



CITY COUNCIL AGENDA
Regular City Council Meeting
City Council Chambers
3121 Gold Canal Drive, Rancho Cordova
Tuesday, February 17, 2004
6:30 P.M.

Call To Order

Metro Cable TV telecast announcement

Roll Call: Council Members: Cooley, McGarvey, Sander, Roberts, Budge

Pledge of Allegiance

Invocation: Reverend David McFarland, New Life Center

Consent Calendar

1. **Subject:** Endorsement of Professional Engineering and Landscape Architectural Consultants Lists.

Recommendation:

Move to accept lists of professional engineering and landscape architectural consultants to be used by the Department of Public Works.

2. **Subject:** Mid-year Budget Resolution

Recommendation: Move to adopt Resolution No. 19-2004 amending the Operating and Capital Improvement Budget for FY 2003/2004.

Oral Communications

3. Public Comment

Citizens wishing to address the Council for any matter not on the agenda may do so at this time. If you wish to be heard on a listed agenda item other than a Consent Calendar item, please wait until the point on the agenda when the item is heard. Comments on Consent Calendar items will be heard prior to action on the Consent Calendar by providing a Speaker Card to the City Clerk before the Consent Calendar is discussed. **Please keep your comments to three minutes or less** and state your name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature and the need to take immediate action arose after the posting of the agenda.

Presentations

4. Proclamation Designating National Patriotism Week – February 16-21, 2004 – James Jiter, Rancho Cordova Elks Lodge 2484
5. Regional Transit Presentation
 - A) Signal Boxes on Folsom Boulevard
 - B) Proposed Bus Route Changes

Public Hearings

6. **Subject:** Anatolia II Village 8 – Special Development Permit to allow for a reduction in setbacks in Anatolia I, Village 8 (RC-03-032), East of Sunrise Blvd., south of Douglas Road in Anatolia I Subdivision, within the SunRidge Specific Plan

Recommendation:

1. Find that the Mitigated Negative Declaration prepared for the Anatolia Subdivisions I, II, and III, adopted by the Sacramento County Board of Supervisors, adequately addresses the environmental impacts for the project.
 2. Move to adopt Resolution 24-2004.
7. **Subject:** Ordinance Amending Building Permit Fee Schedule
Recommendation: Move to introduce Ordinance 5 -2004 for first reading and waive reading of the body of the ordinance.

Action Items

8. **Subject:** RFP for Solid Waste Collection Services in the City of Rancho Cordova
Recommendation: Move to approve the Request for Proposal for Solid Waste Collection Services in the City of Rancho Cordova and to release the RFP as drafted.
9. **Subject:** Election Concerning Establishment of Tax for Police Services
Recommendation:
 1. Move to announce the results of the election concerning the Establishment of a Special Tax for Police Services for Special Tax Area 1 (SunRidge Anatolia III Subdivision).
 2. Move to announce the results of the election concerning the Establishment of a Special Tax for Police Services for Special Tax Area 2 (Mather East Subdivision).

Council Reports

Written Correspondence

Council Requests for Future Agenda Items

City Manager's Report

Adjournment

Upcoming Meeting Dates:

Wednesday, February 25 – Closed Session/Study Session

Monday, March 1 - Regular Council Meeting

Monday, March 15 – Regular Council Meeting

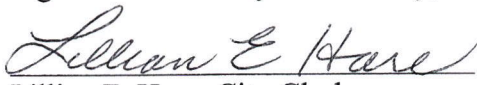
Tonight's meeting of the Rancho Cordova City Council is being telecast on Metro Cable TV, Channel 14, the Government Affairs Channel, and will be shown in its entirety. Tune to Metro Cable Channel 14, for playback times. The city does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 942-0255 or lhare@cityofranchocordova.org at least 48 hours prior to the meeting.

City Clerk's Certificate of Posting of Agenda

I, Lillian Hare, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the February 17, 2004 regular meeting of the Rancho Cordova City Council was posted on February 13, 2004 at the office of the City of Rancho Cordova, 3121 Gold Canal Drive, Rancho Cordova, California, 95670 and was available for public review at that location. The agenda is also available on the city web site at www.cityofranchocordova.org.

Signed this 13th day of February, 2004 at Rancho Cordova, California.


Lillian E. Hare, City Clerk

Memorandum



Date: February 17, 2004

To: Honorable City Council

From: Cyrus Abhar, City Engineer *CEA*
Department of Public Works

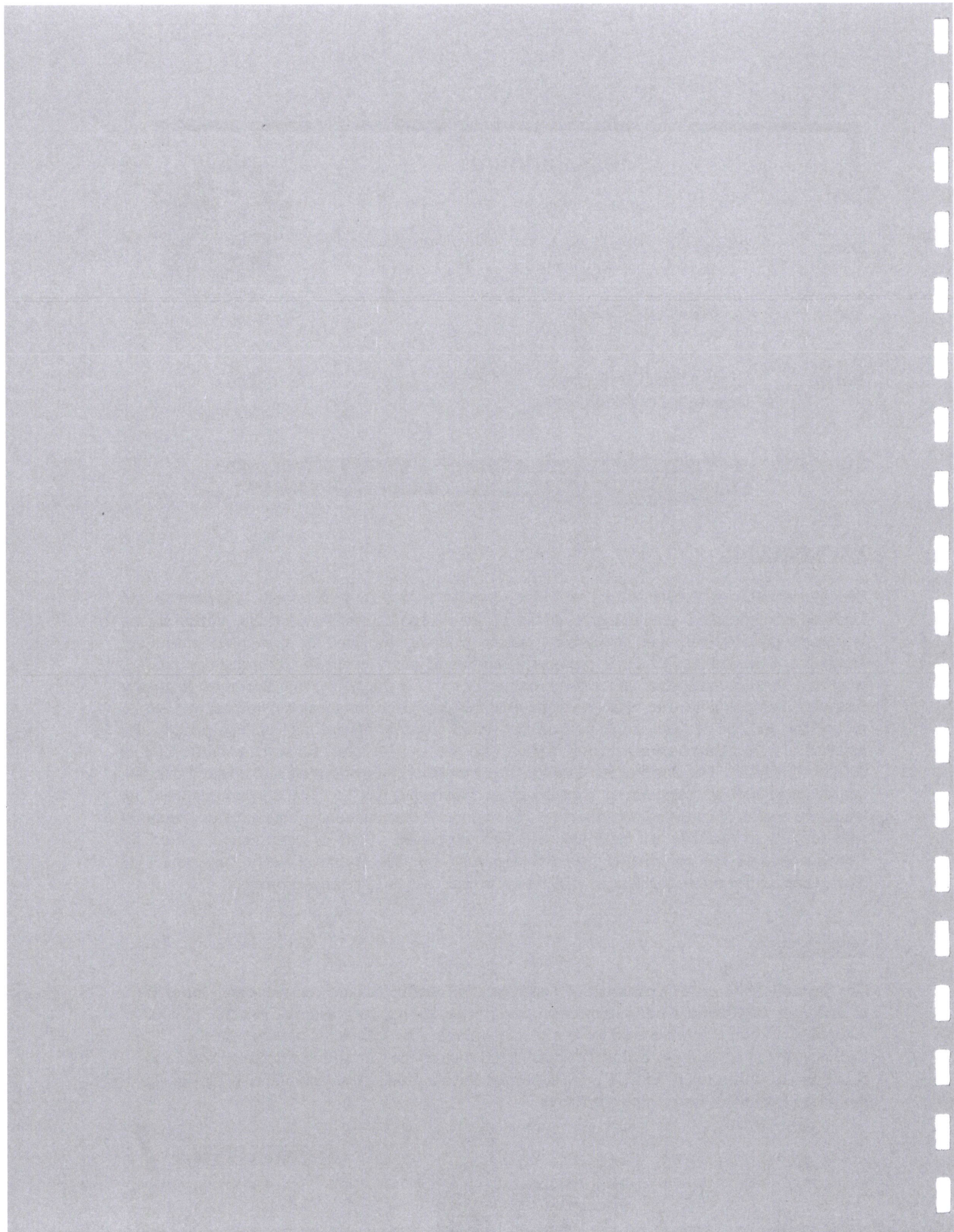
**SUBJECT: ENDORSEMENT OF PROFESSIONAL ENGINEERING AND
LANDSCAPE ARCHITECTURAL CONSULTANTS LISTS**

BACKGROUND:

The Department of Public Works will have a need to utilize professional engineering and landscape architectural consultants to assist in the design of roadway, bridge, traffic signal, landscape architectural, and streetscape master planning projects. In particular, consulting services are needed to fulfill the projects identified in many external and transitory funding programs from private, state and federal sources, i.e., TEA-21, STIP, and developer financing districts. There is a need to establish a pre-qualified list of professional consultants in order to reduce the number of firms proposing on individual projects. These lists will be periodically updated to reflect the changing market and provide new opportunities for work with the City of Rancho Cordova. The Sacramento County Department of Transportation last updated the pre-qualification lists of engineering consultants in November 2003. The process included an extensive search of qualified consultants in the region. It also included a detailed and structured methodology to evaluate and rank the consultant proposals. Staff is requesting that the City Council endorse the consultants lists developed by the Sacramento County Department of Transportation for use in the design of highway, bridge, and traffic signal projects.

DISCUSSION:

The Sacramento County Department of Transportation conducted an extensive search for civil engineering, architectural landscape design, and streetscape master planning firms in Fall 2003. A number of resources were used for this search including the telephone directory for the Sacramento region; and professional organizations such as the Consulting Engineers and Land Surveyors of California (CELSOC), the American Public Works Association (APWA), and the American Society of Landscape Architects.



Invitations to participate in the consultant selection process began with a Request for Qualifications (RFQ) sent to the identified firms throughout the Sacramento region. In response to the RFQ, interested consulting firms submitted Statements of Qualifications (SOQs) in the specified format for evaluation by the Department of Transportation.

Consultant firms were allowed to submit up to four distinct SOQs for the following five project type categories:

- Roadway/Interchange Design, Tier I
- Roadway Design, Tier II
- Bridge Design
- Traffic Signal and Street Light Design
- Landscape Architectural Design and Streetscape Master Planning

Within the roadway work category, two tier levels with minimum eligibility criteria were established and were based on Department staff experience for successful projects. The tiered approach allows staff to more appropriately target consultant firms that are suitable for a particular project's needs. Consultants could submit an SOQ for only one tier or the other, but not both.

Sixty different engineering and landscape architectural firms submitted a total of 97 SOQs. An experienced panel of Department of Transportation staff reviewed objective evaluations and rankings of the SOQs submitted. Please refer to Exhibit B for the SOQ format and evaluation criteria.

When a design project is identified, Requests for Proposals (RFPs) will be sent to at least two firms from the appropriate work category tier list. Those firms will be selected based on any unique capabilities and/or experience portrayed in their SOQ that closely match the given project.

Proposals are submitted that describe each phase of work the firm believes will be required. No fees are submitted at that time. Staff will review the RFPs and a single firm will be selected to enter into a fee negotiation. If unsuccessful, the next firm will be selected. When an appropriate fee negotiation has been reached, a contract is presented to the Council for approval. This process is known as "quality based evaluation" and is required by the State of California. This selection method is the accepted practice by the State of California and is used by many municipalities throughout the State. Those firms that are currently under contract or have recently completed work will be ineligible for consideration for the next successive RFPs.

Each consultant contract considered will be subject to Disadvantaged Business Enterprises when federal funds are used. In addition, staff may structure consultant contracts into multiple stages and will process amendments through the City Council as the project scope is more clearly defined. The pre-qualified list of professional consultants will be in effect for a period of 2-3 years.

RECOMMENDATION:

Accept and file the attached lists of professional engineering and landscape architectural consultants shown on Exhibit A to be used by the Department of Public Works in the design of roadway, bridge, traffic signal, landscape architectural, and streetscape master planning projects.

Attachments

1. Exhibit A - Consultant Ranking Lists
2. Exhibit B – SOQ Format and Evaluation Criteria

Exhibit A
2003 CONSULTANT RANKING LIST
TRAFFIC SIGNAL AND STREET LIGHT DESIGN
Ranking by Average Score

RANK	CONSULTANT	EVALUATOR 1 SCORE	EVALUATOR 2 SCORE	EVALUATOR 3 SCORE	AVERAGE SCORE
1	KASL Consulting Engineers, Inc.	90	92	96	92.67
2	Y&C Transportation Consultants, Inc.	96	88	92	92.00
3	Fehr & Peers Associates, Inc.	90	90	90	90.00
4	Stantec	90	90	88	89.33
5	Wood Rodgers	82	80	92	84.67
6	CCS Planning and Engineering, Inc.	76	70	86	77.33
7	Omni-Means	74	66	84	74.67
8	DKS Associates	66	70	80	72.00
9	Dokken Engineering	60	70	84	71.33
10	Hexagon Transportation Consultants, Inc.	58	60	86	68.00
11	Willdan	54	54	86	64.67
12	Kimley-Horn and Associates, Inc.	52	58	72	60.67
13	Whitlock & Weinberger Transportation, Inc.	56	46	78	60.00
14	Tetra Tech, Inc.	56	42	74	57.33
15	Meyer, Mohaddes Associates, Inc.	40	30	74	48.00
16	Minagar & Associates, Inc.	32	36	70	46.00
17	LDC Design Group, Inc.	30	38	42	36.67

Exhibit A
2003 CONSULTANT RANKING LIST
ROADWAY DESIGN, TIER II
Ranking by Average Score

RANK	CONSULTANT	EVALUATOR 1 SCORE	EVALUATOR 2 SCORE	EVALUATOR 3 SCORE	AVERAGE SCORE
1	KASL Consulting Engineers, Inc.	100	93	78	90.33
2	MHM Engineers & Surveyors	96	90	75	87.00
3	Cunningham Engineering	98	90	72	86.67
4	Harris & Associates	94	86	72	84.00
5	MGE Engineering, Inc.	92	86	72	83.33
6	Carter & Burgess	90	82	76	82.67
7	Doucet & Associates, Inc.	94	84	70	82.67
8	Linhart Peterson Powers Associates	90	85	72	82.33
9	Siegfried Engineering	91	77	70	79.33
10	Sandis Humber Jones	88	82	64	78.00
11	DKS Associates	90	72	68	76.67
12	Kimley-Horn and Associates, Inc.	90	78	62	76.67
13	LDC Design Group, Inc.	62	74	56	64.00

Exhibit A
2003 CONSULTANT RANKING LIST
ROADWAY INTERCHANGE DESIGN, TIER I
Ranking by Average Score

RANK	CONSULTANT	EVALUATOR 1 SCORE	EVALUATOR 2 SCORE	EVALUATOR 3 SCORE	EVALUATOR 4 SCORE	AVERAGE SCORE
1	Mark Thomas & Co, Inc.	100	88	92	88	92.00
2	Wood Rodgers	98	88	93	84	90.75
3	Parsons Brinckerhoff	92	90	90	90	90.50
4	Psomas	97	84	90	86	89.25
5	Nolte	94	86	93	82	88.75
6	CH2M Hill	90	88	91	80	87.25
7	Dokken Engineering	98	82	86	82	87.00
8	Omni Means	98	82	87	80	86.75
9	HDR	98	84	83	80	86.25
10	T-Y-LIN International	96	82	84	82	86.00
11	Quincy Engineering, Inc.	99	81	82	81	85.75
12	URS	96	82	86	76	85.00
13	Stantec	90	78	86	84	84.50
14	RBF Consulting	94	78	78	76	81.50
15	Martin, Rivett, & Olson	89	76	86	74	81.25
16	DMJM Harris	88	82	79	76	81.25
17	Morton & Pitalo	88	74	79	80	80.25
18	CCS Planning & Engineering	86	74	73	82	78.75
19	Imbsen & Associates, Inc.	80	74	80	76	77.50
20	Rajappan & Meyer Consulting Engineers	80	72	79	74	76.25
21	Mackay & Soms	84	64	82	66	74.00
22	Creegan & D'Angelo	87	72	62	74	73.75
23	G. C. Wallace of California, Inc.	68	72	72	70	70.50
24	Tetra Tech, Inc.	78	62	73	66	69.75
25	Willdan	76	62	64	72	68.50
26	CIV-TECH Corporation	57	62	46	58	55.75
27	Laugenour and Meikle	44	62	40	66	53.00

Exhibit A

2003 CONSULTANT RANKING LIST

LANDSCAPE ARCHITECTURAL DESIGN AND STREETScape MASTER PLANNING

Ranking by Average Score

RANK	CONSULTANT	EVALUATOR 1 SCORE	EVALUATOR 2 SCORE	EVALUATOR 3 SCORE	AVERAGE SCORE
1	Stantec	88.6	92.6	96.6	92.60
2	HLA Group, Landscape Architects & Planners, Inc.	91	91	93	91.67
3	Carter - Burgess	85.3	91.3	93.3	89.97
4	RBF Consulting	80	86	96	87.33
5	Callander Associates, Landscaping Architecture, Inc.	80	82	94	85.33
6	Moore Iacofano Goltsman, Inc.	81	85	89	85.00
7	Orsee Design Associates	82	78	90	83.33
8	Design Workshop	74.6	90.6	76.6	80.60
9	Foothill Associates	77.3	75.3	81.3	77.97
10	RHL Design Group, Inc.	78	72	82	77.33
11	Amphion, Inc.	72.5	70.5	88.5	77.17
12	Jones & Stokes	68	78	82	76.00
13	Ball & Gee Landscape Architecture Site Planning	69.3	71.3	83.3	74.63
14	Sierra Design Group Landscape Architects	64	72	82	72.67
15	RJM Design Group, Inc.	64	74	76	71.33

Exhibit A
2003 CONSULTANT RANKING LIST
BRIDGE DESIGN
Ranking by Average Score

RANK	CONSULTANT	EVALUATOR 1 SCORE	EVALUATOR 2 SCORE	EVALUATOR 3 SCORE	EVALUATOR 4 SCORE	AVERAGE SCORE
1	DMJM Harris	92	92	93	86	90.75
2	Nolte	92	86	92	88	89.50
3	Wood Rodgers	88	90	91	84	88.25
4	CH2M Hill	80	90	94	86	87.50
5	Imbsen & Associates, Inc.	84	86	96	82	87.00
6	HDR	80	90	94	82	86.50
7	Quincy Engineering, Inc.	78	82	96	88	86.00
8	MGE Engineering, Inc.	88	88	87	80	85.75
9	Parsons Brinckerhoff	80	90	82	88	85.00
10	Dokken Engineering	86	88	86	78	84.50
11	URS	80	88	84	82	83.50
12	Mark Thomas & Co, Inc.	78	86	83	86	83.25
13	Psomas	76	84	80	86	81.50
14	Martin, Rivett, & Olson	84	80	85	76	81.25
15	T-Y-LIN International	84	76	82	80	80.50
16	RBF Consulting	88	76	78	78	80.00
17	Earth Tech, Inc.	72	88	86	74	80.00
18	CCS Planning & Engineering	82	80	74	80	79.00
19	Creegan & D'Angelo	72	80	75	72	74.75
20	Rajappan & Meyer Consulting Engineers	72	72	66	74	71.00
21	Tetra Tech, Inc.	74	72	66	68	70.00
22	BRG Engineering	62	76	60	68	66.50
23	Siegfried Engineering, Inc.	68	64	56	68	64.00
24	LDC Design Group, Inc.	74	68	54	54	62.50
25	CIV-TECH Corporation	62	62	52	64	60.00

Exhibit B

SOQ Format and Evaluation Criteria

The Statement of Qualifications (SOQ) shall not be more than ten, 2-sided pages in total length. The SOQ must contain, but need not be limited to, the following information:

1. Contact Person. Project work category and tier being submitted.
2. A brief description of the consulting team/firm background, organization, office structure, and equipment.
3. A justification for tier consideration and summary of the firm or consultant team's experience with projects in the project type and tier for which the SOQ is submitted with particular emphasis on any projects within Sacramento County.
4. An organization chart showing the proposed relationships between all key personnel and support staff who are expected to participate on a project.
5. A brief summary of the qualification and experience of engineering and management staff, particularly at the project engineer level, and the key personnel to be assigned. Include relevant education, licensing, accreditation, and certificates.
6. The location of all office(s) where work will be performed and the estimated percentage of work to be performed in each.
7. A list of four (4) references from like projects that may be contacted.
8. A statement that addresses the challenges that can occur during the design process and any unique experience, abilities, or services that can be provided by the firm or consultant team to solve these challenges. Cite an example where these qualities were used.
9. Statement that addresses how the firm or consultant team will demonstrate their commitment to the County's project when other demands are made on the firm's staff.
10. Statement that addresses the firm or consultant team's ability to meet the County's insurance requirements.

Exhibit B

GENERAL CONSIDERATIONS FOR EVALUATION OF CONSULTANT SOQs

<u>CRITERIA</u>	<u>CONSIDERATIONS</u>
1. Firm capabilities and specialization	Background, experience, qualifications and abilities of the consultant firm to perform the design engineering services in the project type category. Consultant firm specializations that may enhance or benefit said services.
2. Qualifications and experience of managers and design engineers	Background, experience, qualifications, and abilities of managers and design engineers, particularly at the project engineer level. Good communication skills and problem solving skills. Professional registration of key personnel.
3. Nature and relevance of recently completed work	Consultant firm should demonstrate its <u>role</u> and the <u>design engineering services</u> provided on various improvement projects similar in scope to the project type category.
4. Reference response	Meeting of schedule. Staying within budget. Communication with consultant. Performance of consultant on each aspect of work. See sample questionnaire.
5. Location of office	Location of consultant firm's office(s) where work is to be performed. Location of subconsultant(s) office. (The Department has a strong preference for assigned consultant firm managers and design engineers to work from a local office.)

The evaluation and placement of a firm or consultant team in a tier will at the sole discretion of the County and be based on the tier definitions and general considerations outlined above.

Exhibit B

ENGINEERING CONSULTANT SOQ EVALUATION FORM

Consultant Firm: _____

Project Type Category: _____

<u>Evaluation Criteria:</u>	<u>Weight (a)</u>	<u>Score (b)*</u>	<u>Weighted Score (a) x (b)</u>	<u>Notes**</u>
1. Firm capabilities and specialization	2.0	_____	_____	
2. Qualifications and experience of managers and design engineers	2.0	_____	_____	
3. Nature and relevance of recently completed work	2.0	_____	_____	
4. Reference response	2.0	_____	_____	
5. Location of office	2.0	_____	_____	

TOTAL WEIGHTED SCORE:

Evaluation member: _____ Date: _____

*This is a numerical ranking between 1 and 10 based on the reviewers evaluation of the SOQ and the consideration contained on the previous page, where a score of 1 to 3 is for poor performance or experience, 4 to 6 is for fair/satisfactory performance or experience, and 7 to 10 is for good/excellent performance or experience.

****Please provide brief comments justifying low ranking point.**

CITY OF RANCHO CORDOVA

RESOLUTION NO. 19-2004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, CALIFORNIA, AMENDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY FOR THE FISCAL YEAR JULY 1, 2003 THROUGH JUNE 30, 2004, AND PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURES OF ALL SUMS SET FORTH IN SAID BUDGET.

WHEREAS, the City Manager has submitted to the City Council of Rancho Cordova an adopted budget for the fiscal year July 1, 2003 through June 30, 2004; and

WHEREAS, after examination, deliberation and due consideration, the City Council has approved the same; and

WHEREAS, the modified budget was presented to this Council on February 2, 2004; and

WHEREAS, it is the intention of this Council to adopt this revised budget attached hereto as modified and amended by the City Council at this February 17, 2004, meeting;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rancho Cordova as follows:

1. hereby amends that certain document referred to herein as "the City of Rancho Cordova 2003-2004 Operating and Capital Improvement Budget".
2. that certain amounts stated in said annual budget are hereby amended to reflect additional appropriations, reductions, personnel positions and adjustments to offices, departments, activities, objects and purposes stated and said monies are hereby authorized to be expended for the purposes and objects specified on the documents attached hereto.
3. all revenues in excess of expenditures and encumbrances as of the close of fiscal year 2003 - 04 not otherwise reappropriated above are hereby appropriated to the general fund reserves on June 30, 2004.

This resolution shall become effective immediately upon adoption.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 17th day of February, 2004, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Mayor, Linda Budge

ATTEST:

Lillian Hare, City Clerk

Memorandum

Date: January 28, 2004

To: Honorable City Council

From: Gene Albaugh, Finance Director

Subject: Mid-Year 2003-2004 Budget Update

Recommendation: That the City Council approves the revised 2003-2004 budget.

Background and Discussion:

Soon after incorporation the City adopted a budget with anticipation that mid-year changes would be made. Due diligence has been made by staff in estimating and analyzing data in preparing this update.

Revenue Highlights:

Vehicle License Fees have been reduced to reflect the roll back of fees and the uncertainty of how the back-fill and anticipated refunds will impact the City's stream of fees.

Gas Tax & Measure A Revenue have been transferred to the Road Fund. The amounts have been increased to reflect not only the transfer in but also the anticipated amount of the revenue.

Sales Tax Revenue has been received for only one month and appears to be reasonably close to what was budgeted. Prior to the budget adoption a correction was made due to a large retailer's plans to vacate the City. **A line item for the sales tax which was withheld by the County has been added because it will be used to offset budgeted expenditures.**

Utility Users Tax & Transient Occupancy Tax have been reduced to reflect the current stream of revenues.

Expenditure Highlights:

Staffing changes

The staffing plan as submitted with the original budget is being implemented with the following changes: City Manager's Department is adding a Senior Analyst to assist and study projects and various tasks so that expensive consulting contracts can be reduced. The Finance Department is reclassing the Office Assistant to Accounting Technician which will be a full time position for that department.

City Manager

The City Manager's budget increased because of a change in Professional Services for \$75,000 but a decrease in personnel services due to timing of new employees even though there is an addition of the Senior Analyst.

City Attorney

The budget for the City Attorney as adopted included pre-incorporation legal fees of \$120,000 and current year budget amount of \$330,000 for a total of \$450,000. However, the Staff Report accompanying Resolution 11-2003, Approving an Agreement for Legal Services, included a Memorandum from Mike Oliver stating the estimated amount to be \$550,000. This amount seems to be more in keeping with the actual expenditures; however, cost recovery fees that cannot be expensed to other funds will be included in the City Attorney Budget.

City Clerk

The City Clerk's budget decreased in Personnel amounts due to lag time in hiring.

Finance

The Finance budget was reduced because of the savings in personnel costs again due to lag time in hiring and use of interim staff.

Personnel

The Personnel budget was increased due to Professional Services contracts.

Police Services

The Police Services was increased due to a contract for Professional Services for \$40,000. This consultant will be used during contract negotiation.

Non-Department/General Services

The Contingency line item was reduced to \$110,000 instead of \$225,000. All other changes were an increase that included: Building Repairs/Maintenance, Office Expense, Office Supplies, Professional Services and Special Events. \$90,000 was added to Capital Outlay for additional furniture and for the improvement made to the outside ramps.

Payments to Other Agencies

The line item 1st Year Transition Cost of **\$3,500,000 has been deleted** because the expenditures for transitional costs have already been budgeted.

Special Revenue Funds

Road Fund: The Public Works Maintenance expenditures of \$1,526,115 were moved from General Fund to Road Fund. This expenditure represents the work being done by the County and is a 1st Year Transition Cost.

CDF #1 Fund: Proceeds from the issuing of bonds of \$131,306 will be used to fund the expenditures of administering, for reimbursement to the developer, and for cost recovery charges on this activity.

Solid Waste Fund: Cost Recovery charges as well as the Solid Waste Consultant are in this budget.

Financial Impact:

The General Fund Budgeted Revenue exceeds Expenditures by **\$3,488,330**. After deferral of 1st Year Estimated Transition Costs (\$5,658,174), the adjusted ending balance is estimated at **\$9,146,504**. Due diligence has been applied to all revenues to ascertain their estimated amounts on a conservative basis. State government efforts to balance their budgets have caused uncertainties for cities.

**City of Rancho Cordova
Revised Budget Summary 2003 - 2004**

Fund	Revenue	Expenditure	Ending Balance
General Fund	25,053,085	(21,564,755)	3,488,330 **
Special Revenue Funds			
Road Fund	2,754,600	(1,526,115)	1,228,485
Low Income House Fund	61,658		61,658
CDF #1 Fund	131,306	(131,306)	0
Solid Waste Fund	76,000	(87,000)	(11,000) *
Total	\$28,076,649	(\$23,309,176)	\$4,767,473

**** Ending balance will be increased by 1st Year Transitional Costs which after certain credits are applied will be paid over a five year period per agreement between County and City.**

*** The Solid Waste Fund will receive a large franchise fee at the awarding of Solid Waste Contract.**

City of Rancho Cordova Revenue All Funds

	<u>Adopted Budget</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>		
4110 -Property Tax	4,252,000	4,252,000
4120 -Sales Tax	7,457,257	7,457,257
4120 - Sales Tax withheld by Co		2,500,000
4130 -Franchise Fees	187,500	187,500
4135 -Utility Users Tax	2,367,000	1,998,000
4145 -Motor Vehicle-Lieu Fees	3,617,449	1,911,633
4150 -Transient Occupancy Tax	2,355,000	2,100,000
4160 -Property Transfer Tax	205,000	205,000
4180 -Fines & Forfeitures	55,000	55,000
4210 -Building/Engineering Serv	1,700,000	1,700,000
4230 -Engineering Services	1,842,500	1,842,500
4240 -Planning Dept. - Fees	450,000	450,000
4250 - Legal Fees		16,000
4310 -Interest Income	100,000	49,000
4415 - Cable Television	294,545	294,545
4440 - Housing Conservation	30,000	30,000
4610 - Copies		750
4630 -Donations		1,300
4650 -Misc. Revenues		2,500
4655 - Reimbursed Expense		100
4700 - Gas Tax	526,115	Reclass to Road Fund
4750 - Measure A	1,000,000	Reclass to Road Fund
Total Revenue General Fund	<u>26,439,366</u>	<u>25,053,085</u>
<u>ROAD FUND</u>		
4310 -Interest Income		3,500
4700 - Gas Tax	*	1,377,572
4750 - Measure A	*	1,000,000
4760 - Roadway Fees		<u>373,528</u>
Total Revenue Road Fund	Not Budgeted	<u>2,754,600</u>
		* Source: EPS Forecast for LAFCO report
<u>VERY LOW INCOME HOUSING FUND</u>		
4770 - Low Income Housing		<u>61,658</u>
Total Revenue Very Low Income Housing Fund		61,658
<u>CDF #1 FUND</u>		
4500 - Proceeds CDF #1 - Adm Fees		<u>131,306</u>
Total Revenue CDF #1		131,306
<u>SOLID WASTE FUND</u>		
4130 - Franchise Fees		<u>76,000</u>
Total Revenue Solid Waste Fund		76,000
 TOTAL REVENUE ALL FUNDS	 <u><u>\$ 26,439,366</u></u>	 <u><u>\$ 28,076,649</u></u>

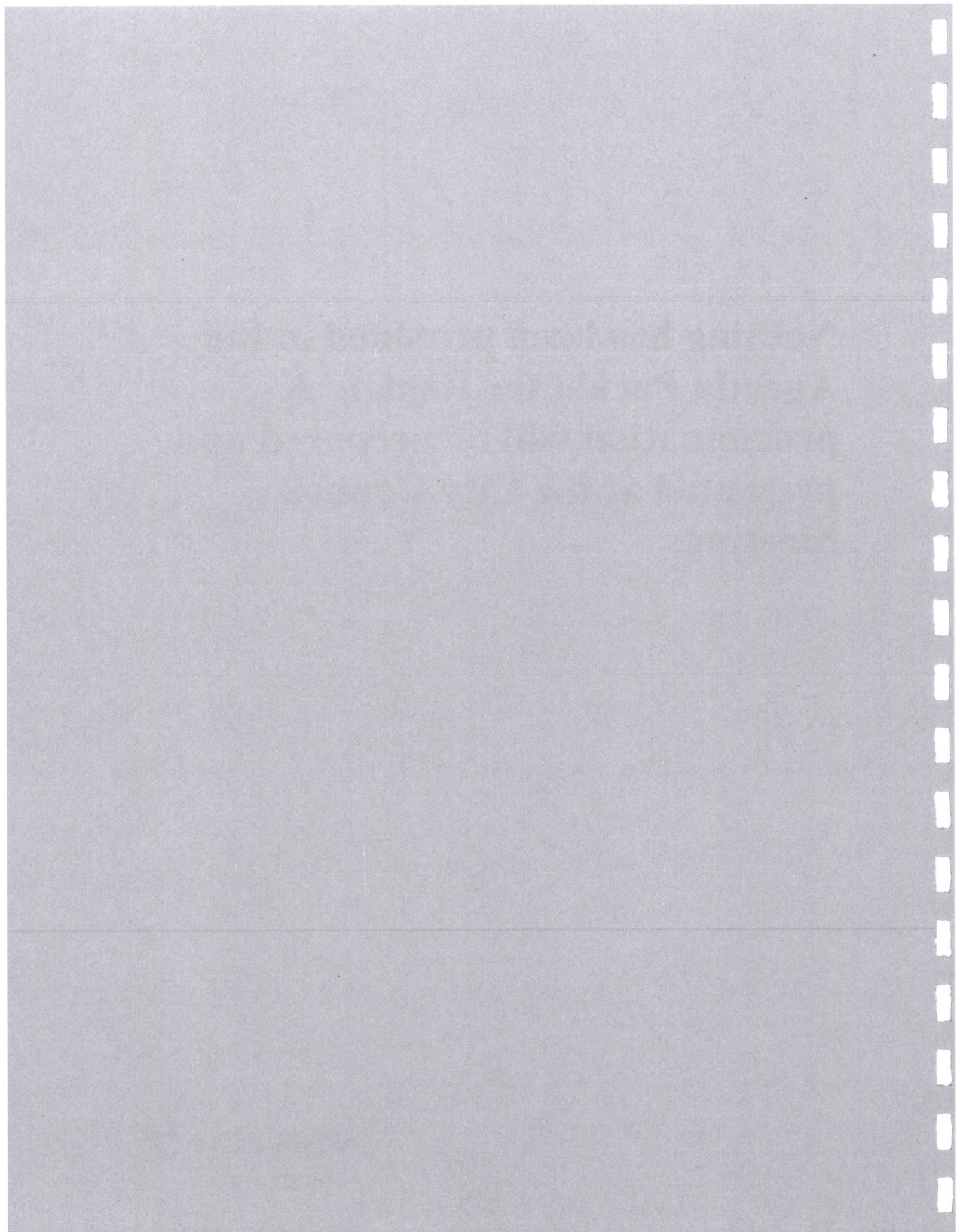
City of Rancho Cordova General Fund Expenditure Budget Summary

Fiscal year 2003-2004

	<u>Adopted</u>	<u><i>Revised Budget</i></u>
<u>General Fund</u>		
City Council	77,575	77,575
Advisory Boards	11,500	11,500
City Manager	393,341	460,895
City Attorney	450,000	550,000
City Clerk / Elections	229,280	187,929
Finance / Treasurer	240,496	233,097
Personnel Services	34,000	42,500
Planning / Code Enforcement	1,314,000	1,314,000
Building & Safety	1,200,000	1,200,000
Engineering Services	1,985,000	1,985,000
Police Services	9,966,259	10,006,259 *
Public Works(Moved to Road Fund)	1,526,115	0
Animal Care & Regulations	165,800	165,800 *
Non-Departmental/General Services	823,600	807,800
Payment to Other Agencies	8,022,400	4,522,400
Total General Fund	\$ 26,439,366	\$ 21,564,755

* Deferred 1st Year Transition Costs based on cost of services provided by County in first year of City Operation.
(Police Services & Animal Care to be deferred from General Fund
9,966,259 +165,800 =10,132,059)

Nothing has been provided in the Agenda Packet for Item 4. A proclamation will be prepared and presented at the City Council Meeting.



Memorandum



Date: February 17, 2003

To: Honorable City Council

From: Cyrus Abhar, City Engineer *CEA*

SUBJECT: **Regional Transit Presentation**
A. Signal Boxes on Folsom Boulevard
B. Proposed Bus Route Changes

Sacramento Regional Transit (RT) is building a light rail extension from Mather Field Road to Downtown Folsom. As part of this project, a number of building-like structures have been constructed in the railroad right of way along Folsom Boulevard.

The structures referred to as Instrument Houses are used by Regional Transit to enclose equipment for train signaling. The Instrument Houses are located near each street crossing of the tracks and also in the vicinity of the light rail passenger stations. The Rancho Cordova community has expressed concern over the appearance of these structures in the right of way, adjacent to Folsom Boulevard. Mr. John Segerdell, RT's Assistant General Manager - Engineering & Construction, will provide a power point presentation to the Council regarding the purpose of these structures. Mr. Segerdell will also present and discuss various options available to improve the aesthetics of the structures.

Also, the RT Planning Department is addressing the current bus service in the greater Rancho Cordova area to accompany the light rail extension to Sunrise Boulevard. Bus routes are being reconfigured to compliment the new light rail stations and to improve overall service to the City of Rancho Cordova and outlying areas. The RT Planning Department will present the potential bus route and schedule changes (copies attached) to the Rancho Cordova City Council for input and comment, prior to submission to the RT Board for approval.

Attachments:
Potential Bus Route and Schedule Changes

John Sgerdell - Dave Conover

TET - electric boxes

signal boxes

TET & UPRR equipment

1 house - not 2 cabinets

needs line of sight to train signals

biggest reason for on v.o.w.

for people to maintain & repair.

actual TET staff.

electronics - shelves - etc.

issue

- appearance.

- improve the appearance.

vinyl covering w/ brick veneer

- plan to complete by 6/13/2004

who should they work with?

Dave - just got plans from County for
Siderwalks @ TET -

David - John - Cyrus will work on
the design of the ~~ST~~ boxes.

City of Rancho Cordova Regional Transit Service Matrix

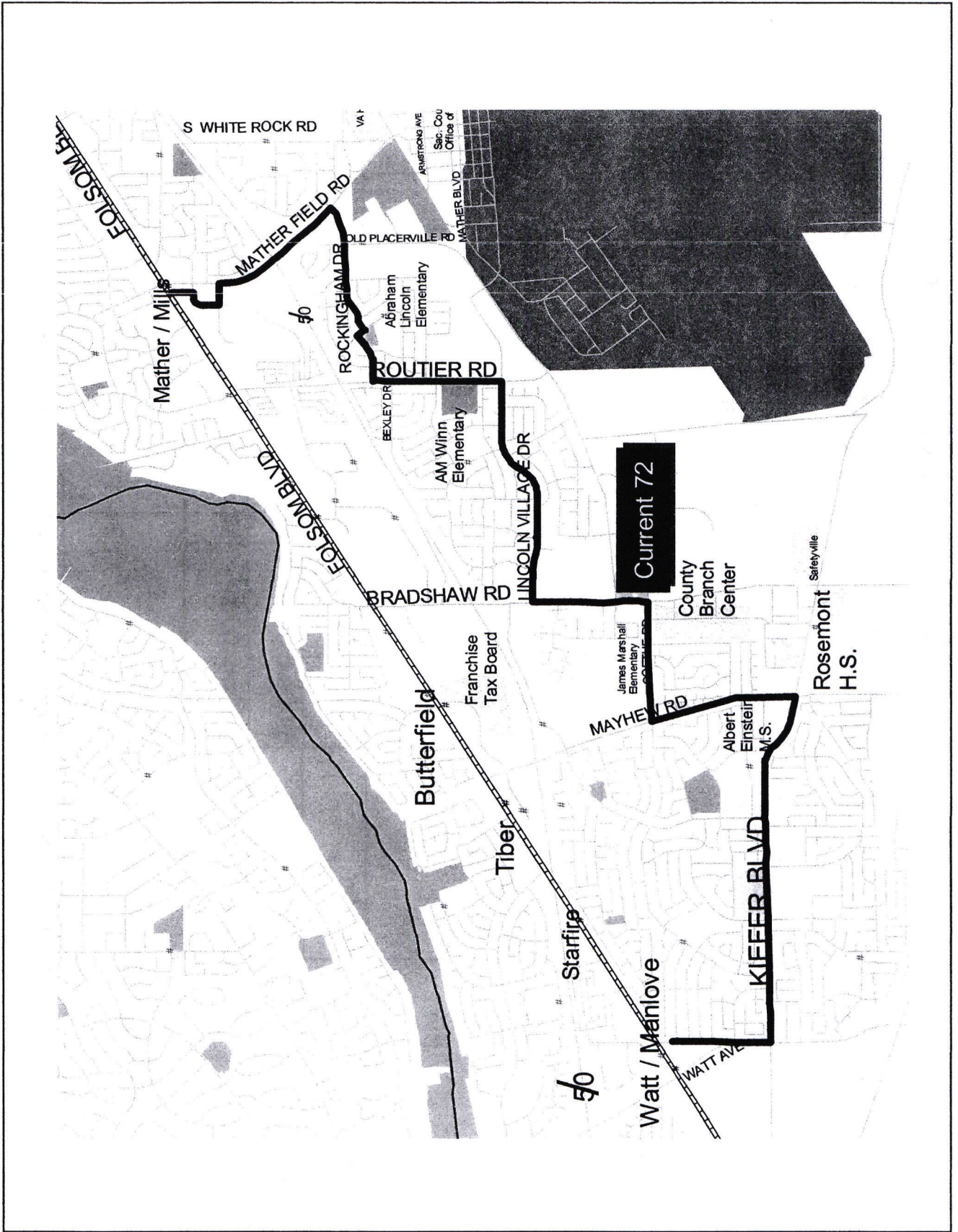


Route No.	Current Headway Peak*	Current Headway Off-Peak	Span of Service	Days of Operation	FY 03 WKD Ave. Pass/Hour**	FY 03 WKD Ave. Pass/Trip
1	15 Min	15 Min	6:00a-12:00a	Mon-Sun	30	33
28	60 Min	60 Min	5:30a-9:00p	Mon-Sun	24	20
72	30 Min	30 Min; 60 Min after 7:00p	6:00a-10:30p	Mon-Sat	34	22
73	60 Min	60 Min	6:30a-6:45p	Mon-Sat	27	11
74	60 Min	60 Min	6:00a-6:30p	Mon-Fri	24	14
75	60 Min	60 Min	6:30a-9:00p	Mon-Sun	22	12

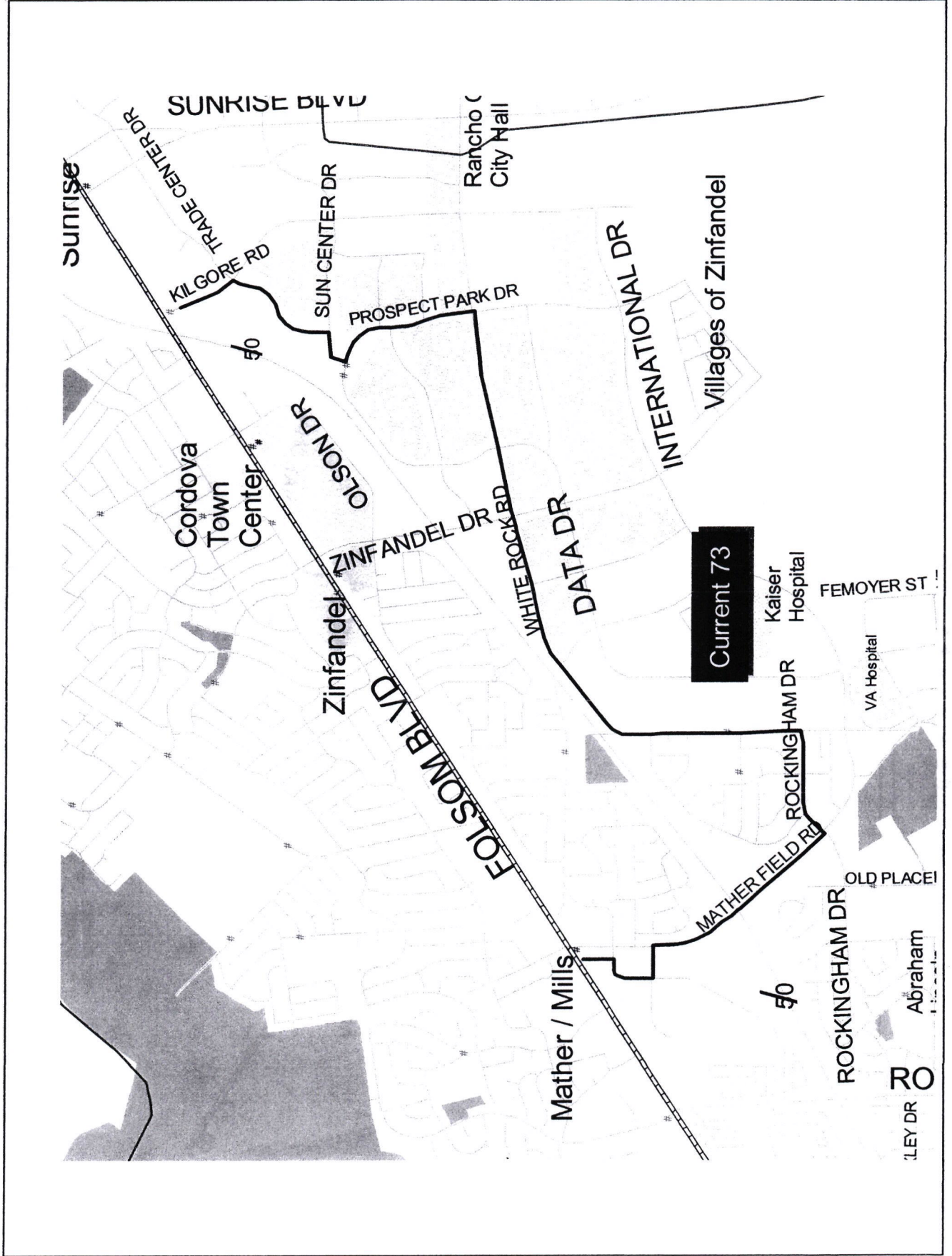
* = 6:00a-9:00a; 3:00p-6:00

** = Revenue Hour

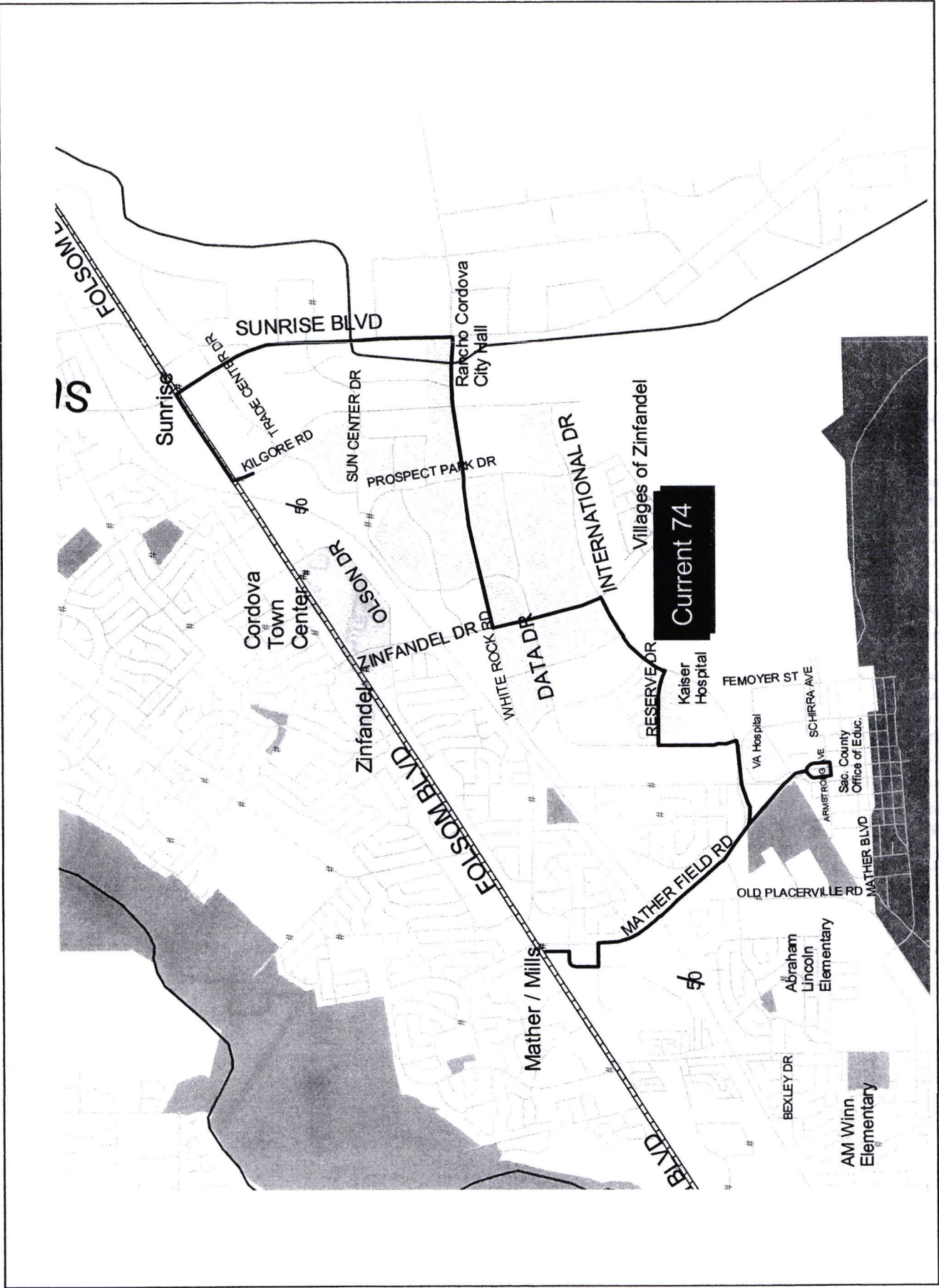
Current Route 72



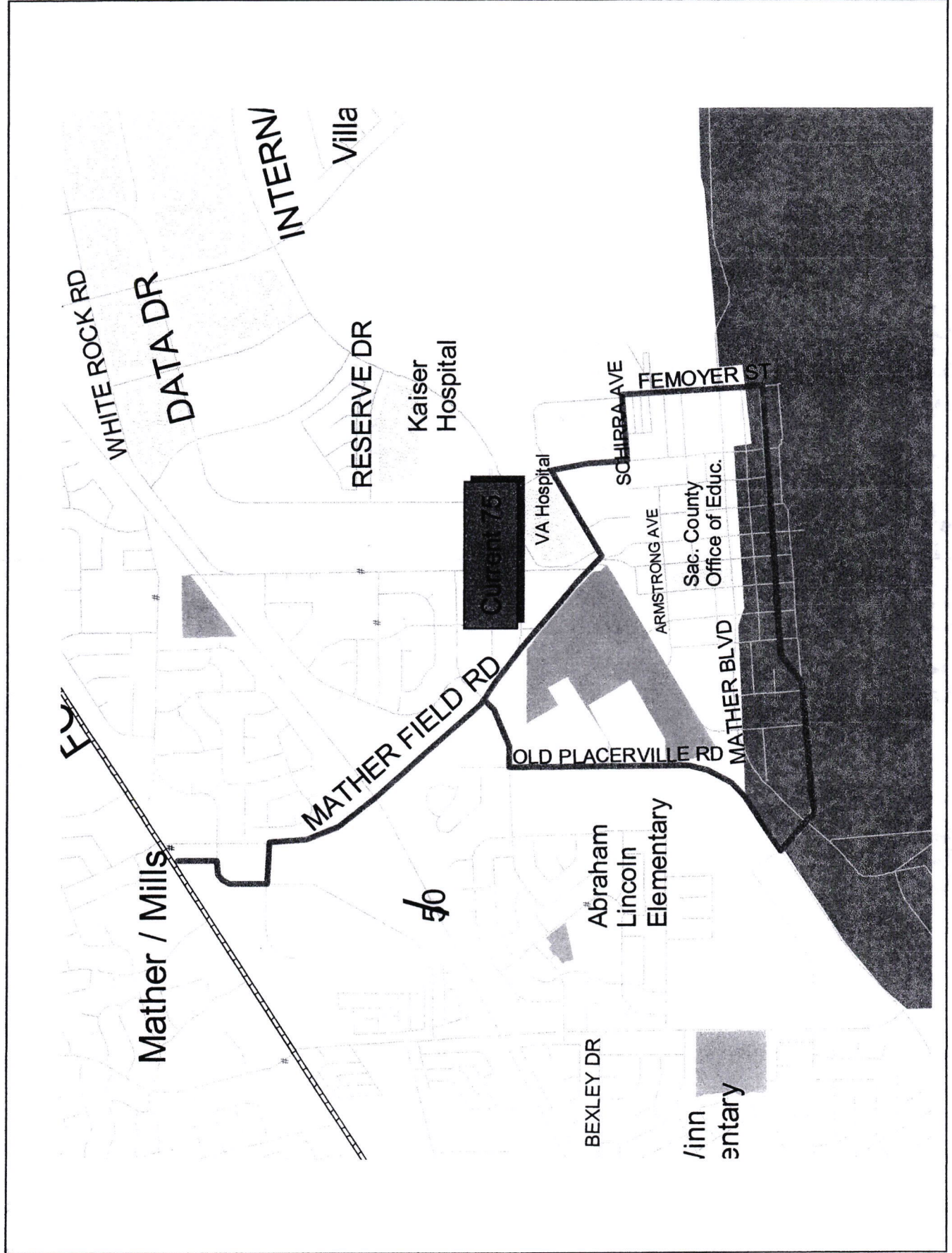
Current Route 73



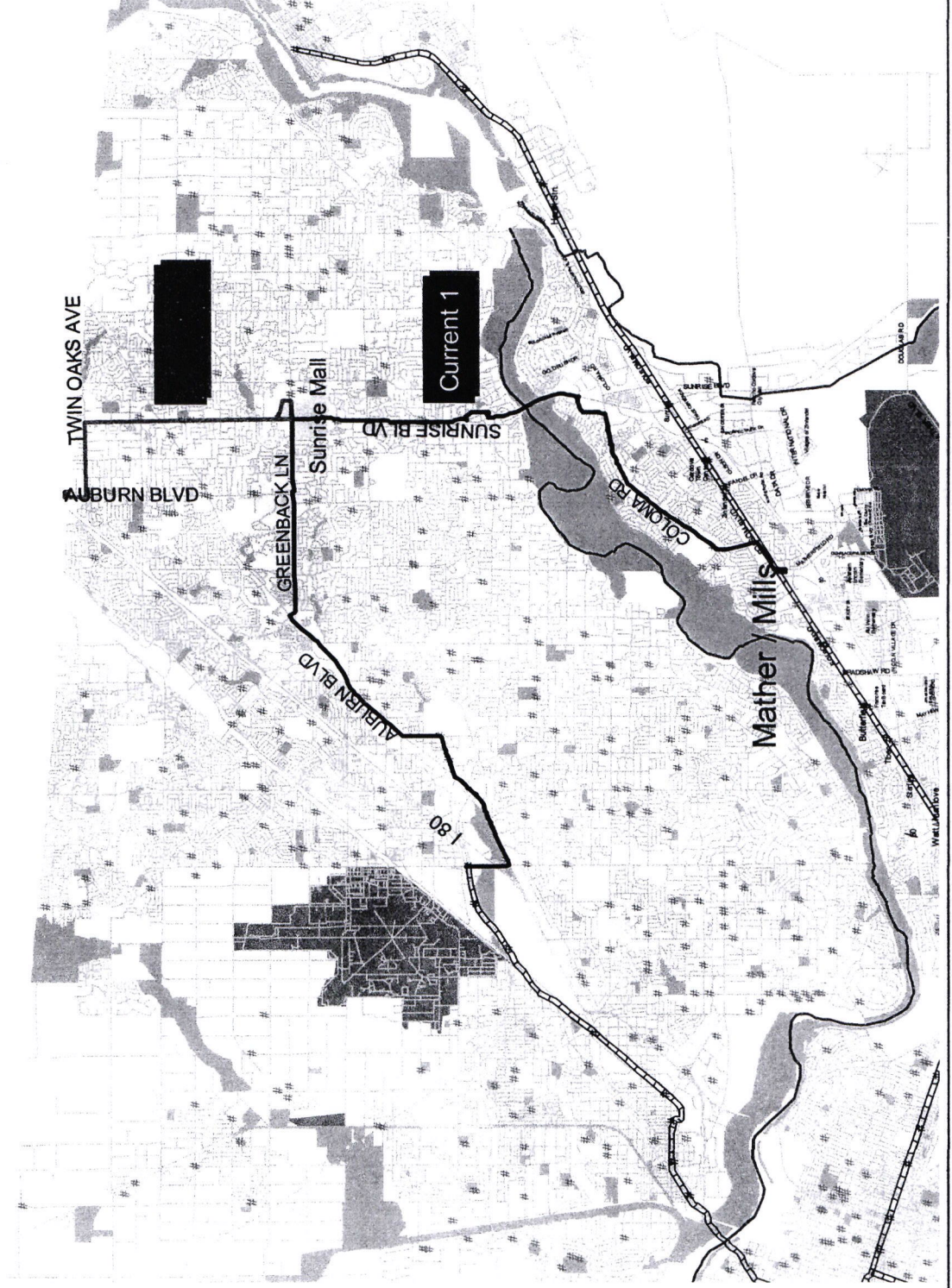
Current Route 74



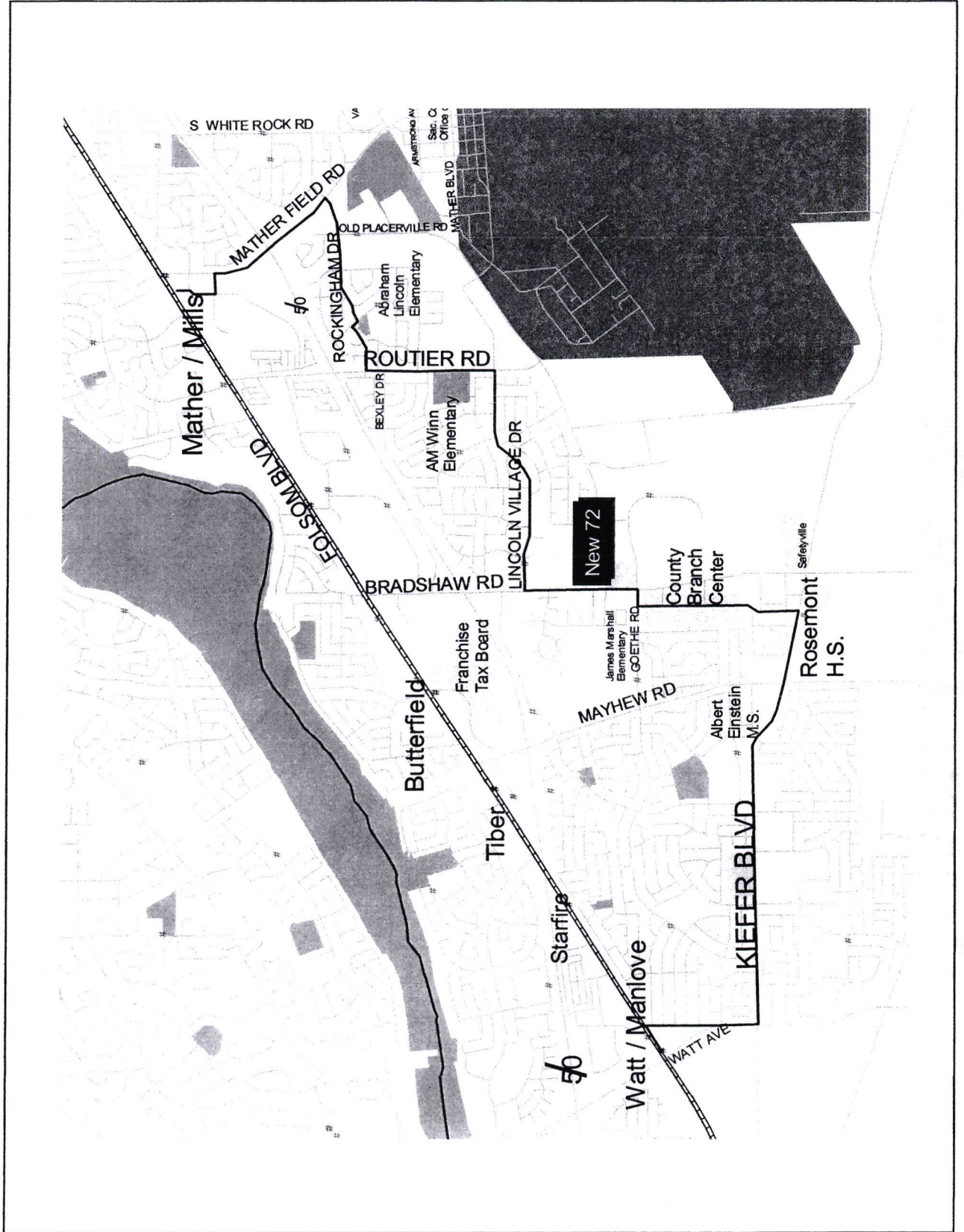
Current Route 75



Current Routes 1 and 91

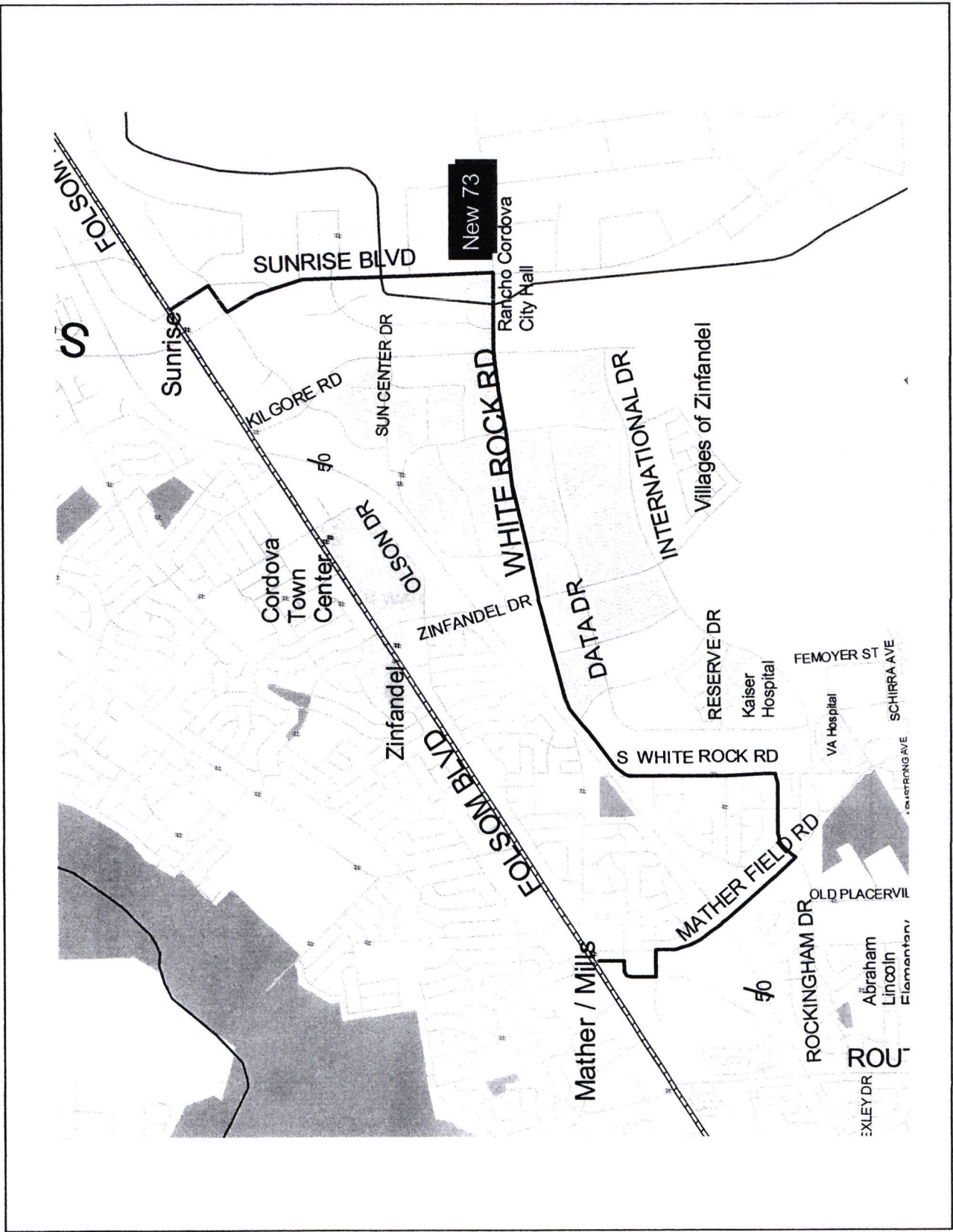


Potential New Route 72

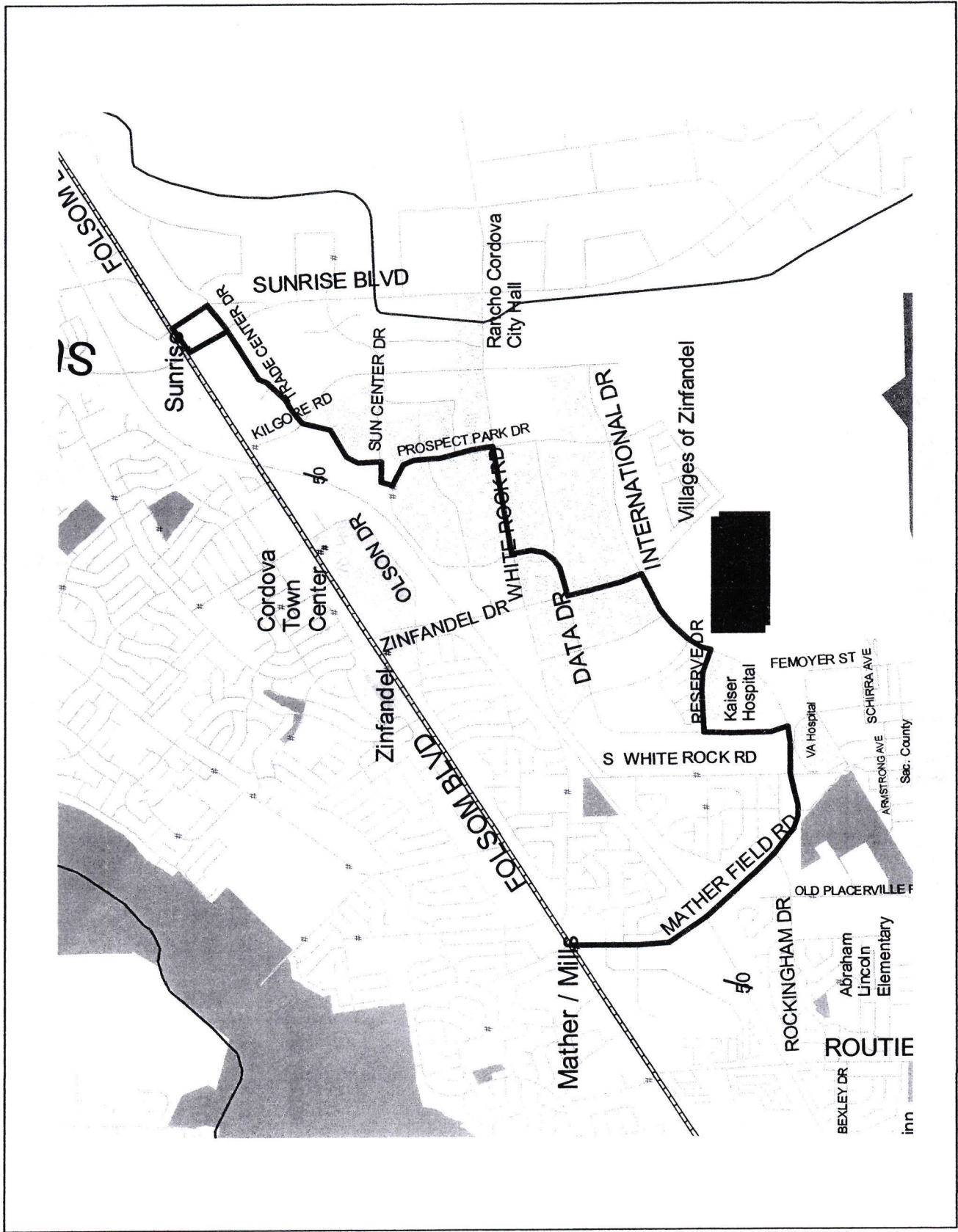




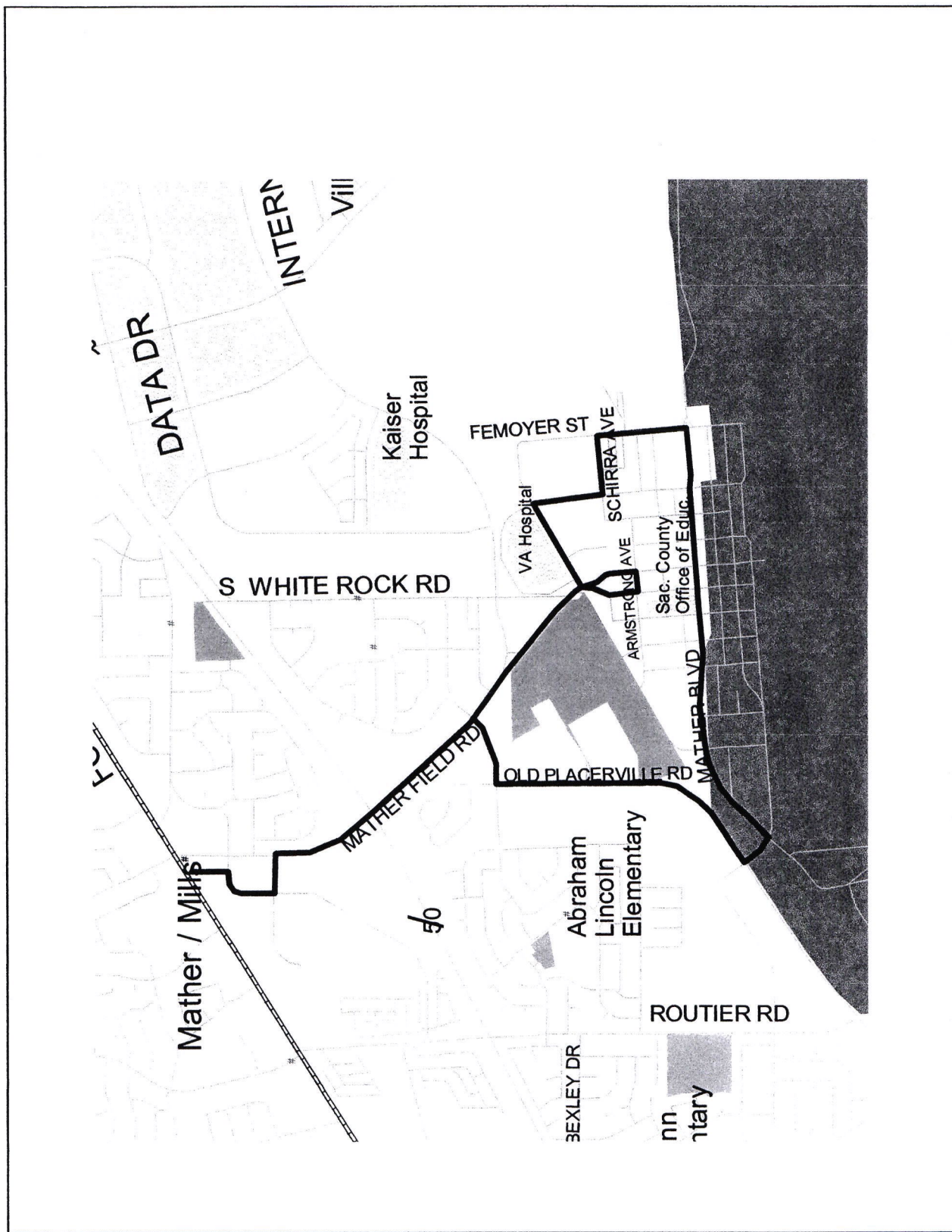
Potential New Route 73



Potential New Route 74

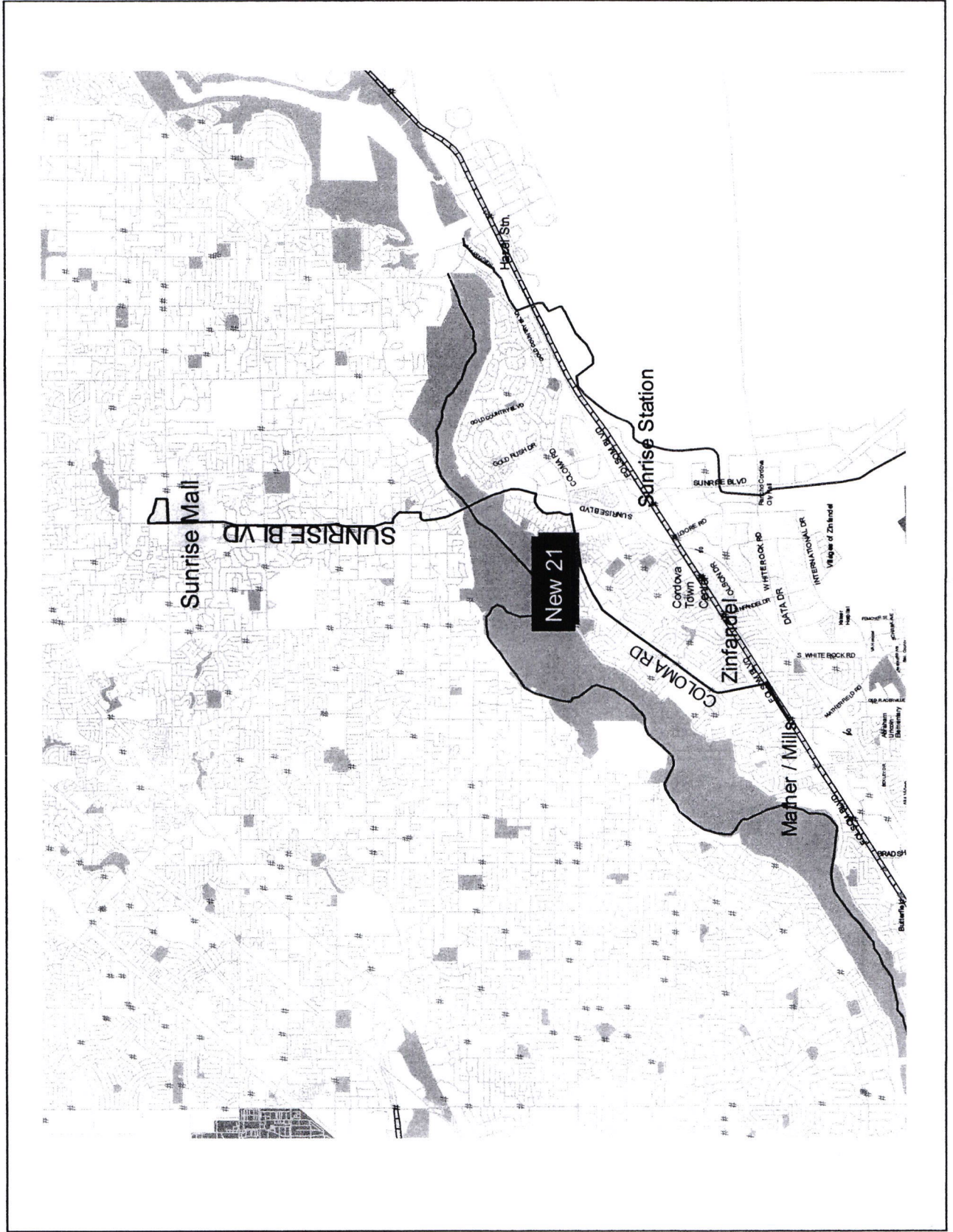


Potential New Route 75



Potential New Route 91







City Council

Date: February 17, 2004 (Continued -January 20, 2004)

Project: Anatolia Village 8
File: RC-03-032
Request: Special Development Permit to allow for a reduction in setbacks in Anatolia I, Village 8.
Location: East of Sunrise Blvd. south of Douglas Road in Anatolia I Subdivision, within the SunRidge Specific Plan
APN: 067-0430-022
Planner: Kathleen Franklin

<u>APPLICANT/OWNER/DEVELOPER:</u>	<u>Representative</u>
AKT Development Eleni Tsakopoulos-Kounalakis 7700 College Town, Ste 101 Sacramento, CA 95826	Wood Rodgers, Inc. Sean Moss 3301 C Street, Bldg. 100-B Sacramento, CA 95816

Recommendation

1. Find that the Mitigated Negative Declaration prepared for the Anatolia Subdivisions I, II, and III, adopted by the Sacramento County Board of Supervisors, adequately addressed the environmental impacts for the project.
2. Adopt Resolution No. 24-2004 of the City Council of the City of Rancho Cordova approving the Special Development Permit for Project No. RC-03-032, subject to the findings and attached Plot Map (Exhibit A), Conditions of Approval (Exhibit B) and Special Development Permit (Exhibit C).

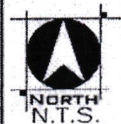
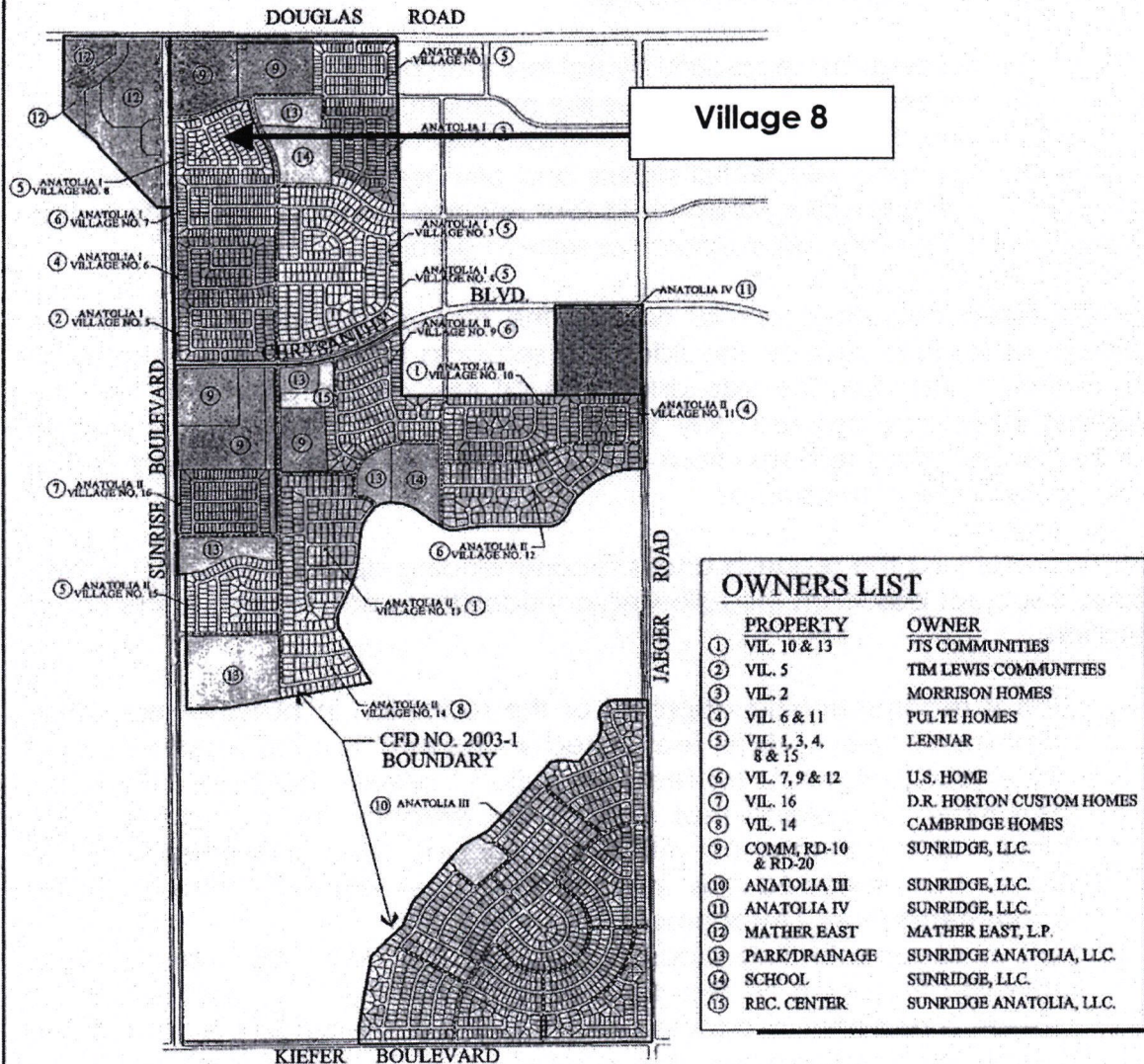
Background

The City received the request for a Special Development Permit for this subdivision on September 18, 2003. The model home plans for this development were reviewed and issued by the City's Building Department prior the Design Review Ordinance; therefore Design Review for these model homes is not a part of this project.

The project was reviewed by the Cordova Community Planning and Advisory Council (CorPAC) on January 8, 2004. No community opposition was received and CorPAC recommended approval of the project on a 4-2-1 vote with the comment that the four (4) foot side yard setback issues be resolved by the City and the Developer prior to review by the City Council.

LAND USE MAP SUNRIDGE ANATOLIA COMMUNITY FACILITIES DISTRICT 2003-1

RANCHO CORDOVA, CALIFORNIA
OCTOBER, 2003



WOOD RODGERS
ENGINEERING • PLANNING • MAPPING • SURVEYING
3301 C STREET, BLDG. 100-B, SACRAMENTO, CA 95816
PHONE: (916) 341-7760 FAX: (916) 341-7767

Analysis:

Village 8 is within the Anatolia I subdivision of the Sunridge Specific Plan Area. The zoning for this subdivision is RD-7 with lot sizes consistent with the required development standards for this zoning.

Special Development Permit

The applicant is requesting a deviation from the Sunridge Specific Plan Section Development Standard 80 which requires:

1. Buildings be separated by not less than nine (9) feet, and;
2. For zero lot line residences the minimum side yard setback shall be nine (9) feet on one side, and zero feet on the other.
3. On minor residential streets and primary residential streets without split sidewalks: Minimum 16 foot setback from right-of-way to livable area of the house/porch or side-on garage.

The requested deviations are to reduce the required building separation to minimum of (6) feet; reduce the side yard setbacks from five (5) feet on each side to five (5) feet on one side and three (3) feet on the other side with the "pop-out" fireplace allowed only within the three (3) foot setback; and to reduce the front yard setbacks from 16 feet to 12.5 feet to the porch and 14 feet to the livable area of the house.

Staff has reviewed the requests and is recommending approval of the modified setbacks subject based on the following considerations and subject to the noted limitation.

1. Staff is recommending approval of the reduction in building separation from nine (9) feet to six (6) feet based on the fact that the Uniform Building Code (UBC) allows six (6) feet separation between buildings. However, the residential building that rests on the property line must have a fire rated wall in compliance with the UBC. Sacramento Metropolitan Fire District has reviewed this project and is in agreement with Staff's recommendation. (Attachment 2)
2. Staff is recommending approval of the minimum side yard setback reduction from nine (9) feet to a minimum of six (6). This setback would provide a reasonable access corridor to the rear yard of the zero lot line houses. The total number of zero lot line units proposed is 63 of the 108 homes sites, which totals 58% of overall subdivision. A zero lot line plan next to a non-zero lot line plan would provide at least a six (6) foot separation at a minimum, and no less than eight (8) feet between two (2) lots of zero.
3. Staff is recommending approval of the reduction in the front yard setbacks from 16 feet to 12.5 feet for the porch and 14 feet for the livable area of the house. Staff believes that allowing a further reduction in the setbacks to the livable area of the house increases the offset of the front of the house to the garage face and generates a greater amount of useable rear yard space.

Environmental Analysis:

The Anatolia I, II and III projects were environmentally assessed by an earlier adopted Mitigated Negative Declaration. Within the study of the environmental issues, aesthetics of the new development were identified and the implementation of the adopted design guidelines for the SunRidge Specific Plan reduced the negative impacts of poor design to less than significant.

Conclusion:

The model home plans submitted for this project adequately address the standards of the SunRidge Specific Plan and the City of Rancho Cordova Development Plan Review Guidelines except for the requested reduction in setbacks.

Financial Implications to City:

There are no significant cost implications to the City for this development.

Recommended Motions:

1. "I MOVE THAT THE City Council find the Negative Declaration prepared for the Anatolia Subdivisions I, II, and III adequately addresses this project, subject to the findings included in the Resolution dated February 17, 2004".
2. "I MOVE THAT THE City Council adopt Resolution No. 24-2004 approving the Special Development Permit for Project No. RC-03-032, subject to the findings contained in Resolution No. 6-2004 and attached Composite House Plot Map (Exhibit A), Conditions of Approval (Exhibit B) and Special Development Permit (Exhibit C).

Attachments:

1. Resolution approving the Special Development Permit
2. Agency Comment Letter
3. CorPAC Referral
4. Map of Anatolia I, Village 8
5. Composite House Plot (Conceptual)

RESOLUTION # 24-2004**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
APPROVING A SPECIAL DEVELOPMENT PERMIT FOR ANATOLIA VILLAGE 8
PROJECT # RC-03-032**

WHEREAS, AKT Development (hereinafter referred to as Applicant) filed an application with the City of Rancho Cordova (hereinafter referred to as City) for a Special Development Permit for Anatolia Village #8; and

WHEREAS, the City Council is the appropriate authority to hear and take action on this project; and

WHEREAS, the project site was previously analyzed as a part of the Sunridge Specific Plan EIR and further analyzed within the Mitigated Negative Declaration for the Tentative Subdivision Maps for Anatolia I, II and III adopted in March 2003 by the County of Sacramento Board of Supervisors, thereby satisfying the requirements for the California Environmental Quality Act; and

WHEREAS, the City Council of the City of Rancho Cordova has conducted a properly noticed public hearing pursuant to Government Code section 65090 and has duly considered all written and verbal testimony presented during the hearing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA HEREBY RESOLVES AS FOLLOWS:

1. CEQA

Finding:

The project site has been analyzed as part of the Sunridge Specific Plan EIR and the Mitigated Negative Declaration for the Anatolia Subdivisions I, II and III in compliance with the California Environmental Quality Act (CEQA).

Evidence: The Sacramento County Board of Supervisors adopted the Sunridge Specific Plan EIR and the Mitigated Negative Declaration for the Anatolia Subdivisions I, II and III. The environmental issues of aesthetics of the development for the project site were adequately addressed within the two (2) documents. This project will not create any significant adverse impact on the environment.

2. SPECIAL DEVELOPMENT PERMIT

Approve the Special Development Permit subject to the Special Development Permit (Exhibit C) and based on the following findings:

Finding: The appropriate authority shall not issue the Special Development Permit unless it finds:

1. That the proposed development will carry out the intent of the General Plan and the community plan.
2. That the proposed development is of sufficient size and is designed so as to provide a desirable environment within its own boundaries.
3. That the proposed development is compatible with existing and proposed land uses in the surrounding areas.
4. That any exceptions to, or deviation from, the use, density, requirements or design standards of the Land Use Zone in which the property is located, or of Title III of this Code are justified by the design of the development or by the substantial energy savings proposed pursuant to Section 110-65(b). In the case of a residential area, the rearrangement of dwellings and the mixing of dwelling types shall be justified by larger and more useable open spaces.
5. That there is adequate assurance that all public improvements will be installed at the scheduled times, as required by Public Works.
6. That there is adequate assurance that the development schedule will be met.
7. That the existing or proposed utility service is adequate for the uses and population densities proposed.

Evidence: The proposed project meets findings #1 through #7 as follows:

1. The proposed project carries out the intent of the General Plan for Low Density Residential designation.
2. The project has been designed to comply with the development standards of the Sunridge Specific Plan. The only deviations will be in the three (3) exceptions requested which are a six foot separation between buildings, a reduction in the side yard setback on the zero lot line residence to a minimum of six (6) feet; and a reduction in the front yard setbacks from 16 feet to 12.5 feet for the front porch and 14 feet for the livable are of the house.
3. The proposed project is compatible with existing and proposed land uses in the surrounding areas. The site is currently zoned RD-7 in compliance with the land use designations in the Sunridge Specific Plan.
4. Approval of the requested deviations is based on the fact that the Uniform Building Code (UBC) allows six (6) feet separation between buildings and that the Sacramento Metropolitan Fire District has reviewed this project and is in agreement with Staff's recommendation. Approval of reducing the minimum side yard setback on the zero lot line residence from nine (9) feet to a minimum of six (6) feet is conditioned to limit any portion of the body of the zero lot line house (walls, pop-outs, chimneys, etc.) from being constructed within the required six (6) foot side yard. This would ensure a reasonable minimum access to the house's rear yard.

5. The project has been conditioned by the Public Works Department to install all public improvements necessary at the appropriately scheduled times.
6. The issuance of a Building Permit establishes performance standards with regards to the timing of construction that will support this finding.
7. The proposed utility service is adequate for the use and population densities proposed in the Sunridge Specific Plan.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 17th day of February, 2004.

AYES:

NOES:

ABSENT:

ABSTAIN:

LINDA BUDGE, MAYOR of the
CITY OF RANCHO CORDOVA

ATTEST:

LILLIAN HARE
CITY CLERK

*Product was
designed to fit
on a zero line.*

[illegible]

HOUSE PLAN	SQUARE FEET	No. of STORES	No. of BEAMS	Garage STALLS	MAX. HOUSE DIMS.	Garage DEPTH	Garage RECESS	Garage PRODUCT
PLAN 171	1557	1	2/2	2	42'00	43'00	25'00	25'00
PLAN 172	1686	1	2/2	2	42'00	43'00	25'00	25'00
PLAN 173	2007	2	3/4	2	48'00	43'00	12'00	12'00
PLAN 174	2290	2	4/5	2	45'00	47'00	24'00	31'00
PLAN 174K		2	4/5	2	45'00	47'00	24'00	31'00

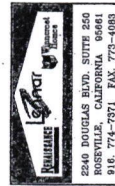
PLAN 171	25
PLAN 172	26
PLAN 173	26
PLAN 174	27
PLAN 174X	4
TOTAL	108

SETBACK MINIMUMS			
MINIMUM SETBACK	FRONT	REAR	SIZES STREET SIDE
LIVING AREA	14	15'	5 & 3'
PORCH	12.5	N/A	12.5
GARAGE	20	N/A	N/A

EXHIBIT A

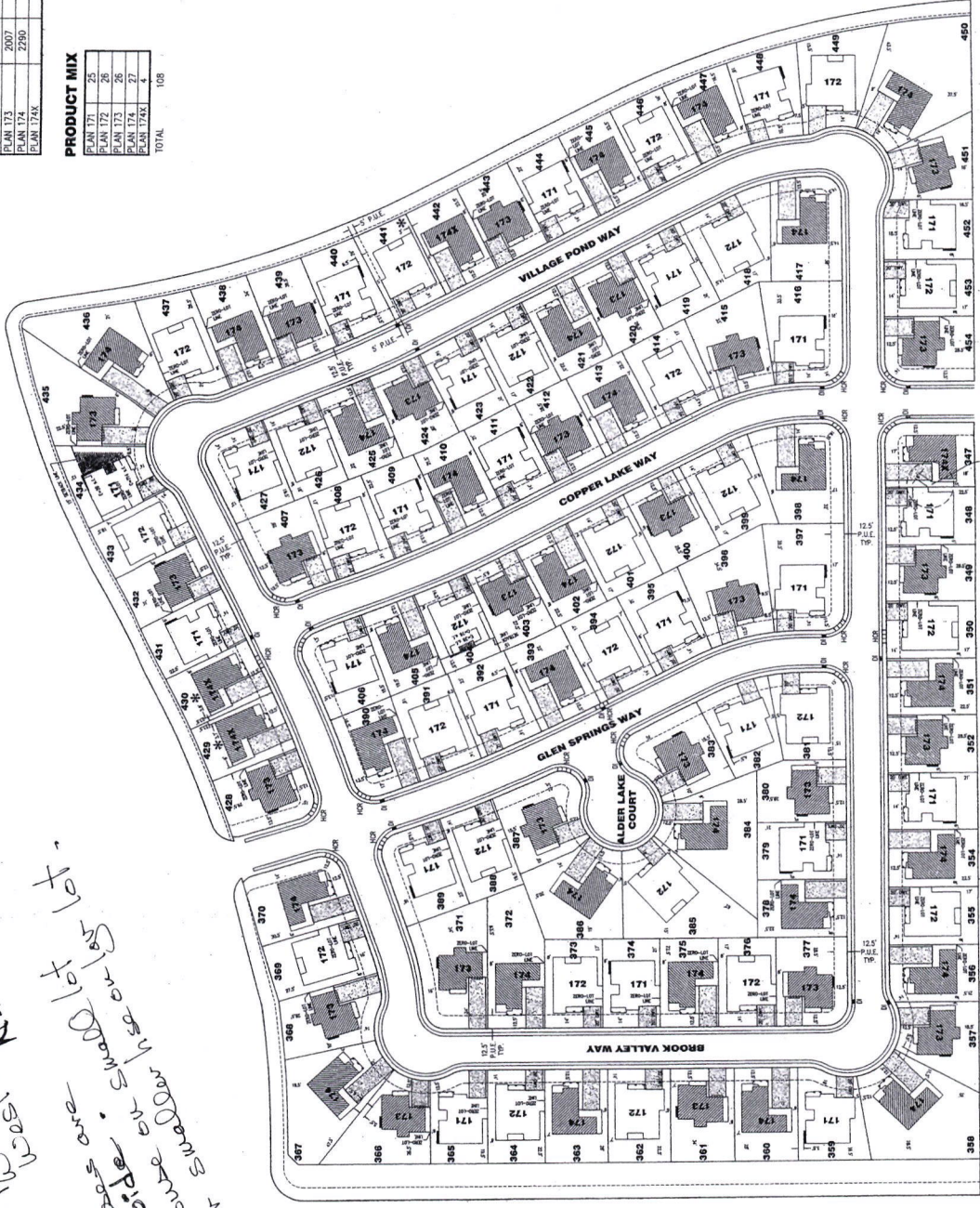
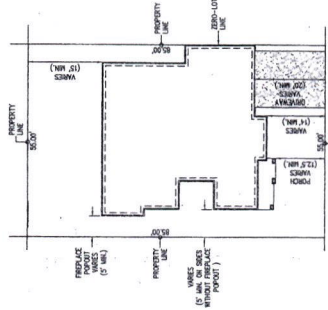
general notes
1) THE FOLLOWING ARE HORSESHIES HAVE DRIVEWAY HANDING REVERSED FROM IMPROVEMENT PLAN DESIGN AND MAY CONFLICT WITH PROPOSED ANIOUR AS-BUILT UTILITY DROP LOCATIONS: VILLAGE POND WAY, HORSESHIES 408, 418, 430, 431, 432, 433, 434, 435 + 436 (3 TOTAL) COPPER LAKE WAY, HORSESHIES 399, 400, 401, 402, 403, 404 + 405 (1 TOTAL) GLYN ABERNETHY WAY, HORSESHIES 303 + 306 (2 TOTAL)

6	ADD ZERO-LOT LINE#	1/21/04
5	REFLOT ALL	1/21/04
4	SETBACKS / ADD 174X	1/6/04
3	SUBO. RETAPPING	10/23/03
2	GARAGE HANDINGS	9/26/03
1	DISCLAIMER	8/14/03
		revisions



TYPICAL ZERO-LOT LINE HOUSE PLOT

NOTE: THIS CONCEPTUAL HOUSE PLOT PROPOSES ZERO-LOT LINE CONDITIONS AT 63 OF THE 108 HOME SITES IN THIS SUBDIVISION.



ANATOLIA I - VILLAGE 8

108 LOTS WITH A TYPICAL LOT DIMENSION OF 55 FEET WIDE BY 85 FEET DEEP.

EXHIBIT B - Conditions of Approval

	<u>Timing/ Implementation</u>	<u>Enforcement/ Monitoring</u>	<u>Verification (date and signature)</u>
1. The project shall be constructed in substantial compliance with the approved plans (Exhibit A) adopted by the City Council dated February 17, 2004.	On-Going	Planning	
2. The Applicant shall hold harmless the City, its Council Members, its Planning Commission, officers, agents, employees, and representatives from liability for any award, damages, costs and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. Applicant further agrees to provide a defense for the City in any such action.	On-Going	Planning	
Prior to Issuance of Building Permits			
3. All dwelling units shall maintain at least one side yard of not less than five (5) feet in width. No portion of the body of the structure (walls, popouts, chimneys, etc) shall extend into the required five (5) foot clear side yard.	Prior to Building Permit	Planning	
4. The building shall be reviewed for architectural consistency with the approved plans by the Planning Director.	Prior to Building Permit	Finance	
5. Each phase of the development will be pre-plotted and approved before sale of residence within the proposed phase.	Prior to Building Permit	Planning	
Prior to Final Inspection and Utility Release			
6. Install final site landscaping plan for review and approval by the Planning Director. Landscaping shall be installed prior to final inspection.	Prior to Final Inspection	Planning	
7. All street trees shall be approved by the City's Engineer and Planning Director.	Prior to Final Inspection	Planning	
8. Obtain appropriate permit from Public Works and provide adequate drain facilities into the established flood control system, in accordance with the Sacramento County Improvement Standards.	Prior to Final Inspection	Planning	

EXHIBIT B- Conditions of Approval

Exhibit C

Special Development Permit RC-03-032

These development standards are to be used for Village 8 – Anatolia I – City of Rancho Cordova Project No. RC-03-032.

The project site is zoned RD-7. All Sunridge Specific Plan and Zoning Code single-family residential development standards and shall be applicable except as modified below:

1. A reduction in building separation from nine (9) feet to six (6) feet based on the fact that the Uniform Building Code (UBC) allows six (6) feet separation between buildings. However, all residential buildings that rest on the property line (house plan 2139) must have a fire rated wall in compliance with the UBC. Sacramento Metropolitan Fire District has reviewed this project and is in agreement with Staff's recommendation.
2. A side yard setback reduction from nine (9) feet to six (6) feet. This setback would provide a reasonable access corridor to the rear yard of the zero lot line houses.
3. A reduction in the front yard setbacks from sixteen (16) feet to twelve and a half (12.5) feet from the front porch and fourteen (14) feet for the livable area of the house. Staff believes that allowing a further reduction in the setbacks to the livable area of the house increases the offset of the front of the house to the garage face and generates a greater amount of useable rear yard space.



Rick Martinez
Fire Chief

Sacramento Metropolitan Fire District

3012 Gold Canal Dr., Rancho Cordova, CA 95670 • (916) 942-3300 • Fax (916) 942-3400

February 4, 2004

City of Rancho Cordova
Planning Department
3121 Gold Canal Drive
Rancho Cordova, CA 95670

Attention: Kathleen Franklin, Planner

Subject: Application No. RC 03-032
APN: 067-0430-022
Location: Sunrise Blvd
Sac Metro No. 03-3252

This letter is an amendment to plan review letter dated November 6, 2003.

Applicant: It is highly recommended that specific requirements for new construction be obtained from the fire district during the planning stage of construction. Requirements for bridges, entry gates, fire hydrants and access roadways must be clearly understood. Call the Fire Prevention Bureau at (916) 942-3300 and request a design review conference. A consultation fee will apply, but could save considerable time and resources.

If there are no immediate plans for new construction or storage of combustible materials on this project, the requirements applicable to construction may be held in abeyance until such time that development occurs. It is important to note that if the property is sold, the seller of the property is encumbered to disclose the above requirements to the buyer.

Should security gates be considered for this project, the developer shall obtain a copy of the Sacramento County Fire Code, Amendment VII, Emergency Access Gates and Barriers. The design of the entry shall conform to this standard.

THE FOLLOWING ARE COMMENTS SPECIFIC TO THIS APPLICATION:

There are no Fire District concerns for this application provided the 3 foot distance to the property line is maintained.

Our review is not to be construed as abrogating more restrictive requirements by other agencies having jurisdiction. Final acceptance is subject to field inspection and necessary tests.

Please call me if you have any questions or need further information.

Sincerely,

A handwritten signature in black ink that reads "Bryan Clark". The signature is written in a cursive, flowing style.

Bryan Clark
Fire Inspector II
(916) 942-3352
(916) 942-3400 fx
Clark.Bryan@smfd.ca.gov

1/8

COMMUNITY COUNCIL REFERRAL

ATTACHMENT 3

PROJECT NAME: Anatolia – Village 8 SDP
CorPAC MEETING DATE: December 11, 2003

PROJECT NO.: RC-03-032
DATE: October 31, 2003

APPLICANT: AKT Development

A.P.N.: 067-0430-022

ZONING: LDR, RD-7

ADDRESS: 7700 College Town, Ste. 101
Sacramento, CA 95826

CONTACT PERSON: Eleni Tsakopoulos

COM. PLAN: Low Density Res.

TELEPHONE: 916-383-2500

GEN. PLAN: Low Density Res.

Shawn Moss
341-7760

REQUEST: A special development permit to allow the setbacks shown on the Composite House Plot (12.5' to front porch, 14' to front of building, 4' side yard, 10' rear yard).

☒

PRIMARY COMMUNITY COUNCIL

Cordova

☐

ADJACENT COMMUNITY COUNCIL

(If Applicable)

REVISED APPLICATION:

☐

DATE: _____

HEARING BODY: Council

PLANNING DEPT.

RETURN BY:

PROJECT MANAGER: Kathleen Franklin

ADVISORY COUNCIL COMPLETE THIS SECTION – PLEASE PRINT OR TYPE

1. Meeting date(s) at which proposal discussed: 8 JAN 04
2. Number of council members present: 7 Quorum: Yes No
3. Applicant notified of meeting(s): Yes ✓ No Applicant Present: Yes ✓ No
4. Neighbors Contacted: Yes No
5. Is the proposal compatible with the area or neighborhood in which proposed: Yes No
6. Summarized neighborhood response or reaction: _____

7. Council motion on proposal: _____
8. Council vote on motion: for: 4 against: 2 abstained 1 absent ✓
9. Comments on recommendation: 7

[Signature]
Chairperson or Secretary

1/8/04
Date

FOR ADDITIONAL SPACE PLEASE USE REVERSE SIDE

Return to: CITY OF RANCHO CORDOVA
PLANNING DEPARTMENT
3121 Gold Canal Drive
Rancho Cordova, CA 95670

Memorandum



Date: February 17, 2004

To: Honorable City Council

From: Thomas L. Trimmerger, Building Official

Subject: Ordinance amending building permit fee schedules

Recommendations:

1. Open Public Hearing;
2. Receive the staff report;
3. Receive testimony;
4. Close public Hearing;
5. Introduce the attached fee ordinance, waive its full reading, and continue the ordinance to the council meeting of March 1, 2004 for adoption.

BACKGROUND:

The City Management established a goal for the City to ensure financial stability at their bi-annual retreat on September 23, 2003. One specific task was to examine and evaluate existing fees and determine if any adjustments were appropriate. This building and safety permit fee was later identified by staff as an opportunity for a fee modification.

The City of Rancho Cordova adopted the existing building permit fee structure from the county upon incorporation on July 1, 2003. Since then, Sacramento County has passed an ordinance revising and increasing their fees. Their new fees took effect on January 1, 2004. This proposed ordinance would bring the City's building permit fees back into line with the County's fees.

The Building and Safety Department has communicated with the Rancho Cordova BIA Housing Task Force and the Building Industry Association. They have indicated that they will not oppose the fee increase.

It is recommended that the effective date allow 60 days for homebuilders to adjust to the changes, This would allow a May 1, 2004 effective date.

FINANCIAL ANALYSIS

State laws mandate that local jurisdictions provide building and safety services for their respective communities and that fees charged shall not exceed the estimated reasonable cost of providing the services. The City of Rancho Cordova provides the required services through contract with the County of Sacramento and authorizes charges to customers based on the fee schedule contained in Rancho Cordova Code Section 16.90.030. Many fees are based upon construction valuations which are revised regularly according to published data. This provides some increases due to inflation in construction costs. The fee schedule, however, has not been updated since 1997.

The City Building and Safety Services are provided under contract by the County of Sacramento Building Inspection Division. The existing fee structure has, for the most part, covered the direct cost of services. The analysis is as follows:

	Building and Safety Revenues	Building and Safety Services Expenses
July-September	278,742	220,674
October	101,154	105,036
November	69,509	81,334
December	111,136	69,133
Total	\$560,541	\$476,177

Although this analysis shows a revenue surplus of approximately \$84,000, the total of \$476,177 in expenses underreports the actual expenses incurred by the City. It does not include the costs of engineering support needed to provide the City's building and safety services, or staff and facility overhead costs such as phones, computers, office space and other necessary and reasonable costs associated with those services. The City has not yet determined an overhead cost allocation plan through which those expenses can be quantified. However, Building and Safety Services, in consultation with the City Manager and the City Finance Director, estimates that these additional costs consume an additional 30% of the current reported revenue. City staff will work in the future toward more specifically quantifying the city's overhead costs.

Furthermore, as a matter of cash-flow, the receipt of money may trail the incurring of expenditures during periods of reduced permit activity due to weather (short term) and economic downturn (long term). As a result, it is common in many jurisdictions for expenses to advance beyond revenues during the periods of reduced permit revenue. To address this problem, many jurisdictions, including the County, choose to establish a reserve for future slow periods. In order to cover expenses during future slow periods, the City's projection has been that revenues should exceed expenditures by a 20% margin during the non-slow months. Taking into account overhead and the other expenses discussed above, our current revenues and expenses fall short of that projection.

If construction activity levels remain constant, the proposed building permit fee increases will generate approximately \$300,000 per year in additional revenue to the City.

Fee Comparisons

The following table summarizes the fee increases for different types of permits.

Permit Type	Fee Increase
New single family dwellings	54 to 94% based upon the size of the houses shown in the attachment A
New commercial buildings	3%
Small carports, minor permits	48% (from \$56 to \$83)
Reroof permits	20%
\$30,000 swimming pool	43%
\$50,000 addition to a home	21%

The amount of the fee increase varies from one permit type to another. Those fees that were most greatly increased are still in line with the fees of surrounding jurisdictions. Those fees were relatively low priced compared to the neighboring jurisdictions before the increase. Please see the Attachment A to this document to see how the proposed fee compares with other jurisdictions in the area.

Requested Motion

1. "I move that the City Council introduce the attached fee ordinance, waive its full reading, and continue the ordinance to the Council meeting of March 1, for adoption."

Respectfully submitted,

Thomas L. Trimberger, Building Official

CITY OF RANCHO CORDOVA

ORDINANCE NO. 5-2004

**AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF RANCHO CORDOVA AMENDING
TITLE 16, CHAPTER 16.90, SECTION 16.90.030
OF THE RANCHO CORDOVA MUNICIPAL CODE
RELATED TO CONSTRUCTION PERMIT FEES**

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS
FOLLOWS:

SECTION 1: Title 16, Chapter 16.90, Section 16.90.030 of the Rancho Cordova
Municipal Code is hereby amended to read as follows:

“16.90.030 Fee Schedule

The construction permit fee schedule shall be as follows:

a. Building Permit Fees ¹.

New buildings, additions, alterations, fill-ins/tenant improvements, remodels, fire repairs,
solar, and other structures requiring a plan review.

**1. Permit fees for new Group R, Division 3 and U or S occupancies
accessory to residential/agricultural use.**

Total Valuation	Fee
\$1.00 to 2,000	\$280.00
\$2,001 to 100,000	$\$280.00 + 0.0150 \times \text{valuation}^2 \text{ exceeding } \$2,000$
\$100,001 and greater	$\$1,750 + (0.0070 \times \text{valuation}^2 \text{ exceeding } \$100,000)$

**2. Permit fees for the remodel of and/or additions to Group R, Division
3 and U or S occupancies accessory to residential/agricultural use.**

Total Valuation	Fee
\$1.00 to 2,000	\$250.00
\$2,001 to 20,000	$\$250.00 + (0.0160 \times \text{valuation}^2 \text{ } \$2,000 \text{ to } \$20,000)$
\$20,001 and greater	$\$538.00 + 0.0100 \times \text{valuation}^2 \text{ exceeding } \$20,000$

**3. Permit fees for buildings other than Group R, Division 3 and U or S
occupancies accessory to residential/agricultural use.**

Total Valuation	Fee
\$1.00 to 1,000	\$ 290.00
\$1,001 to 2,000	\$ 472.00
\$2,001 to 50,000	\$ 472.00 + (0.0270 x valuation ² \$2,001 to \$50,000)
\$50,001 to 500,000	\$1,768.00 + (0.0150 x valuation ² \$50,001 to \$500,000)
\$500,001 and greater	8,518.00 + (0.0080 X valuation ² exceeding \$500,000)

¹ Total permit fee

² Rounded up to the next multiple of \$1,000.

b. Plan Review Fee.

Upon submittal of a plan for plan review, a plan review fee of forty percent (40%) of the building permit fee shall be collected. When the permit is issued, the balance of the total permit fee (building permit fee plus plan review fee) is due.

c. Other Building Permit Fees¹.

- 1. Carports, decks, patio covers, fences, reroof, demolitions, fire repairs, solar, and other structures not requiring a plan review.**

Total Valuation	Fee
\$1.00 to 1,000	\$83.00
\$1,001 to 10,000	\$83.00 +(0.0160 X valuation ² \$1,000 to \$10,000)
\$10,001 and greater	\$227.00 +(0.0100 x valuation ² exceeding \$10,000)

- 2. Carports, decks, patio covers, fences, private garages, roof repitches, fire repairs, solar, and other structures requiring a minimal plan review.**

Total Valuation	Fee
\$1.00 to 1,000	\$166.00
\$1,001 to 10,000	\$166.00+(0.0160 x valuation ² \$1,000 to 10,000)
\$10,001 and greater	\$310.00 +(0.0100 x valuation ² exceeding \$10,000)

¹ Total permit fee.

² Rounded up to the next multiple of \$1,000.00

d. Miscellaneous Plumbing Permit Fees.

\$1.00 to 1,000	\$83.00
\$1,001 to \$10,000	\$83.00 + (0.0160 x valuation ¹ \$1,000 to \$10,000)
\$10,001 and greater	\$227.00 + (0.0100 x valuation ¹ exceeding \$10,000)

¹ Rounded up to the next multiple of \$1,000.00.

e. Miscellaneous Electrical Permit Fees.

Total Valuation	Fee
\$1.00 TO 1,000	\$83.00
\$1,001 TO 10,000	\$83.00+ (0.0160 x valuation ¹ \$1,000 to \$10,000)
\$10,001 and greater	\$227.00 + (0.0100 x valuation ¹ exceeding \$10,000)

¹ Rounded up to the next multiple of \$1,000.00.

f. Miscellaneous Mechanical Permit Fees.

Total Valuation	Fee
\$1.00 to 1,000	\$83.00
\$1,001 to 10,000	\$83.00+ (0.0160 x valuation ¹ \$1,000 to \$10,000)
\$10,001 and greater	\$227.00 + (0.0100 x valuation ¹ exceeding \$10,000)

¹ Rounded up to the next multiple of \$1,000.00.

g. Sign Permit Fees¹.

1. Permit fee for illuminated signs (all types).

Total Valuation	Fee
\$1.00 to 1,000	\$166.00
\$1,001 to 10,000	\$166.00+ (0.0160 x valuation ² \$1,000 to 10,000)
\$10,001 and greater	\$310.00+ (0.0100 x valuation ² exceeding \$10,000)

2. Permit fee for nonilluminated signs (free standing).

Total Valuation	Fee
\$1.00 to 1,000	\$83.00
\$1,001 and greater	\$83.00 + 0.0100 x valuation ² exceeding \$1,000)

3. Permit fee for nonilluminated signs (wall / appendage).

Total Valuation	Fee
\$1.00 to 1,000	\$68.00
\$1,001 and greater	\$68.00 + (0.0100 x valuation ² exceeding \$1,000)

¹ Total permit fee.

² Rounded up to the next multiple of \$1,000.00.

h. Swimming Pool/Spa Permit Fees¹.

1. Permit fee for private pool.

Total Valuation	Fee
\$1.00 to 1,000	\$176.00
\$1,001 to 10,000	\$176.00 + (.0160 x valuation ² \$1,000 to 10,000)
\$10,001 and greater	\$320.00 + (0.0140 x valuation ² exceeding \$10,000)

2. Permit fee for public pool.

Total Valuation	Fee
\$1.00 to 1,000	\$236.00
\$1,001 to 10,000	\$236.00 + (.0160 x valuation ² \$1,000 to 10,000)
\$10,001 and greater	\$380.00 + (0.0140 x valuation ² exceeding \$10,000)

3. Permit fee for separate private or public spa.

Total Valuation	Fee
\$1.00 to 2,000	\$211.00
\$2001 and greater	\$211.00 + (0.0140 x valuation ² exceeding \$2,000)

¹ Total permit fee.

² Rounded up to the next multiple of \$1,000.00.

i. Mobilehome Installation Permit Fees.

Application filing fee	\$20.00
Installation permit fee	\$100.00 provided the inspection is not more than one hour, plus \$30.00 for each 30 minutes or fraction in excess of one hour.
Reinspection fee	\$60.00 provided the reinspection is not more than one hour, plus \$30.00 for each 30 minutes or fractional part in excess of one hour.
Support system, skirting, steps, patio covers, awnings, decks, retrofit-foundation system	Contract Value with fee section c.1

j. Temporary Mobilehome

Permit fees for owner-occupied mobilehome used temporarily during dwelling construction.

Application filing fee	\$20.00
Installation permit fee	\$100.00 provided the inspection is not more than one hour, plus \$30.00 for each 30 minutes or fractional part in excess of one hour.
Reinspection fee	\$60.00 provided the reinspection is not more than one hour, plus \$30.00 for each 30 minutes or fractional part in excess of one hour.
Support system, skirting, steps, patio covers, awnings, decks, retrofit-foundation system	Contract Value with fee section c.1

k. Building Compliance Inspection Fee

Building compliance inspection fees shall be a minimum of \$100.00, not to exceed \$250.00, based on the extent and type of inspection, to be determined by the Building Official.

l. Inspection of a Building to Be Moved

Application and posting fee	\$250.00
-----------------------------	----------

When the application indicates that the building is to be moved from a location outside of the City of Rancho Cordova, the applicant shall pay an additional fee based on \$75.00 per hour plus 30 cents per mile to defray costs accrued outside of the unincorporated area of the City of Rancho Cordova.

m. Other Inspections and Fees

Issuance of each supplemental permit	\$75.00
Inspection outside of normal business hours ¹	See current Labor Rate Schedule
Inspections for which no fee is specifically indicated	See current Labor Rate Schedule
Each reinspection	\$100.00
Administrative Fee, Temporary Certificate of Occupancy	\$100.00
Issuance of duplicate Certificate of Occupancy	\$40.00
Permit research letter	See current Labor Rate Schedule
Additional plan review required by changes, additions, or revisions to approved plans ²	See current Labor Rate Schedule
Plan review for miscellaneous permits ²	See current Labor Rate Schedule

Boundary adjustment reviews ²	Directly billed based upon labor charges
Preapplication building reviews	Directly billed based upon labor charges
Unfinaled permit investigations ²	Directly billed based upon labor charges
Expedited plan reviews	Normal plan review fees plus costs directly billed based upon labor charges
UBC Lot Line waiver	Directly billed based upon labor charges
Filing fee for Building Board of Appeals	\$200.00
Filing fee for Handicap Board of Appeals	\$200.00

¹ Minimum charge: Three hours

² Minimum charge: One-half hour"

SECTION 2: Severability

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. This City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

SECTION 3: Effective Date and Publication

Within fifteen (15) days from and after adoption, this Ordinance shall be published once in the Grapevine Independent, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with California Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its adoption.

* * * * *

PASSED AND ADOPTED this _____ day of _____, 2004, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

APPROVED:

MAYOR

ATTEST:

CITY CLERK

January 1, 2004

BUILDING PERMIT FEE COMPARISONS**Fees for a 1400sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)**

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
City of Davis	\$175.00	\$1,832.61	\$2,007.61
City of Citrus Heights	\$792.23	\$1,162.77	\$1,955.00
City of West Sacramento	\$683.55	\$835.45	\$1,519.00
City of Galt	\$476.16	\$966.77	\$1,442.93
County of Sacramento	\$359.80	\$1,079.40	\$1,439.20
City of Rancho Cordova (Proposed)	\$359.80	\$1,079.40	\$1,439.20
City of Sacramento	\$341.00	\$1,033.00	\$1,374.00
City of Folsom	\$150.00	\$1,096.00	\$1,246.00
City of Roseville	\$655.35	\$546.13	\$1,201.48
City of Rancho Cordova (Existing)	\$186.00	\$557.00	\$743.00
City of Elk Grove	\$186.00	\$557.00	\$743.00

Fees for a 1850sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
City of Davis	\$175.00	\$2,175.19	\$2,350.19
City of Citrus Heights	\$939.28	\$1,378.23	\$2,317.51
City of Galt	\$615.82	\$1,250.33	\$1,866.15
City of West Sacramento	\$837.00	\$1,023.00	\$1,860.00
City of Sacramento	\$403.83	\$1,220.39	\$1,624.22
County of Sacramento	\$403.20	\$1,209.60	\$1,612.80
City of Rancho Cordova (Proposed)	\$403.20	\$1,209.60	\$1,612.80
City of Folsom	\$150.00	\$1,324.00	\$1,474.00
City of Roseville	\$781.35	\$651.13	\$1,432.48
City of Rancho Cordova (Existing)	\$227.00	\$680.00	\$907.00
City of Elk Grove	\$227.00	\$680.00	\$907.00

Fees for a 2250sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
City of Citrus Heights	\$1,069.99	\$1,569.75	\$2,639.74
City of Davis	\$175.00	\$2,463.94	\$2,638.94
City of Galt	\$739.97	\$1,502.38	\$2,242.35
City of West Sacramento	\$970.65	\$1,186.35	\$2,157.00
County of Sacramento	\$518.00	\$1,554.00	\$2,072.00
City of Rancho Cordova (Proposed)	\$518.00	\$1,554.00	\$2,072.00
City of Sacramento	\$458.85	\$1,384.16	\$1,843.01
City of Folsom	\$150.00	\$1,528.00	\$1,678.00
City of Roseville	\$892.35	\$743.63	\$1,635.98
City of Rancho Cordova (Existing)	\$335.00	\$1,004.00	\$1,339.00
City of Elk Grove	\$335.00	\$1,004.00	\$1,339.00

Fees for a 20,000 sf. Office building (Type V-N, SPKL, AC)

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
City of Sacramento	\$7,628.44	\$9,343.21	\$16,971.65
City of Galt	\$5,578.33	\$11,156.67	\$16,735.00
County of Sacramento	\$6,460.00	\$9,690.00	\$16,150.00
City of Rancho Cordova (Proposed)	\$6,460.00	\$9,690.00	\$16,150.00
City of Rancho Cordova (Existing)	\$6,287.00	\$9,431.00	\$15,718.00
City of Elk Grove	\$6,287.00	\$9,431.00	\$15,718.00
City of West Sacramento	\$6,558.48	\$8,015.92	\$14,574.40
City of Folsom	\$7,030.00	\$7,030.00	\$14,060.00
City of Davis	\$1,443.75	\$10,215.19	\$11,658.94
City of Citrus Heights	\$4,386.94	\$6,429.75	\$10,816.69
City of Roseville	\$5,091.86	\$5,359.85	\$10,451.71

Jurisdiction

City of Citrus Heights
City of Folsom
City of Galt
City of Roseville
City of Sacramento
County of Sacramento
City of Davis
City of West Sacramento
City of Elk Grove

Contact Person

Bob Latz
Chris Schoen
Mary Toler
Carla Winter
Tom Melovic
Robert Logsdon
Carl Hefner
Sara Sandoval
Denise Divis

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(916) 869-2487
(530) 757-5610
(916) 617-4683
(916) 478-2270

(1) Reduction in plan review or building permit fees for subdivision tract home type permits.

BUILDING PERMIT FEE COMPARISONS

Attachment "A"

January 1, 2004

Fees for a 1400sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
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City of Folsom	\$150.00	\$1,096.00	\$1,246.00
City of Roseville	\$655.35	\$546.13	\$1,201.48
City of Rancho Cordova (Existing)	\$186.00	\$557.00	\$743.00
City of Elk Grove	\$186.00	\$557.00	\$743.00

Fees for a 1850sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)

	<u>Plan Check Fee</u>	<u>Building Permit Fee</u>	<u>Total Permit Fee</u>
City of Davis	\$175.00	\$2,175.19	\$2,350.19
City of Citrus Heights	\$939.28	\$1,378.23	\$2,317.51
City of Galt	\$615.82	\$1,250.33	\$1,866.15
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Fees for a 2250sf. Single Family subdivision tract(1) dwelling w/ 450sf.garage (wood frame w/ AC)

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City of Rancho Cordova (Existing)	\$335.00	\$1,004.00	\$1,339.00
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City of Rancho Cordova (Existing)	\$6,287.00	\$9,431.00	\$15,718.00
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City of West Sacramento	\$6,558.48	\$8,015.92	\$14,574.40
City of Folsom	\$7,030.00	\$7,030.00	\$14,060.00
City of Davis	\$1,443.75	\$10,215.19	\$11,658.94
City of Citrus Heights	\$4,386.94	\$6,429.75	\$10,816.69
City of Roseville	\$5,091.86	\$5,359.85	\$10,451.71

Jurisdiction

City of Citrus Heights
City of Folsom
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City of Sacramento
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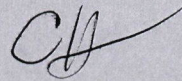
(1) Reduction in plan review or building permit fees for subdivision tract home type permits.

Staff Report

Date: February 11, 2004

To: Honorable City Council

From: Curt Haven, Director of Economic Development



Subject: RFP for Solid Waste Collection Services in the City of Rancho Cordova

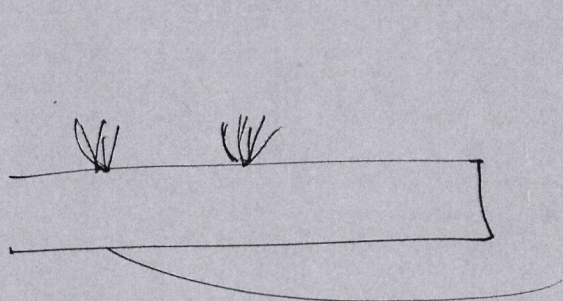
Background

Our consultants R3Consulting Group, Inc have met with Rancho Cordova's City Working Group consisting of Gene Albaugh, Phil Carter and Curt Haven along with the City Working Group at the City of Citrus Heights. Several community meetings have been held in both cities. R3 has also have received input and direction from both City Councils.

Both Working Groups have met and have discussed collection and service levels. We both agree with the proposed RFP, the RFP schedule and await your review and approval.

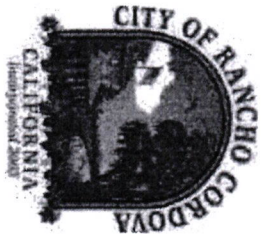
Recommendation

To approve the Request for Proposal for Solid Waste Collection Services in the City of Rancho Cordova and to release the RFP as drafted.



7 yrs w/ 3 yr extension

AGENDA ITEM # 8



City of Rancho Cordova

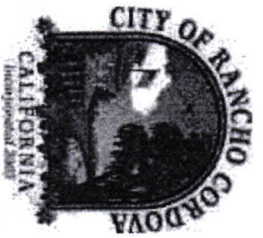
Procurement of Collection Services

February 17, 2004



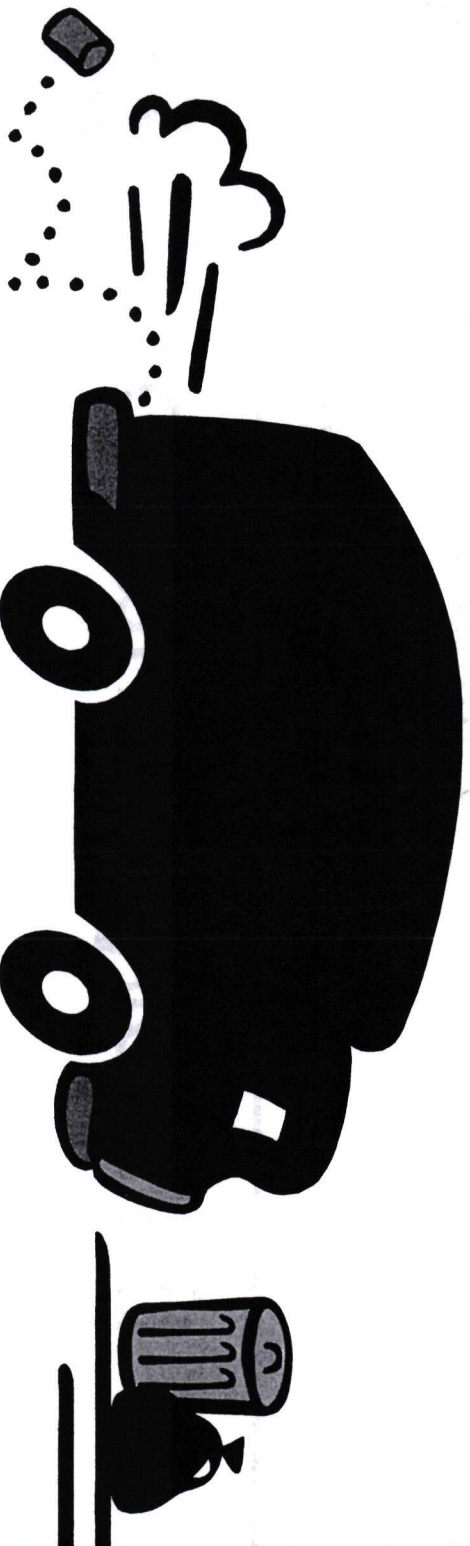
Objective for Today

- ☐ Update Status of RFP Process
- ☐ Request approval to release the RFP as drafted.



Collection Services

- ☒ Single Family Residential Collection
- ☒ City Collection





Community Meeting

Cordova Council – November 21, 2003.

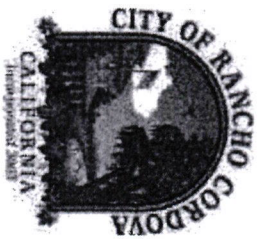
Leaf Collection Program

*bagged
unlimited
amount*

No additional input from community

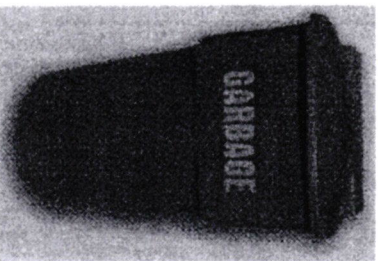


R3

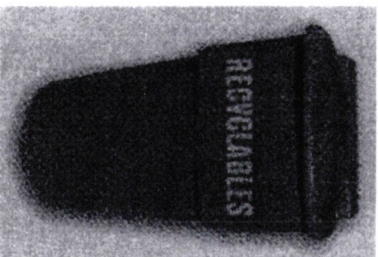


Current Residential Services

□ Rancho Cordova residents currently receive the following collection services:



Weekly



Bi-weekly



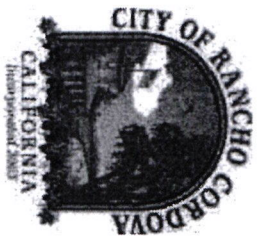
Bi-weekly



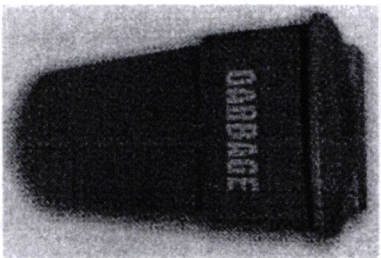
Used Oil Collection



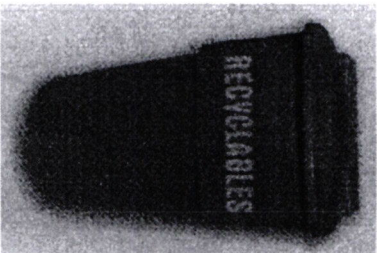
**Annual NCU Program
(5CY)**



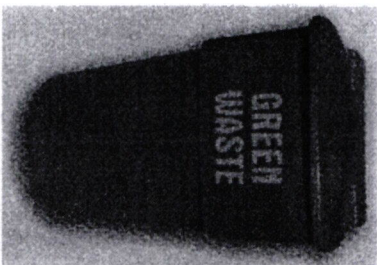
Proposed Residential Services



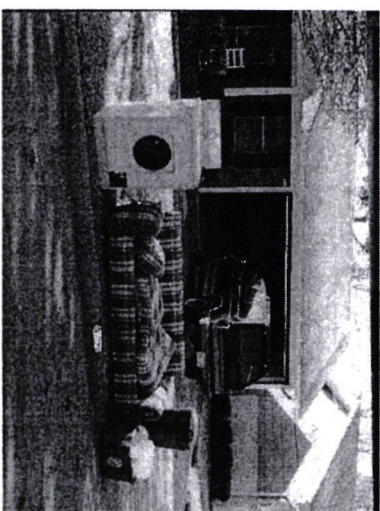
Weekly



Bi-weekly



Bi-weekly



Annual NCU Program
(5CY)



Used Oil Collection

Weekly

Weekly or Bi-weekly

Leaves

On-call Large Item
Program
4 x /Yr (10CY per event)

& *different officers*
Christmas Trees



Additional RFP Programs

- ☐ Neighborhood Cleanup Services
 - ☐ Up to 480 Cubic Yards per year
- ☐ Debris Collection Service
 - ☐ Shopping cart program
 - ☐ Abandoned automobiles vehicle body
- ☒ Alternative fuel vehicles
 - ☐ Request alternative cost information



City Services

- ☐ City Collection Service . *include stops, bus stops, transfer areas*
- ☐ Garbage, Recycling & Large Items
- ☐ Street side refuse and recycling containers
- ☐ Civic & non-profit events *arrange for contact*



Sample RFP Schedule

Activity	Date
Approval From Rancho Cordova	October 2003
Community Meeting Rancho Cordova	November 21, 2003
Approval From Citrus Heights	January 2004
Community Meetings Citrus Heights	February 10 & 18, 2004
RFP Approved Rancho Cordova	February 17, 2004
RFP Approved Citrus Heights	March 10, 2004
RFP Released	March 18, 2004
Proposals Due	April 26, 2004
Contract Award	July 2004
Services Begin Rancho Cordova	February 1, 2005

Staff Report

Date: February 17, 2004

To: Honorable City Council

From: Adam Lindgren, Assistant City Attorney



Subject: Elections Concerning the Establishment of a Special Tax for Police Protections Services for Special Tax Area Zone 2 (Mather East Subdivision)

RECOMMENDATION

1. Announce the results of the election concerning the Establishment of a Special Tax for Police Services for Special Tax Area Zone 2 (Mather East Subdivision);

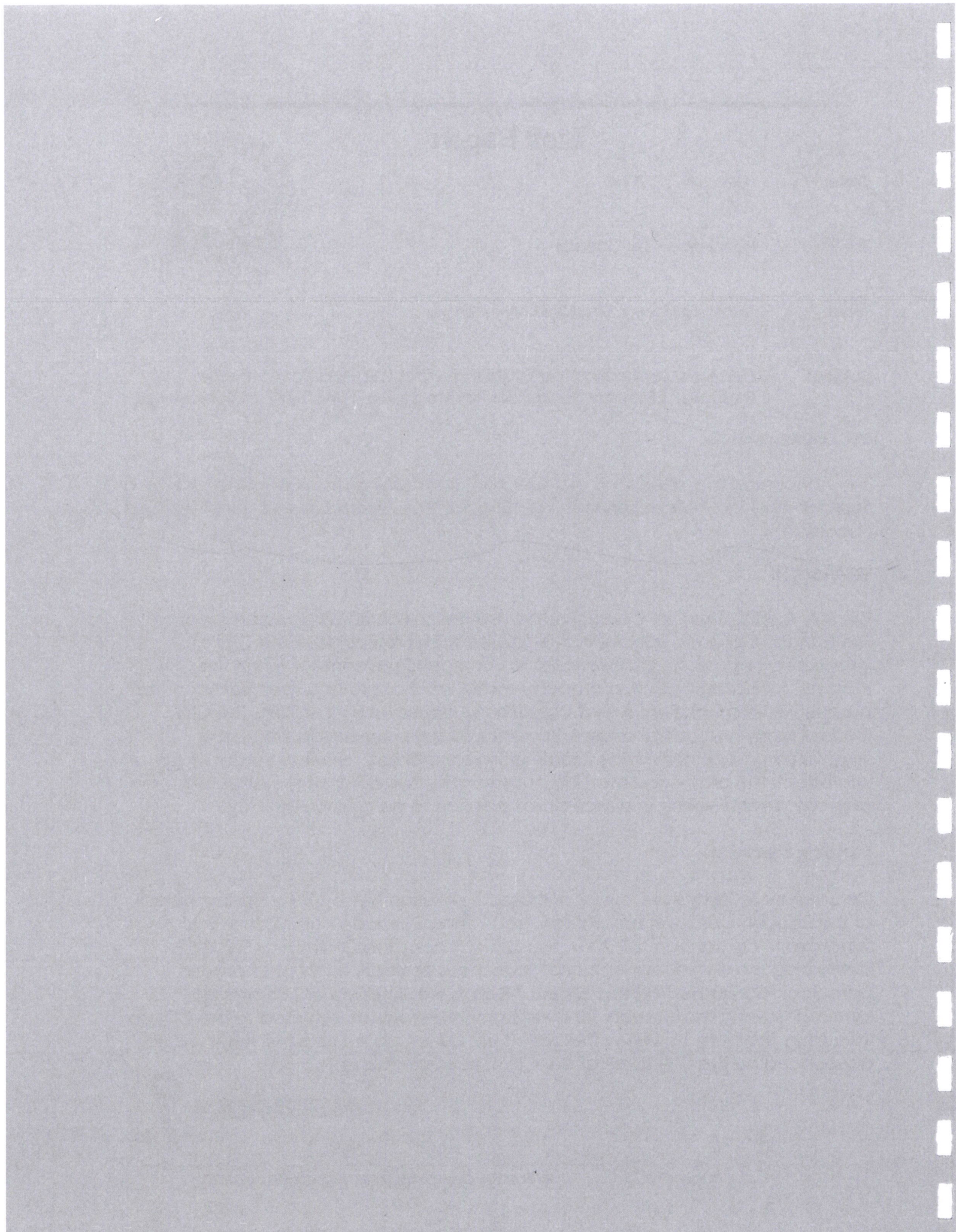
DISCUSSION

On July 1, 2003, the City Council approved Resolution 30-2003, which created the Rancho Cordova Special Police Tax Area and announced the City's intention to impose a police services tax on new development within the City. Pursuant to that resolution, a property owner must approve a special tax on the parcels within a subdivision as a condition of approval by the City. The City Council must then adopt a resolution establishing a zone including the subdivision and an ordinance creating the special tax. Finally, in order to go into effect, the ordinance must be approved by two-thirds of the affected property owners voting in a mail-ballot election to be held by the City.

Pending Elections

On January 5, 2004, the Council adopted Resolution No. 4-2004 creating Zone 2 of the Rancho Cordova Special Tax Area. Zone 2 includes the Mather East subdivision. On January 20, 2004, the Council adopted Ordinance 3-2004 authorizing the levy of a special police services protection tax on improved parcels of real property within Zone 2. Ballots were mailed out to property owners following the January 20 meeting and were to be returned to the City no later than February 16, 2004. The ballots will be tabulated and the result will be announced by the City Clerk at the City Council meeting.

AGENDA ITEM # 9



The Council should now announce the results of the election. If the tax in each election has been approved by at least two-thirds of the property owners voting, the tax will go into effect on July 1, 2004.

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