Many parents have contacted me and expressed how much the day impacted their kids—in a good way! Thank you for all you and your team do to make a difference in kids' lives."

— **Meg Enns, Superintendent/Principal, Gold Oak Union School District (530-626-3150)**

"PB [Point Break] was fantastic! Thank you so much for supporting us here at SK [Starr King K-8] and being such amazing people. Tell everyone again how awesome they were and how much we appreciate it. I am so proud of you all..."

— **Jeannie Broyles, Vice Principal, Starr King K-8 School (916-971-7320)**



A parent of a student who attended a Point Break workshop at Camerado Springs Middle School recently emailed Camerado's principal the following:

*"Mr. Shupe,
Just wanted to say thank you for bringing Point Break to Camerado. My son Jackson got in the car today and said it was the best day ever. He went on to explain, with tears and lots of emotion, each part of the day - from the donuts to the team building games to the testimonies and the subsequent discussions. He was particularly impacted by the "cross the line" activity, where he saw students with many different struggles stepping forward and where they got to support each other. This has been something we have tried to teach our kids - that behind every behavior, there is usually a story and most of the time it isn't pretty...walking away from it, he felt like they were looking at each other differently. I'm guessing this is the mission and vision of the program, so I wanted to be sure you got that feedback. Again, thank you so much for make this happen. With gratitude...."*

What Students are saying about their experience at Point Break...

Student Quotes from Oak Ridge High School (the prompt was "What Point Break Means to Me"):

- *"Point Break means a whole other family and a new community. We meet people and we relate to them. People who we never would have talked to. I love this experience and I feel like everyone should have one day to see what Point Break is."*
- *"What it means to me is to be encouraging. To see that there's others going through the same thing as us. And to get to know new people and create connections. As a senior, I am really going to miss Point Break and wish everyone luck with this in the future."*
- *"It means connecting with people on campus."*
- *"It means getting together to be together."*
- *"It means making friends."*
- *"It means being real."*
- *"Disconnect and connect."*
- *"It means opening yourself up to people."*
- *"Being supportive and understanding."*
- *"Making new friends and memories."*
- *"Good way for team building."*
- *"Point Break has allowed me to get out of my comfort zone, learn about what is going on behind the scenes, and make new friends around campus. It has also allowed me to talk about things that usually high school students try to hide."*



"[The Point Break experience helped me] to open my eyes about different personalities and people in my school. Now, I am more open minded and less likely to judge people." — **Student at Futures High School**

"[The Point Break experience helped me to] understand the people I see at school, as I don't know what kind of struggles they may be going through." — **Student at Futures High School**

"[The Point Break experience] helped me to realize that I am not alone." — **Student at Futures High School**

"I had no idea so many of my friends had considered suicide as a way of dealing with the pain in their lives. I want to help my friends stay alive."

"I didn't realize that my words could be so painful to others. I'm not going to tease people so much."

"I'm sorry for saying the stuff I've said to you. I didn't mean it."

"It has (helped) me to open up to people and listen to their problems."

"Point Break has helped me to open my eyes and see that it is not just me and my family and friends in the world. Other people are going through the same stuff I am."

"I no longer gossip and tease people and I never worry about what people think."

"Point Break has taught me many things. It has taught me that behind every smile there's an unbelievable story that has made that person who they are now. And teasing or talking about them isn't gonna make anything better. You're just causing more hate in yourself and others. Hate isn't healthy. I've had more respect for others since Point Break. Thank you!"

"I don't make fun of a lot of people anymore. I am aware of how much people hurt inside and I learned that listening to other people can really change your life and their life."

"It made me never give up in what I do. I'm also nice to my friends and family. I'm also trying to do something with my life and forget about what other people think of me."

"It made me feel for others around me. It helped me find more out about myself. It showed me that others around me can relate to the issues I've been through in the past."

"It has made me a better person and I know that I'm not the only one with similar problems. I value more people and their feelings. I listen to what they got to say and help out."

"Many adults never talk to me as an equal or share their past with me and at Point Break, not only did the adults open up but so did some of my fellow students. It helped me realize that people still have some good in them buried deep down somewhere inside of them. The past is filled with mistakes. The future is strong if you learn from those mistakes."

"It has taught me that even when I'm playing around and call people names that I can hurt them. After Point Break I became friends with a lot of the people I used to mess with. It opened up an opportunity to have better and more relationships with people. Thank you guys so much for the experience."

"Point Break helped me a lot because I get to see other peoples' views and the way they live life, and learn that most everyone has the same problems."

"It affected me by letting my emotions out and telling people how I really feel."

"It affected me to get more active and respectful of people I know and I don't know."



"Point Break changed me as a person, making me care more about others than I already did. I am not judgmental at all."

"Somehow Point Break really made me feel like I can really open up now. It was sort of a forceful way to make me express myself."

"I (stopped) being mean to others. I like helping people."

"Point Break was an awesome experience and whenever I begin to gossip I stop and remember PB so I just stay quiet and listen."

"My experience with Point Break made me realize everyone around you can be hurting and you don't know it. This allowed me to open up to others."

"It affected me a lot. I now try opening up to my parents. However, they still don't really get what I am trying to tell them. I open up to my friends because they really understand."

"Point Break has taught me and opened my eyes to how much stereotyping and bullying goes on around high school. It has taught me how to watch what I say and how to stop and control my words and how they (my words) affect people."

"Point Break has helped me to respect other people and not judge them so fast; and to not judge them so fast. Respect how I act around people also. It was a great experience and I'm glad I went."

"It gave me a lot of insight into others' lives."

"I have been talking to others not in my friend group and have been trying to respect more people."

"I loved it. It was fun and really got people closer together. It made me realize more about others, besides what's just on the outside."

"It taught me not to judge anyone. People who I would've never thought share the same problems I do. I think it is a very effective program."

"Point Break was amazing. I realize that people aren't always what they seem to be like. I got to know people that I would have never talked to before and I realized that people have harder times than I do. Thanks Point Break!"

"I think before I speak, now. I also have learned to forgive some people in my life."

"Point Break showed me a new side of people, and how much they share the same problems as me even though we are different on the outside."

"(Point Break affected me) by not seeing through people, but seeing into them. It was life changing."

Student Quotes from Point Break Workshop for Cordova High School on March 12, 2019:

"It was just the best day!!! Thank you so much for your love and passion and what you gave us all today!!!"

"Today was amazing! Me and my brother definitely have a bond that we never had before and I couldn't be more thankful. Thank you Point Break!"



Student Quotes from Point Break Workshop for Oak Ridge High School on February 25, 2020 Point:

"Thank you for making Point Break possible this year! I love spending time with everyone and talking/learning about other people. And giving us the opportunity to talk and making new friends."

"Thank you so much for providing us with the space to have Point Break. You have given us more than just a space, you have given us the chance to heal, reflect, and understand our—as well as others'—lives better than before. Point Break is really important to us students and it wouldn't have been possible without you. Thank you!"

Pictures and videos from the March 12, 2019 Point Break Workshop for Cordova High School are available at https://www.instagram.com/s/aGlnaGxpZ2h0OiE4MDE5Mzg1Njc0MDgzMjA5/?utm_source=ig_story_highlights_share&igshid=psl3e5k3cyzi.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

* Project Name

A Touch of Understanding In-School Disability-Awareness Workshop

* Project Description

The ATOU In-School disability-awareness workshop is a life-changing experience regarding what it may be like to have a disability. Speakers with disabilities talk about their life, their challenges, and how they achieve their goals. Students are encouraged to interact with these volunteers and ask questions. Students view a video of people with disabilities involved in sports and every-day activities, and visit hands-on stations where they use a wheelchair and white cane, learn to write their names in Braille, experience the sensations of having a learning disability and autism, and handle braces and artificial limbs.

Following the workshop, students are encouraged to sign a poster which is displayed in their classroom declaring, "We are BUDDIES not bullies. We pledge to join the ATOU Team against bullying." Students are given take-home enrichment materials to promote further reflection on the program's message and provide a means for students to share the message with their friends and family.

The following are some comments from the most recent school year that demonstrate the impact this program has on students and the community:

"Dear ATOU, Thank you so much for showing me what it is like to walk a mile in someone's shoes with a disability...This helped me understand so much because you showed us what a person with a disability has to do on a normal basis, not just told us. And that is what some people do; they just tell us that they have wheelchairs and walkers, also that they learn different. But you had us walk a mile in their shoes to help us understand that they are "normal" but just do things differently. Thank you ATOU!!!" Millie, 5th grade

"The fact that they met people and heard life stories made them feel a personal connection When we come across a 'disabled' person in the curriculum or in our research, they think and say 'Oh, that's like ATOU' (in a happy way.)! Teacher, Indian Creek Elementary

"Whoever is responsible for creating and influencing the day's agenda for the 4th graders should know the impact that was made. I'm sure that Graham is not alone in his feelings and what he took away from the day. I've no doubt this experience will be lasting...It is a unique and special experience for the kids to learn in such a personal way, and I believe it will have a positive influence on how the children will interact with people with disabilities going forward - by recognizing they are not different from others. I believe our kids will see the world a little differently as a result of this experience." Mr. Myers, Parent

* Project Team

Executive Director Meghan Adamski (100% FTE) brings a passion, experience, and education in working with individuals with disabilities. Meghan's degree is in Speech Language Pathology and Audiology, and had an 8 year career working with children on the autism spectrum prior to coming to work for A Touch of Understanding. In her role as Executive Director of the agency, Meghan serves as Program Coordinator and Facilitator for the workshops, guiding the team in their various responsibilities, and introducing and summarizing the program for the students. She also supports the Youth F.O.R.C.E. assists with grant proposals, and speaks in the community about ATOU.

Volunteer Coordinator Jeneane Stover (87.5% FTE) is mother to a wonderful young lady with Autism Spectrum Disorder (ASD). Her experience raising a child on the autism spectrum uniquely qualifies her to understand and work with children with various forms of intellectual disabilities. In August 2012, after working full time for 23 years in the Title and Escrow Industry, she was able to find a way to provide the care her daughter needed and work part time at ATOU. Most of her time is spent ensuring volunteer staffing for workshops, facilitating workshops and activity stations, developing and implementing strategies to recruit new volunteers, interacting with schools, funders, staff and volunteers regarding organizational and administrative matters, & providing training for volunteers. Jeneane is also responsible for all accounts receivable, including donation acknowledgements and receipts, banking deposits, database management, and donation reports.

Program Coordinator Jagajanani (Jana) Suthahar (50% FTE) has her Master's Degree in Sociology and has six years of teaching experience and working with children's charities prior to joining ATOU in 2012. She served as Program Coordinator for the Northern Nevada International Center and Research and Planning Associate for the Child Abuse Prevention Council of Placer County (Kids First). She also served as Information Specialist for the Training and Technical Assistance Department of the Permanency Planning for Children Department, National Council of Juvenile and Family Court Judges. At ATOU, Jana is responsible for outreach and all communication with schools and school districts to schedule workshops. Workshop scheduling and facilitation constitutes 100% of her work time. Since Jana's arrival, the number of students participating annually has increased by 33%. Jana serves as both Workshop Facilitator and Activity Instructor at workshops.

Workshop and Administrative Assistant, Cheryl Sanchez (100% FTE) has her Bachelor's Degree in Fine Arts and has 4 years of experience working with adults with disabilities and 4 years experience working with high schoolers with disabilities. She served as a Support Facilitator for Progressive Employment Concepts in supporting adults with disabilities in employment and community/daily living. She served in the San Juan Unified School District as a Substitute Teacher in high school Special Ed classrooms and assisted students with disabilities along with their aides in high school Regular Ed classrooms. She served as an Office Assistant for Far Northern Regional Center with adults with disabilities, as well as assisted Service Coordinators at young adult's IEPs. She has been with ATOU since August 20, 2018, and is responsible for assisting the Executive Director and staff in office procedures and management, as well as a Workshop Facilitator at Disability-Awareness School Workshops.

Workshop Assistant Pamela Evers (16.25% FTE) has been with ATOU since September 2017. Her background is in the healthcare field starting as a medical assistant in the pediatric field and moving to various positions including supervisor, software analyst, new employee and physician training, and IT analyst. Pam's love for children and for teaching combined with her passion for our mission make her a perfect team member in guiding students through our disability-awareness workshop.

*** Project Goals**

1. Encourage acceptance, empathy and friendship for individuals who seem different for any reason, such as disability, ethnicity, gender, economic status or religion
2. Educate students to appreciate the challenges and skills of individuals with disabilities
3. De-mystify assistive devices through hands-on experience
4. Introduce positive role models who deal with challenges with determination, humor and honesty
5. Empower students to make positive choices when dealing with personal challenges

Students are guided through experiences in which they build life skills that enable them to understand and relate to people with disabilities. This causes a reduction in incidence of isolation and bullying for individuals with disabilities throughout the school.

*** Total project cost**

\$25,362

*** Estimated breakdown of project expenditures**

Salaries	\$10,101
Benefits	\$2,370
Value of In-Kind Donations	\$7,107
Insurance	\$534
Professional Fees	\$441
Advertising & Promotion	\$111
Copy/Duplication	\$380
Postage and Delivery	\$62
Rent	\$537
Supplies	\$635
Telephone	\$111
Travel & Meals	\$429
Equipment / Furniture	\$248
Indirect Expenses	\$2,296

*** Matching Funds**

In-Kind donations:

Volunteer Speakers	\$2,052
Volunteer Activity Instructors	\$2,052
Volunteer Clerical	\$634
Boys Team Charity (workshops)	\$713
Board Meetings	\$139
Volunteer Fundraising	\$659
Professional Fees	\$25
Rent	\$133
Supplies	\$81
Travel & Meals	\$618
Total In-Kind Contributions	\$7,107

*** Include any other funding contributions**

N/A

*** Ongoing operations and maintenance costs if applicable**

N/A

*** Total Community Enhancement Funds requested**

\$18,255 will cover the complete cost of the 14 workshops to be scheduled for schools in Rancho Cordova, including the portion normally paid to ATOU by the schools. Four of the eight schools have already scheduled for next year:

- Cordova Villa: Sept 24th, 2020
- Navigator: Sept 25th, 2020
- Rancho Cordova Elem: Sept 30th, 2020
- Williamson Elem: January 8th, 2021

*** Is this a multiyear request?**

No

*** How many years have you received funding for this project?**

2

*** When will your request for funding sunset for ongoing programs?**

This is an on-going project which reaches a new group of students each year. We deliver our workshop to one (or two) grades each (or every other) year, so that over time, the entire student body is reached. It is important to deliver the message of respect and understanding to each new grade to maintain a culture of acceptance and inclusiveness on school campuses.

*** Project Schedule**

Planning and preparation for workshops continues throughout the year: scheduling workshops with schools, recruiting, training and recognizing volunteers, preparing workshop materials, summarizing and evaluating questionnaire data, and writing an annual report. Workshops themselves are held throughout the school year. Each workshop consists of two 90 minute sessions: (1) introduction and activity stations, and (2) speakers. We typically run two workshops together, alternating participants between sessions.

*** Physical address of project location**

5280 Stirling Street, Suite 102
CA Granite Bay 95746
United States

Other physical addresses if project/program is at multiple sites

Workshops will be held at schools throughout Rancho Cordova.

The following schools are expected to participate next year:

Cordova Gardens Elementary School, 2400 Dawes Street, Rancho Cordova, CA, 95670
Cordova Meadows Elementary School, 3550 Laloma Drive, Rancho Cordova, CA, 95670
Cordova Villa Elementary School, 10359 South White Rock Rd, Rancho Cordova, CA, 95670
Navigator Elementary School, 10679 Bear Hollow Dr, Gold River, CA, 95670
Rancho Cordova Elementary School, 2562 Chassella Way, Rancho Cordova, CA, 95670
Riverview STEM Elementary School, 10700 Ambassador Dr, Rancho Cordova, CA, 95670
White Rock Elementary School, 10487 White Rock Rd, Rancho Cordova, CA, 95670
Williamson Elementary School, 2275 Benita Way, Rancho Cordova, CA, 95670

*** Have you received a letter of support for the project/program from the property owner?**

Requested, and will submit to City by March 20, 2020

Letter of Support

(see accompanying attachment)

School District (if applicable, check all that apply)

Folsom Cordova Unified

Completed Supplemental Endorsement Forms

(see accompanying attachments)

*** Application submitted by**

Meghan Adamski

Title

Executive Director

*** Submitting as**

Non-Profit

*** Phone**

(916) 791-4146

*** Email**

meghan@touchofunderstanding.org

*** Mailing Address of
Submitter**

5280 Stirling Street, Suite 102
CA Granite Bay 95746
United States

Signatory's Name

Mrs Meghan Adamski

*** Signatory's Affiliation**

Signatory represents a non-profit

*** Signatory's Phone**

(916) 791-4146

*** Signatory's Email Address**

meghan@touchofunderstanding.org

*** Signatory's
Mailing Address**

5280 Stirling Street, Suite 102
CA Granite Bay 95746
United States

Attach any additional documents here

(see accompanying attachment).

A Touch of Understanding, Inc. (ATOU) Workshop Program

Who We Are

Mission: The mission of ATOU is to encourage acceptance and respect for all individuals. Our character-building in-school workshop is designed to enhance understanding of differences, thereby minimizing the discrimination, bullying and social isolation suffered by children and adults who are perceived as different for any reason, but especially those with disabilities.



Goals: The in-school disability-awareness workshop of ATOU has the following goals:

- † Facilitate understanding and respect for diversity in the school environment and beyond.
- † Foster an improved learning environment to allow all children to become self-sufficient and reach their full potential.
- † Promote full inclusion of individuals with disabilities into community life.
- † Improve the lives of individuals with disabilities and their loved ones.

Helping People Understand That We Are All the Same on the Inside: Children often don't understand why some people appear different. They may focus on the differences they see because of fear, misunderstanding or lack of information. They wonder, "Is autism contagious? Why does that boy wear that strange looking brace? What happened to my classmate's legs? What is life like for somebody who can't see?" Their questions become personal, "If I make friends with the girl in the wheelchair, will my classmates make fun of me, too?" ATOU was founded to answer these questions—with love and patience—to break down barriers in schools and beyond. Once information replaces fear, the walls come down and there is room for acceptance and friendship.

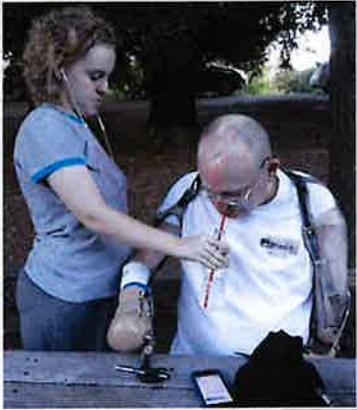
Our History

A Call to Action: ATOU was started in 1992 by father-daughter team Edward Ennis and Leslie DeDora with the desire to relieve the discrimination and social isolation experienced by children with disabilities. Leslie DeDora started the program after seeing bullying firsthand and hearing hurtful language kids used in class and on the playground.

Confronting Ignorance with Education: Believing in the power of education and the ultimate worth of all human beings, they designed an educational program to dispel the stigma and misunderstanding surrounding people who are perceived by their peers to be different, especially when that perception arises as the result of a disability. This vision developed into a successful pilot program and was incorporated in 1996 as A Touch of Understanding, Inc. a nonprofit organization with the mission of encouraging acceptance and respect for all individuals. Since then, ATOU has taken the program's message to over 112,000 students, in public and private schools, juvenile correctional facilities, teacher trainings, colleges and fraternal organizations throughout the Sacramento region and surrounding counties.

The Need

Bullying and Individuals with Disabilities: There is a desperate need in our communities for education and character-building programs that will reduce the exclusion, bullying and mistreatment students with disabilities often experience. The experience of being bullied is almost universal for disabled children, who are two to three times more likely to be victims of bullying than their non-disabled peers. Even if not victims of bullying, children with disabilities often find themselves ostracized and alone in their schools and neighborhoods.



The Need (Continued)

A Local Perspective: In the Sacramento region, about 11% of school age children have physical disabilities (vision, hearing, orthopedic, brain trauma, etc.) and over 17% of students have either an intellectual disability or autism. In addition, 40% of school age students have some form of a learning disability.

New Attitudes Through Education: As a result of our in-school workshops, students demonstrate an improvement in attitudes and behavior towards people with a disability. Schools report a reduction in bullying and other anti-social behaviors. Students who have suffered persecution and exclusion from their classmates find themselves included and respected as never before. Most importantly, these changes are deep and long-lasting because they originate within the hearts of the students themselves through their own personal experience, rather than being handed down as instruction from an adult.

Our Services

Replacing Fear with Friendship: Our third through twelfth grade in-school program, a powerful three-hour, character-building workshop, is the heart of our disability-awareness programs. We guide primary and secondary school children through experiences in which they build life skills that enable them to understand and relate to people with disabilities. Fear and ignorance are replaced by knowledge and understanding. This results in a reduction of incidences of isolation and bullying for disabled individuals, and those viewed as different for any reason.

Learning through Experience: Our in-school workshops provide hands-on activities that address isolation and bullying of individuals with disabilities. An hour-and-a-half is spent with speakers with disabilities who describe their lives, their hurdles, and how they achieve their goals despite physical or intellectual challenges. Students are encouraged to interact with these volunteers through open and candid discussion. During the second hour-and-a-half students visit activity stations at which they use a wheelchair and white cane, write their names in Braille, handle braces and artificial limbs and experience the sensations of having a learning disability and autism. Following the workshop, students are encouraged to sign a poster which is displayed in their classroom declaring, "We are BUDDIES not bullies. We pledge to join the ATOU Team against bullying."

Reaching Beyond the Classroom: After the workshop, students are given enrichment materials to encourage further discussions at home. These resources include an activity book, a bookmark, a Braille alphabet card, a button to wear and an autism card. The autism card is designed to remind students of the challenges of autism and suggest appropriate actions to create and maintain a friendship with a child with autism. Students also bring home a questionnaire which includes a portion for them to complete, and one for their parents. Teachers are asked to complete a survey which allows us to evaluate the impact of the workshop and ensure that we have accomplished our mission of encouraging acceptance and respect for all individuals.

A Program for Everyone: Our program focuses on all children, not just those with disabilities. Through their experience with people with disabilities, students learn new respect for people with all sorts of differences. Teachers report an increase in respectful interaction in classrooms after the ATOU workshop. Christine Gardiner, sixth grade teacher, stated, "A Touch of Understanding sets the bar for respectful behavior in our classroom and on our school campus." ATOU is helping to create respectful school cultures where the mistreatment of others is not accepted or tolerated *by the students themselves*.

Who We Serve: Our in-school workshop currently serves 2-12 grade students in Sacramento, Placer, Solano, Yolo, El Dorado, Marin, Nevada and Calaveras counties. The demographic breakdown for our workshops reflects the diversity of this region.



Outcomes



Changing Lives: In 2017-2018, ATOU provided 254 three-hour workshops and related materials to 10,929 students in 122 schools in eight counties throughout the Greater Sacramento region. Fourteen of those workshops were to schools in Rancho Cordova.

Changing Attitudes: In 2012, ATOU completed a three-year independent evaluation project, based on the Chedoke-McMaster Attitudes Towards Children with Handicaps (CATCH) Survey. The total sample included 778 pre- and post-test matched student pairs. The results demonstrated statistically significant improvement in feelings, intentions, and beliefs associated with people with a disability.

Measuring Our Impact: ATOU continues to evaluate the impact of its programs through post-program surveys. These surveys indicate higher levels of empathy and understanding by the respondents than the CATCH Survey. During the 2017-2018 school year, 1) 90% of responding students indicated increased ease in befriending individuals with disabilities; 2) 95% of responding teachers reported improved peer interactions following the ATOU workshop; and 3) 92% of schools that participated the previous year participated in 2016-2017. 5% declined due to lack of funding, and 3% for other reasons, including change in administration

Planned Objectives: In the 2018-2019 school year, we plan to provide services to 11,000 Greater Sacramento area students in 260 workshops.

Budget & Funding

Supporting our Workshops: ATOU's program is "people" focused and staff intensive. Of our annual project budget of \$331,198, personnel expenses are \$205,252 (62%) and other expenses are \$125,945 (38%). We operate with a low overhead ratio. Over the past ten years, 85% of our income has gone to direct program services.

Sustaining a Broad Base of Funding: Now in its 27th year of operation, ATOU sustains itself through a broad base of funding and active recruitment of volunteers. During the past fiscal year: 46% of our income came from program fees; 20% from corporate and individual donations; and 17% from fundraising events. The remaining 17% of our budget is provided by government and foundation grant funding.

Our Request

Investing In The Next Generation: We believe that ATOU's educational programs are an excellent match for the interests of the City of Rancho Cordova, which has demonstrated leadership in creating opportunities to enhance the quality of life of members of the community through education and cultural improvement. We invite you to invest with us in our children's future and support ATOU with a grant of \$18,255 to provide 14 workshops to 8 schools in Rancho Cordova.

Thank you for your consideration of our request!





NAVIGATOR ELEMENTARY SCHOOL

10679 BEAR HOLLOW DRIVE
RANCHO CORDOVA, CA 95670
916-294-2420 | WWW.FCUSD.ORG/NE

LARRY MAHONEY, PRINCIPAL

February 27, 2020

Respected Colleagues,

I'm writing this letter in support bringing A Touch of Understanding to Navigator Elementary School during the 2020-2021 school year. We have hosted this program in the past and have found it to be very important in the character development of our students.

Last September, we welcomed the wonderful staff from A Touch of Understanding to teach empathy to our third graders. Over fifty of our students benefited from these lessons as their staff taught them about respecting differences and understanding the obstacles that others with disabilities face each day. The feedback from our faculty, students, and families was very positive and we hope to continue this important partnership in the future.

Please consider supporting this program so that our students can benefit from its powerful message. As schools work to develop well-rounded students with skills in both academics and character, collaborative work with programs like A Touch of Understanding is undoubtedly an investment future generations.

Thank you,

A handwritten signature in blue ink, appearing to read "Larry Mahoney", written over a horizontal line.

Larry Mahoney
Principal
Navigator Elementary School



Cordova Meadows Elementary School

*Marie Pawlek, Principal
MPawlek@fcusd.org
916-294-9120*

*2550 La Loma Dr.
Rancho Cordova, CA 95670
916-294-2482 Fax*

February 28, 2020

To the City of Rancho Cordova,

Cordova Meadows Elementary is interested in continuing to host a workshop from A Touch of Understanding. A Touch of Understanding is in alignment with our goals for our students to be kind, compassionate, understanding, and supportive of people with disabilities. The hands on experiences in this workshop help our students better understand and relate to people with disabilities. Cordova Meadows has a moderate/severe class which contributes to the positive culture at our school. The Touch of Understanding program helps our students better understand what difficulties people with disabilities may have. The result of participation in the workshop is a stronger, healthier, more welcoming environment in which individuals are recognized and valued for their strengths, rather than their challenges. Thank you for your consideration in supporting our efforts.

Sincerely,

Marie Pawlek

Folsom Cordova Unified School District

Cordova Villa Elementary School

Thank you again for a wonderful visit! I gave my teachers to the end of this week to send me their feedback. I also got some of the student questionnaires and put them in the mail today! Here is what our teachers had to say...

"What a wonderful opportunity for our students. This year our class has quite a few students with disabilities so this was directly applicable to our class. What a wonderful opportunity this program has been to teach our students empathy and understanding. This program provided a springboard for additional conversations. Students loved learning about prosthetics, Braille, using canes and wheelchairs. Thank you for a wonderful opportunity to understand others."

"My class and I totally enjoyed the experience. Students were taught to show understanding and compassion, which is much needed today. Even my toughest ones appreciate the experience of getting to know how people with disabilities are just like them, and that some of them had to work extra hard to perform their daily tasks that we easily took for granted. I thought the usage of interview method to introduce Andrew was ingenious, because it allow us to get to know him in a very positive and fun way. My students favorite hands-on activities were rolling themselves on wheelchairs and writing their names in Braille."

"We had our ATOU workshop last week. I just wanted to thank you for a wonderful experience. I got a lot of feedback from the students and they had nothing but good things to say about the lessons and the guest speakers. It really touched home and gave them incredible opportunities. They wrote in their monthly journals about the visit, each expressing their favorite guest speaker and why. Many expressed fear at first, but then once they got to know the guest speaker, they realized they are just like us. Since we have many students here with disabilities, I think it's a great teaching tool for us. The buttons, booklets and inserts are great, students were very excited to take them home and teach/share with their families! Thank you for another amazing year."

"ATOU was such an amazing experience!! My students absolutely loved creating their names using Braille. One of my students went out and purchased her very own Braille converter! I have several students in my class who have various disabilities, as well as hardships in their lives. They were inspired by hearing adults with disabilities, and how they have learned to adapt and live amazing lives. I cannot wait to see ATOU again."

We have a date set already for September 24th - looking very forward to another year with you all!! Take care!

Jennifer Galvin
 3rd Grade Teacher
 Cordova Villa Elementary School
 phone: 916-294-9125
 email: JGalvin@fcusd.org

Rancho Cordova Elementary School

Rancho Cordova Elementary is incredibly interested in hosting ATOU for the 2020-2021 school year. We have Autism programs on my campus and we find it extremely helpful to have the 3rd grade students participate in the program. It gives the students an understanding of some of the challenges students' with Autism face. Any date in September would be fantastic for us here at RCE. Please let me know if you need any other information.

Jessica Hutchinson, Principal

Riverview STEM Academy

We loved ATOU! It was informative and had a huge impact on our students and staff. We are a much better school because of this partnership.

Thank you,
Lari Powell - Riverview STEM Academy, Principal
Folsom Cordova Unified School District
916-294-2435

Cordova Gardens Elementary School

Friday, March 6, 2020

To whom it may concern,

Cordova Gardens Elementary endorses a touch of understanding, as it is an amazing program for students to be apart of. Our students benefit from the annual program that comes to our school.

Regards,

Mr. Bliss

Principal

Cordova Gardens Elementary

Daniel Leonardich

From: Meghan Adamski <meghan@touchofunderstanding.org>
Sent: Wednesday, April 1, 2020 9:50 AM
To: Daniel Leonardich
Subject: Endorsement from Williamson Elementary

Hi Daniel,

Below you will find an endorsement for ATOU from Angi Carlomagno, Principal at Williamson Elementary.

Best,

Meghan

Dear City of Rancho Cordova,

Williamson Elementary has been fortunate to have been a recipient of A Touch of Understanding (ATOU) for several years due to your generous funding. We targeted our fourth-grade students to receive this special program. I have found this program to be insightful and extremely beneficial for helping develop empathy within my students. They are mature enough at the fourth-grade level to respond well to the topic. The students show a lot of interest in understanding the different types of disabilities and how they impact a person's everyday life. Students are allowed to try to experience what it's like to lose the loss of your legs or sight. These experiential learning opportunities shape positive attitudes about inclusion.

I heartily give ATOU my highest recommendation.

Sincerely,

Angi Carlomagno, Principal

Williamson Elementary

(916) 294-9185

Wildcats ROAR!

<https://www.fcusd.org/Domain/25>

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Program Title: From Microscope to Canvas: The Art of Pathology

Program Description: From Microscope to Canvas is an exciting opportunity for 100 high school students in the FCUSD to:

- learn basic cell biology, lung and heart physiology, virology and COVID-19
- learn basic principles and techniques of painting with acrylics on canvas
- apply learnings using paint and stories to inform peers and the community
- explore careers in medicine as volunteers at local hospitals

This program combines education with pleasure for students who are interested in art and science and for peers and community members who consume the results. Students spend 4 hours a week through the academic year, first, examining the anatomy of human lungs and heart on life-sized models and under microscopes; second, understanding lung and heart pathology and virology; third, experiencing the theory and application of painting with acrylics; and finally, interpreting their scientific observations on canvas and in oral narratives to be exhibited on campus and broadcast on cable TV.

Team: The Sacramento Performing Arts Conservatory (SPAC), a nonprofit 501 c(3) organization (www.sacramentoconservatory.com), is responsible for this program. The organization is insured for general liability up to \$2 million (certificate attached). Since 2005, SPAC has brought violin, piano, and art classes and events to thousands of students in the SCUSD, EGUSD, SJUSD, and FCUSD. Leveraging its large inventory of musical instruments, its studio facilities, and many partnerships with schools, businesses, and community groups, SPAC has empowered hundreds of students who would otherwise not have been able to learn to play an instrument or perform before an audience. SPAC students have performed at schools, convalescent homes, hospitals, malls, churches, and other community venues. A SPAC orchestra will perform at the student exhibitions culminating this program.

The following qualified and experienced teachers/artists make up the team that will instruct and evaluate students participating in From Microscope to Canvas:

1. Barbara Arnold, MD, a local practicing ophthalmologist, teaches art to visually impaired and legally blind individuals through the Crocker Art Museum.
2. Oxalis Nguyen, MD, a local pathologist employed by a hospital in Norway, is an active musician and visual artist who has exhibited her art in Los Angeles and throughout Europe.
3. Jeff Nance, an active local artist for the past 15 years, specializes in oil and acrylic medium and has exhibited his work in Sacramento and throughout Florida.

Program Goals and Metrics:

- Provide 100 high school students in the FCUSD with the cognitive, affective, kinesthetic, and physical means to create art and narratives from a scientific understanding of human lung and heart pathology and the COVID-19 virus.
- Enable students to recognize the anatomical structure and composition of healthy and pathological lung and heart tissue.
- Enable students to explain the causes of death from COVID-19.
- Enable students to operate a microscope and its parts.
- Develop students' ability and confidence in communicating artistically and scientifically.
- Improve students' ability to critically assess their own artwork and the work of acclaimed artists.
- Develop student interest in art, science, and medicine.
- Foster student recognition by their families, schools, and community.
- Promote arts and sciences as integral parts of education, personal and community development.
- Enrich existing school programs, helping the FCUSD high schools fulfill their goals of student development and life enhancement.

The program will be successful if 8 of the following 10 criteria are met:

- It is completed on time and within budget.
- At least 60 students participate.
- 85% of the enrolled students successfully complete the program as evidenced by regular attendance, a passing grade on the midterm exam, substantial art portfolios, and participation in the final exhibition and oral presentations.
- 85% of the students' final art depicts the pathology of COVID-19 in the lungs and heart accurately enough for other participants to recognize.
- 85% of students tell a story of COVID-19 pathology that is clear, cogent, and informative to school peers and lay community members.
- 85% of the completed art portfolios demonstrate instructed painting techniques, composition principles, and effective visual communication as assessed by program peers and instructors.
- 200 people attend and applaud the exhibition of student art.
- Representatives of multiple organizations attend the exhibition.
- At least 10 students register to volunteer at participating hospitals.

Funding Request:

Total Program Cost: \$152,790 (assuming a physical model)

Expenses:

Consumable Supplies/Services:	\$
100 Darice white plastic 10 oblong palettes	700
100 Zenacolor acrylic paint sets, 24 tubes of 0.4 oz (12 mL)	2,000
20 Sargent art 22-9703 surface primers, 128oz	400
50 Darice 71 acrylic brush cleaners, 8 fl oz	350
100 paint brushes	700
100 Daler-Rowney Simply sketch books, 6x9-inch	400
17 Arteza 16x20" stretched white blank canvases, pack of 6	680
100 Crayola erasable pencil sets, 12 colors	350
200 Book printing (8.5"x11" landscape)	2,200
100 UC Davis Medical Center volunteer registration	1,000
Transportation to Crocker Art Museum for 102	1,530
102 Museum entrance fees	510
Field trip lunch for 102	1,530
Cleaning supplies	4,000
Subtotal	\$16,350

Durable Equipment:	\$
25 Electron microscopes	7,000
1 Axis scientific human lung and respiratory system model	200
1 Axis scientific human heart model	200
100 <i>Molecular and Cell Biology for Dummies</i> 1st Edition (ISBN-13: 978-0470430668 ISBN-10: 0470430664)	1,400
100 <i>Your Breathtaking Lungs and Rocking Respiratory System</i>	90
100 <i>A Photographic Atlas of Histology</i> (ISBN-13:9780895826053)	6,500
1 50-set basic microscope pathology slides by Warp United	200
100 <i>Pathophysiology: The Biologic Basis for Disease in Adults and Children</i> 8th Edition (ISBN-13: 9780323583473)	11,500
3 Loew-Cornell 390 multi bin brush organizers, 49 holes	25
100 Art Alternatives adjustable desk box easels	1,900
20 Human lung tissue microscope slide sets	2,600
20 Human heart tissue microscope slide sets	2,600
100 White lab coats, 33-in	1,500
50 chairs	500
8 6-foot tables	1,600
1 Smart television	700
1 Whiteboard	475
Subtotal	\$38,990

Staff:		\$
2 Instructors, 10 months		30,000
1 Instructor, 11 months		16,500
1 Accountant, 10 months		15,000
1 Administrator, 11 months		16,500
1 Janitor, 10 months		8,000
	Subtotal	<u>\$86,000</u>
Rent and Utilities		\$
Cable TV, 9 months		450
Classroom, 10 months		6,000
Laboratory, 10 months		5,000
	Subtotal	<u>\$11,450</u>
	Grand Total	<u><u>\$152,790</u></u>

Matching Funds and In-Kind Contributions:

Source	Type	\$Value
Al Wilson Foundation	Cash	6,300
UC, Davis	Discount on microscopes	6,000
SPAC	Rent share	4,000
CSU, Sacramento	Discount on lab tables	1,560
SPAC	25 folding chairs	250
	Total	<u>\$18,110</u>

Income:

Source	Description	\$Amt
Student Fees	\$500 each	5,000
Sale of coffee table books	150 books @ \$30 each	4,500
	Total	<u>\$9,500</u>

Total funds requested is \$127,180. This amount would reduce student fees by \$200 per student.

The request is for the single academic year 2020-2021. Future requests depend on the success of this initial program and would leverage durable equipment.

Timeline:

May 15, 2020

- Upload program information to the SPAC Facebook and website.
- Distribute flyers (see attached) and student applications to schools.

June 29, 2020

- Review program scope, goals, and budget.
- Review applications and select the first 100 participants from Folsom and Cordova High School students.

July 2020

- (Program or school) Notify selected participants.
- (Team) Meet to plan and coordinate instruction, evaluation, and reporting.
- Implement modifications for distance learning in response to the coronavirus pandemic including virtual electron microscopes, interactive conferencing (e.g., Zoom), and virtual learning sites.
- Purchase equipment and supplies.
- Prepare laboratory and classroom as appropriate.

August 3-7, 2020

- Meet with school administrators and teachers to coordinate schedule, objectives, methods, and performance evaluation.

September 5, 2020 and September 6, 2020 - *Start Date*

- Begin 4-hour weekend student sessions at SPAC facility or online.
- Begin science component with study of normal lung and heart physiology.
- Observe student sessions and coordinate ongoing program.

December 2020

- Conduct mid-term written exam.
- Begin study of lung and heart pathology, virology, and COVID-19.
- Winter break

January 2021 -- Program resumes after winter break

February 2021

- Students present oral narratives of lung/heart COVID-19 pathology.

March 2021

- Begin art component.
- Assign student research of artists on display at Crocker Art Museum.
- Conduct field trip to Crocker Art Museum.

April 2021

- Assess student body of work in sketchbooks.
- Mentor student development of final acrylic composition.
- Students present and answer classmates' and instructors' questions about their final art.
- Coordinate campus (or online) exhibitions with the high schools.

May 2021

- Stage student exhibitions online or on campus.
- Assess program outcomes based on predetermined objectives and metrics.

- Identify areas and methods to improve the program.
- Prepare final report.
- Produce student presentations on cable television network.
- Match student volunteers with UC Davis Medical Center and Kaiser hospitals.

June – July 2021

- Monitor volunteers at UC Davis Medical Center and Kaiser Hospitals

August 1, 2021 *End of program*

- Compile and publish for sale the *COVID-19 Youth Power Program Art Coffee Book* First Edition

Location: Depending on school and county distance learning guidelines, instruction and laboratory sessions take place online or at the SPAC physical location:

10702 Alicante Way, Rancho Cordova, CA 95670

The property, owned by Al Wilson, is a conveniently located two-story commercial building. Mr. Wilson strongly supports the program and has agreed to make all appropriate accommodations (see attached letter).

Exhibitions may take place online or on high school campuses in Rancho Cordova and Folsom. (See attached message from Mr. Cadenhead, Principal, Folsom High.)

Submitted By: Dr. Oxalis Nguyen

Phone: 916-308-2307

Email: oxalis.spac@live.com

Mailing address: P.O. Box 72, Rancho Cordova, CA 95741-0072

Signatory: Oxalis Nguyen, Program Director

Phone: (916) 308-2307

Email: oxalis.spac@live.com

Mr. Al Wilson
15066 Fuente De Paz
Rancho Murieta, CA 95683-9374

March 31, 2020

Dr. Oxalis Nguyen
Sacramento Performing Arts Conservatory
PO Box 72
Rancho Cordova, CA 95741-0072

Dear Dr. Nguyen:

Thank you for sharing with me your plans for the use of the property at 10702 Alicante Way. I am happy to remain your landlord and to cooperate every way possible to adapt the facilities for the intended classroom and lab use. The concert room (1,000 sq. ft.) will easily accommodate desks and chairs for 25 students and still be usable by your orchestra students. The second room is smaller (600 sq. ft.), but can be equipped with enough tables and chairs for the laboratory.

I fully support the design and purpose of the program "From Microscope to Canvas." I hope that it might inspire many Folsom-Cordova students to consider careers in medicine and, at the same time, raise the community's understanding of how to stay healthy. Please let me know how I can be of further help to you in this endeavor.

Yours truly,

Albert Wilson

Al Wilson

From: Howard Cadenhead <HCadenhead@fcusd.org>
Sent: Sunday, March 29, 2020 8:39 AM
To: Oxalis Nguyen <oxalis.spac@live.com>
Subject: Re: COVID-19, The Art of Pathology Program (Folsom High)

Ms. Nguyen,
I apologize for the delay in my response as our last few weeks have been spent getting online learning off the ground. Is the information below still relevant. If so, let me know how the plan has shifted and I can help promote the opportunity.

Howard Cadenhead
Principal, Folsom High
916-294-2400 x415110



From Microscope to Canvas The Art of Pathology

Open to H.S. Freshmen - Seniors.

1

Health Sciences Made Easy & Fun!

Intro Basic Cell Biology
Intro Basic Lung/Heart Histology
Intro Basic Lung/Heart Physiology
Intro Basic Lung/Heart Pathology
Intro Medical Terminology
Intro Basic Virology & Corona Virus



For Teens!

2



3

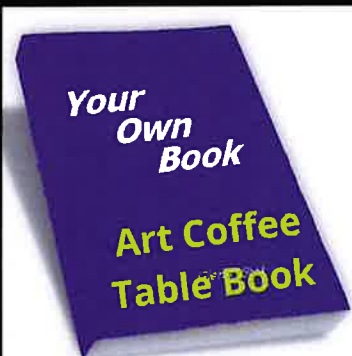
Class location: 10702 Alicante Way,
Rancho Cordova, CA 95670
Program Duration: Sept - May, 2021
Text: (916) 308-2307
Email: oxalis.spac@live.com

6

Summer
Healthcare
Volunteer
Opportunities



4



5



Student Presentation





THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

August 30, 2019

SACRAMENTO PERFORMING ARTS CONSERVATORY
10702 ALICANTE WAY
RANCHO CORDOVA CA 95670-4807

Account Information:

Policy Holder Details :	SACRAMENTO PERFORMING ARTS CON
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Contact Us

Business Service Center

Business Hours: Monday - Friday
(7AM - 7PM Central Standard Time)

Phone: (866) 467-8730

Fax: (888) 443-6112

Email: agency.services@thehartford.com

Website: <https://business.thehartford.com>

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

Received 4/13/2020
@ 9:51 am
via email sm



CALIFORNIA CAPITAL

FILM OFFICE AT RANCHO CORDOVA

“LIVE, CAMERA, ACTION!” PROGRAMMING REQUEST

APPLICATION SUBMITTED BY

Charles Lago
Director
California Capital Film Office
Clago@CalCapFilm.Com
(916) 706-2000
9845 Horn Road Suite 100
Sacramento, CA 95827

Type of Application: Individual

SIGNATORY

Charles Lago
Director
California Capital Film Office
Clago@CalCapFilm.Com
(916) 706-2000
9845 Horn Road Suite 100
Sacramento, CA 95827

Type of Signatory: Individual

“LIGHTS, CAMERA, ACTION!” IN RANCHO CORDOVA



CALIFORNIA CAPITAL
FILM OFFICE

PROJECT DESCRIPTION

"Live, Camera, Action!" will provide the youth of Rancho Cordova an exceptional opportunity to create their own Public Service Announcements (PSAs), in their own voices, regardless of their experience in film. The California Capital Film Office (CCFO) staff will promote essential skill development in script writing, camera operation, and post-production to assist in creating a 30-60 second PSA about an obstacle affecting the youth of our community today. Through this intensive workshop, students will refine their cinematography skills into the desired abilities required by industry-leading professionals. We will also be inviting a lineup of celebrity instructors from the Entertainment industry to provide first-hand knowledge of their experiences in filmmaking.

This program will benefit the community of Rancho Cordova by offering an avenue for the youth to be agents of change in their society; to offer a creative outlet for the youth to express their views of the community in which we live. The course will emphasize the importance of unity and awareness while allowing the students to communicate their experiences in a healthy, artistic, and impactful manner. As technology in the film industry is rapidly advancing, this course will also train and mature the novice filmmaker into an educated filmmaker.

Through a collaboration with the Rancho Cordova Police Activities League (PAL), CCFO will focus on offering a fortuity for underprivileged and at-risk youth to befit the Arts & Entertainment industry. Our partnership will provide the youth of Rancho Cordova an invaluable, hands-on experience in creating PSAs to stimulate self-discovery, inquiry, and potential pursuit of a profession in cinematography.

As their final project, the students will submit their PSAs to compile Rancho Cordova's first Youth Film Festival. The winner of the film festival will receive a plaque and will be entered into the 2021 *All American High School Film Festival* in New York City. If the PSA is accepted for entry into the festival, CCFO will arrange for the student and one parent to attend, which will take place over one weekend.

Students will meet for a five-hour intensive workshop each week for ten weeks. Each class will have a maximum of twelve students.



CALIFORNIA CAPITAL
FILM OFFICE

PROJECT TEAM

RICKY BORBA – EXECUTIVE DIRECTOR | CALIFORNIA CAPITAL FILM OFFICE

Ricky Borba, a Sacramento resident for 11 years, having been born and raised in the San Francisco Bay Area, has been involved with film and television for the last 30 years. His feature-film directorial debut, *The Talking Tree*, produced by Charles Lago, was filmed in the Sacramento area in 2018. The film brought together a cast of Oscar, Emmy and Golden Globe nominated talent, as well as employed a local crew of over 50 people. Ricky has also acted in numerous independent films, as well as hosted a nationally syndicated television show on the WB Network. His credits include commercials and media for major companies such as Disney, The Game Show Network, Comcast, SMOSH, the city of Sacramento and IGN. Ricky will be directing the program.

BRYCE NICASTRO – CMO | CALIFORNIA CAPITAL FILM OFFICE

Bryce Nicastro is a trained graphic artist and marketing specialist. With years of experience, from designing luxury food packaging to creating websites for various production companies, Bryce has a strong understanding of creating eye-catching material for print and digital advertising. He also has expertise in film editing and video graphics. Bryce will be assisting with the marketing of the program and will be heading the editing aspect of the course.

CHARLES LAGO – DIRECTOR | CALIFORNIA CAPITAL FILM OFFICE

Charles Lago is a Talent Manager, Theatre and Film Producer and Publisher. Charles started his career in the entertainment industry as a theatre producer. He manages several well known actors; Tom Sizemore, Doug Hutchison, Robert Lasardo, Britt Ekland, Cloris Leachman to name a few. Charles has three produced feature films and two documentaries under his belt and has produced dozens of plays and solo shows at the two theaters he owned and operated in San Diego and Palm Springs. In 2006 he started a publishing imprint under the DTLA brand and has published several books including books by former White House Counsel, John Dean. Josh Flagg star of BRAVO's *Million Dollar Listing*, *Beware of the Cable Guy* by Jeff Kaye, and *School Safety Management* also by Jeff Kaye. Charles will oversee all activities at CCFO and is the Director of the California Capital Film Office at Rancho Cordova.

**CALIFORNIA CAPITAL**
FILM OFFICE**PROJECT TEAM CONTINUED****POLICE ACTIVITIES LEAGUE (PAL)**

Rancho Cordova PAL is a 501(c)(3) nonprofit organization that builds relationships between RCPD and youth through a variety of programs, at no cost to the kids. Each year, the program serves more than 3,500 youth in our community. Youth learn vital skills such as teamwork and sportsmanship, create lasting friendships with each other, build trust with officers, give back to the community, and have fun! PAL youth have gone on to do great things from becoming a police officer to achieving success in education and sports.

PROJECT SCHEDULE

"Live, Camera, Action!" will be begin in August 2020. The program will be organized as followed:

WEEKS 1-3

- How to develop an idea
- Script writing 101

WEEKS 4-6

- Camera Operation Training
- Film each 30-60 second PSA (each student will be involved in creating every film, whether they are directing their PSA, assisting with sound/lighting, managing props, etc.)

WEEKS 7-10

- Post Production Training (assembly, color correction, graphics, etc.)
- Sound Editing Training (Audio Levels, Sound mixing, Voiceovers, etc.)
- Compile the final project using the studied skills from the course
- Participants attend Rancho Cordova's first Youth Film Festival



CALIFORNIA CAPITAL
FILM OFFICE

STRATEGY & GOALS

The California Capital Film Office is dedicated to producing quality film education and awareness to the community of Rancho Cordova and to continue building Rancho Cordova as a "City of the Arts." For FY 2020-21, our goals and strategies are outlined below:

- Organize a 10-week course focusing on all pertinent aspects of filmmaking to encourage creative problem-solving and promote a heightened educational experience
- Provide planning for each course to ensure fundamental logistical needs are met
- Create an audience through branding, marketing, and community engagement
- Form a collaboration with the Police Activities League (PAL) to spread the access of film education to communities that may not have these opportunities elsewhere
- Ensure professional film training to secure community interest and to build a strong following
- Plan, organize, and execute a Youth Film Festival at Rancho Cordova's City Hall
- Expose the youth of Rancho Cordova to conceivable career paths and to develop necessary skills for the Entertainment industry
- Upon a successful completion of the program, CCFO will begin planning of the following year's structure, where we will begin delving deeper into filmmaking with a collaborative documentary project to be submitted, on behalf of The City of Rancho Cordova, to the 2021 All American High School Film Festival.

PROJECT LOCATION

"Live, Camera, Action!" classes will take place at CalCap Studios (9845 Horn Rd, Ste 100, Sacramento, CA, 95827). CalCap Studios, a creative space for artists to explore their talents, is owned and operated by CCFO.

We will be hosting the Youth Film Festival in the American River Room within City Hall, located at 2729 Prospect Park Dr, Rancho Cordova, CA 95670.



CALIFORNIA CAPITAL
FILM OFFICE

PRIORITIZATION METHOD

LEVERAGE CCFO will be contributing free space rental for our studio in Rancho Cordova, volunteer CCFO staff, as well as our access to attaining celebrity instructors. We will also be publishing the PSAs on our website and social media, as a platform for the student's work. CCFO will also provide half of the required equipment for the course (lighting, computers, cameras, sound, etc.). Also, CCFO will formed a collaboration with the Police Activities League (PAL) to amplify the reach of our program and its results.

RETURN ON INVESTMENT Through an educational cinematic experience, CCFO provides a valuable benefit for the youth citizens of Rancho Cordova in encouraging technical skill development in filmmaking through a teambuilding course. Success of "Live. Camera. Action!" will embolden the youth to confidently articulate their views through creative outlets. It will also drive much-needed traffic to the historic Old Mill's Winery and surrounding areas to support local businesses (eg Brookside Restaurant).

CAPACITY Our team consists of members from the California Capital Film Office, an organization that has a track record of successfully producing films, events, and theatrical productions. Joined with the members of PAL, renowned industry professionals, and celebrity instructors, we are confident in our ability to offer a high-quality educational experience. We will also be making use of alternative sources of funding to ensure a bright future for "Live. Camera. Action!"

METRICS The metrics the program's success will be measured by:

- Number of students involved with the program
- Number of attendees at the Youth Film Festival
- Receipt of additional funding through sponsorships, donations, and/or fundraising
- Public interest in our class and requests for future programming
- Positive feedback and engagement from the involved youth

TIMELINE CCFO will begin the course in August for a ten-week period, through mid-October. We will be using the months prior to market the program and to partner with PAL to assist with engaging the youth community. CCFO plans on creating an annaly anticipated event.



CALIFORNIA CAPITAL
FILM OFFICE

FUNDING REQUEST

Instructors	\$5,000
Celebrity Travel/Housing	\$3,000
Admin	\$4,320
Youth Film Festival	\$3,000
Guest Judge Honorarium	\$2,500
Equipment	\$7,550
TOTAL	\$26,370

EQUIPMENT	
Camera	\$1,200
Sound	\$1,500
Creative Cloud	\$1,200
Lights	\$500
Computer	\$3,150
TOTAL	\$7,550

OBJECTIVE

Filmmaking is inherently interdisciplinary, students can develop finance and time management skills through the creation of a film. Teens develop visual and media literacy skills to ensure students understand how to analyze messages in a variety of different forms. Film-making allows students to create real products that can have an impact on the world. Allowing students the chance to tell their stories and those of their communities through film can be empowering. CCFO's objective is to instill these disciplines to participating students through "Live. Camera Action!"

4/2/2020

DTLA Entertainment Group, LLC Mail - Re: PAL



Charles Lago <clago@dtlaent.com>

Re: PAL

Merideth, Richard E. <remerideth@sacsheriff.com> Tue, Mar 31, 2020 at 9:56 AM
To: Charles Lago <clago@dtlaent.com>, "De La Cruz, Jose" <jdelacruz@sacsheriff.com>
Cc: Megan Siren <msiren@cityofranhocordova.org>

Hi Charles,

Thank you so much for reaching out. This sounds like an amazing program and definitely may be something that we could do in our new Youth Center that we will hopefully be opening next year.

I have CCD my partner Megan from the City of Rancho, we work hand in hand with all youth related projects that would like to partner with us in the Youth Center.

We are on a bit of a standstill with the COVID-19 virus, but would love to schedule a time where Megan, Jose and I could sit down with you and get a better idea of what your vision with this program would be. (after the pandemic is over)

We look forward to talking to you.

TY Rich

Sergeant Rich Merideth

Administrative-Youth Services Sergeant

Rancho Cordova Police Department

Sacramento County Sheriff's Office

916-875-9619 (Office)



Charles Lago <clago@dtlaent.com>

Re: PAL**De La Cruz, Jose** <jdelacruz@sacsheriff.com>

Tue, Mar 31, 2020 at 10:10 AM

To: Charles Lago <clago@dtlaent.com>

Cc: "Merideth, Richard E." <remerideth@sacsheriff.com>

Hello Mr. Lago,

Thank you very much for the email and your interest in providing a program for our youth in the community. I will be out of the office and will return at the end of the week.

I really enjoyed the Hollenbeck PAL video and the opportunities this program can bring. I just have a few questions:

1. Where would this program take place and when is your proposed start date?
2. Is this a one year or multi-year CEF request and who will be responsible for the financials and grant reporting to the City?
3. Will you be running the program on your own or will Mr. Borba be assisting, as I see he appears to be a partner in the film office.
4. What role do you foresee PAL playing in this program, besides helping to advertise/recruit kids for the program?

Best,

Jose

Sent from my iPhone

On Mar 30, 2020, at 12:30 PM, Charles Lago <clago@dtlaent.com<mailto:clago@dtlaent.com>> wrote:

Hello, Sergeant Merideth and Officer De La Cruz,

My name is Charles Lago, I am the Director of the California Capital Film Office at Rancho Cordova, we are the official film office for the City. Our mission is to attract films, TV shows and commercials to Rancho Cordova and the region in general, and once here, facilitate the productions on behalf of the City.

The reason I'm writing is to let you about about a program we would like to start and

Stacy Delaney

From: Charles Lago <clago@dtlaent.com>
Sent: Friday, April 3, 2020 9:51 AM
To: Stacy Delaney
Cc: Charles Lago
Subject: Re: Cal Cap Film office Grant Application.
Attachments: Proposal (1).pdf

Good Morning Stacy,

Please find attached a CEF Grant Application on behalf of the California Capital Film Office at Rancho Cordova.

If accepted, we plan to partner with The Police Activities League in Rancho Cordova. I have been in touch with the two officers who run the program who in principle, have expressed interest in partnering with us in regards to this application. Of course, as we are unable to meet in person at this time to discuss, I have attached the email correspondence between them and us.

Also, to reiterate, our other grant application was written under our non-profit arm, California Capital Arts Foundation. This proposal is submitted under the film office.

Thank you for your consideration.

Best!

DTLA Entertainment Group, LLC
9845 Horn Road, Suite100
Rancho Cordova, CA, 95827
916.706.2000
www.dtlaent.com

California Capital Film Office
9845 Horn Road, Suite100
Rancho Cordova, CA, 95827
916.706.2000
www.calcapfilm.com

O: (916) 696-7741
M: (310) 663-4226
clago@dtlaent.com



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Career Choices and Changes, a Folsom Cordova Adult School Academic Course

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

Career Choices and Changes (CCC) the purpose of this grant request is to fund a course called, "Career Choices and Changes." This is a 17-week class that will be offered for two semesters (34 weeks) during the 2020-2021 school year, for up to 15 students each semester for a total of 30 students. The course is offered to all adult students and community members at Folsom Cordova Adult School. The course is intended to enhance the quality of educational services to Rancho Cordova adult students and residents and is designed to improve an individual's socioeconomic status. The course guides learners through the process of making some of life's most important decisions about family and work and culminates in a researched and actionable employment and lifestyle plan that students can implement immediately. It provides a step-by-step workbook/journal format to help the student discover for themselves the careers that will match their passions, lifestyle aspirations, skills, and aptitudes, and a guide for discovering, "Who You Are, What You Want, and How to Get It." It is the expectation that within one semester of completing the course, students will access the Folsom Cordova Community Partnership (FCCP) on-site job center to integrate employment related activities such as resumes, interviewing skills, apprenticeship opportunities, or job training, or to enroll in a Capitol Adult Education Regional Consortium CTE program or to enroll in the Los Rios Community College District.

Students who finish the course are surveyed twice a year using email, Facebook, phone-calls, and in-person interviews. They provide information on their educational or training progress, lifestyle changes, professional status, financial growth, and civic mission. Students are deemed persistent when they are progressing with their plans towards the quality of life they want for themselves, their families, and their communities. If approved, we will encourage students to set missions based on Rancho Cordova civic needs.

Project Team Individuals or organizations responsible for the development and delivery of the project.
FCAS Principal Rhonda Balmain. Transition Specialist and Career Choices and Changes teacher Geno Malkiewicz.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals of this course is for students to:

- Identify career sectors and research different jobs/careers.
- Complete their individual online portfolio at My10YearPlan.com.
- Make a civic, mission statement and initiate it with a community partner in the Rancho Cordova area. Examples include Rancho Cordova Chamber of Commerce, Kiwanis, FCAS Student Leadership, Goodwill, city council, Rotary, etc.

Metrics

- 90% of students will have a detailed plan.
- 90% of students will access the job center for employment services.
- 90% of students will follow their plans once they exit the class.
- 90% of students will respond to follow-up surveys, text messages, or Facebook messages.
- 80% of students will persist with regular attendance. Attendance is measured using the ASAP data management system. Students will understand the expectations of the course and the importance of regular attendance in order to meet their goals.
- For high school diploma students, they may earn 10 elective credits.
- FCAS will document and disseminate the success rates of the students.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$18,971.66

Estimated breakdown of project expenditures:

- Teacher Salary \$17,340
- Office supplies \$300
- Textbooks \$1,331.66

Matching funds (including any in-kind contributions): _____

Include any other funding contribution to include your own: _____

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: _____

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

How many years have you received funding for this project? 1 year 2019-20 _____

When will your request for funding sunset for ongoing programs? Possibly by May 2022.

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

August 17, 2020 through May 21, 2021

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 10850 Gadsten Way, Rancho Cordova, CA 95670 _____

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Rhonda Balmain _____ Title: Principal _____

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9106 ext. 840151 _____ Email: rbalmain@fcusd.org _____

Mailing Address: 10850 Gadsten Way, Rancho Cordova, CA 95670 _____

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Rhonda Balmain _____ Title: Principal _____

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9106 ext. 840151 _____ Email: rbalmain@fcusd.org _____

Mailing Address: 10850 Gadsten Way, Rancho Cordova, CA 95670 _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Career choices & changes
Name of Applicant: RHONDA Balmain **Applicant's Title:** Principal
 Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐
Applicant's Phone: 916-294-9106 **Applicant's Email:** rbalmain@fcusd.org
Applicant's Mailing Address: 10850 Gladsten Way, Rancho Cordova 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies



**CITY OF RANCHO CORDOVA FISCAL YEAR
2020/2021 GRANT APPLICATION COMMUNITY
ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name

Cordova High College Access Fund

Project Description

Cordova High School is seeking to establish the "Cordova High College Access Fund" next year. Students would be able to apply for a small grant to pay the cost of college entrance exams, such as the ACT and SAT, as well as college application fees. Some students already qualify for fee waivers, based on Free and Reduced Lunch, but there is still a portion of the student population that is missed. Amongst that population are sometimes undocumented students who do not apply out of fear of providing personal income information, or other reasons. Some students, with varying situations, do not qualify for Free or Reduced Lunch, but are still not able to meet the high cost of college entrance exams. The current cost for the SAT exam with the essay is \$64.50. Considering that students usually need to take the exam at least twice, the cost is about \$129.

The College Access Fund would also allow funds to be used toward college applications. The current University of California system allows students who qualify by income to apply to up to 4 colleges for free. However, if you do not qualify, the cost is \$70 for each campus. The California State University system is also \$70 per campus. The Common App, an application for a coalition of colleges around the country, have fees that range from \$25-90. There are many campuses that do not have fee waivers, so students have to pay the full cost, including many Historically Black Colleges and Universities. Many students will dismiss the idea of college applications early on if they believe they won't be able to pay for applications. In addition, many students who were eligible to apply to 4 year schools are often discouraged and decide to only apply to community colleges instead.

The project aims to benefit Rancho Cordova youth by increasing the amount of students taking college entrance exams, and therefore applying to 4-year colleges. The project hopes to also eliminate any barriers of college application costs and encourage any eligible students to apply.

The long term result of the project hopes to increase the amount of Cordova High School graduates receiving degrees and potentially returning to Rancho Cordova to reinvest in the city.

Project Team

Cordova High School College and Career Center



Cordova High School Counseling Team

Project Goals

The California Dashboard states that 32.5% of students at Cordova High School are "Prepared" under College and Career Readiness upon graduation, compared to 44.1% statewide. The students who often get left behind are students with disabilities, as well as African American, Latinx, English Language Learners, Homeless students, and socioeconomically disadvantaged populations.

The overall goal is to increase college access for our Rancho Cordova students. We will do this by providing financial scholarship support to eligible applicants for college entrance exams and college application fees.

Data on the number of students applying and receiving grants for college entrance exams will be gathered during both Round 1 (August-December) and Round 2 (January- May). Data on the number of students applying and receiving grants for college applications will only be gathered during the primary application period during Round 1. Final data will be gathered on the percentage of students being admitted to 4 year colleges.

This data will be compared to the 2019-2020 data to show measurable outcomes.

2614764.1 1

Funding Request

Total project cost: \$12,270

Estimated breakdown of project expenditures:

SAT Exam Costs for one student: \$129 (Average of 2 exams at \$64.50 each)

College Entrance Exam Costs for one student: \$280 (Average of 4 applications at \$70 each)

Funding for 30 SAT Exam Costs: \$3,870

Funding for 30 College Entrance Exam Costs: \$8,400

Total Cost: \$12,270

Matching funds (including any in-kind contributions): None

Include any other funding contribution to include your own:

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: No maintenance costs

Total Community Enhancement Funds requested: \$12,270

Is this a multiyear request? Yes ☒ No ☐ If yes, number of years: 3

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request: This project is viable as a single year request as well.



How many years have you received funding for this project? None.

When will your request for funding sunset for ongoing programs?

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

Spring 2020- Establish clear requirements and create application for Cordova High College Access Fund Requests.

August 2020-December 2020- First round of funding available to senior class students (graduating class of 2021)

January 2021-May 2021- Second round of funding available to junior class students (graduating class of 2022)

If multiyear request is granted, the same cycle would apply to the following year.

Project Location

Cordova High School, 2239 Chase Dr, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐ If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☒ FCUSD ☐ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

2614764.1

Application Submitted by

Name: _____ **Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____ **Email:** _____

Mailing Address: _____

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ **Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐



Phone: _____ Email: _____
Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

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We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

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Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

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- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Garden's TV STEAM Initiative

School Vision:

Our vision at Cordova Gardens Elementary School is to empower each student, academically, emotionally and socially through STEAM integration in order to prepare students to become lifelong learners in a dynamically changing world. This effort will be accomplished through a collaborative data driven approach to ensure that students have purposeful learning opportunities so that they develop critical thinking, collaboration, creativity and communication skills.

Background:

Background Information related to SECC (Sacramento Educational Cable Consortium) SEVA (Student Educational Video Awards):

"The SEVA Studios are a joint project with SECC, the Sacramento Metropolitan Cable Television Commission and school districts to create and encourage video production in schools with training opportunities and equipment assistance. Student created school news programs have regular air time on educational cable each week to highlight the use of the SEVA Studio Labs and share what's going on at local schools." www.seccvtv.org/seva

A partnership with SECC (Sacramento Educational Cable Consortium) will help realize Garden's vision. Enriching hands-on technological opportunities for students will promote meaningful collaboration, enhance academic achievement, and foster social emotional learning connecting students to school and their immediate community. Providing these opportunities increases exposure to fields with media applications.

Media workflow:

Teacher would work with a group of students to produce videos for a number of different purposes etc. Students would be working during class and after school. We envision that there will be enough work that students would be working on media related tasks on a daily basis. Some of the work, however, would be done on a monthly basis, but daily video production work would occur up until the needed media is finalized.

Daily work:

- Students would work on live feeds for morning Garden's news (Daily).
- Students would have daily work during school and after the school day related to video production on the following: character videos, school informational videos, school events videos, and community outreach videos.

Monthly work:

- Students would record various videos related to expected school wide behavior. Videos regarding hallway, recess, lunch, and classroom behavior would be produced, edited, and then broadcasted to classrooms on a regular basis (Once every two months).
- Students would record, edit, and publish monthly character videos for classrooms (Once a month). The school will use these videos to promote social emotional learning and second step curriculum geared towards students.
- Students would record, edit, and publish information videos for parents as the need arises (Once a month). For example, in January students would create a multilingual video that explains the registration process for parents. This video would be shared on our website as well as our Garden's TV YouTube Channel. This is a way for parents to get additional information about the school.

Every Few Months:

- Students would work on recording, editing, and publishing videos for SEVA competitions.
- Students would record community events and interview city leaders (City of Rancho Cordova, city council)

Components of the Program:

I. Technology and Art STEAM integration

- Students learn how to use digital media to increase communication with peers and their community.
- Photography/Videography/Sound engineering.
- Use of computers to video and sound edit.
- Use of computers: pre and post production of videos.
- Use of social media (instagram, YouTube).
- Creation of short videos.
- Participation in student Video production competitions throughout the year (SEVA).

II. School Pathways

- Students will participate in a SEVA supported media pathway that will feed into Mills Middle School and CHS 'media pathway.
- Gardens will collaborate with Mills Middle School and Cordova High School on bringing students to mentor elementary media students.
- Field trips to Cordova High School to promote "pathway awareness."

III. School and Community Connectedness

- Students create Garden's TV YouTube channel for school and community.
- Students create videos to highlight all school events/programs.
- Students create multilingual videos to connect to parents regarding school events.
- Students create multilingual videos to provide information about school programs.
- Students create videos to highlight City of Rancho Cordova Events.
- Students create videos to interview City of Rancho Cordova leaders.

IV. Social Emotional Learning

- Students use the SEVA studio lab to create videos to support social emotional learning
- Students through the Gardens TV YouTube channel will produce a monthly character video for all students to watch at our monthly character assemblies.

- Students through the Garden's TV YouTube channel create videos that highlight school wide behavioral expectations or best practices.
- Students through the Garden's TV YouTube channel create videos that recognize awards/achievement.

Budget: summary of cost of materials:

Cordova Gardens ES Studio Budget - Draft

February 2020

Item	Quantity	Unit Price	Total	Vendor	Product ID
Installation					
Studio Installation	1	\$2,392.50	\$2,392.50	Sonlight	Quote Attached
Editing					
Apple iMac - 21" - 3.6GHz Quad - 1 TB	2	\$1,299.00	\$2,598.00	Apple	21" - 3.6GHz Quad - 1 TB
Studio Lighting					
Genaray SpectroLED 500	12	\$148.95	\$1,787.40	B&H	GESPE500D
Studio Camera					
Prompter People Flex 12 Prompter	1	\$1,099.00	\$1,099.00	B&H	PRFLEXP12
E-Image GH03 Tripod with Dolly	1	\$299.00	\$299.00	B&H	EIEG03A2K
Saramonic 2 Person Wireless Mic System	1	\$399.00	\$399.00	B&H	SARX9TX9TX9
Canon Vixia HF R800 Camcorder	1	\$199.00	\$199.00	B&H	CAHFR800B
Sony Headphones - MDR-ZX-110	1	\$13.99	\$13.99	B&H	SOMDRZX110BK
HDMI Mini Right Angle to HDMI - 5"	1	\$5.99	\$5.99	B&H	PEHDARACMAF
HDMI Cable - 50'	1	\$32.93	\$32.93	B&H	NTHSHDMI2650
VGA Cable - 50'	1	\$14.99	\$14.99	B&H	PEVGAA150
Shinybow VGA 1x2 Splitter	1	\$69.12	\$69.12	B&H	SHSB1102G
Field Kits					
Canon Vixia HF R800 Camcorder	6	\$199.00	\$1,194.00	B&H	CAHFR800B
Canon BP-727 Battery Pack	6	\$49.00	\$294.00	B&H	CABP727B
Watson 700 Series Wall Charger	6	\$19.95	\$119.70	B&H	WACCNBP718
Manfrotto 290 Xtra with 128RC Fluid Head	6	\$184.00	\$1,104.00	B&H	MAMK290XTA32
Pyle Pro Handheld Mic PDMIC58	6	\$13.99	\$83.94	B&H	PYPDMIC58
Kopul XLR Female to Mini Cable - 10'	6	\$9.95	\$59.70	B&H	KOXRSM10B
Saramonic UwMic9 UHF - Wireless Handheld	3	\$279.00	\$837.00	B&H	SAUWMC9R9HU9
Sony Headphones - MDR-ZX-110	6	\$13.99	\$83.94	B&H	SOMDRZX110BK
Pelican 1400 Case	6	\$99.95	\$599.70	B&H	PE1400FB
SanDisk 32 GB SDHC Cards	20	\$9.49	\$189.80	B&H	SAESD32GBV3G
Transcend RDF5 USB3.0 Card Reader	6	\$7.99	\$47.94	B&H	TRTSRDF5W
Watson AA Rechargeable Battery Kit	6	\$22.95	\$137.70	B&H	WALDAACH1PK4
DJI Osmo Mobile 3 Gimbal Kit	1	\$139.00	\$139.00	B&H	DJOSMOM3C
Approx Tax			\$969.75		
Total			\$14,771.09		

Prepared: 2/4/20 | Page 1

Approximately 14,000 (cost of equipment and installation)

Recommendations:

Recommendation from Josh Creeger

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February 2020

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DJI Osmo Mobile 3 Gimbal Kit	1	\$139.00	\$139.00	B&H	DJOSMOM3C
			Approx Tax	\$969.75	
			Total	\$14,771.09	



To: Cordova Gardens ES School
From: Steve Bradley, Sonlight Communications
Date: 2/3/2020
RE: Studio Integration/Labor

Studio \$2,175.00
Contingency \$217.50
Total Price: \$2,392.50
Quote# 02032020B



Installation and Integration/Provisioning Labor Package for "Studio Project"

Studio Project:

This quote provides integration and labor cost to pre-wire TV Studio Video equipment from the "SECC Studio" list of equipment. Quote includes placement of video, audio and data cables, wiring for wall mounted TV, wiring to accommodate camera, audio equipment, teleprompter, and microphones. Standard attachment hardware is included, Sonlight will include power cables and power strips, Panduit wire mold where necessary. Sonlight will assemble, install and provision the studio equipment from SECC approved list.

Sonlight will supply and construct a Unistrut support system for overhead lighting, and will mount the LED lighting equipment supplied from the SECC list of equipment. Power for the LED lights will be routed along wall to nearest electrical outlet, or as an option, the district may elect to have an electrician place a switched power receptacles at the lighting grid level or elevation.

The connection of IP network gear, along with network provisioning or streaming will be the responsibility of the school districts IT or Technology Dept.

* Electrical and Construction work, if required, will need to be performed by others, the school district will be responsible for contracting this work separately. Additional custom installation requirements, or equipment not supplied as part of the SECC Studio List of equipment may require additional charge and may be quoted separately.

Contingency – A 10% contingency fee has been added to the quote. This amount is reserved for potential unforeseen installation expenses that may arise during the installation process, items such as special work required for non-standard install items, custom applications, or circumstances not anticipated during the quote process. This fee will not be charged at final invoice if no additional or special work is required.

Sonlight Communications
7996 California Ave STE E
Fair Oaks, CA 95628
(916) 376-0823 office
Contractors Lic # 718920

Steve Bradley
Sonlight Communications
916-705-4441
steve.bradley1@yahoo.com

Visit the Sonlight Communications web site:
www.sonlightcommunications.com

To: Cordova Gardens ES School
 From: Steve Bradley, Sonlight Communications
 Date: 2/3/2020
 RE: Studio Integration/Labor

Cordova Gardens ES School
 2400 Dawes Street
 Rancho Cordova, CA 95670
 Contact:
 Phone: 916.294.9115
 John Bliss - Principal JBliss@fcusd.org



Materials and installation work			
#	Description	quote \$	
1	Labor and Install Materials	\$ 2,175	
2			
3	Total	\$ 2,175	

SECC Contact:
 Doug Niva
 916-261-7008
doug@sectv.org



Labor and Installation Assumptions:

4	Studio Equipment and Material pricing from SECC list not included in this quote
5	Install. assemble and Wire TV Studio equipment identified in SECC equipment list.
6	Quote includes placement of video, audio and data cables, mounting of lights, TV.
7	Sonlight will supply necessary hardware for cabling and securing the cabling as required
8	Sonlight will provide and install a support system overhead to accommodate the mounting of studio lights
9	Wiring for 1 camera (HDMI), audio (XLR), teleprompter (VGA), and wall TV (HDMI)
10	Assemble/install light grid (10' x 10') and LED lighting (* Sonlight will supply Unistrut materials for lighting grid)
11	Sonlight to provide power cables and strips, along with all lighting suspension gear
12	
13	Assumptions:
14	Existing rack space, conduits and cable pathways/routes are assumed to be available for cable routing/connections and use
15	Any electrical distribution work or additions are assumed to be completed by district electrician or other
16	On-Site employees will be paid prevailing wages
17	All insurance requirements will be met and kept current during project duration
18	Taxes are include in above pricing
19	1 Year warranty on parts and labor provided by Sonlight Communications
20	
21	Notes:
22	Sonlight will be happy to price additional services as requested

Sonlight Communications

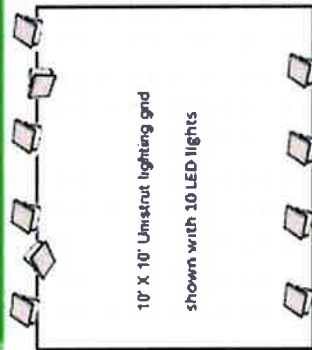
7996 California Ave STE E
 Fair Oaks, CA 95628
 (916) 376-0823 office

Steve Bradley
 Sonlight Communications
 916-705-4441
steve.bradley1@yahoo.com

Visit the Sonlight Communications web site:
www.sonlightcommunications.com

Contractors Lic # 718920

Scope: An Overhead Lighting Grid is proposed for the TV Studio shooting space. The grid will be 10' X 10', and is able to accommodate between 8-20 LED lights.

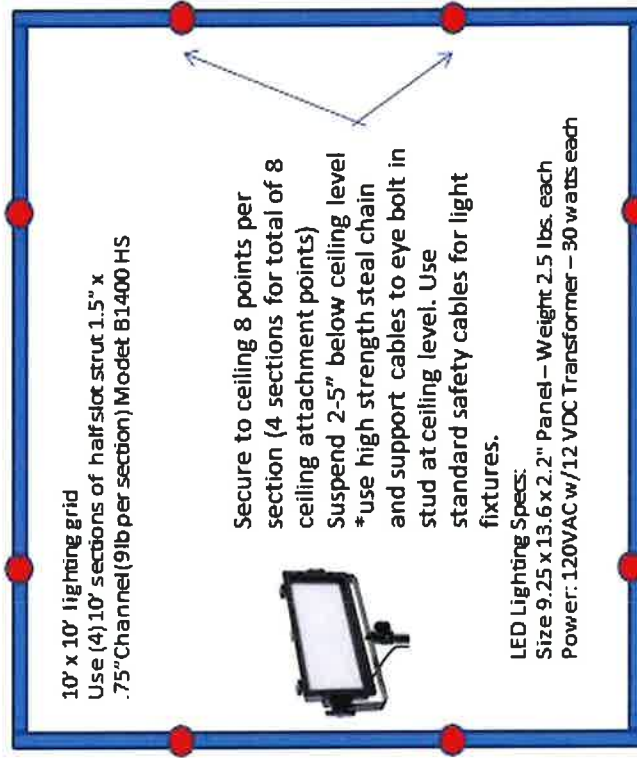


Example diagram,
overhead view
with 10 lights



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steve.bradley1@yahoo.com



Power Calculations for Lighting Grid:

Typical LED studio lights spec'd by SECC are rated at 30 watts each.

Example application using 10 lights:

10 lights X 30 watts each = 300 watts

300 watts at 120VAC = **2.5 amps total**

Common Weight Calculations for Lighting Grid:

Total 81 lbs

(Unistrut: 4x9lbs = 36lbs)

(lights: 10x2.5lbs = 25lbs)

(misc. hardware and power cords = 20lbs)



Example Photo of LED lights attached to unistrut



example view of shooting space, lighting and teleprompter



Single camera / teleprompter / monitor set-up with green screen shooting area. Lighting is staged rear to front for 1) green screen background, 2) hair light, 3) talent light



Example of light mounting solution using Unistrut/superstrut suspended a few inches below false or T-bar ceiling



Studio Photo Samples for reference only

Sonlight Communications

5150 Sunrise Blvd STE A-2
Fair Oaks, CA 95628
(916) 376-0823 office
(916) 376-0823 fax
Contractors Lic # 718920



Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
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- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Received 4/3/20
9:47 AM
D



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Mills Middle School Positive Behavior Intervention Support (PBIS)

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

1. The PBIS team at Mills Middle School supports the student engagement and the behavioral success of all students. Additionally, the program supports and promotes the climate and culture of the school. We do this through the use of reward and incentive programs as well as student engagement programs.
2. Rewards & Incentives Programs:
 - a. Merit & Rewards Program: All students are required to maintain 96-100 merits to be eligible for participation in school social activities including but not limited to: Dances, rallies, assemblies, Fun Friday rewards, AAA events, access to the blacktop at lunch, sporting events, fieldtrips and more
 - b. Behavior Expectation & Promotion: Mills has a Behavior of the Month and implements lessons that promote each behavior during Advisory class. Additionally, students may earn Mills Bills for exhibiting the positive behavior to use at our Student Store.
 - c. Rewards Include: Mills Bills/Student Store (weekly), Fun Friday events (bi-monthly), Student of the Trimester, AAA (Attitude, Academics, Attendance – for students who maintain a 3.0, perfect attendance and satisfactory or outstanding citizenship) events
 - d. The program is restorative – students may earn merits back at any time by completing Merit Recovery which includes helping a teacher in the classroom, campus beautification, letters of apology, participating in conflict mediation, lunch detention "Cone Zone" or after school detention.
3. Student Engagement:
 - a. Assemblies & Guest Speakers: Anti-bullying (ex. Challenge Day), empathy and relationship building (ex. Point Break)
 - b. Mills Bills/Student Store
 - c. Field Trips (ex. Yosemite, colleges)

Project Team Individuals or organizations responsible for the development and delivery of the project.

PBIS Team (Coach: Molly Griffin), Administrators (Dana Carrigan & Jenna Schuette), Clerk (Robin Dowty)

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

The PBIS team writes SMART goals every year. For 2019-2020 our goals are:

1. Increase student engagements by implementing a positive reward program.
 - a. 2019-2020 year one pilot of merit system.
 - b. Use Advisory class period for "Merit Mondays" (providing students with personalized merit data, merit recovery options).
 - c. Use student merit data to monitor program effectiveness & reasons why students are losing merits.
 - d. Use Advisory class period to facilitate merit rewards for "Fun Friday," assemblies, rallies and other rewards and communications.
2. Update current positive reward program
 - a. New teacher leads, student-led videos explaining AAA & student of the trimester programs, new model for AAA rewards activity & student of the trimester, expanding offerings in the student store for "Mills Bills" rewards.
 - b. Use data for student participation in AAA activities to monitor effectiveness of program.
 - c. Advisory classes to assist with communication of AAA, student of the trimester and student store behavior of the month rewards.
3. Increase attendance celebrations
 - a. Generate celebration criteria & ideas include Attendance All Stars & Most Improved Attendance awards.
 - b. Use attendance report data each trimester, present data to staff, weekly tardy sweeps, "Cone Zone" lunch detention for students with excessive lates/absences, positive rewards for attendance.

Funding Request

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$10,000.00

Estimated breakdown of project expenditures: Rewards & Incentives: \$2,500.00, Field Trips: \$5,000.00, Assemblies (speakers & school-wide assemblies): \$2,500.00

Matching funds (including any in-kind contributions): _____

Include any other funding contribution to include your own: Fundraising & Title 1 Funds : \$2,500.00

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$10,000.00

Is this a multiyear request? Yes ☒ No ☐ If yes, number of years: 3-5 Years

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

1. Rewards and incentives:
 - a. Mills Bills Student Store has existed for 5+ years and provided weekly rewards for students who have earned Mills Bills for positive behavior (at times monthly specific behavior).
 - b. The PBIS program has existed for 5+ years and continues to strive to provide all students with the opportunity to earn rewards and incentives for positive behavior. This in turn supports academic achievement. Using our Merit system, student of the trimester and AAA, we are able to provide a tiered system of rewards to acknowledge positive student behavior at a variety of levels.
2. Student Engagement
 - a. Continuing assemblies and guest speaker series
 - b. Field trips

Metrics used to measure the success of the program include: California Healthy Kids Survey (annual), student surveys, number of students qualifying for AAA events and Fun Friday events, attendance and suspension data.

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

PBIS is on-going every school year and follows the Folsom Cordova school calendar. Beginning in August 2020 through May 2021. Subsequent years would be August 2021 – May 2022, August 2022 – May 2023, etc.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: Mills Middle School: 10439 Coloma Road, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Molly Griffin _____ Title: School Counselor & PBIS Coach

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 294-9045 ext 713132 _____ Email: magriffin@fcusd.org

Mailing Address: Mills Middle School 10439 Coloma Road, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Title: _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____ Email: _____

Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
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Submission # 209378
 IP Address 76.114.52.200
 Submission Recorded On 02/19/2020 10:29 AM
 Time to Take Survey 41 minutes, 55 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

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*Project Name ?

Interfaith Project at the United Methodist Church of Rancho Cordova (UMCRC) for Feeding the Hungry

*Project Description ?

Hunger Hits Home, a 2012 study, estimated that 16.7% of Rancho Cordova is food insecure. In 2019 The People's Pantry, an interfaith food pantry, located at UMCRC, on the Zinfandel Corridor by Mitchell Middle School, opened to address this growing crisis. Sourced by the Sacramento Food Bank, private donations, and the UMCRC Garden, People's Pantry feeds as many as 175. community members each month. At UMCRC, the Be Our Guest Dinner, HART Shelter, and Family Promise also provide hot meals.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

United Methodist Church of Rancho Cordova Rev. Elizabeth Brick, Nancy Vester, and Tammy Rustmann Members and volunteers from Cordova Baptist Church and St. Clements Episcopal Church

*Project Goals ?

Main goal: To Provide Nourishing Food for Families & Seniors in Rancho Cordova 1 Refrigerators for more perishables -- open The People's Pantry more than once a month. 2 Increase food variety to include more fresh produce and meat products 3 Improve garden to increase production and distribution - more garden boxes, compost structure, watering system. 4 Acquire commercial grade stove and ovens in the kitchen to replace domestic appliances and increase food production and food storage

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

33,710

*Estimated breakdown of project expenditures

Facility Expense (utilities) 660. Equipment (commercial stove/ovens refrigerators) 29,585. Garden (compost and watering system) 500. Supplies- gloves, sanitizers, signage, etc. 1015. Printing, advertising, promotion 750.00 Installation and Gas Lines to kitchen 1200.00 TOTAL: \$33,710.00

*Matching Funds ?

\$3,000.00 in donations and designated pledges for this year. \$3,500.00 in volunteer hours, labor, and skilled worker donations

*Include any other funding contributions ?

\$5,000.00 granted by Sacramento County (TOT Grant Program)

*Ongoing operations and maintenance costs if applicable ?

approximately \$1000.00 a year

*Total Community Enhancement Funds requested ?

25,710

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

June 30, 2022

***Project Schedule ?**

Refrigeration Purchase partially using TOT Grant monies and partially using Measure H Grant Monies- May 2020 Garden Improvements June- July 2020 Installation of Gas Lines, Stoves, Ovens July- August 2020

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

2101 Zinfandel Dr.
CA Rancho Cordova 95670
United States

Other physical addresses if project/program is at multiple sites ?

N/A

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

Letter of Endorsement.pdf

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Elizabeth Brick

Title

Rev.

Submitting as

Non-Profit

Phone

(916) 635-4242

***Email**

revelizabethb@gmail.com

Mailing Address of Submitter

2101 Zinfandel Dr.
CA Rancho Cordova 95670
United States

Signatory's Name ?

Rev. Elizabeth Brick

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 635-4242

***Signatory's Email Address**

revelizabethb@gmail.com

Signatory's Mailing Address

2101 Zinfandel Dr.
CA Rancho Cordova 95670
United States

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



*The United Methodist Church of Rancho Cordova
a reconciling congregation*

2101 Zinfandel Drive Rancho Cordova, CA 95670
(916) 635-4242

Rev. Elizabeth Brick, pastor

The people of The United Methodist Church

19 February 2020

To The City of Rancho Cordova:

The United Methodist Church of Rancho Cordova, in conjunction with the Sacramento Food Bank, launched a once a month farmer's market style food distribution in August of 2019 with the aim of alleviating the ongoing problem of food insecurity for the citizens of Rancho Cordova. We have successfully operated for seven months and are excited to expand the distribution to include more fresh and perishable foods.

We deeply believe in our mission to alleviate hunger and heartily endorse the use of our property for this purpose.

As the owners of the church property in trust with The United Methodist Church this letter serves to endorse the program and to share our enthusiastic support for our ongoing ministry.

Very Sincerely,

Rev. Elizabeth Brick, Pastor
Lars Rustmann, Chair, Board of Trustees

Submission #	226215
IP Address	104.176.33.131
Submission Recorded On	03/03/2020 9:00 PM
Time to Take Survey	31 minutes, 19 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Spay/Neuter/Vaccine Program

*Project Description ?

Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered also. Felines continue to be unaltered and abandoned by residents, especially in rental housing, requiring immediate action.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Sacramento SPCA Community Spay & Neuter Clinic Rancho Cordova Animal Services Whisker Warriors Animal Defense Fund dba Rancho Cordova Whisker Warriors Nine Lives Foundation

*Project Goals ?

Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays). Fully support a Return to Field Program in Rancho Cordova. Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats. Support Homeless Individuals residing in Rancho Cordova with free spay/neuter/vaccines for their pets. Provide pet food and supplies to any resident in need.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

61,340

*Estimated breakdown of project expenditures

Spay/Neuter Program \$36,330 Other costs associated with the surgeries \$12,670 Community Cat Care \$7,140 Outreach & volunteer recognition \$2,600 Ancillary costs (flea treatment, shelters, traps) \$2,600

*Matching Funds ?

\$12,340

*Include any other funding contributions ?

none

*Ongoing operations and maintenance costs if applicable ?

included above

*Total Community Enhancement Funds requested ?

49,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

5

*When will your request for funding sunset for ongoing programs? ?

Other communities who have undertaken the challenge of animal overpopulation understood that fully meeting our goal of zero population growth will take years. Now that we have become more well known within the community, we anticipate the need for services will be similar for several more years. We have a particular

challenge/opportunity with so much rental housing in our community.

***Project Schedule ?**

Support for Community Cats will occur throughout the year, intensifying around the breeding seasons of Spring and Fall. Trapping will facilitate spay/neuter services to hold populations in check.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

3368 Cristorn Drive
Rancho cordova California 95670
USA

Other physical addresses if project/program is at multiple sites ?

throughout the city, upon request by residents for aid

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

Physical site of project.docx

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Therese Kolvenbach

Title

Executive Director

Submitting as

Non-Profit

Phone

(916) 747-7534

***Email**

RCWhiskerWarriors@gmail.com

Mailing Address of Submitter

P.O. Box 1415
Rancho Cordova CA 95741
USA

Signatory's Name ?

Executive Director Therese Kolvenbach

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 747-7534

***Signatory's Email Address**

TERAK17@GMAIL.COM

Signatory's Mailing Address

3368 Cristorn Drive
Rancho Cordova California 95670
USA

Attach any additional documents here ?

Community Enhancement Grant Application_FY 2020-2021.docx

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

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We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Therese Kolvenbach

3368 Cristom Drive

Rancho Cordova, CA 95670

Dear Sir/Madam:

I agree to use my residence as the main storage area for pet food and supplies for Whisker Warriors Animal Defense Fund activities.

Sincerely

Tera Kolvenbach

Signed 3/3/2020

CITY OF RANCHO CORDOVA**FISCAL YEARS 2020-2021****COMMUNITY ENHANCEMENT FUND GRANT APPLICATION****Spay/Neuter/Vaccine Program****Project Description:**

Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered also. Felines continue to be unaltered and abandoned by residents, especially in rental housing, which increases the need for immediate action by the Project Team below.

Project Team:

Sacramento SPCA

Community Spay & Neuter Clinic

Rancho Cordova Animal Services

Whisker Warriors Animal Defense Fund dba Rancho Cordova Whisker Warriors

Nine Lives Foundation

Project Goals:

Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).

Fully support a Return to Field Program in Rancho Cordova.

Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.

Support Homeless Individuals residing in Rancho Cordova with free spay/neuter/vaccines for their pets.

Support spay/neuter for domesticated rabbits owned by residents and rabbits fostered for adoption.

Support the costs of caring for Community Cat populations in Rancho Cordova.

Support residents with dog and cat food for their pets on an emergency basis.

Support Veterans in Mather Veterans Village with food and supplies for their companion animals.

Funding Request:

Total Project Cost [see Attachment A for detailed analysis] for 2020-2021

Spay/Neuter Voucher Program	36,330
Other Costs covered under Voucher	12,670
Community Cat Care/Maintenance	7,140
Outreach/Volunteer aid & recognition	2,600
Other costs covered by RCWW	2,600
Matching Funds from RCWW	(12,340)
Total Request	\$49,000

Whisker Warriors Animal Defense Fund
Non-profit organization, 501c3 status
Tax ID 82-4933796

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Matching Funds: \$12,340 raised by Whisker Warriors through fund-raising and in-kind donations

Costs covered by RC Whisker Warriors:

- All Community Cat care **\$7,140**
- Outreach & volunteer incentives **\$2,600**
- **Other costs include:**
 - Flea Treatments for resident animals (provided to residents with vouchers, to be applied by SPCA & CSN): **\$1,200**
 - Shelters and feeding stations. Anticipated costs for materials **\$1,000**
 - Humane Traps Purchase of additional traps for controlling cat population **\$400**

Total contributions from RC Whisker Warriors: \$12,340

Total Measure H funds requested: \$49,000

Project Schedule:

Support for Community Cats will occur throughout the year, intensifying around the breeding seasons of Spring and Fall. Trapping will facilitate spay/neuter services to hold populations in check. The number of animals requiring spay/neuter this year will be greater due to a number of factors:

- Participation in more community events, such as Memorial Day and Veterans Day at Mather Hospital, Working Dogs event at the Sacramento Children's Museum, Moonlight Movies, Doggie Day in the Park, Trunk or Treat, and the Christmas Tree Lighting. We want to be visible in the community to answer questions and offer support to residents with abandoned cats/feral cats in their neighborhoods.
- Our volunteer base continues to expand, and we are engaged with the broader community of trappers. That means we can do more! Also, several resident feeders of community cat colonies are supported by the Whisker Warriors with pet food and trapping supplies.

The clinics performing low-cost spay/neuter in the Sacramento Region are at capacity. The Northern California Community Cat Alliance, of which we are an active member, is working on solutions to allow more Community Cats to be altered, thus reducing the over-population pressures in shelters. Costs for spay/neuter services at the clinics have increased, which requires more funding to support surgeries.

Both low cost clinics have increased their prices for 2020. The SPCA has increased their prices for canines by \$30 per surgery. The SPCA performs surgeries on 90% of the dogs in our program. CSNC has increased their prices \$10 per surgery, and kittens no longer are cheaper. CSNC performs 75% of our feline surgeries. Prices for rabbit spay/neuter have also increased by \$10, and we have seen an increasing need for these services.

The Sacramento SPCA has received grant funds to be able to alter feral cats at most Sunday clinics for no cost. But the number of spots are limited and the demand is high. Community Spay & Neuter Clinic performs free surgeries for Community Cats on a limited basis, as long as their grant funds hold

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ATTACHMENT 3

out, but we don't anticipate we can rely on this funding in FY 2020-2021. The RC Whisker Warriors take advantage of this program and any other grant funding whenever possible, but the number of slots for feral cats (the free program) are now booked out for months in advance.

E-voucher numbers are provided by RC Whisker Warriors. RC Whisker Warriors are responsible for determining that the pet owner lives in our city, or the feral trapper is trapping within the city limits. Only 5 total vouchers are allowed per resident per year, 4 from the same species, unless the person is using TNR (Trap-Neuter-Return) on community cats. Animal Services passes out postcards with our contact information to obtain the free services.

A detailed billing will be provided by the Sacramento SPCA and Community Spay & Neuter Clinic to the RC Whisker Warriors monthly for approval, invoices will then be sent to the City of Rancho Cordova for payment.

5 year plan

Other communities who have undertaken the challenge of animal overpopulation understood that fully meeting our goal of zero population growth will take years. Now that we have become more well known within the community, we anticipate the need for services will be similar for up to 4 more years. We have a particular challenge/opportunity with so much rental housing in our community.

At the end of that period, we anticipate the need for Community Enhancement Funds to support this effort will be minimal. We believe that investing the funds now will pay dividends in the future. For instance, San Francisco had an aggressive program in place, and now they have NO kittens! If anyone wants to adopt one, they have to import them from other cities or rescue agencies.

We have found that residents who contact us have very limited funds. They love their pets and/or don't want the stray cats to starve. Many are receiving food from us to continue to support these stray cats.

Reports:

Use of Funds Reports will be provided to the City semi-annually by the 15th calendar day of the month for the previous 6 months of activity.

Program Outcome Reports will be provided semi-annually, by the 15th calendar day of the month for the previous 6 months of activity.

Attachment A

Spay/Neuter Voucher Program						
	SPCA Costs 2020 Spay/Neuter surgeries		CSNC Costs 2020 Spay/Neuter surgeries			
CATS	FEMALE	MALE	FEMALE	MALE	Animals	Anticipated cost*
SPCA: Monday-Saturday CSN: Tuesday – Thursday **	\$30	\$30	\$45	\$35	300	\$10,500
Kittens: under 4 lbs. & 4 months old	30	30	45	35	70	\$2,450
Free Roaming CATS (fka Feral)* **	Free* or \$17	Free* or \$17	45	35	160	\$3,200
Total Funding - Cats					530	\$16,150

Rabbits	\$145	\$145	n/a	n/a	12	\$1,740
Total Funding - Rabbits					12	\$1,740

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** CSN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment
Assuming half of the ferals will be no cost at the SPCA

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DOGS (in lb. ranges)	FEMALE	MALE	Animals	Anticipated cost
SPCA				
< 20 lbs	60	60	60	\$3,600
21-39	90	90	70	6,300
40-79	120	120	45	5,400
80-99	150	150	4	600
100-119	180	180	2	360
120-139	210	210	2	420
SPCA cost - Dogs			183	\$16,680
CSNC				
	Female	Male		
< 30 lbs	70	60	8	\$520
30-39	80	70	5	375
40-49	90	80	5	425
50-59	100	90	1	95
60-69	110	100	1	105
70-79	120	110	1	115
80-89	130	120	1	125
CSNC cost - Dogs			22	\$1,760
			205	\$18,440

Other Costs Covered Under Voucher Program						
Services	SPCA	Included in grant	CSN	Included in grant	Need	Anticipated Costs Under Grant
Rabies (DOGS & CATS - required)	\$5	included	\$10	included	450	\$3,375
DHPP (DOGS only- required)	\$5	included	\$12	included	180	\$1,530
FVRCP (CATS only- required)	\$5	included	\$10	included	325	\$2,438
Antibiotics (as needed)	\$10 cats, \$20 dogs	When needed	Clavomox \$28 dicloicyclene \$23 – cats, \$50 – dogs	When needed		\$100

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ATTACHMENT 3

Flea treatment (non-feral, since included in feral costs)	\$10 cats, \$15 dogs	Provided by WW, attached to voucher for residents	\$15 cats, \$15-18 dogs	Provided by WW, attached to voucher for residents	Covered by WW	\$0
Ear mites (non-feral, since included in feral costs)	\$10 cats, \$20 dogs	When needed	\$10	When needed		\$100
Deworming	\$10 cats, \$20 dogs	When needed	Cats \$5 and up, dogs by size \$7-20	When needed		\$100
Heartworm dogs over 10 months mandatory for ASN	\$20	Prior approval from WW required	\$20	When needed	25	\$100
Leukemia test up to 7 months optional		Prior approval from WW required	\$15	Prior approval from WW required		\$100
FelV/FIV Combo test	\$15	Prior approval from WW required	\$23	Prior approval from WW required		\$100
Bordatella	\$5	Not funded	\$15	Not funded		
Microchip	\$10	Funded for all non-feral animals	\$20	Funded for all non-feral animals	546	\$3,800
In heat/Pregnant	\$10	As needed	In heat cats - \$0, pg cats \$10 if fluids needed, dogs \$20	As needed	15	\$150
Disposal fee for deceased animals	0		0	When needed		
Necropsy	0		0	When needed		
Euthanasia	\$50 (\$100 emergency Euthanasia)	Prior approval from WW required	Cats \$20 Sm Dogs \$20 to \$50	Prior approval from WW required		\$100
Dogs - Pain meds –by weight for residents only			\$4-37	included	22	\$105
Cats – pain meds			\$4	included	118	\$472

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Teeth removal	\$5 for baby teeth (each tooth)	Prior approval by WW required	Per tooth \$10, other services case by case	Prior approval from WW required	\$100
Total other costs covered by vouchers					\$12,670

The proposed structure for the Voucher Program will be as follows:

1. Appointment, if needed, will be made by Whisker Warriors or resident directly
2. Voucher number provided to SPCA/CSNC upon arrival
3. SPCA/CSNC completes surgeries and may contact us if other services are needed that are not specifically included in voucher plan. CSNC can use the voucher for vaccines without Spay/Neuter surgeries at their Wellness clinics.
4. SPCA/CSNC compiles all data on spay/neuter surgeries or other services performed and submits detailed billing via email to Tera Kolvenbach by the 10th day of the month for duties performed the previous month. If submitting billing directly to the city, Tera must be copied.
5. Tera approves the billing and submit the bill to the City of Rancho Cordova for payment.

Locations for Spay/Neuter and vaccine Voucher Services:

Sacramento SPCA: 6201 Florin-Perkins Road, Sacramento, CA 95828
 Community Spay & Neuter Clinic: 3839 Bradshaw Road, Sacramento, CA 95827
 Nine Lives Foundation: 3137 Jefferson Avenue, Redwood City, CA 94062-2959

Vouchers

Paper Vouchers cannot be accepted by the SPCA/CSNC without being crimped.
 Electronic vouchers for both free roaming (feral) and resident's animals – one per animal
 Nine Lives Foundation will only provide a billing, since all animals provided services will be under the care and control of the Rancho Cordova Whisker Warriors.

Appointments

SPCA: One cat can be presented for Spay/neuter M-Sat without an appointment. More than one cat and all dogs require an appointment. Special number to call for appointments: Erin Santiago 916-504-2821 email: esantiago@sspca.org
 CSNC: Contact (916)368-7314 for an appointment.

Emergency Contacts

SPCA: Email Lydia Caronna-Craig, Spay Clinic Manager, Sacramento SPCA at lcaronna@sspca.org for emergency
 CSNC: Marie Naumann (916) 368-7314

Forms to be provided to Residents

Electronic voucher number

Whisker Warriors Animal Defense Fund
 Non-profit organization, 501c3 status
 Tax ID 82-4933796

P.O. Box 1415
 Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Special accommodations

SPCA: One feral spay/neuter per day Monday – Saturday without an appointment

CSNC: Up to two ferals for spay/neuter – Tuesday – Thursday without an appointment

Transportation

Transportation reimbursement will be provided by RC Whisker Warriors when needed by residents, and to help volunteers with the costs of transporting Community Cats to spay/neuter clinics and back to their colonies. RC Whisker Warriors will not transport animals owned by residents.

Community Cat Care/Maintenance

Colony	Location	Approx. # of cats	Dry Food/mo	Wet Food/mo	Cost/yr
Sun Lovers	2880 Sunrise Blvd	4	10	20	\$360
El Segundo Gang	2625 El Segundo	4	10	20	\$360
	Citrus Drive	4	10	20	\$360
	2052 W Coloma	3	10	20	\$360
Recyclers	Recycle Road (4 locations)	30	80	0	\$960
Stone Creek	3368 Cristom Drive	3	10	20	\$360
Working Cats	Mercantile Drive	6	15	0	\$180
Movers & Shakers	11327 Folsom Blvd	9	20	40	\$720
Jump Sky High Team	Sky High Sports	10	20	40	\$720
Postal Team	10923 Progress Ct.	2	10	20	\$360
River City	Progress Court	3	10	20	\$360

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Tree Lovers	2197 Chase Drive	13	30	50	\$960
Monks	Abbotford	4	10		\$120
Learners	RC Villa School	4	10		\$120
Rockers	Rockingham	6	15		\$180
High flyers	Mills Tower	5	15		\$180
Residents feral cats	4 residents	15	40		\$480
Total		125			\$7,140

Outreach/Volunteer recognition

Outreach/Volunteer aid/Recognition	Anticipated costs
Postage for informational materials for community groups	\$250
Printing costs for postcards	500
Website costs/annualized plus webmaster costs	500
Volunteer mileage costs reimbursement for trapping and spay/neuter of Community Cats	350
Volunteer recognition/gift cards	750
Teambuilding event	250
Total	\$2,600

Funds can be allocated to other elements of the grant if the allocation for one element is exceeded, except for funds allocated to Outreach/Volunteer Costs & Recognition, which cannot be exceeded.

Sustainability

The Rancho Cordova Whisker Warriors believes that the need for our services will continue at this high rate for several more years. We will actively seek more donations. However, we do not envision that the need for support will completely be eliminated.

The Whisker Warriors do provide services to the community above and beyond the services funded through the Community Enhancement Fund grant. Leveraging partnerships is key to fulfilling our mission.

Whisker Warriors Animal Defense Fund
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ATTACHMENT 3

Some of the areas in which we have used donations and partnerships to fulfill our mission:

- **Animal Education** is a priority. We provide education to families at the numerous events we attend each year in the city. We are still hoping to put together a plan to go into the schools and provide classroom education.
- **Trailer Parks & Apartments** We are concentrating efforts on partnering with the managers of these sites to control the population of animals in these locations.
- **Senior aid** We have been successful in engaging local businesses in our requests for donations for seniors. The end result is that we have been able to provide at-risk seniors with a stable source of cat and dog food through the Meals-On-Wheels program without the use of any grant funds. We also have been able to fully support dry cat food for an increasing number of homeless cat colonies in Rancho Cordova outside of the grant funds. We continue to seek opportunities to help seniors and other residents in need.
- **Veterans Village at Mather** We have had sufficient donations to provide pet beds, toys, treats and dog and cat food for the companion animals for all the Veterans at the Village. With all Phases now open (146 apartments), there are increased needs for both dog and cat food and supplies.
- **Adoptions** We are partnering with the SPCA to foster kittens and cats that we bring to the shelter, or animals surrendered to the shelter. All Creatures Animal Rescue now adopts out dogs through PetSmart and other venues. We are also partnering with the Sacramento SPCA, Fat Kitty City and Animal Outreach of the Mother Lode to foster kittens and cats for adoption through their programs.
- **Care for Community Cats** Humane trapping of new colony members and colony maintenance, including building of shelters and feeding stations, is provided by either Whisker Warriors or other trappers in the region. Animal Services Officers rely on us to help mitigate issues with stray or feral cats for residents. We also will partner with them on a return to field program when implemented. We partner with the Northern California Community Cat Alliance to provide services within Sacramento County. Volunteers with Sac Ferals and Cat Core Sacramento work with apartment managers, businesses and residents to provide solutions.

Thank you for caring for the animals of Rancho Cordova!

Submission #	227314
IP Address	99.38.155.166
Submission Recorded On	03/05/2020 1:26 PM
Time to Take Survey	9 minutes, 19 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Ending Weekend Hunger

*Project Description ?

We are currently sending weekend food home to 330 elementary students in the FCUSD. The children take their food bags which have been discreetly put in their backpacks each Friday for the entire school year. Our students all receive free breakfast and lunch, Monday through Friday. Our program ensures the kids have food the 60+ hours they are out of school. We try to stay under \$3.00 per child for the entire weekend.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Rickey and Janice Davis

*Project Goals ?

Our goal for the 2020/21 school year is to add the 2 remaining elementary schools in Rancho Cordova that are not utilizing our program, Peter J. Shields and Navigator. If there is not a need at either school then we would talk with Michelle Flowers at Kinney High and see if it's feasible to provide food to some of the high school students. We would be adding 40-50 new students to our program.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

42,840

*Estimated breakdown of project expenditures

\$3.00 per child per weekend for 380 kids and we send food home for 36 weeks = \$41,040. \$1800 for rent at Unity of Sacramento for the year.

*Matching Funds ?

0

*Include any other funding contributions ?

Our annual golf tournament in June generates funds, I ask our community partners for donations and to help us by organizing food drives in our behalf.

*Ongoing operations and maintenance costs if applicable ?

\$1800 in rental costs for our food locker at Unity of Sacramento which is for the entire year. We were in a small storage room and to be able to get food to more students we had to find a bigger space to call home for our food locker. We are currently paying \$150 each month for a much bigger space at Unity of Sacramento.

*Total Community Enhancement Funds requested ?

20,000

Is this a multiyear request?

Yes

*Number of years ?

3

*If you answered yes above, describe your plan. ?

We started our program in 2014 sending weekend food home for 30 students and we currently send food for 330 students. We will continue to partner with businesses in our community because their donations and food drives help immensely. We will also continue with our charity golf tournament each June. Our program would not be able to feed 380 students with the new school year if we did not receive this grant. We would have to cut students from the program instead of adding more.

***How many years have you received funding for this project? ?**

1

***When will your request for funding sunset for ongoing programs? ?**

June 30, 2020

***Project Schedule ?**

Our program is ongoing as long as we have funding and community partners to help us. As long as there are hungry kids we will send weekend food home for them.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

FCUSD elementary schools
Folsom CA 95630
Sacramento

Other physical addresses if project/program is at multiple sites ?

While we send food home for the students from 6 Rancho Cordova schools we do not go on campuses. Each school comes to our food locker to pick up their food.

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?****SKIPPED******School District (if applicable, check all that apply) ?**

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?****SKIPPED******Application submitted by**

Janice Davis

Title

Volunteer Program Coordinator

Submitting as

Non-Profit

Phone

(916) 213-5595

***Email**

jd@BibSac.org

Mailing Address of Submitter

123 King
Sacramento CA 95827
Sacramento

Signatory's Name ?

Janice Davis

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 213-5595

***Signatory's Email Address**

jd@BibSac.org

Signatory's Mailing Address

123 King
Sacramento CA 95827
Sacramento

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

**CITY OF RANCHO CORDOVA FISCAL YEAR
2020/2021 GRANT APPLICATION COMMUNITY
ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Mills Middle School Parking Lot Resource Officer

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

Current parking lot set up at Mills Middle School is unsafe for students for several reasons due to traffic patterns. Mills Administration reports verbal arguments and vehicular hostility with current drop off and pick up at Mills parking lot, with no resources to manage current situation. Changes can be implemented with one parking lot officer and proper traffic control at drop off and pickup of Mills students.

Community safety: Safety of citizens and students in and around Coloma Road must improve. Considering the January 2020 death of a resident of Coloma Road and past vehicular deaths on Coloma Road: Action is needed! The City of Rancho Cordova along with Folsom Cordova School District is charged with making thousands of students safe on their way to and from home! It is equitable due to decisions by Rancho Cordova's business development plan and therefore increased traffic patterns in and around FCUSD schools over the last decade.

Economic Impact: Employment of a local resident as a parking resource officer. Approximately 12 hours a week at \$13.00 per hour benefits family and community economy. Gross income of approximately \$150 weekly in employees household spending budget benefits local economy and pride in neighborhoods.

Bottom line is The City and schools must do more to ensure ongoing safety of Mills students and conjoining Cordova High students. Many of the parking lot problems stem from poor traffic patterns and presences of any authoritative direction. Cordova High school students drop off in Mills Middle school parking lot, near Cordova Girls softball field gate. If this implementation can be done at beginning of FCUSD instructional year, the parking

lot will be safer in 2020-2021 school year.

Project Team Individuals or organizations responsible for the development and delivery of the project.

__FCUSD as employer of position - Resource officer in traffic

__Principal of Mills middle school

__Traffic Resource Officer

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goals:

- 1) **Hire Traffic Resource Officer - scheduled 7:30 am to 8:45am and 2:30pm to 3:30pm, Monday through Friday. (adjustments according to FCUSD instructional schedule). Presence of a Traffic Resource Officer maintains a respectful scene in the parking lot for drop off and pick up times. Which is a great behavior example for minor children involved, our most important resource.**
- 2) **Establish safe traffic patterns in a parking lot serving two secondary public school sites. Cordova High and Mills Middle schools enroll over 3000 students that start and end class instruction at similar or exact times.**
- 3) **Implement safe traffic patterns for drop off of Mills Middle and Cordova High school students during drop off and pick up times according to FCUSD instructional calendar.**
- 4) **Traffic officer to assist in control throughout Mills Middle school parking lot, using traffic cones and portable signs to route Cordova High students and Mills Middle students for safe drop off exiting & pick up entering vehicles.**

2614764.1 1

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs.

The funds are intended for community enhancement.

Total project cost: \$6,350

Estimated breakdown of project expenditures: **\$150 weekly for 40 weeks = approximate gross pay \$6,000**
\$350 traffic cone purchase

Matching funds (including any in-kind contributions): none

Include any other funding contribution to include your own: none

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: none

Total Community Enhancement Funds requested: \$6,350

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: N/A

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. N/A

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? N/A

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

August 12, 2020 through May 27, 2021 TO FOLLOW THE FCUSD INSTRUCTIONAL CALENDAR

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 10439 Coloma Road, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒ If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021

Supplemental Endorsement Form for more information and important deadlines.

2614764.1 2

Application Submitted by

Name: Lea Colwell Hernandez **Title:** Rancho Cordova Resident and Optimist Club Board Member

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-598-8663 **Email:** LCHERNANDEZFS@GMAIL.COM

Mailing Address: 2620 SARDA WAY, RANCHO CORDOVA, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Dr. Sarah Koligian **Title:** Superintendent FCUSD

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: 916-294-9025 **Email:** SKOLIGIAN@FCUSD.ORG

Mailing Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

Stacy Delaney

From: L Hernandez <lchernandezfs@gmail.com>
Sent: Friday, March 6, 2020 4:15 PM
To: Stacy Delaney
Subject: Mills FCUSD grant app

Stacy~

Attached is Mills grant application, emailed FCUSD today for endorsement.



MillsGrantApplication20202021 (1)

Respectfully~

Lea Colwell Hernandez, JSM
Business financial consultant

"We live by faith not by sight"
2 Corinthians 5:7

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 3:41 PM
To: Daniel Leonardich
Cc: Angela Griffin; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H grant request from FCUSD - endorsement withheld

Dear Daniel,

Please see the following Measure H grant request for which I am withholding my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Measure H Grant request: Endorsement Withheld by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Mills Middle School Parking Lot Resource Officer

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,
Sarah Koligian

Submission # 228106
 IP Address 162.192.88.124
 Submission Recorded On 03/07/2020 6:51 AM
 Time to Take Survey 51 minutes, 39 seconds

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Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name

Purchase laptops, peripheral equipment and software.

*Project Description

To purchase laptops, peripheral equipment & software to hold computer classes that will have an emphasis on senior development. These classes will teach beginning to advanced Microsoft Office, creating and accessing email, "senior surfer" classes teaching access to social media and internet. Evening classes will be offered to all ages. In today's world computer usage is necessary for banking, paying bills, 2020 census will be online. Computer classes are asked for on a daily basis.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team

Cordova Senior Activities Advisory Board will have oversight of the entire project, Neil Orchard Senior Center Staff for computer set up. Instructors for the class to be hired and paid via the cost of taking the class.

*Project Goals

The goal of this project is to purchase all 10 laptops, peripheral equipment and software. Once the purchase is complete and laptops are ready we will hire an instructor(s) that will receive payment via the money made from the cost of taking the class. The classes should cost about \$25 per 6 to 8 week class. Cheap enough for seniors and others to afford. Learning a computer will provide socialization & decrease the feelings of loneliness often felt by seniors.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost

14,090

*Estimated breakdown of project expenditures

HP Laptops - 10 - total \$7,000; Windows 10 pro - 10 - total 2,200; Microsoft Office & Business 10 - total \$2,750; laptop storage cabinet 1 - total \$800; IT support & install - \$1,000; Computer Mouses -10 - total \$140; Misc extension cords - \$200. Amounts have been rounded up to cover overages and taxes.

*Matching Funds

N/A

*Include any other funding contributions

N/A

*Ongoing operations and maintenance costs if applicable

N/A

*Total Community Enhancement Funds requested

14,090

Is this a multiyear request?

No

*How many years have you received funding for this project?

SKIPPED

*When will your request for funding sunset for ongoing programs?

June 30, 2021

***Project Schedule ?**

As soon as funding is approved the Cordova Senior Activities Advisory Board will purchase laptops, peripheral equipment and software. We'll get them up and running while we interview instructors. Classes can be up and running as soon as the October 2020 to January 2021. We will have this grant closed out by June 2021.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

3480 Routier Road
Sacramento CA 95827
Sacramento

Other physical addresses if project/program is at multiple sites ?

N/A

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Kathie Jacobs

Title

Individual - former Board president & current center member

Submitting as

Non-Profit

Phone

(985) 789-5232

***Email**

kathiejacobs@hotmail.com

Mailing Address of Submitter

9551 Butterfield Way
29
Sacramento CA 95827
USA

Signatory's Name ?

Ms Shirley Gladfelder

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 369-7724

***Signatory's Email Address**

shirl_bill@hotmail.com

Signatory's Mailing Address

3480 Routier Road
Sacramento CA 95827
USA

Attach any additional documents here ?



3/4/2020

To Whom it May Concern,

My name is Heather Schelske, Supervisor of the Neil Orchard Senior Activities Center, and I am writing this letter in support of the Cordova Senior Advisory board. The Cordova Senior Advisory Board has been a vital nonprofit for our center. Over the years they have raised funds for things such as new Bingo Equipment, TV, and some furniture. Thanks to the Advisory Board's financial assistance, we are able to keep programs and events at a very affordable cost for the fifty and over population on a fixed income in Rancho Cordova area.

Our center has over 650 active members with an average of 60 to 120 participants checking in each day. We offer over 20 different programs; with either a fitness or an arts/enrichment class occurring every hour of the day. For many years, we had offered computer classes at our center. However, as with all technology, over time the computer hardware and software became obsolete. Since then, we've fielded many calls from seniors who are left disappointed when they find out that we no longer offer computer classes. With the support of the Advisory Board and this grant, we would be able to bring back these essential classes.

In today's world, it has become increasingly more difficult to get through daily tasks without the use of a computer. Banking, paying bills, accessing health care information, requesting government aid, and completing the 2020 Census are just a few of the functions going digital. With the addition of a computer lab, we would be able to offer classes on Microsoft Office, How to Navigate the Internet, Silver Surfer (Social Media), Email and Digital Photography. Daytime classes would be geared towards the fifty and over population while evening classes would be offered for the working adult.

One of the greatest gifts we can give to seniors is access to social media. Many of our seniors have family and friends that are spread around the world. If they're lucky, they may be able to see them once or twice a year. With access to social media, they would be able to instantly travel hundreds of miles to connect with friends, family and the community.

Here at the Neil Orchard Senior Activities Center we are in support of this grant and would be delighted to give the senior residents of the Rancho Cordova the opportunity and education of how to use and navigate the computer with several programs.

Please feel free to contact me with any additional questions.

Thank you,

Heather Schelske

Recreation Supervisor II
Cordova Recreation and Park District
Neil Orchard Senior Activities Center
3480 Routier Rd
Sacramento, CA 95827
P: 916-366-3133

Submission #	229220
IP Address	206.15.249.227
Submission Recorded On	03/09/2020 5:28 PM
Time to Take Survey	35 minutes, 41 seconds

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Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Kiwanis Rancho Cordova (KRC) Book Buddies

*Project Description ?

Many of the estimated 65% of poor children living in Rancho Cordova have few or no books in their homes. This lack of "home libraries" among families contributes to literacy and vocabulary deficits that can weaken children's academic performance throughout their lives. KRC Book Buddies will help to close this gap by providing new books and literacy activities to local children/youth who are eating free meals at FCUSD's summer meal sites and also at other Kiwanis and District activities.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

KRC will coordinate the Book Buddies project with Folsom Cordova Unified School District (FCUSD) by distributing books and literacy activities initially at FCUSD summer food sites. The KRC is also reaching out to other potential partners such as the Friends of the Library, Barnes and Noble, and other regional Kiwanis clubs. The Sacramento Public Library has agreed to partner for this project. The KRC members leading this project are Deborah Burrell, Nora Stroke, and Linda Burkholder.

*Project Goals ?

1. Purchase/secure donations and distribute at least 1000 new books annually. 2. Serve approximately 500 children annually. 3. Distribute books at summer meal sites of FCUSD and other venues, such as free KRC pancake breakfasts. 4. Provide family literacy information/activity guides with all distributed books. 5. Assist all who receive free books to apply for Sacramento Public Library cards

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

5,500

*Estimated breakdown of project expenditures

\$ 5,000. To purchase children's books. \$ 500. To print banners and literacy handouts.

*Matching Funds ?

\$ 1,500 from KRC. \$ 1,000 (in-kind value of books donated for distribution)

*Include any other funding contributions ?

Applying for a grant in October 2020 from the Kiwanis Children's Fund of the Kiwanis International organization.

*Ongoing operations and maintenance costs if applicable ?

Not Applicable.

*Total Community Enhancement Funds requested ?

3,000

Is this a multiyear request?

No

*How many years have you received funding for this project ?

SKIPPED

*When will your request for funding sunset for ongoing programs ?

We anticipate that our requests for funding from the City will sunset on June 30, 2022.

***Project Schedule ?**

Project will start June 1, 2020 and go through June 30, 2021. June 2020, project will launch with KRC purchased books, city funds plus KRC funds will be used in June 2021.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

2460 Cordova Lane
Rancho Cordova CA 95670
USA

Other physical addresses if project/program is at multiple sites ?

The FCUSD additional summer food sites for June 2020 are not yet identified. Summer meal sites for June 2021 will be identified by FCUSD in the spring of 2021.

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

Folsom Cordova Unified

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Nora Stroke

Title

Co- chair Kiwanis of Rancho Cordova Book Buddies Committee

Submitting as

Non-Profit

Phone

(916) 225-0136

***Email**

norastroke@gmail.com

Mailing Address of Submitter

P O Box 2641
CA Rancho Cordova 95741
United States

Signatory's Name ?

President Paul Schweiger

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 524-1283

***Signatory's Email Address**

paul.schweiger16@gmail.com

Signatory's Mailing Address

P O Box 333
California Rancho Cordova 95741
United States

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Kiwamis Rancho Cordova Book Buddies
Name of Applicant: Kiwamis Club at Rancho Cordova Foundation **Applicant's Title:** President
 Individual ☐ Public Agency ☐ ☒ Non-Profit ☐ Other ☐ Paul Schweiger
Nova Stroke - co-chair
Applicant's Phone: 916 524-1283 **Applicant's Email:** paul.schweiger16@gmail.com
Applicant's Mailing Address: PO Box 333 Rancho Cordova CA 95741

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 229635
 IP Address 207.231.64.30
 Submission Recorded On 03/10/2020 11:32 AM
 Time to Take Survey 37 minutes, 20 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Fall Prevention Through Movement for Seniors

*Project Description ?

Sacramento Ballet will introduce Fall Prevention Through Movement in partnership with Cordova Recreation & Park District. Designed in 2018 with Kaiser Permanente & Eskaton Assisted Living, Fall Prevention gives seniors a greater sense of mobility, agility, confidence & balance. Activities include movement & music that incorporate contemporary, modern, classical & other forms of dance, tied to medical & therapy protocols. We will offer two one-hour, eight-week sessions for 18 persons each.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Trained members of Sacramento Ballet's staff or certified associates, accompanied by a trained pianist, lead the classes. Cordova Recreation and Park District staff will handle logistics and registration, as well as primary promotion (the Ballet will support promotion through social media).

*Project Goals ?

There is ample evidence that programs such as this substantially reduce the number of falls, as well as improve seniors' overall quality of life. We find it telling that more than half a dozen participants in the original class have expanded to senior tap & other programs. By combining dance, movement & music in a supportive environment, we also will reinforce the uplifting power of the arts while creating a sense of shared involvement and community.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

11,990

*Estimated breakdown of project expenditures

DESIGN Syllabus refinement \$200 STAFFING Prep \$390 Teacher \$1200 Pianist \$1000 Training for teacher \$200 Training for pianist \$200 MANAGEMENT Oversight-Ballet \$500 Oversight-Cordova \$500 Room prep \$150 PROMOTION Staff time \$200 Marketing \$500 SUPPLIES Shoes (40 @ \$40) \$1600 Portable barres (9 @ \$250) - 1x expense \$2250 Portable stools (20 @ \$30) - 1x expense \$600 Portable mirror (1 @ \$400) - 1x expense OTHER Mileage \$250 Insurance \$250 Overhead/other \$1600

*Matching Funds ?

N/A

*Include any other funding contributions ?

Sacramento Ballet will rely on its existing community-engagement funds to support any additional costs.

*Ongoing operations and maintenance costs if applicable ?

We anticipate no ongoing maintenance or operations costs; please note the barres, stools & mirror will be owned & held by Cordova Recreation & Park District.

*Total Community Enhancement Funds requested ?

11,990

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

Though we answered no & are seeking funds just for an initial trial, if the program proves popular, we might seek additional funding in subsequent years.

***Project Schedule ?**

We look to begin promotion & registration over the summer, with classes beginning in fall 2020 (dates TBD). We can run classes in the same eight-week period (Tuesdays & Thursdays, for instance) or can run one full session followed by the other. Links of interest: <https://gooddaysacramento.cbslocal.com/video/4397263-ballet-for-seniors/>
<https://blog.eskaton.org/balance-class-in-partnership-with-kaizer-permanente-and-the-sacramento-ballet>

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

Neil Orchard Senior Activities Center, 3480 Routier Rd.
 Sacramento CA 95827
 USA

Other physical addresses if project/program is at multiple sites ?

N/A

Have you received a letter of support for the project/program from the property owner? ?

Yes

Letter of Support ?

Measure H Grant letter of support Sacramento Ballet 2020_ (002).pdf

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Ron Fredman

Title

Director of Development

Submitting as

Non-Profit

Phone

(916) 732-3670

***Email**

rfredman@sacballet.org

Mailing Address of Submitter

2420 N Street
 100
 Sacramento CA 95816
 USA

Signatory's Name ?

Executive Director Anthony Krutzkamp

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 732-3668

***Signatory's Email Address**

akrutzkamp@sacballet.org

Signatory's Mailing Address

2420 N Street
 100
 Sacramento CA 95816

USA

Attach any additional documents here ?

FALL PREVENTION THROUGH MOVEMENT PROMOTION.pdf

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



FALL PREVENTION THROUGH MOVEMENT



From a letter signed by
participants:

“Falling is a great concert to seniors. This class is helping us to develop the muscle strength, balance and self confidence to alleviate this fear.

“Attitude is another important element in positive aging. Under the guidance of an amazingly talented and incredibly patient teacher, this class challenges us to try new things. The result is a fun filled hour that we all look forward to. We go home a little sore but feeling happy and proud of what we have accomplished.”



Thank you for considering supporting this important outreach program and the seniors we serve. If you would be interested in observing a class, or have other questions, please contact Ron Fredman, Director of Development, at 916.732.3670 or rfredman@sacballet.org.



March 10, 2020

To Whom it May Concern,

My name is Heather Schelske, Supervisor of the Neil Orchard Senior Activities Center, and I am writing this letter in support of the Sacramento Ballet fitness program: Fall Prevention through Movement. With over 650 members here at the center we have found that our exercise classes are our most attended and requested classes.

With the current success of the program at the Sacramento Ballet, we are anticipating keeping the movement going and continuing to grow this program and provide outreach in the Rancho Cordova area. Falls are the leading cause of injury in older adults. This class, designed by Kaiser Permanente & Eskaton, will help reduce that risk and improve balance and strength.

The uniqueness of this class with using ballet techniques and music is a perfect fit for the senior demographic. Partnering with the Sacramento Ballet to have a professionally trained instructor to lead this class would be a great benefit. As a partner to this program we will provide the space, registration and promotion of the class. Being that we already have the audience that this program is intended for, I think it's a win/win situation and should lead to a very successful program.

Here at the Neil Orchard Senior Activities Center we are in support of this grant and would be delighted to give the senior residents of the Rancho Cordova the opportunity. We find promoting health through music and movement is not only great for your body but your spirit and mind as well.

Please feel free to contact me with any additional questions.

Thank you,

Heather Schelske
Recreation Supervisor II
Cordova Recreation and Park District
Neil Orchard Senior Activities Center
3480 Routier Rd
Sacramento, CA 95827
P: 916-366-3133

Received 3/11/2020 12:18 PM

SAD



Water service lines for Fourth of July Celebration

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Water service lines for Fourth of July Celebration

Project Description

This project would provide funds to the Cordova Community Council Foundation (CCCF) to engage the Cordova Recreation and Park District in upgrades to water service lines supporting the Rancho Cordova Fourth of July Celebration.

The CRPD is advancing a project to replace swimming facilities within Hagan Park. The project is expected to create considerable disruption to the Rancho Cordova Fourth of July Celebration in 2020, 2021 and, in a worse case scenario, 2022. However, it has also presented an opportunity for a longer range upgrade to support this signature event for the community.

In surveying the possible impacts on the event, Cordova Community Council inquired whether it would be possible to install three new waterlines with connections to service food vendors and other attractions as part of the pool construction project?

Since 2002, the Rancho Cordova Fourth of July growth has been supported by an increasing number of temporary fixes. One is the installation of temporary potable water lines to support food and other vendors. This is accomplished by making temporary connections of above ground PVC piping with hose bib connections that run hundreds of feet around the central food service area of the park. Water is further distributed by food-grade flexible hoses.

While CCCF believes we have done a good job of hiding from public view this web of pipe and hose, because of their temporary nature and above-ground location, it is common for them to become damaged during the installation and/or during the event itself, resulting in a need to make on-the-fly repairs, flushing the lines to assure water cleanliness and safety, among other headaches. Installation of new underground water service lines would rectify this situation.

The CRPD has provided the Cordova Community Council with a quote of \$11,126.50 for this project, which includes a \$935 (10%) contingency fund. CRPD is contributing an estimated \$2200 in design and project management fees as an in-kind contribution. Their quote is attached as Exhibit A. They have noted that the installation would likely not occur until near the end of the pool project.

Project Team

Shelly Blanchard, Project Manager for Cordova Community Council
Laura Taylor, Project Manager for Cordova Recreation and Park District

Project Goals

Goal #1 Provide safe, potable water connections to service the Rancho Cordova Fourth of July event, and possibly others

Community Enhancement Criteria and Prioritization

This project meets Community Enhancement Fund criteria by enhancing health and safety at the Rancho Cordova Fourth of July Celebration. The celebration advances community pride, promotes civic engagement, improves quality of life offerings to residents, and supports an entertainment experience for the community. For decades, the Rancho Cordova Fourth of July Celebration has reflected the hometown flavor and culture of the City of Rancho Cordova.

This request for funding supports the goals of the Community Enhancement Fund and meets the prioritization by:

- **Promoting community pride and quality of life:** Exciting local experiences generate increased community understanding, appreciation and involvement, and drives economic activity. Attracting 25,000 people per year, the Rancho Cordova Fourth of July encourages residents to call Rancho Cordova their home and is a source of community pride.
- **Safety:** This is a public health and operational upgrade. Public health interruptions will be minimized by this installation.
- **Arts, Culture, History, and Entertainment:** Wildly popular, the Rancho Cordova Fourth of July Celebration provides family-friendly and affordable entertainment to the community of Rancho Cordova and their guests.
- **Leverage:** The project leverages other city investments at this location and in this public event by taking advantage of planned construction in the area.

History and Sunset

This is a one-time capital improvement and does not require continued funding after completion.

Metrics and Efficiency

The overarching goal of this project is to enhance health and safety and general operations at the Rancho Cordova Fourth of July Celebration, the largest community-focused event of the year.

Goal	Metrics
Goal #1 Provide new water service connections to support the Rancho Cordova Fourth of July event, and possibly others	This installation is a prima facie health and safety improvement to the largest community celebration of the year

Funding request

Total Measure H funds requested:

Estimated Breakdown of Project Expenditures

- Project costs as provided by CRPD \$11,126.50

Matching Funds including in-kind contributions:

CRPD is providing design and consultant services as well as project management at no cost, valued at \$2,200.00.

Project schedule

This project is dependent upon construction timetables for the Hagan Park Pool Replacement Project. CRPD officials currently believe the project will not be installed until near the end of the pool project, which is likely to be 2021.

Attachments:

Exhibit A Meeting notes from CRPD/CCCF field survey
CRPD cost breakdown for installation of water service improvement



March 9, 2020

Stacy Delaney, Community Enhancement Analyst II
City of Rancho Cordova
2729 Prospect Park Drive,
Rancho Cordova, CA 95670

RE: Letter of Support to the Cordova Community Council Grant Application

Dear Stacy,

The Cordova Recreation and Park District (CRPD) is excited to support the Cordova Community Council's (CCC) project to add permanent potable water lines to service the Rancho Cordova 4th of July Celebration at Hagan Community Park using funds granted through the Measure H Community Enhancement Fund. The 4th of July Celebration at Hagan Community Park, which attracts 25,000 people each year, has become a local staple over its decades long run in Rancho Cordova.

CRPD staff has met onsite with the CCC to coordinate the costs and implementation of the proposed project. We support the project and are pleased to have the opportunity to be proactive with the CCC in preparing the cost estimate for the vendor water service connections. CRPD will also provide design and project management services as a contribution toward the project valued at \$2,200.

We support this project as it will not only help to ensure a successful 4th of July community event, but it will allow vendors access to clean water at Hagan Community Park for community event in the future. We look forward to assisting the CCC in a successful project that will have a lasting impact in our park and community.

Sincerely,

A handwritten signature in blue ink that reads "Laura L. Taylor". The signature is fluid and cursive, with the first name "Laura" and last name "Taylor" clearly distinguishable.

Laura L. Taylor, Park Planning and Development Manager
Cordova Recreation and Park District

VENDOR WATER SERVICE VALVES FOR 4TH OF JULY EVENT				
PREPARED BY: Andrew Saltmarsh/John Biundo				
DATE OF ESTIMATE: 3/9/2020				
Item	Unit	Quantity	Unit Cost	Total
1" PVC Pipe	lf	220	\$ 25.00	\$ 5,500.00
Hose bib/Spicket Boxes	ea	11	\$ 350.00	\$ 3,850.00
SUBTOTAL ITEMS				\$ 9,350.00
Mobilization (if applicable)	7%	1	\$ 654.50	\$ 654.50
Contingency (5%-20%)	10%	1	\$ 935.00	\$ 935.00
SUBTOTAL CONSTRUCTION COSTS				\$ 11,126.50
TOTAL CONSTRUCTION COSTS				\$ 11,126.50
Design (By CRPD staff)	0%	1	\$ 1,200.00	\$ 1,200.00
Project Management (By CRPD staff)	0%	1	\$ 1,000.00	\$ 1,000.00
TOTAL SOFT COSTS (CRPD Contribution)			\$ 2,200.00	
TOTAL PROJECT COSTS				\$ 11,126.50



August 21, 2019

MEETING MINUTES

**RE: Locations for Domestic Water and Electrical Stubs at Hagan Park
Requested by Cordova Community Council for 4th of July Event
Review Cordova Pool Construction and Impacts to 4th of July Event**

Meeting Notes as recorded by Andrew Saltmarsh

Name	Representing
Laura Taylor	CRPD
Jill Nunes	CRPD
John Biundo	CRPD
Brian Danzl	CRPD
Andrew Saltmarsh	CRPD
Marie Beckstaiger	CCC
Melody Granger-Mayer	CCC

DISCUSSION:

1. Utility access for 4th of July vendors along pedestrian walkway to the original pool entrance (will also be the main construction entrance during the pool construction):
 - a. The Cordova Community Council (CCC) would like to add three new waterlines with connections. Two of the waterlines would be on the west side of fire access road for food trucks and vendors to use during the 4th of July celebrations. One would be a stub provided to the east side of the fire access road for the potential of future expansion.
 - b. The lines on the west side being requested are as followed: starting from the main water access box at the planter where the access road and footpath meet (near the restroom), continue west underneath the path (where the existing sleeve is) and to an existing valve box. From this point, the CCC District wants to run one-inch PVC water lines in opposite directions from the connection point: one line running north along the access road and one running west ten feet off the pond edge. A one-inch line should be enough.
 - c. One line will run 80 ft north alongside the access road with another line running 140ft westward keeping 10 ft. from the pond. Valve boxes with hose bibs will be placed every 20 ft along these

- lines. 11 in total. The hose bibs would be below ground in boxes that can be unlocked for vendor access. See attached diagram.
- d. During the 4th of July event, electricity is laid above ground by the CCC for use by the vendors. The CCC would like to separate the electrical lines from the above ground water hoses that have been used in the past by adding the permanent one-inch water lines underground.
 - e. CRPD will prepare cost estimates for the project for the CCC. The CCC will obtain funding for the installation. Ideally, the work will be done in conjunction with the construction of the new fire lane to the pool project to allow the sleeves to be placed at a lower cost than cutting into the asphalt later.
2. Construction of the Cordova Community Pool will impact the typical set up for the 4th of July Event in 2020 and possibly in 2021. The CCC has identified that pedestrian exiting after the fireworks shows is an impact of concern.
- a. The temporary construction fence around the main pool construction entrance will require an adjustment to the past set up for the 4th of July celebration. The typical path of pedestrians exiting the event will be partially obstructed. See the attached diagram for the location of the construction fence.
 - b. The existing asphalt walk will be demolished and repaved for the fire access road. It could possibly be repaved by July 2020, but that will not be confirmed until the general contractor for the pool has been awarded the contract and the contractor has submitted the detailed construction schedule.
 - CRPD staff estimates the fire access road could possibly be paved for fire access within 130 days from start of the project.
 - c. After some discussion, it was determined that the pedestrian traffic exiting the fireworks show could be directed approximately twenty feet to the west of the fenced construction access road.
 - d. Solution discussed:
 - Remove existing parking curbs/bumpers and accessible signage adjacent to the original path.
 - Compacted gravel can be used to backfill any areas that could be hazardous where the existing parking lot transitions to grass area.
 - Put up additional temporary fencing parallel to the construction fence to create temporary pathway directing people onto the grass pathway.
 - Note that the traditional exiting route required pedestrians to walk on the grass near the pond area. Therefore, the adjusted exiting route solution does not create a new accessibility issue.
 - e. The CCC asked about weekend construction, they have concerns about heavy machinery interfering with the Kid's Day event in April

- The contractors are anticipated to work the standard M-F workweek though they may request to work on the weekends.
 - The pool construction contract documents notify the contractor of regularly scheduled events in Hagan Park including Kid's Day that will impact construction access (but not eliminate it). Some accommodations may be required from both the contractor and the event organizers.
- f. To accommodate the 4th of July Event, no construction activities will be allowed during July 1st through July 5th.

NEXT STEPS:

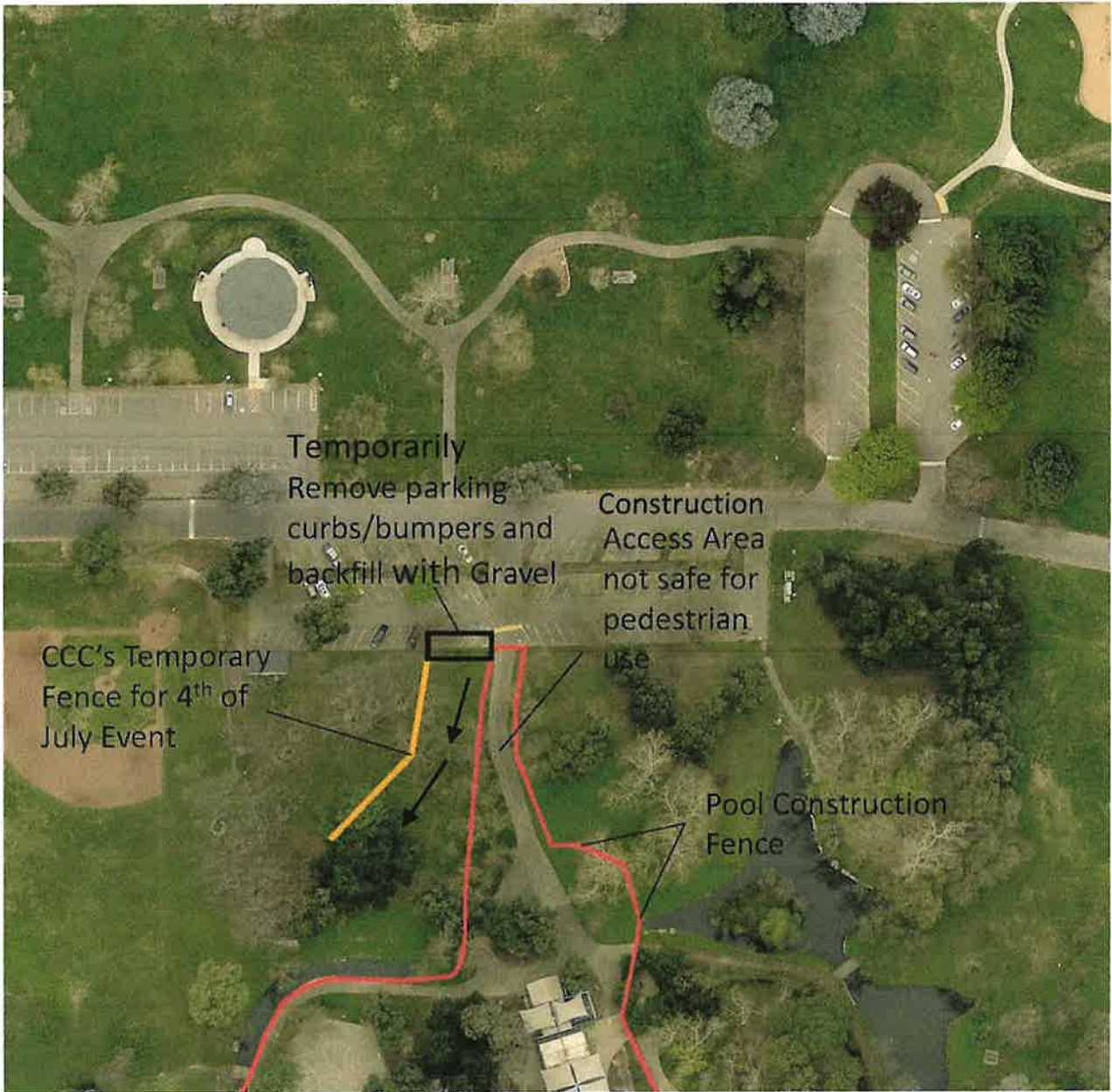
- CRPD will get cost estimate for vendor utility access project
- CCC will consider the possible solution discussed at the meeting.
- CRPD will inform the CCC of the contractor's construction schedule related to paving the fire access road. If the road surface will be paved by the 2020 4th of July event, then CRPD will consider temporarily adjusting the fence location for the 4th of July event if it is reasonable to do so.

ATTACHMENTS:

Diagram of requested water lines
Diagram of adjusted pedestrian exit

If you have questions or comments regarding these minutes, please contact the person who prepared them at (916) 842-3300.







**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Abraham Lincoln Enhancement Project – Digital Marquee

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

The installation of a low energy consumption LED Digital Marquee to replace an outdated, broken manual marquee in front of Abraham Lincoln Elementary School. This digital marquee will help bring the school up to date with newer technology, rejuvenate the pride and confidence of our students, parents, staff and community, and be an interactive tool to help keep our entire community informed of special events and dates, as well as promoting positive outward messaging for the school.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Stewart Signs 2201 Cantu Court Suite 215 Sarasota, FL 34232-6255. Phone: (800) 237-3928 (Tax ID: 20-507628)

Sacramento City Unified School District Facilities (SCUSD)

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

To provide immediate valuable awareness to students, parents, staff and the community, to increase participation for special events, fundraising, and program needs, such as PTO meetings, Saturday Academy, and effectively relay safety or emergency information to the community; cutting costs for printed communications. A new marquee will bring back a sense of pride and confidence in Abraham Lincoln Elementary, leading to improved attendance and fewer inter and out of district transfers.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$30,000

Estimated breakdown of project expenditures: \$22,966 Marquee, tax, shipping + \$7,000 installation /labor

Matching funds (including any in-kind contributions): NA

Include any other funding contribution to include your own: NA

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: NA

Total Community Enhancement Funds requested: \$30,000

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. NA

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? NA

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

July 1, 2020 through June 30, 2021. (estimating marquee delivery in August 2020 with a September 2020 installation)

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 3324 Glenmoor Dr. Sacramento, CA. 95827

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☒ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Brandy M. Phillips Abraham Lincoln PTO **Title:** PTO President

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-204-6131 **Email:** pto.abelincoln@gmail.com

Mailing Address: 3324 Glenmoor Dr. Sacramento, CA. 95827

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Dianne Brown Representative **Title:** Grant Coordinator

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: 916-643-9101 **Email:** dianne-brown@scusd.edu

Mailing Address: 5735 47th Ave. Sacramento, CA 95824

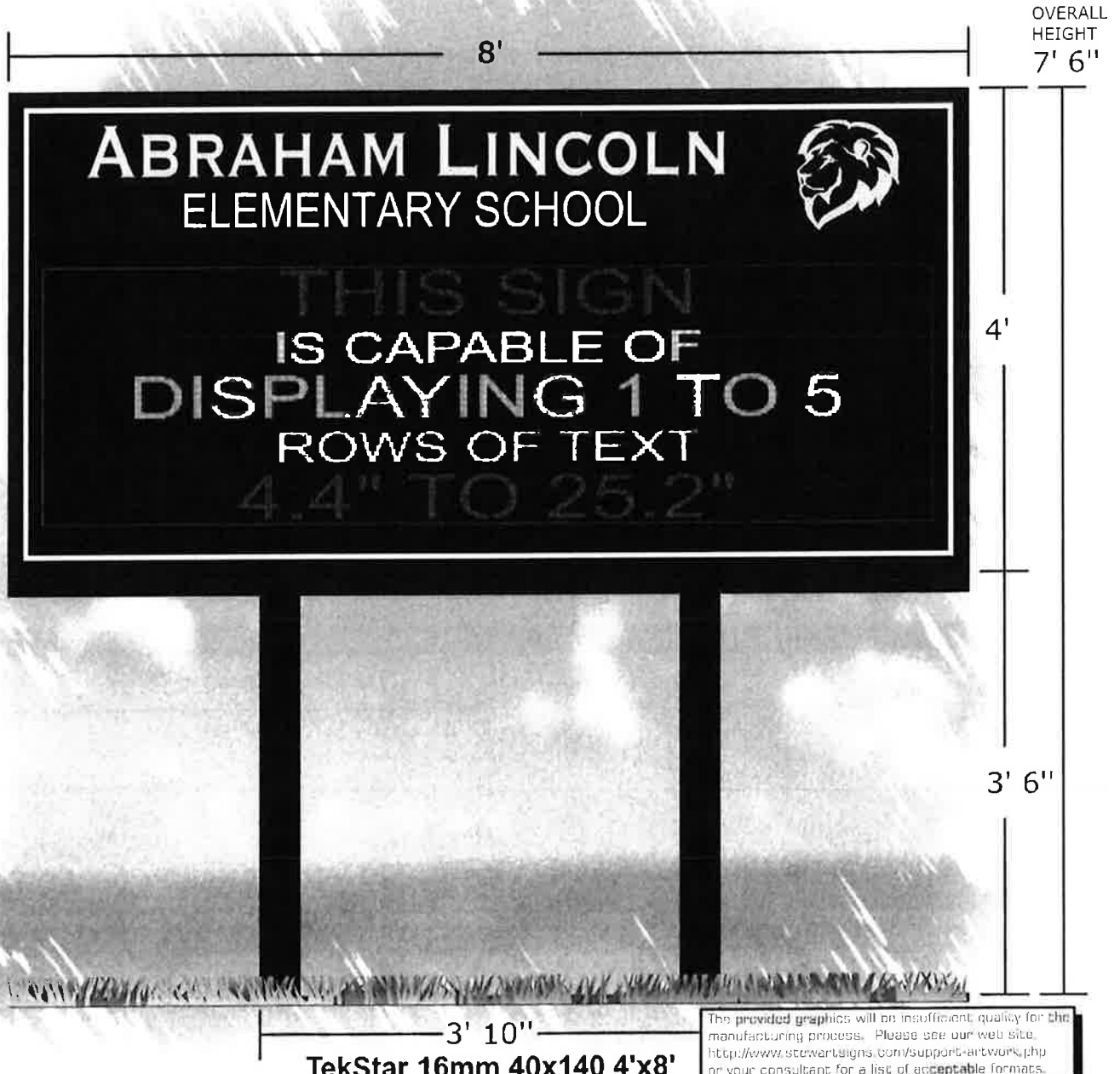
Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



Cabinet: 4' x 8'
Mount: Legs Custom (3' 6" x 3' 10")

Cabinet Color: Blue
Face Color: Blue
Line Color: Gold

Fonts: Copperplate Gothic(b), Arial
Logos: llongold1, clr5lineledonlya, clrsocial16mm



ORIGINAL DESIGN DO NOT DUPLICATE

DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND DIGITAL COPIING PROCESS, THIS CUSTOM ARTWORK PRINT INTENDED TO PROVIDE AN IDEAL FACILITY OF INTERIOR. YOUR FABRICATOR WILL BE RESPONSIBLE FOR THE QUALITY OF THE FINAL PRODUCT. THE QUALITY OF THE FINAL PRODUCT WILL VARY. IT IS RECOMMENDED THAT YOU CONSULT WITH YOUR FABRICATOR TO DETERMINE THE BEST QUALITY OF THE FINAL PRODUCT. A STEWART SIGN IS DESIGNED TO BE REPRODUCED AT ALL TIMES, AS THE REPRODUCED QUALITY OF THE SIGN'S LISTING COMPONENTS, SKETCHES AND DRAWINGS OF THE SIGN.

APPROVED AS SHOWN.

X _____ DATE _____ 1. _____

APPROVED WITH LISTED CHANGES.

X _____ DATE _____ 2. _____

X _____ DATE _____ 3. _____

Sketch #278286 Customer #1171305
2/13/2020 Shay Einhaus -PROPOSAL-



ABRAHAM LINCOLN ELEMENTARY
SCHOOL
3324 Glenmoor Drive
SACRAMENTO, CA 95827

Consultant:
Shay Einhaus, x231
seinhaus@stewartsigns.com
Direct Fax: (888) 608-9111

Customer ID: 1171305
Quote #: 950421 / 1
Quoted: 2/13/2020

Attn: Brandy Phillips
916-204-6131

DESCRIPTION	
4'x 8' Double Sided 16mm TekStar, 40x 140 Full Color LED Display with 12" Deep, Hinged Extruded Aluminum Cabinet and Thermoformed Makrolon SL Faces Decorated on Inside Surface with 3M Vinyl Graphics.	
Face / Cabinet Details	
Internal TekStar Cabinet with Complete LED Display Assembly, 16mm 40x140 Color	Header Area Decorated with Internal Photo-Real Graphics
Electrical Information	
One 20 Amp Circuit, 120 Volts; Max Draw: 8.32 Amps	LED Communication Method: Wireless Data Modem with no restrictions on distance.
Lifetime Wireless Data Plan Provided by ESG	SignCommand.com Cloud-Based Software Included FREE for Lifetime of Product. Please visit www.signcommand.com for more information**.
By signing you, the customer, affirm and agree to the terms and conditions listed at https://www.signcommand.com/data-plan	
Structural Details	
Mount Style: Dual Leg Mount	Customized Mount Size:
Leg Height: 3 Ft 6 In	Leg Width: 3 Ft 10 In
Overall Sign Height: 7 Ft 6 In	Minimum Wind Load Rating: 120mph, Exposure B
Miscellaneous Items	
Estimated Tax Included	Estimated Freight Included
*** Review Custom Artwork for Text, Graphic and Layout Details ***	
I.D. Cabinet: Blue	Draft: White
Mount: Blue	
Special Instructions: BREAKDOWN: SIGN = \$20,051.00 TAX = \$1,654.21 FRT = \$1,260.79 ----- TOTAL = \$22,966.00* *Does NOT include installation. Ballpark cost for installation on existing bolts/footing from original sign would be approximately \$3,900 additional.	Investment: \$22,966.00 Unless otherwise noted in Special Instructions, these prices are valid for 30 days. Freight, storage, other freight services and applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exempt certificate with order.
Purchase orders to EBSCO Sign Group, llc. dba Stewart Signs also accepted, NET 30	
Shipping Terms: F.O.B. Origin Payment Terms: 50% Down, Balance due 10 days after shipment	

* Compliance: FCC Part 15 / UL Listed

** By purchasing the SignCommand.com product, you are agreeing with the Website Terms of Use (<https://www.signcommand.com/terms>) and Software End User License Agreement (<https://www.signcommand.com/eula>).

Stewart Signs • 2201 Cantu Court • Suite 215 • Sarasota, FL 34232-6255
Phone: (800) 237-3928 Fax: (800) 485-4280 Web: www.stewartsigns.com Tax ID: 20-5076284

ATTACHMENT 3

Your Consultant: Shay Einhaus
(800) 237-3928, x231

Customer ID: 1171305

Quote Number: 950421 / 1

Date Quoted: 2/13/2020

SIGN
HERE

Customer's Authorized Signature

2/13/2020

Print Name

Date

Shay Einhaus, Regional Sales Manager -
School/Military Division
(800) 237-3928, x231

Date

Stewart Signs • 2201 Cantu Court • Suite 215 • Sarasota, FL 34232-6255
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Your Consultant: Shay Einhaus (800) 237-3928, x231	Customer ID: 1171305	Quote Number: 950421 / 1	Date Quoted: 2/13/2020
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SHIPPING INFORMATION	
SIGN (via Common Carrier)	*** All applicable items will be sent to the CUSTOMER address *** *** unless noted otherwise below ***
ABRAHAM LINCOLN ELEMENTARY SCHOOL 3324 Glenmoor Drive SACRAMENTO, CA 95827	
INVOICE (via USPS)	
LINCOLN ELEMENTARY SCHOOL 3324 GLENMOOR DR SACRAMENTO, CA 95827	
ORDERING PROCEDURES	

1. Check proposal for accuracy and, if approved, sign and date where indicated.
2. Approve design and colors on the custom artwork. Be sure to check spelling. If approved, sign and date the artwork.
3. Write deposit check according to terms listed on proposal form's header, made payable to EBSCO Sign Group LLC, dba Stewart Signs.
4. Return signed custom artwork, signed proposal form and deposit check to Stewart Signs.

* Unless indicated under special instructions, permits, footers, erection, electrical service, electrical hook-up and planters or other decorative masonry are the responsibilities of the buyer. Stewart Signs furnishes engineered footer drawings when applicable.

* Any cancellation may be subject to cancellation, return, and/or restocking fees.

* A late fee of 1.5% per month will be charged on any overdue balances.

* In the event of a payment default, customer will be responsible for all of Stewart Signs costs of collection, including but not limited to court costs, filing fees and attorney fees.

Your Consultant: Shay Einhaus
(800) 237-3928, x231

Customer ID: 1171305

Quote Number: 950421 / 1

Date Quoted: 2/13/2020

Stewart Signs
America's Premier Sign Company
Limited Product Warranty ("Limited Warranty")

Definition of Warranty Coverage:

- 1) EBSCO Sign Group, LLC, dba Stewart Signs (the "Company") expressly warrants to the original purchaser ("You" or "Buyer" or "Owner" or "Customer") that, for a period of five (5) years from the date of shipment (the "Warranty Period"), the electronic displays and the associated Company products (the "Product") will be reasonably free of material defects in materials and workmanship impacting Product fit, form and/or function. During the Warranty Period, the Company will, at its discretion, repair or replace any defective covered Product. The Owner will be responsible for removing and reinstalling any and all repaired or replacement parts. This Limited Warranty only applies to the Company's Product if installed, used, and maintained in the manner recommended by Company, and this Limited Warranty is conditioned upon compliance with all such instructions. Lifetime telephone support for the Product is provided, as needed.
- 2) In the event the Product is damaged during shipping, it is the responsibility of the Buyer to refuse delivery, causing the Product to be returned to the manufacturer for repair. Title to the Product passes to the Buyer upon the Company's delivery to the freight carrier. The Company assumes no liability for damage caused by careless handling or poor installation, except for work completed by employees of the Company. Loss or damage to the Product when in possession of the freight carrier is the responsibility of the Customer and is not covered by this Limited Warranty.
- 3) Any information or suggestion by the Company with respect to the Product concerning applications, specifications or compliance with zoning, codes and standards is provided solely for your convenience and without any representation as to accuracy or suitability. You must verify and test the suitability of any information with respect to the Product for your specific application.
- 4) Sign Structure and Sign Face: In the event the sign structure or identification/changeable copy portion of the sign malfunctions under normal use and service thereof DURING THE LIFE OF THE SIGN due to material defects in workmanship or materials, the Company will, at its option, repair or replace any defective materials.
- 5) Vandalism to Sign Faces: This Limited Warranty covers polycarbonate faces against breakage due to vandalism DURING THE LIFE OF THE SIGN. Warranty protection does not extend to these surfaces if damaged by gunshots, or when damaged coincident with damage to the sign cabinet in which the faces are installed.
- 6) Failed electronic parts or assemblies, with the exception of lamps, will be repaired or replaced, at the sole discretion of the Company. Owner bears the expense and responsibility of shipping Product to Company's Repair Center. Replacement or repaired parts are warranted to be free from material defects in material or workmanship for ninety (90) days, or for the remainder of the Warranty Period of the Product they are replacing or in which they are installed, whichever is longer.
- 7) The Company will repair failed LED pixels if greater than one half of one percent (0.5%) of the total number of pixels in the sign have failed in one (1) calendar year, provided the sign is installed with the recommended ventilation system for its location. The definition of pixel failure is when all LED's in the pixel will no longer emit light. Pixel repair is performed at the Company Repair Center. It is common knowledge within the sign industry that all LEDs degrade and produce less light as they age. Eventually the LEDs will require replacement even though the LEDs will still emit light. This Limited Warranty does not cover normal LED degradation.

8) Customer Obligations:

Failure by the Customer to properly maintain the Product, including but not limited to filters and the ventilation/air conditioning systems, will void coverage for affected components. The Customer shall notify the Company immediately of equipment failure and allow the Company full and free access to the Product when required. Waiver of liability or other restriction shall not be imposed as a site access requirement. The Customer is responsible for all costs and management oversight associated with providing the Company access to the Product, providing the necessary machines, communication facilities and other equipment, inclusive of but not limited to lifting equipment. Should on-site repair be required, Customer is required to have a responsible individual on-site to provide access to the Product as well as sign off on a completed work order.

9) Exclusions and Restrictions:

The Company reserves the right to restrict service, limit replacement parts or invalidate this Limited Warranty to Customers whose account balance is past due. This Limited Warranty specifically excludes any on-site labor required to service the covered Product including diagnosis, removal and installation of parts or products. Any on-site service required by the Customer of Company technicians or a local authorized service provider is billable to the Customer based on an agreed upon written quote.

This Limited Warranty does not apply to software. Software is covered by a separate agreement, which appears in the Company's software license agreement.

Ballasts are covered for a period of three (3) years.

ID cabinet LED illumination and power supply are covered for a period of two (2) years, when purchased as a system.

- 10) This Limited Warranty specifically does not cover the following:
 - a) Third-party communication devices such as wireless devices and modems, which are covered by a separate electronic communication warranty.
 - b) Damage to Product that has been moved from its original installation location or is mounted in a mobile structure.
 - c) Cosmetic damage to the Product (including but not limited to scratches and dents that do not otherwise affect the fit, form or functionality of the Product or materially impair its use).
 - d) Temperature sensor results: temperature sensors will register variable results, given local environmental factors such as direct sunlight, distance from concrete or asphalt, etc.; results are not guaranteed or covered under this Limited Warranty.
 - e) Recovery or transfer of any data or software stored on the Product not originally installed on the Product by the Company.
 - f) Light bulbs or lamps.
- 11) This Limited Warranty specifically does not cover conditions, defects or damage caused by or resulting from the following:
 - a) Defects caused by unreasonable or unintended use of Product, improper or unauthorized handling, accident, omission, neglect, vandalism (unless otherwise noted in this Limited Warranty), misuse, physical abuse, installation, use and/or fabrication, and maintenance of the Product by any party other than the Company.
 - b) Damage not resulting from manufacturing defects that occurs while the Product is in the Owner's control and/or possession.

Stewart Signs • 2201 Cantu Court • Suite 215 • Sarasota, FL 34232-6255
Phone: (800) 237-3928 Fax: (800) 485-4280 Web: www.stewartsigns.com Tax ID: 20-5076284

Your Consultant: Shay Einhaus (800) 237-3928, x231	Customer ID: 1171305	Quote Number: 950421 / 1	Date Quoted: 2/13/2020
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- c) Extreme physical or electrical stress or interference; environmental conditions beyond the Company's control, such as man-made or naturally occurring electrochemical oxidation or corrosion and/or metallic pollutants; normal wear and tear; inadequate, improper, or surges of electrical power; lightning, floods, fire, acts of God, war, terrorism, or other external causes, including Force Majeure.
- d) Unauthorized modification including installation of third-party software on the Product.
- e) Product modification or service by anyone other than: (a) the Company, (b) a Company-authorized service provider, or (c) Customer's own installation of Company approved parts with instruction from the Company. Service to a damaged or malfunctioning sign which has not been ordered or authorized by the Company's Customer Satisfaction Department is not covered under this Limited Warranty and will automatically invalidate this Limited Warranty.
- f) Computer viruses, Trojan horses, worms, self-replicating code or like destructive code which was not included in the Product by the Company.
- g) Products installed with known or visible manufacturing defects at the time of installation.
- 12) All items returned to the Company must have a Return Materials Authorization ("RMA") number, available by using the contact information below. Items received without an RMA number will not be processed and will be returned to the Customer at their expense. The Customer is responsible for sending any defective part to the Company, after which the Company will send a repaired or replacement part to the Customer.
- 13) The Company will provide and be responsible for the cost of shipping parts from the Company to the Customer, with the exception of sign faces replaced due to vandalism. Standard shipping via the United States Postal Service or other commercial parcel delivery company is the default method of delivery. Expedited delivery is available to the Customer at his or her expense. The Customer will provide and be responsible for the cost of shipping parts to the Company.
- 14) Warranty claims must be registered with the Company within thirty (30) days of damage or malfunction. To register a claim, the Customer must contact the Company at the location specified below and provide (a) his or her name and any other required contact information, (b) Product and purchase descriptions, and (c) the nature of the defect. The Company reserves the right (at its sole discretion) to require proof of original purchase (e.g. paid invoice, receipt) and to visit the site of the installation or to require documentation of the claim before assuming any responsibility under the provisions of this Limited Warranty.
- 15) THE LIMITED WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES MADE BY THE COMPANY IN CONNECTION WITH THE PRODUCT. THE COMPANY CANNOT AND DOES NOT MAKE ANY IMPLIED OR EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE COMPANY'S SOLE OBLIGATION UNDER THIS LIMITED WARRANTY SHALL BE TO REPAIR OR REPLACE MALFUNCTIONING OR DEFECTIVE PARTS OF THE PRODUCT. BUYER ASSUMES ALL RISK WHATSOEVER AS TO THE RESULT OF THE USE OF THE PRODUCT PURCHASED, WHETHER USED SINGULARLY OR IN COMBINATION WITH ANY OTHER PRODUCTS OR SUBSTANCES.
- 16) NO CLAIM BY BUYER OF ANY KIND, INCLUDING CLAIMS FOR INDEMNIFICATION, SHALL BE GREATER IN AMOUNT THAN THE PURCHASE PRICE OF THE PRODUCT WITH RESPECT TO WHICH DAMAGES ARE CLAIMED. IN NO EVENT SHALL COMPANY BE LIABLE TO BUYER IN TORT, CONTRACT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, PUNITIVE OR EXEMPLARY DAMAGES, OR FOR LOSS OF PROFIT, REVENUE OR USE, IN CONNECTION WITH, ARISING OUT OF, OR AS A RESULT OF, THE SALE, DELIVERY, SERVICING, USE OR LOSS OF USE OF THE PRODUCT SOLD HEREUNDER, OR FOR ANY LIABILITY THAT BUYER HAS TO ANY THIRD PARTY WITH RESPECT THERETO.

Contact Information:

Stewart Signs Customer Satisfaction
2201 Cantu Court, Suite 215
Sarasota, FL 34232
Phone: 855-841-4624
Web: www.stewartsigns.com/support/

Abraham Lincoln – Current Marquee installed 1999.

Bolts to Plexiglas stripped at the bottom on each side causing the letters to fall out.



Jorge A. Aguilar- Superintendent
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

February 28, 2020

Dear Mr. Aguilar,

The PTO of Abraham Lincoln Elementary School is requesting a letter of approval to submit a Grant proposal. This proposal is specifically for a new Digital Marquee for the front of the school as a part of our community and school beautification project for the 2020/2021 school year. Abraham Lincoln Elementary School opened on July 1, 1980 and was the third school in the country to bear the late president's name. Unfortunately, our school is fiercely outdated and lacks several advancements in comparison to our neighboring schools and districts. We feel that having a new digital marquee in the front of the school will help to rejuvenate the pride and confidence of our students, parents, staff and community, be an interactive tool to help keep students and parents informed of special events and dates as well as promoting positive messages for our school.

The grant request is for \$30,000. This money would include the cost of the marquee, shipping and handling, taxes, and installation (\$22,966.00) completed by Stewart Signs, and an estimated cost of up to (\$7,000) for installation, completed by SCUSD facilities.

The digital LED marquee is a low energy consumption product with high power and will help bring the school up to date on some of the latest technology. Unfortunately, printed fliers do not always make it home with the students for special announcements. The digital marquee is an effective form of communication and excellent for relaying health, safety, and emergency information to students and the wider community. In the event of an actual emergency, they can even be used to provide vital information to officials arriving at the scene. The Marquee also serves as a great place to advertise accomplishments and family events for fundraising and program needs. These include but are not limited to; PTO important dates and times, Saturday Academy, family movie nights, special events, closed holidays, early dismissal days and much more.

Abraham Lincoln Elementary School strives for a cooperative environment focused on the academic, social, and emotional growth of our students, staff, and families. Our learning community values respect, empathy, integrity, perseverance, problem solving, creativity and responsibility. The plan for this Marquee is to enhance engagement with our parents, students, and community in addition to bring back a sense of pride to our home school while also providing valuable awareness to our community, and surrounding neighbors.

We are respectfully requesting your approval and endorsement to submit with the Grant Application to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020.

Thank you,

Abraham Lincoln Elementary School Parent Teacher Organization (PTO)



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Abraham Lincoln Enhancement Project - Digital Marquee

Name of Applicant: Brandy Phillips **Applicant's Title:** PTO President

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-204-6131 **Applicant's Email:** pto.abelincoln@gmail.com

Applicant's Mailing Address: 3324 Glenmoor Dr. Sacramento, Ca. 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Received
3/13/20
10:37 AM
DL



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Abraham Lincoln Student Safety Project – Playground Shade

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

For the installation of an industrial hip style canopy shade to cover the playground at Abraham Lincoln Elementary School.

Made with durable steel posts, sturdy fabric, approved by the California Fire Department, and certified weatherproof for year
round use, a playground cover will help to ensure the safety and health of students and prolong the life of the existing
playground structure by protecting them both from inclement weather conditions.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Creative Recreational Systems, Inc. Phone: (877) 752-9797 www.creativesystems.com

Sacramento City Unified School District Facilities (SCUSD)

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

To provide a safe, healthy playground environment, and enhance students' social and physical development during the academic
school year. Shading will protect students from harmful sun exposure and hot surface burns during the summer, prolong
the life of the existing playground, improve the visual appeal to the neighboring community, and aligns with the CDC's
recommended guideline for School programs for the preventions of skin cancer due to over exposure to the sun.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$76,000

Estimated breakdown of project expenditures: \$48,008 Shade and freight, \$21,604 installation, \$6,091.05 taxes

Matching funds (including any in-kind contributions): NA

Include any other funding contribution to include your own: NA

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: NA

Total Community Enhancement Funds requested: \$76,000

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. NA

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? NA

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

July 1, 2020 through June 30, 2021

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 3324 Glenmoor Dr. Sacramento, CA. 95827

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☒ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Brandy M. Phillips Abraham Lincoln PTO **Title:** PTO President
 Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐
Phone: 916-204-6131 **Email:** pto.abelincoln@gmail.com
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<http://www.cityofranchocordova.org/Index.aspx?page=641>.

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It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



CREATIVE RECREATIONAL SYSTEMS, INC.

(877) 752-9797

PROPOSALS@CREATIVESYSTEMS.COM

WWW.CREATIVESYSTEMS.COM

Proposal

ADDRESS

Abraham Lincoln Elementary
School
3324 Glenmoor Dr.
Sacramento, CA 95827

PROPOSAL # 297297
DATE 03/02/2020
EXPIRATION DATE 04/02/2020

ACTIVITY	QTY	RATE	AMOUNT
COMMERCIAL SHADE	1	69,612.00	69,612.00T
CUSTOM SHADE STRUCTURE			
RECTANGLE HIP SHADE			
55' X 47' WIDTH 15' ENTRY HEIGHT			
4 COLUMNS COLOR TBD			
INCLUDES FREIGHT AND MATERIALS			
VENDOR AGREEMENT	1	0.00	0.00T
This proposal is bound by the terms of the attached vendor agreement.			
*non-prevailing			

SUBTOTAL	69,612.00
TAX (8.75%)	6,091.05
TOTAL	\$75,703.05

Accepted By

Accepted Date

Vendor Agreement

1. Payment Terms

50% Deposit with order - net 20 days from receipt of goods. For projects with an installation duration that consists of more than 7 calendar days, progress billings will be conducted on a monthly basis, on the 1st and 15th of each month for materials and/or labor delivered and/or work completed. To avoid an 11% interest charge please pay on time. The interest charge will be accumulated on a monthly basis. If there are missing parts and/or labor that is pending completion a progress payment will need to be made proportionate to the extent of which material and labor has been completed in part or as a whole. Deposit payments may be made by credit card up to a maximum value of \$10,000.

2. Returns and Product Details

If you've made a mistake in ordering materials call us before you ship it back. Please, order carefully as we have a 35% cancellation fee. The cancellation fee will be charged for any order canceled after 3 calendar days. No order can be canceled after 20 days or after it has been shipped. Holds: Freight cannot be held for more than 2 calendar days at the factory or terminal. Availability of Products: If a product is no longer available for production CRS reserves the right to cancel the contract or present options for substitutes of equal or greater value.

3. Colors

Final colors may vary slightly due to the manufacturing process and digital representation of the products. Please be sure to ask your customer service representative for photos or video of real-life products.

4. Installation and Offloading

It is the customers responsibility to be prepared for offloading the freight, unless other agreements have been made in writing OR if CRS is providing installation - in this case CRS will offload the materials. When an installation date is confirmed it cannot be changed if the freight is in transit and/or the installation crew has committed to the dates provided. Detention Charges: Any additional fees incurred due to delays in the acceptance of delivery will be billed to the customer and must be paid prior to the release of the freight from the warehouse. The freight can often exceed 4000lbs so a forklift could be necessary as well as at least 3 laborers that are prepared to assist in offloading.

Waste: Unless otherwise included above, this estimate does not include the removal of waste more than 200 feet from the job site. A dump box will need to be provided by the customer for proper disposal of waste materials. Minor Scratches and Scuffs: Due to the logistics process, there may be some minor scratches and scuffs that can be remedied by touchup paint which can be provided to you if needed, but should not warrant complete replacement unless the damage is substantial. Non-Guaranteed Delivery: The lead and delivery times are estimated and cannot be guaranteed. If you need your order sooner please discuss this with your customer service representative.

Permits: This proposal does not include building permits, nor fees unless otherwise specified in writing. If building permits are required, please discuss this with your customer service representative.

Final Sign-off: An authorized representative of the customer agrees to be present at a time to be specified by a representative with CRS on the last day of installation for a walkthrough of the project and will sign the installation sign-off sheet acknowledging either 100% acceptance of the work or acceptance of the work with specific punch list items. If punch list items are submitted, they will be reviewed and acted upon to resolve each one, if they are within reason. Delay of punch list items completion does not constitute a valid reason for withholding progress payments.

5. Underground Obstructions

Creative Recreational Systems, Inc. will not be responsible for moving or repairing any underground utility lines that may be encountered during installation. It is the responsibility of the owner to determine if any conditions exist that might prevent the footing locations or size from being achieved. Utilities, rock, or other such conditions may affect the cost of excavations. If such conditions exist the owner will be notified in advance and additional costs may be incurred if mitigation applies.

6. Disputes

If any disputes arise between the customer and Creative Recreational Systems, Inc. (CRS) the customer will be responsible for any attorneys and collections fees. Arbitration: All claims and disputes arising under or relating to this agreement are to be settled by binding arbitration in the State of California. An award of arbitration may be confirmed in a court of competent jurisdiction. Governing Law and Venue: This agreement is to be governed by and construed in accordance with the laws of the State of California applicable to contracts made and to be performed wholly within such State, and without regard to the conflicts of laws principles thereof.

7. Accuracy of Information

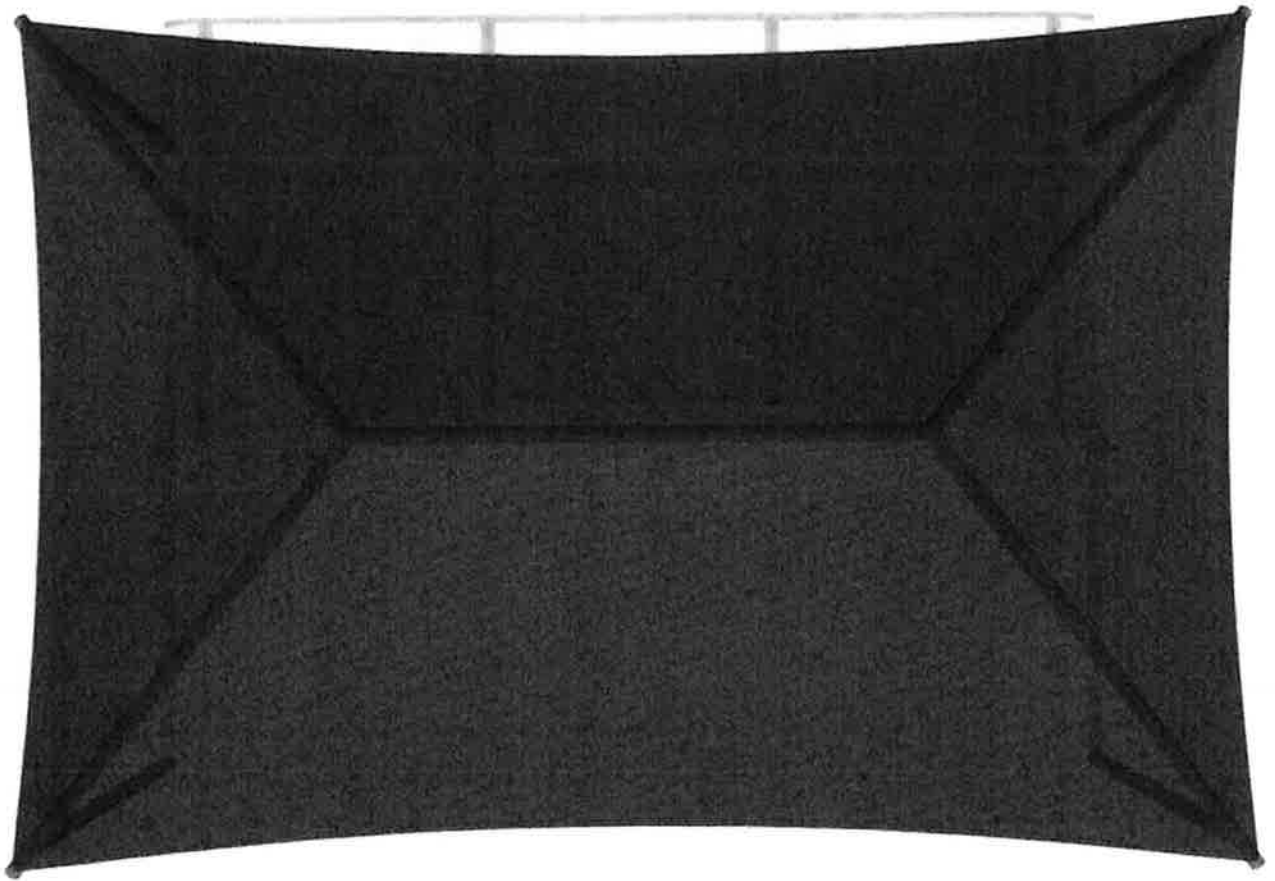
Please review everything on this estimate before you sign at the bottom. It is the customers responsibility to verify that all data is correct.

8. Conclusion

Creative Recreational Systems, Inc. takes pride in operating the company since 1972 under proper ethical business standards and we look forward to serving you with the highest level of customer service and support. Please note that by signing this estimate it will be a binding contract between both parties. Thank you







We Meet or Exceed Industry Standards

In our effort to provide quality and safe play products for children, our products meet or exceed the standards set forth by the below organizations. Additionally, we follow our own strict in-house standards and guidelines.

INDUSTRY STANDARDS

International Play Equipment Manufacturers Association™

The International Play Equipment Manufacturers Association (IPEMA) is the international organization for the play equipment industry. IPEMA provides a third-party certification service whereby a designated independent laboratory, TÜV SÜD America Inc. (TUV), will take an independent manufacturer's certification of conformance to the standards below.

- ASTM F1487™, including sections 7.1.1.1.2 and 12.6.1.1 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
- EN 1176:2008+A1:2012 European Standard for Playground Equipment
- EN 1177:2008+A1:2012 European Standard for Playground Equipment

A list of currently listed products may be viewed on our website at www.ipepa.org. IPEMA is a member of the organization.

American Society for Testing and Materials

The American Society for Testing and Materials (ASTM) is an international and widely recognized developer of technical standards utilized in testing and evaluation of products. ASTM developed a set of Standard Consumer Safety Performance Specifications for Playground Equipment for Public Use. The current standard is F1487™, published in 2011.

U.S. Consumer Product Safety Commission

The U.S. Consumer Product Safety Commission (CPSC) presents safety guidelines through the publication of the "Public Playground Safety Handbook." This handbook promotes greater safety awareness among those who purchase, install, and maintain public playground equipment. The handbook can be viewed on the CPSC's website, cpsc.gov.

United States Access Board

The U.S. Access Board is a federal agency that promotes equality for people with disabilities. They've developed guidelines and standards for a few important areas at playgrounds.



Playgrounds | 866.699.4339

MADE IN THE USA

INDUSTRY CERTIFICATIONS

ISO 9001 and ISO 14001

ISO industry certification processes are issued by International Organization for Standards (ISO). ISO 9001 is used to measure manufacturing standards and to certify company compliance with quality management systems covering design, development, production, installation, inspection, and testing. ISO 14001, also known as the "Green Certification", specifies the requirements of an organization having an environmental management system (EMS). SPS's steel playground line is manufactured in an ISO 9001 and ISO 14001 certified facility.

PCI 4000

Certified by the Powder Coating Institute, recognizes competency and processes in place to consistently produce high-quality powder coated products. PCI certification is the result of an extensive and rigorous audit process and SPS's steel playground manufacturing facility has this certification.

OUR IN-HOUSE STANDARDS

At Suncor, we only use quality playground materials. Our playgrounds are proudly made in the USA and are built to last. To ensure the safest play for your children, we offer:

- Quality control inspection on all parts and components
- All products must pass inspection in our IPEMA Certified In-house Testing Facility
- In-house production of most products
- All products meet or exceed CPSC ASTM and ADA Safety Guidelines
- On-site CPSC certified employees
- Local field facility trained installation technicians
- Direct connect component attachment system—Products constructed from Allie's heavy-wall galvanized steel tubing, which is protected by Allie's patented Fire-Cure process that uses a blend of corrosion protection, zinc, corrosion-inhibiting and clear organic (topcoat) to provide a smooth, shiny product appearance that is unmatched in terms of strength and durability.

Warranty

Our warranty guarantees years of unlimited fun. To view a digital version of our warranty, please visit our website at srsplayground.com/warranty.

Suncor Playgrounds, Inc. warrants that the playground equipment manufactured by Suncor Playgrounds, Inc. shall be free from defects in material and workmanship for a period of five (5) years from the date of installation. This warranty is limited to the equipment manufactured by Suncor Playgrounds, Inc. and does not cover damage caused by misuse, neglect, or other factors outside of Suncor's control.

- 1. The warranty is limited to the equipment manufactured by Suncor Playgrounds, Inc. and does not cover damage caused by misuse, neglect, or other factors outside of Suncor's control.
- 2. The warranty is limited to the equipment manufactured by Suncor Playgrounds, Inc. and does not cover damage caused by misuse, neglect, or other factors outside of Suncor's control.

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Warranty

srsplayground.com

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Video References

Click on each image to run the video.



For more video reference please visit our YouTube channel at:

<https://www.youtube.com/user/CreativeSystemsInc/videos>

Complete Your Space Surfacing

The Surfacing Low Down

Poured Rubber Options

- Poured In Place (PIP)
- Two-layer system
- High wear resistance
- Great for high-traffic use
- Lower maintenance
- Great accessibility
- Add graphics
- Mix colors

Unitary Options

Bonded Rubber

- Recycled shredded rubber
- Great accessibility
- Medium wear resistance
- Many color options

Tiles

- Easy to repair
- Highly accessible
- High wear resistance
- Lower maintenance
- Many color options

Turf

- Looks like natural grass
- Impact layer and wear layer
- Medium wear resistance
- Low maintenance

Loose Fill Options

Rubber Mulch

- Shredded rubber granule
- High wear resistance
- High impact attenuation rating
- Mold, animal, and insect resistant
- 100% recycled

Engineered Wood Fiber

- All-natural wood
- Economical initial cost
- Specifically for playgrounds
- Requires regular maintenance
- Use of wear mats under swing bays recommended to maintain proper depths

Surfacing Accessories

12" Landscape Timber

Steel Playground Kit

Order these part numbers if you've purchased a steel playground. These kit options include one (timber) and necessary stakes. The 4" and 6" kit options include one and two stakes respectively.

Length	Item Number	MSRP
4"	90022004XX	\$58
6"	90022006XX	\$82
Body, 2x4s	8V2-0002XX	\$3

Recycled Playground

Order these part numbers if you've purchased a recycled playground. All pieces are sold separately.

Length	Item Number	MSRP
4"	L1-4	\$40
6"	L1-6	\$57
Border Cap	8V2-0002XX	\$3
Timber Stake	L1H	\$10

4" x 8" Landscape Timber

Steel Playground Kit \$46

Model: TFR0634XX
Includes timber and timber stake
Each piece sold separately

ADA Accessible Ramp System

Cur-ADA ramp systems made from poly-molded plastic allow for easier repair and maintenance. These systems also play equipment. These systems are designed for impact that are 12" high.

Steel Playground

Order these part numbers if you've purchased a steel playground.

System	Item Number	Dimensions	Also Includes	MSRP
Full	T-80507XX	10'0" x 43'0"	9 Stakes, 2 End Caps	\$110
Half	T-80507XX	6'0" x 43'0"	6 Stakes, 2 End Caps	\$57

Recycled Playground

Order these part numbers if you've purchased a recycled playground.

System	Item Number	Dimensions	Also Includes	MSRP
Full	TCF0078XX	20'0" x 43'0"	9 Stakes, 2 End Caps	\$116
Half	TCF0078XX	10'0" x 43'0"	6 Stakes, 2 End Caps	\$62

<http://www.creativesystems.com> 161

• WHICH SURFACING IS RIGHT FOR Your Site?

Since safety is our first concern, we recommend only the surface materials below which have proven track records.

Poured In Place (PIP)					Bonus? You can add graphics!				
Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity	Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity
●●●●	●●●●	●●	●●●●	●●●●	●●●●	●●●●	●●	●●●●	●●●●
Bonded Rubber Mulch					Rubber Tiles				
Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity	Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity
●●	●●●●	●●	●●●●	●●●	●●●	●●●●	●●	●●●●	●●●●
Synthetic Turf					Loose Fill Rubber Mulch				
Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity	Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity
●●●	●●●●	●●	●●●	●●●	●●●●	●●●●	●●	●●●	●●●
Engineered Wood Fiber					Engineered Wood Fiber				
Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity	Visual Appeal	Initial Investment	Maintenance Required	Early Accessibility	Expected Longevity
●	●	●●●●	●●●●	●	●	●	●●●●	●●●●	●

Playgrounds | 817-352-9197

Complete Your Space
Shade & Shelter

Our fabric shade and all-steel structures come in a variety of sizes and styles. Our fabric structures are available with or without our unique Gl de Elbow™ fabric release mechanism.

Playground Shade

We have over 30 retail locations where you can find a wide variety of products. To help you find the right product for your business, we have a variety of color-coded tags on our products. These tags are available in a variety of colors to match any play environment, and are a great economical way to keep your children safe. Follow these guidelines when choosing a shade for your play structure.

- 6' min clearance from shade columns to play structure

Bleacher Shade

We have a variety of curtains suitable for shading the pleasure unit in your sports field. And, finally, these designs make for perfect car parking shades.

Standard Cantilever Shade

2 x 20" x 27" 19 x 35"
Surface or In-Ground Mount
8" 10" x 12" 16" 24"

Table Shade

On the 6 & 7th of September, 1990, the following results were obtained from the analysis of the data collected from the 1000 subjects:

Singha Post Umbrella Shrodo

Surface or In-Ground Mount
10 or 12 Feet
White or White-Gloss Finish

Picnic Shelter

[illegible]

WE HAVE MANY MORE
styles to choose from!



Complete Your Space

We offer durable and affordable benches, tables, and trash receptacles. With over 500 products in different frame styles, metal patterns, and color choices, you can easily achieve a distinctive look for your space.

Buddy Bench

The Buddy Bench encourages inclusion on the playground. When a child sits down on a Buddy Bench it is a sign that they are in need of a friend on the playground. Our Buddy Bench is available on the playground and will last three more school years.

All Smiles Buddy Bench (Pictured)

SEANSTYR-DELEP-MIE
MOON NEW-DELEP-MIE
100275
MOON NEW-DELEP-MIE

Standard Bench

These results show that the *in vitro* and *in vivo* studies are in good agreement. The *in vivo* results are in good agreement with the *in vitro* results, and the *in vivo* results are in good agreement with the *in vitro* results.

Standard Regal Bench (Pictured)

2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718 2719 2720 2721 2722 2723 2724 2725 2726 2727 2728 2729 2730 2731 2732 2733 2734 2735 2736 2737 2738 2739 2740 2741 2742 2743 2744 2745 2746 2747 2748 2749 2750 2751 2752 2753 2754 2755 2756 2757 2758 2759 2760 2761 2762 2763 2764 2765 2766 2767 2768 2769 2770 2771 2772 2773 2774 2775 2776 2777 2778 2779 2780 2781 2782 2783 2784 2785 2786 2787 2788 2789 2790 2791 2792 2793 2794 2795 2796 2797 2798 2799 2800 2801 2802 2803 2804 2805 2806 2807 2808 2809 2810 2811 2812 2813 2814 2815 2816 2817 2818

Uptown Amenities

המסמך המצויין, המכיל את כל המידע הרלוונטי, יישלח לך בהתאם להחלטת הוועדה.

Zion Bench (Pictured)

Model 36WEZ,
Leasing to
New England Telephone

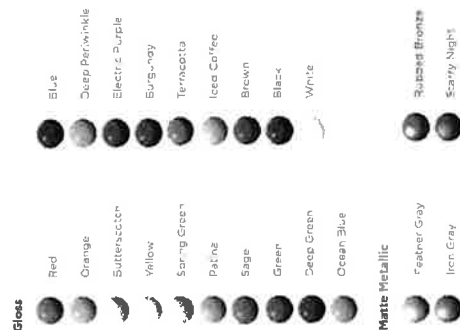
Bleachers

המחברת היא חוקרת בתחום זה, ונמצאה לה תמיכה מכלי המחקר.

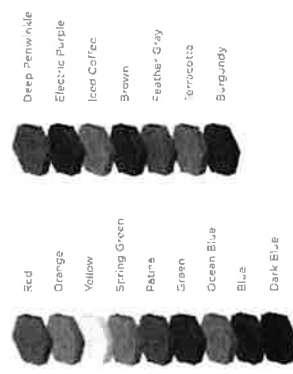
WE HAVE MORE
desires in life

Color Options

Powder Coat Colors



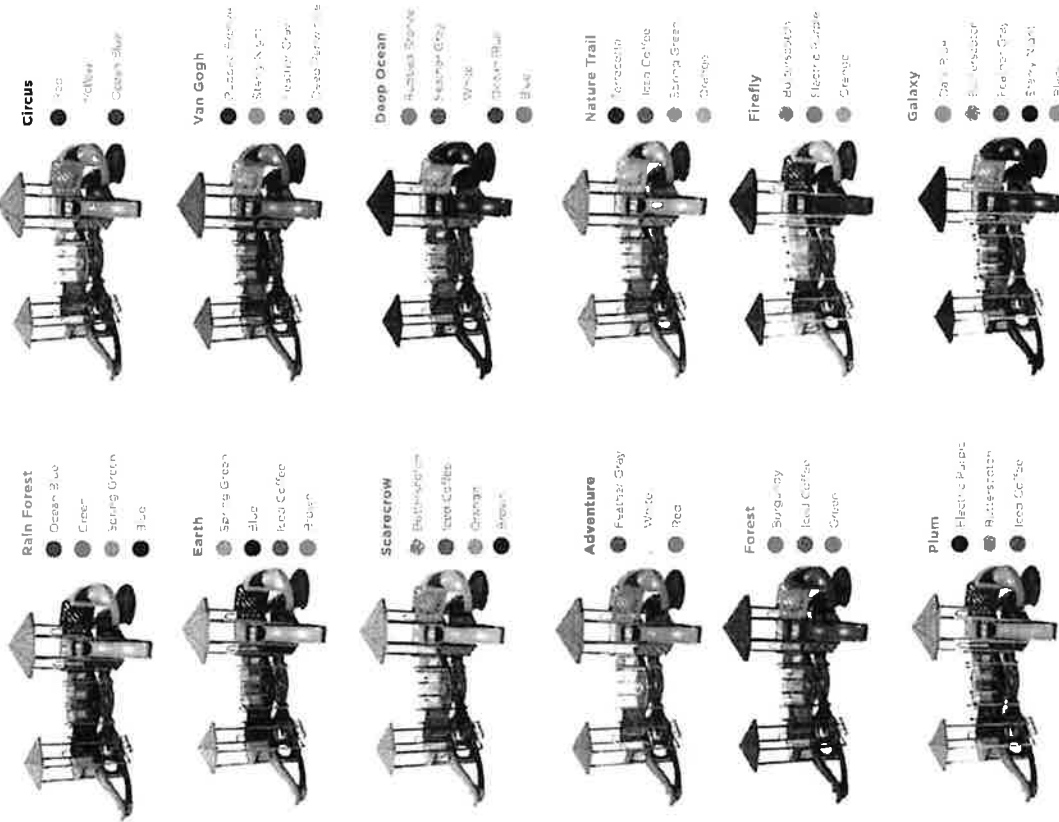
Rotationally Molded Colors



Steel Deck Colors



Popular Color Schemes



HDPE Panel Colors

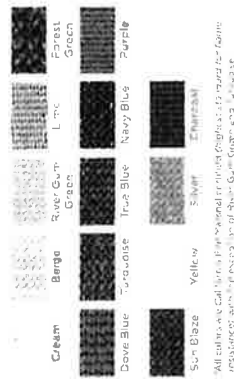
Solid Core



Sandwich Core



Shade Colors



Recycled Decks & Posts



Jorge A. Aguilar- Superintendent
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

February 28, 2020

Dear Mr. Aguilar,

The PTO of Abraham Lincoln Elementary School is requesting a letter of approval to submit a Grant proposal to the City of Rancho Cordova's Community Enhancement Fund (Measure H). This proposal is specifically for the installation of a Playground Cover as a part of our community and school beautification project for the 2020/2021 school year. Adding an industrial canopy style cover over our playground will provide the necessary shading that demonstrates our commitment to the safety and health of the students in our community by protecting them from harmful sun exposures, and burns from touching hot metal surfaces during the summer time. We believe this new shading will bring our playground up to par with newer schools and local parks, provide visual appeal to our neighboring community, and help to prolong the life of our playground equipment by blocking it from additional inclement weather conditions.

The grant request is for \$76,000 as an all-inclusive project price, which includes \$48,008.00 for the playground shade and freight shipping, \$6,091.05 for taxes, and \$21,604.00 for the labor and installation completed by Creative Recreational Systems Inc.

The Playground Cover is designed for schools and made with durable steel posts and sturdy fabric, which has already been approved by the California Fire Department, and certified weatherproof to be used year-round.

The playground is where the majority of students initially learn, and continue to develop effective social skills and physical activity throughout their adolescence and into adulthood. Enhancing the playground structure with shading is a representation of Abraham Lincoln Elementary School's focus on the academic, social, and emotional growth of our students, and aligns with the CDC's recommended guideline for School programs for the preventions of Skin cancer due to over exposure to the sun.

We are respectfully requesting your approval and endorsement to submit with the Grant Application to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020.

Thank you,

Abraham Lincoln Elementary School Parent Teacher Organization (PTO)



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Abraham Lincoln Student Safety Project - Playground Shade

Name of Applicant: Brandy Phillips **Applicant's Title:** PTO President

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-204-6131 **Applicant's Email:** pto.abelincoln@gmail.com

Applicant's Mailing Address: 3324 Glenmoor Dr. Sacramento, Ca. 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3/12/20

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Received
3/13/20
10:40 AM
DL



SUNRIVER PARK ENHANCEMENT PROPOSAL

The Sunriver Neighborhood Association

March 11, 2020

PROJECT NAME: Sunriver Park Enhancement

DESCRIPTION: Sunriver Park is a well loved park used frequently by residents of Rancho Cordova and the Sunriver Neighborhood Association, who utilizes the park to host free community events. The playground unfortunately becomes unusable in the hotter months due to the lack of any natural shade or shade structure. Additionally, the loose bark around the playground is not as safe, hygienic, or long lasting as a poured rubber surface. Lastly, the sandbox in the park has become a health hazard. Last summer residents reported the presence of bees, and most recently the sandbox was urinated in by a young child as well as some cats. It is for this reason that Sunriver Neighborhood Association, on behalf of the residents, is requesting a grant to remove the sandbox and replace it with a rocking toy, replace the bark with a poured surfacing, and, most importantly, install a shade structure.

PROJECT TEAM: Sunriver Neighborhood Association, Doug Gourley Playground Design Inc., Shade Comforts Inc.

PROJECT GOALS: Provide a safe and clean playground that can be used all year long

FUNDING REQUEST:

Total Cost: \$150,000

Breakdown:**V1 Shade Sail Structure: \$68,237.49**

Includes: Engineering drilled-pier footings and structure to local building code, in-plant fabrication and powder coating, freight and unloading, construction of 6 underground drilled-pier footings at Prevailing Wage rates to engineered plan, certified payroll to department of industrial relations, erection of structure, and warranty servicing:

Sandbox Removal, Resurfacing, Spring Rider Installation: \$81,647.10

Includes: Removal and disposal of wood chips and sand, demolition of the concrete retaining wall around the sandbox, provide and compact base rock at 6" depth, 3" total thickness poured in place rubber surfacing for a 6 foot fall height, shuttle spring rider and installation.

PROJECT SCHEDULE: To be completed within a year. Most likely within a few months after deposits are paid.

PROJECT LOCATION: Sunriver Park 11120 Moose River Ct, Rancho Cordova, CA 95670

SUBMITTED BY: Sabrina Abbott on behalf of the Sunriver Neighborhood Association.

(541) 282-3613, Sabrina.j.abbott@gmail.com , 11133 Mace River Ct, Rancho Cordova, CA

**DOUG GOURLEY PLAYGROUND DESIGN INC. LIC #384458**

462 Appian Way

EL SOBRANTE, CA 94803

(510) 243-7445

pacificplayground@gmail.com

www.pacificplayground.com

ADDRESS

Sabrina J Abbott
 Sun River Association
 11120 Moose River Ct
 Rancho Cordova, CA 95670

SHIP TO

Sabrina J Abbott
 Sun River Association
 11120 Moose River Ct
 Rancho Cordova, CA 95670

Estimate 2047**DATE** 03/04/2020**SITE LOCATION**

PIP Area Expansion/ Spring Toy

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Project	Remove existing surfacing and provide installation of Poured in Place rubber surfacing	1	0.00	0.00
Remove & Dispose of - Wood Chips	Remove and dispose of wood chips	77	140.00	10,780.00
Demolition	Demolition of 3' Concrete retaining wall (Sandbox)	60	155.00	9,300.00
Remove and Dispose of - Sand	Remove and dispose of sand from sandbox area	8	140.00	1,120.00
Base Rock	Provide and compact base rock at 6" depth	64	180.00	11,520.00
3" Poured in Place Rubber	3" Total Thickness Poured in Place rubber surfacing for a 6 foot fall height 2.5" of base coat and 1/2" of top coat 50% black and 50% color area to be covered	3,415	13.50	46,102.50
90018315XX-Shuttle Spring Rider	90018315XX-Shuttle Spring Rider	1	1,948.00	1,948.00
Installation	Spring Rider installation	1	876.60	876.60

*An advance deposit is required before any order can be placed.
 If you have not received an invoice for your advance deposit
 please contact the office immediately.

TOTAL \$81,647.10

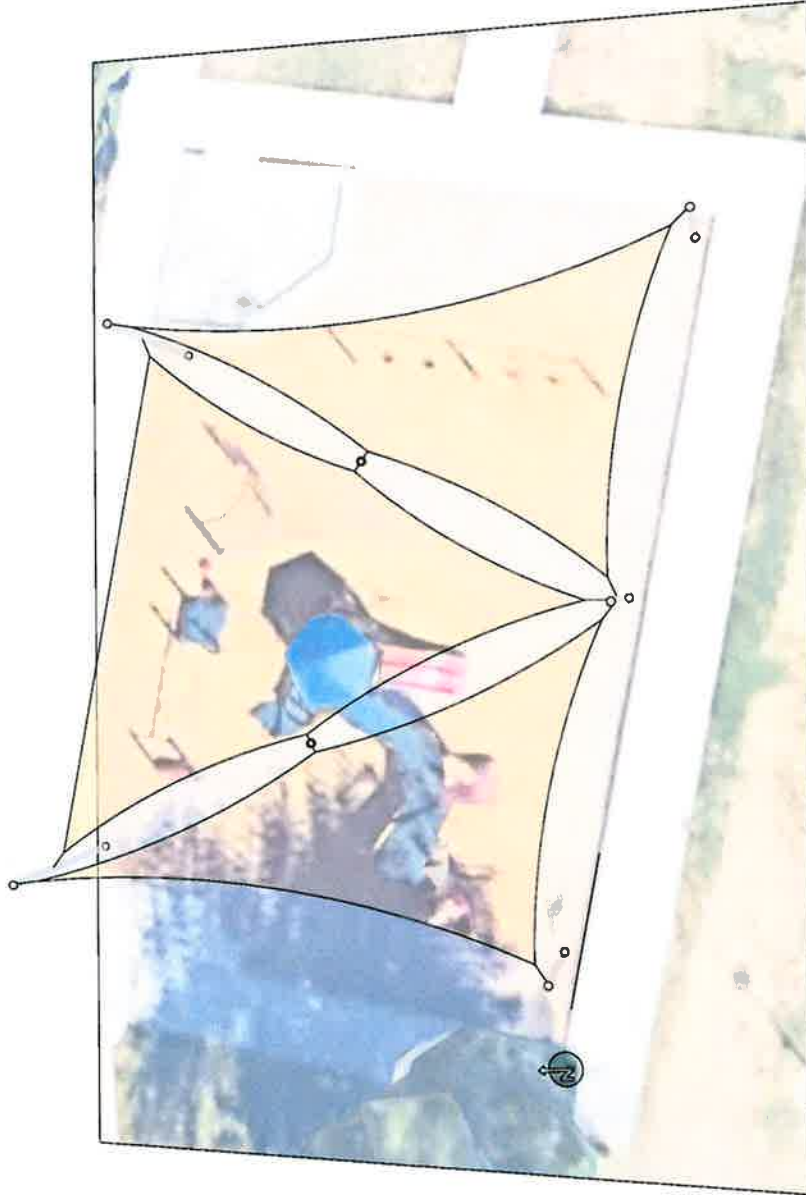
Accepted By

Accepted Date

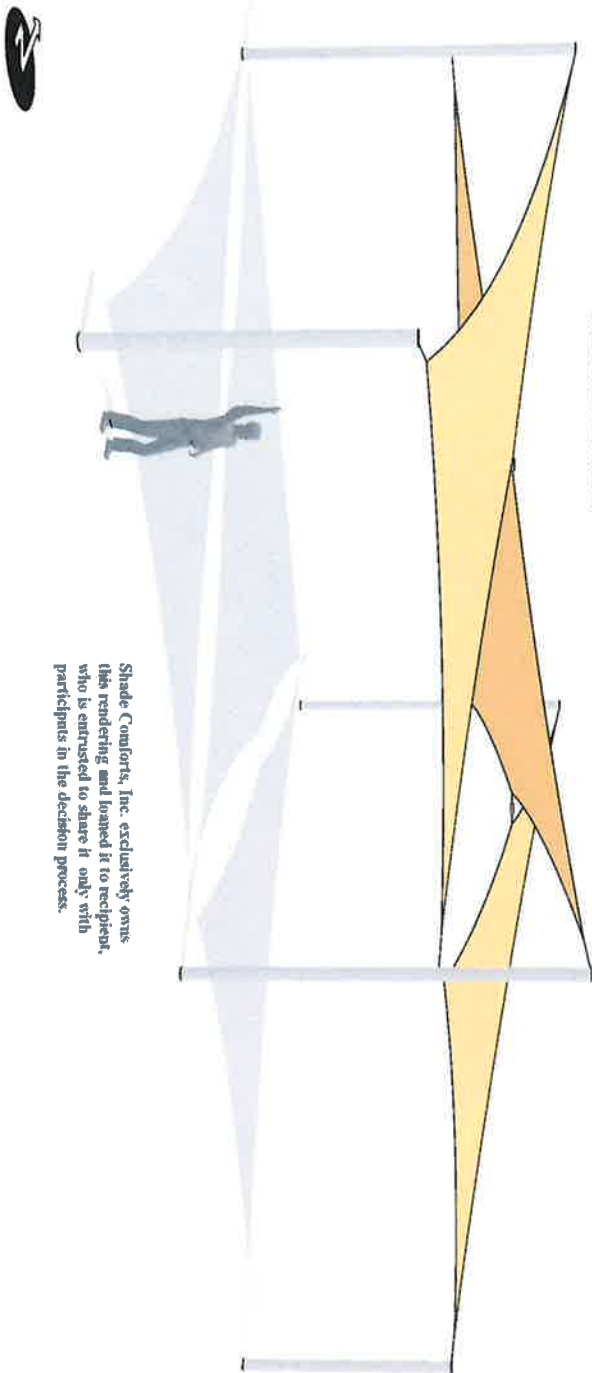


V1 Shade Sails
 Sunriver Neighborhood Association
 ShadeComforts.com

Shade Comforts, Inc. exclusively owns
 this rendering and loaned it to recipient,
 who is entrusted to share it only with
 participants in the decision process.



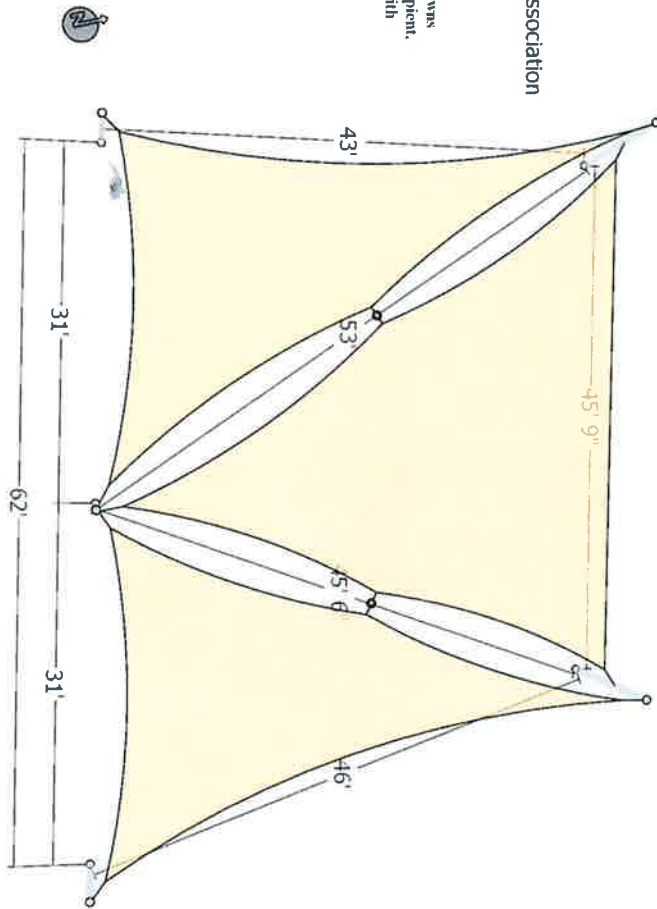
V1 Shade Sail Structure
Sunriver Neighborhood Association
ShadeComforts.com



Shade Comforts, Inc. exclusively owns
the rendering and loaned it to recipient,
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participants in the decision process.

V1 Shade Sail Structure
 Sunriver Neighborhood Association
 ShadeComforts.com

Shade Comforts, Inc. exclusively owns
 this rendering and loaned it to recipient,
 who is entrusted to share it only with
 participants in the decision process.



Subject to our site visit, the installed price of the 41 Shade Sail Structure is \$68,237.49. This includes:

- Sales tax
- Engineering drilled-pier footings & structure to local building code per our attached "Design-Mfg-Build Specifications". We will provide drawings & structural calculations stamped by our Professional Engineer. We will enter this into the engineering queue upon contract execution and receiving \$2,975. Others to obtain the building permit and prepare required documents for plan check review (e.g. site plan).
- In-plant fabrication & powder coating (i.e. no field welding, drilling or painting to penetrate steel water barriers). All structures are custom, so we will enter the order into the production queue upon receiving 50% of the contract balance.
- Freight/Unloading to job site.
- Construct (6) underground drilled-pier footings at Prevailing Wage rates to engineered plan. Certified payroll to Dept. of Industrial Relations. Conditions:
- Construction security fencing excluded.
- We need not cut/remove/replace concrete, asphalt, or poured-in-place playground surfacing to drill 36" diameter pier footings.

- 7'+-wide unimpeded access to drive drilling vehicle to each footing location from paved surface.
- Water table below depth of drilled-pier footings. Price excludes test drilling, which we recommend if water table could be higher than 10' below surface.
- Top-of-footings to be recessed below finish grade so base plates on posts and anchor bolts are not exposed.
- Erect structure at Prevailing Wage rates to engineered plan. Certified payroll to Dept. of Industrial Relations. Balance due upon project completion.
- Warranty servicing

Steel prices are volatile now due to the trade embargo, so this estimate is good for (60) days.

The following page is a list of supportive signatures acquired on Thursday, March 12, 2020 from parents of children at the playground. More neighbors wanted to sign but were wary due to corona virus scare. But we did make a neighborhood wide poll and this received the majority of votes.

Kim Salinas

11105 Riverlife Ct

ATTACHMENT 3

Amy Botill 11158 Pit River Ct

Tetiana McFarland 2327 Bridlewood drive

Sherry Kelly 2247 El Monte Dr. RC

Joseph Kellep Coloma RD

Sam Akerlyas Coloma RD

Bahide Galade 11150 Trinity River

Sabrina Abbott 11133 Mace River Ct

Deegan Olga 2336 Rosado Way

→ Renee Ross 11150 Trinity River

Thera Mearg 10049 Tyler River court

Stephanie Howard 11066 Yakima River Ct

Peter Mullen 11149 EEI River Ct

Utahy forover

Julia Desyatkov 2330 Vehicle DR #240

Maria Lukke 2330 Vehicle DR #186

Alex Golé 11133 Mace River Ct

Stewart Etherington 11150 Trinity River Dr #88

Kristina Calander 10136 Ellenwood Ave #15

Seth Calander

Daniel Leonardich

From: Cristina James <cjames@crpd.com>
Sent: Friday, March 13, 2020 11:27 AM
To: Daniel Leonardich
Subject: RE: Measure H Application

Hi Daniel,

Just a heads up—we are not endorsing this application as is. We are encouraging them to apply for design and outreach funding so they can make sure the rest of the neighbors want these improvements too.

Thank you,

Cristina James

Landscape Architect/Park Planner
Cordova Recreation & Park District
2729 Prospect Park Drive, Ste. 230
Rancho Cordova, California 95670
P: 916-842-3312

Connect with us!



From: Daniel Leonardich <dleonardich@cityofranchocordova.org>
Sent: Friday, March 13, 2020 11:02 AM
To: Cristina James <cjames@crpd.com>
Subject: FW: Measure H Application

Cristina,

Sabrina Abbott just dropped off this Measure H application to us for Sunriver Park improvements. No endorsement of any kind was provided. I gave her your contact info so you can probably expect a call/e-mail from her.

Thanks,
Daniel

From: Daniel Leonardich
Sent: Friday, March 13, 2020 10:51 AM
To: sabrina.j.abbott@gmail.com
Subject: Measure H Application

Hi Sabrina,

I tried calling you and left a message. I received your voicemail and when I tried returning your call, it went to voicemail again.

ATTACHMENT 3

The reason I called is related to your Measure H application. Sunriver Park is owned and administered by the Cordova Recreation and Parks District. You can still apply for the improvements, but you need to provide their endorsement in order for your application to be considered complete. The Cordova Recreation and Park District is located on the second floor of City Hall. Alternatively, you can contact Park Planner Cristina James at 916-842-3312 or at cjames@crpd.com for more information.

Please call me if you have any questions.

Thanks,

Daniel Leonardich, MBA

Community Enhancement Management Technician
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8904 (Direct)
(916) 851-8787 (Fax)

www.cityofranhocordova.org



Received after
ATTACHMENT 3
deadline

Daniel Leonardich

From: Sabrina Abbott <sabrina.j.abbott@gmail.com>
Sent: Friday, April 10, 2020 10:22 AM
To: Daniel Leonardich
Subject: Community Enhancement Grant - Sunriver Park
Attachments: SunriverGrant.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Daniel,

Attached is the Sunriver Grant that CRPD has approved. Christina said they would be sending over a letter of support today.

Thanks,
Sabrina

PROJECT NAME: Sunriver Park Enhancement

DESCRIPTION: Sunriver Park is a well loved park used frequently by residents and the Sunriver Neighborhood Association who utilizes the park for free community events. The Sunriver Neighborhood Association under the direction of steering member Sabrina Abbott, asked residents to submit ideas for the Measure H grant. A poll was then created and residents voted on the improvements they would like. The residents selected playground improvements at Sunriver Park, specifically a shade structure, removal of the sandbox to be replaced by some other item, and surfacing. We are in phase I of a two phase proposal. This includes design, outreach, and construction documents to obtain permits that Cordova Recreation and Parks Department will prepare in-house.

PROJECT TEAM: The Sunriver Neighborhood Association and Cordova Recreation and Parks Department.

FUNDING REQUEST: \$8,800 for outreach and design for potential upgrades to Sunriver Park including a new shade structure over the playground, surfacing, and possibly new item in place of the sandbox.

BREAKDOWN

\$1000 for mailers

\$7600 for design and construction documents

\$200 for Outreach Meeting Materials

PROJECT SCHEDULE: To be completed within a year of funding.

PROJECT LOCATION: Sunriver Park 11120 Moose River Ct, Rancho Cordova, CA

SUBMITTED BY: Sabrina Abbott on behalf of the Sunriver Neighborhood Association. (541) 282-3613, sabrina.j.abbott@gmail.com, 11133 Mace River Ct, Rancho Cordova, CA.

*Received after
deadline*



Daniel Leonardich, City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 23, 2020

RE: Letter of Support from Cordova Recreation & Park District to Sunriver Neighborhood Association for Designing Improvements to Sunriver Park

Dear Mr. Leonardich,

The Cordova Recreation & Park District gives its whole-hearted support to the Sunriver Neighborhood Association for their application to the Community Enhancement Program for design and outreach for improvements to their park.

In 2016 the City granted the Sunriver Neighborhood Association monies to construct a parcourse at Sunriver Park. The Parcourse grant taught all of us some lessons about the best process for applying for grants and carrying out projects. We learned that performing community outreach to make sure all residents are in favor of the project is vital to the park's success. We also learned that it is important to perform a full investigation of project costs through design and analysis.

By allowing time to meet with residents through at least two community meetings, perform online surveys, and work through design and cost estimating this Phase One step will determine specific improvements and their costs to be submitted as a subsequent application.

Thank you for your consideration,
Cristina James
Landscape Architect/Park Planner
Cordova Recreation & Park District
2729 Prospect Park Drive, Ste. 230
Rancho Cordova, California 95670
P: 916-842-3312

Received via email
3/13/202 @ 6:15pm
SAD



1



2

TO OUR NEW RESIDENTS . . . WE REACH OUT!



Each quarter:

- ✿ Approximately 300 welcome mailings sent to new residents that include:
 - Welcome letter
 - Invitation to a *New Resident Reception* (often at City Hall)
 - Gift from Chick-fil-A Rivergate
 - Information about Rancho Cordova
 - How to get “plugged in” via online platforms
- ✿ reminder postcard is sent 7-10 days prior the reception

3

WE WELCOME OUR NEW RESIDENTS . . . TO CITY HALL



At each *New Residents Welcome Reception* we:

- ✿ Share a heartfelt welcome
- ✿ Answer questions
- ✿ Provide refreshments (*provided by a local business*)
- ✿ Offer a free chair massage
- ✿ Encourage tours of City Hall
- ✿ Invite viewing of the current art show

Our new friends leave with a **welcome bag** full of community information, special gifts and offers from local businesses. Residents are encouraged to **sign up** for the **Explore Rancho Cordova & City of Rancho Cordova e-newsletters**.

New residents often remark they've never received this kind of welcome in any other city where they've lived.

4

WE HOST RECEPTIONS AT SPECIAL LOCATIONS!



In addition to hosting our *receptions* at City Hall, we've begun utilizing other community sites encouraging residents to truly EXPLORE Rancho Cordova.

The last two summers receptions have taken place at Soil Born Farms.

In March of this year we hosted a very successful reception at The MACC (Mills Station Arts & Culture Center).

5

WE WELCOME OUR NEW RESIDENTS . . . AT HOME



For those unable to join us at the receptions, we deliver welcome bags directly to their doorstep.

New residents may request a bag to be delivered via their welcome letter or connecting with Explore through our online request form (ExploreRanchoCA.com), phone or email.

We've even made surprise deliveries using strategic routes. "Walk with the Mayor" events have provided opportunities to welcome folks to Rancho Cordova.

6

OUR WELCOME EXTENDS BEYOND . . .



In 2018, we began regular deliveries to our senior living residents at **Summerset Senior Living** and **Eskaton**. **Mobil Country Club** was added in 2019.

Additionally, welcome bags are provided to new homeowners who purchase homes from **Lennar** at their ***Sommerset, Ciara, and Viridian/Ventana*** developments.

7

RESIDENTIAL RESOURCE FAIRS . . .



In 2017, Explore developed a partnership with **Folsom Cordova Adult School** and **Rancho Cordova Rotary Corp**. This partnership has hosted **four** well-attended residential resource fairs as well as outreach to ESL students.

Service providers distribute resource materials, gifts and, through interpretation assistance provided by Rotary Corp, answer questions for over 250 residents and students at each event.

Participating agencies include:

RCPD, Metro Fire, the City, Republic Services, SMUD, Golden State Water, and nonprofit organizations that provide emergency and family health services.

8



EXPLORE
RANCHO CORDOVA

eat • stay • shop • play

Fall in Rancho Cordova is one of our favorite things! Soon the leaves will change to bright and vibrant colors and you'll find it's a real treat to drive around and take them all in!

We've highlighted what's happening for Harvest/Halloween in town just for you, as well as lots of other events to Explore!



DIGITAL OUTREACH. . .

*ENGAGING RESIDENTS, EMPLOYEES
AND VISITORS BY SHOWCASING CITY ASSETS*

Our monthly e-newsletter, regularly updated website, and social media accounts engage new residents, employees and visitors. Messaging encourages participation in local events and activities.

Welcome to Explore Rancho Cordova! We're glad you're here.

Getting the most out of this site!

Explore Rancho Cordova is going to be your new favorite website if you are:

- A resident of Rancho Cordova for less than a year or for your whole life
- An employee of a company based in Rancho Cordova
- A visitor to Rancho Cordova
- A person with an adventurous spirit who wants to EXPLORE their community!

There's a lot to be explored in Rancho Cordova, and we're going to show you! Here's what you can explore through this site:

Search

**Get faster notice of where to
Explore Rancho Cordova by
following us online:**



9



**WHERE are we
{Exploring}
WEDNESDAYS!**

A LITTLE FUN . . .

*ENGAGING RESIDENTS, EMPLOYEES
AND VISITORS BY SHOWCASING CITY ASSETS*

In July 2018, we launched the popular social media contest *"Where are We Exploring Wednesdays?"*

A photo of a location (*business, public space, outdoor art +*) in Rancho Cordova is posted on Facebook and Instagram. The first person to correctly guess the location wins a free *Quick Quack* car wash.

There have been 137 winners on both Facebook and Instagram. The fun of this simple game has significantly increased our social media engagement.

10

THE MAP . . .

ENGAGING RESIDENTS, EMPLOYEES AND VISITORS BY SHOWCASING CITY ASSETS

REQUEST A MAP
OF RANCHO CORDOVA!



Shopping * Parks
Entertainment * Hotels
Barrel District * City Services
Restaurant Directory

Email Explore Rancho Cordova
Program Manager Bea Lopez
blopez@ranchocordova.org

An original project of the Explore program was to develop a practical yet simple map of Rancho Cordova.

Since publication, over 23,000 maps have been distributed. Our focus has been on hotels, welcome bags, office drop-ins, and social media promotion.

The maps have proved quite popular beyond our original outreach. New and established businesses enjoy sharing them with customers. Residents and visitors also pick up maps at special events.

11

POPULAR COMMUNITY EVENTS . . .



Explore Rancho Cordova has a significant presence in the community, promoting Rancho Cordova assets and the variety of ways residents, employees and visitors can Explore our community.

Including:

- ✿ Kids Day in the Park
- ✿ I-Fest
- ✿ Christmas Tree Lighting
- ✿ Sacramento Children's Museum
 - *Inspire Luncheon* (decorating our table in Explore Rancho Cordova theme - Winning FIRST place
 - Participated in the "Trick or Treat" event with a message of "Explore our City"

12

BUSINESS & COMMUNITY VISITS . . .



Explore Rancho Cordova recently added outreach to local businesses.

We've staffed information tables at Franklin Templeton, CA Northstate University, and at the Sacramento Children's Museum's "Leo's Amazing Race". We offer maps, swag and resources to "Explore" in Rancho Cordova.

In 2020, we plan to extend our outreach efforts into the business community, including Explore "pop-ups".

13

WE WELCOME NEW HIRES. . .



New hires of Rancho Cordova businesses are also included!

- ✿ Providing welcome bags for each new employee
- ✿ Hosting an informational booth in a lobby or breakroom with swag and local information
- ✿ Offering a presentation about Rancho Cordova at a staff meeting or new hire orientation

A sample list of participating companies include:

- ✿ Chick-fil-A
- ✿ RedTail Technology
- ✿ Aerojet
- ✿ Blue Shield
- ✿ Franklin Templeton Investments
- ✿ Menchie's Frozen Yogurt
- ✿ California Bureau of Automotive Repair. . .

14

VISITORS DON'T MISS OUT . . .



Visitors receive a warm welcome thanks to our partnership with Rancho Cordova Travel & Tourism (RCTT)/Visit Rancho Cordova.

- ✿ Sport tournament coaches receive VIP gift bags to share among parents and players
- ✿ Hotels contact us for special bags when they welcome VIP or long-term guests
- ✿ We've provided holiday themed welcome bags for RCTT's *"Hometown for the Holidays"* promotion
- ✿ We present welcome bags *anytime* we hear of a guest visiting friends or family in Rancho Cordova – just let us know!

15

THE SWAG . . .



Just SOME of the awesome goodies included in our welcome bags ~

- ✿ A community information packet with:
 - *Welcome letters from the Mayor and Explore, Good Neighbor Guides, Community Enhancement Grant Reports, map, community organization materials, a telephone directory, church programs, local attractions and event information.*
- ✿ Rancho Cordova **swag** and a bag of **coffee** from a Rancho Cordova roaster provided by the City
- ✿ **Coupons** and **discounts** from local businesses
- ✿ **Gift items** from businesses e.g. magnets, pens, keychains, notepads, lens wipes, chip clips, water bottles, gift cards to local restaurants and **MORE!**

16

WE CONTINUE TO GROW . . .



We are producing a coloring book for our youngest new residents and visitors called *"My Hometown Coloring Book – Let's Explore!"*

Our advisory partners include representatives from:

- Folsom Cordova Unified School District
- Rancho Cordova Arts
- Cordova Community Council
- Local artists
- Sacramento Children's Museum, and
- Student from Mills Middle School

Debuting Summer 2020.

17

EXPLORE OUTREACH CONTRIBUTES TO . . .

- ✿ Community Pride
- ✿ Civic Engagement
- ✿ Public Safety
- ✿ Quality of Life
- and significantly promotes*
- ✿ Arts, Culture, History & Entertainment



18

PROJECT TEAM



Bee Lopez, Program Manager
(916) 273-5711
BLopez@RanchoCordova.org
Rancho Cordova Chamber of
Commerce



Diann H. Rogers, President & CEO
(916) 273-5706
DHRoberts@RanchoCordova.org
Rancho Cordova Chamber of
Commerce

Rancho Cordova Chamber of Commerce staff are responsible for:

- ✿ Coordination with City staff
- ✿ Collaborate with affinity partners to promote program
- ✿ Managing development of the project and program elements
 - ✿ Managing material distribution
 - ✿ Record management and project updates

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PROJECT GOALS OUTREACH TO NEW RENTERS . . .



We are connecting with apartment complexes and property managers to identify and welcome new rental residents to Rancho Cordova.

20

PROJECT GOALS

ASSISTING BUSINESSES WITH OUTREACH . . .



More than 70 businesses and organizations *count on us* to distribute their branded gift items and information to new residents. *(Over 1,200 items each year)*

We connect organizations and businesses with residents through a well-structured program with an intentional desire to learn about the assets of our City. Additionally, encourages residents to support local businesses.

Visitors and new hires experience the value of shopping locally.

We care about our business community and support their prosperity!

21

PROJECT GOALS

ADDITIONAL FUNDS TO GROW . . .

EXPLORE
RANCHO CORDOVA
est. 1981 about 15k

**Let us introduce YOU to
1,200+ NEW Rancho
Cordova residents!**

Explore Rancho Cordova is a robust welcome program managed by the Rancho Cordova Chamber of Commerce. Our charge is to welcome and engage new residents, new Rancho Cordova business hires and visitors with welcome bags and other resources. For a small fee, we invite you to include a branded gift item or special offer introducing your business to new customers in Rancho Cordova!

For more information call Bea Lopez at (916) 273-5711

ExploreRanchoCA.com



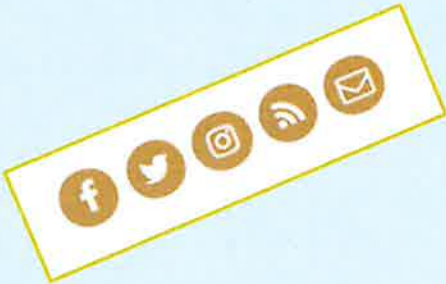
In January 2018, we began charging new businesses a small fee to be included in the **Explore** bags. These businesses also receive extra advertising exposure on our website and via social media.

Businesses and organizations who joined us prior to 2018 as well as non-profits are not charged.

We plan to use this additional income to grow our program and support marketing efforts.

22

PROJECT GOALS INCREASE ON-LINE PRESENCE . . .



We are boosting our online presence and engagement with residents through e-newsletter, a dedicated website and social media accounts. These accounts continue to grow and serve as a valuable resource to EXPLORE Rancho Cordova!

We plan to explore other social media options such as a YouTube channel.

There other programs and tools under review to enhance Explore such as planning and mapping travel routes.

23

PROJECT GOALS CONNECT NON-RESIDENTS & ASSETS . . .



We will engage with additional local businesses and share our “Explore Rancho Cordova” presentation. The goal is to encourage non-resident employees to spend more time and resources (\$) in Rancho Cordova.

24



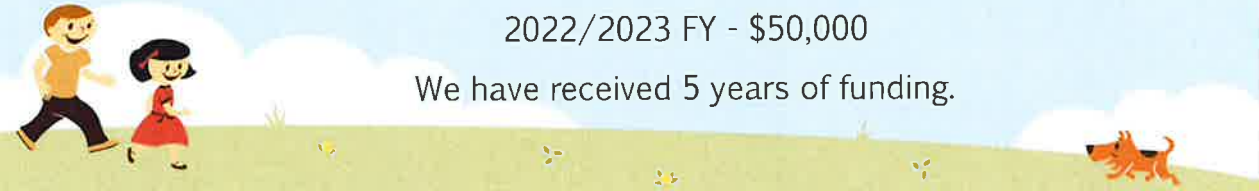
FUNDING REQUEST . . .

Project cost: \$150,000 ~ \$50,000 each year for the next three

Estimated Breakdown of Program Expenditures:

- 2020/2021 FY - \$50,000
- 2021/2022 FY - \$50,000
- 2022/2023 FY - \$50,000

We have received 5 years of funding.



25

FUNDING DETAILED . . .

\$3,800 per month applied to:

Daily Operations: Continued enhancement of program policies and procedures, on-boarding of groups, organizations, businesses; collection, packaging and distribution of materials, event planning, site visits.

Project Manager: Daily operations and program execution

Chamber CEO: Policy and program oversight

\$4,400 – distributed throughout the year to explore and secure new and engaging technologies to reach Rancho Cordova residents, visitors and employees.

Ongoing (beyond FY 2020/2021) We estimate operations costs to remain the same.



26

SEEK MATCHING AND IN-KIND SUPPORT . . .

- ✿ Matching support will be time and management provided by chamber staff, volunteers and program partners.
- ✿ Businesses onboarding in 2020 pay a fee each quarter in which they participate.
- ✿ Over the past four and a half years, over 70 businesses and organizations have provided branded gift items and promotional information making up the robust contents of our welcome bags.
- ✿ Affinity partners off-set program costs through donations, staff time, promotion of events and activities, and other collaborative efforts.
- ✿ Volunteers of America (Mather) and others have offered volunteer resources for this project – bag stuffing, materials management, bag distribution, etc.



27

SUSTAINING EXPLORE RANCHO CORDOVA . . .

- ✿ Rancho Cordova will grow significantly over the next decade. As the fastest growing city in Sacramento County; The EXPLORE program already effectively reaches our new and existing residents with all that is wonderful about our City. **We are “in-place”.**
- ✿ Our residents need and deserve this service.
- ✿ We’ve established and sustained a level of interest from our business community.
- ✿ We remain on the cutting edge of technology.
- ✿ Our program manager is a resident and committed to the program’s sustainability and success.
- ✿ This is one of the “soft” programs that contributes to economic and community vitality.
- ✿ We have a proven record of success and a strong desire to continue the program.
- ✿ We are so much more than a bag and continue to seek opportunities to serve.



28

STICKING TO A SCHEDULE . . .



EXPLORE Rancho Cordova began October 1, 2015. As the program is established and running smoothly, we will continue to meet the following project schedule.

- ✿ **Quarterly:** Contact with local real estate entities to identify new Rancho Cordova residents to ensure they are welcomed and receive information about Rancho Cordova.
- ✿ **Bi-monthly:** Companies within city limits are contacted and information regarding new employee counts, welcome bags needed, and site visits offered.
- ✿ **Ongoing:** Our partnership with Rancho Cordova Travel & Tourism and the 17 local hotel properties keep us apprised of visitors coming to town. Cordova High School, local sport associations, state and county agencies and associations have also requested program support.

29

WHAT OTHERS SAY . . .

The Explore Rancho Cordova staff befriended me as I relocated from Ohio to Rancho Cordova. The staff was very personable and helped me in my integration into the community. - *Greg S., Resident.*

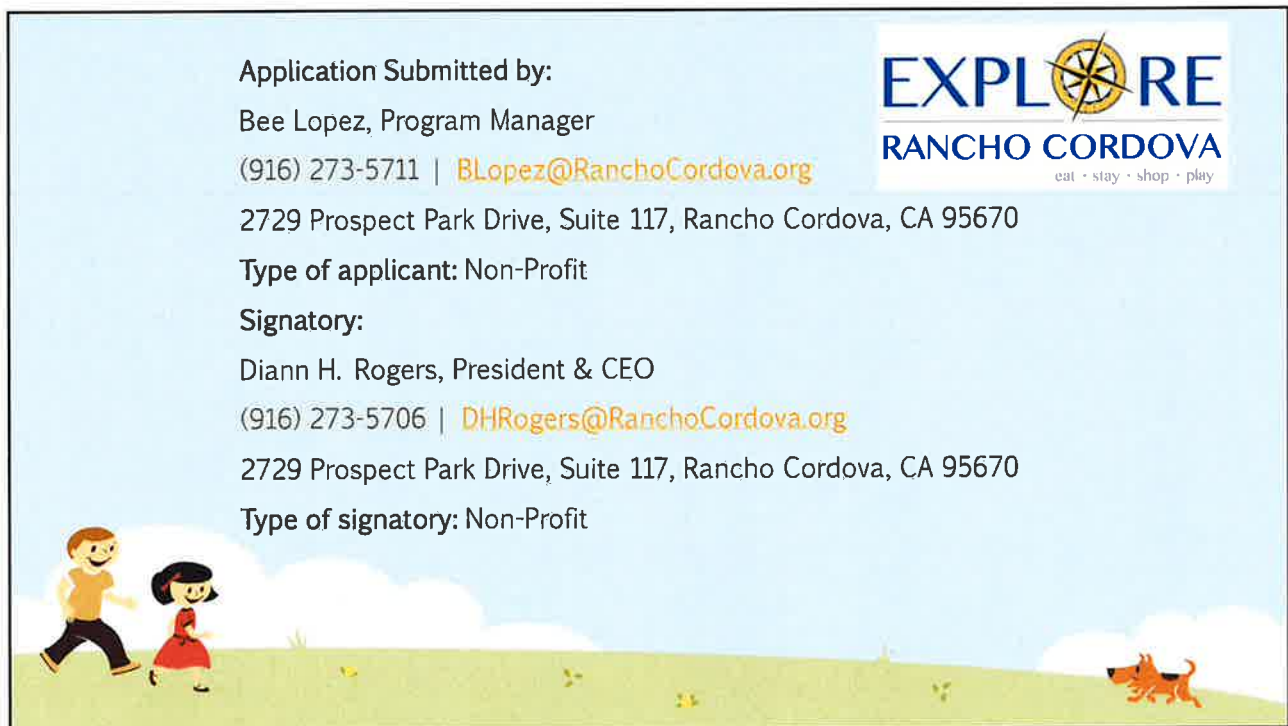
I work as a supervisor for the Bureau of Automotive Repair's Technical Training Unit in Rancho Cordova. We often hold classes that include students from out of the area - from the Bay Area to the Central Valley to San Diego. Our students LOVE the welcome bags. It gives them wonderful information for when they are choosing where to have a meal or spend their evenings (our students also stay at local hotels). Our local employees often comment about businesses and resources they were not aware of previous to receiving the bags. - *Michelle W., Bureau of Automotive Repair.*

Bee Lopez and Explore Rancho Cordova came to The MACC in February for new community members to pick up their welcome bags, enjoy art and see what The MACC has to offer. We had a great time talking with new guests and showing off one of Rancho Cordova's treasures. We would love to have Bee and Explore Rancho Cordova back at The MACC again. - *Cheryl G., MACC Coordinator & Curator*

30



31



32

March 12, 2020

Bee Lopez
Program Manager
Explore Rancho Cordova
Rancho Cordova Chamber of Commerce

Dear Bee,

As you know, I am a resident of the Mobil Country Club, a senior community located for many years in Rancho Cordova. MCC is a manufactured home park with approximately 500 residents. Many residents have relocated from Southern California and various areas in the Bay Area.

Recently, we received attractive bags from Explore Rancho Cordova welcoming our new residents. They are a great gift featuring vendors with services they could use once they have relocated and settled in their new homes.

These bags have vendor's discount coupons, maps, transit information, pens and samples of coffee along with a Rancho Cordova mug and many other items.. A list of restaurants and local services provide added information which gives our new residents a warm greeting as they make their adjustment to a new lifestyle in a special community.

Thank you, Bee. We appreciate your participation and look forward to your continued support. We enjoy distributing these bags and welcoming our new residents to Rancho Cordova.

Sincerely,
D'Ann Ford
300 Sunny Hills Drive
Rancho Cordova, CA 05670
Tel. 707 254-1202

March 12, 2020

To whom it may concern:

While performing personal business at the Rancho Cordova Chamber of Commerce last year I was alerted to the Welcome Program by a city employee. I was thrilled to learn of this program and how it could inform employees of my organization about this great city.

I work as a supervisor in the Bureau of Automotive Repair's Technical Training Unit in Rancho Cordova. We often hold classes that include students from out of the area - from the Bay Area to the Central Valley to San Diego. Bee Lopez has accommodated every request I have submitted for "Welcome Bags" for our students. These bags contain information about local businesses, a map of the area indicating the location of restaurants and other businesses, and knickknacks provided by some of these businesses. Our students LOVE these bags. It gives them wonderful information for when they are choosing where to have a meal or spend their evenings (our students also stay at local hotels). Our local employees often comment about businesses and resources they were not aware of previous to receiving the bags.

I urge you to consider continuing this program - not just for my organization and how it informs our employees about Rancho Cordova and all it has to offer - but for any citizen who could benefit and in turn support the local economy after what they learn through the Welcome Program.

Thank you,

Michelle Wolken, Supervisor
Bureau of Automotive Repair, Technical Training Unit
(916)255-0911

Stacy Delaney

From: Bee Lopez <blopez@ranchocordova.org>
Sent: Friday, March 13, 2020 6:15 PM
To: Daniel Leonardich; Stacy Delaney
Cc: Diann H. Rogers
Subject: APPLICATION: Explore Rancho Cordova, Community Enhancement Fund
Attachments: Explore Community Enhancement Fund App 2020-2021.pptx; Mobil Country Club Letter.docx; [Bureau Auto Repair] RC Welcome Program letter.docx

Hello Daniel and Stacy,

Attached please find our application for Explore Rancho Cordova for 2020-2021, along with 2 letters of support. Please let me know that you have received it and as always, happy to answer any questions you may have. Thank you for the opportunity to apply!

Warmly,
Bee and Diann

BEE LOPEZ
Program Manager
EXPLORE RANCHO CORDOVA
Rancho Cordova Chamber of Commerce
(916) 273-5711
Go Exploring! www.ExploreRanchoCA.com

See where we're exploring on social media:
www.facebook.com/ExploreRanchoCA | www.twitter.com/ExploreRanchoCA | www.instagram.com/ExploreRanchoCA

Submission # 232903
 IP Address 73.90.201.176
 Submission Recorded On 03/14/2020 4:12 PM
 Time to Take Survey 53 minutes, 6 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Rancho Cordova HART Winter Shelter and Housing Services.

*Project Description ?

Rancho Cordova Homeless Assistance Team (HART) has hosted and organized a winter shelter for the homeless in Rancho Cordova. This proposed project would fund improving and expanding Rancho Cordova HART's winter shelter and homeless assistance program. Grant funds will go towards reserving an intake site, providing transportation to host churches, bus passes for homeless guests that need assistance with transportation in order to get documents ready, and housing counseling services for clients.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

1) Rancho Cordova HART operates the local rotating winter shelter program and will connect homeless individuals and families to the Housing Counselor for housing referrals, education, and services. 2) Sacramento Self-Help Housing will provide the Housing Counselor currently working with Rancho Cordova residents with extended hours so that they can collaborate with Rancho Cordova HART mentors to work with identified clients.

*Project Goals ?

1) To partially assist in securing an intake site. During the 2016-2017 winter season, we had trouble securing our intake site mid-season, leading to a 2-week loss of the winter shelter program during some of the wettest nights this winter. 2) To provide for bus passes throughout the year. 3) To contract with Sacramento Self-Help Housing to work closely with Rancho Cordova HART, and the City of Rancho Cordova's Homeless Outreach Navigator, to provide housing counseling services.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

82,315

*Estimated breakdown of project expenditures

Winter Shelter Expenses - Rent for Intake Site: \$3,500.00 - Gas and Cost for Vans: \$3,300.00 - New Sleeping Bags and Cots: \$500.00 Ongoing Expenses - Housing Counseling Services from SSHH Housing Counselor: \$15,000.00 - Bus Passes: \$700.00

*Matching Funds ?

\$50,000.00 (In-kind expenses of Host Churches: Electricity, heat, water, 2-3 meals per night, general supplies and paper products.)

*Include any other funding contributions ?

Fundraising/Donations: \$10,000.00

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

23,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

3

*When will your request for funding sunset for ongoing programs? ?

N/A

***Project Schedule ?**

August 2020 – September 2021: Ongoing housing counseling December 2020 - March 2021: Rancho Cordova HART winter shelter season

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

11223 TRINITY RIVER DRIVE
RANCHO CORDOVA CA 95670
United States

Other physical addresses if project/program is at multiple sites ?

Rancho Cordova HART is located at 11223 Trinity River Drive, Rancho Cordova, CA 95670. The Rancho Cordova HART Winter Shelter intake site is to be determined.

Have you received a letter of support for the project/program from the property owner? ?

Requested, and will submit to City by March 20, 2020

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Derek Corea

Title

Development Specialist

Submitting as

Non-Profit

Phone

(916) 798-2435

***Email**

derekmcorea@gmail.com

Mailing Address of Submitter

1175 Lake Blvd
#230
CA Davis 95615
United States

Signatory's Name ?

Mr. Derek Corea

Signatory's Affiliation

Signatory is an individual
Signatory represents a non-profit

Signatory's Phone

(916) 798-2435

***Signatory's Email Address**

Derekmcorea@gmail.com

Signatory's Mailing Address

1175 Lake Blvd
#230

CA Davis 95615
United States

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Submission # 232663
 IP Address 73.41.200.177
 Submission Recorded On 03/14/2020 7:28 PM
 Time to Take Survey 20 minutes

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Home Improvement Project

*Project Description ?

This project will improve the quality of life, engage community members and enhance pride. The grant will support improvements in 30 homes throughout the City. 13-15 homes will receive health, safety, efficiency and beautification upgrades during home improvement events for residents with low-income. The remaining homes will receive minor safety modifications for older adults and those with disabilities. The work will be performed by volunteers, contractors, and construction training students.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

This project is managed by experienced staff who perform outreach, home selection, work scope planning, supply management, resource development, volunteer recruitment and training, logistics, partnership development, reporting, and homeowner relations. They coordinate with the City staff, SMUD, businesses, nonprofit organizations, workforce development programs, service clubs and faith organizations. The organization has managed home improvement programs and improved over 7,000 homes since 1991.

*Project Goals ?

Improve the health, safety, efficiency and curb appeal at 13-15 homes. The homes are selected using a home assessment tool. The goal is to eliminate a minimum of 85% of the deficiencies identified. Increase safety by 50% in 15-20 homes by providing home modifications. Provide community engagement opportunities for the selected residents (2-3 gatherings) and volunteers (workdays). Provide training opportunities for students in construction training programs at a minimum of 5 homes.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

180,000

*Estimated breakdown of project expenditures

\$80,000 – Project Mgmt: (personnel, insurance, rent, mileage, etc.) \$25,000 - Logistics: (house testing, abatement, volunteer support, permits, equipment rentals, etc.)
 \$75,000 - home repair supplies

*Matching Funds ?

\$30,000

*Include any other funding contributions ?

In-kind labor and supplies: \$160,000

*Ongoing operations and maintenance costs if applicable ?

n/a

*Total Community Enhancement Funds requested ?

150,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

5

*When will your request for funding sunset for ongoing programs? ?

Our vision for improving the housing stock and quality of life in Rancho Cordova is long-term. The number of homes that need improvements is growing. The senior population is growing at an unprecedented rate and there are limited housing resources for that population. We plan to request funding to continue providing home improvement services.

*Project Schedule ?

This project will occur between July 2020 and June 2021. The main volunteer event will occur April 16 and 17, 2021, however, some of the work at the homes may occur throughout the project year if needed. The majority of the homes selected for the event will be chosen between July and October 2020. The homes that will receive only home safety or energy work will be selected throughout the year.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

TBD
Rancho Cordova CA TBD
USA

Other physical addresses if project/program is at multiple sites ?

The homes are selected during the project year.

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Carrie Grip

Title

Executive Director

Submitting as

Non-Profit

Phone

(916) 455-1880 ext. 2

*Email

cgrip@rebuildingtogethersacramento.org

Mailing Address of Submitter

8231 Alpine Ave
Suite 3
Sacramento CA 95826
USA

Signatory's Name ?

Executive Director Carrie Grip

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 455-1880 ext. 2

*Signatory's Email Address

cgrip@rebuildingtogethersacramento.org

Signatory's Mailing Address

8231 Alpine Ave
Suite 3
Sacramento CA 95826
USA

Attach any additional documents here ?

****SKIPPED****

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20, 2020 City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

DATE: March 16, 2020

FROM: Rancho Cordova Food Locker (RCFL) *[Formerly known as Cordova Community Food Locker]*

Project Name

RCFL Operational Enhancements and Capacity Building

Project Description

(For additional background information, please see Attachment 1)

Element 1 – Enhancing Facilities/Equipment Functionality

RCFL's existing facilities are decades old, well worn, and poorly maintained due to consistently skimpy budgets. The most immediate crisis is leaking corrugated-fiberglass roofs over the primary food storage area and patron processing line. The leaks cause food loss and violate food-handling regulations. Replacement of the old sun-damaged fiberglass panels will prevent food loss and allow continued operations until RCFL's move to the new City-approved site in the next few years.

RCFL's box truck and forklift are absolutely essential for daily movement of donated food, but neither has had preventive maintenance. Unexpected repairs can take them out of service for a long period with little or no notice. This not only inconveniences our major food donors, it also disrupts daily operations and increases staff/volunteer workloads. Implementation of a preventive maintenance program for both vehicles would improve the vehicles' reliability and longevity.

RCFL's walk-in cooler and two walk-in freezers are also very old and have not had preventive maintenance. Their failure can result in the loss of large quantities of refrigerated/frozen food. Adoption of a preventive maintenance program for the refrigeration equipment will help prevent food loss and also help ensure that the equipment can continue operating satisfactorily until RCFL moves to the new City-approved site.

Element 2 – Aiding RCFL’s Transition and Strategic Planning

RCFL’s recent designation as a Public Benefit Corporation (PBC) dictates a business operational model, including paid staff to supervise/conduct daily operations. RCFL now has only four part-time staff members. Both ranking supervisors are volunteers. This is clearly inadequate for the new RCFL Corporation, which is authorized to have, and badly needs, an Executive Director. RCFL will use grant funding to fill that position for the two-year grant period. Similarly, RCFL now uses volunteers to handle accounting duties (e.g., income/expense ledgers, donation logs, thank-you letters, etc.). RCFL will use grant funding to hire a full-time staff member for two years to handle accounting duties. RCFL expects that an increase in monetary donations through its website resulting from increased publicity and public support will eventually fund both positions.

Due to the huge degree of uncertainty regarding the City’s plans to greatly expand food recycling and distribution, and RCFL’s participation therein, strategic planning is critical. RCFL proposes to contract for a feasibility study to determine the practicality and parameters of RCFL’s role in the City’s plans. The study should identify the needed steps (e.g., the move to a new City-approved site) and associated costs. The feasibility study may also include suggestions to aid RCFL’s transition from the current volunteer-based model to the newly required PBC business model.

Project Team

Reverend Deacon Walter Little, RCFL Corporation President
Mr. Ross Johnson, RCFL Corporation Treasurer
Mr. Gary Greeson, RCFL Corporation Director and Grant Coordinator
Ms. Shelly Blanchard, RCFL Corporation Secretary
Mr. John Watkins, Sacramento Diocese Chief of Catholic Charities
_____, RCFL Corporation Executive Director (appointment pending)

Project Goals

Goal #1: To ensure current RCFL facilities and equipment retain adequate functionality during the multi-year interim period until RCFL relocates to a not-yet-selected, City-approved site.

Metric #1: To implement a preventive maintenance program for RCFL’s box truck and forklift by June 30, 2021.

Metric #2: To implement a preventive maintenance program for RCFL’s walk-in refrigeration equipment (cooler and two freezers) by June 30, 2021.

Metric #3: To complete the engineering evaluation and repairs/replacement of the leaky roofs at RCFL’s current facility by September 30, 2021.

Goal #2: To aid RCFL’s transition from a volunteer-based operational model to a PBC business-like operational model.

Metric #4: To hire and appoint an RCFL Corporation Executive Director by September 30, 2020.

Metric #5: To hire, or upgrade to full-time status, an employee to perform/manage RCFL Corporation accounting functions by September 30, 2020.

Goal #3: To plan and, to the extent possible, prepare for implementation of significantly enhanced operational capabilities in support of City efforts to greatly expand food recycling.

Metric #6: To contract for and complete a feasibility study to determine the practicality of RCFL Corporation's move to a City-approved site, and major expansion of its operational capabilities, in support of City efforts to greatly expand food recycling by December 31, 2021.

Metric #7: To use the feasibility study results to plan the necessary actions for the move to the new site, and also for ramping up RCFL's operational capabilities by June 30, 2022.

Funding Request

Total Project Cost: \$275,000 over 2 years

PLANNED BUDGET

Line Item	FY-1 Cost	FY-2 Cost	Totals
Preventive Maintenance Programs for Truck, Forklift, & Walk-In Refrigeration	\$15,000	\$15,000	\$ 30,000
Engineering/Repair/Replacement of Leaking Roofs	\$35,000		\$ 35,000
RCFL Corp. Executive Director Salary	\$50,000	\$50,000	\$100,000
RCFL Corp. Accountant Salary	\$35,000	\$35,000	\$ 70,000
Feasibility Study	\$40,000		\$ 40,000
Totals:	\$175,000	\$100,000	\$275,000

Matching Funds: The Diocese of Sacramento has recently become more knowledgeable and more directly supportive of RCFL activities. The Diocese recently donated **\$4,000** to RCFL, and additional future financial support is anticipated. Moreover, as a mostly volunteer-based operation, RCFL has about 20 regular volunteers, and another 40-50 volunteers who are earning high school credit, performing community service, or helping at the annual Thanksgiving and Christmas Giveaways. An average of 8 volunteers/day, 4 hours/day, 3 days/week, provide a total of 4,800 hours of free labor. If their wages were only \$15 per hour, that amounts to a **\$72,000** annual contribution.

Ongoing Operations/Maintenance Costs: \$100,000 for FY-2 (7/1/21 thru 6/30/22)

Total Community Enhancement Funds Requested: \$275,000

Multi-year request? Yes (2 years).

Sustainability Plan: With the appointment of an Executive Director, increased publicity, IRS designation as a 501(c)(3) charitable non-profit organization, and increased Diocese and website donations, RCFL hopes to achieve sustainability by the end of the two-year grant period. Due to the feasibility study, the move to a new City-approved site, and long-range goals for RCFL's integration into the City's greatly expanded food-recycling program, this project is not viable as a single year request.

Number of Years Funding Received for This Project: Two.

Funding Sunset for Ongoing Programs: 6/30/22

Project Schedule

July 1, 2020, through September 30, 2020:

- Complete Metric #4. If not already completed before the grant period begins, hire and appoint an RCFL Executive Director.
- Complete Metric #5. If not already completed before the grant period begins, upgrade an existing part-time employee to full-time (or hire a new full-time employee) to perform accounting duties.

July 1, 2020, through June 30, 2021:

- Complete Metrics #1 and #2 (implementation of preventive maintenance programs).
- Work on Metric 6 (contracting for and beginning the feasibility study).

July 1, 2021, through June 30, 2022:

- Complete Metric #6 (feasibility study, if not already completed during FY-1).
- Complete Metric #7 (plan how to implement results of the feasibility study, as applicable).

Grant Award Date through June 30, 2022:

- Submit written progress reports to the City as specified in the Grant Agreement.

Project Location

Physical Address: Rancho Cordova Food Locker
10497 Coloma Road
Rancho Cordova, CA 95670

Letter of support for the project/program from the property owner received?

Yes. The grant application is considered to be a letter of support since it was vetted through the Pastor of Saint John Vianney (SJV) Catholic Church and also the Diocese of Sacramento. There is a formal letter of understanding on file between RCFL and the Diocese. RCFL operates on the grounds of SJV. SJV was the original founding organization for RCFL and supports the latter's operations by donating the use of Church grounds. Paid staff members are Church employees and RCFL reimburses SJV for those services. Similarly, SJV pays for utilities and RCFL reimburses SJV for those costs. The Diocese provides direct oversight through appointment of RCFL Corporation Directors/Officers. RCFL's entirely secular operation has operated as an IRS approved non-profit charitable organization under the auspices of SJV's federal EIN #45-3855605. RCFL has recently applied for its own separate IRS designation (FEIN #84-4865349) and approval is anticipated to occur before the Grant Agreement is executed. No affiliation with, or attendance at, SJV is required to receive food distributions. RCFL's secular operations are totally independent of SJV's religious activities.

School District: (N/A)

Application Submitted By

Name: Gary L. Greeson
Title: RCFL Corporation Director (and Grant Coordinator)
Applicant Type: IRS Approved 501(c)(3) Non-Profit Charity
Cell Phone: (916) 340-4885
Email Address: ccflcharity@gmail.com
Mailing Address: 2061 Roaring Camp Drive
Gold River, CA 95670

Signatory

Name: Reverend Deacon Walter Little
Title: RCFL Corporation President
Applicant Type: IRS Approved 501(c)(3) Non-Profit Charity
Cell Phone: (916) 402-0398
Email Address: bwal3@sbcglobal.net
Mailing Address: 11210 Wind River Court
Rancho Cordova, CA 95670

**ATTACHMENT 1
Background Information**

Recent State legislation requires a long term increase in recycling of food products sold in California to reduce waste and its adverse impacts upon landfills. In order to comply with legislative requirements, the City of Rancho Cordova has embarked upon planning for the development of a local system to address City-wide needs for compliance. The City has expressed great interest in working with RCFL over the long term to implement the City's plans now still in development. However, RCFL's current facilities, operations, and staffing are totally inadequate to support the City's necessarily large-scope plans. Moreover, for several reasons, RCFL cannot expand its footprint or operational schedule at its current location on the campus of Saint John Vianney (SJV) Catholic Church. In order to support the City's goals, RCFL's move to a new and more suitable location is essential. The City has expressed support for such a move and is considering possible options for locations at which several related social services might be hosted. Once such location is on Investment Circle (near the intersection of Folsom Boulevard and Coloma Road). This site initially appears to meet most of RCFL's near-term needs, but more information and evaluation is needed. Therefore, RCFL is pursuing involvement with the City in its research and analysis of the suitability of this site for compatibility with the City's overall planning needs.

In recognition of, and preparation for, this anticipated cooperative arrangement with the City, RCFL has changed its name from "Cordova Community Food Locker" (CCFL) to "Rancho Cordova Food Locker," as reflected on RCFL's new website. In addition, RCFL has just completed the legal documentation requirements to establish itself as a Public Benefit Corporation (PBC) under the oversight of the Catholic Diocese of Sacramento. RCFL is applying for its own IRS 501(c)(3) charitable non-profit designation (separate from its former status as a ministry of SJV operating under the latter's IRS designation). There will necessarily be a transition period as CCFL evolves into RCFL. It is hoped that the transition will *technically* be completed by this June. However, RCFL's new structure as a PBC dictates a more formal business profile and staffing than has been the case with CCFL's former volunteer-oriented approach. The transition period for this major paradigm shift will likely take significantly longer as RCFL adopts and implements a more conventional business model.

Due to the enormity and complexity of the long-term changes envisioned, and the very many factors still unknown, this proposal seeks approval of funding for a two year period versus the typical one year. This proposal will not only assist RCFL during its transition to the new PBC operational model, but also lay the foundation for an eventual order-of-magnitude expansion of RCFL's capacity for food-distribution in support of the City's overall food-recycling goals.

Since the anticipated cooperative arrangement with the City is a long-term goal, RCFL must plan on maintaining the functionality of its current equipment and facilities for years until the eventual move to a new City-approved site occurs. RCFL must also embrace long-term strategic planning to determine the feasibility, methodology, and requirements of the eventual move. Organizational and operational changes needed to implement the PBC business model also require such strategic planning. Thus, RCFL proposes a two-element project. Element 1 would focus upon enhancing the functionality of facilities/equipment, while Element 2 would focus upon RCFL's transition to the PBC model, and strategic planning for the essential move and capacity expansion.

Project name: Salvation Army Rancho Cordova Community Hub Youth Expansion Program

Project description: The Salvation Army Rancho Cordova Community Hub Youth Program exists to provide musical education and cultural opportunities in the hopes of building an awareness and love of the arts, culture, and diversity. Through generous donors and faithful volunteers we have been able to provide piano, guitar, Jiu-Jitsu, and Korean language classes either for free or at very reduced rates to children in low-income households who would otherwise not have these opportunities available to them. Guitar and Korean lessons are free and piano and Jiu-Jitsu lessons are just \$5/class. The current average rates for private piano lessons in Sacramento are \$70 and Jiu-Jitsu lessons are approximately \$45.

In 2018, we provided over 400 lessons. In 2019, that number almost doubled to 700 lessons.

Interest and demand continue to grow and we are projecting the need for 1400 lessons in 2020.

Project Team: Lieutenant Harry Kim, Lieutenant Chong Kim, and Dillian Hurre.

Project goals:

- Goal 1 – Provide music lessons to every Rancho Cordova child/adult that has a desire to learn
 - By the end of July 31, 2021, increase guitar lessons by 80% or more, as demonstrated by a comparison of the prior year, same time frame.
 - By the end of July 31, 2021, increase piano lessons by 80% or more, as demonstrated by a comparison of the prior year, same time frame.
- Goal 2 – Provide Jiu-Jitsu lessons to every Rancho Cordova child/adult that has a desire to learn

- By the end of July 31, 2021, increase Jiu-Jitsu lessons by 40% or more, as demonstrated by a comparison of the prior year, same time frame.
- Goal 3 – Provide Korean language classes to every Rancho Cordova child/adult that has a desire to learn
 - By the end of July 31, 2021, increase Korean classes by 20% or more, as demonstrated by a comparison of the prior year, same time frame.

Funding Request: Participation demand has grown more rapidly than we have been able to generate funding to purchase the additional equipment & supplies needed to take on more children. With additional funding, we will be able to meet all of the above goals.

2020/2021 Budget		Costs	
Program Director salary		\$	39,936
*Plans, coordinates, and manages daily operations of all youth programs			
Program Equipement & Supplies		\$	24,500
*Add't 15 guitars, 1 used piano, 50 Jiu Jitsu mats & uniforms			
Program Advertising & Outreach Materials		\$	5,900
*Outdoor A frame Sign & flyer distrib. 4x/year			
Matching Costs:			
Volunteer Guitar Instructor			
15 hrs/wk @ \$25.43 = \$381.45 times 32 wks = \$12,206.40		\$	12,206
Volunteer Piano Instructor			
22 hrs/wk @\$25.43		\$	17,903
Volunteer Jiu Jitsu Instructor			
2hrs/wk @ \$25.43		\$	1,628
Volunteer Korean Language Instructor			
2hrs/wk @ \$25.43		\$	1,628
The Salvation Army			
		\$	20,000

Private Donor	\$	5,000
Total Program Cost	\$	128,701
Less Matching Funds	\$	58,365
Current Funding Still Needed	\$	70,336
Total Community Enhancement Funds requested	\$	<u>30,400</u>
*Just the cost of additional equipment & signage		

*All lessons are offered for eight months out of the year

*All volunteer hours were factored at an accepted legal value of \$25.43

Project Schedule: TSA of Rancho Cordova is in the initial phase of the Community Hub. With the receipt of additional resources, we plan to expand and build upon existing service offerings and propose the following schedule:

1. Within 45 days of the grant award, complete the following:
 - a. Review all program procedures and make necessary refinements
 - b. Continue to identify and outreach to local community partners – elementary and middle schools, senior service providers and other social service providers in Rancho Cordova. Formally establish relationships to facilitate community outreach and education.
 - c. Translate all outreach materials into predominate languages within service area
 - d. Begin community outreach and education about youth, adults, senior and safety net services.
2. Within 90 days of grant award, begin programs for youth, adults and seniors and offer safety net services to community at large.
3. Continue programming on a annual basis

4. Work with TSA Development team to ensure funding is available to sustain program

Physical address of project location:

10370 Old Placerville Rd Suite 107.

Sacramento, CA 95827

Application Submitted by:

Hyun Kim Lt. of The Salvation Army (Non-Profit)

(408) 781-9079

Hyun.kim@usw.salvationarmy.org

Mailing Address: 10370 Old Placerville Rd Suite 107. Sacramento, CA 95827

Signatory's Affiliation: Signatory represents a non-profit

Hyun Kim Lt. 2/20/2020

Daniel Leonardich

From: Hyun Kim <Hyun.Kim@usw.salvationarmy.org>
Sent: Tuesday, March 17, 2020 4:02 PM
To: Daniel Leonardich; Stacy Delaney
Cc: Chong Kim; Dylan Hurre
Subject: Measure H
Attachments: Community enhancement grant 2020 REDO.docx

Dear Whom it may concern,

How are you? In this trying times it is difficult to focus on work, but it is still needs to be done. Thank you for your diligence on this matter.

Sincerely

Hyun (Harry) Kim
The Salvation Army of Rancho Cordova (Korean Corps)

(408) 781-9079
Hyun.Kim@usw.salvationarmy.org

We are weak, but He is strong



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Soil Born Farms: Center for Food, Health and the Environment

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

The terminus of Chase Drive in Rancho Cordova offers direct access to a rare combination of community amenities not found anywhere else in the Sacramento Region. The corridor includes the 55-acre historic American River Ranch, the 63.5-acre Hagan Park, Cordova High School including the new Theater Arts center, Mills Middle School, Cordova Gardens Elementary and unprecedented access to the American River Parkway. These combined amenities currently attract a diversity of visitors and have the potential to engage many more through the development of dynamic health, recreational, educational, entertainment, agriculture, environmental and culinary experiences. Towards this end, Soil Born Farms is working diligently with the City of Rancho Cordova and other regional partners to create a Center for Food, Health and the Environment at the Historic American River Ranch. This legacy project will anchor and

tie these community amenities together, helping create a preeminent location for visitors to access *vital health resources, learn, celebrate and recreate*.

The comprehensive new infrastructure vision for the Center includes an improved two-way vehicle entrance, paved lighted parking lot with ADA stalls, dedicated bike and pedestrian path, new Farm Stand and Kitchen building, new visitor center building, new animal learning barn (developed as a joint use facility with Cordova High Agriculture Academy), new pedestrian crossing over recently restored Cordova creek and connective ADA pathways with interpretive signage. This new infrastructure complements an existing equipment barn, caretaker house, schoolhouse, farmhouse kitchen, outdoor theatre, office building and outdoor patio.

As a catalyst to activating the next steps of new construction; starting with the Farm Stand and Kitchen building, it is essential that an assortment of backbone infrastructure improvements be completed. These include final design, site preparation and utility upgrades to this historic site. No new construction can occur on the site until the pre-construction actions below are completed. These actions are divided into several categories:

1. Interpretive Center Entrance and Driveway
2. Backbone Utility Upgrades (Water, Gas, Sewer and Electricity)
3. Paved Parking Lot (currently funded by Sacramento County)
4. Farm Stand and Culinary Building Final Design (currently being reviewed by City of RC)
5. Animal Barn Design (in partnership with Cordova H.S. ag academy)
6. Visitor Center Building Design

We are asking the City of Rancho Cordova to direct funding to critical pre-construction activities categories #1 and #2 above. These activities and their associated costs are detailed by category below.

Key community benefits associated with the overall project include:

Community Pride:

- The Center for Food, Health and the Environment at the American River Ranch will anchor a combination of amenities that will draw national attention and create improved livability for local residents once fully developed.

Civic Engagement:

- This project supports existing and future programmatic activities along the Parkway, at Soil Born Farms, and in Hagan Park that attracts, engages and inspires a diversity of adult and youth visitors.

Quality of Life:

- Uses good design and agency collaboration to encourage reinvestment and renewed interest in a heritage neighborhood of Rancho Cordova.
 - Provides low cost access to healthy food and programs that help youth and adult residents address diet related health issues.

Public Safety:

- Creates improved and safer multi-modal access for residents to a facility that historically was not open to the public.

Arts and Culture:

- With the presence of Soil Born Farms at the American River Ranch, CRPD's historic Rescue Barn, and Cordova High Schools Agriculture and Culinary Academies, this project invests in a community site that celebrates and accentuates Rancho Cordova's rich agricultural history and commitment to playing a leadership role in the regional Farm to Fork movement.

Children and Youth:

- Food, agriculture, environmental stewardship and recreational services are all important career pathways that can be accented at this site with proper investment of infrastructure and programs. With five schools within walking distance to this location and easy access to bus and light rail, area youth and adults will have the opportunity over-time to engage in dynamic life and career development activities from early childhood through adulthood during the school day, afterschool and summer periods. Current activities offered by Soil Born Farms include food production, community events, summer camps, field trips, adult classes, summer youth employment, cooking education, gardening education, animal husbandry, health and wellness education and environmental science education.

All of the proposed new construction at the site will support learning and career development for our local youth. The Kitchen and Farm Stand building will serve as a dynamic job training center for high school age youth focused on retail, customer

service, culinary arts, farm value-added product development, catering, event management and sustainable food production. The future animal barn will serve as a joint use facility with the Cordova Agriculture Academy accenting classroom instruction with real-world animal and pasture management practice. The future interpretive center building will include a living laboratory for our students to delve deeper into the environmental sciences including biology, ecology, soil management, natural history, water management and overall land stewardship.

Project Team Individuals or organizations responsible for the development and delivery of the project.

- Shawn Harrison from Soil Born Farms
- Jason Ellis from Ellis Architects
- Theron Roschen and Paul Junker from Interwest Group
- Kurt Spataro from Paragary's Restaurant Group
- Liz Bellas from Sacramento County Regional Parks Department
- City of Rancho Cordova leadership and planning staff

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

The overall goal of this request is to prepare the American River Ranch for new construction. The specific components of the work include the following:

- 1) Interpretive Center Entrance and Driveway
 - a) Driveway and Entrance Design
 - b) Driveway widening and tree mitigation
 - c) Final Design for Farm Stand and Kitchen Building
- 2) Backbone Utility Upgrades
 - a) Water lines*
 - b) Gas Lines
 - c) Sewer Lines
 - d) Electrical Service

*Note: Golden State Water currently serves the American River Ranch from a water line located in the back yards of properties along Octavia Way. Golden State has a pending project to relocate this water line into Octavia Way. In meetings with Golden State they have stated that if the American River Ranch can establish the improved water connection prior to their project, that they will absorb the cost of reconfiguring their water line. If this does not occur, the American River Ranch will have to fund and obtain easements across private property to connect to the relocated water line in Octavia Way.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost:

- 1) Design Support and Project Management: Total \$42,000
 - a) Contractor Support: \$42,000 (including planting plan for mitigated trees, final farm stand design/oversight, and utility planning)
- 2) Backbone Utility Upgrades: Total \$282,150
 - a) Water lines: \$120,850 (Permit submitted, Design - \$3,000, Joint trench construction, backflows, valves & meter - \$117,850)
 - b) Sewer lines: \$44,500 (Permit - \$3,000, Design - \$2,000, Construction - \$39,500)
 - c) Gas Lines: \$26,800 (Permit - \$3,000, Design - \$3,000, Joint trench construction - \$20,600)
 - d) Electrical Service: \$90,000 (Permit - \$5,000, Design - \$3,000, SMUD construction \$82,000)
- 3) Driveway and Entrance Upgrades: Total \$155,400
 - a) Construction \$110,400
 - b) Construction Support \$17,000
 - c) Tree mitigation: \$28,000

GRANT REQUEST TOTAL = \$479,550

Note to Reviewers: We view the aforementioned improvements as a basic complete package to allow for the leveraging of private investments to prepare the site for major construction projects including farm Stand and kitchen building, animal barn and visitor center building. However, should the Measure H funds need to be prioritized, the following is the priority:

- 1) Design and project planning support (Includes Theron's time. If this comes from another funding source could reduce by \$15K): Total \$42,000
- 2) Water and gas (Could break these apart, but more affordable to place in joint trench): Total \$137,800
- 3) Driveway construction: Total \$155,000
- 4) Electrical construction: Total \$90,000
- 5) Sewer lines: Total \$44,500

Matching funds (including any in-kind contributions):

Matching funds totaling \$1,975,000 have been sourced to date. These are detailed below.

- 1) Interpretive Center Entrance, Driveway and Parking Lot Upgrades
 - a) Driveway and Entrance Design: Requested from City of RC
 - b) Driveway widening and tree mitigation: Requested from City of RC
 - c) Parking Lot Construction: \$950,000 committed by Wildlife Conservation Board under direction of Lower American River Conservancy
- 2) Utility Upgrades
 - a) Water lines: Requested from City of RC
 - b) Gas Lines: Requested from City of RC
 - c) Sewer Lines: Requested from City of RC
 - d) Electrical Service: Requested from City of RC
- 3) Farm Stand and Culinary Building Design: Previous funding was provided by the City of Rancho Cordova for this work. Design is under review with City of RC
- 4) Animal Barn Design: \$25,000 in funding has been committed from the Confluence Program administered by Sacramento Area Sewer District & Sacramento Regional County Sanitation District
- 5) Other: Private Donation of \$1,000,000 has been pledged for construction of the Farm Stand and Kitchen building.

Include any other funding contribution to include your own:

N/A

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable:

N/A

Total Community Enhancement Funds requested:

\$479,550

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years:

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

N/A

How many years have you received funding for this project?

Two years. We received funding for costs from the City of Rancho Cordova for parking lot design, farmstand/kitchen design and fire suppression water line design/install.

When will your request for funding sunset for ongoing programs?

N/A

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

July 2020 to June 2021: Utility upgrades, driveway widening and parking construction.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address:

2140 Chase Drive, Rancho Cordova CA 95670

Have you received a letter of support for the project/program from the property owner?

Yes ☒ No ☐

If yes, submit the letter of support with your application.

On file with City of RC

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☐ Other ☐

N/A

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.
2614764.1 3

Application Submitted by

Name: Shawn Harrison **Title:** CEO

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Phone: (916) 718-3563 **Email:** sharrison@soilborn.org

Mailing Address: PO Box 661175, Sacramento CA 95866

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Shawn Harrison **Title:** CEO

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 718-3563 **Email:** sharrison@soilborn.org

Mailing Address: PO Box 661175, Sacramento CA 95866

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.
<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings. It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

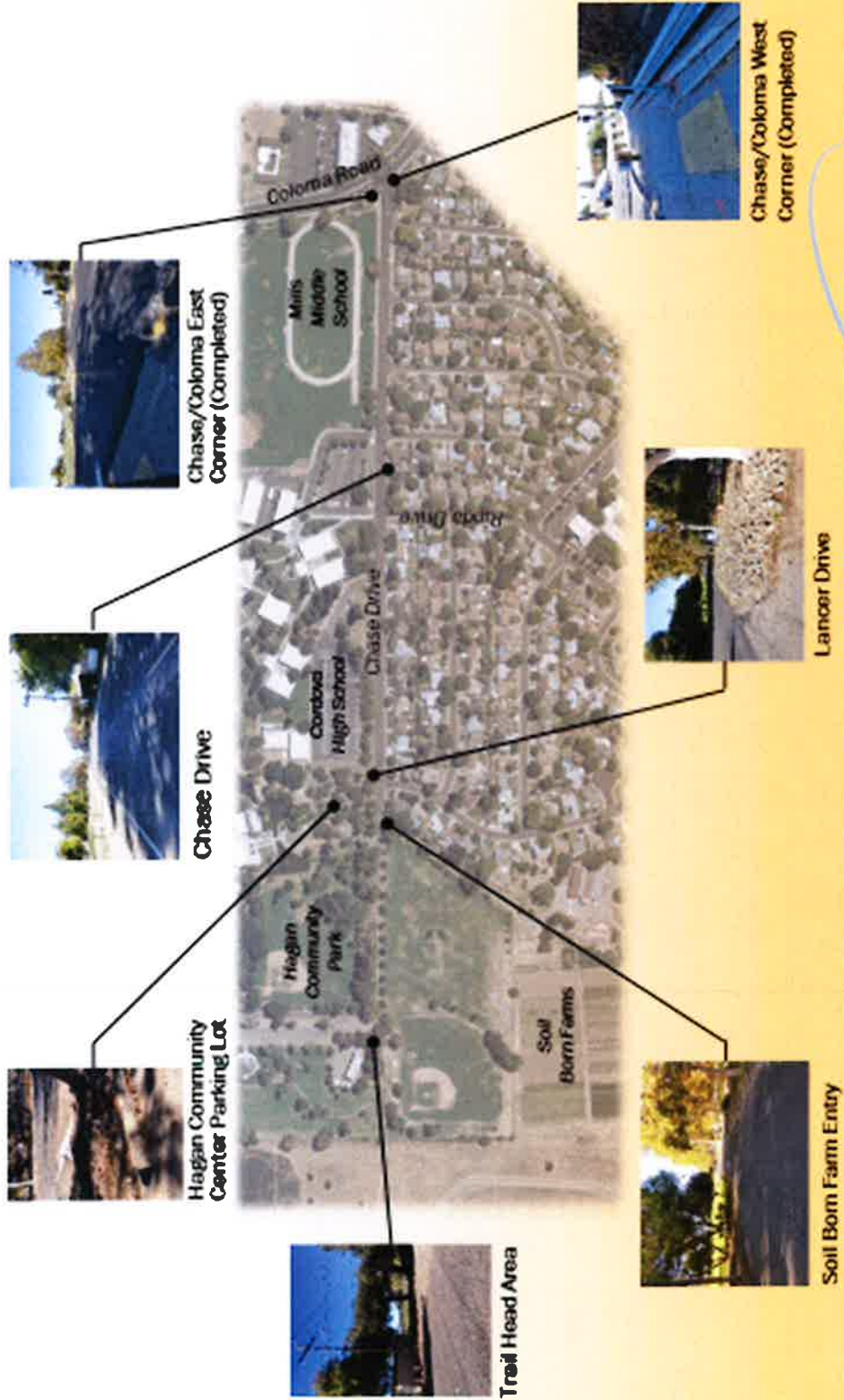
Soil Born Farms: Center for Food, Health and the Environment

Activity	Cost	Notes
Activity #1: Interpretive Center Entrance & Driveway		
Construction	\$ 110,400	See Attached budget for scoping details
Design Support	\$ 42,000	Includes final design support for farmstand/kitchen and planting plan for mitigated trees
Construction Support	\$ 17,000	
Tree Mitigation	\$ 28,000	Removal of trees per arborist report and planting plan for planting on farm site.
	\$ 197,400	
Activity #2: Backbone Utility Upgrades		
Water Lines	\$ 120,850	Permit submitted, Design - \$3,000, Joint trench construction, backflows, valves & meter - \$117,850
Sewer Lines	\$ 44,500	Permit - \$3,000, Design - \$2,000, Construction - \$39,500
Gas Lines	\$ 26,800	Permit - \$3,000, Design - \$3,000, Joint trench construction - \$20,600
Electrical Service	\$ 90,000	Permit - \$5,000, Design - \$3,000, SMUD construction \$82,00
	\$ 282,150	
Total Project Cost	\$ 479,550	

 MARK THOMAS Soil Born Farms Project Scoping Estimate					
ITEM No.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
ROADWAY					
1	Hot Mix Asphalt (Type A)	TON	85	\$200.00	\$17,000
2	Class 2 Aggregate Base	CY	75	\$200.00	\$15,000
3	Roadway Excavation	CY	120	\$150.00	\$18,000
4	Hydroseed	SQFT	11810	\$0.20	\$2,362
5	Clearing and Grubbing	LS	1	\$5,000	\$5,000
6	Tree Removal (82" total)	EA	10	\$2,000	\$20,000
7	Gate	EA	1	\$3,000	\$3,000
8	Relocate Fence	LF	70	\$30.00	\$2,100
9	Import Borrow	CY	30	\$100	\$3,000
11	Slurry Seal	TON	20	\$300	\$6,000
12	Paint Stripe (1-Coat)	LF	790	\$2.00	\$1,580
SUBTOTAL					\$93,042
13	Minor Items (2% of Items 1-19)	LS	1	\$2,000	\$2,000
SUBTOTAL					\$95,042
14	Mobilization (10% of Items 1-20)	LS	1	\$10,000	\$10,000
GRAND TOTAL				SUBTOTAL=	\$105,042
				SUBTOTAL=	\$105,042
				CONTINGENCY (5%) =	\$5,300
				GRAND TOTAL =	\$110,400



Chase Drive - Existing Conditions



a FreshTake
RANCHO CORDOVA
CALIFORNIA

aFreshTake.org

MASTER PLAN - WITH SUGGESTED PHASED IMPROVEMENTS



SOIL BORN FARMS, RANCHO CORDOVA

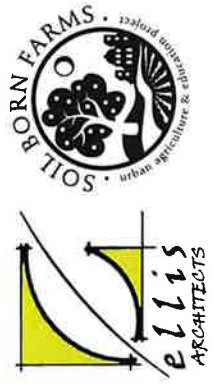
FEBRUARY, 2020



american river ranch center for food, health & the environment restoration and development project '18



farmstand, tea & snack bar, kitchen and cooking school



Daniel Leonardich

From: Stacy Delaney
Sent: Thursday, March 19, 2020 9:42 AM
To: Daniel Leonardich
Subject: FW: Measure H Grant Submission
Attachments: 2020 SBF Measure H Application Final.docx; SBF 2020 Driveway Exhibit 11x17.pdf; 2020 SBF Farmstand Rendering.pdf; 2020 SBF Project Budget Detail.xlsx; 2020 SBF Driveway Scoping Detail.xlsx

From: Shawn Harrison <sharrison@soilborn.org>
Sent: Thursday, March 19, 2020 9:39 AM
To: Stacy Delaney <sdelaney@cityoffranchocordova.org>
Cc: Theron Roschen <troschen@interwestgrp.com>
Subject: Measure H Grant Submission

Hi Stacy,

Thank you for jumping on a call with me yesterday. Attached is our application for funding for continued development of the farm and education center. I have also attached supporting documents. If you have any questions or need additional information please let me know. Thank you and stay well.

Take care,

Shawn

Please note that I am working on the farm every Wednesday and Friday and am unable to respond to emails on those days.

Shawn Harrison, Founder & Co-Director
Cell [916 718-3563](tel:9167183563)
Office [916.363.9685](tel:9163639685)
Fax [916.363.9686](tel:9163639686)



SOIL BORN FARMS
urban agriculture & education project

Submission #	236777
IP Address	24.10.6.140
Submission Recorded On	03/19/2020 7:21 PM
Time to Take Survey	9 minutes, 57 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Employ + Empower Program

*Project Description ?

The Employ + Empower program (E+E) connects human trafficking survivors and at-risk individuals (e.g. foster youth) in Rancho Cordova with jobs at regional employers. E+E also provides individualized training, health, and other needs through trauma-informed services. We help vulnerable individuals become productive, employed and confident citizens, who provide positive economic contributions to society. This also reduces the local service burden for mental health and law enforcement services.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

3Strands Global Foundation's (3SGF) CEO, Ashlie Bryant and COO, Ramon Manrique provide financial and program oversight of E+E. 3SGF Program Manager, Kaitlyn DiCicco supervises the two Reintegration Social Workers, Lexie DiBella and Lisa Villanueva, as they provide critical case management services to survivors and at-risk individuals in the E+E program. 3SGF works in tandem with employment partners Juma Ventures and PRIDE Industries to connect clients to sustainable employment.

*Project Goals ?

1. A total of 18 clients will be served. Seventy five percent will be placed into a job and 100% will be connected with at least one service breaking down barriers to employment. 2. E+E team will check-in with program participants regularly; 75% of the participants will attend bi-weekly case management meetings. 3. Engage five businesses in Rancho Cordova as trauma-informed employers for the program. 4. Provide one-time, group training on human trafficking and exploitation for up to 100 city

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

50,000

*Estimated breakdown of project expenditures

Total Personnel costs: \$25,978 Total Non-personnel Expenses: \$24,022 (includes transportation (bus and light rail passes, gas cards and Lyft credits), rental facilities, clothing, training, health evaluations, internet/phone, software etc.) for the vulnerable individuals in Rancho Cordova. Total Expenditures - \$50,000

*Matching Funds ?

N/A

*Include any other funding contributions ?

The total program cost for Rancho Cordova would be \$50,000. The \$20,000 funding gap will be met by Dignity Health (\$10,000) and BlackRock (\$10,000). The requested \$30,000 funds through Community Enhancement through City's Measure H funds, will help 3SGF reach the \$50,000 total necessary to serve the vulnerable in Rancho Cordova and assist them in improving their lives and set them up for lifelong success. Dignity Health- \$10,000 BlackRock - \$10,000

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

30,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

***When will your request for funding sunset for ongoing programs? ?**

We anticipate asking for funding again for the same activity list June 30, 2021.

***Project Schedule ?**

Start Date: August 1, 2020 - End Date: June 30, 2021 ·August 2020: Assessment, interviews, and job placement for clients to work at local sports venue/Pre-surveys
 ·September 2020: February 2021: Case management and job training ·February 2021: Assessment, interviews, job placement for clients to work at local sports venues
 ·March 2021 - June 2021: Case management for and job training June 2021: Post-surveys 3SGF accepts referrals for PRIDE on a rolling basis.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

3941 Park Drive #20-200
 El Dorado Hills CA 95762
 United States

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Kaitlyn DiCicco

Title

Program Manager

Submitting as

Non-Profit

Phone

(916) 365-2606

***Email**

kaitlynd@3sgf.org

Mailing Address of Submitter

3941 Park Drive #20-200
 El Dorado Hills CA 95762
 United States

Signatory's Name ?

CEO Ashlie Bryant

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 365-2606

***Signatory's Email Address**

Ashlieb@3sgf.org

Signatory's Mailing Address

3941 Park Drive #20-200

El Dorado Hills CA 95762
United States

Attach any additional documents here ?

Rancho Cordova Grant - 2020 - Cover LetterBudgetTheory_031920kd.pdf

Next Steps: Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meetings agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.



March 19, 2020

Dear City of Rancho Cordova:

Ashlie Bryant co-founded 3Strands Global Foundation (3SGF) after her good friend's daughter was taken from El Dorado Hills, CA and trafficked to the Bay Area in 2008. This horrible incident inspired Ashlie to begin her fight against this heinous crime.

As she started 3SGF, she discovered something startling – Sacramento is one of the top five regions in California for total incidents of human trafficking in California. In February of 2020, according to the Rancho Cordova Police Department (RCPD), an operation was conducted to disrupt this crime within the city. In one night, and less than two hours of operating, the RCPD arrested seven individuals for purchasing sex. This was a significant result, one that brings to light the issue of human trafficking in Rancho Cordova.

3SGF envisions a world free from human trafficking. We work to achieve this vision by mobilizing communities to combat human trafficking through prevention education and reintegration programs. 3SGF is requesting support from Rancho Cordova to fund its Employ + Empower (E+E) reintegration program. E+E fills the need for a trauma-informed employment program for those at risk of exploitation (e.g. transitional age foster youth) empowering them to lead a safe, economically stable life, free of exploitation. Economic vulnerability is one of the leading causes of exploitation. However, many of those we serve struggle with the basics (e.g. driver license, social security number, job training, etc.) Recognizing this, our program is designed to meet clients where they live. We also budget transportation expenses for clients to ensure that they have access to gas, public transportation or rideshare so they can be present at their workplace when expected. We help each client meet specific needs to ensure they have the opportunity to find employment and achieve independence.

Since the program's inception in 2016, E+E has employed over 200 survivors and at-risk individuals in the Sacramento region. Last year, E+E employed 61 individuals who collectively worked a total of 8,280 hours, earning \$98,880 while in the program. Because no one agency can accomplish this alone, we collaborated with Health and Human Services, the Sacramento County District Attorney's office, and several other public entities who serve alongside us on the Sacramento Together Task Force (including the Rancho Cordova Police Department). Funding the program would allow us to concentrate our efforts in the City of Rancho Cordova. These efforts will reduce the chance that an individual will be (re) exploited, increase economic security for those in our program, and engage the community as a whole.

We are excited about the prospect of serving at least 18 individuals in Rancho Cordova to help them create a new future - one free of exploitation.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Ashlie M. Bryant', with a long, sweeping horizontal line extending to the right.

Ashlie M. Bryant
Co-founder & CEO, 3SGF



Organization Name: 3Strands Global Foundation			
Project Title: Employ + Empower (E+E) Reintegration Program			
Budget Contact Name & Phone: Ramon Manrique Mejia - 415.691.1970			
PROJECT BUDGET	TOTAL BUDGET	Request from Rancho Cordova	Budget Narrative
PERSONNEL/STAFFING EXPENSES			
1) Co-Founder, President & CEO (0.15 FTE)	\$ 15,000.00	\$ 1,170.00	Provides leadership, oversight and fiduciary responsibility for project.
2) Reintegration Program Manager (1.0 FTE)	\$ 63,000.00	\$ 3,810.00	Oversees implementation of project, partnership development and program outreach to survivors and at-risk clients.
3) Reintegration Social Worker/Case Manager (2.0 FTE)	\$ 100,500.00	\$ 7,585.00	Provide comprehensive case management for E+E clients.
4) Reintegration Admin (0.25 FTE)	\$ 10,000.00		Will provide support for the program staff.
Subtotal, Personnel/Staffing Expenses	\$ 188,500.00	\$ 12,565.00	
Benefits (20% of Personnel)	\$ 37,700.00	\$ 2,513.00	Payroll taxes, disability insurance and worker's compensation insurance.
TOTAL PERSONNEL	\$ 226,200.00	\$ 15,078.00	
NON-PERSONNEL EXPENSES			
Rent	\$ 4,800.00	\$ 880.00	
Office Supplies	\$ 1,260.00		
Equipment Supplies	\$ 1,300.00		
Communications (Telephone, Internet, etc.)	\$ 1,860.00	\$ 800.00	Mobile phones used by the program staff to communicate with clients and community agencies at \$35/month, as well as office internet and phone.
Apricot Essentials database	\$ 5,200.00	\$ 975.00	HIPAA-compliant database used to organize and track client demographics and outcomes.
Travel	\$ 12,800.00	\$ 2,225.00	Local travel reimbursement at IRS approved rate of \$0.580 per mile for program and client meetings.
Training/Conferences	\$ 2,300.00		Expenditures for program staff to attend human trafficking conferences and mental health trainings to stay updated on best practices in the field.
1) Impact Evaluation/Research	\$ 18,000.00	\$ 1,350.00	Internal/External evaluation of the impact of the E+E program, including development of a logic model, survey questions, analysis of quantitative and qualitative data, and a research report to measure impact of the program..
2) Therapy for Clients	\$ 2,075.00		Trauma-focused therapy for clients at 3SGF's partner organization, The Place Within Counseling.
3) Marketing	\$ 7,000.00	\$ 1,100.00	Fliers, brochures and handouts to assist with providing outreach and expanding our referral network.
5) Subcontracts/Consultants (Sanar - Wellness)	\$ 3,850.00		Reflective therapy sessions for program staff, which aids in staff retention and helps to prevent vicarious trauma and compassion fatigue.
6) Client Items & Stipends	\$ 12,527.00	\$ 3,678.00	Transportation stipends, child care, identification documentation such as California ID and birth certificate, job and interview clothing, grocery gift cards, and other basic needs for E+E clients. 3SGF also receives brand-new women's clothing for E+E clients in kind from cabi clothing.
TOTAL NON-PERSONNEL	\$ 72,972.00	\$ 11,008.00	
INDIRECT/OVERHEAD EXPENSE (15% of Direct Expenses)	\$ 44,875.80	\$ 3,912.90	
TOTAL EXPENSES	\$ 344,047.80	\$ 30,000.00	



THE PROBLEM

Economic insecurity is one of the main vulnerabilities exploited by traffickers, and thus the lack of sustainable employment and financial stability is the reason many at-risk individuals are victimized, and survivors return to a life of exploitation.

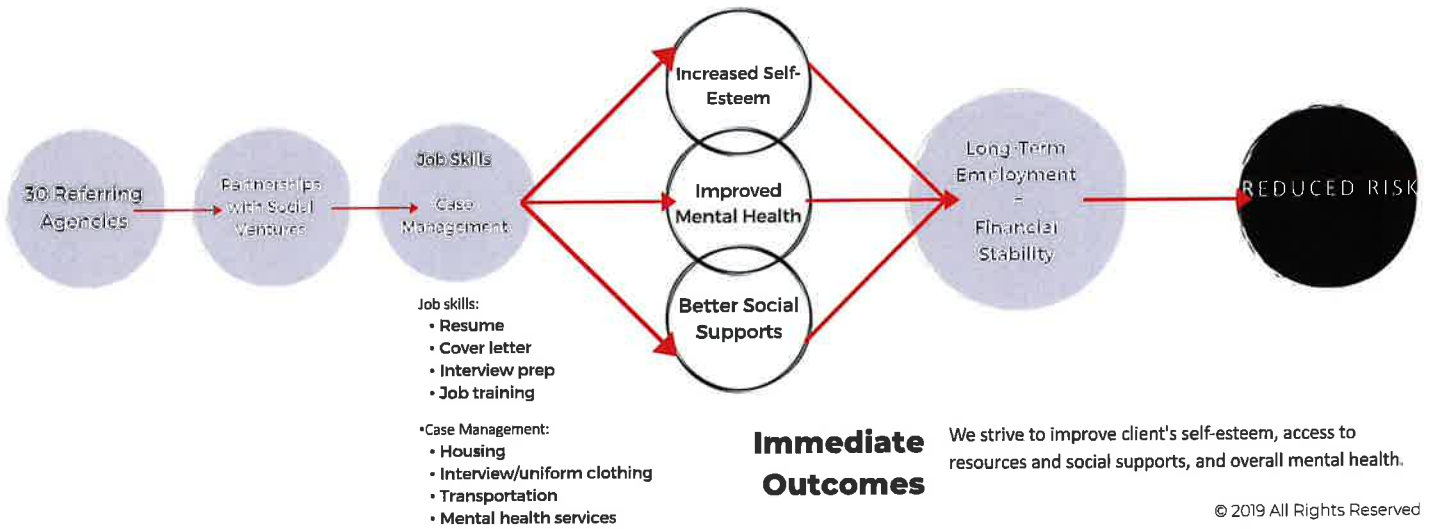


How We Address It

We provide a combination of supportive case management, real-world job skills and employment partnerships to help our clients prepare for change.

Long-Term Outcomes

We work to see our clients achieve long-term employment and financial stability. Together, these positive changes in their lives will reduce their vulnerability to exploitation and victimization.



City of Rancho Cordova
Fiscal Year 2020/2021 Grant Application
Community Enhancement Fund

Project Name: Senior Nutrition Program

Project Description: Meals on Wheels by ACC (MoW)'s Senior Nutrition Program for the City of Rancho Cordova provides wholesome, nutritionally balanced meals and safety net services 250 days per year to an average of 63 Home Delivered Meal participants and 12 Café participants 4 days per week. MoW has long been a solid performer in RC, consistently meeting and exceeding our service goals. In order to avoid reducing services in RC, we are applying for additional funding so we can continue to build our program in RC.

Project Team: Neil Orchard Senior Activities Center, ACC Rides Transportation Services, Meals on Wheels Management and Staff: Kevin McAllister, Executive Director; Michelle Bustamante, Operations Manager, Lenise Curtis, Social Services Manager, Jennifer Massello, Contracts and Data Analyst/Office Manager; Nancy Bess, Interim Nutrition Services Manager, John Camarillo, R.D., Registered Dietician and the CaseWorker, Administrative, Drive and Volunteer Teams.

Project Goals: Provide approximately 18,440 meals that meet 1/3 of the Dietary Referenced Intake to an estimated 142 senior residents of the City of RC.

- Prepare, deliver and serve nutritious noontime meals daily, 250 days per year to an average of 63 RC residents through the HDM program. This will be achieved with either daily hot meals delivered, Monday through Friday or 5 frozen meals delivered once a week.
- Prepare and serve hot nutritious noontime meals daily, 200 days per year at Neil Orchard.

Total Project Cost: \$183,109

Estimated breakdown of project expenditures: 3,546 meals at \$2.82/meal for a total of \$10,000; This request for CES funding is for \$10,000 to serve 3,546 meals and is combined with our CDBG funding request. The two funding streams would allow MoW to serve 18,440 meals to 142 Rancho Cordova seniors over the course of the next fiscal year.

Matching Funds: The total cost of serving 18,440 meals is \$183,109. If In-Kind and Volunteer support estimated costs are included, the full project cost of providing staffing, meals and safety net services to serve 18,440 meals in Rancho Cordova is \$202,471. Volunteers serve at the Neil Orchard Café and Home Delivered Meal routes in Rancho Cordova volunteer and average total of 190 hours per month.

Any other funding contributions: Meals on Wheels depends on several agency funding sources to cover program service delivery costs. They include:

Area Agency on Aging\4
Participant Contributions
Donor Donations
Rancho Cordova CDBG Funding

The Cities of Sacramento, Citrus Heights, Elk Grove and the County of Sacramento provide a combination of CDBG and City Funds to support senior residents with Meals on Wheels. The Cities of Folsom and Galt provide city funds to MoW for their senior residents.

Ongoing operations and maintenance costs: Next year's budget is not yet set, however, increases in staffing, benefits and cost of doing business are expected.

Total Community Enhancement Funds requested: \$10,000

Is this a multiyear request? Yes

Number of years: 2

If yes, describe your plan: MoW has been the senior nutrition program provider since 2010 and we have served close to 5 million meals (projected Aug. 2020). The need for our services has continued to increase with the effects of the silver tsunami being seen in all of Sacramento Co. The number of seniors served in RC has continued to grow and we have served more people in the past 6 mo. than in some previous years. These funds are to provide ongoing support, meals and safety net services to RC senior residents in need.

How many years have you received funding for this project? 2

When will your request for funding sunset? MoW shares in the desire to become self-sustaining and has not requested an increase in the meal reimbursement rate since 2010. MoW is raising community awareness and public donations through solicitations and grant writing. MoW receives donations through planned giving, Big Day of Giving, foundations and employee campaigns. With federal funding uncertain, MoW is building a strong foundation to minimize impacts of funding cuts, increase service delivery offerings and become self-sufficient.

Project Schedule: July 1, 2020 to June 30, 2021 and July 1, 2021 to June 30, 2022 will begin MoW's eleventh and twelfth years of service of providing senior nutrition services to Sacramento County and the City of Rancho Cordova.

Physical address of project location:
7375 Park City Drive
Sacramento, CA 95831, USA

Other addresses: N/A

Letter of support? No

School District? N/A

Completed Supplemental Endorsement Form? N/A

Application submitted by:
Jennifer Massello
Office Manager/Contracts and Data Analyst

Submitting as: Non-Profit

Phone: (916) 444-9533

Email: jmassello@mowsac.org

Mailing Address of Submitter:
7375 Park City Drive
Sacramento, CA 95831, USA

Signatory's Name:
Title: CEO/President
Name: Darrick Lam

Signatory Affiliation: Signatory represents a non-profit

Signatory Phone: (916) 503-2077

Signatory Email: dlam@accsv.org

Signatory's Mailing Address:
7334 Park City Drive
Sacramento, CA 95831, USA

Any additional attachments? No

Email Copy? jmassello@mowsac.org

Thank you!

Daniel Leonardich

From: Jennifer Massello <jmassello@mowsac.org>
Sent: Friday, March 20, 2020 10:50 AM
To: Daniel Leonardich; Stacy Delaney
Cc: Kevin McAllister
Subject: CES Application from Meals on Wheels
Attachments: RC CES Grant Application Final 3 20 2020 JM.docx

Hello Daniel and Stacy,

Please find attached the CES Grant Application from Meals on Wheels by ACC.

Please let me know if you have any questions or would like additional information.

Thank you again for your continued support of Meals on Wheels and our senior participants.

Stay healthy and well—

Jennifer Massello
Office Manager/Contracts and Data Analyst
jmassello@mowsac.org



Meals on Wheels by ACC
7375 Park City Drive
Sacramento, CA 95831

"When something is important enough, you do it even if the odds are not in your favor." -Elon Musk

4/1/20

JP

Project Name

Sierra Service Project (SSP) Rancho Cordova Neighborhood Beautification Program

Project Description

Since 2015, SSP has run a community improvement program in Rancho Cordova. The current program wraps in June. This proposal continues the program in the next fiscal year. Our objectives are:

- To Enhance the quality of life of city residents.
- To beautify neighborhoods.
- To increase community pride.
- To increase civic engagement through volunteers from local groups
- To give volunteers a positive volunteer experience and impression of the city and its residents.

Project Team

The project is currently led by program manager Elliott Sisterson, who has been a full-time SSP employee since September 2019. Elliott is in charge of evaluating potential projects, purchasing supplies, and supervising volunteers.

Elliott is supervised by our executive director, Megan Walsh, who has spent the last five years directly involved in our Rancho Cordova program.

These projects are completed by volunteers from churches, schools, businesses, civic organizations, and the general public.

Project Goals

Our goal is to complete at least 20 home-based improvement or beautification projects as described above. The exact number will depend on the quantity of requests and the number of volunteers recruited.

Other goals include:

The work completed must be high quality, and a source of pride for the homeowner and volunteers.

The volunteer work experience must be very positive. We want volunteers to enjoy this work, meet new people, and gain a positive impression of neighborhoods that may be new to them.

Total Project Cost

\$79,053

Estimated breakdown of project expenditures

Wages	\$18,850
Taxes and Insurance (25% of wages)	\$4,713
Building Materials	\$10,000
Volunteer T-Shirts and Lunch	\$4,275
Transportation	\$1,100
Miscellaneous	\$500
Total Direct Expenses	\$39,438
Overhead (15% of Direct Expenses)	\$5,916
Grand Total	\$45,353

Matching Funds

\$36,000 (the value of 400 volunteer days, 6 hours per day, \$15 per hour of volunteer time)

Include any other funding contributions

Not Applicable

Ongoing operations and maintenance costs, if applicable

Not Applicable

Total Community Enhancement Funds requested

\$45,353

Is this a multiple year request?

No

How many years have you received funding for this project?

Five Years

Project Schedule

The program period for the Rancho Cordova program is **July 2020 to June 2021**.

Late Summer 2020	Start of program/publicity/work days. Contact leftover homeowners who submitted work requests in 2020. Distribute work requests and volunteer publicity.
Fall 2020	Plan and execute first work days of the program year.
Winter/Early Spring 2020-2021	Likely slow-down of program due to holidays and weather. Begin hosting longer term non-local volunteer groups who will stay for a weekend or week.
May to June 2021	Last work days. Celebrate successes of the program year.

Physical Address

Sierra Service Project Central Office
1516 Del Paso Blvd
Sacramento, CA 95815

Other physical address if project/program is at multiple sites?

Project sites are to be determined, but will all be located in the City of Rancho Cordova.

Application Submitted by

Adam Vargyas, Director of Development

Submitting as

Non-Profit

Submitter Contact Information

(916)488-6441
Adam.Vargyas@SierraServiceProject.org
PO Box 13009
Sacramento, CA 95813

Signatory Contact Information

Ms. Megan Walsh, Executive Director
Megan.Walsh@SierraServiceProject.org
(916)488-6441
PO Box 13009
Sacramento, CA 95813

Submission #	250150
IP Address	24.2.55.208
Submission Recorded On	04/03/2020 8:41 AM
Time to Take Survey	5 minutes, 24 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

On-demand Labor Market Information for Manufacturing-Related Occupations

*Project Description ?

Develop and pilot a new methodology and software tool for determining labor market information on demand. The lack of a qualified workforce is the single biggest threat to the development and growth of almost every manufacturing company. RC would be a showcase for a more efficient process to guide people through the appropriate education plan for current career opportunities. This project will be the foundation for RC to be the regional leader for proactive innovation in workforce development.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

- Michael Bell, Synbyo CEO, SME Chair, SVMI Workforce Development Co-Chair - Diann Rogers, RC Chamber of Commerce President & CEO - Dean Peckham, SVMI Executive Director - Tim Schaefer, SVMI Advanced Manufacturing Training Administrator - Jeff Briggs, CA Community Colleges Regional Director for Advanced Manufacturing (North Region) - Software Developer - Project Associate

*Project Goals ?

Ecosystem Mapping: Database of manufacturing companies in the Rancho Cordova city limits and surrounding area. - All manufacturing companies but at least 100 Skills Matrix: Desired knowledge and skills will be collected and analyzed - At least one critical position identified from each company Career Navigation User Interface: Software to allow individuals to visualize existing educational courses/programs needed for a specific company/position - At least 1000 people use the tool and provide fee

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

150,000

*Estimated breakdown of project expenditures

90,000 - Project Lead 30,000 - Software Developer 20,000 - Project Associate 5,000 - Project Expenses (Domain fees, Software Subscriptions, etc.) 5,000 - SME Fiscal Agent Administration

*Matching Funds ?

2,000 - Folsom Lake College 20,000 - CCC Regional Director Advanced MFG 19-20 30,000 - CCC Regional Director Advanced MFG 18-19 25,000 - SVMI Personnel 30,000 - (In-Kind) SME and SVMI Volunteer Hours

*Include any other funding contributions ?

10,000 - Synbyo Personnel, dollar value for current time completed towards project

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

150,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

SKIPPED

*When will your request for funding sunset for ongoing programs? ?

June 30, 2021

***Project Schedule ?**

July 6, 2020 - Project Starts August 7, 2020 - Refine Ecosystem Database and Map September 25, 2020 - Create Entity Relationship Diagram December 11, 2020 - Complete Skills Matrix February 5, 2021 - Alpha Release of Career Navigation User Interface April 23, 2021 - Complete Beta Test for User Feedback May 28, 2021 - Updated Database, Map, and Career Navigation UI June 18, 2021 - Complete Final Report

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

11275 Sunrise Gold Circle
Unit J
Rancho Cordova CA 95742
US

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Michael Bell

Title

Synbyo CEO, SME Chair, SVM I Workforce Development Co-Chair

Submitting as

Non-Profit

Phone

(916) 432-0741

***Email**

mike@synbyo.com

Mailing Address of Submitter

9541 Signal Court
Sacramento CA 95827
US

Signatory's Name ?

Michael Bell

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(916) 432-0741

***Signatory's Email Address**

mike@synbyo.com

Signatory's Mailing Address

9541 Signal Court

Sacramento CA 95827
US

Attach any additional documents here ?

sector profile.pdf

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

Advanced Manufacturing (Adv Mfg)

About the industry sector



5%

Projected job
growth,
2019-2024



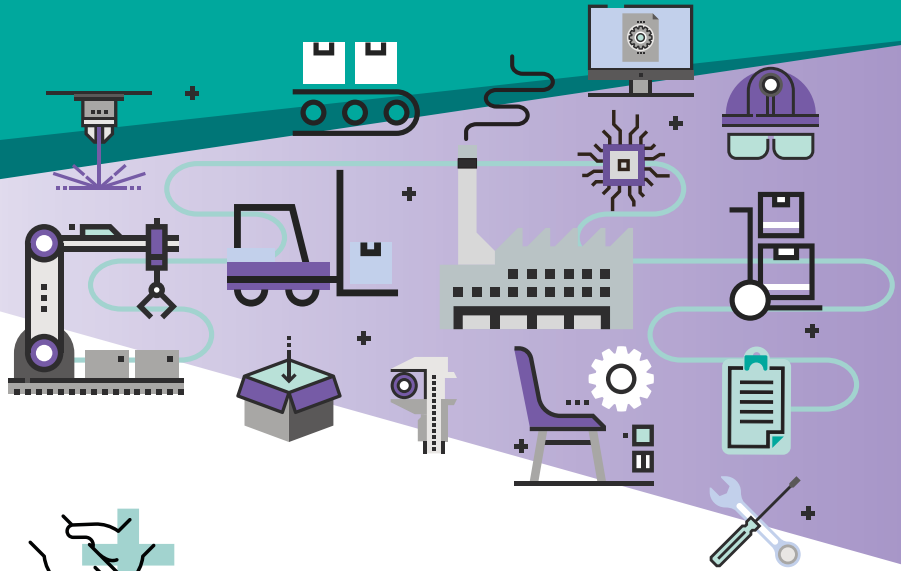
42,000

Adv Mfg jobs
in 2019

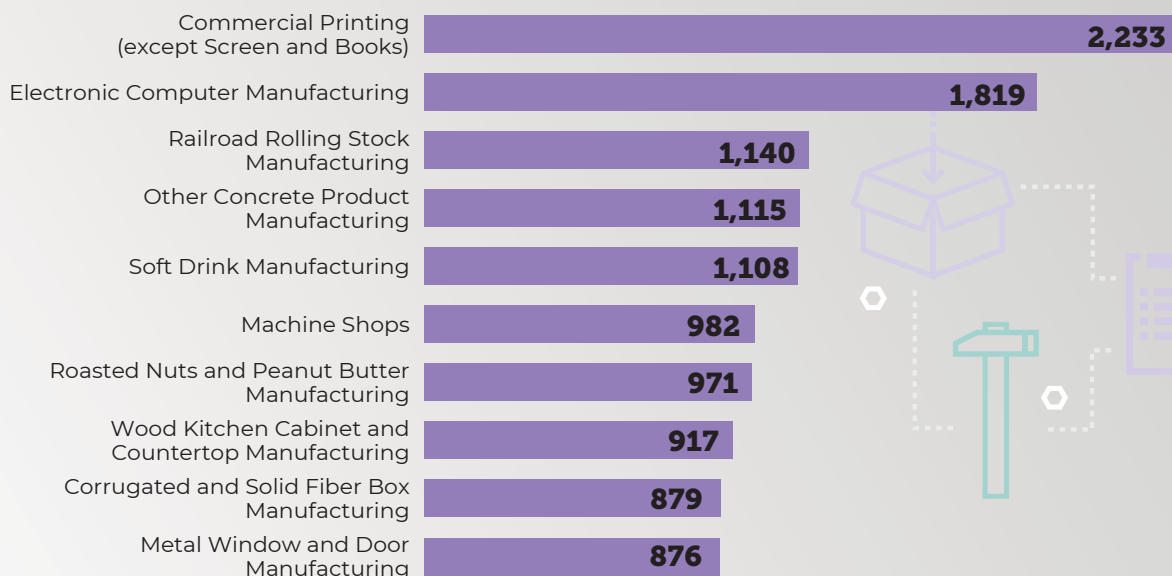


2,100

additional jobs
by 2024



Industry subsectors with the most Adv Mfg jobs



Top 10 employers posting Adv Mfg jobs

Intel Corporation
Siemens
Northrop Grumman
Hewlett-Packard
Aerojet
Johnson & Johnson
Advanced Micro Devices, Inc.
Bayer Corporation
Chevrolet
PepsiCo



13,541

Adv Mfg job postings,
Jan-Dec 2019



What are employers looking for?

Hardest-to-fill jobs

Job Title	# of Job Postings	Days to Fill
Mechanical Engineers	239	54
Electrical Engineers	130	57
Manufacturing Production Technicians	111	44
Industrial Engineering Technicians	87	48

Most in-demand jobs

Job Title	# of Job Postings	Demand
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	984	Very High
Sales Managers	490	Very High
Laborers and Freight, Stock, and Material Movers, Hand	355	Very High
Production Workers, All Other	306	High
Maintenance and Repair Workers, General	285	Very High
Industrial Truck and Tractor Operators	274	Medium

Top 5 desired certifications

Driver's license
Security clearance
Forklift operator
Project management certification
Project management professional (PMP)

Most desired skills

Sales
Customer Service
Repair
Scheduling
Budgeting
Project Management
Forklift Operation
Quality Assurance and Control
Computer Engineering
Python



Jobs titles & wages

What jobs can I train for?

How many job
openings each year?

How much will I earn per hour?

Entry-Level
10th percentileMedian
50th percentileExperienced
90th percentileEducational
Level

Industrial Production Managers	61	\$30	\$50	\$78	
Mechanical Engineers	95	\$28	\$46	\$66	
Industrial Engineers	61	\$26	\$39	\$70	
Sales Managers	356	\$24	\$51	\$107	
First-Line Supervisors of Production and Operating Workers	259	\$20	\$29	\$53	
Industrial Machinery Mechanics	144	\$17	\$30	\$47	
Mechanical Drafters	26	\$17	\$28	\$40	
Electrical and Electronics Engineering Technicians	135	\$17	\$32	\$48	
Tool and Die Makers	9	\$17	\$26	\$40	
Engineering Technicians, Except Drafters, All Other	55	\$15	\$31	\$49	
Industrial Engineering Technicians	16	\$15	\$26	\$44	
Sales Representatives, Wholesale and Mfg. Except Technical and Scientific Products	935	\$15	\$28	\$58	
Welders, Cutters, Solderers, and Brazers	227	\$14	\$20	\$32	
Industrial Truck and Tractor Operators	380	\$13	\$19	\$29	
Machinists	122	\$12	\$20	\$34	
Maintenance and Repair Workers, General	1,051	\$12	\$20	\$32	
Shipping, Receiving, and Traffic Clerks	404	\$12	\$18	\$26	
Laborers and Freight, Stock, and Material Movers, Hand	4,286	\$11	\$14	\$22	
Production Workers, All Other	182	\$11	\$14	\$31	
Food Batchmakers	66	\$11	\$13	\$19	

Bachelor's
degreeAssociate's
degreePostsecondary
nondegree
awardHigh school
diploma or
equivalentNo formal
educational
credential

What training is available?

Community College programs

Aeronautical and Aviation Technology
Electrical, Electronic, and
Electro-Mechanical Drafting
Electronics and Electric Technology
Engineering Technology, General
Industrial Electronics

Industrial Systems Technology and
Maintenance
Manufacturing and Industrial Technology
Mechanical Drafting
Telecommunications Technology
Welding Technology



Where can I get training?

Local Community Colleges



coecc.net



ccco.edu



fnrc.org

Source: California Community Colleges Chancellor's Office Management Information System, DataMart

The COE has created 20 priority sector profiles for the Greater Sacramento (North) and the Far North subregions to inform planning and investment in Career Education under the Strong Workforce Program and the California Community Colleges Chancellor's Office Economic and Workforce Development Division. Regional summary profiles contain data definitions and methodology. The Greater Sacramento (North) region consists of seven counties: Sacramento, El Dorado, Placer, Nevada, Yolo, Yuba, and Sutter.

This profile was supported by funds awarded by the CCCCO's Economic and Workforce Development Division. It was produced pursuant to grant agreement number 19-405-001. This project was also supported by Projects in Common funding from the Strong Workforce Program, North/Far North Regional Consortium.

© 2020 California Community Colleges Chancellor's Office, Economic and Workforce Development Program

ATTACHMENT 3
Received 4/3/2020
@ 9:16am
via email.
SAO



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

Due to the extenuating circumstances of the coronavirus, the deadline to apply has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

AMERICAN RIVER GRANGE ADA STAIRLIFT

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

THE AMERICAN RIVER GRANGE (ARG) building is a historic 135 year old structure. It is used by many people for youth events, wedding, birthday and anniversary parties as well as a training facility. To ensure that every visitor can use the upstairs meeting room we need to replace the existing non-functioning stairlift.

Project Team Individuals or organizations responsible for the development and delivery of the project.

AMERICAN RIVER GRANGE AND 101 MOBILITY.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

IF FUNDING IS APPROVED, 101 MOBILITY will be notified by the ARG so that the BRUNO SRE-2010 (20') ELITE STRAIGHT RAIL STAIRLIFT with a 400 lb weight capacity can be ORDERED (ABOUT 4 WEEK delivery time). ONCE IN the ARG will remove the old STAIRLIFT AND PREPARE the AREA for the new lift. IT WILL TAKE ABOUT 6 WEEKS to complete the project once the ARG HAS THE FUNDS.

2614764.1

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$ 6,898.84

Estimated breakdown of project expenditures: STAIRLIFT - \$ 4,488.84; 18' RAIL - \$1,000; LABOR - \$900.00

Matching funds (including any in-kind contributions): 0

Include any other funding contribution to include your own: 3450

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: N/A

Total Community Enhancement Funds requested: \$ 6,448.84

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? June 30, 2021

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

ONCE FUNDED IT TAKE FOUR WEEKS TO RECEIVE THE NEW STAIRLIFT. IT WILL TAKE TWO DAYS FOR ARG MEMBERS TO REMOVE THE OLD LIFT AND PREPARE SITE AND 1 day for 101 MOBILITY TO INSTALL NEW LIFT. APPROX. 6 WEEKS

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2720 KILGORE ROAD, RANCHO CORDOVA, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted byName: MARSHALL STEWARTTitle: Property Manager
AMERICAN RIVER GRANGEIndividual ☐ Public Agency ☐ Non-Profit ☒ Other ☐Phone: (916) 337-1092Email: beaglescout@sbcglobal.netMailing Address: 2918 HUNT DRIVE, RANCHO CORDOVA, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Bill THOMASTitle: GRANGE MASTERIndividual ☐ Public Agency ☐ Non-Profit ☒ Other ☐Phone: (916) 798-1061Email: wc.thomas@sbcglobal.netMailing Address: 2336 BYRD DRIVE, RANCHO CORDOVA, CA 95670

Next Steps Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



CITY OF RANCHO CORDOVA
 FISCAL YEAR 2020/2021 GRANT APPLICATION
 COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name *Beautification of FCUSD Walnutwood high School, Student Support Services, Adult Education, and the Folsom Cordova Community Partnership Job Center.
 : Chain-link Fence Replacement and to Installation of a Marquee.*

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

This application is intended to request funding for two specific projects which will beautify our school campus and provide the community with a more appealing, safe, and modernized facility. Our goals are, 1). Remove the chain-link fencing in front of the school and replace it with 6 ft. ornamental iron fencing and gates, and 2). Install a Marquee along the face of building D (room D-13), a location easily seen by students as they arrive to school or the community as they pass-by. The new fencing aligns with the city's chain-link fence removal initiative, and it will allow us to be consistent with other FCUSD schools. Additionally, we strive to have an appealing, outdoor learning environment as well as to improve the aesthetics of the neighborhood. In addition to updating old, chain-link fencing, the new fencing would provide a layer of safety and security for the neighborhood. The Marquee will allow students and community members to become aware of important school and community events, such as graduation, school closures, the annual spring Job Fair and the annual fall Explore Rancho Cordova, etc. Information they we advertise on the Marquee would be displayed in multiple languages.

Project Team Individuals or organizations responsible for the development and delivery of the project.
Matt Washburn, FCUSD Chief Operations Officer, Annie Conover, Principal of Walnutwood High School and Rhonda Balmain, Principal of Adult Education.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.
The goals are to increase visibility in our community by improving the look of the school, and to provide increased safety in the neighborhood. The other goal is to increase communication with students and families, as well as to have the ability to not only display announcements in English but also in a multitude of other languages of the families living in the Rancho Cordova community. The metrics by which progress would be measured would be the reduction of after-hours trespassers and a reduction of custodial services to clean-up after them. The Marquee will increase attendance and participation at our schools and at our events.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: **\$175,000**

Estimated breakdown of project expenditures: **\$108,000 fence, \$25,000 Marquee**

Matching funds (including any in-kind contributions): **0**

Include any other funding contribution to include your own: **0**

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: **0**

Total Community Enhancement Funds requested: **\$175,000**

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years:

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. **NA**

How many years have you received funding for this project? **NA**

When will your request for funding sunset for ongoing programs? _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

Project will begin upon approval.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: **10850 Gadsten Way, Rancho Cordova, CA 95670**

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name : **Rhonda Balmain and Annie Conover** Title: **Principal**

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916 294-9105

Email: rbalmain@fcusd.org aconover@fcusd.org

Mailing Address: **10848 Gadsten Way Rancho Cordova Ca 95670**

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: **Rhonda Balmain and Annie Conover**

Title: **Principal**

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916 294-9105 Email: rbalmain@fcusd.org aconover@fcusd.org

Mailing Address: **10848 Gadsten Way Rancho Cordova Ca 95670**

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 20 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Beautification of FCUSD Walnutwood High School, Student Support Services, Adult Education, and the Folsom Cordova Community Partnership Job Center, Chain-link Fence Replacement and Installation of a Marquee.

Name of Applicant: Rhonda Balmain/Annie Conover **Applicant's Title:** Principal

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 294-9105 **Applicant's Email:** Rhonda Balmain RBalmain@fcusd.org; Annie Conover aconover@fcusd.org

Applicant's Mailing Address:

10848 Gadsten Way Rancho Cordova Ca, 95608

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

[Signature]



CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name - Cordova Agriculture Complex

Project Description

The Measure H project is for the construction of a *Cordova Agriculture Complex* for the Agriculture education programs at Mills Middle School, Cordova High School and the community. The complex will be built on the Mills Middle School campus adjacent to Chase Drive and Cordova High School. The project will include a barn for small animals and a greenhouse for growing flowers, herbs, plants and vegetables. The complex includes indoor and outdoor spaces and will be fenced and secured with an intrusion system (alarm and video surveillance for cameras). The complex will create educational opportunities and a learning environment for the middle, high school and elementary students and the community with learning labs, outdoor classrooms, a Mini-Farm Day and host community events. The complex will create a sense of community pride and a venue for events, civic engagement and collaboration with Soil Born Farms, the Farm to Fork movement and local business partners.

Project Team

FCUSD: Matt Washburn, COO, Kathryn Allaman, Assistant Superintendent Secondary Instruction, Mike Hammond, Project Manager and Alicia Caddell, CTE Coordinator.

CHS: Jerad Hyden, Principal, Ann Botsford, Assistant Principal, Faith Caplan, CTE Division and CPA Lead, Jennifer Nakamoto and Holly Chesnut, AG Academy Teachers and Dianne Goldman, Culinary Arts Academy Teacher.

Mills Middle School: Dana Carrigan, Principal and Keith Shields, Assistant Principal.

Partnerships: Soil Born Farms, Charles Parker and Jill Sperling-CA Department of Education Agriculture Education & Family and Consumer Sciences Office and Future Farmers of America.

Project Goals

The goals of the *Cordova Agriculture Complex* include: increased academic success and mastery of technical skills in the Agriculture and Culinary Career Technical Education programs at Cordova High School and Agriculture and Natural Resources education at the middle and elementary schools. The hands-on, project-based curriculum will provide a safe place for students to expand their knowledge of agriscience, natural resources, ornamental horticulture, animal science and plant and soil science, nutrition and the Farm-to-Fork culture. The facility will be a model for Agriculture Programs in California and provide collaboration between the middle and high school programs, and serve as a venue for the elementary schools and community events. Additionally, the complex will provide industry specific facility and the latest equipment for developing technical skills for working wage careers.

The barn and greenhouse will provide an opportunity for students to work in and manage the facilities, thus allowing students an opportunity to gain job experience, earn FFA scholarships, provide FFA award opportunities, grow their own flowers and plants on behalf of Cordova FFA and host chapter plant sales.

The goals will be measured by annual reporting of student enrollment in CTE courses, school attendance, academic progress, membership in Future Farmers of America (FFA) at both schools, and CTE grant compliance data on high school graduates and their post-secondary accomplishments. A record of events held at the complex and number of attendees will be maintained and shared with the community.

Funding Request

Total project cost: \$1,149,658

Estimated breakdown of project expenditures: See attachment for construction costs, buildings (barn & greenhouse), contractor fees, soft costs, construction escalation costs and DSA fees.

Matching funds (including any in-kind contributions): CTE Grants \$250K and \$50K in-kind donations.

Include any other funding contribution to include your own: FCUSD – regular maintenance and operations.

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: \$5,000

Total Community Enhancement Funds requested: \$899,658

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

How many years have you received funding for this project? None

When will your request for funding sunset for ongoing programs? June 2021

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

If Measure H funding is approved, construction will begin summer of 2020 and be completed by Fall 2020.

Project Location

Physical Address: Mills Middle School, 10439 Coloma Road, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Alicia Caddell Title: Coordinator, Career Technical Education

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 294-9000

Email: acaddell@fcusd.org

Mailing Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Dr. Sarah Koligian, Ed.D.

Title: Superintendent

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 294-9000

Email: skoligian@fcusd.org

Mailing Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

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SCHEMATIC COST ESTIMATE
Cordova High School AG Academy
Cordova High School
 March 13, 2020

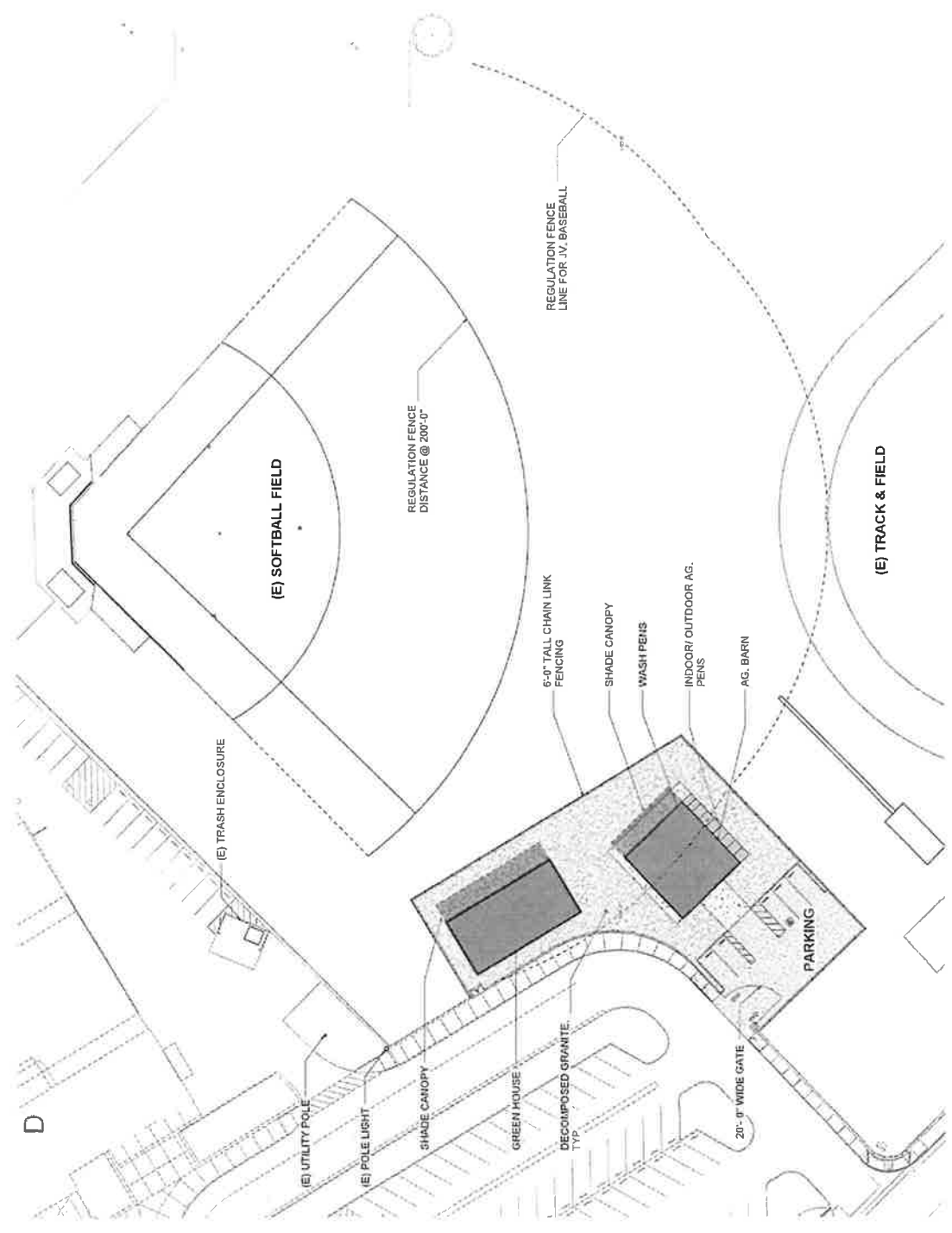
Item	Quantity	Cost	Unit	Subtotal
Grading & Utilities	15832	\$8	SF	\$126,656
Greenhouse Building	1	\$75,000	LS	\$75,000
Barn Building	1	\$120,000	LS	\$120,000
Barn Interior and Infrastructure	1	\$40,000	LS	\$40,000
Asphalt paving & Striping	3465	\$10	SF	\$34,650
Fencing	450	\$70	LF	\$31,500
Decomposed Granite	7655	\$16	SF	\$122,480
Concrete	4712	\$12	SF	\$56,544
Subcontractor Total				\$606,830
General Contractor (GC's, O&P)				25.000%
Construction Contingency				10.000%
Construction Subtotal				\$834,391
Construction Escalation	1.5	6.000%	%/Year	\$75,095.21
Soft Costs		25.000%		\$227,371.62
DSA Fees				\$12,800.00
Total Construction Cost				\$1,149,658



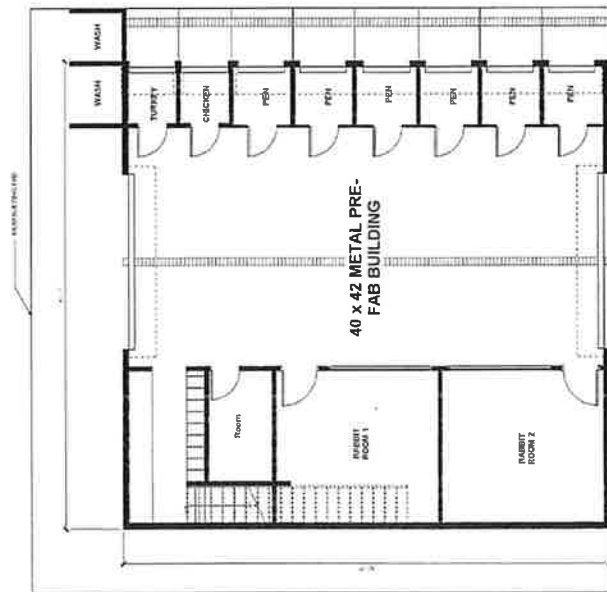
February 7, 2020

CORDOVA HIGH SCHOOL AG ACADEMY

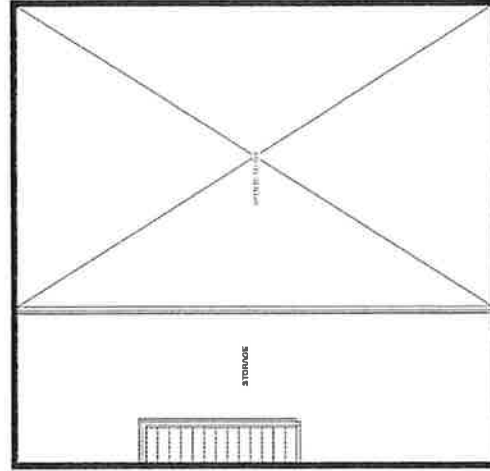
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT



1 PARTIAL SITE PLAN



1 1ST FLOOR PLAN



2 2ND FLOOR PLAN



CORDOVA HIGH SCHOOL AG ACADEMY

FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT

February 7, 2020





Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 <http://www.fcusd.org/CHS>

Folsom Cordova Unified School District



Jerad Hyden
Principal

Ann Botsford
Michele Brown
Joel Francisco
Assistant Principals

Heidy Naderi
Admin. Assistant

Michele Cooper
Academic Coach

Erin Muse
ELD Program Manager

Josh Creeger
Activities Director

Mark Beamish
Athletic Director

Kitty White
Head Counselor

Amy Strawn
IB Coordinator

Zandi Llanos
IB CP/DP Coordinator

Tracey Jacobs
School Resource Officer

March 11th, 2020

Dear Mayor Sander,

As the Principal of Cordova High School, I would like to express support for the new Career Technical Education Agriculture Complex at Cordova High School, and the application for Measure H Funding. It is my personal belief that this funding would allow Cordova High School a unique opportunity to continue to positively impact student outcomes by working to expose students to our amazing Career Technical Education while in high school, which would better prepare them for their future in a related career after graduation – a career which would directly benefit the Rancho Cordova community as more students were able to obtain the training and certifications needed to obtain employment.

In reviewing the efficacy of our Career Technical Education at Cordova High School, specifically our California Partnership Agricultural Science Academy, we continue to focus on serving at-risk students (as evidenced by attendance, grades, and assessment scores) with almost 200 students participating in the Agricultural Science Academy each year. Through securing these funds, we would be able to continue supporting students through post-secondary options and build upon past successes which involve students receiving various accolades, college scholarships, and different community service awards (National FFA, Sacramento Section, etc.).

If awarded, both Mills Middle School and Cordova High School would directly benefit from the construction of the Agriculture Complex – through an instructional approach with our collective students, we would be able to foster on-campus activities to expose students to a wider array of career opportunities, while working to ensure a strong correlation between continued education and industry partners.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please do not hesitate to call.

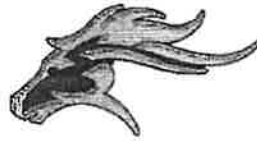
Respectfully submitted,

Jerad A. Hyden
Principal
Cordova High School
(916) 294-2450 x810150
jhyden@fcusd.org

MILLS MIDDLE SCHOOL

10439 Coloma Road
Rancho Cordova, CA 95670
(916) 294-9045

Dana Carrigan, Principal
Jenna Schuette, Asst. Principal



Keith Shields, Asst. Principal
Cheryl Blower, Admin. Asst.

Dr. David M. Sander, Ph.D., Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 10, 2020

Dear Mayor Sander,

I am writing to communicate my support of a new Career Technical Education (CTE) Agriculture Complex at Mills Middle School, and the application for Measure H funding. I think it is important for students to be exposed to Career Technical Education while in middle and high school and prepare them for their future education and career.

My name is Dana Carrigan, Principal of Mills Middle School. This past year we have started courses in Agriculture and Introduction to CTE. Our students have become involved in FFA for the very first time! We have developed a strong collaboration with the Ag Academy teachers at Cordova High School and look forward to our continued partnership.

Secondary education can help with preparing students for college and careers and the community with "Farm to Fork", raising animals, FFA, Agriculture and Natural Resources, Culinary Arts, community service projects, etc. Starting a middle school pathway in Agriculture will not only engage students in this amazing field but will lay the foundational skills needed to be successful in the more rigorous coursework at the high school.

I would like to request approval of the Measure H grant to construct the CTE Agriculture Complex at Mills. This addition will enrich the lives of our middle school students as they begin their exploration in agriculture. Our student leadership class is also expanding its role to include community service next year. The benefits of teaching students to care for and take pride in other living things are endless.

Please feel free to contact me for any questions or discussion of the project.

Sincerely,


Dana Carrigan, Principal



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

March 11, 2020

Dr. David M. Sander, Ph.D.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Mayor Sander:

This letter serves as support for a Career Technical Education Agriculture Complex at Cordova High School. As Program Manager for the Agricultural Education & Family and Consumer Sciences Office, California Department of Education, I am proud to support this innovative approach to engage all students in food, agriculture and natural resources.

The agriculture industry must make every effort to attract all students to have the potential to fill openings throughout the job market. These opportunities include both secondary and post-secondary graduates. All students, particularly those entering careers in agriculture, must be adequately prepared for the every changing and diverse industry of agriculture, food, and natural resources.

I applaud those that are part of this proposal for having the desire to develop a state-of-the-art facility that will enable students to gain skills enabling them to pursue further education and enter the job market. Students must be provided with the opportunity to advance their studies so that they can enter high demand careers such as Food Science, Agricultural Marketing, Agricultural Engineering and Agricultural Science.

I look forward to being present when the ground is broken to construct the Career Technical Agriculture Complex and provide students at Cordova High School as well as those in the District with facilities that will be the envy of every agriculture program in California.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles Parker".

Charles Parker, Program Manager
Agricultural Education & Family and Consumer Sciences Office
California Department of Education
(916) 319-0673
cparker@cde.ca.gov

Dr.David M. Sander PhD.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

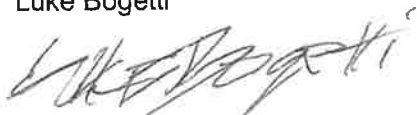
March 11, 2020

Dear Mayor Sander,

I am writing you this letter to explain my support for the new Career Technical Education Agriculture Complex at Cordova High School, and the application for Measure H funding. My name is Luke Bogetti, I am a parent of a current FFA member of the Cordova FFA chapter. Agriculture and FFA have played a big role in my life as my parents and grandparents were farmers, and I myself participated in 4-H and FFA throughout my childhood and high school career. I believe that Agriculture Education is a cornerstone in our country's history and continues to be an important part of our country's as well as the world's future. I raised animals for my local county fair and because I grew up in a rural community, I had the facilities to raise my animals at home, however since we live in such a suburban area students at Cordova High School do not have the same opportunity, but with these facilities they can raise the animals that they want. With the opportunity of a greenhouse, the Cordova FFA chapter can raise more awareness for the *Farm to Fork* movement by hosting events for community members to see how their food is grown and even taste it with the help of the Cordova High School Culinary Academy. Organizations such as 4-H and FFA taught me leadership, responsibility, and the importance of Agriculture in our community. If Cordova High School builds the Career Technical Education Complex, it would teach our children and the students at Cordova leadership, confidence, and the importance of Agriculture in our lives. This would be a tremendous opportunity that many students do not have.

As my daughter is graduating this year, this complex would be a great legacy to her, her peers, and staff who have participated in Agriculture Education at Cordova High School. My daughter is leaving to pursue a career in Agriculture Education because of her experiences at Cordova High School, this grant would further encourage future students to follow in her footsteps, or find their own path in the vast field of Agriculture as well as have a respect for Agriculture. Thank you for taking the time to read my letter, have a great day.

Sincerely,
Luke Bogetti



Dr. David M. Sander, PhD.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 11, 2020

Dear Mayor Sander,

I am writing to you to communicate the support I have of a new Career Technical Education Agriculture Complex at Cordova High School, and the application for Measure H funding. I feel that it is immensely important for students to have access to Career Technical Education in order to be more prepared for future careers as well as find their passion. I am a senior at Cordova High School and the president of the Cordova FFA chapter, I raise rabbits and would've liked to raise larger animals for the county fair, but as we live in a suburban community, it is difficult to do so without the proper facilities. This grant would help my chapter build our own barn and greenhouse so that the future FFA members can have the full experience of being an FFA member. Even though I am leaving and will not be able to take advantage of these new facilities, I will be proud to know that I helped leave a legacy for future members and I hope to come back every now and then to help out at the barn and greenhouse. With a greenhouse and barn, it will leave endless opportunities for our chapter to grow and be more known in the community. With a greenhouse, we can be a part of the *Farm to Fork* movement and show our students and our community how their food is grown. We can provide unlimited community service opportunities for our members as well as people who want to learn more about Agriculture. We can even team up with the amazing Culinary Academy here at Cordova High School to not only promote ourselves and *Farm to Fork*, but also Culinary Academy and Cordova High School as whole through holding events such as fundraisers and banquets. With the help of this grant, our community members and more importantly the students of Cordova High School would truly benefit and be more prepared for a possible career in Agriculture which is such a vast field and without Agriculture and the students who are our future, as a society, we would be nowhere. We would be eternally grateful if this grant was gifted to us to help pave the way of our future. Please feel free to contact me for any questions or discussion of the project.

Sincerely,

Isabella Bogetti



Dr. David M. Sander, Ph.D.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 10, 2020

Dear Mayor Sander,

I am writing to communicate my support of a new Career Technical Education Agriculture Complex at Cordova High School, and the application for Measure H funding. I think it is important for students to be exposed to Career Technical Education while in high school and prepare them for their future education and career.

I am currently a Sophomore at California State University, Chico, majoring in Agriculture Education with a double emphasis in animal science as well as plant and soil science. I am a proud alumni of Cordova High School's agriculture program and have been invested in the recent development of the program in terms of FFA involvement, agriculture industry experience, and classroom leadership. I have visited the chapter multiple times during my collegiate career and have been pleased with the direction that Jennifer and her colleagues are taking the organization. Throughout my time at Chico State, the experience gap amongst students is increasingly evident, year by year. I came to my university with little agriculture industry experience whereas many of my peers have been involved with livestock, nurseries, and or mechanics for years. Their previous experience with these aspects of the agriculture industry is definitely shown in class performance and relative knowledge about agriculture, in other words, the previous exposure they have had to the agriculture industry allows them to excel in these rather rigorous courses. Additionally, all global industries are continuously advancing and becoming more mechanized in the fact that machines and technology are replacing tasks normally fulfilled by humans. Through my experience, mechanization and technological advancements can only go so far in the agriculture industry, humans will always have a role here, and that alone should represent the importance of early exposure, practice and experience with livestock, plant species, soil and or mechanics. I am fully in support of a new agricultural learning complex for Cordova High school and know it will provide countless benefits for the students who utilize all that the program has to offer for them.

Please feel free to contact me for any questions or discussion of the project.

Sincerely,



Tyler W. Jenkins
Cordova High Alumni & CSU Chico Agriculture Education Major

March 11, 2020

Dear Mayor Sander,

I am writing you to communicate my support of a new Career Technical Education, Agriculture Complex at Cordova High School, and the application for Measure H funding. I think it is important for students to be exposed to Career Technical Education while in high school & to prepare them for their future education & career path they choose.

The Farm to Fork movement is growing in the Sacramento area. The Agriculture Program helps perpetuate the need for planting & growing crops. It helps the students to want to have fresh & healthy eating habits.

Having the opportunity to raise an animal where otherwise they would not have. Living in the city as space is limited most students lose out on such opportunity. They learn first hand about what it takes to care for and maintain a healthy animal. They gain responsibility, dedication & show compassion.

Floral design teaches the students the vast variety of flowers and foliage. It broadens their minds with natural elements, shows creativity & artistic ability.

As a parent of a student who has enjoyed the program immensely & her family that has watched her grow because of the FFA Program, I humbly ask for approval of the grant request to construct the CTE building. It will enrich the lives of many more students currently attending Cordova High School now & in the future for years to come.

Cordova High School is doing amazing things now, just imagine how phenomenal they will be with a new CTE building!

Sincerely,



Theresa M. Russell

Dr. David M. Sander, Ph.D.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 11, 2020

Dear Mayor Sander,

I am writing to communicate my support for a new Career Technical Education Agriculture Complex at Cordova High School, and the application for Measure H funding. I feel it is important for the students of Rancho Cordova to be exposed to Career Technical Education while in high school to help prepare them for their future education and career.

I am the Scoutmaster for one of the three Scouts BSA troops in Rancho Cordova, and the only troop that has a farmer as an Assistant Scoutmaster. We visit his farm regularly as it helps our Scouts understand the importance of agriculture and the role California, and the Sacramento region, plays in the national and world economies.

As members of the Boy Scouts of America, we consider ourselves stewards of the environment, pledging to abide by the principles of Leave No Trace, as well as encourage others to do the same. Modern agriculture philosophies like sustainable farming, water conservation, food source safety, pollution mitigation, even national security are all ideas that the Boy Scouts of America and Cordova High School's AG Academy share.

By granting the application request for the new AG CTE building at Cordova High School, the City of Rancho Cordova sends a strong message to our community that we as a city values the agricultural education California needs for the 21st century: being stewards of the land and its resources, ensuring food production capabilities well into the future, and protecting our national interests. Please consider approving Cordova High School's application for Measure H funding.

If you have any questions or concerns, please do not hesitate to contact me.

Yours in Scouting,

A handwritten signature in black ink, appearing to read "Chris Fisher", with a stylized, cursive script.

Christopher Fisher
Scoutmaster, Troop 601, Rancho Cordova
Principal, CPF Insurance Services LLC
916-345-0500
sm@t601.org

CC: Cordova High School FFA

Dr. David M. Sander, Ph.D.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 10, 2020

Dear Mayor Sander,

I am writing to voice my support of a new Career Technical Education Agriculture Complex at Cordova High School along with the application for Measure H funding. I think it is important for students to be exposed to Career Technical Education while in high school and prepare them for their future education and career. The life skills that the students learn in the FFA program are tools that they will have and use for the rest of their lives. These life skills will help them in whatever they choose to do after high school and beyond, whether it be college, a job or a trade school.

My name is Karen Chesnut and I supply market rabbits to the students at the AG Academy at Cordova High School. I feel that that having the Ag Complex at Cordova High School is of paramount importance. The students receive the rabbits when they are only 40 days old and raise them to market age of 10 weeks. Having the complex on campus not only keeps the rabbits safe but is allows the students to care for them in an environment that is conducive to raising rabbits. They would have the proper type of cages, an automatic watering system, a temperature controlled environment and most importantly, security. As I understand it, the "barn" that they have kept them in the past has **NONE** of the aforementioned amenities. Rabbits, especially young ones, can become ill easily if their environment is unstable.

Additionally, the safety and security of the students and their animals should be one of the most important aspects and considerations when you are reviewing the grant application. The CTE complex will be on the campus of Cordova High School and will have a very good security system, insuring that the students, as well as their animals are kept safe and secure. Students will not be afraid to check on their animals on weekends and evenings.

The students at Cordova High school have limited financial resources as to animals they can raise. With a facility on campus, the students could even start their own breeding project, knowing that their animals would be safe. Market rabbits are affordable and being able to raise and show them achieves so many things. They learn responsibility, confidence and time management just to name a few. They can also use their project to earn FFA Proficiency awards and FFA degree opportunities. The responsibilities they learn taking care of animals are lifelong lessons.

I implore you to approve the grant request to construct the CTE building. I would hope that having a safe, secure, and high quality facility for the students on campus would be a top priority for the community.

-Please feel free to contact me for any questions or discussion of the project.

Sincerely,

Karen Chesnut
916-955-1133



Delta High School

Home of the Saints

52810 Netherlands Avenue, Clarksburg, California 95612
(916) 744-1714 Fax (916) 744-1673

MRS. LAURA USLAN
Principal

MRS. KATHY WRIGHT
Superintendent

Dr. David M. Sander, Ph.D.
Mayor
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

March 10, 2020

Dear Mayor Sander,

I am writing to communicate my support of a new *Career Technical Education Agriculture Complex* at Cordova High School, and the application for Measure H funding. I think it is extremely important for students to be exposed to Career Technical Education while in high school and prepare them for their future education and career. I am currently a high school agriculture teacher in the Sacramento delta area. I have taught Career Technical Education for the past 22 years. I am very interested in this project and CTE. I mentor future agriculture teachers and see the necessity of facilities to support and promote career success, personal growth and premier leadership traits in all students. Along with the coursework, students participate in the youth organization National Future Farmers of America (FFA). The official name of the organization is the National FFA Organization. The letters "FFA" stand for Future Farmers of America. These letters are a part of our history and our heritage that will never change.

FFA is an intracurricular student organization for those interested in agriculture and leadership. It is one of the three components of a solid agricultural education. A dynamic youth organization that changes live. FFA develops members' potential and helps them discover their talent through hands-on experiences, which give members the tools to achieve real-world success. Members are future chemists, veterinarians, government officials, entrepreneurs, bankers, international business leaders, teachers and premier professionals in many career fields.

I am requesting approval of the grant request to construct the CTE building. Along with being an educator, I also live in Rancho Cordova. I see the students in my neighborhood and the pride they express in their school and community. I believe approving the Measure H application would be a tremendous benefit to the students of Cordova High School.

Please feel free to contact me for any questions or discussion of the project.

Sincerely,

Mrs. Shanan Spears
Delta High School
Department Chair
Agriculture Education/FFA Advisor



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through March 20, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

One supplemental form is required per school district.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Cordova Agriculture Complex

Name of Applicant: Alicia Caddell **Applicant's Title:** CTE Coordinator

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 294-9000 **Applicant's Email:** acaddell@fcusd.org

Applicant's Mailing Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: Sarah Koligian <skoligian@fcusd.org>
Sent: Friday, April 17, 2020 1:34 PM
To: Daniel Leonardich
Cc: Angela Griffin; Shannon Buck; Rhonda Crawford; Kelly Goldsmith
Subject: Measure H endorsements from FCUSD

Dear Daniel,

Please see the following list of Measure H grant requests that have received my endorsement, and per your guidelines to meet the April 17, 2020 deadline. Please confirm with me that you have received this email and let me know if you have any questions.

Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

- Career Choices and Changes
- CHS College Access Fund
- Prospect Mural
- Beautification of FCUSD Walnutwood HS, Students Support Services, Adult Education and the FCCP Job Center
- CHS Construction Tiny House Project
- Athletic Improvement Plan
- Cordova Agriculture Project
- CGE SEVA studio
- PBIS Support at Mills MS
- PRO Youth - Governments Engaging Youth in the City of Rancho Cordova
- The Art of Yoga Project at Mitchell Middle School
- Mather Wrestling Club (Conditional approval of facility rental only)
- Rancho Cordova Track Club start up (Conditional approval of facility rental only)
- RC River City Concert Band (Conditional approval of facility rental only)
- Blessings in a Backpack
- A Touch of Understanding
- Rancho Cordova Goes to College
- Youth Career Centers
- Renovations and Maintenance of Youth Sports Facilities
- Soil Born: Growing Together School Garden Program
- Rancho Cordova Boys & Girls Club
- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Project Name

Cordova High School Construction Tiny House Project

Project Description

This project is for students at Cordova High School to build an industry certified tiny house. Students enrolled in the Construction 2 class will use construction drawings and step by step online instructions provided by the designer to complete a tiny house from the trailer up under the supervision of their teacher and certification inspector. Students will build upon the skills learned in Construction 1 as they move from small scale projects to a move in ready residence. This will include all aspects house construction including: using a trailer frame as a foundation, specialized framing techniques, electrical, plumbing, roofing, finish work and appliance installation. All of these skills are currently in high demand and offer well compensate careers directly out of high school. Completed tiny houses will be fully portable and carry an industry recognized certification by ANSI.

Completed tiny houses are usually sold to nonprofit organizations to recoup the material and consumable costs. Many nonprofits then use the house for homeless veteran programs they are running. The sale of completed tiny houses for material costs is guaranteed by another nonprofit that coordinates with the veteran groups. Ideally completed tiny houses would be used to address needs within the Rancho Cordova community, but this will be dependent on local non-profits, zoning or other considerations.

Funding Request

Total project cost 38,000

• Estimated breakdown of project expenditures

Teacher Training	5,500
Room and board	1,125
Salary During training	2,600
Materials	28,775

• Matching funds (including any in-kind contributions)

None

- Include any other funding contribution to include your own

None

- Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable

None

- Total Community Enhancement Funds requested

38,000

- Single year versus multiyear funding request. If you answered yes to multiyear, describe your sustainability plan and whether or not the project is viable as a single year request.

This is not a multiyear request and is intended to operate as a sustainable annual project for as long as it is supported by the school district. Annual operational costs not covered by the school district, i.e. materials, will be recouped through the sale of the prior year's house. Tiny EDU has guaranteed the purchase of houses by nonprofits for the amount of the material costs.

It is possible if demand for the program within the school is sufficient that a second tiny house project could run concurrently with the first. Both would be self-sustaining after the initial funding.

- How many years have you received funding for this project?

None, this is the first request

- When will your request for funding sunset for ongoing programs?

All requests would be fully sustainable after first year of funding.

Project Team

Alicia Cadel – Director CTE FCUSD, Grant Oversight

Andre Leineke – Teacher, Project Coordinator

Student #1 – Project Manager

Student #2 – Site Superintendent

Remainder of Construction 2 Students – construction workers

Nick Mosley – Certification Inspector, California Tiny Homes

Anthony Ayeza - Fresno COE, Week long teacher training workshop

Project Goals

Construction progress will be monitored by a logic diagram using the CPM (Critical Path Method) for project management. This document will be updated on a weekly basis with work completed, milestones attained and any changes to the workflow pattern. Issues with materials, inspections and other delays will be addressed using float time where available to keep project on schedule. Components for work items will be broken into sufficiently small units that each will typically be completed within a two-week time frame. Milestone events will include material lead time and delivery, certification inspections and completion of major components.

Draft Project Timeline

May

- Receive Grant
- Explain project to students and start application process for non-labor positions
- Start working on project time line (CPM)

June 15-19 Instructor training in Fresno

July Set up purchase orders and order materials

August Review safety plan, complete CPM including labor resources and begin work

September Framing and floor sheeting, wall framing

October Roofing, doors and windows, loft area

November Rough electrical and plumbing, insulation and interior walls

December Complete exterior trim and weather sealing

January Install cabinets for bath and kitchen

February Finish plumbing and electrical

March Install appliances and fixtures

April Finish interior trim and moldings

May Complete punch list items and final inspection

This timeline shows project completion in one year. Due to summer vacation and the uncertainty of working with students the requested time for completion is 1 ½ years, although every effort will be made to complete the tiny house during the school year.

Andre Leineke, This letter is to inform you that your registration has been CONFIRMED for the following event:

Participant Information

Participant Name Andre Leineke

Participant Email Address aleineke@fcusd.org

Event Information

Event Tiny House 2020

Event Location California Tiny House
3337 W. Sussex Way
Fresno, CA 93722
[Map](#) | [Driving Directions](#)

Note:

California Tiny House

3337 W. Sussex Way

Fresno, CA 93722

Event Details <http://fresno.k12oms.org/128-180004>

Event Dates 06/15/2020 - 06/19/2020

Time 8:00 am - 3:00 pm

Event Price \$5500.00

Balance Due: \$5500.00

Payment Options Check | Purchase Order

Status CONFIRMED

Provided By Regional Occupation Program

Confirmation Number lei-rpc137

Cancellation/Refund Deadline 06/05/2020

By Registering for this event, you agree to the above
Cancellation/Refund Policy.

To make payment:

Purchase Orders are due by June 5, 2020. Please email your purchase order to sgeorge@fcoe.org.

If you need to CANCEL your registration or have any questions, please email or call me. Please include your name, the event title, and your confirmation number in all correspondence. For information on the event, visit <http://fresno.k12oms.org/128-180004>

Sincerely,
Shelley George
Email: sgeorge@fcoe.org
Phone: (559) 497-3860

Jerad Hyden
Thu 3/5/2020 11:57 AM

- Andre Leineke;
- Alicia Caddell;
- Ann Botsford

□

Andre,

Apologies as things have been extremely busy – please know I reviewed your proposal and the 1 ½ timeline; very detailed. I appreciate the additional thought and planning that must have accompanied your grant submission; you definitely have administrative support. To be fair, I would want Alicia's blessing on this and for her thorough review from a programmatic standpoint, but am always here to support your endeavors.

Best,

J. A. Hyden

Principal

Cordova High School

International Baccalaureate World School

(916) 294-2450 x810110

jhyden@fcusd.org

**FCUSD****Office of Secondary Instruction****Alicia Caddell, CTE Coordinator**

acaddell@fcusd.org

Cordova High School
2239 Chase Drive
Rancho Cordova, CA 95670
Attn: Mr. Andre Leineke

March 5, 2020

Dear Mr. Leineke,

I am writing to recommend the integration of the Tiny House project into the Residential and Commercial Construction Career Technical Education pathway at Cordova High School. The professional development for the Tiny House project and curriculum will be an asset to the Construction program and offer a service learning opportunity for the students.

The project will provide additional building skills and experiences in the trades to assist our students to be college and career ready. The ability for our students to build and then give back to the citizens and community of Rancho Cordova is honorable and will provide an opportunity for students to learn about civics, government and philanthropy.

I support the project and your application for Measure H funding with the City of Rancho Cordova. The Tiny House project will enhance the existing Construction program and give students access to real-world experiences.

Sincerely,

Alicia Caddell
CTE Coordinator



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 SUPPLEMENTAL ENDORSEMENT FORM**

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Project/Program Name: Cordova High School Construction Tiny House Project
Name of Applicant: Andre Leineke **Applicant's Title:** CTE Teacher

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 530 306 7664 **Applicant's Email:** ALeineke@FCUSD.ORG

Applicant's Mailing Address: 2239 Chase Dr, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 20, 2020. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 6, 2020. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Conditional approval of facility rental only ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 20, 2020. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

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Sent: Friday, April 17, 2020 1:34 PM
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Thank you for your patience and flexibility, working with my team during unprecedented challenges.

Sincerely,

Sarah Koligian

Measure H Grant requests: Endorsement Given by FCUSD Superintendent, Sarah Koligian, Ed.D.

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- Point Break Anti-Bullying workshop (Campus Life)
- Youth Sports League Publicity Campaign
- 916INK
- CL3 Mentors at CHS
- RC Kiwanis Book Buddies

Submission # 250628
 IP Address 73.220.94.155
 Submission Recorded On 04/03/2020 3:11 PM
 Time to Take Survey 3 minutes, 55 seconds

Page 1

Fiscal Year 2020/2021 Community Enhancement Fund Grant Application

Due to the extenuating circumstances of the coronavirus, the application deadline has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City of Rancho Cordova is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications. The agreement will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

*Project Name ?

Alchemy Kitchen- Microenterprise Academy and Food Business Incubator Program

*Project Description ?

Alchemist CDC seeks commercial kitchen space in Rancho Cordova to house the Alchemy Kitchen program. Alchemy Kitchen is a food business incubator that strives to dismantle the roadblocks often confronted by talented food entrepreneurs in low-income and vulnerable communities through a two-phased program (AMA and AKIP). A commercial kitchen allows Alchemist CDC to target and encourage residents of Rancho Cordova to participate in the program and, thus, stimulate growth of the local economy.

Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

*Project Team ?

Alchemist CDC facilitates the Alchemy Kitchen program. Founded in 2004, Alchemist CDC envisions all neighborhoods can be vibrant, equitable, healthy, and diverse. They have earned a robust reputation and track record in the Sacramento region for building more equitable food systems. Alchemy Kitchen is led by its Program Manager, Jacob Sacks, and the AMA Program Manager, Tisha Sohail. The project is guided by an Advisory Committee made up of a diverse array of industry and business professionals.

*Project Goals ?

Alchemy Kitchen envisions that as the food entrepreneurs begin, grow and eventually sustain their businesses, they will: (1) accumulate savings and assets; (2) achieve personal economic stability; (3) employ other members of vulnerable communities; (4) stimulate the community's economy; (5) create new revenue streams for local farms; and (6) cultivate an ecosystem of support for entrepreneurial peers. We track metrics such as financial growth, jobs created, capital dollars facilitated and more.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

*Total project cost ?

1,000,000

*Estimated breakdown of project expenditures

Alchemist CDC requests funding sufficient to provide an operational commercial kitchen, including site acquisition, construction and/or renovation as necessary. Depending on the project site, the amount of funding needed will vary. Variables such as size, physical state, existing infrastructure, and need to build from ground up will determine funding scope.

*Matching Funds ?

Once a site is identified, City funds may be leveraged with federal grants such as the EDA's Public Works and Economic Adjustment Assistance Program or HHS's Community Economic Development grant to fund kitchen construction and/or purchase.

*Include any other funding contributions ?

Alchemist CDC has received funding from JPMorgan Chase for Alchemy Kitchen operations, including long-term site identification.

*Ongoing operations and maintenance costs if applicable ?

N/A

*Total Community Enhancement Funds requested ?

1,000,000

Is this a multiyear request?

No

*How many years have you received funding for this project? ?

****SKIPPED****

***When will your request for funding sunset for ongoing programs? ?**

The timeline of this request depends on the site selected and the renovations and/or construction required. Once operational, Alchemist CDC will assume control of the site for our Alchemy Kitchen program.

***Project Schedule ?**

Alchemy Kitchen consists of two rounds of the Alchemist Microenterprise Academy (AMA) per year. AMA is a 12-week business training course for cohorts of 15-20 businesses. After each AMA, we open Alchemy Kitchen Incubator Program (AKIP) applications to AMA graduates. AKIP provides customized technical assistance, mentorship, low-cost access to a commercial kitchen and individualized development plans to cohorts of 3-5 businesses. Kitchen space rentals would be on-going throughout the year.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical address of project location ?

TBA
Rancho Cordova CA 95670
USA

Other physical addresses if project/program is at multiple sites ?

****SKIPPED****

Have you received a letter of support for the project/program from the property owner? ?

No

Letter of Support ?

****SKIPPED****

School District (if applicable, check all that apply) ?

If the project/program location is at a public K-12 school site, you must request the endorsement of the Superintendent using the Supplemental Endorsement Form instead of a letter of support. By the application deadline, the City of Rancho Cordova must also receive the Supplemental Endorsement Form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Completed Supplemental Endorsement Forms ?

****SKIPPED****

Application submitted by

Jacob Sacks

Title

Alchemy Kitchen Program Manager

Submitting as

Non-Profit

Phone

(559) 259-5465

***Email**

jacob@alchemistcdc.org

Mailing Address of Submitter

4625 44th Street
Ste 33
Sacramento CA 95820
USA

Signatory's Name ?

Mr. Jacob Sacks

Signatory's Affiliation

Signatory represents a non-profit

Signatory's Phone

(559) 259-5465

***Signatory's Email Address**

jacob@alchemistcdc.org

Signatory's Mailing Address

4625 44th Street
Ste 33
Sacramento CA 95820
USA

Attach any additional documents here ?

AK Trifold Brochure 11-5-19 reduced.pdf

Next Steps: Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when City Council meeting agendas are posted, you can do that by visiting the City's website and typing "Sign Up for E-News" in the search bar. Fill out the quick form and sign up to receive the information and notifications you are interested in receiving.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by June. Staff intends to notify all applicants of the funding decisions by the end of June 2020.

ALCHEMIST CDC

We connect communities to land, food and opportunity



4625 44th Street, Suite 33

Sacramento, CA 95820

alchemistcdc.org

916-204-8260

AlchemyKitchen@alchemistcdc.org

PROJECT PARTNERS:



tri counties bank
Service With Solutions™



JPMORGAN CHASE & CO.

ALCHEMY KITCHEN PROVIDES BUSINESS TRAINING, SUPPORT & ACCESS TO CRITICAL RESOURCES FOR FOOD BUSINESS STARTUPS IN SACRAMENTO.



ALCHEMY KITCHEN



FOOD
BUSINESS
INCUBATOR

THE CONCEPT



Alchemy Kitchen is a **business training program and incubator** serving aspiring food entrepreneurs from low-income and under-resourced communities in Sacramento. Alchemy Kitchen consists of two phases that build business acumen.

We partnered with UC Davis to conduct a feasibility study, which found ripe conditions for this project. Alchemy Kitchen launched in 2019.

AMA: ALCHEMIST MICROENTERPRISE ACADEMY

AMA is a **12-week business training course**. AMA is designed to make sense of the confusing aspects of starting a food business. Participants learn:

- How to Develop a Business Plan
- Overview of Business Structures
- Financial Literacy and Accessing Capital
- How to Navigate Permits
- HR and Legal Considerations
- Food Safety Certifications
- Product Development and Pricing
- Marketing Strategies
- And more!



INCUBATOR

After successful completion of AMA training, Alchemy Kitchen participants are eligible to apply for a spot in the Incubator Program.



Incubator participants work closely with Alchemist CDC staff to develop their businesses, build assets, and achieve benchmarks towards business stability. They receive **individualized mentoring** and **subsidized access to a commercial kitchen space**. Businesses will develop a progression plan for eventual graduation out of the Incubator.

Due to the highly personalized suite of resources, the Incubator Program only accepts small cohorts of 2-5 businesses at a time. Businesses typically are in the Incubator Program 3-5 years.

ATTACHMENT 3

ATTACHMENT 3
Received 4/13/2020
via email @
3:49 pm
SAH

Project Name- Please assign a project name to your project/program.

CalFresh at Sunrise Light Rail Station Farmers' Market

Project Description- Please describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and project criteria (copied at end).

Since 2012, Alchemist CDC has increased equitable food access in Rancho Cordova at the Sunrise Light Rail Station Farmers' Market with our CalFresh at Farmers' Markets program. Our program allows CalFresh recipients to use their benefits at the market to receive fresh, healthy produce. During the COVID-19 pandemic, farmers' markets have been designated an essential service and Alchemist CDC remains committed to ensuring equitable access continues for food insecure households now and beyond.

Project Team- Please list individuals or organizations responsible for the development and delivery of the project.

Alchemist CDC runs CalFresh at Farmers' Markets and our mission is to connect communities to land, food and opportunity. Operation of the program is directly provided by a Farmers' Market Associate. Direction, recruitment and training is conducted by the Program Manager, Emma Burke. Data collection and farmer reimbursement is handled by the Administrative Manager, Jacob Sacks, and oversight is provided by Operations Director, Davida Douglas. The Ecology Center partners to provide Market Match.

Project Goals- Please clearly state goals, and outline metrics by which progress in reaching goals can be measured and the project applicant/team's efforts can be focused.

Alchemist CDC aims to expand access to produce for low-income households, while simultaneously increasing sales for small regional farmers. Studies also show \$1 of CalFresh generates \$1.79 in local economic activity. With outreach in Rancho Cordova and operations provided by this grant, we seek to conduct at least 410 CalFresh transactions and distribute at least \$9,000 in combined CalFresh and Market Match over the duration of the grant. These represent increases in the amounts served in 2019.

Funding Request- Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement. Please identify the following:

•**Total project cost**

15000

•**Estimated breakdown of project expenditures**

Personnel Costs:

\$8,250- Farmers' Market Associate

\$1,500- Administrative Manager

\$500- Farmers' Markets Program Manager

\$450- Operations Director

Other Costs:

\$1,350- Travel mileage to market and for community outreach

\$250- Supplies

\$200- Printing

Total Direct Project costs- \$12,500

\$3,125- Indirect Costs at 25%

Total Project Costs- \$15,625

•**Matching funds(including any in-kind contributions)**

\$5,000 (from Market Match Grant and CalFresh Outreach Grant)

•**Include any other funding contribution to include your own**

N/A

•**Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable**

\$15,000

•**Total Community Enhancement Funds requested**

\$10,000

•**Single year versus multiyear funding request. If you answered yes to multiyear, describe your sustainability plan and whether or not the project is viable as a single year request.**

•**How many years have you received funding for this project?**

0

•**When will your request for funding sunset for ongoing programs?**

For long-term sustainability, we continue to develop our staff and board's ability to fundraise in order to diversify our revenues. Our funding strategies include building relationships with other foundations, cultivating support from corporate sponsors and individual donors, increasing revenues from special events, refining our annual appeal process, and exploring income generation such as the administrative fee we assess participating vendors of up to 10% of the CalFresh scrip they redeem.

Project Schedule- Please identify the project timeline and anticipated start and completion date.

Funding does not become available until July 1. Funding typically ends June 30 of the following year.

We are requesting funds to continue operating the project from July 1, 2020 through June 30, 2021. The CalFresh booth at the Sunrise Light Rail Station Farmers' Market will be staffed 8am-12pm every Saturday year-round, or every Saturday that the market is operating, with Market Match offered over the course of the grant term. We also request funding to perform education and outreach to increase utilization of the program within Rancho Cordova.

Project Location- Include the physical address of the project/program location. Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether or not you have received a letter of support for the project/program from the property owner. Attach it to your application. If your project/program is intended to operate at a public K-12 school site, you must request the endorsement of the school superintendent of that school district. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Sunrise Light Rail Station Farmers' Market, Folsom Blvd & Sunrise Blvd, Rancho Cordova, CA 95670



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2020/2021 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND**

Due to the extenuating circumstances of the coronavirus, the deadline to apply has been extended. The Fiscal Year 2020/2021 grant application period is open from February 10, 2020 through April 3, 2020. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Rancho Rises Up

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria. Please note that a separate call for visual art grant proposals will happen soon. If you are proposing a public art project in Rancho Cordova, a separate application process will be used.

Rancho Rises Up seeks to address one of the biggest concerns of Rancho Cordova residents right now, which is unemployment due to the COVID-19 Pandemic. Approximately four years ago, sonder SOLUTIONS began providing employment and workforce development services to individuals as a vendor of the California State Department of Rehabilitation. Sonder SOLUTIONS strives to empower disadvantaged individuals and underserved populations with whole person employment and workforce development services designed to promote self-sufficiency and independence. Since providing these services to members of our community, the demand for these services outside of the Department has continued to increase with limited funding capacity. This project seeks to address the needs of many residents of Rancho Cordova who have lost their jobs due to the COVID-19 Pandemic by providing desperately needed support through workforce development and transition assistance through removing barriers, creating opportunities, and helping job seekers build careers in their communities. Sonder SOLUTIONS has come alongside our community's underserved members and has successfully supported them in their return to work at over an 80% success rate. As unemployment and job loss increases throughout our community the need for our community to have access to high quality services that will empower members by providing skills and resources that are relevant for the environment will also surge. Rancho Rises Up is a program that will serve any resident of Rancho Cordova who is actively seeking employment and will provide both 1 on 1 and group setting trainings. People who have been secure in their employment for years have been thrust into job loss in an uncertain environment and are especially in need of updated job skills so that as they re-enter this new workforce they are the best equipped to be successful as they can. Rancho Rises Up seeks to improve the quality of life for Rancho Cordova citizens, while encouraging business and economic development through residents of working age, touching on both youth and adult consumers.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Andrea Fournier (Executive Director at sonder SOLUTIONS)

Sarah Smith (Student Services Program Assistant at sonder SOLUTIONS)

Sophie Trascher (Employment Advisor at sonder SOLUTIONS)

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Rancho Rises Up will aid the citizens of Rancho Cordova through trainings provided as follows:

- **Job Club 1x per week; covering topics like 'How To Take Charge Of Your Interview', 'Transferrable Skills', 'Career Transitions', 'Emotional Intelligence and Work Readiness' and 'Explain Employment Gaps'**
- **Employment prep 1-2x week; covering topics like 'Application Review', 'Interview Techniques', and 'Group Mock Interviews'**
- **1 to 1 meetings as needed; either as supplemental for not being able to attend group meetings, or as additional supports for topics like 'Creating a Resume', 'Cover Letter Development', and 'Attainable Career Paths'.**
- **Certificate of Completion program through online training resource**
- **Serve approximately 500 participants per year that the program runs**

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$149,000.00

Estimated breakdown of project expenditures:

\$20,500 for online certification training program

\$12,000 for rent of space – sonder SOLUTIONS contribution

\$35,000 for Student Services Program Assistant

\$37,500 for Employment Advisor

\$37,000 for Executive Director – sonder SOLUTIONS contribution

\$7,000 for Indirect at 5%

Matching funds (including any in-kind contributions): N/A

Include any other funding contribution to include your own: sonder SOLUTIONS will contribute \$49,000 to this project

Ongoing (beyond FY 2020/2021) operations and maintenance costs if applicable: N/A

Total Community Enhancement Funds requested: \$100,000.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years:

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

How many years have you received funding for this project? 0

When will your request for funding sunset for ongoing programs? June 30, 2021

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.) Funding does not become available until July 1. Funding typically ends June 30 of the following year.

July 1st, 2020 until June 30, 2021.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2880 Sunrise Boulevard, Suite 213, Rancho Cordova, CA 95742

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☐ SCUSD ☐ Other ☐

2614764.1

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By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2020/2021 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Andrea Fournier **Title:** Executive Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Phone: (916) 249-0203

Email: afournier@sondersolutions.org

Mailing Address: 2880 Sunrise Boulevard, Suite 213, Rancho Cordova, CA 95742

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Andrea Fournier **Title:** Executive Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Phone: (916) 249-0203 **Email:** afournier@sondersolutions.org

Mailing Address: 2880 Sunrise Boulevard, Suite 213, Rancho Cordova, CA 95742

Next Steps Applicants will receive acknowledgement within two hours of receipt during normal business hours. If you have not received a confirmation of your grant submittal directly by City staff within that time, please reach out to them directly.

When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2020/2021 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall.

If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May City Council meetings.

It's possible that all funding decisions for the Fiscal Year 2020/2021 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

Rancho Cordova Community Enhancement Grant 2020-2021

Vision: Rancho Cordova becomes a bicycle friendly community by providing services and activities that support and encourage residents to choose using a bicycle for daily trips and for recreation.

Project Description:

Sacramento Area Bicycle Advocates (SABA) and Bicycling Advocates Rancho Cordova (BARC) seek funding for activities during 2020-2021 that include Bike Valet parking, Bike Maintenance pop-up clinics, Social rides, Bike Education classes and educational pop-up experiences for youth integrating cycling with other educational subject matter.

SABA and BARC have been partnering to provide services and experiences for Rancho Cordova community members with grants from the Community Enhancement Fund for a number of years. We have used these funds to build capacity in BARC to become a 501(c)3 non-profit and to build a social media platform for cycling in Rancho Cordova, and together, SABA and BARC have provided bike valet at Rancho Cordova events, like Friday night Concerts in the Park held in August.

While BARC is providing bike valet and social rides in Rancho Cordova, it frees SABA up to provide additional activities that BARC currently does not have the capacity or experience base to provide. Pop-up Bike Clinics in neighborhoods where bikeshops are scarce and bike education classes to boost the confidence and skill level of riders rounds out a larger scope of cycling activities across Rancho Cordova. The result is a doubling of efforts in Rancho Cordova to support its residents in choosing a bicycle for daily trips or for recreation. Our grant for 2020-2021 extends the work in two areas: to provide direct services to community members in Rancho Cordova and to increase the capacity in Rancho Cordova via BARC and residents to deepen their ability to provide more direct services with the support of SABA.

Goal: Implement a community cycling program in Rancho Cordova where residents are encouraged and supported to choose using a bicycle for daily trips and for recreation.					
Activity	Events	Lead	Support	Timeline	Cost
Bike Valet BARC and SABA will provide Bike	July 4th: 7/3 - 7/4/2020 Fri. Summer Concerts: 8/7, 8/14, 8/21, 8/28	SABA BARC	BARC SABA	Fall 2020, Spring 2021	

Received 4/6/2020 ATTACHMENT 3

3:19 PM via email
- after deadline
SAB

Valet bike parking services at a variety of community events. Total number of event days: 10	Cap Air Show: 10/- 10/2020 IFest: 5/9/2021 Brewfest: 5/30/2021	SABA SABA BARC	BARC SABA SABA		
Social Bike Rides BARC Will provide social bike rides for the residents of Rancho Cordova. Total number of rides: 8	Each ride will be an hour to 1.5 hours long with two staff (one lead and one sweep). Rides will start at a variety of locations in Rancho Cordova and may end at different locations across town (an ice cream store, or a brewery).	BARC		Fall 2020, Spring and early Summer 2021	
Pop-up Bike Repair Clinics SABA will provide pop-up bike repair clinics at a variety of community events. Some will be in addition to Bike Valet or a social ride, others will be in neighborhoods serving low-income families. Total number of repair clinics: 8	2 clinics in conjunction with social bike rides 2 clinics in conjunction with Bike Education classes 2 clinics in conjunction with Bike Valet events (1) @ July 4th celebrations (1) @ Capitol Air show 2 clinics in two low-income neighborhoods - TBD	SABA		Fall 2020, Spring 2021	
Bike Education Classes SABA will provide bicycle education classes in neighborhoods where cycling is a needed form of daily transportation. One series of classes will be held, and will be 6 weeks long, and will build the cycling skills of riders including how to safely navigate roads.	1 series of 6 classes taught by a League of American Bicyclists, Licensed Certified Instructor (LCI)	SABA		Spring 2021	

Goal: Build capacity in BARC and the Rancho community to host bicycling education classes and bicycle repair clinics.					
Smart Cycling - Complete Course The League of American Bicyclists (LAB) runs a "Traffic Skills 101" course that is a precursor to Licensed Certified Instructor (LCI) training. We envision running a class of 8-10 participants (community members of Rancho Cordova and BARC) through the Smart Cycling and LCI course. The purpose is to build capacity within Rancho Cordova to execute it's own bicycle programming for education and skill building.	Traffic Skills 101 is both an on-line course with a second skills module taught by an LCI. We propose a class of eight (the minimum required from the LAB).	SABA	BARC	FALL 2020	
LCI training The LAB offers training to become a LCI, which is a 23 hour seminar conducted by a designated LCI Coach. Our intent is to hold one seminar to build the capacity of LCI's in Rancho Cordova.	LCI training is an intensive 23 hours seminar which teaches participants how to be a Licensed Certified Instructor. Teaching bicycle skills, safety, street navigation and how to manage students of all ages, are best done by a licensed instructor. The LAB has been teaching people how to be LCIs for over a decade. They are the gold standard in bicycle education.	SABA	BARC	Spring 2021	
Pop-Up Repair internships SABA has been implementing pop-up repair clinics for residents in Rancho Cordova for a number of years. This is the next step in building the capacity within RC for	1 set (6 repair clinics) of DIY Repair Clinics at 4 hours each.	SABA			

their own residents. SABA will host 6 pop-up repair clinics where people DIY work on their bikes with assistance from SABA Bike MB's. Clinics can be drop-in, but our intention is to work with a set of residents who complete all 6 repair clinics. By the end of the 6 weeks, they will be proficient in completing basic work on their own bikes and those in their neighborhoods.					
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	Total
Bike Valet	4630
Social Rides	1899
Bike MD	2565
Bike Ed class	1810
LCI training	5550
Bike MD Internship	2117
Grant Mgmt	1166
Total 2020-2021	19737



Bicycling Advocates for Rancho Cordova

PO Box 2733

Rancho Cordova CA 95741

916-622-1620

bikebarc@gmail.com

Dear City Council Members,

I am writing to express BARC's board of directors support for the Sacramento Area Bicycle Advocates (SABA) application for Measure H Community Enhancement Funds.

SABA has not only helped BARC in building a foundation, they have assisted us with strategic planning so we can succeed as a small group. We have been able to address our social media needs, learned to run bike valet events, and are in the process of becoming a 501(c)(3), just to name a few. SABA has also been involved in our community by operating bike valets, at small and large events and has assisted the bicycle needs of neighborhoods and for residents do not own cars nor can they afford to take their bicycle to a bicycle shop to get them fixed. SABA has put on bicycle safety classes, and brought mobile bicycle repair stations to neighborhoods less fortunate. With SABA and BARC working together, our goal and hope is to reach out to as many parts of the city to provide our residents with getting their bicycles rideable, educate them on safety, and most of all, remind them how much fun it is to ride a bicycle.

BARC is in full support of SABA's request for Measure H Funds, and encourages its approval for funding.

Sincerely

Steven Pas
BARC President

Application #83 was withdrawn from consideration by staff since it was related to personal home repairs. The resident was referred to programs that may be of assistance.

Application #84 was withdrawn from consideration by staff since it was for personal college tuition assistance and therefore, is not being considered by staff under the Community Enhancement Fund grant application process.

MEMORANDUM



DATE: May 4, 2020
TO: Honorable Mayor and Council Members
FROM: Amanda Norton, Economic Development Manager
SUBJECT: **ECONOMIC DEVELOPMENT DEPARTMENT UPDATE**

RECOMMENDATION

Receive the COVID-19, Rancho Cordova Chamber of Commerce partnership, and 2019/2020 Action Plan update from the Economic Development Department.

RESULT OF RECOMMENDED ACTION

If directed to do so by City Council, City staff will return with additional information or discussion items at a future Council meeting.

BACKGROUND

In the fall 2016, City staff presented Council with a five-year Strategy Plan. The Strategy is designed to be broad enough to capture a changing business market and capture reportable benchmarks. The Strategy is laid out by the primary functions of the Department. There are four main functions: business attraction, business retention and expansion, network-building, marketing and visibility, and areas of collaboration.

Continuing the work from the Strategy, the Economic Development Department received City Council approval on the 2019/2020 Action Plan in the Fall of 2019. Given the recent turmoil in the business community due to COVID-19, the Economic Development Department wants to confirm alignment with City Council priorities by presenting information on current COVID-19 response actions and providing an update on the current Action Plan. The Action Plan is included as an attachment. The Economic Development Department is also working on a Scope of Work with the Rancho Cordova Chamber of Commerce to as part of the Action Plan and in response to COVID-19.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact.

ATTACHMENT(S)

1. Economic Development Action Plan
2. Economic Development Action Plan Presentation

City of Rancho Cordova

2019 STRATEGIC ECONOMIC DEVELOPMENT ACTION PLAN

INTRODUCTION

The City of Rancho Cordova's Economic Development Action Plan is designed to outline the strategies and activities to ensure that all efforts strategically support the Citywide goals, as well as the Council's priority issues. This is a one-year plan.

The Plan Includes:

- Citywide Goals
- The Economic Development Department goals and tasks
- 2019/2020 Action Plan

This draft of the Economic Development Department's Action Plan is being presented to City Council to arrive at a clear list of priority projects that the Department will support in 2019/2020.

CITY BACKGROUND

Citywide Goals:

- Promote the positive image of Rancho Cordova
 - Ensure a safe, inviting and livable community
 - Empower responsible citizenship
 - Establish logical City boundaries that provide regional leadership and address financial challenges
 - Ensure the availability of the best public services in the region while practicing sound financial management
 - Drive diverse economic opportunities
-

Priority Issues as Identified by Council in the Strategy Plan:

- Business Attraction
 - Business Retention / Expansion
 - Network-Building, Marketing & Visibility
 - Areas of Collaboration
-

ECONOMIC DEVELOPMENT DEPARTMENT STRATEGIC GOALS

Business Attraction

- Encourage Private Business Investments
 - Growth in opportunities for increased quality of life for residents, workers and visitors
 - New employment and investment that will create positive momentum of new jobs and investment throughout the City and region
 - Increased diversity of the economy
 - Effective and successful economic development activities based on local and regional needs
 - Increased revenues to provide needed services to the City

Business Retention/Expansion

- Provide Business Retention/Expansion Services
 - Entrepreneurs grow and succeed within the City
 - Increased opportunities for wealth creation and spin-off activity
 - Increased opportunities for cutting-edge technology development
 - Business owners feel supported by the community

Network-Building, Marketing & Visibility

- Generate Pride, Promotion, and Fun
 - Create opportunities to grow the reputation of Rancho Cordova as a thriving, innovative location
 - Grow opportunities for unique entertainment and recreational offerings within the City
 - Make the City a regional and state destination

Areas of Collaboration

- Address Key Business Climate Issues
 - Create infrastructure where businesses can thrive and grow
 - Promote a positive business climate
 - Promote growth in a healthy and sustainable fashion
 - Improve the overall business climate
 - Focus energy on “catalyst” opportunities for business climate success
-

ECONOMIC DEVELOPMENT DEPARTMENT ONGOING TASKS

Business Attraction

- Recruit businesses to fill vacancies throughout City
- Provide business support throughout the selection process including site search and selection, demographic and market analysis and liaison through entitlement process
- Maintain active network of business attraction partner organizations
- Attend industry trade shows to market and recruit
- Market and administer Incentive Programs
- Maintain relationships with real estate brokers to recruit and effectively pull through opportunities
- Recruit and assist businesses in meetings with the Development Services Team (DST)

Business Retention/Expansion

- Assist small businesses locate potential funding options for a variety of business needs
- Market and administer Incentive Programs
- Conduct ongoing regular outreach to existing employers and businesses
- Administer Quarterly Business of Distinction Program
- Create and maintain a referral network for small business assistance, such as the Small Business Development Center (SBDC), Service Core of Retired Executives (SCORE), career pathways, etc.
- Develop and implement strategies from business retention visits to maintain and enhance the competitiveness and stability of small, existing businesses

Network-Building, Marketing & Visibility

- Maintain active broker network
- Maintain full inventory of local and regional business resource materials
- Utilize variety of communication channels for business outreach
- Maintain Economic Development website, and curate and send our quarterly email newsletter
- Maintain an active network with all relevant business groups, collaborators, and stakeholders. Collaborate with the Chamber, Community Council, Rancho Cordova Travel & Tourism, Cordova Recreation & Parks District, Police Department, and others also dedicated to a strong local business climate.

Areas of Collaboration

- Support existing efforts to revitalize sites along Folsom Boulevard
- Work to streamline the City's approval and permit processes, especially for the small and medium owner-operator business segments.
- Advocate for the development of new industrial land in designated areas.
- Encourage property and business owners to consolidate and concentrate development in the City's employment areas, especially in the office core area.
- Support improved transit & shuttle service within all employment areas
- Support continued compliance with all health and safety requirements to maintain quality neighborhoods and attractive commercial centers
- Encourage attraction and expansion of vocational and college education

ECONOMIC DEVELOPMENT DEPARTMENT 2019/2020 INITIATIVES

Business Attraction

- **Film Office**
 - Rancho Cordova has been chosen as the home office for the regional Film Office. The owner/operators will also be establishing a local casting office. They will market Rancho Cordova and the surrounding cities to the film industry as a welcoming and competitive area to film in. The industry would generate critical TOT dollars for the city, as well as boost local catering and restaurants while a film is being shot. The Economic Development team will collaborate with the Communications Department to market this coveted win for the City.
- **Jobs and Talent Attraction Incentive Program**
 - The Economic Development team will be working with the Greater Sacramento Economic Council (GSEC) to develop a competitive Jobs and Talent Attraction Program to have a streamlined, enticing recruiting tool to attract scaleup companies.
- **Attend industry trade shows and conferences to market and recruit business**
 - The Economic Development Manager is Chair of the Greater Sacramento Economic Council's (GSEC) Economic Development Director Taskforce (EDDT) and will have a seat on the GSEC Board of Directors. GSEC is expanding their marketing and outreach and needs assistance from local jurisdictions to be actively involved in their outreach efforts.
- **Health care feasibility study**
 - Health care needs are changing rapidly to match changing demographics. The Economic Development team will partner to explore health care needs and businesses that can fill the needs of our population.

Business Retention/Expansion

- **Office Park optimization/modernization study**
 - The Economic Development team will develop a strategy to modernize our office parks to attract the next generation of companies and their employees. The strategy will include the identification and implementation of relevant amenities and will tie into the marketing for the Jobs and Talent Attraction Program.
- **Mather Air Service Project**
 - The Folsom Partnership is leading the charge to bring a chartered flight service to the region out Mather Air Field to the Bay Area. The Economic Development team will be a partner in the marketing and recruitment of users for this service.

Network-Building, Marketing & Visibility

- **City incentive marketing**
 - The City currently has two incentive programs and is looking to add a third to its tool box. As our programs have not been widely marketed. We will work with our Communication Team and partner organizations to highlight our incentive programs.
- **Opportunity Zone collateral**
 - The City has four Opportunity Zones. This new tool could help spur additional new development. The Economic Development Team will work with our partners to create a marketing piece to help showcase our assets.

- **Exploration of grant funds for opportunity site infrastructure and development**
 - Some sites have not been developed due to infrastructure challenges. The Economic Development team will explore grant funds for the necessary infrastructure to make a site shovel ready.
- **The Barrel District**
 - The Economic Development Team will build upon the Barrel District's momentum from the previous year and will continue to support the effort.

Areas of Collaboration

- **Folsom Boulevard activation**
 - Mills Station District creation
 - The City owns almost 10 acres along Folsom Boulevard designated as a Residential Mixed-Use (RMU) zone. City staff, along with council members and community members, have been working on the vision and programming of a Civic Center for this site. The Economic Development team will help make the vision a reality by identifying similar, existing projects and working with developers to fine tune the vision that will catalyze forward movement on this exciting project
 - Entertainment concept
 - The Economic Development team has been working diligently to recruit entertainment businesses to Rancho Cordova. Work will continue on this important community request.
 - Civic Lab Implementation
 - The City participated in SACOG's Civic Lab. As recommendations come out of the collaboration, the Economic Development Team will partner to see projects to fruition.
- **Small Business support**
 - Over the Counter (OTC) Permitting Program
 - There is a demand for a more streamlined permitting process for projects less than 2,000 sf. The Economic Development team will work with the Building Department to create an OTC program and market it to existing and potential businesses. The Chamber will also be a partner in the marketing of this program.
 - Rancho Cordova Chamber of Commerce collaboration/partnership
 - Exploration of commercial kitchens, kitchen incubators
There is a regionwide demand for commercial kitchen space that would service startup restaurateurs and caterers. The Economic Development team will work with the Chamber of Commerce explore the feasibility of the concept, site potential locations and identify potential operators.
 - Economic gardening
 - Business Walks
 - Business Watch
- **City Kilgore Site and surrounding sites, highest best use**
 - The Economic Development team will research potential uses for the 12.5 acres of City-owned property on Kilgore Rd. The team will also collaborate with the owners of the adjacent vacant parcels to discover their plans, if any, and develop a strategy for executing the future development.

Economic Development Department

2019/2020 Action Plan Update



Overview

- 
- Covid-19 Response
 - RC Chamber of Commerce Partnership
 - 2019/2020 Action Plan Update

COVID-19 Response



GDP Growth Rates

ECONOMIC TREND PROJECTIONS

	2020 Q1	2020 Q2	2020 Q3	2020 Q4
Goldman Sachs	-6.0%	-24.0%	12.0%	10.0%
UCLA Anderson	0.4%	-6.5%	-1.9%	4.0%
JPMorgan	-10.0%	-25.0%	8.0%	4.0%
U of Michigan Ann-Arbor (Effective Mitigation)		-1.0%	1.0%	1.0%
Wells Fargo	1.2%	-14.7%	-6.3%	4.1%
Average	-3.6%	-12.4%	2.1%	4.2%

Current COVID-19 Efforts



COVID-19 Next Steps for Response



**Revise incentive
programs to
focus on tradable
sectors**



**Partner with
Chamber of
Commerce**



**Prepare business
resources to
assist with
recovery and
reopening**



Rancho Cordova Chamber of Commerce Partnership



Scope of Work

**Business
Retention**

**Micro-
Grants**

**Technology
Task Force**

**Economic
Gardening**

Scope of Work – Business Retention

Assess Current Business Needs

- Online survey
- Assist businesses locate programs
- Provide referrals

Business Walks

- Geographic areas
- Niche industries

Business Watch

- Work with PD on implementation
- Develop a digital community for business communication

Small Business Disaster Preparedness

- Develop an online small business tool

Seminars/Programs

- Virtual, weekend or short duration classes

Homeless Education

- Produce a tool kit for local businesses to address impacts
- Collaborate with PD

Scope of Work – Micro-Grants

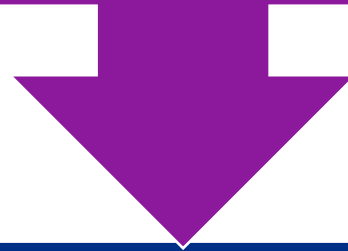
Grant amounts would range from \$500 to \$1,000
(One-time COVID-19 Response, \$10,000 total allotment)

Examples could include:

- A laptop for an employee to work remotely
- Tech to cover remote work from home elements (VPN's)
- Adding software for a Point of Sale delivery system

Scope of Work – Technology Task Force

Establish a “Technology” Task Force/Council to define opportunities for Rancho Cordova to:



- Drive more technology jobs to Rancho Cordova
- Identify what could make Rancho Cordova a “Smart-City”
- Explore city-wide technology opportunities specific to our business community

Scope of Work – Economic Gardening

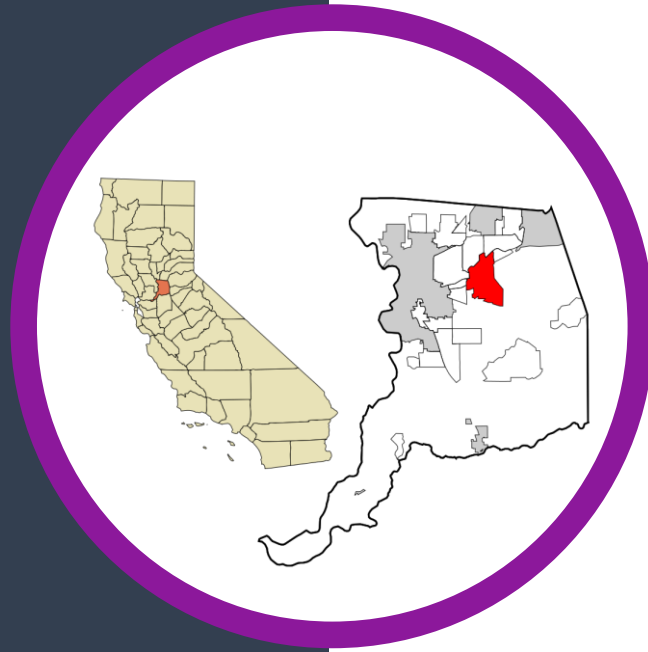


Research specialists assist with:

- Strategic market research
- GIS
- Search engine-optimization
- Social media marketing

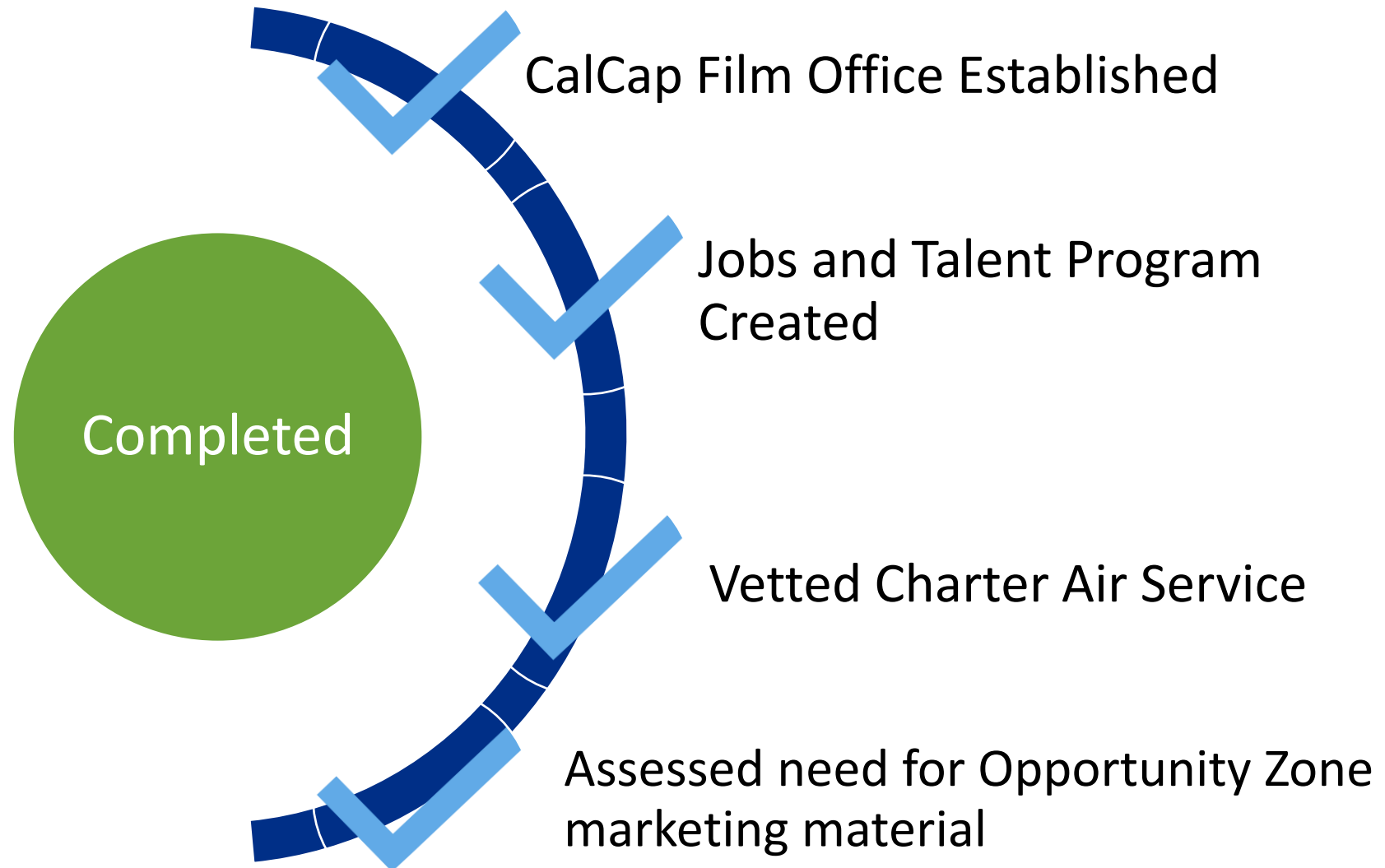
Scope of Work for Chamber of Commerce



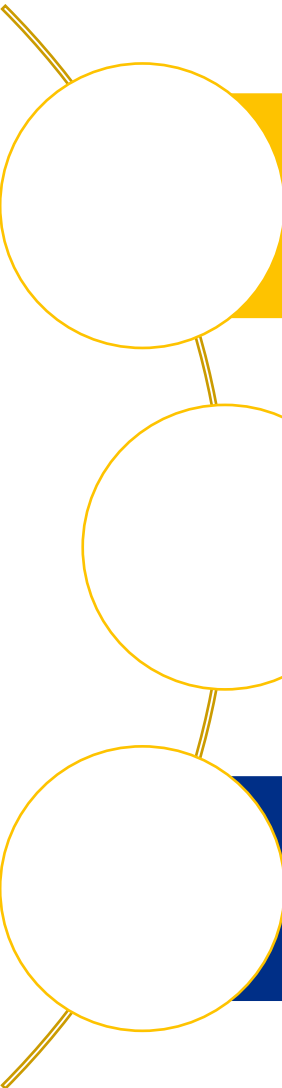


2019/2020 Economic Development Action Plan Update

2019-2020 Action Plan



2019-2020 Action Plan – In Process



Health care feasibility study

Incentive revision and marketing

Partner with the Chamber of Commerce

2019-2020 Action Plan – On Going



Folsom Blvd. Activation: Entertainment concepts

Barrel District

Grant fund exploration

Attend tradeshow and conferences to market and recruit business

Items in the Queue...

Folsom Blvd.
Activation

Civic Lab
Implementation

Small
Business
Support

Over the
Counter
Permitting
Program

City Kilgore
Site

Collaborate with
adjacent owners
to develop a
strategy for
development

Research and
Strategy

Develop a
strategy to keep
the largest
master planned
office park in
the region
modern and
thriving

Questions?

